

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, July 23, 2019, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
 2. **ROLL CALL: Brazier ___ Hamilton ___ Gasca ___ Mack ___ Rindfleisch ___**
 3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
 5. **CLOSED SESSION**
 - A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))
* Two Items
 - B. Appointment, Employment; Evaluation of Performance – General Manager (Government Code §54957(B)(1))
 6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
7. **PLEDGE OF ALLEGIANCE**
 8. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
 9. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 10. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*

(*) - Asterisk indicates a report is attached.

***11. APPROVAL OF MINUTES**

- A. June 25, 2019 - Regular Board Meeting
- B. July 9, 2019 – Special Board Meeting

12. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (President Brazier)
- B. Representative Report (Appointed Representative)
 - 1. SDCWA
 - A. Summary of Board Meeting June 27, 2019
 - 2. CSDA
 - 3. LAFCO
 - 4. San Luis Rey Watershed Council
 - 5. Santa Margarita River Watershed Watermaster Steering Committee
 - 6. ACWA
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
 - 1. Board Seminar/Conference/Workshop Training Attendance Reports
- D. Directors Comments
- E. Legal Counsel Comments
 - 1. Attorney Report – Takings and Inverse Condemnation Law 501668-0002

13. COMMITTEE REPORTS

- A. Budget and Finance Committee
- B. Communications and Customer Service Committee
- C. Engineering and Operations Committee

BOARD ACTION ITEMS

14. CONSIDER APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH RAINBOW MUNICIPAL WATER DISTRICT, EASTERN MUNICIPAL WATER DISTRICT AND FALLBROOK PUBLIC UTILITY DISTRICT RELATED TO POTENTIAL ANNEXATION INTO EASTERN MUNICIPAL WATER DISTRICT

(This agenda item is to consider entering into an MOU with the Eastern Municipal Water District and the Fallbrook Public Utility District that will enable the District to take the next steps in a potential annexation into Eastern MWD.)

***15. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 19-08 ADOPTING ADMINISTRATIVE CODE CHAPTER 3.06 – CONFIDENTIALITY OF BOARD CLOSED SESSIONS**

(To date, the District has not had a policy in place protecting confidential information acquired in Board closed sessions. The Board considered a draft policy at their June 25, 2019 meeting at which time requests were made for additional proposed language from Legal Counsel.)

(*) - Asterisk indicates a report is attached.

- *16. DISCUSSION AND POSSIBLE ACTION TO AMEND THE EXISTING CONTRACT WITH NOBEL SYSTEMS INC.**
(This item amends the existing contract with Nobel Systems, Inc. to including expanded reporting, increased IoT devices to provide real-time data to our GIS system, and increases the number of modifications that can be made to the system.)
- 17. INFOR CLOUDSUITE PUBLIC SECTOR AND FINANCIAL SERVICES CHANGE ORDERS**
(This Board action is to review the budget status and recommended change orders for the CloudSuite Financials and Public Sector projects.)
- *18. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 19-10, APPROVING A LETTER OF UNDERSTANDING BETWEEN THE RAINBOW MUNICIPAL WATER DISTRICT AND THE RAINBOW EMPLOYEES ASSOCIATION AND THE RAINBOW ASSOCIATION OF SUPERVISORS AND CONFIDENTIAL EMPLOYEES**
(The proposed Letter of Understanding (LOU) clarifies the interpretation of Article 9, Section 1, "Holidays" as it pertains to employees on a 10/80 schedule and describes how Holiday Bank will be applied for employees assigned to the 10/80 "C" shift work schedule. The proposed LOU would remain in effect through the expiration date of the existing MOUs, which is June 30, 2021.)
- *19. CSDA 2019 BOARD OF DIRECTORS ELECTIONS SEAT B**
(In February 2019, RMWD received a call for nominations for their Board of Directors Seat B elections to which RMWD's Director Mack submitted a candidate packet. CSDA will be utilizing a web-based voting system allowing RMWD to cast its vote easily and security. All ballots must be received by CSDA no later than 5:00 p.m. August 9, 2019.)
- *20. SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) DIRECTOR ELECTIONS**
(RMWD received SDRMA's Board of Directors Election Ballot Instructions which include an Official Ballot along with a Statement of Qualifications as submitted by each candidate. Should the District wish to vote in this election, RMWD's governing body will select up to three candidates as well as approve the Official Election Ballot at a public meeting.)
- 21. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

BOARD INFORMATION ITEMS

- *22. REVIEW OF ADMINISTRATIVE CODE CHAPTER 2.09 – COMMITTEES**

PRESENTATIONS

- 23. NEW FINANCIAL SOFTWARE DEMONSTRATION**
- 24. HEADQUARTERS SITE PRESENTATION**
- *25. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**
 - A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
 - B. Operations Comments**
 - 1. Operations Report
 - C. Engineering Comments**
 - 1. Engineering Report
 - 2. As-Needed Services Expenditures Summary
 - D. Human Resource & Safety Comments**
 - 1. Human Resources Report

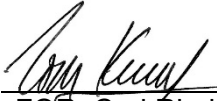
(*) - Asterisk indicates a report is attached.

- 2. Organizational Chart
- E. Finance Comments**
 - 1. Monthly Financial Statements
 - 2. Treasurer Report
 - 3. Credit Card Breakdown
 - 4. Directors' Expense
 - 5. Check Register
 - 6. Water Sales Summary

26. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

27. ADJOURNMENT - To Tuesday, August 27, 2019 at 1:00 p.m.

ATTEST TO POSTING:



FOR: Carl Rindflesich
Secretary of the Board

7-17-19 @ 10:00 a.m.

Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.

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**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
JUNE 25, 2019**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on June 25, 2019 was called to order by President Brazier at 1:10 pm in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. President Brazier presiding.

2. **ROLL CALL**

Present: Director Brazier, Director Gasca, Director Hamilton.

Absent: Director Mack, Director Rindfleisch.

Also Present: General Manager Kennedy, Legal Counsel Smith, Administrative Analyst Gray, Engineering Tech Rubio, District Engineer Strapac, Operations Manager Gutierrez, Finance Manager Largent, Human Resources Manager Harp.

No members of the public were present before for Open Session. Three members of the public were present for Open Session.

3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no changes to the agenda.

4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

There were no comments.

The meeting adjourned to Closed Session at 11:30 a.m.

5. **CLOSED SESSION**

A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))
* Three Items

B. Conference with Legal Counsel-Anticipated Initiation of Litigation (Government Code §54956.9(d)(4))
* One Item

The meeting reconvened at 1:10 p.m.

6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

This item was addressed under Item #8.

(*) - Asterisk indicates a report is attached.

Time Certain: 1:00 p.m.

7. PLEDGE OF ALLEGIANCE

8. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Legal Counsel reported the Board met in Closed Session to discuss three items noting there was no reportable action.

9. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)

There were no changes to the agenda.

10. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

Chris Waite addressed the Board noting he was present to request an agenda item related to his disagreement with Mr. Kennedy and Ms. Harp related to the Memorandum of Understanding (MOU) between the District and the RMWD employees. He stated he would like to get clarification from the Board regarding provided in Section 2, Article 7 of the MOU related to the retirement healthcare contribution. He said he has a different understanding of the MOU than Mr. Kennedy and Ms. Harp in that the MOU clearly states a rate of \$726.00 per month for employee and spouse coverage would be provided and how he has been informed he only eligible for reimbursement for what he pays into his retirement healthcare. He requested an agenda item for the July Board meeting for the matter to be discussed.

Mr. Kennedy deferred to Legal Counsel on if there was a disagreement on the interpretation of a MOU issue was a Board matter to discuss. Legal Counsel confirmed this would be a matter for Board consideration. Mr. Waite clarified he was not seeking a revision to the MOU, but rather an interpretation of the language contained in the MOU because he believes he should receive what the MOU states which equates to approximately \$8,000 per year.

President Brazier asked Mr. Waite to submit his request for an agenda item in writing to the Board Secretary two weeks prior to the Board meeting date at which time the District will seek Legal Counsel's advice to determine the best approach.

Discussion went to Item #12.

Discussion returned from Item #12.

***11. APPROVAL OF MINUTES**

A. May 28, 2019 - Regular Board Meeting

Motion:

Approve the minutes as written.

Action: Approve, Moved by Director Hamilton, Seconded by Director Gasca.

(*) - Asterisk indicates a report is attached.

Vote: Motion carried by unanimous vote (summary: Ayes = 3).

Ayes: Director Brazier, Director Gasca, Director Hamilton.

Absent: Director Mack, Director Rindfleisch.

12. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

A. President's Report (President Brazier)

President Brazier expressed concern regarding the lack of parking availability during the Take Your Kids to Work Day event which prevented her from attending. She requested this matter be investigated for future events when attendees other than employees are invited to participate and arrangements be made for parking accommodations. Mrs. Gray explained a ride share was put in place that should have included Board Members. She stated staff will definitely be encourage staff to utilize this program which will open up the parking at future events.

President Brazier mentioned there was a manner in which staff could be reached utilizing an after-hours telephone number for many years that was no longer available. She requested staff investigate how staff extensions can be reach after the District closes.

Discussion went to Item #11.

Discussion returned to Item #12B.

B. Representative Report (Appointed Representative)

1. SDCWA

Mr. Kennedy noted the next meeting will be on June 27th at which the highlight will be approval of a two-year budget for \$1.7 Billion to include \$4M for the study of the pipeline to the east. He solicited the Board for input as to whether RMWD was in favor of approving the budget. It was determined Mr. Kennedy would vote against the budget approval in reflection of the RMWD Board of Directors and residents in their community's point of view.

2. CSDA

Mr. Kennedy noted the next quarterly meeting would be on August 15, 2019.

3. LAFCO

Mr. Kennedy reported he has attended meetings at LAFCO and how it has been seen in the newspaper RMWD's Board was contemplating a potential application to LAFCO. He noted he intends to have Jack Bebee give a presentation on this matter at the RMWD July Board meeting in his absence.

(*) - Asterisk indicates a report is attached.

4. San Luis Rey Watershed Council

Director Gasca reported he has reached out to the Council and has again not received any response.

5. Santa Margarita River Watershed Watermaster Steering Committee

Director Hamilton stated the next meeting would be July 16, 2019.

6. ACWA

No report was given.

C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)

There was no report provided.

Mr. Kennedy noted the Council of Water Utilities Council now meets at The Butcher Shop in Kearny Mesa at 8:00 a.m.

D. Directors Comments

There were no comments.

E. Legal Counsel Comments

1. Attorney Report - Proposition 218 (501668-0002)

Legal Counsel summarized the information contained in the Proposition 218 report.

***13. COMMITTEE REPORTS**

A. Budget and Finance Committee

Mr. Stille reported the rate study will proceed over the next several meetings, the committee discussed the budget and July 1st was the date for transferring over to the new accounting system.

B. Communications and Customer Service Committee

Director Hamilton reported the Committee Chairperson has resigned and a new Chairperson was selected. He noted the committee discussed the Flume program, legislative support, social media monitoring and generic responses, as well as previewed the History of Rainbow video.

Mr. Kennedy added the committee would be reviewing a draft of a potential policy consisting of legislative response guidelines to be finalized for Board consideration. President Brazier clarified RMWD would only weigh in on water and wastewater related issues.

(*) - Asterisk indicates a report is attached.

C. Engineering and Operations Committee

Mr. Nelson reported the committee continued monitoring and updating on a variety of capital projects. He noted the committee did review and support Board Agenda Items 20 and 21 being presented at this meeting. He mentioned the committee has spent some time discussing the headquarters site development and how a presentation has been slated for the July Board meeting.

President Brazier noted it has been determined it was unnecessary to have past committee meeting minutes on the Board agenda since they are approved by the respective committees and accessible to anyone online or at the District offices.

President Brazier inquired as to whether a tracking report for as needed services would be included in the monthly Board meeting agenda packets.

Time Certain: 1:00 p.m. Public Hearings

***14. PUBLIC HEARINGS**

A. PUBLIC HEARING ON IMPROVEMENT DISTRICT NO. 1 WATER STANDBY CHARGES AND DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 19-07, ESTABLISHING READINESS TO SERVE WATER SERVICE STANDBY ASSESSMENTS OR AVAILABILITY CHARGES FOR ALL OF THE RAINBOW MUNICIPAL WATER DISTRICT IMPROVEMENT DISTRICT NO. 1

President Brazier opened the Public Hearing at 1:40 p.m.

There were no public member comments, no interest (financial or property) disclosed by the Board of Directors present, nor any Speaker Slips received on the matter.

President Brazier opened the floor for public comment. There was no further testimony or written communications received prior to the meeting.

President Brazier closed the Public Hearing at 1:41 p.m.

Motion:

Adopt Ordinance No. 19-07.

Action: Approve, Moved by Director Hamilton, Seconded by Director Gasca.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 3).

Ayes: Director Brazier, Director Gasca, Director Hamilton.

Absent: Director Mack, Director Rindfleisch.

(*) - Asterisk indicates a report is attached.

CONSENT CALENDAR ITEMS

***15. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 19-09 — A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES AND THE GENERAL MANAGER EFFECTIVE JULY 1, 2019 THROUGH JUNE 30, 2020**

***16. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 19-06 - AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 1.02.020 – CONFLICT OF INTEREST**

Motion:

To approve the Consent Calendar.

Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 3).

Ayes: Director Brazier, Director Gasca, Director Hamilton.

Absent: Director Mack, Director Rindfleisch.

BOARD ACTION ITEMS

***17. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 19-08 APPROVING FISCAL YEAR 2019-2020 OPERATING & CAPITAL IMPROVEMENT BUDGET**

Ms. Largent mentioned the presentation has been given a few times; therefore, she would only be highlighting the changes. She mentioned the District was budgeting very conservatively and remains mindful of spending due to reduced water sales.

Director Gasca recommended adding the percentage of pass-through costs from SDCWA.

Mr. Strapac provided clarification on the table presented on Page 20. It was noted a format change would need to be made to the table so it reads correctly.

Motion:

To approve Resolution 19-08,

Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.

Vote: Motion passed (summary: Ayes = 3, Noes = 0, Absent = 2).

Ayes: Director Brazier, Director Gasca, Director Hamilton.

Absent: Director Mack, Director Rindfleisch.

(*) - Asterisk indicates a report is attached.

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***18. DISCUSSION AND POSSIBLE ACTION TO AWARD CONSTRUCTION CONTRACT FOR THE 2019 SEWER PIPE LINING PROJECT**

Mr. Strapac referenced his presentation as he provided a brief explanation of project.

Director Hamilton how this project will prevent root intrusion. Mr. Kennedy stated roots would not be able to go through the pipes due to the material of which they are made.

Motion:

Approve Option 1 - Authorize General Manager to execute contract for the construction of the 2019 Sewer Pipe Lining Project to NU-LINE Technologies, LLC.

Action: Approve, Moved by Director Hamilton, Seconded by Director Gasca.

Vote: Motion passed (summary: Ayes = 3, Noes = 0, Absent = 2).

Ayes: Director Brazier, Director Gasca, Director Hamilton.

Absent: Director Mack, Director Rindfleisch.

***19. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES CONTRACT TO PROVIDE DESIGN SERVICES FOR THE CAMINO DEL REY WATERLINE RELOCATION DESIGN PROJECT**

Mr. Strapac noted the County of San Diego was in the process of designing a road project to raise the elevation of Camino Del Rey to prevent flooding along its length. He noted RMWD already owns a waterline already at a fairly deep level in the street that would be nearly impossible to service at its current location; therefore, staff was seeking approval to have the pipe relocated along with the road project as opposed to addressing the matter at a later date. He explained staff has asked the County's consultant to conduct the design work.

Director Hamilton asked if the pipe would be laid at the same time as the repaving project. Mr. Kennedy confirmed once all the elevation is raised and grading completed, RMWD will likely contract this alongside the County's contractor.

Director Gasca inquired as to the period of performance for the design itself. Mr. Strapac explained it would need to be completed before the road design is completed. The consultant noted a completed road design was due to the County by the end of July and approximately another year before the project goes to construction and bid.

Director Hamilton asked if realignment on the road was being conducted at the same time. The consultant confirmed this was correct adding the need to consult with property owners was due to bypassing as a means of reducing the impacts to the community during construction.

Motion:

To approve Option 1 - Award a Professional Services Agreement to Nasland Engineering to provide design services for the Camino Del Rey Waterline Relocation Design Project not to exceed \$92,870.

Action: Approve, Moved by Director Gasca, Seconded By Director Hamilton.

(*) - Asterisk indicates a report is attached.

Vote: Motion passed (summary: Ayes = 3, Noes = 0, Absent = 2).

Ayes: Director Brazier, Director Gasca, Director Hamilton

Absent: Director Mack, Director Rindfleisch.

***20. DISCUSSION AND POSSIBLE ACTION TO AWARD CONSTRUCTION CONTRACT FOR THE VIA ARARAT ROAD PIPELINE IMPROVEMENT PROJECT**

Mr. Strapac provided a brief summary and presentation of the project. He pointed out this project will provide looping for the system as well as add three fire hydrants along the west side of the new pipeline offering additional fire safety for the residents in the area. He mentioned due to the resident’s Home Owners Association recently paying to have the road repaved, the contract includes slurry sealing the entire street upon completion of the project.

Mr. Kennedy pointed out recent bids are showing the cost per foot on pipeline projects consistently increasing; therefore, staff will be researching possibly performing some of these projects in-house once a Project Manager has been hired for the purpose of cost savings.

Director Gasca asked for confirmation this project was identified in the budget. Mr. Kennedy stated it is on the Capital Improvement Program list noting its importance.

Motion:

To approve Option 1 - Authorize General Manager to execute contract for the construction of the Via Ararat Pipeline Improvement Waterline Improvement to O’Connell Engineering & Construction.

Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.

Vote: Motion carried by unanimous vote (summary: Ayes = 3).

Ayes: Director Brazier, Director Gasca, Director Hamilton.

Absent: Director Mack, Director Rindfleisch.

***21. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES AGREEMENT FOR PREPARATION OF A PROGRAMMATIC ENVIRONMENTAL IMPACT REPORT FOR OPERATIONS AND MAINTENANCE ACTIVITIES DISTRICT-WIDE**

Mr. Strapac explained most projects have environmental impacts to be addressed and how by preparing a Programmatic Environmental Impact Report (PEIR), the District will have advance knowledge of any those impacts for its projects.

Director Hamilton inquired if there was a cost benefit analysis associated with the PEIR. Mr. Kennedy explained the PEIR will allow RMWD to aggregate the environmental impacts of various projects in one step where mitigation can be addressed collectively which in turn will reduce the work and time involved with the environmental documentation necessary for each project by 90%.

Motion:

(*) - Asterisk indicates a report is attached.

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Authorize staff to award a professional services agreement to Helix Environmental Planning, Inc. to provide services for preparation of a Programmatic Environmental Impact Report for \$199,965.

Action: Approve, Moved by Director Hamilton, Seconded by Director Gasca.

Vote: Motion carried by unanimous vote (Summary: Ayes = 3).

Ayes: Director Brazier, Director Gasca, Director Hamilton.

Absent: Director Mack, Director Rindfleisch.

***22. DISCUSSION AND POSSIBLE ACTION SUPPORTING A NOMINATION TO ACWA BOARD OF DIRECTORS REGION 10**

Director Hamilton stated he was interested in running and has completed the application form which has been provided to Ms. Gray. He pointed out there was a small fiscal impact to RMWD due to attending the two ACWA conferences. It was noted the candidate packet and resolution needed to be remitted to ACWA by June 28, 2019.

Motion:

Approve Resolution No. 19-06 supporting Director Hamilton's name be placed on the ballot.

Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.

Vote: Motion carried by unanimous vote (summary: Ayes = 3).

Ayes: Director Brazier, Director Gasca, Director Hamilton.

Absent: Director Mack, Director Rindfleisch.

***23. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 19-08 ADOPTING ADMINISTRATIVE CODE CHAPTER 3.06 – CONFIDENTIALITY OF BOARD CLOSED SESSIONS**

Mr. Kennedy recalled the Board requested the materials provided for their consideration.

President Brazier suggested this item be as specific and all-inclusive as possible to avoid amending the Administrative Code. She requested stating the only publicly disclosable material is the report provided by Legal Counsel on Closed Session matters in the policy introduction. Director Hamilton agreed with the only permissible disclosable portion would be what Legal Counsel reveals in their report. It was determined Legal Counsel would provide an updated draft policy with proposed language for Board consideration at their next meeting.

President Brazier referenced Section 3.06.020 noting the word "agenda" was missing after "meeting". She also inquired as to the standards for reporting violations. Mr. Kennedy recommended a protocol be established by the Board. President Brazier also suggested the investigation conducted with the Board or ad hoc committee be conducted in public be included in the paragraph below the penalties. Discussion ensued regarding challenges in the evidentiary process and how closed session information may be disclosed during such an investigation.

(*) - Asterisk indicates a report is attached.

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President Brazier restated her request that a specific allegation be brought to the Board's attention during Open Session and the Board would hear the details in Closed Session followed with Legal Counsel noting any reportable action. Legal Counsel confirmed any imposed penalty for Board Members or General Manager would be a matter of public information. It was determined more research would need to be conducted in terms of employee disclosing employee discipline.

Motion:

To not approve Ordinance No. 19-08 and provide staff with direction.

Action: Approve, Moved by Director Hamilton, Seconded by Director Gasca.

Vote: Motion carried by unanimous vote (summary: Ayes = 3).

Ayes: Director Brazier, Director Gasca, Director Hamilton.

Absent: Director Mack, Director Rindfleisch.

24. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

There were no requests received.

***25. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**

A. General Manager Comments

1. Meetings, Conferences and Seminar Calendar

B. Communications

1. Staff Training Reports

C. Operations Comments

1. Operations Report

D. Engineering Comments

1. Engineering Report

E. Human Resource & Safety Comments

1. Human Resources Report
2. Organizational Chart

F. Finance Comments

1. Monthly Financial Statements
2. Treasurer Report
3. Credit Card Breakdown
4. Directors' Expense
5. Check Register
6. Water Sales Summary
7. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

Mr. Kennedy announced Ms. Brown resigned from RMWD on June 20, 2019 and the vacant position may be realigned.

Ms. Gray reported there were 105 subscribers to the Flume device program.

Ms. Largent announced RMWD received a check from the Department of Transportation for \$268,557 for the Highway 76 widening project. She stated additional details were not provided.

(*) - Asterisk indicates a report is attached.

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Motion:

To receive and file information and financial items.

Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.

Vote: Motion carried by unanimous vote (summary: Ayes = 3).

Ayes: Director Brazier, Director Gasca, Director Hamilton.

Absent: Director Mack, Director Rindfleisch.

26. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

It was noted a presentation by FPUD on the LAFCO matter, a summary of as-needed expenditures, a three-way Memorandum of Understanding with Eastern Municipal Water District, a committee policy review, a record of survey report, a demonstration of the new financial software, a History of the District Video preview, and close out of the sewer lining project should be on the next Board meeting agenda.

27. ADJOURNMENT - To Tuesday, July 23, 2019 at 1:00 p.m.

The meeting was adjourned by Director Brazier to a regular meeting on July 23, 2019 at 1:00 p.m.

The meeting was adjourned at 2:42 p.m.

Helene Brazier, Board President

Dawn M. Washburn, Board Secretary

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**MINUTES OF THE SPECIAL BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
JULY 9, 2019**

1. **CALL TO ORDER** - The Special Meeting of the Board of Directors of the Rainbow Municipal Water District on July 9, 2019 was called to order by President Brazier at 11:00 a.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. President Brazier presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Director Brazier, Director Gasca, Director Hamilton, Director Mack.

Also Present: General Manager Kennedy, Legal Counsel Smith, Legal Counsel Ickowitz (*via teleconference*), Executive Assistant Washburn, Human Resources Manager Harp.

Absent: Director Rindfleisch.

No members of the public were present before Open Session. No members of the public were present for Open Session.

4. **ORAL/Written COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

President Brazier requested Items #8 and #9 be removed from this agenda in the interest of time and there not being any requests remitted.

Motion:

Approve.

Action: Approve, Moved by Director Hamilton, Seconded by Director Mack.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Director Brazier, Director Gasca, Director Hamilton, Director Mack.

The meeting adjourned to Closed Session at 11:01 a.m.

5. **CLOSED SESSION**

A. Anticipated Litigation Pursuant to Government Code Section 54956.9(d)(2)

- Three Items

(*) - Asterisk indicates a report is attached.

DRAFT

DRAFT

DRAFT

The meeting reconvened at 12:47 p.m.

6. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Legal Counsel reported the Board met in Closed Session to discuss three items of anticipated litigation pursuant to Government Code Section 54956.9(d)(2) with one reportable action. He noted there was a request by a former employee (retiree of the District) for interpretation of retirement benefits under the MOU. He reported the Board determined this was not a Board issue and rather a matter within the purview of the General Manager's authority over personnel matters.

7. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

This item was removed per Item #4.

8. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

This item was removed per Item #4.

9. ADJOURNMENT - To Tuesday, July 23, 2019 at 1:00 p.m.

The meeting was adjourned by Director Brazier to a regular meeting on July 23, 2019, at 1:00 p.m.

The meeting was adjourned at 12:48 p.m.

Helene Brazier, Board President

Dawn M. Washburn, Board Secretary

(*) - Asterisk indicates a report is attached.

SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING
June 27, 2019

- 9-1. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
- 9-2. Purchase of Water Authority Business Insurance for Fiscal Year 2020.
The Board authorized the General Manager to purchase property insurance from Swiss Reinsurance Company Ltd in the amount of \$208,086, liability insurance from Allied World Assurance Company – CalMutuals JPRIMA in the amount of \$345,697, and workers' compensation insurance from Zenith Insurance Company – CalMutuals JPRIMA in the amount of \$274,014 for a total amount of \$827,797.
- 9-3. Approve amendments to the consolidated Memorandum of Understanding with the represented employees, approve amendments to the compensation plan for represented and unrepresented employees, and approve corresponding Classification and Salary Schedules.
The Board adopted Resolution No. 2019-12, a resolution of the Board of Directors of the San Diego County Water Authority approving amendments to and extension of the consolidated memorandum of understanding with the Teamsters Local 911 Union representing the technical/support, professional/administrative, and managerial/supervisory bargaining groups; approving compensation plan adjustments for executive, senior management, and confidential employees; and approving classification and salary schedules for the period from July 1, 2019 through June 30, 2021.
- 9-4. General Manager's Recommended Budget for Fiscal Years 2020 and 2021.
The Board adopted Resolution No. 2019-13, approving the General Manager's Recommended Budget for Fiscal Years 2020 and 2021, for operations and capital improvements and appropriating \$1,687,565,781 consistent with the approved budget with the following direction:
- A. Reconstitute Fiscal Sustainability Task Force (FSTF) to review the following, including but not limited to:
 - 1) All of the Member Agency Managers recommendations previously made by the FSTF
 - 2) CIP "paygo ramp up" policy and overall funding policy
 - 3) Projected future fixed rate charges, including Infrastructure Access Charge
 - 4) Future funding and use of Rate Stabilization Fund
 - B. The FSTF produce results and recommendations prior to the review of FY2021 Budget.
 - C. Review of the FY2021 Budget (Budget Workshops) to commence in May 2020.



- 9-5. Adopt the Water Authority's Rates and Charges for Calendar Year 2020.
 The Board conducted the Public Hearing; adopted Ordinance No. 2019-02, setting rates and charges for the delivery and supply of water, use of facilities, and provision of services; adopted Resolution No. 2019-14, continuing the Standby Availability Charge; adopted Ordinance No. 2019-03, amending and restating the System Capacity and Water Treatment Capacity Charges imposed by the Water Authority pursuant to Section 5.9 of the County Water Authority Action; and found the actions exempt from CEQA pursuant to Public Resources Code §21080(b)(8) and authorized the General Manager to file a notice of exemption.

- 9-6. Amendment to the professional services contract with Diakont Advanced Technologies, Inc., to increase the contract limit by \$288,049 to a total amount of \$768,049 for pipeline condition assessment of the First Aqueduct.
 The Board authorized the General Manager to execute Amendment 1 to the professional services contract with Diakont Advanced Technologies, Inc., in the amount of \$288,049, increasing the authorized cumulative contract amount from \$480,000 to \$768,049.

- 9-7. 2019 Energy Management Policy.
 The Board adopted the 2019 Energy Management Policy with the addition of language to include environmental benefits.

- 9-8. San Vicente Energy Storage Facility – Cost-Sharing Agreement with the City of San Diego.
 The Board authorized the General Manager to enter into an agreement with the City of San Diego for implementation of Phase 4 work for the potential San Vicente Energy Storage Facility.

- 9-9. Adopt positions on various state bills:
 The Board adopted the following positions: Oppose Unless Amended on AB 402 (Quirk), relating to funding regulatory oversight of small public drinking water systems; Support on AB 638 (Gray), relating to climate change vulnerabilities for water storage; Support on AB 1657 (E. Garcia), relating to creation of an Office of the Salton Sea within the California Natural Resources Agency; and Support on the Drought Resiliency and Water Supply Infrastructure Act (Feinstein), relating to federal funding authorizations for water-related projects.

- 9-10. CLOSED SESSION.
The Board approved two year contracts to be signed by the General Counsel as follows:

Keker Van Nest & Peters	\$3,000,000
Brownstein Hyatt Farber Schreck	\$3,698,984
Gordon Hess and Associates, Inc.	\$120,000
Water Resource Consultants, Inc.	\$120,000



TO: Rainbow Municipal Water District
FROM: Alfred Smith
DATE: July 23, 2019
RE: Attorney Report re: Takings and Inverse Condemnation Law
501668-0002

I. INTRODUCTION.

This attorney report provides an update on a recent decision from the United States Supreme Court that removes obstacles for property owners to file takings claims in federal court. In a 5-4 decision, the Supreme Court held on June 21, 2019, that the Takings Clause of the Fifth Amendment guarantees property owners a right to just compensation at the time a taking occurs. The majority opinion in *Knick v. Township of Scott, Pennsylvania, et al*, No. 17-647, explicitly overrules *Williamson County Regional Planning Commission v. Hamilton Bank of Johnson City*, 473 U. S. 172 (1985), which required plaintiffs to seek compensation in state courts first before bringing federal constitutional claims under the Fifth Amendment.

II. BACKGROUND.

A. The Takings Clause.

The Takings Clause prevents government entities from taking private property unless it is for a public purpose and with just compensation. The Clause may be invoked not only when a government exercises eminent domain power, as in condemning land for a highway, but sometimes also in extreme cases of government regulation of the use of private property, known as “inverse condemnation.”

For decades, landowners seeking money damages for inverse condemnation were required to first avail themselves of just compensation remedies provided by state law and sue in state court. The new ruling from the nation’s high court in *Knick v. Township of Scott, Pennsylvania* says that landowners are no longer required to go to state court first.

B. Facts.

In *Knick*, the Township of Scott adopted an ordinance requiring all cemeteries be kept open to the public during daylight hours. Plaintiff Rose Mary Knick’s 90-acre rural

property has a small graveyard where Knick's neighbors' ancestors are allegedly buried.

Because the ordinance required cemetery plots to be open to the public during daylight hours, Knick viewed it as a "taking" of her private property for public use and sought injunctive relief in state court. The Township agreed to stay enforcement until her case was decided. As a result, however, the state court refused to rule on her claim because she could not show irreparable harm. Knick then filed an action under 42 U.S.C. §1983 in federal district court, alleging a violation of the federal Takings Clause.

III. COURT'S ANALYSIS.

The district court dismissed Knick's claim because she had not pursued an "inverse condemnation" action in state court first. In dismissing Knick's taking claim, the Court relied on a 30-year old U.S. Supreme Court decision, *Williamson County Regional Planning Comm'n v. Hamilton Bank of Johnson City*.

The *Williamson County* case held that a landowner's Fifth Amendment taking claim against a local zoning board was not ripe for two reasons: (1) the developer still had an opportunity to seek a variance from the zoning appeals board, so that any taking "was not yet final"; and (2) the developer had not yet sought compensation through the procedures "the State had provided for doing so."

The first requirement — exhaustion of administrative remedies — was not an issue in *Knick*. The Court made that clear, saying "Knick does not question the validity of this finality requirement, which is not at issue here." What was before the Court in *Knick* was *Williamson County's* second holding — exhaustion of state court remedies.

The federal Third Circuit of Appeal affirmed the dismissal in light of *Williamson County*. After the Third Circuit affirmed dismissal of Knick's complaint, Knick sought review in the U.S. Supreme Court, challenging the requirement that an inverse condemnation plaintiff litigate in state court first before seeking compensation in federal court.

The Supreme Court disagreed with Knick and reversed the ruling of the Third Circuit. Writing for the majority, Chief Justice Roberts concluded that fidelity to the text of the Takings Clause "requires overruling *Williamson County* and restoring takings claims to the full-fledged constitutional status the Framers envisioned when they included the Clause among the other protections in the Bill of Rights."

While *Williamson County* viewed the Takings Clause as only providing a right to a "state law procedure that would eventually result in just compensation," the majority explained that the Takings Clause ensures a *constitutional* right to just compensation *at the time* of the taking.

The majority explained its departure from precedent by looking to more recent cases, including *First English Evangelical Lutheran Church of Glendale v. County of Los Angeles*, 482 U. S. 304 (1987), decided two years after *Williamson County*. In *First English*, the Court held that even a plaintiff's temporary loss of property must be compensated, because the owner's claim arises at the time of the taking.

The majority also looked to history, recognizing that only injunctive relief, not compensation, was available to plaintiffs at the Founding, and that the Fifth Amendment's original purpose was to discourage the government from taking private property in the first place. Today, both the Tucker Act (28 U.S.C. §1491) and §1983 allow plaintiffs to bring federal claims under the Takings Clause, and the majority affirmed this right regardless of whether plaintiffs litigate in state court first.

In a brief concurrence, Justice Thomas addressed the concern expressed by the United States in its *amicus* brief that the majority's approach will enable courts to enjoin government programs that do not immediately compensate property owners. He explained that "ordinary remedial principles" will still apply to takings claims and tort claims such as trespass, but also emphasized that "our role is to enforce the Takings Clause as written," even if this increases the complexity of some regulatory programs in practice.

In a vigorous dissent joined by Justices Ginsburg, Breyer, and Sotomayor, Justice Kagan criticized the majority's departure from clear precedent in *Williamson County* and provided textual and historical arguments in support of a different understanding of the Takings Clause. She pointed out that unlike other constitutional rights, such as the Fourth Amendment's prohibition on the use of excessive force, the Fifth Amendment does not *prohibit* the government from taking property for public use, but merely requires just compensation for such a taking. The dissenters saw no inherent requirement for the payment to be contemporaneous with the taking.

Justice Kagan also cited practical concerns with the majority's approach, expressing fear that it will turn "well-meaning government officials into lawbreakers," since complex federal land-use regulations do not lend themselves to speedy or advance payments. The dissenters also argued that the decision subverts federalism by sending a flood of traditionally state court cases into federal court, and that state court is a more effective forum because local land disputes are best resolved under state law.

