



RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, June 25, 2019
Closed Session – Time: 11:30 a.m.
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office 3707 Old Highway 395 Fallbrook, CA 92028
Teleconference: Moritts Tortuga Club 2289 Queen’s Highway East End, Cayman Islands KYI-1106

Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a “Speaker’s Slip”, encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors’ meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as “time certain” indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of recordings. Recordings will be available until the minutes of such meeting are approved. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(\*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 11:30 a.m. and Open Session at 1:00 p.m. Tuesday, June 25, 2019, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

## **AGENDA**

1. **CALL TO ORDER**
  2. **ROLL CALL: Brazier \_\_\_ Hamilton \_\_\_ Gasca \_\_\_ Mack \_\_\_ Rindfleisch \_\_\_**
  3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
  4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**  
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
  5. **CLOSED SESSION**
    - A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))  
\* Three Items
    - B. Conference with Legal Counsel-Anticipated Initiation of Litigation (Government Code §54956.9(d)(4))  
\* One Item
  6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
7. **PLEDGE OF ALLEGIANCE**
  8. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
  9. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
  10. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**  
Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*

(\*) - Asterisk indicates a report is attached.

**\*11. APPROVAL OF MINUTES**

- A. May 28, 2019 - Regular Board Meeting

**12. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (President Brazier)
- B. Representative Report (Appointed Representative)
  - 1. SDCWA
  - 2. CSDA
  - 3. LAFCO
  - 4. San Luis Rey Watershed Council
  - 5. Santa Margarita River Watershed Watermaster Steering Committee
  - 6. ACWA
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
- D. Directors Comments
- E. Legal Counsel Comments
  - 1. Attorney Report - Proposition 218 (501668-0002)

**\*13. COMMITTEE REPORTS**

- A. Budget and Finance Committee
- B. Communications and Customer Service Committee
- C. Engineering and Operations Committee

Time Certain: 1:00 p.m. Public Hearings

**\*14. PUBLIC HEARINGS**

- A. **PUBLIC HEARING ON IMPROVEMENT DISTRICT NO. 1 WATER STANDBY CHARGES AND DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 19-07, ESTABLISHING READINESS TO SERVE WATER SERVICE STANDBY ASSESSMENTS OR AVAILABILITY CHARGES FOR ALL OF THE RAINBOW MUNICIPAL WATER DISTRICT IMPROVEMENT DISTRICT NO. 1**  
*(This Ordinance establishes water availability charges for all of the Rainbow Municipal Water District Improvement District – Improvement District No. 1.)*

**CONSENT CALENDAR ITEMS**

- \*15. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 19-09 — A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES AND THE GENERAL MANAGER EFFECTIVE JULY 1, 2019 THROUGH JUNE 30, 2020**  
*(The grade structure included in Resolution No. 19-09 is revised to reflect a 3% cost of living adjustment for eligible pay grades. Resolution No. 19-09 rescinds Resolution No. 19-07.)*

(\*) - Asterisk indicates a report is attached.

- \*16. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 19-06 - AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 1.02.020 – CONFLICT OF INTEREST**  
*(Administrative Code Section 1.02.020 has been updated to reflect the current designated positions with the removal of Engineering Inspector I.)*

