

#### **BOARD MEETING**

RAINBOW MUNICIPAL WATER DISTRICT Tuesday, August 27, 2013 Open Session - Time: 1:00 p.m.

# THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office 3707 Old Highway 395 Fallbrook, CA 92028

### **Board Agenda Policies**

<u>Board of Directors Meeting Schedule</u> Regular Board meetings are normally scheduled for the 4<sup>th</sup> Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a blue "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

<u>Public Items</u> for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us on the World Wide Web at www.rainbowmwd.com.

<u>Time Certain</u> Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

<u>Board meetings</u> will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Open Session at 1:00 p.m. Tuesday, August 27, 2013, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

## **AGENDA**

- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL: Sanford Griffiths Lucy McManigle Brazier
- 4. ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)
- 5. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a blue "Speaker's Slip" to the Board Secretary before the meeting begins. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

- \*6. APPROVAL OF MINUTES
  - A. July 23, 2013 Regular Board Meeting
- 7. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- **A.** President's Report (Director McManigle)
- **B.** Representative Report (Appointed Representative)
  - 1. SDCWA
  - 2. CSDA
  - 3. LAFCO
  - 4. San Luis Rey Watershed Council
  - 5. Santa Margarita Watershed Council
- **C.** Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
- D. Directors Comments
- \*8. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)
  - A. Budget and Finance Committee
    - 1. July 11, 2013 Minutes
  - B. Communications Committee
    - 1. July 1, 2013 Minutes
  - (\*) Asterisk indicates a report is attached.

C. Engineering Committee

**1.** April 2, 2013

### **BOARD ACTION ITEMS**

9. DISCUSSION AND POSSIBLE ACTION TO SET A DATE FOR PUBLIC HEARING REGARDING SETTING RATES AND CHARGES FOR COMMODITY RATES, O&M METER RATES AND SEWER RATES

(A Public Hearing will be held on October 22, 2013, at 1:00 p.m., at 3707 Old Highway 395, Fallbrook CA 92028 in the Board Room. The District Board of Directors will conduct the public hearing on the proposed Water Commodity Rates, Operations & Maintenance Rates and sewer Rate increases. At the time of the hearing the Board will hear and consider all protests and objections concerning these matters and will consider and may adopt the increased rates and charges.)

(Staff Recommendation: Adopt October 22, 2013 as the date for this Public Hearing regarding proposed rate changes.)

\*10. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 13-09; AN AMENDMENT TO CONTRACT BETWEEN RAINBOW MWD AND THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

(At the June 25, 2013 meeting of the RMWD Board of Directors, Resolution No. 13-07 was approved. Resolution No. 13-09 is a result of Resolution No. 13-07 being approved by the majority of the Board and review by CalPERS.)

(Staff Recommendation: Adoption of Resolution No. 13-09.)

\*11. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE 13-07 AMENDING AND UPDATING SECTION 9.05.010-TERM OF PERMITS OF THE RMWD ADMINISTRATIVE CODE (SEWER POLICY)

(Prior to RMWD going into a "Sewer Moratorium" some ratepayers purchased EDU's in advance of developing their property. The contract they signed gave them two (2) years to hook up and had an option for two (2) one-year renewal periods. That period has long since passed. Thirty-two customers who collectively purchased 558 EDU;s have expired sewer contracts, yet most have continued to pay unconnected charges on the EDU's they purchased. The proposed amendment is an attempt by the District to bring these contracts current and in accordance with our current sewer policy, which has redefined an EDU.)

(Staff Recommendation: Adopt Ordinance 13-07 to amend Section 9.05.010 of the RMWD Administrative Code.)

\*12. DISCUSSION AND POSSIBLE ACTION REGARDING IMPLEMENTATION OF A MONITORING GROUP

(Update on formation of a monitoring group.) (Staff supports Board direction.)

\*13. DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTION OF RESOLUTION NO. 13-10 EXPRESSING OPPOSITION TO THE PROPOSED GREGORY CANYON LANDFILL (REQUESTED BY: DIRECTOR SANFORD)

(Director Sanford had requested a Resolution of the RMWD Board of Directors be presented expressing the District's opposition to the proposed Gregory Canyon Landfill.) (Staff supports Board direction.)

14. DISCUSSION AND POSSIBLE ACTION REGARDING COMMUNICATIONS COMMITTEE RECOMMENDATION TO REDUCE MONTHLY NEWSLETTERS TO ALTERNATING MONTHS

(At their July 1, 2013 committee meeting, the Communications Committee voted to make a recommendation to the Board that the RMWD newsletter be published every other month.) (Staff supports Board direction.)

(\*) - Asterisk indicates a report is attached.

# 15. DISCUSSION AND POSSIBLE ACTION REGARDING EXPANSION OF RMWD'S CUSTOMER OUTREACH PROGRAMS

(In relation to the current potential consolidation of RMWD and FPUD, the Communications Committee has discussed possibly expanding the RMWD customer outreach programs and are seeking clarification from the Board as to how any possible expenditures associated with such expansion should be addressed.) (Staff supports Board direction.)

16. DISCUSSION AND POSSIBLE ACTION REGARDING RMWD AND FPUD JPA/CONSOLIDATION (RMWD and FPUD continue to review a potential consolidation between the two agencies. This Action Item is to provide an opportunity to discuss any issues, concerns or comments regarding the process.)

### **INFORMATION ITEMS**

# 17. LEGAL INTERPRETATION AND EXPLANATION OF SECTIONS OF THE BROWN ACT (REQUESTED BY: DIRECTOR BRAZIER)

### \*18 RECEIVE AND FILE INFORMATION ITEMS FOR JULY 2013

- A. General Manager Comments
  - **1.** Meetings, Conferences and Seminar Calendar
  - 2. North County Joint Powers Authority Report (NCJPA)
  - Review and Update on the Billing Error
- **B.** Construction & Maintenance Comments
  - 1. Construction and Maintenance Report
  - 2. Valve Maintenance Report
  - 3. Garage/Shop Repair
- C. Engineering & Wastewater Comments
  - 1. Engineering Report
  - 2. Wastewater Report
- D. Customer Service & Water Operations Comments
  - 1. Water Operations Report
  - 2. Electrical/Telemetry Report
  - 3. Water Quality Report
  - 4. Field Customer Service Report
  - **5.** Meters Report
  - 6. Cross Connection Control Program Report
- E. Human Resource & Safety Comments
  - 1. Human Resources Department
  - 2. Changes in Personnel
  - **3.** Organizational Chart
  - **4.** Safety Report

### \*19. RECEIVE AND FILE FINANCIAL STATEMENTS AND INFORMATION FOR JULY 2013

- A. Finance Manager Comments
  - 1. Interim Financial Statement
  - **2.** JPA Expenses
  - 3. Monthly Investment Report
  - 4. Visa Breakdown
  - **5.** Directors' Expense
  - **6.** Check Register
  - **7.** Office Petty Cash

<sup>(\*) -</sup> Asterisk indicates a report is attached.

- 8. Water Purchases & Sales Summary
- 9.
- Statistical Summary
  RMWD Sewer Equivalent Dwelling Units (EDU's) Status 10.

20. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD
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21.	ADJOURNMENT - To Tuesday, September 24, 2013 at 1:00 p.m.

ATTEST TO POSTING:	
Helene Brazier Secretary of the Board	Date and Time of Posting Outside Display Cases