IV. CONCLUSION.

The immediate result of the *Knick* decision is that property owners can more easily bring takings claims in federal court. As both the concurrence and the dissent suggest, however, the decision could have significant practical effects on government land regulation.

Specifically, the United States Supreme Court's ruling in the *Knick* decision provides individuals and business entities seeking compensation for alleged takings of private property with a choice. They no longer have to sue in state court first. Instead they may now sue in federal court. As noted in the dissenting opinion of Justice Kagan, joined by Justices Ginsburg, Breyer, and Sotomayor: public agencies should expect this decision "to channel a mass of quintessentially local cases involving complex state-law issues into federal courts."

AES/AES

BOARD OF DIRECTORS

July 23, 2019

SUBJECT

CONSIDER APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH RAINBOW MUNICIPAL WATER DISTRICT, EASTERN MUNICIPAL WATER DISTRICT AND FALLBROOK PUBLIC UTILITY DISTRICT RELATED TO POTENTIAL ANNEXATION INTO EASTERN MUNICIPAL WATER DISTRICT

BACKGROUND

During World War II, the population of San Diego County increased rapidly due to wartime buildup of the Navy and other military bases in San Diego County. As local water supplies were insufficient to support this effort, the Federal Government began the construction of the first pipelines to bring Colorado River water into San Diego County. This pipeline connected to the existing Colorado River Aqueduct owned and operated by the Metropolitan Water District of Southern California (MWD). The first pipeline was connected to MWD's system near San Jacinto, CA and extended to the San Vicente Reservoir just east of San Diego.

MWD is allowed by statute only to sell water to public agencies who are members of MWD, so as part of the process of bringing imported water into San Diego County, the State of California formed the San Diego County Water Authority (SDCWA) in 1944 to operate as the MWD member agency for San Diego County. The first water deliveries to the region began in 1947.

FPUD was an original member of SDCWA, joining in 1944 and RMWD joined in 1953.

The Districts Are Unique in San Diego County

While the original political boundaries of SDCWA followed the County line as a separation, the engineers who designed the pipelines did not use those boundaries. For the first aqueduct, the separation between MWD and SDCWA was set at the halfway point between the connection near San Jacinto and the San Vicente Reservoir. As it turns out, for the first aqueduct this separation point is several miles into San Diego County, located roughly where the aqueduct crosses State Highway 76 just east of I-15. MWD owns and operates stretches of the second, third, and fourth aqueducts well into San Diego County with the separation points being well into the RMWD service area.

Both Districts have connections directly to MWD's pipeline with no use of SDCWA facilities. For FPUD, all but one connection is on MWD's pipelines. For RMWD, four of the eight connections are on MWD's pipelines with one of the connections to SDCWA's pipeline being just 3000 feet from the point of separation. Currently, both Districts receive a credit on our monthly bills from SDCWA identified as "MWD Direct Delivery". This credit is currently equal to SDCWA's Transportation Charge that is levied for each acre foot of water delivered through SDCWA pipelines. This charge is the same whether an agency uses 3000 feet of pipeline or 60 miles of pipeline.

The Districts are the only SDCWA member agencies who have direct connections to MWD. The districts are unique in the County – and in MWD’s service area as SDCWA is the only MWD member agency that operates a large distribution system. In other MWD member agencies, MWD owns and operates the large wholesale pipelines and the member agency simply acts as the water purchasing coordinator.

In the years following the construction of the aqueducts water was cheap and the arrangement worked well for all parties. However, over the last 25 years, SDCWA has made significant investments in the Emergency Storage Project (ESP) to construct new storage and treatment facilities in addition to other investments. These investments have increased the cost of water significantly – adding several hundred dollars per acre foot to the cost of water.

DESCRIPTION

Over the last 9 months, both RMWD and FPUD have been performing detailed analysis related to the potential to receive water from Eastern Municipal Water District (EMWD) who is an MWD wholesaler for southwestern Riverside County. An extensive review of applicable statutes has identified the legal path for the process. Staff have developed preliminary draft analyses that show the change to EMWD is a viable option and will have significant cost savings for the Districts. In order to complete the final analyses required for filing an application to both Riverside County LAFCO and San Diego LAFCO, it is important to formalize certain terms related to the potential annexation with EMWD. The MOU which is the subject of this agenda item identifies some of the terms and conditions that EMWD will have related to the potential annexation as well as provisions for cost recovery and indemnification by EMWD.

The table below highlights the key terms of the MOU between the agencies – a full copy of the MOU will be distributed to the Board either with this memo or when review is finalized by each agency’s counsel. No significant issues are being discussed as of the time of this memo preparation – there is some wordsmithing occurring as the document is finalized.

MOU Key Terms	FPUD	RMWD	EMWD
Responsible for costs to detach from SDCWA (election, exit fees, etc.) under County Water Authority Act requirements	X	X	
Provide imported water at MWD applicable rate + EMWD E302 rate (currently \$11 /AF)			X
Will fund any additional infrastructure, if needed	X	X	
Will pay pro-rata share of MWD’s Readiness-to-Serve (RTS) Charges, net of Standby Revenue	X	X	
Receive pass-thru proportion cut of MWD shortage allocation	X	X	
May participate in local supply reliability projects offered by EMWD and receive benefits under MWD shortage allocation	X	X	X
Will receive transfer through MWD of assessed valuation (voting entitlement), Tier 1 allocation, RTS base, shortage allocation base and Standby Revenue from SDCWA to EMWD			X
MOU in effect for two years unless replaced by agreement	X	X	X
Will indemnify, defend, hold EMWD harmless	X	X	
Will pay LAFCO fees (SD Co. and Riv. Co.)	X	X	

Please note that there are several key concepts to keep in mind with the consideration of this MOU:

- The annexation process to EMWD as the wholesale water agency does NOT include any sort of reorganization of the three agencies. All will remain wholly separate just as RMWD and FPUD are currently separate from SDCWA. There are no mergers involved.

- The approval of this MOU does not commit any agency to the filing of an application with either Riverside or San Diego LAFCO. That will require separate Board actions by all three agencies. This MOU is intended to formalize the terms and conditions established by EMWD for participating in the process and the rates and charges applicable to FPUD and RMWD should the process be approved.
- Should an application to Riverside and San Diego LAFCOs be approved by the respective Boards, the process will take many months and, should both LAFCOs approve, will result in an election measure being put on the ballot for the residents of FPUD and RMWD to approve the action. The earliest feasible date for this election is November 2020.
- Both FPUD and RMWD are dedicated to working with SDCWA to make the transition as smooth as possible for all parties.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Four: Fiscal Responsibility

BOARD OPTIONS/FISCAL IMPACTS

Based on the differential in the current rates for wholesale water between EMWD and SDCWA, the forecasted savings for RMWD alone amount to approximately \$5.7 Million for CY 2021. Should the process go through to completion the change will provide the same water quality and substantially similar reliability at a much lower cost.

The Board has several options:

1. Approve the MOU with FPUD and EMWD as presented and authorize its execution by the General Manager.
2. Provide the District's General Counsel proposed modifications to the MOU presented here and allow the General Counsel to enter into negotiations with EMWD and FPUD to affect those changes, and once completed, authorize execution by the General Manager.
3. Provide staff with other direction.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

STAFF RECOMMENDATION

Staff recommends Option 1.


Tom Kennedy
General Manager

July 23, 2019

BOARD OF DIRECTORS

July 23, 2019

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 19-08 ADOPTING ADMINISTRATIVE CODE CHAPTER 3.06 – CONFIDENTIALITY OF BOARD CLOSED SESSIONS

BACKGROUND

To date, the District has not had a policy in place protecting confidential information acquired in Board closed sessions.

The Board considered a draft policy at their June 25, 2019 meeting at which time requests were made for additional proposed language from Legal Counsel.

DESCRIPTION

The Brown Act prohibits the disclosure of confidential information acquired in closed session. To ensure protection of this confidential information, the Board has requested a policy be drafted for the Board to consider adopting into the RMWD Administrative Code. Legal Counsel has prepared a revised draft policy for Board consideration.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Six: Communication

BOARD OPTIONS/FISCAL IMPACTS

There are no known fiscal impacts associated with this Administrative Code policy adoption.

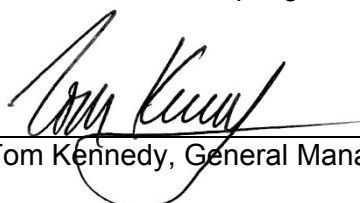
1. Approve Ordinance No. 19-08 adopting Administrative Code Chapter 3.06 as presented.
2. Approve Ordinance No. 19-08 adopting Administrative Code Chapter 3.06 with revisions.
3. Do not approve Ordinance No. 19-08 and provide staff with direction.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

STAFF RECOMMENDATION

Staff recommends Option 1 approving Ordinance No. 19-08 adopting Administrative Code Chapter 3.06 as presented.



Tom Kennedy, General Manager July 23, 2019

Ordinance No. 19-08

**Ordinance of the Board of Directors of the Rainbow Municipal Water District
Adopting Administrative Code
Chapter 3.06 – Confidentiality of Board Closed Sessions**

WHEREAS, the Rainbow Municipal Water District has, from time to time, adopted various rules and regulations for the operation of the District; and

WHEREAS, certain of those rules and regulations require updating to reflect best practices, as well as changes in applicable laws; and

WHEREAS, the Board of Directors has determined that changes in the rules or regulations of the District shall occur solely by amendment to the Administrative Code;

NOW, THEREFORE,

BE IT ORDAINED by the Board of Directors of Rainbow Municipal Water District as follows:

1. The following rules and regulations of the District, collected are hereby adopted and shall be incorporated into the Administrative Code, consisting of:

Chapter 3.06: Confidentiality of Board Closed Sessions

2. The General Manager is hereby directed to update the Administrative Code to reflect the approval of these rules and regulations, and to assign or reassign the numbering of the Administrative Code as necessary to codify these rules and regulations as amended.

3. This ordinance shall take effect immediately upon its adoption on this 23rd day of July 2019.

**AYES:
NOES:
ABSTAIN:
ABSENT:**

Helene Brazier, Board President

ATTEST:

Dawn Washburn, Board Secretary

Chapter 3.06
CONFIDENTIALITY OF BOARD CLOSED SESSIONS

Sections

3.06.010 General Policy

3.06.020 Unauthorized Disclosure by a Director

3.06.030 Unauthorized Disclosure by an Employee

3.06.040 Enforcement

Chapter 3.06
CONFIDENTIALITY OF BOARD CLOSED SESSIONS

Sections

- 3.06.010** **General Policy**
- 3.06.020** **Unauthorized Disclosure by a Director**
- 3.06.030** **Unauthorized Disclosure by an Employee**
- 3.06.040** **Enforcement**

Section 3.06.010
General Policy

The Brown Act prohibits the disclosure of confidential information acquired in closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury.

It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions.

Generally, the business of the District must be conducted in open session. Pursuant to the Ralph M. Brown Act, California Government Code sections 54962 et seq., the following matters may be discussed in closed session:

- a determination regarding a license or permit;
- conference regarding real property negotiations;
- conference with legal counsel regarding existing litigation;
- conference with legal counsel regarding anticipated litigation;
- liability claims;
- threat to public services or facilities;
- public employee appointment;
- public employee performance evaluation;
- public employee discipline, dismissal, or release;
- conference with labor negotiators;
- report involving trade secret;
- charge or complaint involving information protected by federal law; and a
- conference involving a joint powers agency.

Only the legislative body, acting as a body, may agree to divulge confidential closed session information.

Regarding attorney/client privileged communications occurring in closed session, the entire legislative body is the holder of the privilege and only a majority vote of the entire legislative body can authorize the waiver of the privilege.

Only what is publicly reported by the general counsel at the conclusion of a closed session may be publicly disclosed except as may be necessary to implement the decisions made by the Board in closed session.

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- public employee discipline, dismissal, or release;
- conference with labor negotiators;
- report involving trade secret;
- charge or complaint involving information protected by federal law; and a
- conference involving a joint powers agency.

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Only what is publicly reported by the general counsel at the conclusion of a closed session may be publicly disclosed except as may be necessary to implement the decisions made by the Board in closed session.

Section 3.06.020
Unauthorized Disclosure by a Director

A violation of the policy stated in Section 3.06.010 by a director shall be placed on the agenda of the next regular meeting of the Board or on an earlier special meeting of the Board to consider remedial action, which may include, but not be limited to:

- (a) an oral reprimand;
- (b) a written reprimand;
- (c) injunctive relief to prevent the current or future disclosure of confidential information;
- (d) referral of the Director(s) who willfully disclosed confidential information in violation of the policy to the San Diego District Attorney;
- (e) removal from any committee assignments for a specified period;
- (f) suspension of reimbursements for District travel for a specified period.

Before taking any action, the Board, or an ad hoc committee appointed by the Board to first review the matter, shall provide the person(s) under investigation with an opportunity to meet with the Board or ad hoc committee appointed for the purpose to review the presentation of reasons and evidence why action should not be taken.

It is the intention to implement progressive discipline unless the violation is so severe, willful and detrimental to the interests of the District in fulfilling its public functions that progressive discipline would not serve the District.

The resulting decision of the Board shall be final without any administrative appeal procedure.

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Section 3.06.020
Unauthorized Disclosure by an Employee

A violation of the policy stated in Section 3.06.010 by an employee shall be placed on the agenda of the next regular meeting of the Board or on an earlier special meeting of the Board to consider remedial action, which may include, but not be limited to:

- (a) an oral reprimand;
- (b) a written reprimand;
- (c) a suspension of a specified period of time with or without pay;
- (d) injunctive relief to prevent the current or future disclosure of confidential information;
- (e) referral of the employee(s) who willfully disclosed confidential information in violation of the policy to the San Diego District Attorney;
- (f) termination.

It is the intention to implement progressive discipline unless the violation is so severe, willful and detrimental to the interests of the District in fulfilling its public functions that progressive discipline would not serve the District.

Before taking any action, the Board, or an ad hoc committee appointed by the Board to first review the matter, shall provide the person(s) under investigation with an opportunity to meet with the Board or ad hoc committee appointed for the purpose to review the presentation of reasons and evidence why action should not be taken.

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- (a) an oral reprimand;
- (b) a written reprimand;
- (c) a suspension of a specified period of time with or without pay;
- (d) injunctive relief to prevent the current or future disclosure of confidential information;
- (e) referral of the employee(s) who willfully disclosed confidential information in violation of the policy to the San Diego District Attorney;
- (f) termination.

It is the intention to implement progressive discipline unless the violation is so severe, willful and detrimental to the interests of the District in fulfilling its public functions that progressive discipline would not serve the District.

Before taking any action, the Board, or an ad hoc committee appointed by the Board to first review the matter, shall provide the person(s) under investigation with an opportunity to meet with the Board or ad hoc committee appointed for the purpose to review the presentation of reasons and evidence why action should not be taken.

The resulting decision of the Board shall be final without any administrative appeal procedure.

Section 3.06.040
Enforcement

- (a) Any director or employee who has reason to believe that a violation of the policy of confidentiality has occurred shall report the suspected violation as follows:
- (1) if the suspected violation was by a director, the chair of the Board shall be notified;
 - (2) if the suspected violation was by the chair of the Board, the general manager and general counsel shall be notified;
 - (3) if the suspected violation was by an employee, the general manager shall be notified;
 - (4) if the suspected violation was by the general manager, the chair of the Board shall be notified;
 - (5) if the suspected violation was by the general counsel, the general manager and the chair of the Board shall be notified.
- (b) The suspected violation shall be investigated in the manner provided in section 3.06.020 or 3.06.030, as appropriate. The Board, or an ad hoc committee appointed by the Board, upon receiving any information in support of the suspected violation, shall permit the suspected violator(s) to present any explanation, evidence, or testimony to rebut the allegation.

The Board's decision regarding the suspected violation shall be supported by the "preponderance of the evidence" legal standard, which requires a showing that it is more likely than not that the suspected violation occurred. (California Evidence Code section 115; Weiner v. Fleischman (1991) 54 Cal.3d 476).

Section 3.06.040
Enforcement

- (a) Any director or employee who has reason to believe that a violation of the policy of confidentiality has occurred shall report the suspected violation as follows:
- (1) if the suspected violation was by a director, the chair of the Board shall be notified;
 - (2) if the suspected violation was by the chair of the Board, the general manager and general counsel shall be notified;
 - (3) if the suspected violation was by an employee, the general manager shall be notified;
 - (4) if the suspected violation was by the general manager, the chair of the Board shall be notified;
 - (5) if the suspected violation was by the general counsel, the general manager and the chair of the Board shall be notified.
- (b) The suspected violation shall be investigated in the manner provided in section 3.06.020 or 3.06.030, as appropriate. The Board, or an ad hoc committee appointed by the Board, upon receiving any information in support of the suspected violation, shall permit the suspected violator(s) to present any explanation, evidence, or testimony to rebut the allegation.

The Board's decision regarding the suspected violation shall be supported by the "preponderance of the evidence" legal standard, which requires a showing that it is more likely than not that the suspected violation occurred. (California Evidence Code section 115; *Weiner v. Fleischman* (1991) 54 Cal.3d 476).

BOARD OF DIRECTORS

July 23, 2019

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO AMEND THE EXISTING CONTRACT WITH NOBEL SYSTEMS INC.

BACKGROUND

The District executed a contract with Nobel Systems Inc. (Nobel) August 1, 2016, expiring June 30, 2021 (Exhibit 1) to provide professional services in support of the District's GIS Water and Sewer data Projects, as well as GeoViewer mapping, information technology and application development. The services include GIS data conversion and map updates, the GeoViewer web based GIS system, and the GeoViewer Mobile iPad application. These applications are used by the majority of employees on a daily basis and provide integrated mapping solutions that tie into our Enterprise Asset Management system and, very soon, our new utility billing system.

The current cost is \$80,000 per year, and provides for specific, limited services. Under the current contract, the District is limited in the number of minor changes or corrections to the GIS data every 60 days. This could be correcting the location of a manhole that field crews identify as being in a slightly different location than GeoViewer indicates, or adding a new hydrant or valve. These minor corrections identified by Staff arise from variations in the old plans that were used to create the GeoViewer data, versus the actual locations. Another source of discrepancies can be minor work done prior to GeoViewer that didn't require plans, or was completed by Staff. An example of this sort of thing would be the installation of a blow off by staff that was not recorded by the Engineering Department.

Further, other items beyond the scope of the original contract are currently approved on an individual basis via a cost proposal. For example, the Engineering department requested a heat-map of the recorded water pressure readings at every hydrant in the District, to graphically display the pressure issues, and provide a "global" view of pressures as part of the overall pressure management project. This is not included under the existing contract, and Nobel provided a "one-off" proposal to accomplish the task. Staff concluded that while the information would be very helpful, the particular proposal was not a cost-effective solution for the District. Other additional items or reports Staff was researching include forms for inspection use, maintenance inspection forms, and other forms to better manage assets.

DESCRIPTION

Staff has asked Nobel for GeoViewer related items on several occasions that are beyond the scope of the existing contract. Nobel has responded by providing individual proposals for each requested task, creating a situation where staff has to review multiple proposals and evaluate costs repeatedly for very small items. This negatively impacts staff time, and results in implementation delay of features that streamline system management. It also increases costs substantially for the District over time.

In response, Nobel has proposed an amendment (Exhibit 2) modifying the contract to account for District requests. This amendment will provide the District with more services from Nobel beyond the existing GeoViewer integration, including:

- Full hosting services for web based and mobile GIS applications
- Unlimited forms and reports generation
- Unlimited Updates to District's GIS Data
- Public Web Site Interface for leak notifications
- 15 IoT Sensors (IoT= "Internet of Things", connecting pressure and water quality sensors in our system to GeoViewer for live pressure and water quality data)

The amendment would increase the annual contract cost from \$80,000 to \$104,000 through June 30, 2020, and to \$100,000 from July 2020 through June 30 2024, and increase the term of the contract from June 30, 2021 to June 30, 2024. The change on the annual price from \$104,000 to \$100,000 is due to changes in the cell phone carrier prices that are utilized by the IoT devices. Long term costs for the District would be lower because the reports requested by staff would be included, rather than added on individually. For example, the amendment would allow for the pressure heat map to be completed as part of the unlimited reports.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. This amendment will assist staff in better managing of the water and sewer system facilities. Unlimited updating will ensure GeoViewer is up-to-date. Unlimited reports will allow Engineering and Operation to create and utilize analysis tools, such as a "heat map" of District wide pressures in the water system that would provide important information to staff for better decision making.

BOARD OPTIONS/FISCAL IMPACTS

The contract is included in the District's Administration budget, under Computers/Information Systems, GL Account 03-41-60100, \$719,678 currently budgeted.

- 1) Authorize General Manager to execute the contract amendment from Nobel Systems Inc. dated May 29, 2019, amending contract No. 16-09 Dated August 1, 2016, increasing the annual cost from \$80,000 to \$104,000 through June 30, 2020, and to \$100,000 from July 2020 through June 30, 2024
- 2) Provide other direction to staff.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

STAFF RECOMMENDATION

Staff recommends Option 1.



Steven E. Strapac, P.E., P.L.S.
District Engineer

July 23, 2019



**RAINBOW MUNICIPAL WATER DISTRICT
3707 S HIGHWAY 395
FALLBROOK CA 92028
(760) 728-1178**

PROFESSIONAL SERVICES AGREEMENT

**PROJECT: GEOVIEWER ONLINE / MOBILE APPLICATIONS HOSTING & INFORMATION INTEGRATIONS
Project Nos. - TBD, Contract No.16-09**

THIS AGREEMENT ("Agreement") is made and entered into this 1st day of **August, 2016**, by and between the **RAINBOW MUNICIPAL WATER DISTRICT**, a municipal water district, hereinafter designated as "**DISTRICT**", and **NOBEL SYSTEMS, INC.** a California corporation hereinafter designated as "**SPECIALIST**."

RECITALS

- A.** DISTRICT desires to obtain Professional Field Services from an independent contractor for the above-named Project.
- B.** SPECIALIST has submitted a proposal to provide professional services for the DISTRICT in accordance with the terms set forth in this Agreement.
- C.** DISTRICT desires to contract with SPECIALIST as an independent contractor and SPECIALIST desires to provide services to DISTRICT as an independent contractor.
- D.** SPECIALIST has demonstrated its competence and professional qualifications necessary for the satisfactory performance of the services designated herein by virtue of its experience, training, education, and expertise.

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. PROFESSIONAL SERVICES PROVIDED BY SPECIALIST.

- 1.1** The professional services to be performed by SPECIALIST shall consist of the following: **Provide professional services in support of the District's GIS Water and Sewer data Projects. SPECIALIST shall provide Geoviewer mapping, information technology and application development.** The scope of services is more particularly defined in Exhibit "A", attached and made a part hereof. Any additional services must be

agreed to by the parties in writing as set forth in Section 19, as an amendment to this Agreement.

- 1.2 In performing the services set forth in this Agreement including Exhibit "A", SPECIALIST shall work closely with the DISTRICT'S General Manager and staff in performing the services in accordance with this Agreement in order to receive clarification as to the result that the DISTRICT expects to be accomplished by SPECIALIST. The General Manager shall be the DISTRICT'S authorized representative in the interpretation and enforcement of all services performed in connection with this Agreement.
- 1.3 SPECIALIST represents that its employees have the qualifications and skills necessary to perform the services under this Agreement in a competent, professional manner, without the advice or direction of the DISTRICT. This means SPECIALIST is able to fulfill the requirements of this Agreement. Failure to perform all services required under this Agreement constitutes a material breach of the Agreement.

2. TERM AND TIMING REQUIREMENTS.

- 2.1 This Agreement will become effective on the date stated above, and will continue in effect until the earlier of the completion of services provided for in this Agreement or until terminated as provided under Section 14 of this Agreement.
- 2.2 Performance of work under this Agreement shall be in accordance with the schedule outlined in Exhibit "A" unless otherwise modified in writing as set forth in Section 19. Failure by SPECIALIST to strictly adhere to these timing requirements may result in termination of this Agreement by the DISTRICT.
- 2.3 SPECIALIST shall submit all requests for extensions of time for performance in writing to the General Manager no later than two (2) business days after the commencement of the cause of any unforeseeable delay beyond SPECIALIST'S control and in all cases prior the date on which performance is due if possible. The General Manager shall review all such requests and may grant reasonable time extensions for unforeseeable delays which are beyond SPECIALIST'S control.
- 2.4 For all time periods not specifically set forth herein, SPECIALIST shall respond in the most expedient and appropriate manner under the circumstances, by telephone, fax, hand delivery, e-mail or mail.

3. STUDY CRITERIA AND STANDARDS.

All work shall be performed in accordance with applicable DISTRICT, county, state and federal Codes and criteria. In the performance of its professional services, SPECIALIST shall use the degree of care and skill ordinarily exercised by specialists performing the same or similar work under similar conditions.

4. INDEPENDENT CONTRACTOR.

- 4.1 SPECIALIST'S relationship to the DISTRICT shall be that of an independent contractor in performing all services hereunder. The DISTRICT shall not exercise any control or direction over the methods by which CONTRACTOR shall perform its services and functions. The DISTRICT'S sole interest and responsibility is to ensure that the services

covered in this Agreement are performed in a competent, satisfactory and legal manner. The parties agree that no services, act, commission or omission of SPECIALIST or its employee(s) pursuant to this Agreement shall be construed to make SPECIALIST or its employee(s) the agent, employee or servant of the DISTRICT. SPECIALIST and its employee(s) are not entitled to receive from the DISTRICT vacation pay, sick leave, retirement benefits, Social Security, workers' compensation, disability benefits, unemployment benefits or any other employee benefit of any kind.

- 4.2 SPECIALIST shall be solely responsible for paying all federal and state employment and income taxes, for carrying workers' compensation insurance and for otherwise complying with all other employment requirements with respect to SPECIALIST or its employee(s). SPECIALIST agrees to indemnify, defend and hold the DISTRICT harmless from any and all liability, damages or losses (including attorneys' fees, costs, penalties and fines) the DISTRICT suffers as a result of SPECIALIST'S failure comply with the foregoing.
- 4.3 SPECIALIST shall be solely responsible for the performance of any of its employees, agents, or subcontractors under this Agreement. SPECIALIST shall report to the DISTRICT any and all employees, agents, and subcontractors performing work in connection with this Agreement, and all shall be subject to the approval of the DISTRICT.
- 4.4 SPECIALIST shall have no authority, express or implied, to act on behalf of the DISTRICT as an agent, or to bind the DISTRICT to any obligation whatsoever, unless specifically authorized in writing by the General Manager. If SPECIALIST'S services relate to an existing or future DISTRICT construction contract, SPECIALIST shall not communicate directly with, nor in any way direct the actions of, any bidder for that construction contract without the prior written authorization by the General Manager.

5. WORKERS' COMPENSATION INSURANCE.

By SPECIALIST'S signature hereunder, SPECIALIST certifies that SPECIALIST is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and SPECIALIST will comply with such provisions before commencing the performance of the services pursuant to this Agreement.

6. INDEMNIFICATION, HOLD HARMLESS AND DEFENSE.

- 6.1 To the extent and in any manner permitted by law, SPECIALIST shall defend, indemnify, and hold DISTRICT, its directors, officers, employees, authorized volunteers and agents, and each of them free and harmless from any liability from claims, demands, loss, damage, or injury to property or persons, including wrongful death, in any manner arising out of, related to or incident to, in whole or in part, any act or omission of SPECIALIST, including SPECIALIST'S officers, employees and agents, in connection with the services required by this Agreement, including without limitation, the payment of reasonable attorneys' fees and costs. All officers, agents, employees and subcontractors, and their agents, who are employed, contracted or otherwise utilized by SPECIALIST to perform services under this Agreement, shall be deemed officers, agents and employees of SPECIALIST. The foregoing indemnity, hold harmless and defense obligation of

SPECIALIST shall apply except to the extent the loss, damage or injury is caused by the sole negligence or willful misconduct of an indemnified party.

- 6.2** To the extent and in any matter permitted by law, SPECIALIST shall defend, indemnify and hold the DISTRICT, its directors, officers, employees, authorized volunteers and agents, and each of them free and harmless from and against any and all claims, demands, actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind or nature whatsoever, arising out of, related to or incident to a breach of this Agreement, any assertion that any of the materials, services, hardware or software provided by SPECIALIST to the DISTRICT ("Specialist Products") or the use thereof infringes any patent, copyright or proprietary right of any third party, or the violation of any governmental law or regulations, compliance with which is the responsibility of SPECIALIST.
- 6.3** SPECIALIST shall defend, at SPECIALIST'S own cost, expense and risk, any and all such aforesaid claims, demands, suits, actions or other legal proceedings of every kind that may be brought or instituted against the DISTRICT or the DISTRICT'S directors, officers, employees, authorized volunteers and agents, and each of them. The DISTRICT shall be consulted regarding and approve of the selection of defense counsel. Should separate counsel be necessary for the DISTRICT, as determined by the DISTRICT, SPECIALIST shall be responsible to pay for the reasonable attorneys' fees and costs including expert fees, as such fees and costs are incurred, for the DISTRICT'S legal counsel in addition to SPECIALIST'S own legal fees and costs. In all circumstances, DISTRICT retains the right to retain its own attorneys.
- 6.4** SPECIALIST shall pay and satisfy any judgment, award or decree that may be rendered against DISTRICT or its directors, officers, employees, authorized volunteers and agents, and each of them, in any and all such aforesaid claims, demands, suits, action or other legal proceeding. SPECIALIST shall not agree without the DISTRICT'S prior written consent, to any settlement which would require the DISTRICT to pay any money or perform some affirmative act, including in the case of intellectual property infringement any payment of money or performance of some affirmative act to continue using the Specialist Products.
- 6.5** SPECIALIST shall reimburse DISTRICT and its directors, officers, employees, authorized volunteers and agents, and each of them, for any and all legal expenses and costs including attorneys' fees incurred by each of them in connection therewith or in enforcing the indemnity, hold harmless and defense obligation herein provided.
- 6.6** SPECIALIST agrees to carry insurance for this purpose as set forth herein including contract liability. Provision of insurance coverage as required by this Agreement shall not affect SPECIALIST'S indemnification, hold harmless and defense obligations. SPECIALIST'S indemnification, hold harmless and defense obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for SPECIALIST, subcontractor, supplier or other person under workers' compensation acts, disability acts or other employee acts or the insurance required by this Agreement. SPECIALIST'S indemnification, hold harmless and defense obligation shall not be restricted to insurance proceeds, if any received by the DISTRICT or its directors, officers, employees, authorized volunteers or agents.

6.7 SPECIALIST'S indemnification, hold harmless and defense obligation shall survive the termination or expiration of this Agreement.

7. **LAWS, REGULATIONS AND PERMITS.**

7.1 SPECIALIST shall give all notices required by law and comply with all laws, ordinances, rules and regulations pertaining to the conduct of the services required by this Agreement. SPECIALIST shall be liable for and bear all costs resulting from, any violations of the law in connection with services furnished by SPECIALIST.

7.2 SPECIALIST shall comply with all of the following requirements with respect to any services as a Building/Construction Inspector, Field Soils and Material Tester, or Land Surveyor, as those trades are defined by the California Department of Industrial Relations ("DIR").

- a) SPECIALIST agrees to comply with and require its subcontractors to comply with the requirements of California Labor Code sections 1720 et seq. and 1770 et seq., and California Code of Regulations, title 8, section 16000 et seq. (collectively, "Prevailing Wage Laws") and any additional applicable California Labor Code provisions related to such services, including without limitation, payroll recordkeeping requirements. SPECIALIST and its subcontractors shall pay not less than the prevailing rate of per diem wages as determined by the Director of the DIR for all services described in this Section 7.2 and as required by law. The general prevailing wage determinations can be found on the DIR website at: <http://www.dir.ca.gov/dslr>. Copies of the prevailing rate of per diem wages may be accessed at DISTRICT'S administrative office, and shall be made available upon request. SPECIALIST shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to perform the services described in this Section 7.2 of the Agreement available to interested parties upon request, and shall post and maintain copies at SPECIALIST'S principal place of business and at all site(s) where services are performed. Penalties for violation of Prevailing Wage Laws may be assessed in accordance with such laws. For example, SPECIALIST shall forfeit, as a penalty to the DISTRICT, Two Hundred Dollars (\$200) for each calendar day, or portion thereof, for each workman paid less than stipulated prevailing rates for services performed under this Agreement by SPECIALIST, or any subcontractor under SPECIALIST, in violation of Prevailing Wage Laws. SPECIALIST shall defend, indemnify and hold the DISTRICT, its directors, officers, directors, employees, agents and authorized volunteers, and each of them, free and harmless from any claims, liabilities, costs, penalties or interest arising out of the failure or alleged failure of SPECIALIST or its subcontractors to comply with Prevailing Wage Laws.
- b) SPECIALIST and each of its subcontractors shall keep accurate payroll records showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker or other employee employed by SPECIALIST or subcontractor in connection with the services performed pursuant to this Agreement. Each payroll shall be certified, available for inspection, and copies thereof furnished as prescribed in California Labor Code sections 1771.4(a)(3)(A) and 1776, including any required redactions.

SPECIALIST shall keep the DISTRICT informed as to the location of the records and shall be responsible for the compliance with these requirements by all subcontractors. SPECIALIST shall inform the DISTRICT of the location of the payroll records, including the street address, city and county and shall, within five (5) working days, provide a notice of a change of location and address. Penalties for noncompliance include a forfeiture of One Hundred Dollars (\$100) per calendar day, or portion thereof, for each worker until strict compliance is effectuated, which may be deducted from any moneys due SPECIALIST.

- c) Eight (8) hours of work shall constitute a legal day's work. SPECIALIST and any subcontractors shall forfeit, as a penalty to the DISTRICT, Twenty-Five Dollars (\$25) for each worker employed in the execution of services pursuant to this Agreement by SPECIALIST or any subcontractor under him for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one (1) calendar day and forty (40) hours in any calendar week in violation of the provisions of the California Labor Code, in particular, sections 1810 to 1815, thereof, inclusive, except services performed by employees of SPECIALIST and its subcontractors in excess of eight (8) hours per day at not less than one and one-half (1 ½) times the basic rate of pay, as provided in California Labor Code section 1815.
- d) SPECIALIST'S attention is directed to the provisions of California Labor Code sections 1777.5, 1777.6 and 1777.7 concerning employment of apprentices by SPECIALIST or any of SPECIALIST'S subcontractors. If applicable to the services performed under this Agreement, SPECIALIST shall comply with such apprenticeship requirements and submit apprentice information to the DISTRICT. Information relative to apprenticeship standards, wage schedules and other requirements may be obtained from the DIR or the Division of Apprenticeship Standards. Knowing violations of section 1777.5 will result in forfeiture not to exceed One Hundred Dollars (\$100) or Three Hundred Dollars (\$300), depending on the circumstances, for each calendar day of non-compliance pursuant to section 1777.7.
- e) SPECIALIST must be, and must require all subcontractors performing services described in this Section 7.2 to be, registered with and have paid the annual fee to the DIR prior to the execution of this Agreement pursuant to Labor Code Section 1725.5. No contractor or subcontractor may be listed on a bid proposal for a public works project, be awarded a contract for public work on a public works project, or perform services described in this Section 7.2, unless registered with the DIR pursuant to Labor Code Section 1725.5. The performance of services described in this Section 7.2 is subject to compliance monitoring and enforcement by the DIR.
- f) SPECIALIST shall require any subcontractors performing services described in this Section 7.2 of the Agreement to comply with all of the requirements stated in this this Section 7.2, including the subsections thereunder.