### **BOARD ACTION ITEMS**

- \*17. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 19-08 APPROVING FISCAL YEAR 2019-2020 OPERATING & CAPITAL IMPROVEMENT BUDGET**  
*(The Budget Finance Committee and Board were both presented with preliminary versions of the budget in prior meetings. This proposed FY 2019-2020 Operating and Capital Improvement Budget will be presented to the Board for final adoption. The proposed budget will be provided under a separate cover.)*
- \*18. DISCUSSION AND POSSIBLE ACTION TO AWARD CONSTRUCTION CONTRACT FOR THE 2019 SEWER PIPE LINING PROJECT**  
*(This project will install Cured In Place Pipe (CIPP) in two sections of sewer main, one under Interstate 15, another near the Fallbrook Lift Station near Gird road. The CIPP will repair cracks, prevent root intrusion and water intrusion in failing pipe segments. The process involves an epoxy-coated fabric bonded to the inside of the pipe as a one-piece operation.)*
- \*19. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES CONTRACT TO PROVIDE DESIGN SERVICES FOR THE CAMINO DEL REY WATERLINE RELOCATION DESIGN PROJECT**  
*(This project will relocate an approximately 3,700' long section of 14" diameter CML&C pipe in Camino Del Rey, required due to a San Diego County project raising the elevation of the roadway. Staff recommends the contract with the County's design consultant on the road project to save costs.)*
- \*20. DISCUSSION AND POSSIBLE ACTION TO AWARD CONSTRUCTION CONTRACT FOR THE VIA ARARAT ROAD PIPELINE IMPROVEMENT PROJECT**  
*(This project will install 665 feet of 12" PVC pipe along a section of Via Ararat, from West Lilac Road south approximately 665' south. By installing this line, the District will increase the north-south connectivity of the system and increase fire protection in the area. System looping will be provided, per Administrative Code, Section 6.02.020 "System Reliability".)*
- \*21. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES AGREEMENT FOR PREPARATION OF A PROGRAMMATIC ENVIRONMENTAL IMPACT REPORT FOR OPERATIONS AND MAINTENANCE ACTIVITIES DISTRICT-WIDE**  
*(By preparing a Programmatic Environmental Impact Report (PEIR) the District can my effectively and efficiently handle the environmental requirements of CIP projects, and reduce costs for implementation.)*
- \*22. DISCUSSION AND POSSIBLE ACTION SUPPORTING A NOMINATION TO ACWA BOARD OF DIRECTORS REGION 10**  
*(The Region 10 Nominating Committee is looking for ACWA members who are interested in leading the direction of ACWA Region 10 for the 2020-2021 term.)*
- \*23. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 19-08 ADOPTING ADMINISTRATIVE CODE CHAPTER 3.06 – CONFIDENTIALITY OF BOARD CLOSED SESSIONS**  
*(The Brown Act prohibits the disclosure of confidential information acquired in closed session. To ensure protection of this confidential information, the Board has requested a policy be drafted for the Board to consider adopting into the RMWD Administrative Code.)*
- 24. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

(\*) - Asterisk indicates a report is attached.


**\*25. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**

- A. General Manager Comments**
  - 1. Meetings, Conferences and Seminar Calendar
- B. Communications**
  - 1. Staff Training Reports
- C. Operations Comments**
  - 1. Operations Report
- D. Engineering Comments**
  - 1. Engineering Report
- E. Human Resource & Safety Comments**
  - 1. Human Resources Report
  - 2. Organizational Chart
- F. Finance Comments**
  - 1. Monthly Financial Statements
  - 2. Treasurer Report
  - 3. Credit Card Breakdown
  - 4. Directors' Expense
  - 5. Check Register
  - 6. Water Sales Summary
  - 7. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

**26. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

**27. ADJOURNMENT - To Tuesday, July 23, 2019 at 1:00 p.m.**

**ATTEST TO POSTING:**

  
\_\_\_\_\_  
FOR: Carl Rindfleisch  
Secretary of the Board

6-24-19 @ 8:00 a.m.  
\_\_\_\_\_  
Date and Time of Posting  
Outside Display Cases

(\*) - Asterisk indicates a report is attached.



**MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RAINBOW MUNICIPAL WATER DISTRICT  
MAY 28, 2019**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on May 28, 2019 was called to order by President Brazier at 11:36 a.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. President Brazier presiding.
2. **ROLL CALL**

**BOARD ROLL CALL:**

**Present:** Director Brazier, Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

**BUDGET AND FINANCE COMMITTEE ROLL CALL:**

**Present:** Member Gasca, Member Ross, Member Stitle.

**Also Present:** General Manager Kennedy, Legal Counsel Smith, Executive Assistant Washburn, Administrative Analyst Gray.

No members of the public were present before Open Session.

Discussion returned from Item #7.

**BOARD ROLL CALL:**

**Present:** Director Brazier, Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

**BUDGET AND FINANCE COMMITTEE ROLL CALL:**

**Present:** Member Gasca, Member Ross, Member Stitle, Member Hensley, Alternate Nelson.

**Absent:** Member Moss.

**Also Present:** General Manager Kennedy, Legal Counsel Smith, Executive Assistant Washburn, Administrative Analyst Gray, Finance Manager Largent, Human Resources Manager Harp, Operations Manager Gutierrez, District Engineer Strapac, Associate Engineer Powers.

