

**MINUTES OF THE ENGINEERING SERVICES COMMITTEE MEETING
OF THE RAINBOW MUNICIPAL WATER DISTRICT
FEBRUARY 1, 2017**

1. CALL TO ORDER – The Engineering Services Committee Meeting of the Rainbow Municipal Water District on February 1, 2017 was called to order by Chairperson Prince at 3:00 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Chairperson Prince, presiding.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Member Prince, Member Stitle, Member Taufer, Member Brazier, Member Kirby, Member Ratican, Member Robertson, Alternate Marnett.

Also Present: General Manager Kennedy, Engineering Manager Kirkpatrick, Associate Engineer Powers, Eng. Tech. Rubio.

Members of the public present: None.

4. SEATING OF ALTERNATES

There were no changes.

5. ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)

There were no changes.

6. PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA

Mr. Robertson asked for an update regarding the drought restrictions. Mr. Kennedy responded last week the San Diego County Water Authority Board of Directors voted to officially declare an end to the drought.

COMMITTEE ACTION ITEMS

***7. APPROVAL OF MINUTES**

A. January 4, 2017

Motion:

Accept the January 4, 2017 minutes.

Action: Approve, Moved by Member Brazier, Seconded by Member Stitle.

Vote: Motion passed vote (summary: Ayes = 6, Noes = 0, Abstain =1).

Ayes: Member Prince, Member Stittle, Member Brazier, Member Kirby, Member Ratican, Member Robertson.

Abstained: Member Taufer.

8. DISCUSSION AND POSSIBLE ACTION AMENDING AND UPDATING ADMINISTRATIVE CODE CHAPTERS 6, 8, AND 9

Mr. Kennedy said the Administrative Code includes a Title 6 - Engineering Chapter that has been empty. He explained there were engineering topics scattered throughout the Administrative Code and Mrs. Kirkpatrick worked to consolidate all the engineering topics into Title 6 - Engineering.

Mrs. Kirkpatrick went over the handouts of the Draft Administrative Code Chapters 6, 8 and 9, which contained revisions and clarifications. She asked the Engineering Committee to review the handouts and provide input at the next month's meeting. Discussion ensued.

Mr. Marnett referred to Section 8.06.040 Booster Pumps stating he was in violation of the 25 psi requirement, due to only being able to obtain a pressure of 23 psi at his property. Mr. Kennedy responded since there were pumps that could handle lower pressures, the wording could be revised to remove the exact pressure. He suggested changing it to read when the low pressure drops below a safe operating level for the pump it should be designed to shutoff.

Mr. Kennedy referred to Section 8.19.030 regarding water theft. He noted a minimum violation fine would be added. He would also verify that the Administrative Code included violation fees for illegal sewage dumping.

9. DISCUSSION REGARDING MULTIPLE METERS ON SAME PARCEL

Mr. Kennedy said at the last Board Meeting a customer requested a variance from the Administrative Code Section 8.06.010 - Service Connections. He explained the customer was requesting to install multiple meters on the same parcel, which was not permitted. He mentioned the Board of Directors approved the customer's request, although directed staff to develop policy guidelines for future requests. He pointed out that by allowing customers to install multiple meters on one parcel could cause future problems for the District. Discussion ensued.

Mrs. Kirkpatrick said guidelines could be added to this Service Connection Section to provide clarification. Mr. Kennedy added special requests would be addressed by the Board.

10. DISCUSSION REGARDING RIGHT OF WAY MANAGEMENT

Mr. Kennedy said at the last Board Meeting a customer requested the District move the waterline from behind her property. He said the customer complained of District staff accessing the easement on her property to maintain District water and other services. He pointed out that the waterline was addressed in the CIP to be replaced, although the customer would not accept the District's explanation of easement rights and future replacement of the waterline based on the CIP. Discussion ensued.

Mr. Kennedy said Mrs. Kirkpatrick would be preparing a right of way management program. He pointed out the District needs to actively manage and protect the assets, which would require a dedicated staff member to manage, due to the large number of easements. Discussion ensued.

He noted that Mrs. Kirkpatrick would be researching the easements on the customer's property. Discussion ensued.

11. CAPACITY FEE UPDATE

Mr. Kennedy said Raftelis Financial Consultants were hired to review the capacity fees developed by Willdan Financial. He explained Willdan Financial were not able to understand the relationship between the District's capacity of future water rates, which would be used to capture over usage by the customers and have them pay their fair share. He pointed out Raftelis Financial developed the District's water rates and their expertise in this area would assist in making sure the District's goals are achieved legally. Discussion ensued.

12. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED ENGINEERING SERVICES COMMITTEE MEETING

The following items were suggested for the next scheduled Committee Meeting:

- Admin Code Changes
- AMI
- ABM Meter Testing
- Pump Station Design Standards

13. ADJOURNMENT

The meeting adjourned at 5:10 p.m.

Timothy Prince, Committee Chairperson

Dawn M. Washburn, Board Secretary