8. SAFETY.

SPECIALIST shall execute and maintain SPECIALIST'S services so as to avoid injury or damage to any person or property. In carrying out SPECIALIST'S services,

SPECIALIST shall at all times, exercise all necessary precautions for the safety of employees appropriate to the nature of the services and the conditions under which the services are to be performed, and be in compliance with all federal, state and local statutory and regulatory requirements including State of California, Division of Industrial Safety (Cal/OSHA) regulations, and the U.S. Department of Transportation Omnibus Transportation Employee Testing Act (as applicable). Safety precautions as applicable shall include instructions in accident prevention for all employees such as safe walkways, scaffolds, fall protection, ladders, bridges, gang planks, confined space procedures, trenching & shoring, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries.

9. INSURANCE.

9.1 INSURANCE COVERAGE AND LIMITS.

SPECIALIST shall provide and maintain at all times during the performance of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the services hereunder by SPECIALIST, its agents, representatives, employees or subcontractors. Claims made policies shall not satisfy these insurance requirements unless SPECIALIST notifies DISTRICT and obtains DISTRICT'S prior written consent to the use of such claims made policies.

Coverage – SPECIALIST shall maintain coverage shall be at least as broad as the following:

- a) Coverage for Professional Liability appropriate to SPECIALIST'S profession covering SPECIALIST'S wrongful acts, negligent actions, errors or omissions. The retroactive date (if any) is to be no later than the effective date of this Agreement.
- b) Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001).
- c) Insurance Services Office Automobile Liability Coverage (Form CA 0001), covering Symbol 1 (any auto).
- d) Workers' Compensation insurance as required by the State of California and Employers Liability insurance.

Limits - SPECIALIST shall maintain limits no less than the following:

- a) Professional Liability - One Million Dollars (\$1,000,000) per claim and Two Million Dollars (\$2,000,000) annual aggregate.
- b) General Liability - Two Million Dollars (\$2,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit or products-completed operations aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2503, or ISO CG 2504, or insurer's equivalent endorsement provided to the DISTRICT) or the general aggregate limit

and products-completed operations aggregate limit shall be twice the required occurrence limit.

- c) Automobile Liability - One Million Dollars (\$1,000,000) for bodily injury and property damage each accident limit.
- d) Workers' Compensation insurance with statutory limits as required by California law and Employer's Liability insurance with a limit of no less than One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

9.2 REQUIRED INSURANCE PROVISIONS. The insurance policies are to contain, or be endorsed to contain the following provisions:

- a) The DISTRICT, its directors, officers, employees, or authorized volunteers are to be covered as insureds on the CGL and auto policies with respect to liability arising out of automobiles owned, leased, hired, or borrowed by on or behalf of SPECIALIST; and with respect to liability arising out of services or operations performed by or on behalf of SPECIALIST including materials, parts, or equipment furnished in connection with such services or operations. General liability coverage can be provided in the form of an endorsement to SPECIALIST'S insurance (at least as broad as ISO Form CG 20 10, 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used). The coverage shall contain no special limitations on the scope of protection afforded to the DISTRICT, its directors, officers, employees, or authorized volunteers.
- b) For any claims related to the services provided hereunder, SPECIALIST'S insurance shall be primary insurance as respects the DISTRICT, its directors, officers, employees, and authorized volunteers. Any insurance, self-insurance, or other coverage maintained by the DISTRICT, its directors, officers, employees, or authorized volunteers shall not contribute to it.
- c) Each insurance policy specified above are to state or be endorsed to state that coverage shall not be canceled except after thirty (30) days prior written notice ten (10) days for non-payment of premium) by U.S. mail has been provided to the DISTRICT.
- d) In the event any change is made in the insurance carrier, scope of coverage or retroactive date of professional liability coverage required under this Agreement (if applicable), SPECIALIST shall notify the DISTRICT prior to any changes.
- e) All of the insurance shall be provided on policy forms satisfactory to the DISTRICT. All insurance correspondence, notations, certificates, or other documents from the insurance carrier or agent/broker shall each separately reference this Agreement.

9.3 WAIVER OF SUBROGATION. SPECIALIST hereby agrees to waive rights of subrogation which any insurer of SPECIALIST may acquire from SPECIALIST by virtue of the payment of any loss. SPECIALIST agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of DISTRICT for all services performed by SPECIALIST, its employees, agents and subcontractors.

9.4 **DEDUCTIBLES AND SELF-INSURED RETENTIONS.** Any deductible or self-insured retention must be declared to and approved by the DISTRICT. At the option of the DISTRICT, the insurer shall either reduce or eliminate such deductibles or self-insured retention.

9.5 **ACCEPTABILITY OF INSURERS.** Insurance is to be placed with insurers having a current A.M. Best rating of no less than A:VII or equivalent or as otherwise acceptable to the DISTRICT.

9.6 **EVIDENCES OF INSURANCE.** Prior to execution of this Agreement, SPECIALIST shall furnish the DISTRICT with original certificates and amendatory endorsements, or copies of the applicable insurance language, effecting coverage required by this Agreement. All certificates and endorsements are to be received and approved by the District before services commence. However, failure to obtain the required documents prior the services beginning shall not waive SPECIALIST'S obligation to provide them.

SPECIALIST shall, upon demand of the DISTRICT at any time, deliver to the DISTRICT complete, certified copies or all required insurance policies, including endorsements, required by this Agreement.

9.7 **SUBCONTRACTORS.** In the event that SPECIALIST employs subcontractors as part of the services covered by this Agreement, it shall be the SPECIALIST'S responsibility to require and verify that each subcontractor meets the minimum insurance requirements specified in this Agreement.

10. **NO CONFLICT OF INTEREST.**

If SPECIALIST is providing services related to a DISTRICT project, SPECIALIST shall not be financially interested in any other contract necessary for the undertaking of the project. For the limited purposes of interpreting this section, SPECIALIST shall be deemed a "district officer or employee", and this section shall be interpreted in accordance with California Government Code Section 1090. In the event that SPECIALIST becomes financially interested in any other contract necessary for the undertaking of the project, this Agreement shall be null and void and DISTRICT shall be relieved of any responsibility whatsoever to provide compensation under the terms and conditions of any such contract for those services performed by SPECIALIST.

11. **OWNERSHIP OF DOCUMENTS AND MATERIALS.**

All documents, diskettes, drawings, reports and specifications, including details, computations, and other documents and materials, prepared or provided by SPECIALIST under this Agreement shall be furnished to and become the property of the DISTRICT. The DISTRICT agrees to hold the SPECIALIST free and harmless from any claim arising from any use, other than the purpose intended, of the documents and materials prepared or provided by SPECIALIST. SPECIALIST may retain a copy of all material produced by SPECIALIST under this Agreement for the purpose of documenting their services.

12. **CONFIDENTIAL INFORMATION.**

Any written, printed, graphic, or electronically or magnetically recorded information furnished by the DISTRICT for SPECIALIST'S use are the sole property of the DISTRICT. SPECIALIST and its employee(s) shall keep this information in the strictest confidence, and will not disclose it by any means to any person except with the DISTRICT'S prior written approval, and only to the extent necessary to perform the services under this Agreement. This prohibition also applies to SPECIALIST'S employees, agents and subcontractors. On termination or expiration of this Agreement, SPECIALIST shall promptly return any such confidential information in its possession to the DISTRICT.

13. COMPENSATION.

13.1 For services performed by SPECIALIST in accordance with this Agreement, DISTRICT shall pay SPECIALIST on a time and materials basis and in accordance with the schedule of billing rates set forth in Exhibit "A", attached hereto and incorporated herein by reference. No rate changes shall be made during the term of this Agreement. SPECIALIST'S compensation for all services performed in accordance with this Agreement shall not exceed the total contract price of **\$80,000 per year for five years**. No services shall be performed by SPECIALIST in excess of the total contract price without prior written approval of the General Manager. SPECIALIST shall obtain approval from the General Manager prior to performing any services that result in incidental expenses to DISTRICT.

13.2 SPECIALIST shall maintain accounting records including the following information:

- a) Names and titles of employees or agents, types of services performed, and times and dates of all services performed in connection with Agreement that is billed on an hourly basis.
- b) All incidental expenses including reproductions, computer printing, postage, mileage –billed at current Internal Revenue Service ("IRS") Rate, and subsistence.

13.3 SPECIALIST'S accounting records shall be made available to the DISTRICT Accounting Manager, for verification of billings, within a reasonable time of the Accounting Manager's request for inspection.

13.4 SPECIALIST shall submit monthly invoices to DISTRICT. DISTRICT shall make partial payments to SPECIALIST not to exceed the total contract price within thirty (30) days of receipt of invoice, subject to the approval of the General Manager. *Each application for partial payment shall be accompanied with a Progress Report summarizing the status of the services performed.*

13.5 SPECIALIST shall ensure that any report generated under this Agreement shall comply with Government Code Section 7550.

14. TERMINATION OF AGREEMENT.

14.1 If DISTRICT ("demanding party") has a good faith belief that SPECIALIST is not complying with the terms of this Agreement, the DISTRICT shall give written notice of

the default (with reasonable specificity) to SPECIALIST and demand the default to be cured within ten (10) calendar days of the notice.

- 14.2** If SPECIALIST fails to cure the default within ten (10) calendar days of the notice, or if more than ten (10) calendar days are reasonably required to cure the default, and SPECIALIST fails to give adequate assurance and due performance within ten (10) calendar days of the notice, the DISTRICT may immediately terminate this Agreement upon written notice to SPECIALIST.
- 14.3** In the event of a material breach of any representation or term of this Agreement by SPECIALIST that is not curable or results in a threat to health or safety, the DISTRICT may immediately terminate this Agreement by providing written notice and without a cure period.
- 14.4** Upon termination, the DISTRICT shall pay SPECIALIST for any services completed up to and including the date of termination of this Agreement, minus any costs reasonably incurred by the DISTRICT related SPECIALIST'S services under this Agreement, in accordance with Section 13 regarding compensation. The DISTRICT shall be required to compensate SPECIALIST only for services performed in accordance with the Agreement up to and including the date of termination.

15. ASSIGNMENT AND DELEGATION.

- 15.1** This Agreement and any portion thereof shall not be assigned or transferred, nor shall any of the SPECIALIST'S duties be delegated or subcontracted, without the express prior written consent of the DISTRICT. Any attempt to assign or delegate this Agreement without the express written consent of the DISTRICT shall be void and of no force or effect. Consent by the DISTRICT to one assignment shall not be deemed to be consent to any subsequent assignment.
- 15.2** This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

16. AUDIT DISCLOSURE.

Pursuant to Government Code section 8546.7, if the Agreement is over Ten Thousand Dollars (\$10,000), it is subject to examination and audit of the State Auditor, at the request of the DISTRICT or as part of any audit of the DISTRICT, for a period of three (3) years after final payment under the Agreement. SPECIALIST shall cooperate with any such examination or audit at no cost to the DISTRICT.

17. ENTIRE AGREEMENT.

This Agreement, and the attached Exhibit "A", comprise the entire integrated understanding between the DISTRICT and SPECIALIST concerning the services to be performed pursuant to this Agreement and supersedes all prior negotiations, representations, or agreements whether express or implied, oral or written. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms herein. In the event of any conflict between the provisions of the Agreement and the Exhibit(s), the terms of the Agreement shall prevail.

18. INTERPRETATION OF THE AGREEMENT.

- 18.1** The interpretation, validity, and enforcement (including, without limitation, provisions concerning limitations of actions) of the Agreement shall be governed by and construed under the laws of the State of California, notwithstanding any conflict-of-laws doctrines of such state or other jurisdiction to the contrary and without the aid of any canon, custom or rule requiring construction against the draftsman. The Agreement does not limit any other rights or remedies available to the DISTRICT.
- 18.2** SPECIALIST shall be responsible for complying with all applicable Local, State, and Federal laws whether or not said laws are expressly stated or referred to herein.
- 18.3** Should any provision herein be found or deemed to be invalid, the Agreement shall be construed as not containing such provision, and all other provisions which are otherwise lawful shall remain in full force and effect, and to this end the provisions of this Agreement are severable.
- 18.4** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein, and the Agreement shall be read and enforced as though they were included herein. If through mistake of otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either party, the Agreement shall forthwith by physically amended to make such insertion.

19. AGREEMENT MODIFICATION.

This Agreement may not be modified orally or in any manner other than by an agreement in writing signed by the parties hereto.

20. DISPUTE RESOLUTION.

Upon the written demand of either party, any dispute, claim or controversy arising out of or relating to this Agreement, or the breach, termination, enforcement, interpretation or validity thereof, shall first be submitted to mediation the cost of which shall be borne equally by the parties, if not resolved pursuant to the Government Claims Act, Government Code Section 900 et seq. if applicable, and prior to the commencement of any legal action or other proceeding. Any mediation shall take place in the State of California, County of San Diego, and shall be concluded within sixty (60) calendar days of the written demand, unless such time is extended by mutual written consent of the parties. Nothing herein waives or excuses compliance with the California Government Claims Act.

In the event that mediation has not been successfully concluded within the time allowed, any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by arbitration in the State of California, County of San Diego, before one arbitrator. The arbitration shall be administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures if the amount in controversy is equal to or greater than Two Hundred Fifty Thousand Dollars (\$250,000), or pursuant to its Streamlined Arbitration Rules and Procedures if the amount in controversy is less than Two Hundred Fifty Thousand Dollars (\$250,000). The use of arbitration shall allow full discovery by all

parties associated with the dispute or claim. Judgment on the award may be entered in any court having jurisdiction. This clause shall not preclude the parties from seeking provisional remedies in aid of arbitration from a court of competent jurisdiction. The arbitrator may, in the award, allocate all or a part of the costs of the arbitration, including the fees of the arbitrator and the reasonable attorneys' fees of the prevailing party. If either party petitions to confirm, correct or vacate the award as provided by Chapter 4 of Title 9 of the California Code of Civil Procedure (commencing with Section 1285), the prevailing party shall be entitled as part of his or its costs to reasonable attorneys' fees to be fixed by the Court.

21. JURISDICTION, FORUM AND VENUE.

Except as otherwise required by Section 20 of this Agreement concerning dispute resolution, the proper jurisdiction, forum and venue for any claims, causes of action or other proceedings concerning this Agreement shall be in the state and federal courts located in the State of California, County of San Diego. The DISTRICT and SPECIALIST agree not to bring any action or proceeding arising out of or relating to this Agreement in any other jurisdiction, forum or venue. The DISTRICT and SPECIALIST hereby submit to personal jurisdiction in the State of California for the enforcement of this Agreement and hereby waive any and all personal rights under the law of any state to object to jurisdiction within the State of California for the purposes of any legal action or proceeding to enforce this Agreement whether on grounds of inconvenient forum or otherwise.

22. MAILING ADDRESSES.

Notices given pursuant to this Agreement shall be deemed communicated as of the earlier of the day of receipt or the fifth (5th) calendar day after deposit in the United States mail, postage prepaid, and addressed to the following:

**SPECIALIST: Nobel Systems, Inc.
436 E. Vanderbilt Way
San Bernardino, CA 92408
Phone: (909) 890-5611**

**DISTRICT: Rainbow Municipal Water District
3707 Old Hwy 395
Fallbrook, CA 92028
Phone: (760) 728-1178**

Notices delivered personally will be deemed communicated as of actual receipt.

23. SIGNATURES.

Each party represents and warrants that the individual executing this Agreement on its behalf has the right, power, legal capacity and authority to enter into and to execute this Agreement on behalf of such party.

24. COUNTERPARTS.

This Agreement may be executed in counterparts, each of which shall constitute an original, but all of which together shall constitute one and the same agreement, and the signature of any party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart.

25. ATTORNEYS' FEES.

In the event of a dispute arising under terms of this Agreement, it is agreed that the prevailing party may be awarded reasonable attorneys' fees and actual costs.

IN WITNESS WHEREOF the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this Agreement to be executed.

NOBEL SYSTEMS, INC.

By 
SPECIALIST
MICHAEL SAMUEL - PRESIDENT


Date: 8/1/2016

77-0323606
Federal Employer ID #

RAINBOW MUNICIPAL WATER DISTRICT

By 
GENERAL MANAGER

Date: 8/1/16


Attest: Executive Secretary


Approved as to Form:
General Counsel

NOTARY ACKNOWLEDGEMENT OF SPECIALIST MUST ACCOMPANY THIS DOCUMENT

EXHIBIT A

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of SAN BERNARDINO)

On AUGUST 1 2016 before me, ROBERT A. DE LA ROSA (NOTARY PUBLIC)
(insert name and title of the officer)

personally appeared MICHAEL SAMUEL,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/~~she~~/they executed the same in
his/~~her~~/their authorized capacity(ies), and that by his/~~her~~/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)

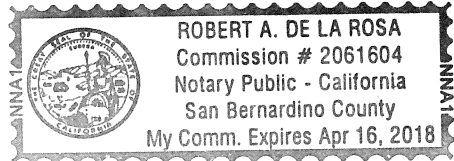


EXHIBIT "A"

SCOPE OF SERVICES

GEOVIEWER ONLINE / MOBILE APPLICATIONS HOSTING AND INFORMATION INTEGRATIONS

The District's objective is to provide Geographical Information System data to the casual user. The Consultant shall provide an easy-to-use, intuitive interface to Geographic Information Systems for the casual user with the ability to access the information needed with little or no formal training. The Consultant shall provide the following Geoviewer online and mobile applications hosting with infor integrations in support of the District's water and sewer data projects as follows:

TASK 100 - GEOVIEWER ONLINE

The ESRI Platform is built on ArcGIS API for Flex with ArcGIS Server as the backend, which is configured to read the ArcSDE/SQL database. GeoViewer shall ultimately allow access to data for other aspects of the utility systems, such as Customer Service, Field Operations, Engineering, Finance, and any other enterprise data in which to connect. The main objectives of the system include:

- Ability for non-GIS staff to use the system effectively with less than four hours of training.
- Provide access to interactive water atlas maps from staff desktops through web browser.
- Locate and view an area of interest anywhere within the water system service area.
- Provide secured access to only authorized users.
- Map updates are seamlessly delivered to system users without any lag time.
- Provide an extensible system that can be enhanced to provide broader functionality and adapt to future software and functionality enhancements.
- Enable direct integration with geographic data repositories, asset management information, linked image libraries, and other information associated with water system infrastructures.

The GeoViewer was designed with the following assumptions in mind:

- Casual GIS users want fast, easy access to relevant information.
- Casual GIS users don't have the time or desire to learn about topology, Shapefiles, ARC/INFO, theories of GIS, etc.
- Casual GIS users don't want to have to add themes, assign colors, change theme properties, etc.
- Casual GIS users don't want to be bothered with the task of doing map composition. They would much rather has the ability to print their maps with a standardized template.
- Casual GIS users don't typically need to make large maps themselves and are perfectly happy printing an 8 1/2 by 11 map on a laser or ink jet printer. For the more advanced users, GeoViewer Online Supports multiple paper sizes that it's only restriction is the clients printing device.
- The GeoViewer is a robust and easy to use Enterprise Geographic Information Interface. The GeoViewer is extremely flexible and can be tailored to any dataset.

The functionality provided by GeoViewer shall satisfy the needs of the District. The list of features provided by GeoViewer includes but is not limited to:

- Standard map navigation including pan, zoom in and zoom out, full extent.
- Layer Legend Display.
- Creation of Spatial Bookmark.
- Google Street View.
- Vicinity map that can be used to set the extent of main map, pan the main map, and display the current extent of the main map.
- Property Search. Search by parcel number, situs address, or owner name.
- Supports ESRI Shapefiles, Coverages, Geodatabases, and CAD Drawings.
- Also supports a wide variety of images including MrSid.
- Intuitive Select Toolbar, Select multiple features in multiple themes, find features within a specified distance, and generate mailing labels.
- Measure area and length.
- Display contents of the selected set in a table format.
- Print map with a title, scale, and neat line.
- Link any number of layers to unlimited number of external databases.
- Hyperlink scanned documents to features for easy retrieval.
- Selecting Features and obtaining information about them.
- Select by user-defined radial buffer surrounding selected parcel(s), box and Polygon.
- Search Mechanism.
- Property Search: Search by parcel number, situs address, owner name, street intersection, X & Y coordinates, Latitude & Longitude.
- Print maps using predefined templates containing title, scale, neat line, north arrow and disclaimer.
- Print map with standard printing options such as different orientations (portrait or landscape), various paper sizes.
- Add/Include basemap types such as Google Street View, Aerials etc.
- Viewing Documents and Information behind maps.
- Valve Isolation and Print Mailing Labels: Print Mailing labels (compatible to office product offerings from 3M, Avery and other label manufacturers).

TASK 200 - GEOVIEWER MOBILE

GeoViewer for iPad is designed to provide practical functionality to non-GIS users. The solution enables users to take advantage of the power of GIS maps in daily work life in and out of the office.

Portable Architecture:

GeoViewer for iPad is easy to deploy on iPad devices. It runs in both connected and disconnected modes, enabling data collection anytime, even where there is no wireless signal available. GeoViewer for iPad's store & forward technology provides automatic upload of data without the user initiating complex import and export procedures.

Powerful Functionality:

- Online/Offline Work Modules.
- Customized Modules for ERP Systems Integration.
- Search, Display, Redlining, Bookmarks, Pan, Zoom.
- Identify & View Object Locations & Asset Data.
- View Customer Data, Work History, Service Calls, As-Built Design Drawings, and more.
- Process Driven Modules for Daily Field Work Order, Inspections and Condition Assessment data collection.
- Integrated GPS & Camera for Field Data Collection & Stream-lined GIS Updates.
- Custom GeoViewer Modules available for USA Dig Alert, Work/Service Order Management, Valve Isolation Analysis, Leak Data Collection and Hydrant Flushing data collection.
- Rainbow Water team can view the data that were collected in the field thru iPad and generate the reports by using GeoViewer online application.

Access and View Documents:

- Add field notes with location metadata, attach photos and images with ability to add redlines.
- Share map snapshots with colleagues and supervisors for timely action.
- Bookmark areas of interest.
- Take photos and videos to include in notes linked to a lot, hydrant, valve, etc.
- Manage work orders from your work order or service order management systems, even without network connectivity.
- Provides a streamlined process to access and manage USA DigAlert tickets.
- Easy to use preventive maintenance workflows with access to historical data.
- Capture data from your valve turning machines right in the field to perform useful analysis and monitoring.
- Provide an easy to use workflow to report leaks from the field.
- Seamlessly integrates to the GeoViewer Online application enabling access to field data for supervisors and personal working from the office.

Requirements:

GeoViewer is an application platform developed by Nobel Systems that includes web services and client applications. GeoViewer Online and GeoViewer for iPad are integral part of this application architecture. The functionality of these client applications complements each other to add value to the organization.

In order to get the full benefit of GeoViewer for iPad, Nobel Systems requires the licensing of GeoViewer Online. GeoViewer for iPad is not licensed as a standalone component an active maintenance license of GeoViewer Online is required for the proper functioning of GeoViewer for iPad.

TASK 300 - INFOR AND SPRINGBROOK INTEGRATION WITH GEOVIEWER MOBILE

The Consultant shall integrate the Infor work order system to GeoViewer Mobile, allowing Work Orders generated in Infor to be viewed and closed in the iPad.

Main Screen:

On the main screen of GeoViewer Mobile, the user will be able to see the Work Orders, which are assigned to them.

GeoViewer Mobile will automatically sort the Work Orders by priority. The priorities and assignments are setup by the Infor EAM.

By default the users will see the Work Orders assigned to them, but they can also switch to see all the Work orders.

If the user selects on the Work Order in the side bar, then GeoViewer will zoom to the area of the map where the Work order is located.

If the user sees a Work order on the map, in which they would like to get more information, then they will be able to select the Work Order on the map directly and open that Work Order to see more information.

Work Order Detail Screen:

Field personnel will see a form with details and the work required to be completed, and where they will complete the Work Order.

The Work Order screen is taken from the original paper Work Order that is filled in the field, in order to make the field personnel familiar with the screen.

The Work Order screen will allow the field personnel to add comments, meter reading and to complete the Work Order.

Routing Capability, Booking Hours and Grouping Forms based on the users are also included in this project.

Schedule: Annual services beginning July 1, 2016 through June 30, 2021

- **GeoViewer Online Hosting**
- **GeoViewer Mobile (iPad) Hosting**
- **Infor Integration Hosting**
- **Springbrook Integration and Hosting**

Fees and conditions attached.

ATTACHMENT

COSTS:

Annual GeoViewer Online Hosting Fee	\$20,000 per year (Unlimited licenses)
Annual GeoViewer Mobile (iPad) Hosting Fee	\$20,000 per year (Unlimited licenses)
Annual Infor Integration and Hosting Fee.....	\$20,000 per year (5 years contract)
Annual Springbrook Integration and Hosting Fee.....	\$20,000 per year (5 years contract)

Note:

- Annual hosting fee for GeoViewer Online and Mobile also includes the 15 minor data changes/updates per month.
- Any revisions to Work Order forms is also included as part of Infor integration and hosting fee.

GIS DATA CONVERSION SERVICES (DATA UPDATE) COSTS

- Single services or hydrants - Nobel can add individual services, laterals, hydrants, blow offs, or similar features that can be drawn on an 8 1/2 X 11 sheet for the price of \$69 per sheet and 11 X 17 sheet at a cost of \$99 per sheet.
- Tentative Tracts / Asbuilts – Subdivision plan and profile drawings on large-scale sheets shall be imaged and drawn into the system and database at a cost of \$169 per sheet and the revisions to the Asbuilts at a cost of \$69 per sheet.
- Reservoirs, Pump Stations or other features shall be added to the system as needed and the cost will be determined based on the size of the project.
- Easements shall be added to the system through a COGO entry using the easement dimensioning descriptions, imaged, and added to the databases for \$35 per easement document.
- Printing of Atlas Sheets: Whenever the GIS data has been modified, Nobel Systems create the updated 11 x 17" Atlas sheets with the data sheets in the back of the graphic sheet and Nobel Systems will charge \$3.00 / sheet.
- Hourly costs for time and material based work
 - Project Director - \$150 per hour
 - Project Manager - \$130 per hour
 - System Architect - \$130 per hour
 - Senior Application Developer - \$100 per hour
 - Senior GIS Analyst - \$100 per hour
 - Bangalore Support services - \$50 per hour



436 E. VANDERBILT WAY
SAN BERNARDINO, CA 92408
PHONE: 909-890-5611
FAX: 909-890-5612
MSAMUEL@NOBEL-SYSTEMS.COM
WWW.NOBEL-SYSTEMS.COM

May 29, 2019

Tom Kennedy
General Manager
Rainbow Municipal Water District
3707 Old Highway 395
Fallbrook, CA 92028

Proposal for full service GIS Services for Rainbow

Dear Mr. Kennedy,

Thank you for taking the time to meet with us today together with your team.

We see that there are several needs from Rainbow and rather than provide a piecemeal quote for each request, the following is our proposal:

1. GeoViewer Online and GeoViewer Mobile integrated to Infor Work order system and the Infor Billing system
The District is paying us \$80,000 under a 5 year agreement that started June 30, 2016 and will expire or renew June 30, 2021. The District withheld the payment for \$20,000 in 2018 since we are not integrating to Springbrook. However, it is the request of the District staff to use our App to manage service requests, service orders, meter replacements and other standard billing related tasks through GeoViewer. Nobel Systems will be happy to do that, and requests that the payment of \$25,000 be paid to make this happen
2. The District has asked Nobel to create a "Heat Map". We do see this as a one off request, but also acknowledge that there could be several more requests in the near future too. For example, the District is interested in a Chain of Custody form and report, production forms for wells and reservoirs, sampling and chlorination forms and reports among others. Rather than providing a quote for each, Nobel proposes that we do a lump sum annual fee that covers these and any other forms/reports that the district would like to see.

3. Updates to District’s GIS data – Nobel Systems will provide unlimited updates to the District’s GIS data, including map and easement creation
4. Add public web site interface – The District would like Nobel Systems to create a public notification web site that shows affected customers by address displayed when there is a shutdown, together with a possible time of repair. The system will generate the addresses based on the valve isolation system in GeoViewer. We will work with the District to create this web site
5. New IoT sensors – the District is requesting that we provide an additional 6 sensors to be placed throughout the District.

The District will enter into a five-year agreement or amendment to our existing contract starting from July 1, 2019 based on the following costs

Costs:

A. The costs below are annual and will start from July 1, 2019 through June 30, 2020

1. GeoViewer & Infor integration.....	\$80,000
2. Unlimited forms and reports generation	\$5,000
3. Unlimited Updates to District’s GIS Data	\$7,500
4. Public Web Site Interface	No charge
5. 15 IoT Sensors (no device costs).....	\$12,000
Total Annual Costs.....	\$104,500

B. The costs below are annual and will start from July 1, 2020 through June 30, 2024

1. GeoViewer & Infor integration.....	\$80,000
2. Unlimited forms and reports generation	\$5,000
3. Unlimited Updates to District’s GIS Data	\$7,500
4. Public Web Site Interface	No charge
5. 15 IoT Sensors (no device costs).....	\$7,500
Total Annual Costs.....	\$100,000

Notes:

1. District will immediately pay the \$25,000
2. Nobel Systems will reduce the IoT recurring charges from \$12,000 per year in year 1, to \$7,500 in years 2 through 5, due to Verizon planning to release their NB IOT sometime in 2019-2020,
3. Additional IoT sensors will cost \$900 per device and \$500 per year

We hope you will find this reasonable and look forward to supporting the District in the years to come.

Sincerely

A handwritten signature in black ink, appearing to read "Michael Samuel". The signature is fluid and cursive, with the first name "Michael" being more prominent than the last name "Samuel".

Michael Samuel
President

BOARD OF DIRECTORS

July 23, 2019

SUBJECT

INFOR CLOUDSUITE PUBLIC SECTOR AND FINANCIAL SERVICES CHANGE ORDERS

BACKGROUND

The District previously transitioned from its legacy software Datastream to Springbrook in late 2015 for the finance applications and in November 2016 fully migrated the Utility Billing. Regrettably, the Springbrook software and software support fell short of many of the promises made. It had numerous functional flaws that challenged staff daily, and the level of support was inadequate. The district has upgraded our Customer Utility Billing and Financial ERP software to INFOR cloud-based Software-as-a-Service (SaaS) products as of July 1, 2019. With increasing challenges such as diminishing resources, aging infrastructure and increasing regulatory controls, the district will immediately benefit from the intrinsic accountability, transparency and access to services that cloud-based SaaS provide.

Infor software is of much higher quality than Springbrook and is used by Fortune 100 organizations and other local water agencies. It is a sophisticated software with tremendous capabilities in terms of interfacing with our other information systems. Infor CloudSuite Public Sector (IPS) and Financial Services (CSF) utilizes Infor ION®, a purpose-built middleware and Infor Ming.le™, a social collaboration engine, which supports internal and external communications between citizens, customers and their suppliers. These enhancements facilitate better collaboration by allowing users to view real-time data.

The district chose to proceed with the vast majority of IPS implementation utilizing internal staff after being quoted an astronomical price to have the utility billing portion setup and implemented by Infor. To support the efforts of the internal implementation team, a Purchase Order (PO) for \$46,820 was issued to Infor to provide Ad Hoc Consulting Services, followed by three change orders for \$15,000, \$23,100 and \$7,200 for a total of \$92,120. As of June 30, 2019, we have spent \$95,027 on this agreement.

For the CSF setup and implementation, the District chose Kinsey & Kinsey, Inc and signed a contract for \$163,800. As of the date of this action letter, CSF has come in significantly under the contract amount due to a majority of the setup and implementation being done internally by staff. As of June 30, 2019, we have spent \$44,138 on this agreement.

DESCRIPTION

The IPS project had an original Purchase Order (PO) for \$46,820 signed 2/6/18. Due to the need for additional implementation support that was not anticipated at the outset, subsequent Change Orders were signed for \$15,000, \$23,100 and \$7,200 which exceed the General Manager's limit of \$25,000 or 10% of the original PO. When determining GM approval limits for the \$23,100 change order, the first change order for \$15,000 was not factored in because it had not been submitted to finance for entry; the oversight was

likely due to staff turnover. This combined with inadequate controls in Springbrook and a lack of clear procurement and payables procedures enabled the PO to be overspent. Appropriate controls to prevent this in the future are being implemented within the new Cloudsuite Financials software. The third Change Order for \$7,200 was signed by the Finance Manager as an emergency time sensitive necessity in the absence of the GM; it was signed for the purpose of scheduling the Infor key consultant on the project to be on site for the first two weeks of go live. It was determined onsite support would be necessary due to the difference between time zones and the tendency of Infor to over book their consultants' priorities. An additional change order of \$40,000 is also being requested to complete this project.

We are within budget for FY 2018-19 and have sufficient budget in FY 2019-20 to cover these change orders, due in part to the savings with the CSF project. Approval of the above change orders will bring the total IPS and CSF project implementation budget to \$295,920, of which \$139,165 has already been paid for in FY 2018-19. This would leave \$156,755 available to spend between the two projects; this amount has already been included in the FY 2019-20 budget. The savings on CSF will be greater than the change orders on IPS and as such, staff anticipates completing the projects below budget in total.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management

Strategic Focus Area Four: Fiscal Responsibility

Strategic Focus Area Five: Customer Service

BOARD OPTIONS/FISCAL IMPACTS

The Board has limited options as the accounting oversight mentioned above resulted in these change orders already being issued to Infor.

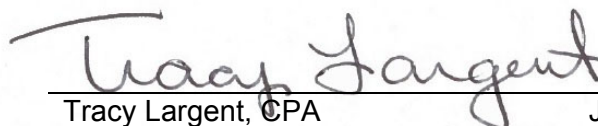
1. Approve Change Orders 1-4 for a total amount of \$85,300.
2. Provide Staff with direction

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

STAFF RECOMMENDATION

Staff recommends approval of Option 1.



Tracy Largent, CPA
Finance Manager

July 23, 2019

BOARD OF DIRECTORS

July 23, 2019

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 19-10, APPROVING A LETTER OF UNDERSTANDING BETWEEN THE RAINBOW MUNICIPAL WATER DISTRICT AND THE RAINBOW EMPLOYEES ASSOCIATION AND THE RAINBOW ASSOCIATION OF SUPERVISORS AND CONFIDENTIAL EMPLOYEES

BACKGROUND

The District has adopted a 9/80 work schedule as the default work schedule for full-time employees. The 9/80 schedule is known as “A” shift or “B” shift, and the Employee Handbook defines a 10/80 work schedule as “C” shift. Recently, an employee has agreed to change to “C” shift in order to ensure adequate coverage for the Customer Service Department each Friday.