One member of the public was present for Open Session.

Discussion went to Item #8.

(\*) - Asterisk indicates a report is attached.

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**3. ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no amendments to the agenda.

**4. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

There were no communications.

***The meeting adjourned to Closed Session at 11:38 a.m.***

**5. CLOSED SESSION**

**A. Conference with Legal Counsel–Anticipated Litigation (Government Code §54956.9(d)(2))**  
• Three Items

**B. Conference with Legal Counsel - Performance Evaluation of the General Manager  
(Government Code section 54957(b) (1))**

**6. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

This item was addressed under Item #8.

***The meeting reconvened at 1:12 p.m.***

Time Certain: 1:00 p.m.

**7. PLEDGE OF ALLEGIANCE**

*Discussion returned to Item #2.*

**8. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

Legal Counsel reported the four items listed on the agenda were discussed in Closed Session and how there was no reportable action.

**9. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

President Brazier reported there were no amendments to the agenda.

**10. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Mr. Barry Willis thanked the Board of Directors for their vote and support in the LAFCO elections. He encouraged the Directors to reach out to him should they need anything. He noted his position has not changed in that he believes in local control and does not like heavy-handed government.

(\* ) - Asterisk indicates a report is attached.



**\*11. APPROVAL OF MINUTES**

**A.** April 23, 2019 - Regular Board Meeting

**Motion:**

**The approval of minutes of April 23, 2019.**

**Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.**

**Vote: Motion carried by unanimous vote (Summary: Ayes = 5).**

**Ayes: Director Brazier, Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.**

**\*12. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

**A.** President's Report (President Brazier)

There was no report given.

**B.** Representative Report (Appointed Representative)

**1.** SDCWA

**A.** Summary of Board Meeting April 25, 2019

Mr. Kennedy reported the main discussion was the budget which has increased from the previous year. He noted the increase includes studies for the proposed new pipeline to the east which multiple member agencies disapproved and requested it be presented separate of the budget.

**2.** CSDA

**A.** District of Transparency Certificate of Excellence Approval

**B.** CSDA Elections

Mr. Kennedy reported RMWD has been granted the District of Transparency Certificate of Excellence again which will be presented to the District at the CSDA Annual Conference in September. He also reviewed the election results provided in the agenda packet.

**3.** LAFCO

**A.** Independent Special Districts Election Results

Mr. Kennedy reviewed the election results presented in the agenda packet noting Barry Willis and Erin Lump won the elections. He mentioned he was working on the mechanics for the LAFCO election processes with Mr. Simonds.

**4.** San Luis Rey Watershed Council

Director Gasca stated he has not heard back from the Council since notifying them of his appointment as the RMWD representative.

(\*) - Asterisk indicates a report is attached.

**5. Santa Margarita River Watershed Watermaster Steering Committee**

Director Hamilton noted the next meeting will be July 16, 2019.

**6. ACWA**

- A. AB 217 (E.Garcia): Safe Drinking Water Funding/Water Tax - Position: Oppose Unless Amended**

There was no report given.

**C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)**

- 1. Board Seminar/Conference/Workshop Training Attendance Reports**

Director Mack provided a report on the CSDA Legislative Days conference at which discussion took place regarding proposed assembly and senate bills. He mentioned some of the legislative attendees in attendance.

Director Mack reported on the ACWA Conference he attended in May 2019 noting how cyber security was a matter of interest. He also talked about the discussions held during the committee meetings he attended at the conference including water taxes.

Director Gasca highlighted some of the matters discussed at the CSDA Legislative Days Conference he attended. He noted some of the issues related to the registration and group assignments experienced with ACWA.

Director Rindfleisch reported on the Special District Leadership Academy conference he attended as he referenced the written report provided in the agenda packet. He referenced the copy of the handbook provided at the academy as well as the certificate he was awarded for completing the courses.

**D. Directors Comments**

There were no comments.

**E. Legal Counsel Comments**

- 1. Attorney Report – Easement Encroachments (501668-0002)**

Legal Counsel reviewed the information provided in the report provided.

**\*13. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

**A. Budget and Finance Committee**

- 1. April 9, 2019 Minutes**

Mr. Stitle reported Infor CloudSuite were on schedule to be implemented the beginning of July 2019 and how Raftelis will be present for the June committee meeting to discuss the first step in implementing a different type of rate structure.