The MOUs with the Rainbow Employees Association (REA) and Rainbow Association of Supervisors and Confidential Employees (RASCE) include Article 9, Section 1, “Holidays”, which was written when no employees were assigned to “C” shift and does not specifically address holiday pay for employees on a 10/80 schedule.

Under the authority of the General Manager as the Employee Relations Officer, the District has met and conferred with REA and RASCE over the impact of this schedule change, and the parties agreed to use Holiday Bank to ensure that employees on the 10/80 “C” shift receive equal annual holiday pay hours as employees on a 9/80 schedule.

DESCRIPTION

The proposed Letter of Understanding (LOU) clarifies the interpretation of Article 9, Section 1, “Holidays” as it pertains to employees on a 10/80 schedule and describes how Holiday Bank will be applied for employees assigned to the 10/80 “C” shift work schedule. The proposed LOU would remain in effect through the expiration date of the existing MOUs, which is June 30, 2021.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Workforce Development

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

There will be no fiscal impact resulting from the adoption of the Letter of Understanding. This resolution allows the District to implement the provisions agreed to in the proposed Letter of Understanding.

1. Option 1: Approve Resolution No. 19-10 as presented.
2. Option 2: Do not approve Resolution No. 19-10.

STAFF RECOMMENDATION

Staff recommends the Board adopt Resolution No. 19-10.



Karleen Harp
Human Resources Manager

July 23, 2019

RESOLUTION NO. 19-10

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
APPROVING A LETTER OF UNDERSTANDING WITH THE
RAINBOW EMPLOYEES ASSOCIATION AND
RAINBOW ASSOCIATION OF SUPERVISORS AND CONFIDENTIAL EMPLOYEES**

WHEREAS, the Rainbow Employees Association and Rainbow Association of Supervisors and Confidential Employees has met and conferred with the District through the General Manager to clarify interpretation of Article 9, Section 1 of the respective Memoranda of Understanding; and

WHEREAS, the employees and District have reached agreement on terms of employment; and

WHEREAS, the modified terms have been included in the Letter of Understanding; and

WHEREAS, all other sections of the MOU covering the term of July 1, 2017 through June 30, 2021 remain in effect for the remainder of the contract;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED that the Board of Directors of Rainbow Municipal Water District adopts Resolution 19-10, approving the Letter of Understanding with the Rainbow Employees Association and Rainbow Association of Supervisors and Confidential Employees for the remainder of the MOU term that ends on June 30, 2021.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Rainbow Municipal Water District held on the 23rd day of July, 2019 by the following vote, to wit:

**AYES:
NOES:
ABSENT:
ABSTENTIONS:**

Helene Brazier, Board President

ATTEST:

Dawn Washburn, Board Secretary

LETTER OF UNDERSTANDING
REGARDING HOLIDAY PAY FOR EMPLOYEES ON 10/80 SCHEDULE
 BETWEEN RAINBOW MUNICIPAL WATER DISTRICT AND
 RAINBOW EMPLOYEES ASSOCIATION AND
 RAINBOW ASSOCIATION OF SUPERVISORS AND CONFIDENTIAL EMPLOYEES

The Rainbow Municipal Water District (“District”) met and conferred with the Rainbow Employees Association (REA) and the Rainbow Association of Supervisors and Confidential Employees (RASCE) on the impact of a schedule change for full-time hourly employees who work a 10/80 work schedule (defined as “C” shift in the Employee Handbook) rather than a 9/80 work schedule (defined as “A” shift or “B” shift).

The parties discussed the matter of holiday pay in Article 9, Section 1: “Holidays” of the respective MOUs, which states, “*Compensation for paid holidays will be for the entire length of the regular scheduled shift.*” Consistent with this language, the parties have agreed that employees who work a 10/80 work schedule will be paid holiday hours for the same number of hours they would have been scheduled to work. For example, if an employee usually works 8 hours on a holiday, they will be paid 8 hours of holiday pay for that day.

As described in Article 9, Section 1 , employees on a 9/80 schedule who are not scheduled to work on a District observed holiday receive Holiday Bank hours at the beginning of each fiscal year, equal to the number of hours other employees are paid for those holidays. This ensures employees are receiving the same annual number of holiday hours, regardless of their assignment to “A” shift or “B” shift.

Because employees on “C” shift who work a 10/80 schedule will be paid 8 hours for holidays that employees on a 9/80 schedule will be paid 9 hours, the parties agree that “C” shift employees will also receive Holiday Bank hours at the beginning of each fiscal year to ensure they also receive the same total annual hours of holiday pay as employees on a 9/80 schedule. Example calculations are as follows:

Fiscal Year 2019-2020

A Shift (9/80)	B Shift (9/80)	C Shift (10/80)
11 holidays x 9 hours = 99	11 holidays x 9 hours = 99	--
--	1 holiday x 8 hours = 8	12 holidays x 8 hours = 96
8 hours Holiday Bank	--	11 Holiday Bank hours
107 total hours	107 total hours	107 total hours

Fiscal Year 2020-2021

A Shift (9/80)	B Shift (9/80)	C Shift (10/80)
8 holidays x 9 hours = 72	8 holidays x 9 hours = 72	--
2 holidays x 8 = 16	2 holidays x 8 = 16	12 holidays x 8 hours = 96
16 hours holiday bank	16 hours holiday bank	8 holiday bank hours
104 total hours	104 total hours	104 total hours

**LETTER OF UNDERSTANDING REGARDING HOLIDAY PAY FOR EMPLOYEES ON 10/80 SCHEDULE
BETWEEN RAINBOW MUNICIPAL WATER DISTRICT AND RAINBOW EMPLOYEES ASSOCIATION AND
RAINBOW ASSOCIATION OF SUPERVISORS AND COFIDENTIAL EMPLOYEES**

Approved by the Board of Directors of Rainbow Municipal Water District on July 23, 2019.

AGREED TO BY:

Helene Brazier, Board President
RAINBOW MUNICIPAL WATER DISTRICT

Date

James Thomas Sjuneson, President
RAINBOW EMPLOYEES ASSOCIATION

Date

Dawn Washburn, President
RAINBOW ASSOCIATION OF SUPERVISORS AND CONFIDENTIAL EMPLOYEES

Date

BOARD OF DIRECTORS

July 23, 2019

SUBJECT

CSDA 2019 BOARD OF DIRECTORS ELECTIONS SEAT B

BACKGROUND

In February 2019, RMWD received a call for nominations for CSDA's Board of Directors Seat B. At the RMWD March 26, 2019 Board meeting, Director Michael Mack noted his interest in serving on the CSDA Board of Directors and the Board approved his nomination. Director Mack submitted the required candidate forms and statement to CSDA and the District sent a letter to all the CSDA Southern Network agencies seeking their support.

DESCRIPTION

CSDA will be utilizing a web-based voting system allowing RMWD to cast its vote easily and securely. Electronic ballots were received and are attached for Board reference.

RMWD has received letters from five of the candidates seeking support in the election which are attached along with Director Mack's.

All ballots must be received by CSDA no later than 5:00 p.m. August 9, 2019. The successful candidates will be notified no later than August 14, 2019. All selected Board Members will be introduced at the Annual Conference in Anaheim in September 2019.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Six: Communication

BOARD OPTIONS/FISCAL IMPACTS

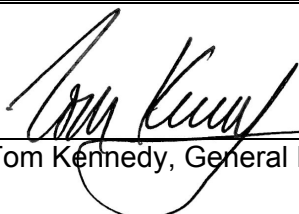
The Board approved a \$500.00 maximum allowance to fund Director Mack's campaigning efforts.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

STAFF RECOMMENDATION

Staff supports direction.



Tom Kennedy, General Manager July 23, 2019

[Home](#)[How It Works](#)[Logout Tom Kennedy](#)**Electronic Ballot - 2019 CSDA Board of Directors Election, (Seat B) Southern
Network - Term 2020-2022****Please vote for your choice**Choose **one** of the following candidates:

- Ronald Coats - East Valley Water District
- Dennis LaMoreaux - Palmdale Water District
- Michael Mack - Rainbow Municipal Water District
- Greg Mills - Serrano Water District
- Kelly Rivers - Orange County Cemetery District
- Kathleen Tieggs - Cucamonga Valley Water District
- Lindsay Woods - Hesperia Recreation and Park District

 Ronald Coats [\[view details\]](#) **Dennis LaMoreaux** [\[view details\]](#) **Michael Mack** [\[view details\]](#) **Greg Mills** [\[view details\]](#) **Kelly Rivers** [\[view details\]](#) **Kathleen Tieggs** [\[view details\]](#) Page 74 of 156

Lindsay Woods [\[view details\]](#)

Continue

Cancel

This is the online voting system of CSDA. Powered by [Simply Voting](#).



May 22, 2019

Prefix First Name Last Name
Company
Address 1
City, State Province Zip

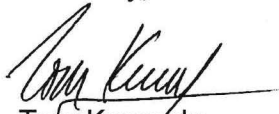
Dear Prefix Last Name,

It is with great pleasure that I forward for your consideration a candidate statement for Director Michael Mack who is seeking your support for the Southern Network (Seat B) of the California Special Districts Association Board of Directors.

Director Mack has served on the Rainbow Municipal Water District Board of Directors since 2016. He is actively involved in CSDA, serving on the Elections and Bylaws Committee, as well as with the Association of California Water Agencies.

Attached you will find a candidate's statement summarizing some of his many accomplishments. I encourage you to forward this information to your Board of Directors and consider supporting his candidacy for the 2019 elections which will take place June 17th to August 9th. Please do not hesitate to contact me, if you need additional information or if you would like him to contact your Board of Directors.

Sincerely,



Tom Kennedy
General Manager



SERRANO WATER DISTRICT
18021 EAST LINCOLN STREET
VILLA PARK, CA 92861-6446
714-538-0079

Directors

C.L. "Larry" Pharris, Jr., President
Greg Mills, Vice President
Frank O. Bryant
Jerry L. Haight
Brad Reese

Jerry Vilander, General Manager

June 5, 2019

Dear General Manager:

It is my honor to request your agency's support and vote for election to CSDA Seat B (California Special Districts Association) for the 2020-2022 term. Please disseminate this letter and attached candidate statement of experience to your agency's governing board.

I have served on the Serrano Water District Board for over three years and am currently the Board Vice President providing solid leadership and guidance with the District's Finance and Insurance Committees. Additionally, I have served as the District's representative for the ACWA-JPIA Insurance Committee for the past year.

Previously, I served on the Villa Park City Council for a four-year term including one term as Mayor and another as Mayor Pro-Tem. During my tenure with the City of Villa Park, I was very involved and an active participant in many sensitive community issues including the Community Development Committee, shortening the permitting process. Additionally, I served on the Orange County Sanitation District as a Board Member for two years proactively involved in many of the improvements that residents benefit from today. I also served a three-year term on the Orange County Vector Control District.

During my tenure here at Serrano Water District, I have been instrumental in spearheading financial programs, planning and fiscal analysis including capital improvement programs and ensuring that the District is providing high-quality water to its constituents in the most cost-effective manner. My personal commitment to the Serrano Water Districts ratepayer is emblematic of the successful stewardship towards ensuring that all assets are maintained and replaced within best industry practices.

June 5, 2019
Page 2

Additionally, I have been fundamentally involved with the District's long-term planning including common sense initiatives for maximum rate payer benefit at minimum cost. I possess a solid understanding of Special Districts and believe that they provide better governance and improved local control. Also, I am actively involved with attending LAFCO meetings which provides me with the knowledge and skills necessary to work collaboratively in the best interest of Special Districts. Again, I am requesting your vote for the CSDA Seat B position. I am committed to working with all of the voting agencies to accomplish their goals. My statement of qualifications is attached for your perusal.

If you have any questions, kindly contact our General Manager, Jerry Vilander, at (714) 538-0079 or through email at jerryv@serranowater.org. Thank you for considering me for the CSDA Seat B position.

Sincerely,



Greg Mills
Serrano Water District, Vice President

cc: Board of Directors
Jerry Vilander, General Manager

Attachment

Greg Mills

Seat B CSDA

EXPERIENCE

BUSINESS

- Small business owner – fifteen years
- Analytical Chemist – six years
- Process Engineer – six years
- Technical Marketing Manager – three years
- Marketing Director – three years
- Marketing Executive – five years

COMMUNITY INVOLVEMENT

- Board Member (Vice President) - Serrano Water District three years
- Villa Park City Councilman – four years; One term Mayor and one term Mayor Pro-Tem (one year each)
- Orange County Sanitation District - Director two years
- Orange County Vector Control District - Director three years
- ACWA-JPIA - Representative Serrano Water District
- Villa Park Family Picnic – five years
 - Chair – three years
- Eagle Scout
- Villa Park Rotary - Board member twenty-one years.
 - Club President; Paul Harris Fellow
- Indian Princess YMCA - seven years
- Orange Elks Lodge – seven years

PROFFESIONAL

- American Chemical Society – thirty years
- CS Mantech – eleven years
- PDA (Parenteral Drug Association)– five years
- ISPE (International Society of Pharmaceutical Engineering – eight years
- SEMI (Semiconductor Equipment and Manufacturer Institute – nine years
- Optical Society of America – four years
- MEPTEC
- AVS (American Vacuum Society)
 - ICMCTF

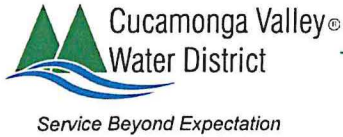
EDUCATION

- B.A., Chemistry – Illinois College
 - Phi Alpha President/Vice President
- M.S., Engineering Management – Santa Clara University

PERSONAL

- Married – 25 years. Wife: Journalist and active member of the community. One daughter currently at university.





10440 Ashford Street, Rancho Cucamonga, CA 91730-2799
P.O. Box 638, Rancho Cucamonga, CA 91729-0638
(909) 987-2591 Fax (909) 476-8032

John Bosler
Secretary/General Manager/CEO

April 19, 2019

Mr. Tom Kennedy
Rainbow Municipal Water District
3707 Old Highway 395
Fallbrook, CA 92028-9372

Dear Mr. Kennedy,

It is with great pleasure that I forward for your consideration a candidate statement for Director Kathleen Tieg who is seeking your support for the Southern Network (Seat B) of the California Special Districts Association Board of Directors.

Director Tieg has served admirably on the Cucamonga Valley Water District Board of Directors since 2005. She is actively involved in CSDA, as well as with the Association of California Water Agencies, and has served in numerous leadership positions with both organizations.

Attached you will find a candidate's statement summarizing some of her many accomplishments. You will also get a true sense of her integrity as a leader and her passion as an advocate for special districts throughout California. Also, Director Tieg will attend Special Districts Legislative Days being held in Sacramento May 21-22, 2019 if you would like to meet her in person and discuss her commitment to serving you and your district.

I encourage you to forward this information to your Board of Directors and consider supporting her candidacy for the 2019 elections which will take place June 17th to August 9th. Please do not hesitate to contact me, if you need additional information or if you would like her to contact your Board of Directors. Thank you for your consideration in this matter.

Sincerely,

John Bosler
General Manager/CEO

James V. Curatalo Jr.
President

Luis Cetina
Vice President

Oscar Gonzalez
Director

Randall James Reed
Director

Kathleen J. Tieg
Director

Kathleen J. Tiegs

2020-2022 California Special Districts Association
Board of Directors, Southern Network, Seat B



I am pleased to share with you my interest in serving as the Southern Network, Seat B, representative for the California Special Districts Association (CSDA) Board of Directors. Through my involvement with CSDA since 2011, I have served with great passion and commitment on the Board of Directors, and the Membership, Legislative, and By-laws Committees.

My experience on the Cucamonga Valley Water District (CVWD) Board of Directors has provided me with a solid foundation to lead. Elected to the CVWD in November 2005, I have served as the Board President and currently serve on the Legislative and Outreach, and Human Resources/Risk Management Committees. From 2014 to 2017 I was honored to serve in the capacity of President and Vice President of the Association of California Water Agencies (ACWA). My duties at ACWA provided me the extremely valuable opportunity to effectively dialogue with special districts across the state on the important issues they are facing and how we can solve them.

I also served on the Association of San Bernardino County Special Districts Board of Directors from 2010 – 2015 where I developed a network of colleagues in a variety of agencies with a common goal of serving the needs of our constituents. There are numerous critical issues that confront special districts today; these challenges will require strong, experienced leadership, as well as a commitment to preserving the special district's mission to make communities better by providing core local services and taking action through community collaboration.

Thank you for allowing me to share with you my experience, leadership and knowledge. I look forward to serving you and the entire CSDA organization.

With Best Regards,

Handwritten signature of Kathleen J. Tiegs in black ink.

VOTE FOR DENNIS D. LaMOREAUX CSDA SOUTHERN NETWORK BOARD SEAT "B"



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

Fellow Southern Network CSDA Members,

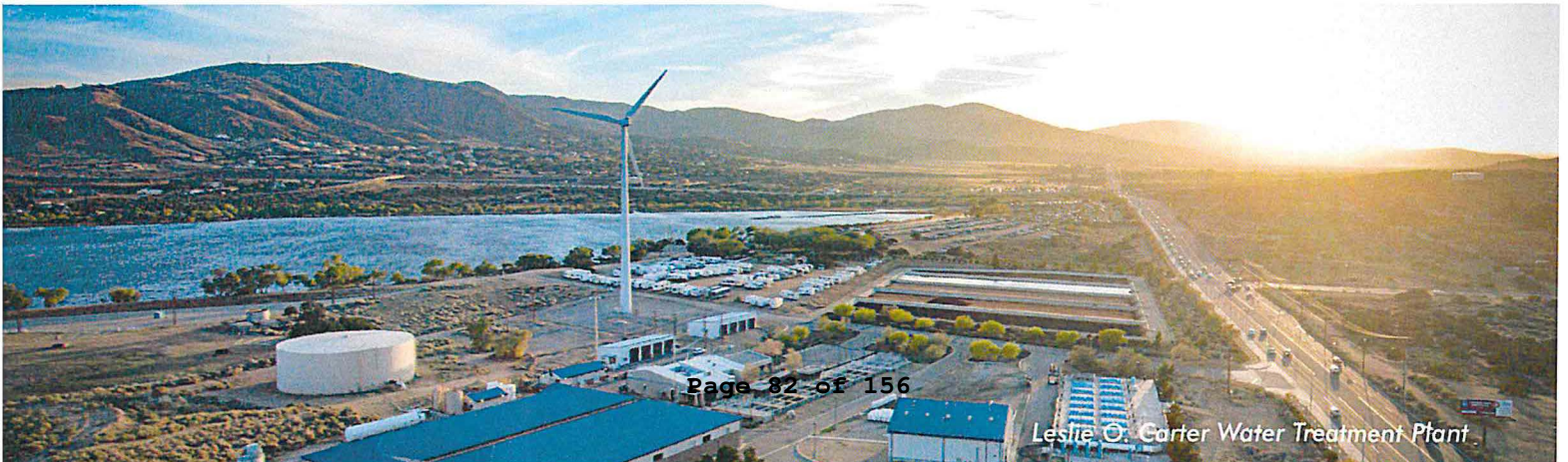
I respectfully ask for your support to be the Seat "B" Board member for our area. I have worked with special districts in California for more than three decades and am confident that I have the skills, experience and commitment to be a strong proponent for our Network. There were several challenges and changes to special districts during my tenure. These include Little Hoover Commission reports, gaining representation on Local Agency Formation Commissions, and multiple efforts to better inform and educate State legislators. These challenges were handled successfully and made us stronger and more unified. My involvement with these matters will be helpful for both our Network and the entire Association as new issues arise.

My 30-plus years with special districts have been with Palmdale Water District and Rosamond Community Services District. Palmdale Water District celebrated 100 years of serving the community in 2018. It is a medium-sized water district with about 27,000 water service connections. It is a State Water Contractor that operates in an adjudicated groundwater basin and owns two surface water reservoirs and dams. Rosamond Community Services District was formed in 1966 to provide services in its area. It is a smaller district with 5,103 water and 4,738 sewer connections. It also operates streetlights and provides graffiti abatement. My experience in these different types of districts is valuable and gives a well-rounded background to understand and advocate for our Network.

The Southern Network has a large area and nearly 200 member agencies. I am fully committed to representing the entire Network as a board director. With your votes, I will be honored to work with current Southern Network Directors Arlene Schafer and Jo MacKenzie to make sure our needs are met and are well represented within the full CSDA Board.

Dennis D. LaMoreaux

A handwritten signature in black ink that reads "Dennis D. LaMoreaux".





PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

May 2, 2019

BOARD OF DIRECTORS

ROBERT E. ALVARADO
Division 1

DON WILSON
Division 2

MARCO HENRIQUEZ
Division 3

KATHY MAC LAREN
Division 4

VINCENT DINO
Division 5

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys

San Diego Chapter of the CSDA
ATTN: President Tom Kennedy
Rainbow Municipal Water District
3707 Old Highway 395
Fallbrook, CA 92028

RE: SUPPORT FOR CSDA SEAT "B" IN SOUTHERN NETWORK

Dear Mr. Kennedy:

I am honored to be nominated to serve on the Southern Network Board of Directors for the California Special Districts Association (CSDA). During my 30-year career, I have worked directly with many of the special districts in Los Angeles County in the normal course of business for Palmdale Water District customers. However, since my experience with the special districts in San Diego County is less extensive, I will gladly attend an upcoming meeting of your chapter to meet you and your members, and to understand the issues that concern the chapter.

Enclosed is my candidate statement explaining my background and qualifications. I fully understand the important role special districts play to efficiently provide services for the people of California. I look forward to strengthening the understanding of our role and helping to ensure we remain viable.

I respectfully request your support in the upcoming election to represent you. I have never looked at my work as just a job, and I will take that same ethic to the Southern Network Board.

I look forward to scheduling a time to attend one of your chapter meetings. Please contact me at 661-456-1017 or dlaMOREAUX@palmdalewater.org.

Very truly yours,

DENNIS D. LaMOREAUX,
General Manager

DDL/js/dh

Enclosure





PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

June 3, 2019

BOARD OF DIRECTORS

ROBERT E. ALVARADO
Division 1

DON WILSON
Division 2

GLORIA DIZMANG
Division 3

KATHY MAC LAREN
Division 4

VINCENT DINO
Division 5

Rainbow Municipal Water District
ATTN: Mr. Tom Kennedy
General Manager
3707 Old Highway 395
Fallbrook, CA 92028-9372

RE: SUPPORT FOR CSDA SEAT "B" IN SOUTHERN NETWORK

Dear Mr. Kennedy:

Palmdale Water District is honored to nominate Dennis LaMoreaux to serve on the Southern Network Board of Directors for the California Special Districts Association (CSDA). We respectfully request your support and vote in the upcoming election for Dennis to represent you. Enclosed is his candidate statement explaining his background and extensive qualifications that are critical for the continued success of the CSDA Board.

Dennis fully understands the important role special districts play to efficiently and responsibly provide services for the people of California. He is fully committed to strengthening the understanding of our role and helping to ensure we remain viable in California. Dennis' dedication, loyalty, knowledge and work ethic have made him a stellar leader for Palmdale Water District. We are confident that he will be a true asset to the Southern Network Board with your support.

Very truly yours,



VINCENT DINO,
President



KATHY MAC LAREN,
Vice-President

Enclosure

cc: PWD Board of Directors

VOTE FOR DENNIS D. LaMOREAUX CSDA SOUTHERN NETWORK BOARD SEAT "B"

Fellow Southern Network CSDA Members,

I respectfully ask for your support to be the Seat "B" Board member for our area. I have worked with special districts in California for more than three decades and am confident that I have the skills, experience and commitment to be a strong proponent for our Network. There were several challenges and changes to special districts during my tenure. These include Little Hoover Commission reports, gaining representation on Local Agency Formation Commissions, and multiple efforts to better inform and educate State legislators. These challenges were handled successfully and made us stronger and more unified. My involvement with these matters will be helpful for both our Network and the entire Association as new issues arise.

My 30-plus years with special districts have been with Palmdale Water District and Rosamond Community Services District. Palmdale Water District celebrated 100 years of serving the community in 2018. It is a medium-sized water district with about 27,000 water service connections. It is a State Water Contractor that operates in an adjudicated groundwater basin and owns two surface water reservoirs and dams. Rosamond Community Services District was formed in 1966 to provide services in its area. It is a smaller district with 5,103 water and 4,738 sewer connections. It also operates streetlights and provides graffiti abatement. My experience in these different types of districts is valuable and gives a well-rounded background to understand and advocate for our Network.

The Southern Network has a large area and nearly 200 member agencies. I am fully committed to representing the entire Network as a board director. With your votes, I will be honored to work with current Southern Network Directors Arlene Schafer and Jo MacKenzie to make sure our needs are met and are well represented within the full CSDA Board.



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE



Dennis D. LaMoreaux

A handwritten signature in black ink that reads "Dennis D. LaMoreaux".





February 26, 2019

Tom Kennedy
Rainbow Municipal Water District
3707 Old Highway 395
Fallbrook, CA 92028-9372

Dear Tom:

I want to share my interest in serving you and your District as the Southern Network (Seat B) representative on the CSDA Board of Directors. In order to accomplish this I am asking for your consideration and hopefully your District's vote. Once the nominations close, April 17th, the ballots will be emailed to each district's CSDA contact person. The deadline for returning the ballot to CSDA's office is August 9th.

It has been a privilege and honor to be active with CSDA by serving at the committee level as a representative of the California Special Districts Association's Southern Network. I have served the Hesperia Recreation and Park District (HRPD) since 1987 in a variety of capacities which has given me a well-rounded foundation in the special district governance. HRPD was established in 1957 and now serves a diverse population of over 90,000. Our District provides a wide range of recreational, educational, social and other vital community services to our residents.

With your support I will serve you, your agency, and the other member districts of CSDA with the same high level of professionalism, dedication, service, and innovation that I have provided to the residents of Hesperia and HRPD. If elected, I will work cooperatively with the other CSDA Board of Directors to advance the work we do throughout the state as well as work with other organizations to protect our districts and the vital services we provide to our communities. We are all facing many of the same challenges and I want to be an active part of the future of CSDA as we work to educate, strengthen, and defend special districts both now and in the future. Lastly, I am committed to working hard to keep our Districts intact.

I would greatly appreciate your board of director's support in the coming election. Thank you for your consideration.

Sincerely,

HESPERIA RECREATION AND PARK DISTRICT

Lindsay Woods
General Manager

/ldw

BOARD OF DIRECTORS

July 23, 2019

SUBJECT

SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) DIRECTOR ELECTIONS

BACKGROUND

On May 2, 2019, SDRMA's Election Committee reviewed the nomination documents submitted by the candidates. The Election Committee confirmed five candidates met the qualification requirements and those names are included on the Official Election Ballot.

DESCRIPTION

RMWD received SDRMA's Board of Directors Election Ballot Instructions which includes an Official Ballot along with a Statement of Qualifications as submitted by each candidate. Should the District wish to vote in this election, RMWD's governing body will select up to three candidates as well as approve the Official Election Ballot at a public meeting. Once a vote is cast, the signed Official Election Ballot must be sealed and received by mail or hand delivery at SDRMA's office on or before 4:30 p.m. on Wednesday, August 21, 2019.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Four: Fiscal Responsibility

BOARD OPTIONS/FISCAL IMPACTS

There are no known fiscal impacts.

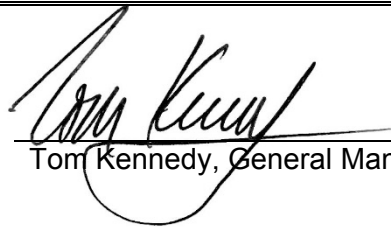
- 1) Select up to three candidates for SDRMA's Board of Directors and approve the Official Election Ballot.
- 2) Not participate in SDRMA's Board of Directors election.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

STAFF RECOMMENDATION

Staff supports direction.



Tom Kennedy, General Manager

July 23, 2019



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

2019 BOARD OF DIRECTORS ELECTION

OFFICIAL ELECTION BALLOT ENCLOSED

This is an official election packet that contains items that require ACTION by your Agency's governing body for the selection of up to three (3) candidates to the SDRMA Board of Directors.

ELECTION PACKET ENCLOSURES

- Election Ballot Instructions
- Official Election Ballot (Action Required)
- Candidate's Statements of Qualifications (5)
- Self-addressed, Stamped Envelope

SDRMA'S BOARD OF DIRECTORS ELECTION BALLOT INSTRUCTIONS

Notification of nominations for three (3) seats on the Special District Risk Management Authority's (SDRMA's) Board of Directors was mailed to the membership in January 2019.

On May 2, 2019, SDRMA's Election Committee reviewed the nomination documents submitted by the candidates in accordance with SDRMA's Policy No. 2017-10 Establishing Guidelines for Director Elections. The Election Committee confirmed that five (5) candidates met the qualification requirements and those names are included on the Official Election Ballot.

Enclosed is the Official Election Ballot along with a Statement of Qualifications as submitted by each candidate. Election instructions are as follows:

1. The enclosed Official Election Ballot must be used to ensure the integrity of the balloting process.
2. After selecting up to three (3) candidates, your agency's governing body must approve the enclosed Official Election Ballot at a public meeting. **Ballots containing more than three (3) candidate selections will be considered invalid and not counted.**
3. The signed Official Election Ballot MUST be sealed and received by mail or hand delivery at SDRMA's office on or before 4:30 p.m. on Wednesday, August 21, 2019 to the address below. A self-addressed, stamped envelope is enclosed. Faxes or electronic transmissions are NOT acceptable.

Special District Risk Management Authority
Election Committee
1112 "I" Street, Suite 300
Sacramento, California 95814

4. The four-year terms for newly elected Directors will begin on January 1, 2020 and terminate on December 31, 2023.
5. Important balloting and election dates are:

August 21, 2019:	Deadline for members to return the signed Official Election Ballot
August 22, 2019:	Ballots are opened and counted
August 23, 2019:	Election results are announced, and candidates notified
September 25, 2019:	Newly elected Directors are introduced at the SDRMA Annual Breakfast to be held in Anaheim at the CSDA Annual Conference
November 6-7, 2019:	Newly elected Directors are invited to attend SDRMA board meeting (Sacramento)
January 2020:	Newly elected Directors are seated, and Board officer elections are held

If you have any questions regarding the election and balloting process, please do not hesitate to call SDRMA's Chief Operating Officer Paul Frydendal at 800.537.7790.



OFFICIAL 2019 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

VOTE FOR ONLY THREE (3) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 4:30 p.m., Wednesday, August 21, 2019. Faxes or electronic transmissions are NOT acceptable.

- Bob Swan (Incumbent) - Board Member, Groveland Community Services District
Jesse D. Claypool - Board Chair, Honey Lake Valley Resource Conservation District
Patrick K. O'Rourke, MPA/CFRM - Board Member, Redwood Region Economic Development Commission
Sandy Seifert-Raffelson (Incumbent) - Finance Manager/Treasurer, Herlong Public Utility District
James (Jim) M. Hamlin - Board President, Burney Water District

ADOPTED this ___ day of ___, 2019 by the Rainbow Municipal Water District at a public meeting by the following votes:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

ATTEST: _____

APPROVED: _____

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Bob Swan
District/Agency Groveland Community Services District (GCSD) +
Work Address P.O. Box 350, Groveland, CA 95321
Work Phone (209) 962-7161 Home Phone (408) 398-4731
*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I am a current Board member. I would like to be elected to a second term because:
1. As a board member of Groveland CSD, I am particularly aware of the great value that smaller districts get from SDRMA, and I'd like to continue to do my part to make sure that this important agency continues to operate smoothly and stably into the indefinite future.
2. The insurance market in California (and nationwide) is going through a period of rapid change. The Board and staff are engaged in a major re-evaluation of SDRMA's approach to fulfilling its mission of providing cost-effective risk management services to its members. I believe that it is important to maintain Board continuity in this effort.
3. SDRMA Board members are either board members ("electeds") or employees of a member agency. I think there is value in having a balance between elected and employee Board members. The Board seats that are NOT up for election are currently 3 employees / 1 elected. I'd like to make sure the new Board has at least 2 elected members.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

1. SDRMA Board Member since 2016. This year (2019), I serve as Secretary. During our "no CEO" period in late 2017 - early 2018, I was a member of the ad hoc Personnel Committee. I am also a member of the Alliance Executive Council, and a backup member of the Legislative Committee.
2. Groveland CSD Board Member since I was appointed in June 2013. For the years 2014-2018, I served as Board President. (We finally implemented mandatory rotation of the office in 2019).
3. Member of the Board of Southside Community Connections, a local nonprofit in Groveland that provides educational, social, and recreational services to seniors, as well as free transportation to those who cannot drive.
4. Board Member (currently Treasurer) of Pine Cone Performers, a local choral and acting group, since 2010.
5. Back during my work life, I was a corporate representative on an IEEE standards committee concerned with wireless networking. It was very educational being on a committee where the members had widely differing (competing) goals.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

History: BS Physics, MS Computer Science. 3 years in USAF. 30 years in the semiconductor industry, first as an engineering manager, later as a business unit manager. Now retired (so I have plenty of time).

Skills, etc.: Very familiar with financial reports, cost accounting, quantitative analysis. Working knowledge of modern computer and communications technology. Managed distributed organizations with up to 150 technical people and up to \$120M in annual sales. Pretty good at listening to different views, and helping to achieve consensus (or, at least, compromise).

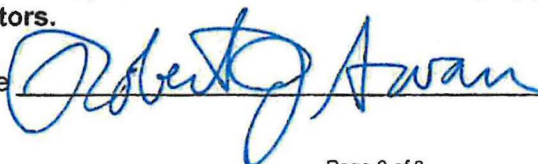
What is your overall vision for SDRMA? (Response Required)

Well, obviously I support our (newly revised) vision statement: "To be the exemplary public agency risk pool of choice for California special districts and other public agencies". In order to achieve this vision, I believe the key issues are:

1. Maintain long term financial stability. This includes ensuring that there is a fair allocation of cost versus risk across the pool membership.
2. Continue to retain / acquire highly qualified staff, and ensure that this is a desirable place to work.
3. Remember who are our target clientele, which in my opinion are small to mid-sized districts with limited options for insurance.
4. In light of ever-evolving California workers-compensation law, expand risk-management training even further than we now provide.
5. Maintain good relations with our re-insurers (who insulate us from catastrophe). In the long run, explore the possibility of joining a "captive" re-insurer to improve stability.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature

 Date 4-24-2019

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Jesse D. Claypool
District/Agency Honey Lake Valley Resource Conservation District
Work Address USDA Service Center 170 Russell Avenue, Suite C Susanville, CA 96130
Work Phone 530-257-7271 ext 100 Home Phone 530-310-0232
*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

My interest for being on the SDRMA Board of Directors is because I believe it is imperative for there to be a knowledgeable and experienced voice on the Board with the perspective of the small to mid-size special district, working together with the other SDRMA Board Members, to ensure relevant—affordable solutions are available to all size special districts.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I am currently serving my fifth (5th) consecutive term as Chairman of the Board of a special district. I served two (2) yrs. on a Technical Advisory Committee for the prevention of violence against schools K-12. I served one (1) term on an elementary school board. I am currently serving my second (2nd) consecutive term on CSDA's committee for Professional Development. I am currently serving my sixth (6th) consecutive term on the board of a Regional Water Management Group. I am currently serving my second (2nd) consecutive term on CSDA's committee for Member Services. I am currently serving as a member of the County's Civil Grand Jury.

I have attended and completed the California School Board Association's New Board Member Training. I have Certificates of Completion from CSDA for General Manager Evaluation, Exercising Legislative Authority and Achieving Transparency. I attended and completed CSDA's Extraordinary Leader training. I attended and completed CSDA's Special District Leadership Academy and I have received CSDA's Recognition in Special District Governance certificate.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

My experience with special districts and governance, belief in the importance of quality governing policies, the ability to work effectively with the other board members and staff and a desire to give back to SDRMA and its membership will be what I bring to the SDRMA Board of Directors.

What is your overall vision for SDRMA? (Response Required)

For SDRMA to continually advance as an industry leader providing affordable solutions for special districts of any size enabling them to be effective within the communities they serve.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

4-26-19

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Patrick K. O'Rourke, MPA/CFRM
District/Agency Redwood Region Economic Development Commission (RREDC)
Work Address 520 E Street Eureka, CA 95501
Work Phone 707-445-9651 Home Phone 707-726-6700

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I have considerable interest, knowledge, and experience in board leadership; board service; and board governance/policy development & oversight in for-profits, nonprofits, a joint powers authority/SDRMA member organization, and as an elected city councilman. I also have considerable experience (as a top-level executive board leader and manager) in organizational risk management and risk mitigation/prevention. I would like to share my knowledge, skills, abilities, and experience in service to SDRMA members, via my service on SDRMA's board of directors. I believe that my knowledge, experience, and dedication to excellence and implementation of best practices in governance and policy development/oversight will serve SDRMA well, and will assist SDRMA in maintaining its "Excellence" accreditation via the California Association of Joint Powers Authorities (CAJPA).

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Having served in board leadership roles (25+ years in for-profit entities; 25+ years in nonprofit & private/public foundations; and 2+ years in a Joint Powers Authority [SDRMA member organization]), I am well-versed and experienced in board governance; policy development; financial statement analysis and budget review; executive management search/selection, oversight and evaluation; organizational risk management/mitigation; litigation oversight; and best practices in organizational governance. At SDRMA member organization, Redwood Region Economic Development Commission (RREDC), I have served as 2019 Immediate Past Chair; 2018 Board Chair; 2017 Vice Chair; Chair of Executive Committee; and Member of the Loan Committee. I have in-depth knowledge of policy governance (Culver, et al.); I am an advocate for transparency & best practices; and I am knowledgeable & experienced in California's Ralph M. Brown Act and Roberts Rules of Order. I have also served in board governance and board leadership roles in several nonprofit organizations and in both public and private foundations, including as Board Chair (12+ years) and in President & Vice President roles. I have also Chaired Search/Selection committees; Public Relations committees; Fund Development committees; and Finance/Audit committees.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

Besides holding a Master of Public Affairs degree, with a specialty in nonprofit management; having completed all coursework and written/oral exams (all except dissertation) for a PhD in Mass Communication, with a specialty in public relations and a cognate in organizational communication management, I have several other directly-relevant skills/talents/experience including: I am expertly adept at executive-level relationship development and stewardship, and have served as an organizational & industry advocate and liaison working closely with community organizations, local/county/state elected officials, and public/private entities/organizations and foundations. I am expertly adept at financial and operational analysis, and at asset/portfolio management and risk mitigation. I have taught for-credit university courses in corporate leadership; in entrepreneurial leadership research and practice; as well as having published peer-reviewed academic research on leadership in public relations.

What is your overall vision for SDRMA? (Response Required)

My vision for SDRMA would be for SDRMA to continue to add value to its members; operate with the highest ethical practices and transparency; continue in providing excellence in service, education, safety and compliance training; help members to mitigate and reduce risk; provide expedient claims review and response; provide members with state-of-the-art education and information; educate members to minimize losses/risk in member workplaces; and to continue to provide members with comprehensive coverage for property/liability, workers comp, and health benefits.

I would envision SDRMA management and staff enjoying a quality of life that will ensure their happiness and continue an atmosphere of dedicated service to SDRMA members. I would also envision that SDRMA will continue to operate with efficiencies that minimize costs/expenses, continue to enable SDRMA to maintain competitive premium rates, and (when possible) lower organizational and member costs. I would also envision a governing board that embraces and employs best governing practices in all areas of policy development; executive management oversight; financial review/audit; and in investing and spreading portfolio assets to minimize portfolio investment risks and maximize return on investments. Finally, I would envision SDRMA, and its management team/staff, operating in ways that will continue to earn accreditation "Excellence" from the California Association of Joint Powers Authorities (CAJPA).

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____



Date _____

3/25/1953 2019

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates. No statements are endorsed by SDRMA.

Candidate* Sandy Seifert-Raffelson

District/Agency Herlong Public Utility District

Work Address 447-855 Plumas St., P o Box 115, Herlong, CA 96113

Work Phone (530) 827-3150 Cell Phone (530) 310-4320

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors?

I am a current Board member of SDRMA and feel that I have added my financial background to make better informed decisions for our members. As a Board member, I continue to improve my education of insurance issues and look forward to representing small District's and Northern California as a voice on the SDRMA Board. I feel I am an asset to the Board with my degree in Business and my 30 plus years' experience in accounting and auditing.

I understand the challenges that small District face every day when it comes to managing liability insurance, worker's compensation and health insurance for a few employees with limit revenue and staff. My education and experience give me an appreciation of the importance of risk management services and programs, especially for smaller District that lack expertise with insurance issues on a daily basis.

I feel I am an asset to this Board, and would love a chance to stay on 4 more years!

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

While serving on the SDRMA Board, I have been privilege to be Secretary of the Board for two years, and currently the Vice-President. I have served on CSDA's Audit and Financial Committee's for 6 years; I have served on the SDLF Board; Northeastern Rural Health Clinic Board; Fair Board; School and Church boards; 4-H Council and leader for 15 years; and UC Davis Equine Board. In the past 25 years, I have learn that there is no "I" in Board and it can be very rewarding to be part of a team that makes a difference for others.

As part of my many duties working with Herlong PUD, I worked to form the District and was directly involved with LAFCo, Lassen County Board of Supervisors and County Clerk to establish the initial Board of Directors and first Policies for HPUD. I have administered the financial portion of 2 large capital improvement project with USDA as well as worked on the first ever successful water utility privatization project with the US Army and Department of Defense. I am currently working on a 4.2 million grant from California for new infrastructure for the small District HPUD absorb through LAFCo in 2017. I am also the primary administrator of a federal contract for utility services with the Federal Bureau of Prison and the US Army.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?

I have my Bachelor's Degree in Business with a minor in Sociology. I have audited Small Districts for 5 years, worked for a Small District for almost 15 years and have over 30 years of accounting experience. I am a good communicator and organizer. I have served on several Boards and feel I work well within groups or special committee. I am willing to go that extra mile to see things get completed.

I believe in recognition for jobs well done. I encourage incentive programs that get members motivated to participate and strive to do their very best to keep all losses at a minimum and reward those with no losses.

I have completed my Certificate for Special District Board Secretary/Clerk Program in both regular and advance course work through CSDA and co-sponsored by SDRMA. I have completed the CSDA Special District Leadership Academy and Special District Governance Academy. I am in the processes of getting my small District re-certified for their District of Transparency and hope one day to attain our District of Distinction.

I work for a District in Northeastern California that has under gone major changes from a Cooperative Company to a 501c12 Corporation, to finally a Public Utility District. I have worked with LAFCo to become a District. Also our small District consolidated another small District into our District. Through past experience I feel I make a great Board member representing the small districts of Northern California and their unique issues and will make decisions that would help all rural/small districts.

What is your overall vision for SDRMA?

For SDRMA to be at the top of the risk management field and to continue communicating and listening to the needs of all California Special Districts and meeting those needs at a reasonable price that Special Districts can afford. I would like to continue education and rewards for no claims and explore avenues of financial endeavors that will benefit our customers.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 4/16/19

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates
– **no attachments will be accepted.** No statements are endorsed by SDRMA.

Candidate* James (Jim) M. Hamlin
District/Agency Burney Water District
Work Address 20222 Hudson St. Burney, Ca. 96013
Work Phone (530) 335-3582 Cell Phone _____

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

Hope to serve and help with decisions being made to both strengthen SDRMA and
move into new areas. Our districts are facing new challenges constantly.

**What Board or committee experience do you have that would help you to be an effective Board Member?
(SDRMA or any other organization) (Response Required)**

See Next

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

September 1972 until January 2014, owned and operated a Insurance brokerage

Sold business and retired.

Board Member of Mayers Memorial Hospital District From 1990 until 2014

Served on the Associal of Hospital Districts for six years.

Served on the board of Burney Water District the previous six years. Current

Serving on Mayers Memorial Hospital Financial Board.

What is your overall vision for SDRMA? (Response Required)

SDRMA Board must be strong and protect the concerns of their members. Need to have a listening ear for the districts that are represented. Need to use caution when jumping into new areas, not jepordise their strong programs and beliefs for new programs.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature James M. Hankle Date 3-27-2019

BOARD OF DIRECTORS

July 23, 2019

SUBJECT

REVIEW OF ADMINISTRATIVE CODE CHAPTER 2.09 - COMMITTEES

BACKGROUND

In March 2007, the RMWD Board of Directors established three standing committees and thereby adopted Administrative Code Chapter 2.09 - Committees. Over the past several years, the three committees have evolved which has resulted in a period review of the policy under which they operate.

DESCRIPTION

At their June 25, 2019 meeting, the President Brazier requested a review of the current Administrative Code Chapter 2.09 to determine whether it required updating to include more defined purposes or practices. A copy of the current policy has been attached.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Five: Customer Service
Strategic Focus Area Six: Communication

BOARD OPTIONS/FISCAL IMPACTS

There are no known fiscal impacts.

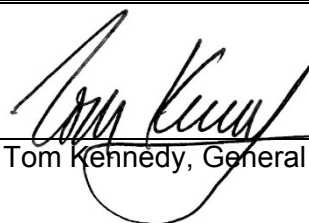
- 1) Determine Administrative Code Chapter 2.09 requires updating and provide staff with proposed amendments to be brought for Board consideration at their August meeting.
- 2) Determine Administrative Code Chapter 2.09 does not require updating at this time.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

STAFF RECOMMENDATION

Staff supports direction.



Tom Kennedy, General Manager

July 23, 2019

Chapter 2.09 COMMITTEES

Section 2.09 Committees

The Board shall organize committees that are advisory to the Board with regard to matters within their respective areas of responsibility.

Each committee shall have at least four and no more than seven regular members appointed by a simple majority vote of the Board. Each committee may also have up to two alternate committee members appointed by a simple majority of the Board. Committees may be comprised of Directors, staff, and legal ratepayers of the District. Each committee shall designate their own chairperson. In order to promote attendance by Directors at Committee meetings without inadvertently creating a violation of the Ralph M. Brown Act, no more than one member of the Board of Directors may sit as a member on a Committee. Directors that are not members of a committee may attend as observers but are allowed to participate at the Committee's request.

Members of the committees serve at the pleasure of the Board. Each committee may elect a vice-chairperson. Members of committees, including the chairperson and vice-chairperson shall serve until their successors are appointed. The chairperson of a committee is its presiding officer and shall be responsible for communicating the recommendation of the committee to the Board. In the absence of the chairperson, the vice-chairperson shall perform the duties of the chairperson. The chairperson and vice-chairperson are not deprived of any of the rights and privileges of a committee member by reason of being the presiding officer.

The chairperson and vice-chairperson will hold their positions for one calendar year. Committee members will serve a term of four years and may be reappointed at the will of the Board.

Committee meetings shall be held in accordance with the provisions of the Ralph M. Brown Act. Notice of meetings of committees shall be posted 72 hours in advance pursuant to law and shall be considered regular meetings of the committee.

The committee shall record summary minutes of each lawfully noticed committee meeting. The minutes of each committee meeting and any recommendation of a committee shall include a summary of the information presented. District staff will prepare minutes of each meeting. Draft minutes shall be provided to the District Board and Committee Chairs as soon as practical following the committee meeting, and an approved copy shall be provided to the Directors in their monthly agenda packages.

A majority of the members of each committee shall constitute a quorum for the transaction of business.

Only regular members of the committee are entitled to make, second or vote on any motion or other action of the committee. Alternate members present at a meeting, but not seated as a regular member by the committee Chairperson, may participate in discussions but may not participate in motions or voting. Each committee member shall be entitled to one vote on all matters considered by the committee. A simple majority vote of the members of the Committee shall designate approval of a motion.

All committee member absences will be considered by the majority of the committee members to determine whether or not the absence is without cause. Sickness, jury duty, vacation and/or bereavement will be considered excused absences. When three meetings in a row or a total of six meetings in one calendar year are missed the remaining committee members will consider removal of the individual from the committee. The removal must be voted upon and approved by the majority of the committee members with the exception of the committee member in question.

If the roll call of regular members reveals that a quorum of regular members cannot be established, the Chairperson may appoint one or more alternate members who are present to be a temporary regular member in order to establish a quorum. Once a quorum is established, any remaining alternate member who has not been appointed as a temporary regular member shall remain as an alternate member. Once alternates have been seated as a regular committee member, they may immediately participate in any action taken and voted upon by the committee. All alternates must conform to the same rules as regular committee members. The Chairperson shall state for the record which alternate members have been seated as temporary regular members.

Committee Members and alternates shall comply with the obligations and responsibilities of office including the obligation to comply with the disclosure requirements of the Political Reform Act (Form 700). The reporting categories made applicable to the Directors by Rainbow Municipal Water District's local conflict of code shall apply to the members of the committee members.

All committee communications must go through the designated committee chairperson.

A committee has jurisdiction to consider and make a recommendation to staff, other committees and to the Board regarding any item of business within the responsibility of the committee. Committee recommendations shall be communicated to the Board. A committee may consider other matters referred to it by the Board.

The Board may refer a recommendation back to the committee for reevaluation whenever the Board deems additional evaluation is required.

2.09.010 Budget and Finance Committee

The Committee shall work in concert with the General Manager, Treasurer, and Finance Manager of the District.

The Committee shall be responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget; audit; investments; insurance; and other financial matters.

2.09.020 Engineering and Operations Committee

The Committee shall work in concert with the General Manager, District Engineer, and Operations Manager.

The Committee shall be responsible to review matters of design, construction, replacement, and repair of the District facilities and property, including: the Capital Improvement Program; contractor selection process; contractor management programs; and other engineering-related matters.

The committee shall also be responsible to review matters of operations, preventative maintenance practices, standard operating procedures, technical services, equipment, and other operations-related matters.

2.09.030 Communications and Customer Service Committee

The Committee shall work in concert with the General Manager.

The Committee shall be responsible for matters of internal and external communications including: positive public image; positive staff relationships; community outreach; media relations; water conservation programs; intergovernmental relations; customer service policies; and other public relations programs.

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

VARIABLE					
DATE	2019	MEETING	LOCATION	ATTENDEES	POST
August	8	SDCWA Special Board Meeting	SDCWA	GM	N/A
August	15	CSDA – San Diego Chapter	The Butcher Shop – 6:00 p.m. 5255 Kearny Villa Road San Diego, CA 92123	Mack	N/A
August	*	LAFCO Special Meeting	County Admin Center, Room 302 – 9:30am	(As Advised by GM)	N/A
August	*	Santa Margarita River Watershed Watermaster Steering Committee	Rancho California Water District	Hamilton	N/A

* To Be Announced

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

RECURRING					
DATE	2019	MEETING	LOCATION	ATTENDEES	POST
August	1	Communications & Customer Service Committee Mtg.	RMWD Board Room 3:30 p.m.	Appointed Director, General Manager	7/31
August	5	LAFCO	County Admin. Center Room 302 9:00 am	As Advised by GM	N/A
August	7	Engineering & Operations Committee Meeting	RMWD Board Room 3:00 p.m.	Appointed Director, General Manager	7/31
August	13	Budget & Finance Committee Mtg.	RMWD Board Room 1:00 p.m.	Appointed Director, General Manager	7/31
August	13	SDCWA GM's Meeting	SDCWA, San Diego 9:00 a.m.	General Manager	N/A
August	16	NC Managers	Golden Egg 7:45 a.m.	General Manager	N/A
August	20	Council of Water Utilities	The Butcher Shop – 8:00 a.m. 5255 Kearny Villa Road San Diego, CA 92123	All Directors, General Manager	N/A
August	21	North County Work Group (NCWG)	Rincon Del Diablo, Escondido 7:30 a.m.	General Manager	N/A
August	22	SDCWA Full Board Meeting	SDCWA Board Room, 3-5 p.m.	General Manager	N/A
August	27	RMWD General Board	RMWD Board Room (Start Time to Be Determined)	All Directors	8/20
August	28	San Luis Rey Watershed Council	Pala Administration Building 1:00 p.m.	Appointed Director	N/A

BOARD OF DIRECTORS

July 23, 2019

SUBJECT

Operations Report for June 2019

DESCRIPTION

Activities for Operations & Maintenance Division

CONSTRUCTION & MAINTENANCE DEPARTMENT:

	Repairs	Installations	Leaks
Mainline	1		5
Service	2	1	1
Hydrants			
Valves		2	1
Meters			
Blow-Offs	2	1	
Air Vacs			

WATER OPERATIONS & VALVE MAINTENANCE DEPARTMENT:

Monthly Totals	Valves (Distribution)	Appurtenance Valves	Appurtenances
Exercised	57	79	N/A
Inoperable	2	5	0
Repaired	0	0	0
Replaced	0	0	0
Installed	0	0	0

Water Operations completed and/or oversaw the following:

- Completed three (3) reservoir cover inspections
- Assisted with and/or performed (3) water quality complaints
- Gomez Tank is off line for renovation

- There was (1) routine water sample that tested Positive for coliform / Repeat samples all tested negative for coliform
- Installed (10) updated routine sample site cans
- Replaced (2) 4" gate valves at Los Cerritos Pressure Station
- Inspected/Rebuilt (1) pressure station
- Performed (1) fire flow test

Valve Maintenance completed and/or oversaw the following:

- 192 utility locates completed
- Assisted with (7) shutdowns
- Replaced one (1) air vac
- Painted 79 appurtenances

METERS DEPARTMENT:

Current Projects:

- Water Service Upgrade project (ABM Building Services, LLC)

Future Projects:

- Waiting on resolution with ABM to proceed with mass meter replacement: / Prepping Routes 11 & 48 for pilot program

Backflows:

- 486 devices tested

Customer Service Requests:

- 620 total for the month of June

WASTEWATER DEPARTMENT:

Monthly, Semi Annual and Annual Reports:

California Integrated Water Quality System (CIWQS): Confirmation #2546362 Reported "No Spill Report" for Month: June 2019.

PROJECTS:

Job # 167494

I-15 Freeway manhole access 8" VCP pipe cure in place relining

May 29, 2019: Continue easement clearing and adding of 133 tons of 3" rock

May 30, 2019 Continue easement repairs added 125 tons of 3" rock

June 6, 2019: Completed - Added 96 tons of 3" rock to District sewer easement

Total tons in repairing sewer easement: 354 tons 3" rock

Account #02-61-72000

Cost: \$4,323.15

Job #167036
North River Road 15" VCP pipe assessment

June 25, 2019: Performed sewer line cleaning and camera inspection on 15" sewer pipe condition
Contractors: Houston & Harris Inc. & Cecilia's Traffic Control
City of Oceanside Permit
Footage inspected: 3,200' of 15" VCP
Account #02-61-82000
Cost: \$6,888.30

Job #168216
Old River Road Lift Station/Double Gate

June 6, 2019: Called locates begin prepping shoulder easement
June 18, 2019: Contractor Reliabuilt installed double gate for Lift Station access
Contractor: Reliabuilt Fence Company
Account #02-61-72000
Cost: \$3,995.00

West Lilac Road manhole rehabilitation

June 26, 2019: Rehabilitate sewer manhole/prep for mortar, coating and Holiday testing
June 27, 2019: Rehabilitate sewer manhole/prep for mortar, coating and Holiday testing
June 28, 2019: Rehabilitate sewer manhole/prep for mortar, coating and Holiday testing

Contractor: Sancon Inc. & Hudson Traffic Control
No. of manholes: 9
Account #02-61-82000
Cost: \$23,620.00

Manhole repairs:

June 12, 2019: La Primavera Road & Little Gopher Canyon – Complaint of loose manhole; public concern / Removed and replaced manhole grade adjustment

TECHNICAL SERVICES DEPARTMENT:

ELECTRICAL/SCADA:

Current Projects:

- Lookout Mountain Tank SCADA Panel / Radio Upgrade - Ongoing
- Lift Station #1 SCADA Panel/ Radio Upgrade - Ongoing
- Pala Mesa Tank Radio Upgrade - Ongoing
- Vallecitos Tank SCADA Panel / Radio Upgrade - Complete
- Vallecitos Pump Station SCADA Panel / Radio Upgrade – Complete
- Vallecitos Tank to North CI2 Radio communications link - Ongoing
- Cement Tank Radio Upgrade - Ongoing
- Lookout Pump SCADA Panel / Radio Upgrade - Ongoing
- Coordination with Engineering & Suez for Water Tank stairways and addition of conduits for radio communication - Ongoing

- Routine corrections for I/R survey of water and wastewater motor control centers - Ongoing
- Coordination with SDG&E for Gomez Tank electric service - Nearly complete: Signed contracts and payment sent to SDG&E
- Knight Security to install new wireless equipment for perimeter beams - Ongoing
- Install new conduit and reroute cables for communications on Engineering Building 2B to allow for siding replacement - Complete
- Verify SDG&E meter numbers and service addresses - Complete
- Electrical maintenance at Rainbow Hills Pump Station and Lookout Mountain Pump Station - Complete

Future Projects:

- Coordination with San Diego Sherriff Department on replacement Sherriff Department building planned for the Cement Tank Communications site
- Install generator at Sumac repeater site
- Gomez Tank - New electric service
- Install new panels and radios for SCADA communications

FLEET/GARAGE:

Projects:

- New equipment preparation: New weed trimmers & hedge trimmer
- Set up installation for backup cameras on 4 vehicles
- Unit #33 valve exerciser brake and backup cameras
- Start highline trailer fabrications
- GOV Deals: Set up auction for old equipment
- PM Service #140 220 kw generator and clean rodent damage and feces inside enclosure
- Shop compressor: PM service and clean general area
- #103 Skiploader hydraulic fluid filter: PM service
- Inspect new vehicle preparation: Unit #22 Crew truck
- Shop: Lift maintenance & inspection
- Inspected (1) vehicle for safety recall
- Repaired and maintained (23) vehicles and equipment

Robert Gutierrez
Operations Manager

7/23/19



BOARD INFORMATION

BOARD OF DIRECTORS

July 23, 2019

SUBJECT

Engineering Report for June 2019

DESCRIPTION

CAPITAL PROJECTS:

Pressure Reduction Plan: The Consultant is currently working on the development of a system wide pressure analysis to extend the useful life of water mains and has held several meetings with staff to help determine optimum locations.

Corrosion Protection: The Consultant is developing a program for the District to implement to reduce corrosion of pipes, valves and other appurtenances. Currently waiting for the District to provide data.

Gird to Monserate Hill: Pursuing alternative design with lower construction cost. It will be included in the Programmatic EIR (PEIR). Project currently on hold.

Land Surveying Services - Record of Survey: The record of survey was submitted to the county late April 2019 and is in review. Issues with deed errors are being investigated by District Counsel.

Pipeline Relocations - Misc: Preliminary drawings with proposed pipe alignments have been reviewed. Boring notices were sent out May 2019. The Consultant is preparing submittal, including additional pipe segments approved at the May 28, 2019 Board Meeting.

Rainbow Height's Pump Station Replacement: The Consultant is proceeding with the design of the premanufactured pump station and drawings.

Sewer Pipe Lining: Bid Opening was on June 6, 2019. The District received seven bids. The Board approved award to O'Connell Engineering & Construction at the June 25, 2019 Board Meeting. The Notice of Award was sent out on June 26, 2019. District staff is waiting on signed contract documents from the Contractor.

Tank Fall Prevention: Gomez Tank has been drained and renovations have begun. Stair drawings have been received and comments sent back. Tank will be completed tentatively by the end of June 2019.

Thoroughbred Equalization Basin and Schoolhouse Lift Station: Design has been paused as District considers available funding.

Via Ararat Pipeline Improvement: Bid Opening was on June 3, 2019. The District received one bid. The Board approved award to Nu-Line Technologies, LLC at the June 25, 2019 Board Meeting. The Notice of Award was sent out on June 26, 2019. District staff is waiting on signed contract documents from the Contractor.

Water Service Upgrade Project: The District is in current communication with ABM to obtain material equipment and other miscellaneous items used to date. No pilot meters are being installed at this time.

Weese Filtration Plant Interconnect: The Consultant is working on the final design.

DEVELOPER PROJECTS:

Golf Green Estates (Development Solutions): 94 SFR / 102.46 EDUs - Planned across from Bonsall Elementary School on Old River Road. Staff working with the developer on easement issues. Onsite punch list was prepared by staff. Contractor to complete items on the punch list. Staff reviewing the developer's request for partial Bond release. Contractor passed the locator wire test. Water meters purchased to date - 57.

Horse Creek Ridge (HCR), (D.R. Horton): 627 WMs (Reduced by 124 WMs) / 754 EDUs - Off of Highway 76 and Horse Ranch Creek Road. Inspected meter installs, meter releases and sewer connections. Water meters purchased to date - 344.

Horse Creek Ridge Unit 6R5 Promontory (Richmond American Homes): 124 WMs / 124 EDUs - Off of Highway 76 and Horse Ranch Creek Road. D.R. Horton, master developer of HCR sold Unit 6-R5, 124 lots, Promontory Subdivision to Richmond American Homes. Currently the sewer EDUs are covered under an agreement with D.R. Horton. Inspected meter installs, meter releases and sewer connections. Water meters purchased to date - 46.

Malabar Ranch (Davidson Communities): 31 SFR / 29 EDUs - Off of Via Monserate/La Canada. There are 17 out of 31 homes built. Developer needs to complete the waterline relocation and punch list items.

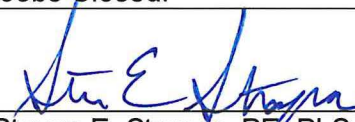
Malek 350' Water Main Extension on Entrada Al Sol: Final plans were submitted. Construction is delayed awaiting possible revision to the design.

Pala Mesa Highlands (Beazer Homes): 124 SFR / 124 EDUs - On Old Highway 395. Models have been constructed. The PRS needs to be installed. Inspected meter installs, meter releases and sewer connections. The contractor installed new 4" DCDA line and 6" fire hydrant per revision. Water meters purchased to date - 50.

Wiestling 376' Water Main Extension on West Lilac Road: Staff conducting 5th plan check. A 20' easement has been dedicated to the District along the westerly boundary of the property.

OTHER:

ITEMS	NO#	ITEMS	NO#
Water Availability Letters	1	Water Meters Purchased	15
Sewer Availability Letters	0	Sewer EDUs Purchased	0
Water Commitment Letters	0	Developer Shutdowns	0
Sewer Commitment Letters	0	Jobs Closed:	0


 Steven E. Strapac, PE, PLS
 District Engineer

7/23/19

**AS-NEEDED CONTRACT SERVICES STATUS REPORT
JULY 2019**

CONT #	EXP DATE	TITLE	CONSULTANT	FUND SOURCE	ASSIGNMENT LETTERS	DESCRIPTION	AUTHORIZED AMOUNT	NOT TO EXCEED AMOUNT	INVOICED TO DATE	CURRENT BALANCE	
17-41	12/28/2019	As-Needed General Real Property Services	Clark Land Resources	CIP	2018-00	Procure the necessary rights to procure Rainbow Heights Pump Station-MWD Easement.		\$ 3,967.00	\$ 162.50		
				CIP	2018-01	Staking of four separate easements crossing the San Luis Rey River.		\$ 16,500.00	\$ 12,444.50		
				CIP	2018-02	Staking Ascott property easement.		\$ 1,500.00	\$ 1,442.50		
				CIP	2018-03	RMWD valuation and disposal services for surplus property.		\$ 5,301.00	\$ 5,203.12		
				CIP	2019-04	Surplus property disposal plan.		\$ 10,000.00	\$ 742.25		
							\$ 40,000.00	\$ 37,268.00	\$ 19,994.87	\$ 20,005.13	
18-16	8/29/2021	As-Needed Land Surveying Services	Johnson-Frank & Associates, Inc.	NON-CIP	2019-00	Dentro De Lomas Road repair.		\$ 5,115.40	\$ 5,115.40		
							\$ 50,000.00	\$ 5,115.40	\$ 5,115.40	\$ 44,884.60	
18-14	8/29/2021	As-Needed Land Surveying Services	KDM Meridian, Inc.	NON-CIP	2018-01	Stake easement on Morro Hills due to 20" watermain failure.		\$ 7,280.00	\$ 7,278.75		
				CIP	2019-02	RMWD "Base Map" to perform in-house design of proposed water facilities on Via Ararat.		\$ 5,800.00	\$ 5,800.00		
				---	2019-03	Cancelled		\$ -	\$ -		
				CIP	2019-04	Stake easement on Gird Road for construction project.		\$ 5,400.00	\$ -		
							\$ 50,000.00	\$ 18,480.00	\$ 13,078.75	\$ 36,921.25	
18-15	8/29/2021	As-Needed Land Surveying Services	Right-of-Way Engineering, Inc.	NON-CIP	2019-00A	Los Sicomoros title reports, legals and plats.		\$ 7,705.00	\$ 7,705.00		
					2019-00B	Ranger Road Easement - Adams Property		\$ 1,885.00	\$ 1,885.00		
					2019-01	Easement Survey - Grove View Road		\$ 4,220.00			
							\$ 50,000.00	\$ 7,705.00	\$ 9,590.00	\$ 40,410.00	
19-16	6/25/2022	As-Needed Civil Engineering Services	Dudek					\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
19-17	7/01/2022	As-Needed Civil Engineering Services	Omnis Consulting, Inc.					\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
19-18	6/25/2022	As-Needed Civil Engineering Services	HydroScience Engineers, Inc.					\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
19-19	6/25/2022	As-Needed Real Estate Appraisal Services	Anderson & Brabant, Inc.					\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
19-20	6/11/2022	As-Needed Real Estate Appraisal Services	ARENS Group, Inc.					\$ 20,000.00	\$ -	\$ -	\$ 20,000.00

BOARD OF DIRECTORS

July 23, 2019

SUBJECT

HUMAN RESOURCES REPORT FOR JUNE/JULY 2019

DESCRIPTION

Personnel changes, human resources activities, and safety report for June/July 2019

SEPARATIONS:

Kimberly Brown, Right of Way Facilities Coordinator resigned on June 19, 2019.

RECRUITMENT:

Utility Worker – Construction: Our newest recruit, Bryan Ortiz started on Wednesday, July 10, 2019.

Project Manager - Rather than replacing the Right of Way Facilities Coordinator (ROWFC) the Project Manager job description has been updated to absorb the duties of the ROWFC. We will now be hiring for two Project Managers; one reporting to Engineering and one reporting to Operations.

We currently have 1,232 active email subscriptions for notifications of job openings in NEOGOV Insight.

WORKFORCE DEVELOPMENT:

Continuing Computer Skills and Business Acumen Training
Presentation Skills was offered on June 27.

PERFORMANCE MANAGEMENT SOFTWARE:

The DREAM Team is scheduled to meet on July 18th to discuss next steps pertaining to Performance Management and a system of implementation.

SAFETY:

Incidents

There were 2 incidents in June; one first-aid only incident and one lost-time incident. Both employees are now back to work on regular duty.

Safety Training

Target Solutions online training: 11 completions for June 2019

Future planning to increase safety awareness throughout the district to include:

- Confined Space Rescue training completed for Rainbow Rescue team on June 20, 2019.
- ITT Administrator and Safety Officer finalizing sections of the Vulnerability Assessment with Critical Infrastructure Protection Unit scheduled that was conducted on June 25, 2019.
- Safety Officer in conjunction with other leadership will develop a safety incentive program.
- Safety Committee orientation scheduled for July 18, 2019.
- Safety Officer will be working with the new Safety Committee to develop new site inspection procedures and incident investigation policy.