(\*) - Asterisk indicates a report is attached.

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- B.** Communications and Customer Service Committee
  - 1.** April 4, 2019 Minutes

Director Hamilton reported the WSUP program remains on hold until it is resolved as to when the kick off will take place. He mentioned the announcements made for the Flume project. He stated the committee reviewed the successes and shortcomings of the Avocado Festival which were implemented at the recent Vintage Car Show.

Ms. Gray noted RMWD had two spaces at the Vintage Car Show with Flume having a representative present to share information with the customers who visited the District's booth. She reported there were 51 visitors with whom conversations were held.

- C.** Engineering and Operations Committee
  - 1.** April 3, 2019 Minutes

Mr. Nelson reported the committee continued to stay abreast of a number of projects being managed by the Engineering Department and how Mr. Gutierrez gave another presentation on aspects of his department in Operations with another presentation set for the next committee meeting. He added the committee expressed its support for Item #15 on the today's agenda.

## **BOARD INFORMATION ITEMS**

### **14. REVIEW OF FISCAL YEAR 2019-2020 BUDGET**

Ms. Largent provided a presentation on the Fiscal Year 2019-2020 Rainbow MWD Operating Budget and Capital Improvement Plan. Discussion ensued regarding water sales and recent weather conditions. Ms. Largent reviewed information provided in the presentation related to budget assumptions, Water and Wastewater Budget Fund Operating Budget Summary, respectively, as well as the breakout of the variable consumption revenue.

Mr. Nelson inquired about what was done for RMWD to well financially in a relatively rough year. Ms. Largent explained SDCWA's cost for calendar year 2019 were significantly lower than those for calendar year 2020. She pointed out with the reduction in sales, the District was very cognizant with its spending. Mr. Nelson stressed how important it was for the ratepayers to understand that even in a tough year, the District can do well. Discussion ensued.

Ms. Largent continued with the presentation noting she will continue to update the operating and debt service funds throughout the budget process. She explained the information presented for both the Wastewater Capital Fund and Water Capital Fund Projected Balance. Discussion ensued regarding funding capital improvements.

Mr. Kennedy pointed out the upcoming challenges with fine tuning the capital improvement program engineering and operations departments will be working through collectively.

## **BOARD ACTION ITEMS**

### **\*15. DISCUSSION AND POSSIBLE ACTION TO APPROVE A CHANGE ORDER FOR THE MISCELLANEOUS PIPE RELOCATION DESIGN PROJECT IN THE AMOUNT OF \$47,480.00**

Mr. Strapac explained the District has been working on a miscellaneous pipeline relocation project with a Professional Services Agreement awarded by the Board to Omis Consulting to design and relocate several pipe segments throughout the District. He stated in the early stages of the

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design, it was realized the areas in which pipe was being relocated had some very obvious segments missing. He referenced the staff report provided noting it would be a good time to include an additional segment when relocating pipe located along Gopher Canyon Road. He pointed out another area along Integrity Court. He stated doing both pipe segments at this time would be beneficial since there is a design consultant already on board and working on design and construction in the area which would save on costs such as traffic control and mobilization. He mentioned the intent was to install 12" diameter pipe. He explained staff requested a cost estimate from the consultant to add this scope to the current work order which came back at \$47,480. He noted this matter was taken to the Engineering and Operations Committee members who in turn made a recommendation for Board approval.

Director Rindfleisch inquired as to the downside to not approve this proposed change order. Mr. Strapac explained there would be a lack of connectivity in the system which could result in putting customers out of water; whereas, by adding these segments it will allow for water to move in multiple directions in the event of a shutdown due to repairs. Mr. Kennedy noted the other benefit would be to add these segments while work was being conducted in this area as opposed to having to return later.

Director Gasca asked if there were a number of structures impacted have fire hydrants been taken into consideration. Mr. Strapac stated he was adding a hydrant approximately every 300 feet.

***Motion:***

***To approve Option 1 - Approve the change order for the Miscellaneous Pipe Relocation Design Project in the amount of \$47,480.00.***

***Action: Approve, Moved by Director Hamilton, Seconded by Director Mack.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.***

**16. DISCUSSION AND POSSIBLE ACTION TO AWARD THREE PROFESSIONAL SERVICES AGREEMENTS TO PROVIDE AS-NEEDED CIVIL ENGINEERING SERVICES**

Mr. Kennedy explained why this item was not brought to the committee prior to coming the Board noting it could be deferred to the June 2019 Board meeting if the Board would like.