Tailgate/ Office Safety Trainings

Dangerous Critters
DigAlert Procedures



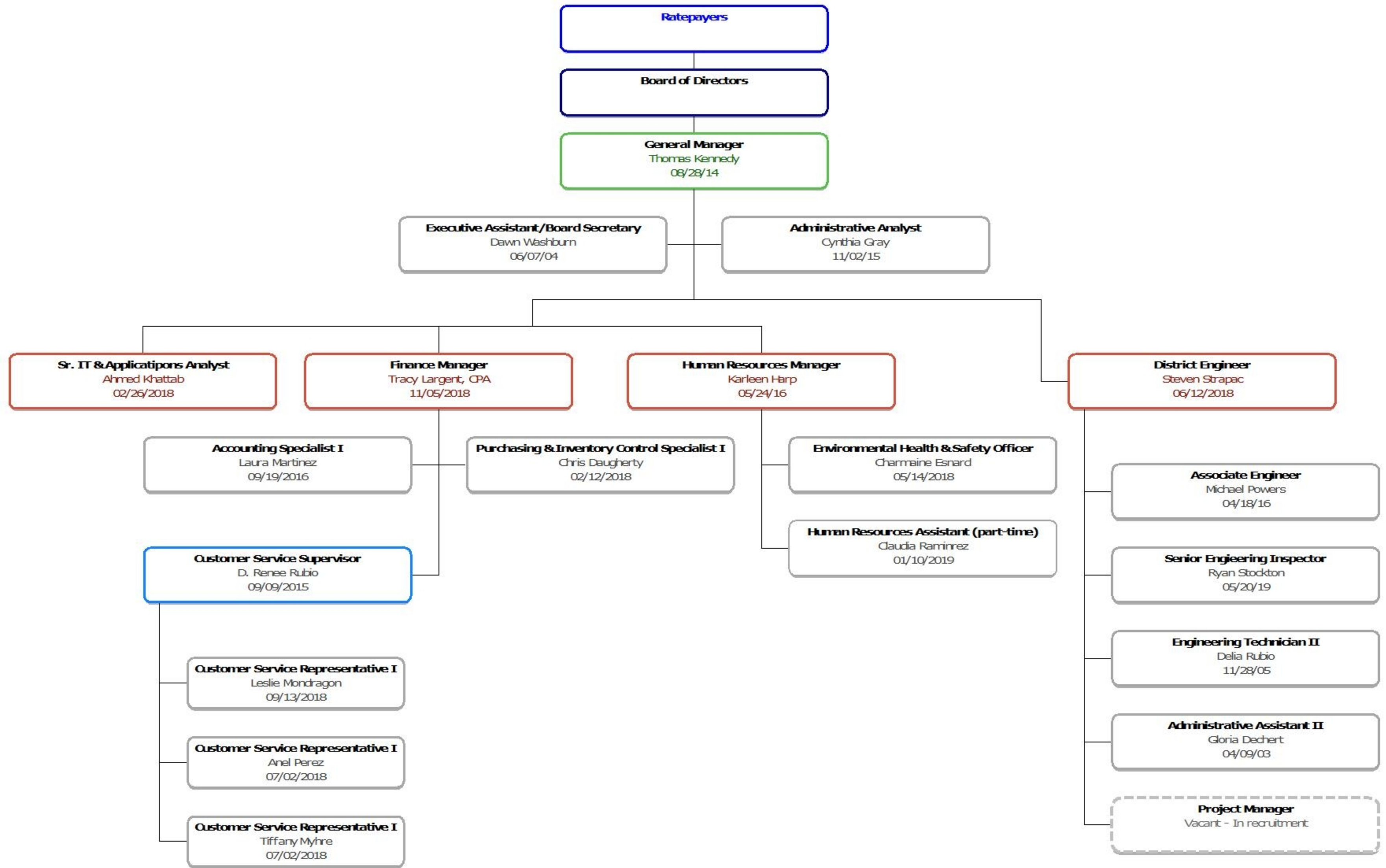
Karleen Harp, COSM
Human Resources Manager

07/23/2019

**RAINBOW MUNICIPAL WATER DISTRICT
ORGANIZATIONAL CHART
PAGE 1 of 2**

Creation Date 8/21/2014

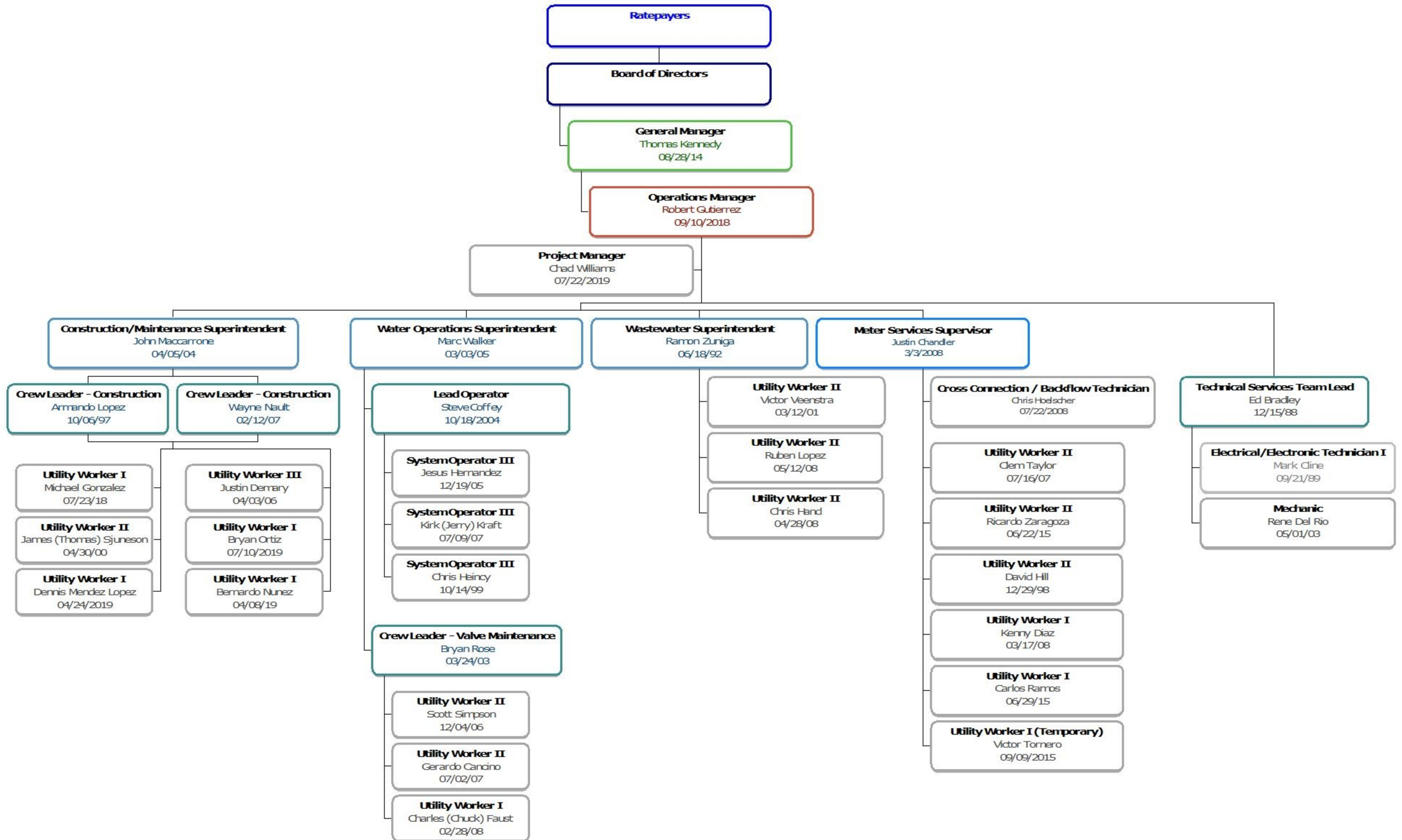
Last Modified 7/10/2019



RAINBOW MUNICIPAL WATER DISTRICT
 ORGANIZATIONAL CHART
 PAGE 2 of 2

Creation Date 8/21/2014

Last Modified 7/10/2019



Statement of Revenues & Expenses
Period: May 2019



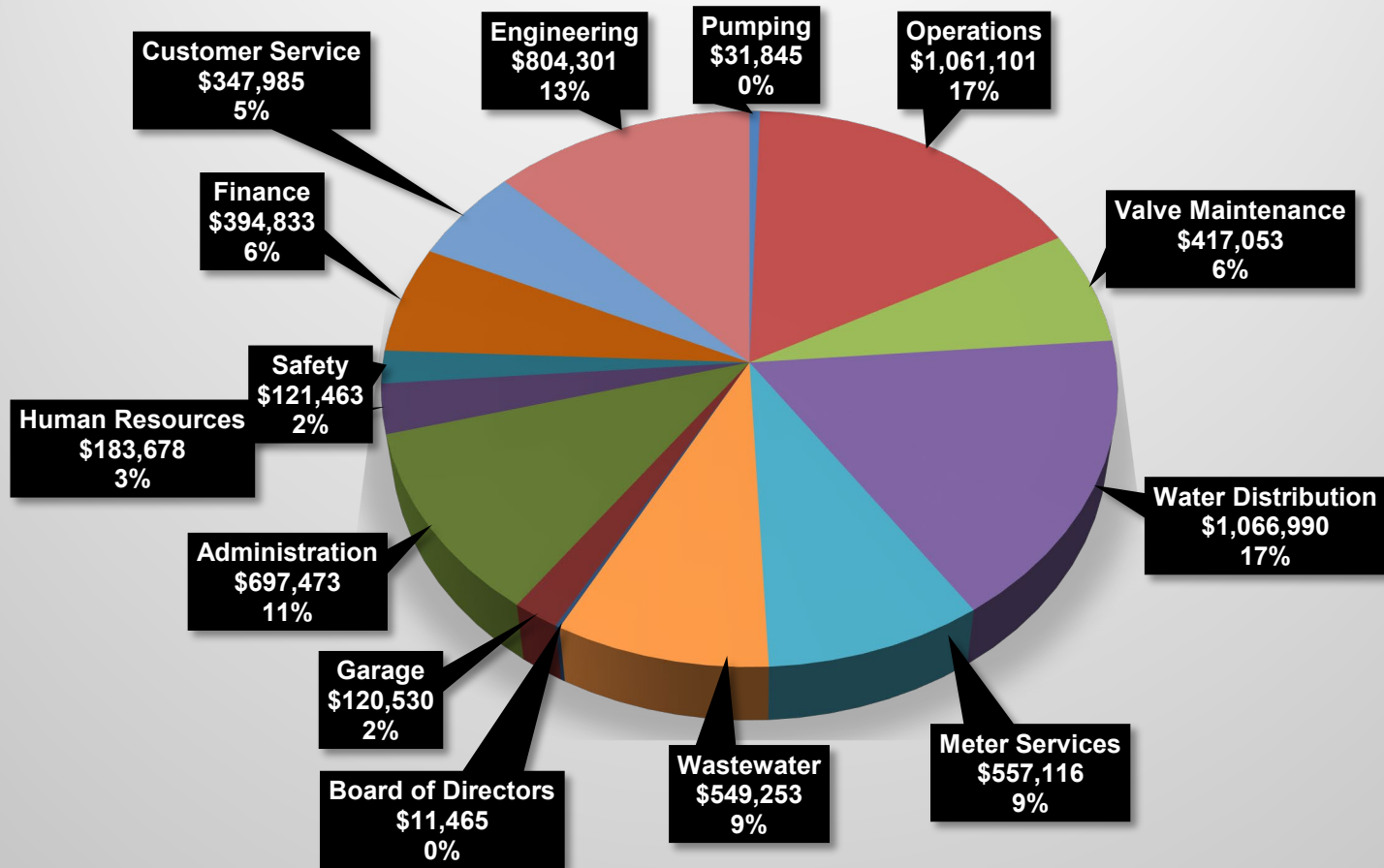
		Budget Amount	Period Amount	YTD Amount	YTD Variance	% Available
Fund 01: Water	Dept Type					
Operating Revenues:						
	Water Revenues	\$36,835,254	\$2,866,306	\$32,017,897	\$4,817,357	13%
	Other Revenues	\$486,000	\$3,986	\$416,476	\$69,524	14%
	Total Revenues:	\$37,321,254	\$2,870,292	\$32,434,373	\$4,886,881	13%
Operating Expenses:						
	Cost of Water Sold	\$23,858,892	\$1,461,693	\$20,956,776	\$2,902,116	12%
	Labor	\$0	\$4,976	\$37,834	(\$37,834)	0%
	Other	\$0		\$813	(\$813)	100%
	Overhead Transfer to General	\$5,111,289	\$0	\$4,259,409	\$851,880	17%
	Debt Service	\$1,120,142	\$0	\$0	\$1,120,142	100%
Department Expenses						
	Pumping					
	31 Labor	\$71,985	\$0	\$31,845	\$40,140	56%
	Expenses	\$589,500	\$28,835	\$404,063	\$185,437	31%
	Operations					
	32 Labor	\$1,139,429	\$83,690	\$1,061,101	\$78,328	7%
	Expenses	\$987,800	\$206,482	\$844,943	\$142,857	14%
	Valve Maintenance					
	33 Labor	\$514,515	\$39,315	\$417,053	\$97,462	19%
	Expenses	\$69,000	\$7,924	\$90,588	(\$21,588)	-31%
	Capital	\$50,000	\$8,961	\$38,916	\$11,084	22%
	Water Distribution					
	34 Labor	\$1,582,452	\$91,768	\$1,066,990	\$515,462	33%
	Expenses	\$565,500	\$25,840	\$502,451	\$63,049	11%
	Capital	\$75,000	\$850	\$71,514	\$3,486	5%
	Meter Services					
	35 Labor	\$738,166	\$49,149	\$557,116	\$181,050	25%
	Expenses	\$459,000	\$50,268	\$167,906	\$291,094	63%
	Capital	\$200,000	\$21,923	\$169,182	\$30,818	15%
	Total Operating Expenses:	\$37,132,670	\$2,081,674	\$30,678,499	\$6,454,171	17%
	Water Fund Totals:	\$188,584	\$788,619	\$1,755,874	\$1,567,290	
Fund 02: Wastewater						
Operating Revenues:						
	Wastewater Revenues	\$3,090,959	\$240,618	\$2,610,279	\$480,680	16%
	Other Revenues	\$45,000	\$510	\$71,049	(\$26,049)	-58%
	Total Revenues:	\$3,135,959	\$241,128	\$2,681,328	\$454,631	14%
Operating Expenses:						
	Overhead Transfer to General	\$1,198,944		\$999,120	\$199,824	17%
Department Expenses						
	Wastewater					
	61 Labor	\$592,326	\$44,310	\$549,253	\$43,073	7%
	Expenses	\$1,414,800	\$87,997	\$959,165	\$455,635	32%
	Capital	\$185,000	\$0	\$24,063	\$160,937	87%
	Total Operating Expenses:	\$3,391,070	\$132,307	\$2,531,601	\$859,469	25%
	Wastewater Fund Totals:	(\$255,111)	\$108,820	\$149,727	\$404,838	

Statement of Revenues & Expenses
Period: May 2019

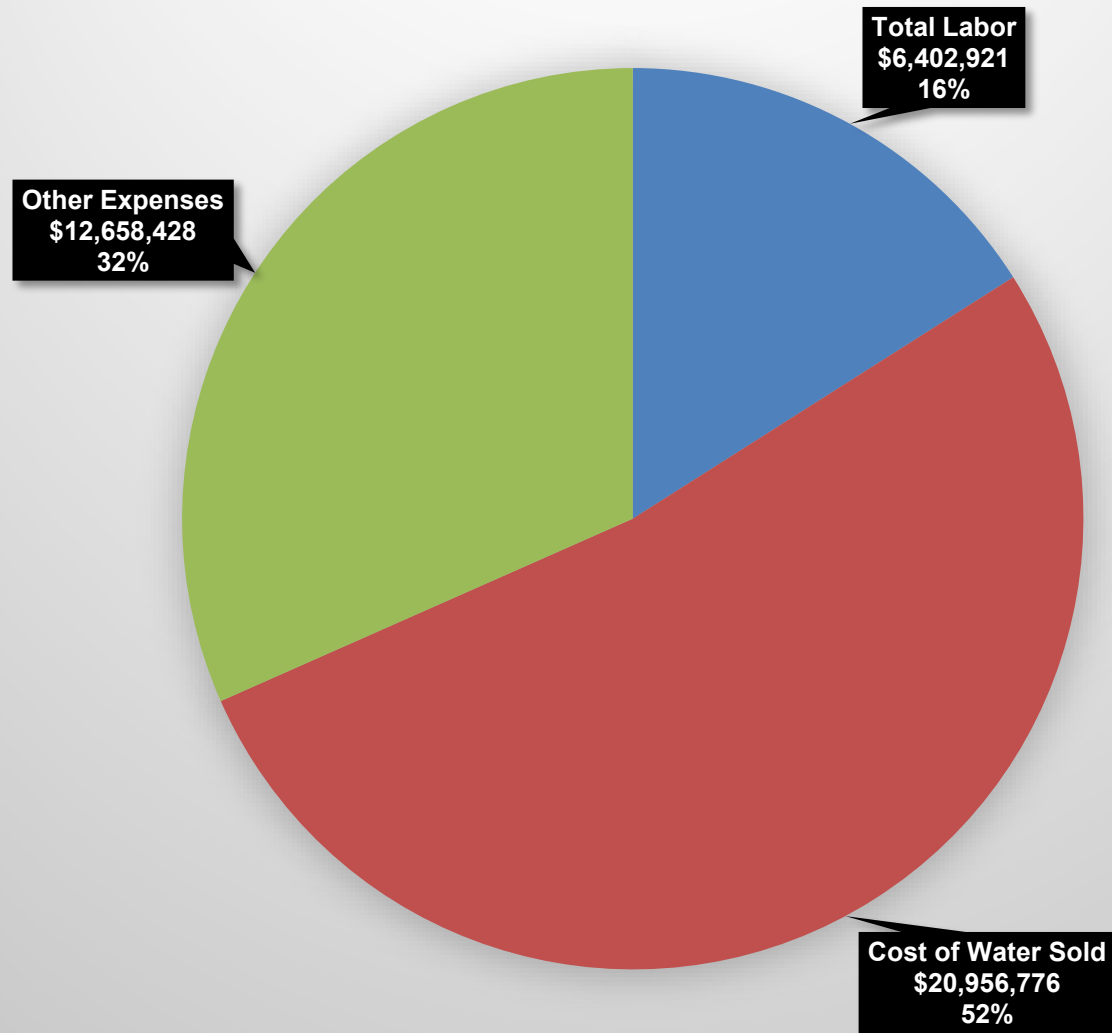


		Budget Amount	Period Amount	YTD Amount	YTD Variance	% Available
Fund 03: General						
Operating Revenues:						
Overhead Transfers		\$6,310,233		\$5,258,529	\$1,051,704	17%
Other Revenues		\$635,000	\$34,096	\$629,942	\$5,058	1%
Total Revenues:		\$6,945,233	\$34,096	\$5,888,471	\$1,056,762	15%
Operating Expenses:						
Other Expenses		\$419,911	\$34,993	\$386,387	\$33,524	8%
Department Expenses						
Board of Directors	20 Labor	\$19,672	\$1,453	\$11,465	\$8,207	42%
	Expenses	\$19,790	\$558	\$15,325	\$4,465	23%
Garage	36 Labor	\$135,455	\$10,289	\$120,530	\$14,925	11%
	Expenses	\$277,500	\$35,699	\$229,642	\$47,858	17%
	Capital	\$300,500	\$171	\$225,311	\$75,189	25%
Administration	41 Labor	\$808,234	\$56,671	\$697,473	\$110,761	14%
	Expenses	\$1,973,522	\$108,913	\$1,449,240	\$524,282	27%
	Capital	\$35,000	\$0	\$0	\$35,000	100%
Human Resources	42 Labor	\$225,849	\$18,304	\$183,678	\$42,171	19%
	Expenses	\$147,850	\$13,827	\$112,271	\$35,579	24%
Safety	43 Labor	\$151,941	\$10,757	\$121,463	\$30,478	20%
	Expenses	\$85,485	\$10,827	\$70,217	\$15,268	18%
Finance	51 Labor	\$517,887	\$28,382	\$394,833	\$123,054	24%
	Expenses	\$136,500	\$7,242	\$115,132	\$21,368	16%
Customer Service	52 Labor	\$290,338	\$26,918	\$347,985	(\$57,647)	-20%
	Expenses	\$253,000	\$14,958	\$251,913	\$1,087	0%
	Uncollectible Accts Expense	\$3,000	(\$167)	\$853,219	(\$850,219)	0%
Engineering	91 Labor	\$682,434	\$67,530	\$804,301	(\$121,867)	-18%
	Expenses	\$525,150	\$57,421	\$417,639	\$107,511	20%
Total Operating Expenses:		\$7,009,018	\$504,747	\$6,808,025	\$200,993	3%
General Fund Totals:		(\$63,785)	(\$470,651)	(\$919,554)	(\$855,769)	
Net Income		(\$130,312)	\$426,788	\$986,047	\$1,116,359	

YTD Labor Costs (May 2019)



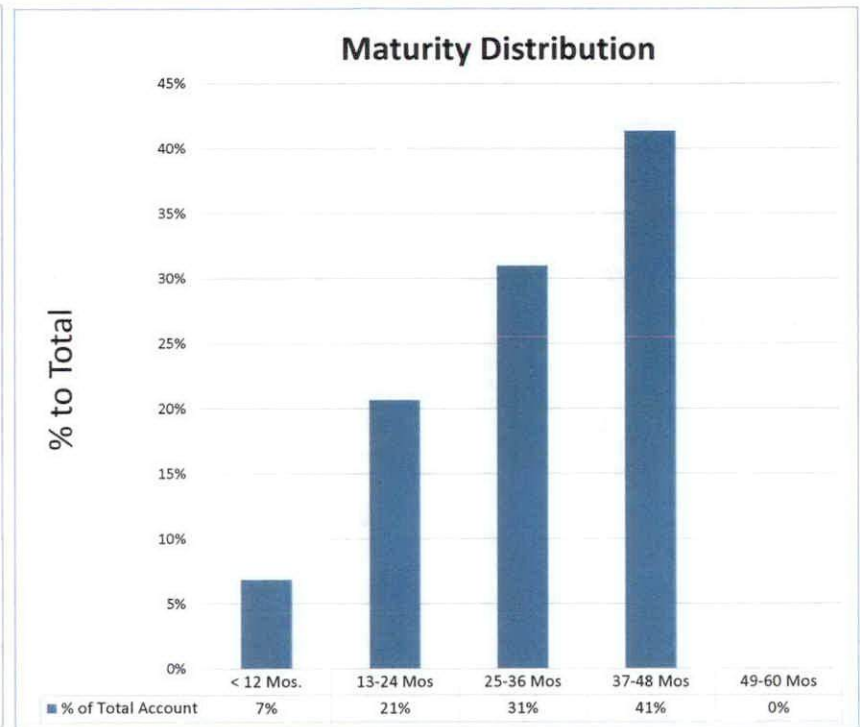
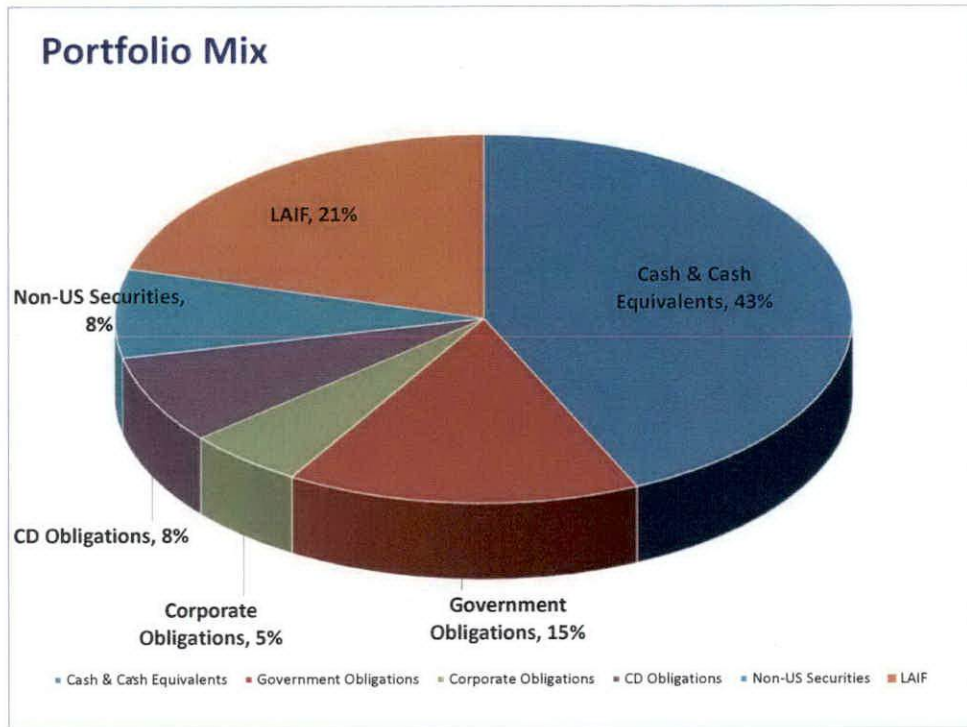
YTD Expense Allocation (May 2019)



RAINBOW MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
PORTFOLIO SUMMARY
5/31/2019



TYPE	ISSUER	CUSIP	Bond Rating	Date of Maturity	Cost Basis	Market Value	Interest Rate	Yield to Maturity	Semi-Annual Interest	Days to Maturity	Fund
Money Market Funds	JP MORGAN MONEY MARKET	48125C068S	N/A		\$ 410,701	\$ 410,701					
Trust	Willimington Trust	CSCDA 2017-01			\$ 1,654,198	\$ 1,654,198					
Trust	Willimington Trust	CSCDA 2017-01			\$ 2,750,000	\$ 2,750,000					
Money Market Funds	Zions Bank	7326251D			\$ 619,282	\$ 620,342	2.090%				
Money Market Funds	Zions Bank	7326250			\$ 5,578,500	\$ 5,587,936	2.060%				
Money Market Funds	Zions Bank	7326251E			\$ 5,286,451	\$ 5,295,499	2.090%				
Total Cash & Cash Equivalents					\$ 16,299,132	\$ 16,318,675					
Non-Callable	FEDERAL HOME LN MTG CORP	3134G3QR4	Aaa	03/05/20	\$ 498,168	\$ 498,955	2.000%	2.200%	\$ 4,982	279	13 13108
Non-Callable	FEDERAL HOME LOAN BANKS CONS BD	3130AECJ7	Aaa	05/28/20	\$ 987,906	\$ 988,763	2.625%	2.453%	\$ 12,966	363	53 13108
Non-Callable	FEDERAL HOME LOAN BANK BONDS	3130AD4X7	Aaa	12/11/20	\$ 494,905	\$ 499,600	2.000%	2.400%	\$ 4,949	560	60 13108
Non-Callable	FEDERAL NATL MTG ASSN	3135G0T45	Aaa	04/05/22	\$ 1,002,910	\$ 997,760	1.875%	1.810%	\$ 9,402	1040	60 13108
Non-Callable	FEDERAL FARM CR BKS	3133EHRU9	Aaa	07/19/22	\$ 200,938	\$ 199,520	1.900%	1.800%	\$ 1,909	1145	53 13108
1X Callable	FEDERAL HOME LN MTG CORP	3134GBS94	Aaa	10/26/22	\$ 651,918	\$ 653,848	2.100%	1.800%	\$ 6,845	1244	53 13108
Non-Callable	FEDERAL NATL MTG ASSN	3135G0T94	Aaa	01/19/23	\$ 515,226	\$ 527,351	2.375%	2.410%	\$ 6,118	1329	13 13108
Non-Callable	FEDERAL NATL MTG ASSN	3135G0T94	Aaa	01/19/23	\$ 480,034	\$ 491,330	2.375%	2.600%	\$ 5,700	1329	53 13108
Non-Callable	FEDERAL NATL MTG ASSN	3135G0T94	Aaa	01/19/23	\$ 465,211	\$ 476,158	2.375%	2.600%	\$ 5,524	1329	13 13108
Non-Callable	FEDERAL HOME LOAN BANKS	3130ADRG9	Aaa	03/10/23	\$ 501,990	\$ 511,585	2.750%	2.660%	\$ 6,902	1379	53 13108
Total Government Obligations					\$ 5,799,203	\$ 5,844,869					
Make Whole	ORACLE CORP	68389XBKO	A1	09/15/21	\$ 1,011,470	\$ 987,290	1.910%	1.900%	\$ 9,660	838	13 13108
Non-Callable	WELLS FARGO	95000U2B8	A2	07/22/22	\$ 989,232	\$ 977,540	2.625%	2.410%	\$ 12,984	1148	13 13108
Total Corporate Obligations					\$ 2,000,702	\$ 1,964,830					
FDIC Ins. CD	UNITED BANKERS BK BLOOMINGTON	909557HQ6	N/A	09/16/20	\$ 230,000	\$ 230,304	2.600%	2.600%	\$ 2,990	474	53 13108
FDIC Ins. CD	BARCLAYS BK DEL	06740KJK4	Aaa	09/16/20	\$ 245,000	\$ 244,321	2.210%	2.200%	\$ 2,707	474	60 13108
FDIC Ins. CD	AMERICAN EXPRESS CENTRN	02587DB64	Aaa	09/23/20	\$ 250,000	\$ 249,175	2.310%	2.300%	\$ 2,888	481	53 13108
FDIC Ins. CD	ALLY BK MIDVAL UTAH	02007GFD0	N/A	09/28/20	\$ 245,000	\$ 246,056	2.800%	3.274%	\$ 3,430	486	13 13108
FDIC Ins. CD	DISCOVER BANK	254672F29	N/A	08/10/21	\$ 248,000	\$ 242,683	1.500%	1.500%	\$ 1,860	802	53 13108
FDIC Ins. CD	WELLS FARGO BANK NATL ASSN	949763AF3	N/A	08/17/21	\$ 98,000	\$ 95,977	1.550%	1.550%	\$ 760	809	53 13108
FDIC Ins. CD	WELLS FARGO BANK NATL ASSN	949763AF3	N/A	08/17/21	\$ 150,000	\$ 146,904	1.550%	1.550%	\$ 1,163	809	13 13108
FDIC Ins. CD	MB FINL BK NA CHIC IL	55266CZJ8	N/A	11/18/21	\$ 247,000	\$ 248,944	2.850%	2.850%	\$ 3,520	902	60 13108
FDIC Ins. CD	GOLDMAN SACHS BK USA NY	38148PKT3	N/A	06/14/22	\$ 245,000	\$ 243,584	2.350%	2.350%	\$ 2,879	1110	53 13108
FDIC Ins. CD	CAPITAL ONE NATL ASSN VA	14042RKL4	N/A	11/22/22	\$ 250,000	\$ 248,308	2.400%	2.400%	\$ 3,000	1271	53 13108
FDIC Ins. CD	MORGAN STANLEY	61747MF63	N/A	01/11/23	\$ 246,000	\$ 246,236	2.650%	2.650%	\$ 3,260	1321	53 13108
FDIC Ins. CD	BMW BANK NORTH AMER	05580AMB7	N/A	03/29/23	\$ 240,000	\$ 242,184	2.900%	2.900%	\$ 3,480	1398	53 13108
FDIC Ins. CD	SALLIE MAE BK SLT LAKE CITY	795450M44	Aaa	04/11/23	\$ 240,000	\$ 242,602	2.950%	2.950%	\$ 3,540	1411	60 13108
Total CD Obligations					\$ 2,934,000	\$ 2,927,277					
Non-Callable	HSBC HLDGS PLC	404280AY5	A2	05/25/21	\$ 947,473	\$ 953,924	2.950%	3.050%	\$ 13,975	725	53 13108
Non-Callable	AUSTRALIA & NEW ZEALA BKG	05253JAM3	Aa2	06/01/21	\$ 517,228	\$ 497,905	2.300%	1.550%	\$ 5,948	732	53 13108
Non-Callable	NATIONAL AUSTRALIA BK NY	63254AAR9	Aa2	07/12/21	\$ 508,870	\$ 493,155	1.875%	1.880%	\$ 4,771	773	53 13108
Non-Callable	BANK OF MONTREAL	06367TJX90	Aa3	08/27/21	\$ 1,011,840	\$ 988,010	1.900%	1.900%	\$ 9,612	819	60 13108
Total Non-US Securities					\$ 2,985,411	\$ 2,932,994					
Subtotal Long Term Pooled Investment	Local Agency Investment Fund (LAIF)				\$ 30,018,448	\$ 29,988,645					
Portfolio Totals					\$ 7,785,482	\$ 7,785,482	1.172%				
Total Portfolio Totals					\$ 37,803,930	\$ 37,774,127					



This monthly report accurately reflects all District pooled investments. It is in conformity with the Investment Administrative code section 5.03.080. The District has sufficient cash flow to meet six months of obligations. This in effect is in compliance with the current Investment Policy.

Tracy Largent
Tracy Largent, Treasurer

7/2/2019

Accounts Payable

May American Express



Check Number Check Date **Amount**

280 - AMAZON.COM Line Item Account

6131901 06/13/2019

Inv 0160088-7817804

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/29/2019	Buyers LT25 Water Cooler Landscape Truck & Trailer Rack	01-35-72000	194.17
04/29/2019	Wilton Tool 10010 Truck Vise Hitch2Bench	01-35-72000	179.57
04/29/2019	Wilton WIL11128BH Hammer (BASH 6.5" Vise Combo with 4LB)	01-35-72000	138.99
04/29/2019	Duracell Procell AA Size - 48 Pack	03-41-63400	41.76

Inv 0160088-7817804 Total 554.49

Inv 2966846-6773827

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2019	Agoz Carrying Case for Sonim XP8, Sonim XP7 XP7700, Heavy D	03-41-60100	19.36
05/01/2019	Agoz Carrying Case for Sonim XP8, Sonim XP7 XP7700, Heavy D	03-41-60100	29.04

Inv 2966846-6773827 Total 48.40

Inv 5746305-9211438

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/29/2019	Mobotron MS-526 Heavy-duty Car VAN SUV iPad Laptop Mount S	01-35-72000	282.88
04/29/2019	Duracell Procell-48 Battery Super Size Package- (Size-AAA)	03-41-63400	35.90

Inv 5746305-9211438 Total 318.78

Inv 6841143-7692202

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/28/2019	Streamlight 61200 3AA HAZ-LO Headlamp, Yellow - 120 Lumens	01-34-72000	78.01
05/28/2019	Warsun KS-08 Portable LED Rechargeable Work Light,Magnetic B	01-35-72000	24.18
05/28/2019	Sonim XP8 Case with Clip, Nakedcellphone [Cobalt Blue] Kickstan	01-35-72000	26.24
05/28/2019	GlobalSat BU-353-S4 USB GPS Receiver (Black)	01-35-72000	60.29
05/28/2019	Mobotron MS-526 Heavy-duty Car VAN SUV iPad Laptop Mount S	01-35-72000	294.22
05/28/2019	iPad Keyboard Case for iPad 2018 (6th Gen) - iPad 2017 (5th Gen)	01-35-72000	68.32
05/28/2019	Wiland LED Work Light Rechargeable 27W Portable Outdoor Camp	01-35-72000	63.08

Inv 6841143-7692202 Total 614.34

Inv 7326076-6079442

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/22/2019	Tripod microphone stand, digital hanheld tally counter, silk pla	03-41-72900	67.74

Inv 7326076-6079442 Total 67.74

Inv 8020736-3394653

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2019	Renewable Toner Laserjet M402N MICR Check Printer Bundle with	03-41-60100	891.91
05/01/2019	Plantronics Savi Headset Online Indicator	03-41-60100	89.83
05/01/2019	Plantronics Savi 740 Wireless Headset System for Unified Commun	03-41-60100	501.55
05/01/2019	Monitor Privacy Screen 23.8" – Info Protection for Desktop Compu	03-41-60100	121.70
05/01/2019	Tripp Lite B020-U08-19-K 8-Port Console KVM Switch w/ 19" LC	03-41-60100	1,252.77
05/01/2019	Sonim XP8 Case with Clip, Nakedcellphone [Black Tread] Kickstan	03-41-60100	52.37

Inv 8020736-3394653 Total 2,910.13

Inv 8267575-4952235

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/23/2019	Kickstand Cover, belt hip holster combo for Sonim	03-41-72900	277.57

Inv 8267575-4952235 Total 277.57

6131901 Total: 4,791.45

280 - AMAZON.COM Total: 4,791.45

603649 - AMERICAN AIRLINES Line Item Account

6131902 06/13/2019

Inv 17355840187

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2019	INFORUM CONFERENCE - LARGENT	03-52-75300	475.00

Inv 17355840187 Total 475.00

Inv 17355840188

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2019	INFORUM CONFERENCE - LARGENT GUEST	03-52-75300	475.00

Inv 17355840188 Total 475.00

Inv 17355840189

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2019	INFORUM CONFERENCE - RUBIO	03-51-75300	475.00

Inv 17355840189 Total 475.00

Inv 17364082259

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/24/2019	INFORUM CONFERENCE - AKHATTAB	03-41-75300	493.39

Inv 17364082259 Total 493.39

6131902 Total: 1,918.39

Check Number	Check Date		Amount
603649 - AMERICAN AIRLINES Total:			1,918.39
805 - AMERICAN WATER WORKS ASSOC. Line Item Account			
6131903	06/13/2019		
Inv	7001686925		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/24/2019	Membership Dues 8/1/19-7/31/20, SStrapac	01-00-13726	277.00
Inv 7001686925 Total			277.00
6131903 Total:			277.00
805 - AMERICAN WATER WORKS ASSOC. Total:			277.00
603565 - ATLISSIAN PTY LTD Line Item Account			
6131904	06/13/2019		
Inv	76827037		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/14/2019	MONTHLY SUBSCRIPTION	03-41-60100	10.00
Inv 76827037 Total			10.00
6131904 Total:			10.00
603565 - ATLISSIAN PTY LTD Total:			10.00
603645 - AUTHORIZE.NET Line Item Account			
6131905	06/13/2019		
Inv	043019		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/30/2019	GATEWAY ACCOUNT MONTHLY FEE	03-41-60100	25.83
Inv 043019 Total			25.83
6131905 Total:			25.83
603645 - AUTHORIZE.NET Total:			25.83
603218 - BROWN & CALDWELL, BC WATER Line Item Account			
6131906	06/13/2019		
Inv	002588		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/02/2019	RECRUITMENT - POSTING	03-42-75500	200.00
Inv 002588 Total			200.00

Check Number	Check Date		Amount
6131906	Total:		200.00
603218 - BROWN & CALDWELL, BC WATER Total:			200.00
2885 - CORELOGIC INFORMATION Line Item Account			
6131907	06/13/2019		
Inv	81957808		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/30/2019	REALQUEST.COM GEOGRAPHIC PACKAGE	03-91-63102	192.50
Inv 81957808	Total		192.50
Inv	81958122		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/30/2019	SAN DIEGO CA SALE DOC IMAGE	03-91-63102	10.00
Inv 81958122	Total		10.00
6131907	Total:		202.50
2885 - CORELOGIC INFORMATION Total:			202.50
2027 - CULLIGAN OF ESCONDIDO Line Item Account			
6131908	06/13/2019		
Inv	43019		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/30/2019	WATER SOFTNER SERVICE PERIOD 05/01-05/31	03-41-63401	79.50
Inv 43019	Total		79.50
6131908	Total:		79.50
2027 - CULLIGAN OF ESCONDIDO Total:			79.50
603257 - EVENTBRITE Line Item Account			
6131909	06/13/2019		
Inv	943373147		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2019	WOMEN LEADING GOVERNMENT-DWASHBURN	03-41-75300	32.40
Inv 943373147	Total		32.40
6131909	Total:		32.40
603257 - EVENTBRITE Total:			32.40

3325 - GRAINGER, W.W. INC. Line Item Account

6131910 06/13/2019

Inv 9136894889

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2019	Non-Sterile Single-Tip Cotton Tip Swab with Wood Handle, 6"L, 10	01-32-72000	49.39
04/04/2019	1/2" TEFLON TAPE	01-00-14610	34.48

Inv 9136894889 Total 83.87

Inv 9146432472

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/15/2019	CAUTION TAPE	01-00-14610	49.10
04/15/2019	SMALL WIRE BRUSH	01-00-14610	53.45

Inv 9146432472 Total 102.55

Inv 9174439464

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/13/2019	OSHA BLUE SPRAY PAINT	01-32-72000	14.55
05/13/2019	ZEP PROFESSIONAL FLOOR CLEANER	03-41-63400	44.57

Inv 9174439464 Total 59.12

Inv 9175868141

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/14/2019	CAMELBAK HIGH VISIBILITY HYDRATION PACK ITEM # 49	03-43-72000	68.49

Inv 9175868141 Total 68.49

6131910 Total: 314.03

3325 - GRAINGER, W.W. INC. Total: 314.03

603646 - HYATT REGENCY SACRAMENTO Line Item Account

6131911 06/13/2019

Inv 74455728

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/23/2019	SPECIAL DISTRICT LEADERSHIP ACADEMY HOTEL STAY-M	03-20-75300	474.70

Inv 74455728 Total 474.70

6131911 Total: 474.70

603646 - HYATT REGENCY SACRAMENTO Total: 474.70

603476 - INFOR TECHED Line Item Account

6131912 06/13/2019

Inv 96577449

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
05/24/2019	INFORUM CONFERENCE - AKHATTAB	03-41-75300	1,095.00
Inv 96577449	Total		1,095.00
6131912	Total:		1,095.00
603476 - INFOR TECHED	Total:		1,095.00
603607 - INTEGRITY SUPPORT SERVICES, INC. Line Item Account			
6131913	06/13/2019		
Inv 41373843614			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/24/2019	SCREENING SERVICES	03-42-75500	104.95
Inv 41373843614	Total		104.95
6131913	Total:		104.95
603607 - INTEGRITY SUPPORT SERVICES, INC. Total:			104.95
603585 - JIVE COMMUNICATIONS Line Item Account			
6131914	06/13/2019		
Inv IN6000231987			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/16/2019	PHONE MONTHLY SERVICES	03-41-74100	906.02
Inv IN6000231987	Total		906.02
6131914	Total:		906.02
603585 - JIVE COMMUNICATIONS Total:			906.02
603404 - NATUREBOX Line Item Account			
6131915	06/13/2019		
Inv 5686			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2019	EMPLOYEE SNACKS NATUREBOX UNLIMITED	03-42-56513	750.00
Inv 5686	Total		750.00
6131915	Total:		750.00
603404 - NATUREBOX Total:			750.00
5286 - NOSSAMAN, LLP Line Item Account			
6131916	06/13/2019		

Inv 493374

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2019	GENERAL COUNSEL SERVICES THROUGH 2/28/19	03-91-70000	213.00
03/14/2019	GENERAL COUNSEL SERVICES THROUGH 2/28/19 WO# 1461	03-91-70000	1,976.16
03/14/2019	GENERAL COUNSEL SERVICES THROUGH 2/28/19 WO# 1406	03-91-70000	834.25
03/14/2019	GENERAL COUNSEL SERVICES THROUGH 2/28/19	03-41-70300	7,685.77
03/14/2019	GENERAL COUNSEL SERVICES THROUGH 2/28/19 WO# 1643	03-91-70000	449.66
03/14/2019	GENERAL COUNSEL SERVICES THROUGH 2/28/19	03-91-70000	355.00
03/14/2019	GENERAL COUNSEL SERVICES THROUGH 2/28/19 WO# 1124	03-91-70000	461.50
03/14/2019	GENERAL COUNSEL SERVICES THROUGH 2/28/19 WO# 1468	03-91-70000	449.66

Inv 493374 Total 12,425.00

Inv 493376

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2019	GENERAL COUNSEL SERVICES THROUGH 3/31/19 WO# 1461	03-91-70000	1,202.50
03/15/2019	GENERAL COUNSEL SERVICES THROUGH 2/28/19	03-41-70300	2,678.91

Inv 493376 Total 3,881.41

Inv 494577

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/16/2019	GENERAL COUNSEL SERVICES THROUGH 3/31/19	03-41-70300	5,005.50
04/16/2019	GENERAL COUNSEL SERVICES THROUGH 3/31/19 WO# 1461	03-91-70000	1,331.25
04/16/2019	GENERAL COUNSEL SERVICES THROUGH 3/31/19	60-00-11173	4,792.50
04/16/2019	GENERAL COUNSEL SERVICES THROUGH 3/31/19 WO# 1656	03-91-70000	248.50
04/16/2019	GENERAL COUNSEL SERVICES THROUGH 3/31/19 WO# 1406	03-91-70000	1,047.25

Inv 494577 Total 12,425.00

Inv 494580

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/16/2019	GENERAL COUNSEL SERVICES THROUGH 3/31/19	03-41-70300	6,289.63
04/16/2019	GENERAL COUNSEL SERVICES THROUGH 3/31/19 WO# 1661	03-91-70000	260.00
04/16/2019	GENERAL COUNSEL SERVICES THROUGH 3/31/19	60-00-11173	2,080.00
04/16/2019	GENERAL COUNSEL SERVICES THROUGH 3/31/19	03-91-70000	292.50
04/16/2019	GENERAL COUNSEL SERVICES THROUGH 3/31/19 WO# 1406	03-91-70000	1,527.50

Inv 494580 Total 10,449.63

Inv 495792

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/14/2019	GENERAL COUNSEL SERVICES THROUGH 4/30/19	60-00-11173	3,301.50
05/14/2019	GENERAL COUNSEL SERVICES THROUGH 4/30/19	03-91-70000	177.50
05/14/2019	GENERAL COUNSEL SERVICES THROUGH 4/30/19 WO# 1656	03-91-70000	35.50
05/14/2019	GENERAL COUNSEL SERVICES THROUGH 4/30/19 WO# 1661	03-91-70000	284.00
05/14/2019	GENERAL COUNSEL SERVICES THROUGH 4/30/19 WO# 1461	03-91-70000	35.50
05/14/2019	GENERAL COUNSEL SERVICES THROUGH 4/30/19	03-41-70300	8,413.50
05/14/2019	GENERAL COUNSEL SERVICES THROUGH 4/30/19 WO# 1406	03-91-70000	177.50

Inv 495792 Total 12,425.00

Check Number	Check Date		Amount
Inv	495794		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/14/2019	GENERAL COUNSEL SERVICES THROUGH 4/30/19	03-41-70300	18,142.50
Inv 495794 Total			18,142.50
Inv	495797		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/14/2019	GENERAL COUNSEL SERVICES THROUGH 4/30/19	60-00-11173	4,875.00
05/14/2019	GENERAL COUNSEL SERVICES THROUGH 4/30/19 WO# 1406	03-91-70000	97.50
05/14/2019	GENERAL COUNSEL SERVICES THROUGH 4/30/19	03-91-70000	455.00
05/14/2019	GENERAL COUNSEL SERVICES THROUGH 4/30/19	03-41-70300	6,207.50
Inv 495797 Total			11,635.00
6131916 Total:			81,383.54
5286 - NOSSAMAN, LLP Total:			81,383.54
5425 - OFFICE DEPOT Line Item Account			
6131917	06/13/2019		
Inv	300242884001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2019	STAPLER, LABEL, PAPER	03-41-72900	71.60
Inv 300242884001 Total			71.60
Inv	303808548001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2019	PENCIL, PENS	03-41-72900	60.38
Inv 303808548001 Total			60.38
Inv	306407590001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/24/2019	BINDING COVER	03-41-72900	57.99
Inv 306407590001 Total			57.99
Inv	306421411001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/24/2019	BINDING	03-41-72900	33.61
Inv 306421411001 Total			33.61
Inv	309997570001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/03/2019	PAPER AND PEN	03-41-72900	100.71
Inv 309997570001 Total			100.71

Check Number	Check Date		Amount
Inv	310545356001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/03/2019	BOARD, MAERKER, BOOK, PAD, NOTES, PENS	03-41-72900	147.60
Inv 310545356001 Total			147.60
Inv	315206436001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/15/2019	FOLDER, PAPER	03-41-72900	129.27
Inv 315206436001 Total			129.27
6131917 Total:			601.16
5425 - OFFICE DEPOT Total:			601.16
603648 - PREMIER AUTO DETAILING Line Item Account			
6131918	06/13/2019		
Inv	269878		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/14/2019	AUTO DETAILING	03-36-63100	400.00
Inv 269878 Total			400.00
6131918 Total:			400.00
603648 - PREMIER AUTO DETAILING Total:			400.00
603143 - PROFLOWERS Line Item Account			
6131919	06/13/2019		
Inv	990303866584		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/28/2019	SYMPATHY ARRANGEMENT - HAMILTON	03-42-56513	121.21
Inv 990303866584 Total			121.21
Inv	990446250798		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2019	SYMPATHY ARRANGEMENT - BROWN	03-42-56513	60.21
Inv 990446250798 Total			60.21
Inv	990448278582		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/01/2019	SYMPATHY ARRANGEMENT - HOELSCHER	03-42-56513	52.17
Inv 990448278582 Total			52.17

Check Number	Check Date		Amount
Inv	991084859327		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/02/2019	SYMPATHY ARRANGEMENT - FAUST	03-42-56513	80.78
Inv 991084859327 Total			80.78
6131919 Total:			314.37
603143 - PROFLOWERS Total:			314.37
603650 - PULSTAR Line Item Account			
6131920	06/13/2019		
Inv	0098316-IN		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/20/2019	MALE CRIMP, CHROME MAG NO COMM	01-35-72000	68.27
Inv 0098316-IN Total			68.27
6131920 Total:			68.27
603650 - PULSTAR Total:			68.27
603647 - SONIM TECHNOLOGIES Line Item Account			
6131921	06/13/2019		
Inv	9907		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/23/2019	WIRELESS HEADSET & VEHICLE KIT	01-34-72000	772.81
Inv 9907 Total			772.81
6131921 Total:			772.81
603647 - SONIM TECHNOLOGIES Total:			772.81
603309 - SOUTHWEST AIRLINES Line Item Account			
6131922	06/13/2019		
Inv	QU5PDF-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/08/2019	CONFERENCE AIRFARE	03-20-75300	20.00
Inv QU5PDF-1 Total			20.00
Inv	QU5PDF-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/08/2019	CONFERENCE AIRFARE	03-20-75300	20.00
Inv QU5PDF-2 Total			20.00

Inv QU5PDF-3

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
05/08/2019	CONFERENCE AIRFARE	03-20-75300		69.00

Inv QU5PDF-3 Total 69.00

Inv QU5PDF-4

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
05/22/2019	CONFERENCE AIRFARE	03-20-75300		-20.00

Inv QU5PDF-4 Total -20.00

6131922 Total: 89.00

603309 - SOUTHWEST AIRLINES Total: 89.00

603407 - STAPLES Line Item Account

6131923 06/13/2019

Inv 229186540

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
05/15/2019	HIGHLIGHTERS AND GLOSS MULTIPURPOSE PAPER	03-41-72900		40.10

Inv 229186540 Total 40.10

6131923 Total: 40.10

603407 - STAPLES Total: 40.10

603406 - THE FRUIT GUYS Line Item Account

6131924 06/13/2019

Inv 5375571

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
04/03/2019	EMPLOYEE SNACKS-HARVEST SMALL	03-41-63400		38.25

Inv 5375571 Total 38.25

Inv 5378375

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
05/07/2019	EMPLOYEE SNACKS-HARVEST SMALL	03-41-63400		76.50

Inv 5378375 Total 76.50

Inv 5380955

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
05/14/2019	EMPLOYEE SNACKS-HARVEST SMALL	03-41-63400		38.25

Inv 5380955 Total 38.25

Check Number	Check Date		Amount
Inv	5383788		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/21/2019	EMPLOYEE SNACKS-HARVEST SMALL	03-41-63400	76.50
Inv 5383788 Total			76.50
6131924 Total:			229.50
603406 - THE FRUIT GUYS Total:			229.50
9033 - THE RIB SHACK Line Item Account			
6131925	06/13/2019		
Inv	4578		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/23/2019	HEALTH FAIR LUNCHEON	03-42-56513	1,685.21
Inv 4578 Total			1,685.21
6131925 Total:			1,685.21
9033 - THE RIB SHACK Total:			1,685.21
7770 - U.S. POSTAL SERVICE Line Item Account			
6131926	06/13/2019		
Inv	2284677910		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/15/2019	48-HOUR NOTICE PREPAY BALANCE RECHARGE	03-51-69000	300.00
Inv 2284677910 Total			300.00
Inv	2289621201		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/22/2019	48-HOUR NOTICE PREPAY BALANCE RECHARGE	03-51-69000	300.00
Inv 2289621201 Total			300.00
6131926 Total:			600.00
7770 - U.S. POSTAL SERVICE Total:			600.00
603174 - VILLAGE PIZZA Line Item Account			
6131927	06/13/2019		
Inv	153902		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/24/2019	INTERVIEW PANEL LUNCH	03-42-75500	40.14
Inv 153902 Total			40.14

Check Number	Check Date		Amount
Inv 166102			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/24/2019	LUNCH FOR TRAINING	03-42-75400	69.12
Inv 166102 Total			69.12
Inv 2415			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/28/2019	BOARD MEMBERS LUNCH	03-20-75300	24.78
Inv 2415 Total			24.78
Inv 2417			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/28/2019	STAFF BOARD MEETING LUNCH	03-42-75300	43.37
Inv 2417 Total			43.37
6131927 Total:			177.41
603174 - VILLAGE PIZZA Total:			177.41
603547 - WATERLINE TECHNOLOGIES INC. Line Item Account			
6131928	06/13/2019		
Inv 5449134			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/08/2019	SODIUM HYPOCHLORITE 320 UNITS	01-32-72000	1,030.95
Inv 5449134 Total			1,030.95
Inv 5452408			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/06/2019	SODIUM HYPOCHLORITE 330 UNITS	01-32-72000	1,063.17
Inv 5452408 Total			1,063.17
6131928 Total:			2,094.12
603547 - WATERLINE TECHNOLOGIES INC. Total:			2,094.12
8155 - WESTERN WATER WORKS SUPPLY Line Item Account			
6131929	06/13/2019		
Inv 520809-01			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/04/2019	2-1/2X3 ZENNER BRZ HOSE ADAPTER W/SCREEN MNST X M	01-35-72000	418.89
Inv 520809-01 Total			418.89

Inv 522646-01

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/05/2019	6" 300# FLANGED DUCTILE 90	01-00-14610	1,020.82
03/05/2019	8" 300# FLANGED DUCTILE 90 ELL	01-00-14610	752.31
03/05/2019	8320020# BROOKS LOCK	01-35-72000	421.63
03/05/2019	WATTS 3/8" LFFBV-3C	01-00-14610	239.20

Inv 522646-01 Total 2,433.96

Inv 525956-00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2019	¾ X 1.12 METER GASKET	01-35-72000	215.50
04/04/2019	1-1/4 316 SS FLAT WASHER	01-34-72000	334.02
04/04/2019	4" BLACK STEEL PIPE SCH 40	01-00-14610	665.25
04/04/2019	5/8 316 SS FLAT WASHER	01-34-72000	96.98
04/04/2019	1 316 SS FLAT WASHER	01-34-72000	253.21
04/04/2019	3/4 316 SS FLAT WASHER	01-34-72000	220.89
04/04/2019	¾" REDWOOD PLUG	01-00-14610	46.55
04/04/2019	6"X6" HYDRANT BREAK AWAY RISER	01-00-14610	268.51

Inv 525956-00 Total 2,100.91

Inv 526240-00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2019	6X42 6H FLG HYD BURY SD DRILLED	01-00-14610	251.49
04/04/2019	6X36 6H FLG HYD BURY SD DRILLED	01-00-14610	233.49
04/04/2019	6X30 6H FLG HYD BURY SD DRILLED	01-00-14610	227.57
04/04/2019	6X48 6H FLG HYD BURY SD DRILLED	01-00-14610	257.41

Inv 526240-00 Total 969.96

Inv 530406-00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/09/2019	WATTS LFFBV-3C# 3/8 WATTS LFFBV-3C BRZ FULL PORT B/A	01-00-14610	125.20
05/09/2019	FORD BA23-332W-NL# 3/4 ANG VALVE MALE FC/MTR NUT	01-00-14610	2,051.56

Inv 530406-00 Total 2,176.76

6131929 Total: 8,100.48

8155 - WESTERN WATER WORKS SUPPLY Total: 8,100.48

603244 - Z CAFE Line Item Account

6131930 06/13/2019

Inv 552540

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/30/2019	EMPLOYEE EXIT INTERVIEW	03-42-56513	26.25

Inv 552540 Total 26.25

6131930 Total: 26.25

603244 - Z CAFE Total:	26.25
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603451 - ZOHO CORP Line Item Account

6131931 06/13/2019

 Inv 64843831

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/08/2019	MONTHLY SUBSCRIPTION	01-35-72000	25.00

Inv 64843831 Total	25.00
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6131931 Total:	25.00
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603451 - ZOHO CORP Total:	25.00
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Total:	107,788.99
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**Director's Expenses
FY 2018-2019**

Disbursement Date	Description	Miguel Gasca	Helene Brazier	Claude Hamilton	Michael Mack	William Stewart
07/31/18	CAL PERS - HEALTH INS. WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS	\$ 150.00	\$ 150.00	\$ 150.00		\$ 25.00
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 173.98</u>	<u>\$ -</u>	<u>\$ 231.68</u>
08/31/18	CAL PERS - HEALTH INS. WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS	\$ 300.00	\$ 300.00	\$ 300.00	\$ 450.00	\$ 450.00
	Monthly Totals	<u>\$ 300.00</u>	<u>\$ 330.00</u>	<u>\$ 300.00</u>	<u>\$ 532.32</u>	<u>\$ 543.12</u>

**Director's Expenses
FY 2018-2019**

Disbursement Date	Description	Miguel Gasca	Helene Brazier	Claude Hamilton	Michael Mack	William Stewart
09/30/18	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING	\$ 600.00		\$ 600.00	\$ 600.00	\$ 600.00
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 450.00	\$ 150.00	\$ 450.00	\$ 450.00	\$ 450.00
	TRAVEL EXPENSES	\$ 338.00		\$ 338.00	\$ 338.00	\$ 338.00
	MILEAGE AND EXPENSES	\$ 714.61		\$ 340.22	\$ 81.76	\$ 289.62
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 2,102.61</u>	<u>\$ 150.00</u>	<u>\$ 1,728.22</u>	<u>\$ 1,469.76</u>	<u>\$ 1,677.62</u>
10/31/18	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING	\$ 60.00				
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 45.00				
	TRAVEL EXPENSES	\$ 300.00	\$ 150.00	\$ 150.00	\$ 150.00	
	MILEAGE AND EXPENSES	\$ 75.04		\$ 23.98		
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 480.04</u>	<u>\$ 150.00</u>	<u>\$ 173.98</u>	<u>\$ 150.00</u>	<u>\$ -</u>

**Director's Expenses
FY 2018-2019**

Disbursement Date	Description	Miguel Gasca	Helene Brazier	Claude Hamilton	Michael Mack	William Stewart
11/30/18	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 300.00		\$ 300.00	\$ 450.00	
	TRAVEL EXPENSES				\$ 259.53	
	MILEAGE EXPENSE	\$ 62.13		\$ 58.86	\$ 124.27	
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	\$ 362.13	\$ -	\$ 358.86	\$ 1,532.80	\$ -
12/31/18	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
	TRAVEL EXPENSES					
	MILEAGE EXPENSE					
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
	REPORT TOTAL (2018):	\$ 3,544.78	\$ 930.00	\$ 2,885.04	\$ 3,834.88	\$ 2,602.42

**Director's Expenses
FY 2018-2019**

Disbursement Date	Description	Miguel Gasca	Helene Brazier	Claude Hamilton	Michael Mack	Carl Rindfleisch
01/31/19	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING			\$ 75.00		
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 150.00	\$ 150.00		\$ 150.00
	TRAVEL EXPENSES MILEAGE EXPENSE			\$ 25.52		
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 250.52</u>	<u>\$ -</u>	<u>\$ 150.00</u>
02/28/19	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING	\$ 30.00				\$ 30.00
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 45.00				
	TRAVEL EXPENSES MILEAGE EXPENSE	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 450.00
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 225.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 758.81</u>

**Director's Expenses
FY 2018-2019**

Disbursement Date	Description	Miguel Gasca	Helene Brazier	Claude Hamilton	Michael Mack	Carl Rindfleisch
03/31/19	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
	TRAVEL EXPENSES MILEAGE EXPENSE					
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>
04/30/19	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 600.00
	TRAVEL EXPENSES MILEAGE EXPENSE			\$ 25.52		\$ 830.27 \$ 155.44
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 175.52</u>	<u>\$ 150.00</u>	<u>\$ 2,335.71</u>

**Director's Expenses
FY 2018-2019**

Disbursement Date	Description	Miguel Gasca	Helene Brazier	Claude Hamilton	Michael Mack	Carl Rindfleisch
05/31/19	WATER AGENCIES ASSOC OF S.D. CSDA-SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING	\$ 275.00			\$ 725.00	
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 300.00	\$ 150.00	\$ 150.00	\$ 1,200.00	\$ 300.00
	TRAVEL EXPENSES	\$ 696.01			\$ 1,197.77	
	MILEAGE EXPENSE	\$ 169.36				
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 1,440.37</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 3,122.77</u>	<u>\$ 300.00</u>

06/30/19	WATER AGENCIES ASSOC OF S.D. CSDA-SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING					
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 150.00	\$ 150.00		
	TRAVEL EXPENSES					
	MILEAGE EXPENSE					
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ -</u>	<u>\$ -</u>

**Director's Expenses
FY 2018-2019**

	Miguel Gasca	Helene Brazier	Claude Hamilton	Michael Mack	Carl Rindfleisch
REPORT TOTAL (2019):	\$ 2,265.37	\$ 900.00	\$ 1,026.04	\$ 3,572.77	\$ 3,694.52

Bank Reconciliation

May Check Register



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 01 WATER FUND				
Department: 00				
ACH	ACWA-JPIA	MONTHLY INSURANCE MEDICAL/VISION ADJ-MAY 2019	06/19/2019	79,871.93
ACH	ASTRA INDUSTRIAL SERV.INC	3/8 X 3/8 X 1/8 TUBE RESTRICTOR	06/19/2019	1,409.34
ACH	ASTRA INDUSTRIAL SERV.INC	3/8 FLR X 3/8 MIP BRASS	06/27/2019	96.53
ACH	HEALTH EQUITY	HSA Anthem/Kaiser - 2019 ER Contributions (BN & RS)	06/06/2019	6,000.00
ACH	ICONIX WATERWORKS (US) INC.	6H X 48 FLG BURY	06/19/2019	658.59
ACH	ICONIX WATERWORKS (US) INC.	1/8" WATTS TEST COCK	06/27/2019	1,761.62
ACH	PRINCIPAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUN 2019	06/19/2019	7,057.30
ACH	RENE BUSH	REIMBURSE RETIRED EMPLOYEE HEALTH INS - JUN 2019	06/10/2019	726.00
ACH	RENE BUSH	REIMBURSE RETIRED EMPLOYEE HEALTH INS - JUL 2019	06/27/2019	726.00
ACH	SAN DIEGO COUNTY WATER AUTH	WIRE TRANSFER FOR WATER PURCHASES - APR 2019	06/13/2019	1,984,403.93
ACH	CHARLES C. SNEED	REIMBURSE RETIRED EMPLOYEE HEALTH INS - JUN	06/19/2019	363.00
ACH	KEVIN MILLER	REIMBURSE RETIRED EMPLOYEE HEALTH INS - JUN 2019	06/10/2019	726.00
ACH	KEVIN MILLER	REIMBURSE RETIRED EMPLOYEE HEALTH INS - JUL 2019	06/27/2019	726.00
56065	FERGUSON WATERWORKS #1083	3/4 T10 MTR PC R900I BRZ CF CUSTOMER SPECIAL S2128	06/10/2019	11,938.25
56077	TERASHI KUSUMOTO	Refund Check 007911-000, 4412 BAJA MISSION ROAD	06/10/2019	24.53
56083	JASON MISKA	Refund Check 008879-000, 2517 RAINBOW GLEN RD	06/10/2019	128.61
56086	FRANCISCO ORTIZ-HARO	Refund Check 011416-000, 31755 RANCHO AMIGOS RD	06/10/2019	28.06
56096	MEREDITH STUMPO	Refund Check 011974-000, 1886 CARRIAGE LN	06/10/2019	4.29
56101	ULINE	YELLOW SPRAY PAINT	06/10/2019	361.69
56113	CORE & MAIN LP	6" SILICONE FILLED BREAK OFF BOLTS	06/19/2019	181.02
56123	FERGUSON WATERWORKS #1083	1" BALL VALVE W/L	06/19/2019	13,770.79
56161	CHRIS WAITE	REIMBURSE RETIRED EMPLOYEE HEALTH INS - MAY 2019	06/19/2019	49.50
56163	WHITE CAP CONSTRUCTION SUPPLY	60# BAG OF CONCRETE	06/19/2019	288.12
56165	MARY BELASQUEZ	Refund Check 012140-000, 3133 LARKWOOD CT	06/21/2019	12.03
56166	CAL TRANS DISTRICT 11	Refund Check 006638-002, OLD HWY 395 (U-25)	06/21/2019	3,545.83
56178	CORE & MAIN LP	6" 250" AVK GATE VALVE. HOLIDAY FREE IN/OUT HIGH VOLTAGE BLUE	06/27/2019	4,180.70
56179	CSDA, SAN DIEGO CHAPTER	Membership Renewal 2019/2020	06/27/2019	150.00
56182	FERGUSON WATERWORKS #1083	1-1/2" Ford Ball Valve/Handle - B11-666-HT-67S-NL	06/27/2019	41,272.58
56183	GOVERNMENTJOBS.COM, INC.	BACKGROUND CHECK INTEGRATION, 7/28/19-7/27/20	06/27/2019	200.00
56193	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUL 2019	06/27/2019	4,023.49
56194	PACIFIC PIPELINE SUPPLY	2" METER FLANGE	06/27/2019	4,225.22
56205	ULINE	Rust-Oleum® Industrial Spray Paint - Yellow	06/27/2019	363.38
56206	CHRIS WAITE	REIMBURSE RETIRED EMPLOYEE HEALTH INSURANCE - JUN 2019	06/27/2019	148.50

Total for Department: 00 2,169,422.83

Department: 31 PUMPING

56130	HOME DEPOT	IMPACT WRENCH	06/19/2019	171.32
56152	SAN DIEGO GAS & ELECTRIC	MONTHLY GAS AND ELECTRIC #1065 087 935 1	06/19/2019	27,394.65
56156	CHRIS STEVENS	Paint MCC cabinet	06/19/2019	2,784.00
56185	HIDDEN VALLEY PUMP SYSTEMS INC	Blind Flange, 18"	06/27/2019	2,359.50

Total for Department: 31 PUMPING 32,709.47

Department: 32 OPERATIONS

ACH	AIRGAS USA, LLC	CYLINDER RENTAL: NITROGEN	06/19/2019	22.08
ACH	BABCOCK LABORATORIES, INC	MONTHLY WATER ANALYSIS	06/27/2019	969.00
ACH	MISSION VALLEY SANITATION-SD	PORTA POTTY RENTAL FOR WEED ABATEMENT	06/10/2019	151.37
ACH	MISSION VALLEY SANITATION-SD	PORTA POTTY RENTAL FOR WEED ABATEMENT	06/27/2019	151.37
56056	BAY CITY ELECTRIC WORKS	Replacement for faulty circuit board for Morro Cl2 station Autom	06/10/2019	465.29
56063	FALLBROOK IRRIGATION SUPPLIES	BUSH	06/10/2019	10.61
56068	JESUS HERNANDEZ	REIMBURSEMENT FOR SWRCB GRADE D5 CERT RENEWAL FEE	06/10/2019	105.00
56073	JOE'S HARDWARE	SNIPS MULTI-PURP	06/10/2019	15.34
56081	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUN 2019	06/10/2019	986.72
56085	ONESOURCE DISTRIBUTORS, LLC	BUSS GDB-5A 250V MINI FUSE	06/10/2019	5.33
56091	RYAN HERCO PRODUCTS CORP	VIT FLG GSK 1"inch 1/8"inch Thick 150# Full Face gasket	06/10/2019	119.89
56093	SAN DIEGO GAS & ELECTRIC	MONTHLY ELECTRIC SERVICE #7382 505 701 4	06/10/2019	109.08
56130	HOME DEPOT	SPRAYER	06/19/2019	518.58
56152	SAN DIEGO GAS & ELECTRIC	MONTHLY GAS AND ELECTRIC #1065 087 935 1	06/19/2019	789.47
56153	SAN DIEGO GAS & ELECTRIC	Project cost for electric service to Gomez Creek Tank. SDG&E Job	06/19/2019	3,866.00
56162	WATERLINE TECHNOLOGIES INC.	HYPOCHLORITE SOLUTIONS, 400 UNITS	06/19/2019	2,899.55
56182	FERGUSON WATERWORKS #1083	WTS-858E Water Test Station, Blue	06/27/2019	1,917.95
56186	HOME DEPOT	WATER OPS TOOLS-8IN PIPE W	06/27/2019	155.88
56190	JOE'S HARDWARE	BIT DRILL, BIT HAMR, SCREWS	06/27/2019	39.59
56199	SAN DIEGO GAS & ELECTRIC	MONTHLY ELECTRIC SERVICE #7382 505 701 4	06/27/2019	125.54
56201	SOUTHERN CONTRACTING COMPANY	REMOVE & REPLACE POWER SERVICE POLE AT RESERVOIR	06/27/2019	3,903.05
56207	WATERLINE TECHNOLOGIES INC.	SODIUM HYPOCHLORITE 10 UNITS	06/27/2019	1,288.69

Total for Department: 32 OPERATIONS 18,615.38

Department: 33 VALVE MAINTENANCE

ACH	THE WELD SHOP, INC	Alum expanded metal sheets # 3003 3 sheets	06/10/2019	3,275.00
56081	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUN 2019	06/10/2019	293.13
56095	SCOTT SIMPSON	REIMBURSEMENT FOR SWRCB GRADE D2 CERT RENEWAL FEE	06/10/2019	80.00
56121	FALLBROOK IRRIGATION SUPPLIES	NIPPLE PVC80 TBE 1/2X30	06/19/2019	51.21
56125	GERARDO CANCINO	TUITION REIMB FOR WATERWORKS DISTRIBUTION II CLASS FEE	06/19/2019	161.00
56190	JOE'S HARDWARE	WOOD STAKE 1X2X36 BDL	06/27/2019	58.16

Total for Department: 33 VALVE MAINTENANCE 3,918.50

Department: 34 WATER DISTRIBUTION

ACH	AIRGAS USA, LLC	CYLINDER RENTAL: ARGON, ACETYLENE, CARBON DIOXID	06/19/2019	70.94
ACH	ART'S TRENCH PLATE & KRAIL SERVICE CO, INC.	(2) 6X12 TRENCH PLATE RENTAL	06/10/2019	1,366.80
ACH	ART'S TRENCH PLATE & KRAIL SERVICE CO, INC.	(3) 6X12 NON SKID TRENCH PLATE RENTAL	06/19/2019	1,135.00
ACH	FALLBROOK EQUIPMENT RENTAL	Refund of overpayment	06/27/2019	2,123.12
ACH	LIFT-IT MANUFACTURING CO,INC	1018552, 1-1/8" G-209 screw pin shackles	06/19/2019	952.65
ACH	UNDERGROUND SERVICE ALERT	CALIFORNIA STATE FEE FOR REGULAROTY COSTS	06/19/2019	302.75
ACH	UNION BANK (VISA)	AFTER HOURS MEALS	06/10/2019	59.48
ACH	UNION BANK (VISA)	CC INTEREST CHARGE	06/10/2019	4.91
ACH	UNION BANK (VISA)	CC LATE FEE	06/10/2019	82.06
56057	CECILIA'S SAFETY SERVICE	TRAFFIC CONTROL - SUMAC ROAD SAGE ROAD	06/10/2019	1,475.00
56074	JUSTIN DEMARY	REIMBURSEMENT FOR SWRCB GRADE D2 CERT RENEWAL FEE	06/10/2019	80.00
56081	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUN 2019	06/10/2019	496.38
56087	PERRAULT CORPORATION	3/4" GRAVEL, TRUCKING, ENVIRONMENTAL FEE	06/10/2019	2,900.21
56097	T S INDUSTRIAL SUPPLY	WACKER DEWATERING PUMP, GLOBAL C&G A, NIPPLE, ROUND NIPPLE, ROUN	06/10/2019	850.46
56113	CORE & MAIN LP	NOMAD NOW SCENE LIGHT -SINGLE 200-400-102	06/19/2019	1,277.92
56127	HAWTHORNE EQUIPMENT	EQUIPMENTAL RENTAL: 3/13/19-3/29/19, INDUSTRIAL LOADER	06/19/2019	3,084.67
56130	HOME DEPOT	DIABLO FLSH TRIM BIT	06/19/2019	20.54
56146	PERRAULT CORPORATION	COLD MIX, TRUCKING, ENVIRONMENTAL FEE	06/19/2019	3,090.16
56184	GRANITE CONSTRUCTION COMPANY	3" ROCK	06/27/2019	1,765.59
56195	PERRAULT CORPORATION	3/4" GRAVEL, ENVIRONMENTAL FEE-PER LOAD	06/27/2019	5,500.73
56202	T S INDUSTRIAL SUPPLY	Suction hose, street broom, clamp	06/27/2019	156.42
Total for Department: 34 WATER DISTRIBUTION				26,795.79