Mr. Strapac pointed out it was difficult for an engineering firm to prepare a proposal for every small project; therefore, this was a means to have an engineering firm on hand to give smaller tasks to and in return save the District time and money. He reported on the results to the Request for Proposal for these services as he referenced the handout provided.

President Brazier asked Mr. Strapac to describe the process for utilizing these as-needed services. Mr. Strapac explained RMWD would have Professional Services Agreements set up with three separate surveys with each engineering firm and once a smaller task arises, staff will solicit for three one-page proposals with timelines, scope and cost per project for the smaller projects and present larger tasks to the Engineering and Operations Committee for recommendations for the Board to consider.

(\*) - Asterisk indicates a report is attached.

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Mr. Nelson stated as representative of the Engineering and Operations Committee and based on his experience, he fully supports this concept, especially given the benefits it brings to the organization.

Director Gasca asked if it was the intent to have some options should one engineer be unresponsive to District requests. Mr. Strapac said this was his intent; however, RMWD did not receive too many responses from smaller entities but rather a mix of different size firms. Discussion ensued.

Director Hamilton inquired as to how many projects of this type are anticipated over the course of the next twelve months. Mr. Strapac stated currently there are 3-4 are anticipated; however, having these as needed services available is good to have for unanticipated projects. Director Hamilton asked for confirmation the contracts were for \$150,000 each. Mr. Kennedy pointed out the Board has the option to reduce the amount allotted for these services.

Director Gasca inquired as to the length of these contracts. Mr. Strapac answered they were for three years.

President Brazier asked how the costs for these services would be listed in the budget over the three years. Mr. Strapac explained the amounts would be split among the three years in equal parts. Mr. Kennedy added the projects were included in the capital budget. President Brazier pointed out this type of contract lacks transparency in the customer's view. She noted a great deal of concern with money being spent without approval. Mr. Stitle recommended reducing the Board's limit to zero in order to provide 100% transparency; however, the work will be delayed. Mr. Kennedy offered to have Mr. Strapac provide a project report for the Engineering and Operations Committee meeting. Director Brazier agreed if there is some type of recurring reporting item on the Committee agenda, it would be helpful for addressing customer concerns. Mr. Nelson explained the benefits of a recurring reporting system. Director Gasca noted it would be helpful to have the division in which the work is being conducted be indicated.

***Motion:***

***To approve Option 1 - Authorize staff to award three Professional Services Agreements in the amount of \$150,000 each to Omnis, Hydro-Science Inc. and Dudek.***

***Action: Approve, Moved by Director Hamilton, Seconded by Director Gasca.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.***

**17. DISCUSSION AND POSSIBLE ACTION TO AWARD TWO PROFESSIONAL SERVICES AGREEMENTS TO PROVIDE AS-NEEDED REAL ESTATE APPRAISAL SERVICES**

Mr. Strapac clarified there were only two proposals received in response to the RFP for as-needed real estate appraisal services to handle estimates for easements or surplus property RMWD currently owns. Mr. Kennedy pointed out gathering information on District properties would also be made a part of the services provided under these agreements to include lease values.

(\*) - Asterisk indicates a report is attached.

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Director Rindfleisch asked for confirmation the appraisal service would allow for fair market value of the acquisition or the piece of property to provide the easement. Mr. Strapac confirmed the District may have to seek legal advice if the easement is in a private roadway. Director Rindfleisch inquired as to the average cost for each appraisal and how often these services would be needed. Mr. Strapac answered each appraisal costs approximately \$2,000 and RMWD may receive ten appraisals per year. Director Rindfleisch noted commercial appraisals take approximately two months to complete and inquired as to the anticipated turn-around time for the appraisals. Mr. Strapac stated he anticipated the appraisals for RMWD would take approximately one month for some. Director Rindfleisch asked how these as needed services would help improve those turn times of the appraisals. Mr. Strapac explained some of the timely steps that would be eliminated by having these as needed services available, including receiving appraisals much quicker. Director Rindfleisch asked for confirmation there would be potential decrease in general operating expense and an improvement in service time. Mr. Kennedy added there would also be less staff time and paperwork.

President Brazier requested there be a recurring report for these services much like those for the civil engineering services.

***Motion:***

***To approve Option 1 – Authorize staff to award two Professional Services Agreements in the amount of \$20,000 each to Arens Group, Inc. and Anderson & Brabant, Inc.***

***Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.***

**\*18. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 19-07 — A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES AND THE GENERAL MANAGER EFFECTIVE MAY 28, 2019 THROUGH JUNE 30, 2019**

Ms. Harp reported since the last Board meeting Ms. Johnson resigned from the position as RMWD's Project Manager. She noted a compensation analysis was conducted for this position which was provided as an attachment for this agenda item. She recommended an increase of one pay grade to the E9 level for recruitment purposes.

Director Mack pointed out there was a discussion at the ACWA Conference regarding the anticipated difficulties in future recruitment.

President Brazier inquired to the 40% wide range between the salary range. Ms. Harp explained this was intentionally a wide range because this is what represents the labor market to allow maximum flexibility for recruitment. President Brazier noted there was a request made at the last Budget and Finance Committee meeting for a \$365,000 budget increase for salaries at which time this position was already funded; therefore, she would like to know to what salaries would the remaining funds be applied. Ms. Harp explained it was for the cost of living Increases anticipated for the next fiscal year as well as the other reclassifications that took place for multiple positions.

(\*) - Asterisk indicates a report is attached.

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Mr. Kennedy suggested during the next negotiations process to encapsulate both cost of living and merit increases to assist with labor costs.

**Motion:**

**To approve Option 1 - Approve Resolution No. 19-07 as presented.**

**Action: Approve, Moved by Director Mack, Seconded by Member Gasca.**

**Vote: Motion carried by unanimous vote (summary: Ayes = 5).**

**Ayes: Director Brazier, Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.**

**\*19. DISCUSSION AND POSSIBLE ACTION SUPPORTING A NOMINATION TO ACWA BOARD OF DIRECTORS REGION 10**

Mr. Kennedy pointed out this was an opportunity for the Board to nominate someone to the ACWA Board of Directors Region 10.

This item was delayed until the June Board meeting.

**20. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no requests.

**\*21. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**

**A. General Manager Comments**

1. Meetings, Conferences and Seminar Calendar

**B. Communications**

1. Staff Training Reports

**C. Operations Comments**

1. Operations Report

**D. Engineering Comments**

1. Engineering Report

**E. Human Resource & Safety Comments**

1. Human Resources Report
2. Organizational Chart

**F. Finance Comments**

1. Monthly Financial Statements
2. Treasurer Report
3. Credit Card Breakdown
4. Directors' Expense
5. Check Register
6. Water Sales Summary
7. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

Mr. Kennedy announced Senior Information Technology and Applications Analyst, Ahmed Khattab, was recognized by the San Diego Business Journal's Top Tech Executive Awards.

(\*) - Asterisk indicates a report is attached.

***DRAFT***

***DRAFT***

***DRAFT***

***Motion:***

***To receive and file information and financial items.***

***Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.***

***Vote: Motion carried by unanimous vote (summary: Ayes = 5).***

***Ayes: Director Brazier, Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.***

**22. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

It was noted the budget, ACWA nomination, programmatic EIR, ID1 public hearing, and salary grade table need to be on the next agenda.

Mr. Kennedy announced he will not be at the July Board meeting. Directors Mack and Rindfleisch offered to teleconference into the June Board meeting. Director Mack provided the contact information from which he will attend the meeting.

**23. ADJOURNMENT - To Tuesday, June 25, 2019 at 1:00 p.m.**

***The meeting was adjourned by President Brazier to a regular meeting on June 25, 2019 at 1:00 p.m.***

The meeting was adjourned at 3:20 p.m.

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**Helene Brazier, Board President**

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**Dawn M. Washburn, Board Secretary**

(\*) - Asterisk indicates a report is attached.