Department: 35 METER SERVICES

ACH	AIRGAS USA, LLC	CARBON DIOXIDE, HLDR CYL, NPL REG	06/10/2019	204.04
ACH	AIRGAS USA, LLC	CARBON DIOXIDE	06/19/2019	791.20
ACH	AIRGAS USA, LLC	Carbon Dioxide Ind 150 CGA 320, Carbon Dioxide FG/IND 20lb Alum	06/27/2019	203.18
ACH	CUSTOM TRUCK BODY & EQUIPMENT, INC.	Pro Vision VLI Series Camera with 9.0 quad screen monitor	06/27/2019	9,123.93
ACH	ICONIX WATERWORKS (US) INC.	2 ROMAC 501 GASKET 235-265 RED	06/27/2019	2.94
ACH	PALOMAR BACKFLOW	50 Tests for the month of MAY	06/10/2019	5,000.00
ACH	UNION BANK (VISA)	GOOGLEPLAY-NGO APP	06/10/2019	19.99
56060	KENNY DIAZ	REIMBURSEMENT FOR SWRCB GRADE T2 CERT RENEWAL FEE	06/10/2019	180.00
56063	FALLBROOK IRRIGATION SUPPLIES	COUP ROMAC 501 2X5" SHOPC	06/10/2019	64.53
56069	CHRIS HOELSCHER	REIMBURSEMENT FOR SWRCB GRADE T2 CERT RENEWAL FEE	06/10/2019	60.00
56076	KNOCKOUT PEST CONTROL& TERMITTE, INC.	ONE TIME BEE KILL	06/10/2019	225.00
56081	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUN 2019	06/10/2019	402.32
56088	CARLOS RAMOS	TUITION REIMBURSEMENT - BACKFLOW PREVENTION	06/10/2019	383.79
56097	T S INDUSTRIAL SUPPLY	STAINLESS BANDS, HOSE ALUMINUM SHORTSHANK FTG, CLAMP	06/10/2019	464.32
56098	CLEMMON TAYLOR	CA-NV-AWWA WATER USE EFFICIENCY I CERT RENEWAL FEE	06/10/2019	50.00
56129	DAVID HILL	BACKFLOW TESTER TUITION REIMBURSEMENT	06/19/2019	318.56
56130	HOME DEPOT	Arnold Universal Quick Load trimmer head	06/19/2019	224.52
56135	KNOCKOUT PEST CONTROL& TERMITTE, INC.	ONE TIME PEST CONTROL	06/19/2019	150.00
56136	HENRY KOHLMANN	50 BF Tests for month of May	06/19/2019	5,000.00
56157	T S INDUSTRIAL SUPPLY	12QT RUBBERT FORTEX PAIL	06/19/2019	117.66

56159	CLEMMON TAYLOR	COLLEGE PARKING PASS	06/19/2019	40.00
56182	FERGUSON WATERWORKS #1083	3/4 Hex Bars	06/27/2019	53.01
56196	POLLARDWATER	Ridgid 1 in. Hammer Flare Tool E52	06/27/2019	157.22
56202	T S INDUSTRIAL SUPPLY	Pass potable water hose, hose cplng, gst II air	06/27/2019	1,145.16

Total for Department: 35 METER SERVICES 24,381.37

Total for Fund:01 WATER FUND 2,275,843.34

Fund: 02 SEWER FUND

Department: 00

ACH	CITY OF OCEANSIDE	SEWER TREATMENT AGREEMENT, MAY 2019	06/13/2019	66,888.26
56165	MARY BELASQUEZ	Refund Check 012140-000, 3133 LARKWOOD CT	06/21/2019	6.43

Total for Department: 00 66,894.69

Department: 61 WASTEWATER

ACH	ATLAS PUMPING SERVICE	MONTHLY BILLING	06/19/2019	210.00
ACH	BABCOCK LABORATORIES, INC	MONTHLY WATER ANALYSIS	06/27/2019	285.00
ACH	FALLBROOK EQUIPMENT RENTAL	Crawler Skidsteer T550, Skidteer Loader Mower	06/10/2019	2,053.92
ACH	FALLBROOK EQUIPMENT RENTAL	Crawler skidsteer	06/27/2019	580.00
ACH	MUNICIPAL MAINTENANCE EQUIPMENT	Misc. charge	06/10/2019	4,887.13
ACH	UNION BANK (VISA)	AIR RESOURCES BOARD PERMIT RENEWAL	06/10/2019	135.34
56067	CHRIS HAND	TUITION REIMBURSEMENT - WATER DISTRIBUTION I & II	06/10/2019	144.00
56081	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUN 2019	06/10/2019	316.54
56085	ONESOURCE DISTRIBUTORS, LLC	AB 595-AA 2 N.O. Auxiliary Contacts	06/10/2019	3,187.28
56089	RHO MONSERATE C.C.H.A.	ELECTRIC CHARGE	06/10/2019	312.30
56093	SAN DIEGO GAS & ELECTRIC	MONTHLY ELECTRIC SERVICE #9380 440 512 5	06/10/2019	10.00
56102	UNITIS, INC.	Ball stop	06/10/2019	249.98
56104	WATER QUALITY SPECIALISTS	MONTHLY OPERATIONS AND MAINTENANCE SERVICE-MAY 2019	06/10/2019	1,950.00
56110	B & C CRANE SERVICE, INC.	B&C Crane service portal to portal	06/19/2019	435.00
56117	DAILY JOURNAL CORPORATION	LEGAL ADVERTISEMENT FOR SEWER PIP LINING-BID	06/19/2019	338.00
56126	GRANITE CONSTRUCTION COMPANY	3" ROCK	06/19/2019	4,323.25
56130	HOME DEPOT	STRIP LIGHT	06/19/2019	54.06
56143	NUTRIEN AG SOLUTIONS, INC	STIHL HL94K HEDGE TRIMMER AND CLEANER	06/19/2019	495.59
56144	ONESOURCE DISTRIBUTORS, LLC	Spare Fuses for Lift Station 2	06/19/2019	118.21
56146	PERRAULT CORPORATION	3/4" GRAVEL, TRUCKING, ENVIRONMENTAL FEE	06/19/2019	1,230.64
56152	SAN DIEGO GAS & ELECTRIC	MONTHLY GAS AND ELECTRIC #1065 087 935 1	06/19/2019	4,945.30
56164	XYLEM DEWATERING SOLUTIONS INC	Annual PM	06/19/2019	1,748.92
56175	CALIFORNIA AIR RESOURCES BOARD	PERP REGISTRATION REACTIVATION	06/27/2019	1,100.00
56189	JB SAFETY SERVICES, INC.	A 24-HOUR (3 DAY) CONFINED SPACE RESCUE CLASS 6/18-6/20/19	06/27/2019	3,600.00

Total for Department: 61 WASTEWATER 32,710.46

Total for Fund:02 SEWER FUND 99,605.15

Fund: 03 GENERAL FUND

Department: 00

ACH	PRINCIPAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUN 2019	06/19/2019	50.62
ACH	PUBLIC EMPLOYEES RETIREMENT	ER CONTRIBUTION - UNFUNDED ACCRUED LIABILITY, CLASSIC 1770	06/26/2019	34,992.58
Total for Department: 00				35,043.20

Department: 36 GARAGE

ACH	CONTROLLED MOTION SOLUTIONS	BRASS FITTING, BRASS FERRULES FOR AIR & FLUID, KRIMPING CHARGE	06/10/2019	182.92
ACH	FALLBROOK EQUIPMENT RENTAL	CRAWLER SKIDSTEER, SKIDTEER LOADER MOWER, EQUIPMENT TRAILER LG	06/19/2019	655.50
ACH	FLYERS ENERGY LLC	ORDER 1773348-19, CARB REG 10% ETH 190 UNITS/DSL 490 UNITS	06/10/2019	8,987.93
ACH	FLYERS ENERGY LLC	ORDER 1788072-19, CARB REG 10% ETH 450 UNITS/DSL 150 UNITS	06/19/2019	2,190.10
ACH	FLYERS ENERGY LLC	ORDER 1798360-19, CARB REG 10% ETH 350 UNITS/DSL 264 UNITS	06/27/2019	5,507.07
ACH	HAWTHORNE MACHINERY COMPANY	PIN-G.E.T., COOLANT, RETAINER, AS	06/10/2019	166.02
ACH	MUNICIPAL MAINTENANCE EQUIPMENT	Transmission filter	06/10/2019	1,085.76
ACH	O'REILLY AUTO PARTS	DIESEL EXTRM, 80OZDSLADDTV	06/19/2019	550.65
ACH	PARKHOUSE TIRE, INC.	225/70R19.5 G CONT HDR	06/10/2019	2,873.41
ACH	PARKHOUSE TIRE, INC.	LT245/75R17 E FST & LT215/85R16 E FST	06/19/2019	801.28
ACH	QTX MOBILE ACCESSORIES, INC.	QTX to supply & install back up camera on Unit # 28 to include i	06/10/2019	799.00
ACH	QTX MOBILE ACCESSORIES, INC.	QTX Mobile Accessories to install forward, blinspot and rear cam	06/19/2019	1,349.00
ACH	QUALITY CHEVROLET	SPARK AND WIRE KI	06/10/2019	252.77
ACH	SONSRAY MACHINERY LLC.	EQUIP #106-MACHINE HAS CODE FOR OIL PRESSURE. ERASED FAULT CODE	06/27/2019	514.05
ACH	UNION BANK (VISA)	PLASTIC CHAIN, SPRING LINK, SCREW	06/10/2019	69.84
56055	AZUGA, INC.	MONTHLY BILLING	06/10/2019	1,039.00
56062	FALLBROOK AUTO PARTS	RETURNED ITEM, TRANS FILTER	06/10/2019	2,225.54
56072	JAUREGUI & CULVER, INC.	PERFORM APCD VAPOR TERSTING	06/10/2019	1,200.00
56081	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUN 2019	06/10/2019	80.35
56092	SAN DIEGO FRICTION PRODUCTS, INC.	WORKLAMP: LED, ECCO LOW PRO STROBE	06/10/2019	1,788.65
56109	AZUGA, INC.	MONTHLY BILLING	06/19/2019	1,039.00
56114	RAMON FRANCISCO COTE	RMWD VEHICLE WASH	06/19/2019	1,331.00
56120	FALLBROOK AUTO PARTS	REMAN CV DRIVE AXLE	06/19/2019	402.20
56128	HEAVY VEHICLE ELECTRONIC LICENSE PLATE	MONTHLY SERVICE - MAY	06/19/2019	27.65
56130	HOME DEPOT	Small Engine Fuel, 4 Cycle	06/19/2019	701.39
56132	JAUREGUI & CULVER, INC.	ANNUAL APCD TEST ON BOTH GASOLINE TANKS	06/19/2019	131.75
56151	SAN DIEGO FRICTION PRODUCTS, INC.	VELVAC FITTING, VELVAC, MALE PSH, UNION PSH	06/19/2019	571.53
56188	JAUREGUI & CULVER, INC.	Testing and Maintenance, truck #4	06/27/2019	198.50
Total for Department: 36 GARAGE				36,721.86

Department: 41 ADMINISTRATION/HR

ACH	ADP, LLC	PROCESSING FEES: 5/30/19	06/07/2019	672.28
ACH	ALL THINGS FALLBROOK	LONG SLEEVE PC61LSP NAVY- MEDIUM	06/10/2019	500.35
ACH	ALL THINGS FALLBROOK	NE1020 NEW ERA BALLCAPS. SIZE S/M	06/19/2019	299.97
ACH	IMAGE SOURCE	LEASE AGREEMENT - CONTRACT AMOUNT	06/27/2019	134.39
ACH	RAFTELIS FINANCIAL CONSULTANTS	RMWD FINANCIAL PLAN & WATER RATE ASSISTANCE	06/10/2019	2,472.50

ACH	REM MECHANICAL, INC	STARTED UP MINI SPLIT COOLING SYSTEM AND COMPLETED DUCTWORK OF E	06/10/2019	774.00
ACH	REM MECHANICAL, INC	INSTALLED 2 TON DUCTLESS MINI SPLIT COOLING SYSTEM FOR SERVER RO	06/27/2019	9,966.00
ACH	SOUTHWEST ANSWERING SERVICE, INC.	MONTHLY ANSWERING SERVICE	06/10/2019	680.15
ACH	SOUTHWEST ANSWERING SERVICE, INC.	MONTHLY ANSWERING SERVICE	06/27/2019	706.55
ACH	STREAMLINE	MONTHLY WEB MANAGEMENT FEE	06/10/2019	300.00
ACH	STREAMLINE	MONTHLY WEB MANAGEMENT FEE	06/27/2019	300.00
ACH	UNION BANK (VISA)	GM VEHICLE PARKING	06/10/2019	509.68
ACH	WESTERN LANDSCAPE MAINTENANCE PLUS, INC.	LANDSCAPE MAINTENANCE SERVICE	06/10/2019	507.15
ACH	XEROX CORP.	MONTHLY LEASE S# MX4-353038	06/10/2019	1,311.15
ACH	XEROX CORP.	MONTHLY LEASE S# MX4-352830	06/27/2019	1,299.03
56051	ARAMARK UNIFORM SERVICES	MATS & MISC	06/10/2019	714.36
56052	AT&T	MONTHLY PHONE SERVICE	06/10/2019	166.28
56053	AT&T	MONTHLY PHONE SERVICE	06/10/2019	513.36
56054	AT&T LONG DISTANCE	MONTHLY PHONE SERVICE	06/10/2019	21.28
56070	INFOR (US), INC.	Consultant, Sr	06/10/2019	9,650.00
56075	KINSEY & KINSEY, INC.	INFOR IMPLEMENTATION CONSULTING SERVICES	06/10/2019	2,720.00
56078	KYOCERA DOCUMENT SOLUTIONS AMERICA, INC.	CONTRACT OVERAGE CHARGE FOR 2/1/19-4/30/19	06/10/2019	9.83
56081	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUN 2019	06/10/2019	317.97
56093	SAN DIEGO GAS & ELECTRIC	MONTHLY ELECTRIC SERVICE #4065 592 756 6	06/10/2019	3,521.59
56094	SAN DIEGO LAFCO	Deposit, Addtl assistance ahead of actual proposal filing	06/10/2019	1,250.00
56099	TIAA COMMERCIAL FINANCE, INC.	MONTHLY LEASE AGREEMENT	06/10/2019	2,466.19
56100	TIME WARNER CABLE	MONTHLY INTERNET CONNECTION - MAY	06/10/2019	1,250.00
56101	ULINE	T SHIRT RAGS	06/10/2019	220.37
56103	VERIZON WIRELESS	MONTHLY CELLULAR SERVICE	06/10/2019	2,494.96
56105	XEROX FINANCIAL SERVICES	MONTHLY LEASE	06/10/2019	565.83
56106	ARAMARK UNIFORM SERVICES	MATS & MISC	06/19/2019	1,156.06
56107	AT&T	MONTHLY PHONE SERVICE	06/19/2019	166.28
56108	AT&T MOBILITY SPECTRUM, LLC	ACCT# 287290636445, MONTHLY SERVICE	06/19/2019	1,056.10
56112	COPY 2 COPY	BUSINESS CARDS FOR CLAUDIA	06/19/2019	69.44
56116	COVERALL NORTH AMERICA, INC.	SPECIAL COMMERCIAL CLEANING SERVICE	06/19/2019	2,495.00
56119	DELL MARKETING L.P.	OPTIPLEX 7460 AIO CTO	06/19/2019	1,209.79
56122	FALLBROOK WASTE AND RECYCLING	MONTHLY REFUSE AND RECYCLE	06/19/2019	1,094.26
56130	HOME DEPOT	FELT PAD, AA 36 PACK	06/19/2019	338.44
56131	INFOSEND, INC.	MONTHLY MAILING OF WATER BILLS AND NEWSLETTER	06/19/2019	2,328.89
56134	KINSEY & KINSEY, INC.	INFOR IMPLEMENTATION CONSULTING SERVICES	06/19/2019	3,560.00
56137	KYOCERA DOCUMENT SOLUTIONS AMERICA, INC.	FREIGHT FEE	06/19/2019	9.00
56139	MITEL LEASING, INC.	MONTHLY LEASE AGREEMENT	06/19/2019	1,657.11
56142	NORTH COUNTY WELDING SUPPLY	PROPANE, 165.6 GALLONS	06/19/2019	522.69
56147	PITNEY BOWES INC.	LEASE AGREEMENT	06/19/2019	686.82
56148	RBC SERVICES, LLC	DUPLICATE KEYS	06/19/2019	25.86
56154	CRAIG SHOBE	INSTALLED EARTHQUAKE STRAPS, TONED & TRACED DATA CABLES	06/19/2019	1,090.00
56155	SHRED-IT USA LLC	MONTHLY SERVICE AGREEMENT	06/19/2019	152.74
56168	PUBLIC POLICY STRATEGIES, INC.	Retainer - June 2019	06/25/2019	7,500.00
56170	AT&T	MONTHLY PHONE SERVICE	06/27/2019	517.86
56171	AT&T LONG DISTANCE	MONTHLY PHONE SERVICE	06/27/2019	21.28
56180	DELL MARKETING L.P.	Dell Latitude 5300 2-in BTX	06/27/2019	1,429.21
56181	FEDEX	DELIVERY SERVICE	06/27/2019	49.72
56186	HOME DEPOT	BEHR MQE 5453 SG DEEP 116OZ, PLATE, KICK, 180 SOLR POWERD W/BBU	06/27/2019	558.84
56187	INFOR (US), INC.	COE Consultant, Sr. Project Manager, Services	06/27/2019	8,867.50

56191	KINSEY & KINSEY, INC.	INFOR IMPLEMENTATION CONSULTING SERVICES	06/27/2019	3,680.00
56197	QUALITY GATE COMPANY	QUARTERLY FULL SERVICE-MAIN PLANT (GENERATOR)	06/27/2019	333.00
56198	RBC SERVICES, LLC	DROP BOX NEEDS REPAIR	06/27/2019	108.86
56203	TIAA COMMERCIAL FINANCE, INC.	MONTHLY LEASE AGREEMENT	06/27/2019	2,695.07
56204	TIME WARNER CABLE	MONTHLY INTERNET CONNECTION - JUN	06/27/2019	1,250.00
56205	ULINE	Uline Comfort Grip Tape Dispenser - 2"	06/27/2019	49.74
56208	XEROX FINANCIAL SERVICES	MONTHLY LEASE	06/27/2019	618.34

Total for Department: 41 ADMINISTRATION/HR 88,613.12

Department: 42 HUMAN RESOURCES

ACH	UNION BANK (VISA)	EXCELLENCE COIN LUNCH	06/10/2019	127.91
ACH	UNION BANK (VISA)	JOB POSTING-SENIOR ENGINEER INSPECTOR	06/10/2019	548.09
56080	LEARNSOFT CONSULTING, INC.	WORD 2016 INTERMEDIATE - 13 STUDENTS	06/10/2019	2,184.00
56081	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUN 2019	06/10/2019	128.40
56141	NATIONAL BENEFIT SERVICES, LLC	COBRA ADMINISTRATION FEE - MAY 2019	06/19/2019	50.00
56145	PALOMAR HEALTH	SERVICES PERFORMED	06/19/2019	180.00
56160	TEMECULA TROPHY CO.	15 YEAR ANNIVERSARY PLAQUE	06/19/2019	42.42
56169	ASPIRE FINANCIAL SERVICES, LLC	MONTHLY ADMINISTRATIVE FEES	06/27/2019	300.00
56192	LEARNSOFT CONSULTING, INC.	WORD 2016 ADVANCE (11 STUDENTS) - 6/13/19	06/27/2019	2,255.00

Total for Department: 42 HUMAN RESOURCES 5,815.82

Department: 43 SAFETY

ACH	AIRGAS USA, LLC	Honeywell 4 Ounce Bottle SunX® Cedar Scented Sunscreen Lotion SP	06/19/2019	2,410.91
ACH	AIRGAS USA, LLC	Radnor® Medium Blue 9 1/2" 3 mil Medical Exam Grade Latex-Free N	06/27/2019	373.56
ACH	BOOT WORLD, INC	SAFETY BOOTS: CDAUGHERTY & KDIAZ	06/19/2019	384.11
ACH	MALLORY SAFETY AND SUPPLY, LLC	RSVC-DBI, DBI SERVICE	06/10/2019	190.49
56066	GIL FRANCO, TIRE HAULER	TIRE RECYCLING & DISPOSAL,(18)PASSENGER, (2)TRUCK, (4)TRACTOR	06/10/2019	236.00
56081	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUN 2019	06/10/2019	95.55
56145	PALOMAR HEALTH	SERVICES PERFORMED	06/19/2019	120.00
56174	BOOT BARN INC	SAFETY BOOTS-DMENDEZ	06/27/2019	189.49
56200	THOMAS SJUNESON	SAFETY BOOTS: TSJUNESON	06/27/2019	132.00

Total for Department: 43 SAFETY 4,132.11

Department: 51 FINANCE

56079	TRACY LARGENT	GFOA CONFERENCE - TRAVEL EXPENSE REIMBURSEMENT	06/10/2019	157.18
56081	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUN 2019	06/10/2019	195.30
56131	INFOSEND, INC.	MONTHLY MAILING OF WATER BILLS AND NEWSLETTER	06/19/2019	6,087.26
56150	RENEE RUBIO	GFOA TRAVEL EXP REIMB	06/19/2019	80.48

Total for Department: 51 FINANCE 6,520.22

Department: 52 CUSTOMER SERVICE

ACH	ACCELA, INC. #774375	CIVICPAY TRANSACTION FEES	06/19/2019	2,767.00
ACH	TCN, INC	MONTHLY 48 HOUR NOTICE CALLS	06/19/2019	30.16
56081	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUN 2019	06/10/2019	162.67
56131	INFOSEND, INC.	MONTHLY MAILING OF WATER BILLS AND NEWSLETTER	06/19/2019	690.84
56149	RT LAWRENCE CORPORATION	LOCKBOX PROCESSING FEES FOR - MAY 2019	06/19/2019	641.65

Total for Department: 52 CUSTOMER SERVICE 4,292.32

Department: 91 ENGINEERING

ACH	NOBEL SYSTEMS	GEOVIEWER ANNUAL SUBSCRIPTION-HOSTING OF DATA INTEGRATION FOR BI	06/19/2019	25,000.00
56059	DAILY JOURNAL CORPORATION	LEGAL ADVERTISEMENT FOR VIA ARARAT PIPELINE IMPROVEMENT - BID	06/10/2019	169.00
56061	ESRI	SMALL UTILITY TERM ENTERPRISE LICENSE AGREEMENT, 6/22/19-6/21/20	06/10/2019	10,000.00
56064	FEDEX	DELIVERY SERVICE - MR. ERIC POOLE	06/10/2019	166.25
56081	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUN 2019	06/10/2019	473.05
56090	RIGHT-OF-WAY ENGINEERING SERV	AS-NEEDED LAND SURVEYING SERVICES	06/10/2019	7,705.00
56130	HOME DEPOT	9X12 IN PAINTABLE	06/19/2019	15.91
56133	JOHNSON-FRANK & ASSOCIATES, INC.	AS-NEEDED LAND SURVEYING SERVICES	06/19/2019	5,115.40
56140	MODULAR BUILDING CONCEPTS, INC	RENTAL AGREEMENT LEASE 13901	06/19/2019	1,277.91
56181	FEDEX	DELIVERY SERVICE	06/27/2019	66.56

Total for Department: 91 ENGINEERING 49,989.08

Total for Fund:03 GENERAL FUND 231,127.73

Fund: 60 WTR CAP EXPANSION/REPLACEMENT

Department: 00

56071	INFRASTRUCTURE ENGINEERING	PUMP STATION #1 NATURAL GAS MOTOR REPLACEMENT DESIGN SERVICES	06/10/2019	6,700.00
56084	OMNIS CONSULTING INC.	MISCELLANEOUS PIPE RELOCATION DESIGN	06/10/2019	8,740.00
56130	HOME DEPOT	VALLECITOS PUMP STATION - SCADA, CLAMP	06/19/2019	146.05
56144	ONESOURCE DISTRIBUTORS, LLC	SCADA Panel/ Radio Upgrade \$740.79	06/19/2019	798.20
56158	TALLEY COMMUNICATIONS	MIS105020 200 1.3600 EA 272.00 Cat5e/6 Plug Shield EZ RJ45 Cat6	06/19/2019	302.22
56172	BALTIC NETWORKS USA	SCADA Radio Upgrade (North End of District) Total \$1611.81	06/27/2019	1,611.81
56176	CLARK LAND RESOURCES, INC.	AS-NEEDED GENERAL REAL PROPERTY SERVICE	06/27/2019	412.25

Total for Department: 00 18,710.53

Total for Fund:60 WTR CAP EXPANSION/REPLAC 18,710.53

Grand Total 2,625,286.75

Comparative Water Sales YTD from Prior Years

FISCAL YEAR 2018-2019

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
562	AD	34,636	47,313	45,335	28,095	29,248	20,794	9,984	6,874	4,335	10,153	21,429		593
402	AG	129,354	148,627	153,218	110,320	92,460	70,762	33,898	21,970	18,274	46,695	83,296		2,086
264	CM	51,490	67,258	66,119	36,287	24,310	15,501	10,455	6,708	8,425	11,078	21,698		733
23	CN	3,982	4,388	4,078	2,521	3,115	2,815	2,831	829	547	636	993		61
21	IS	4,964	3,824	3,852	3,447	2,161	1,736	884	864	470	413	2,430		57
112	MF	11,653	12,856	13,798	11,513	11,816	10,461	8,551	7,929	6,940	8,289	10,710		263
323	SC	165,088	203,887	203,899	134,052	132,762	83,121	22,699	9,624	3,104	38,472	107,046		2,534
1024	SD	228,710	263,815	273,401	189,659	170,318	118,228	41,039	22,400	12,611	51,941	132,236		3,454
5468	SF	168,864	192,438	208,014	146,935	144,613	114,763	63,241	50,877	35,143	64,635	118,606		3,003
8199	Total	798,741	944,406	971,714	662,829	610,803	438,181	193,582	128,075	89,849	232,312	498,444	-	12,785

FISCAL YEAR 2017-2018

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
563	AD	33,310	29,712	36,164	31,255	32,514	30,935	27,243	19,989	17,733	14,039	27,870		690
395	AG	144,066	131,474	145,280	120,785	126,036	102,884	92,501	61,270	63,137	48,588	101,399		2,611
247	CM	33,715	42,488	33,812	26,189	24,168	16,762	18,502	48,862	19,156	19,093	39,603		740
32	CN	2,447	3,983	8,073	10,623	18,605	5,773	3,526	2,577	2,103	2,227	5,027		149
20	IS	2,320	2,440	2,793	2,488	2,335	1,700	1,339	1,038	695	1,087	1,591		46
96	MF	11,472	10,002	13,072	10,304	11,489	11,350	9,566	8,403	8,262	8,210	9,402		256
323	SC	179,822	156,120	202,103	148,336	176,307	145,994	119,086	84,941	75,753	58,715	126,561		3,383
1024	SD	244,799	223,157	271,457	222,398	243,725	210,020	185,162	112,432	111,709	72,554	185,977		4,783
5196	SF	174,946	165,760	194,809	155,004	162,664	146,096	120,654	96,800	89,344	80,182	137,710		3,499
7896	Total	826,897	765,136	907,563	727,382	797,843	671,514	577,579	436,312	387,892	304,695	635,140	-	16,157

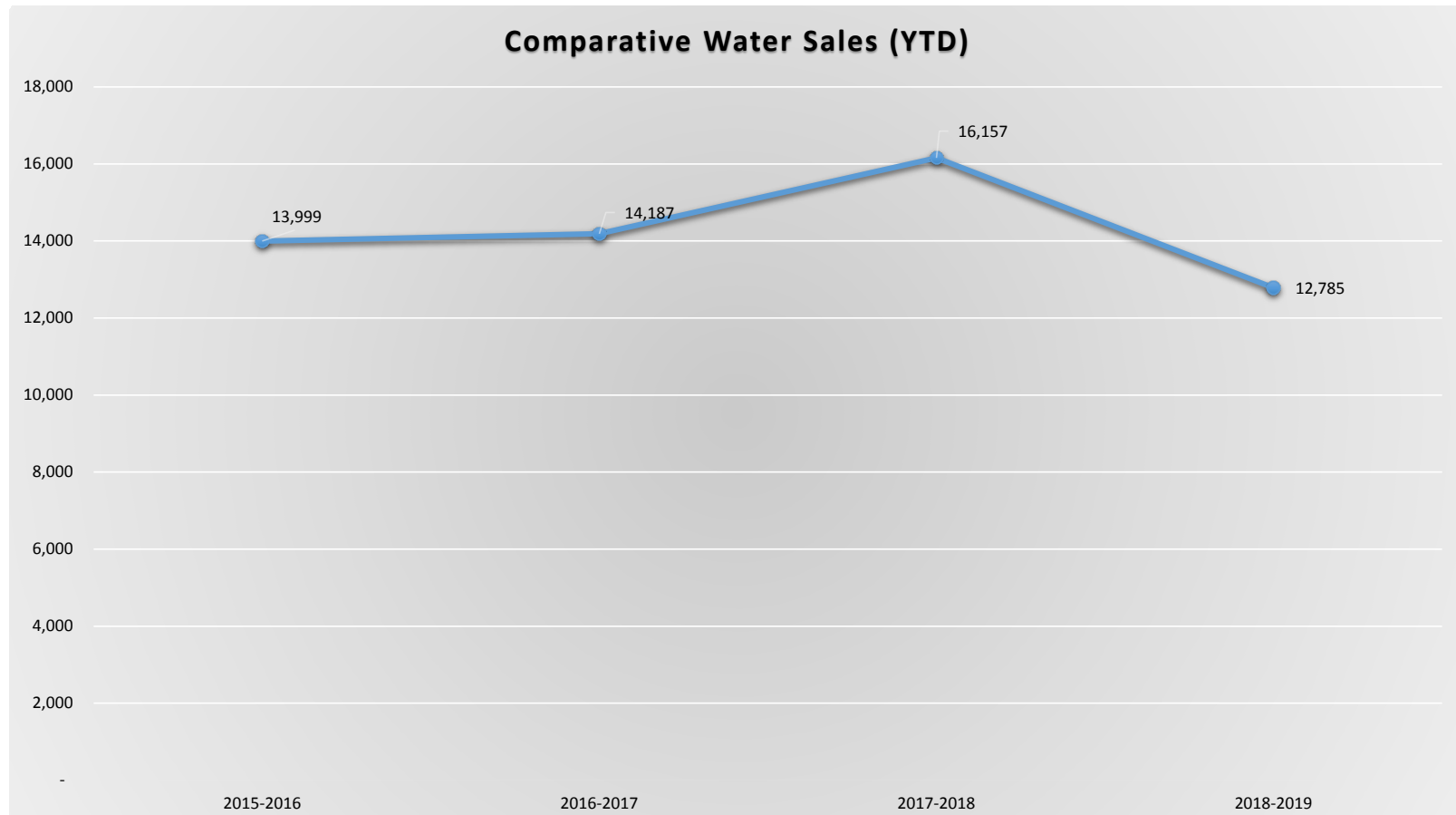
FISCAL YEAR 2016-2017

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
591	AD	36,216	34134	39119	28217	22903	24494	7934	5036	5338	17861	23635		562
403	AG	156,957	152359	172040	132882	104544	96050	31370	16829	20790	87717	108448		2,479
231	CM	47,830	45043	43040	26707	20970	21140	5876	4333	4912	14068	19093		581
30	CN	4,900	4950	7309	11456	7427	904	-	63	924	815	1545		93
24	IS	3,806	3701	3980	3061	2446	1653	1408	594	700	1942	1382		57
88	MF	11,307	11657	13746	10597	8876	11213	7139	7047	5954	8981	9382		243
326	SC	183,744	166212	206354	150910	121456	115009	18861	6544	81497	102350	137573		2,963
1034	SD	279,246	253718	298226	222243	181674	171322	39596.7	18148.3	21918.4	127268	178858		4,114
5122	SF	187,516	175736	202555	154361	120520	133125	57385	42596	40254	103952	130470		3,096
7849	Total	911,522	847,510	986,369	740,434	590,816	574,910	169,570	101,190	182,287	464,954	610,386	-	14,187

FISCAL YEAR 2015-2016

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
601	AD	29,891	26212	33050	25166	24907	20638	12532	10056	19640	18699	22364		558
404	AG	143,174	124130	153414	124219	109795	85664	48608	35648	94227	87294	100071		2,540
6	C	4,342	-	-	-	-	-	-	-	-	-	-		10
221	CM	28,620	33259	34668	28374	14569	11399	8431	8591	11738	13519	20166		490
37	CN	6,680	7040	5931	3994	5788	3061	1002	1129	781	2559	2466		93
24	IS	2,773	2779	2486	3073	3299	2641	828	796	2141	1784	2271		57
88	MF	11,351	10279	10887	9952	9664	8600	8072	6667	7745	8832	8484		231
326	SC	162,756	144892	188145	132002	133998	109284	46707	38985	108085	92783	115815		2,923
1038	SD	245,736	213120	257965	197426	188412	162042	82599	57837	154618	131816	168901		4,271
5092	SF	148,573	143404	162621	135030	120706	96899	69380	52522	95133	95996	110843		2,826
7837	Total	783,896	705,115	849,167	659,236	611,138	500,228	278,159	212,231	494,108	453,282	551,381	-	13,999

Comparative Water Sales YTD from Prior Years



USAGE BY CUSTOMER CLASS FY 18-19