**TO:** Rainbow Municipal Water District  
**FROM:** Alfred Smith  
**DATE:** June 25, 2019  
**RE:** Attorney Report: Proposition 218  
501668-0002

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**I. INTRODUCTION.**

This attorney report provides an update on a recent Proposition 218 (“Prop 218”) decision from the California Supreme Court. On May 30, 2019, the Court issued an opinion in *Plantier v. Ramona Municipal Water District*, addressing whether certain property owners exhausted administrative remedies before litigating a Proposition 218 challenge against a local water district’s method for applying rates to provide a property-related service.

The Court held that where a property owner challenges the “method” by which a water district applies its rates to particular customers—but not the rates themselves—the owner may challenge the method without first having participated in the Proposition 218 protest hearing.

**II. BACKGROUND.**

**A. Facts.**

Plaintiff Plantier, a restaurant owner, and two other owners of commercial property served by Defendant Ramona Municipal Water District (“District”) brought a class action lawsuit challenging a prior change in the District’s method of applying its sewer rates to commercial properties. Although the District had just increased its rates, Plaintiffs did not challenge the rates, but instead challenged the District’s method of applying the rates according to the number of Equivalent Dwelling Units (“EDU”) the District allocated to Plaintiffs.

The District argued that Plaintiffs were barred from bringing suit because they failed to exhaust their administrative remedies by participating in a Proposition 218 protest hearing conducted to approve an increase in the District’s rates per EDU. Consistent with its hearing notice, the District’s hearing addressed only the proposed change in the per-EDU rates and not the methodology by which the District calculated

the number of EDUs for which each customer would be charged the new rates. The District argued that Plaintiffs were able to raise their EDU-calculation challenges during the District's Proposition 218 hearing but failed to participate.

**B. Prop 218 Summary.**

***Procedural Requirements of Proposition 218:*** Proposition 218 is a voter initiative that added Articles XIII C and XIII D to the California Constitution. Those Articles impose certain notice and hearing requirements on property-related charges and fees, such as water rates, levied by local government agencies.

Specifically, public agencies must conduct a public hearing on proposed fees or charges no less than 45 days after mailing the notice to the record owners of parcels on which the fees or charges may be imposed. At the public hearing, the public agency must consider all protests against the proposed fees or charges. If it receives written protests to the proposed fees or charges from a majority of the property owners, the fees or charges may not be adopted or increased.

In the *Plantier v. Ramona* case, the District conducted this type of hearing only to consider a proposed rate increase per EDU and not to change its methodology for calculating the number of EDUs for which each customer would be charged the new rates.

***Substantive "Proportionality" Requirement of Proposition 218:*** Additionally, section 6 of Article XIII D imposes substantive requirements, including that rates "shall not exceed the proportional cost of the service attributable to each parcel" (i.e., the proportionality requirement). Accordingly, public agencies may not collect revenues that exceed the cost of providing the property-related service, and must ensure fees are imposed proportionately on each parcel.

The District applied its new sewer rates to each parcel owner by multiplying the parcel's assigned EDUs by the per-EDU rates. Plaintiffs asserted that it was the method of EDU assignment—not the per-EDU rates—that violated Proposition 218's proportionality requirement.

**III. COURT'S ANALYSIS.**

**A. Trial Court.**

The trial court ruled in favor of the District, finding that Proposition 218's public protest hearing created an unexhausted administrative remedy. The trial court relied on *Wallich's Ranch v. Kern County Citrus Pest Control Dist.*, which required plaintiffs challenging an assessment under a pest control law to first exhaust administrative

remedies by raising a challenge at the agency's annual budget hearing. Equating that budget hearing to a Proposition 218 protest hearing, the trial court in *Plantier* concluded that Plaintiffs should have protested the District's EDU allocation methodology at the hearing but failed to do so.

**B. Court of Appeal.**

The Court of Appeal reversed the trial court decision, holding that Plaintiffs were not required to participate in the Proposition 218 protest hearing for raising per-EDU rates in order to challenge the District's method for assigning EDUs to customers. The appellate court reasoned that changing the number of EDUs applied to commercial customers was different from increasing the rate assigned to an EDU, which was the subject of the public hearing notice. Accordingly, the appellate court reasoned that the District could not have changed its EDU-allocation method at the rate hearing even if Plaintiffs had objected to the allocation method at the hearing. The hearing was about raising per-EDU rates, not changing the allocation of EDUs to commercial customers, the appellate court concluded.

**C. California Supreme Court.**

In affirming the appellate court decision, the California Supreme Court ruled that Plaintiffs were not challenging the District's new per-EDU rates and, therefore, were not required to exhaust their administrative remedies by participating in the Proposition 218 hearing on the proposed per-EDU rates increase. The Court explained that while exhaustion of administrative remedies is generally required before a claim can be validly brought before the courts, where the remedy is inadequate to resolve the dispute, plaintiffs may be excused for failing to exhaust that remedy. The Court held that a remedy is only adequate if it "establishes clearly defined machinery for the submission, evaluation, and resolution of complaints by the aggrieved parties."

The Court reasoned that even if rate protest hearings under Proposition 218 were considered an administrative remedy, the District's protest hearing would not have provided an adequate remedy for the Plaintiffs' challenge to the methodology for calculating the number of EDUs assigned to their properties—because the hearing was limited to the per-EDU rate increase and did not encompass the EDU calculation or allocation method. Due to that limited hearing scope, the Court found Plaintiffs could not obtain an adequate remedy by participating. The court stated:

"The District's notice informed fee payors of a proposed *rate* increase, and would not permit the agency to tinker with the *method* for calculating the fee, because a fee increase on certain fee payors resulting from a methodological change would be beyond the scope of the notice. The

District thus lacked authority to adjust the methodology at the public hearing, and could not effectively address the plaintiffs' complaint."

The Court further reasoned that the protest proceeding was an "inadequate" administrative remedy because the District was not required to take action unless protests were filed by a majority of separate parcel owners. The District provides sewer service to approximately 6,900 parcel owners, requiring well over 3,000 written protests to constitute a majority protest. Given that the District received fewer than 15 written protests in recent years, a majority protest was highly unlikely.

#### **IV. CONCLUSION.**

The California Supreme Court's decision confirms that submitting a protest before or during a Prop 218 hearing may not be required to file a lawsuit challenging the method for applying rates for a property-related service. The Court reasoned that certain Prop 218 hearings do not adequately address challenges to the "method" for calculating the fees. While protest proceedings provide an opportunity to be heard, the Court found that — given the implausibility of a successful majority protest as a practical matter and the limited scope of the District's hearing — the protest proceedings provided an inadequate administrative remedy that need not be exhausted prior to bringing suit.

The decision adds great uncertainty to the finality of Prop 218 proceedings, as it leaves the door open for future challenges, even those not addressed during the ample time period allowed for notice, written protest and public hearing. Nonetheless, the Supreme Court did narrowly frame the issue by not ruling on whether protest proceedings could *ever* be an administrative remedy that must first be exhausted. The court stated that a protest before or during the hearing may be required if the Prop 218 notice and hearing "establishes clearly defined machinery for the submission, evaluation, and resolution of complaints by the aggrieved parties."

The Supreme Court's ruling suggests that for water districts to trigger the exhaustion doctrine, the Prop 218 notice and hearing must: (1) inform fee payors of the proposed rate increase; (2) allow for objections and protests; and (3) permit the agency at the time of public hearing to adjust not only the proposed rates, but also the *method* for calculating the fee.

AES/AES

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**BOARD OF DIRECTORS**

June 25, 2019

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**SUBJECT**

DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 19-07 FOR ID 1 STANDBY CHARGES

**BACKGROUND**

The Board approves the proposed ID 1 standby charges annually.

**DESCRIPTION**

Ordinance No. 19-07 establishes water availability charges for all of the Rainbow Municipal Water District Improvement District – Improvement District No. 1.

**POLICY/STRATEGIC PLAN KEY FOCUS AREA**

Strategic Focus Area Four: Fiscal Responsibility

**BOARD OPTIONS/FISCAL IMPACTS**

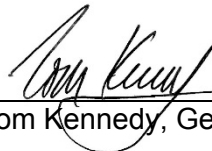
1. Adopt Ordinance No. 19-07.
2. Adopt Ordinance No. 19-07 with revisions.
3. Provide staff with direction.

**ENVIRONMENTAL**

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

**STAFF RECOMMENDATION**

It is recommended the Board of Directors adopt Ordinance No. 19-07.



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Tom Kennedy, General Manager

June 25, 2019



**ORDINANCE NO. 19-07**

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF  
RAINBOW MUNICIPAL WATER DISTRICT  
ESTABLISHING READINESS TO SERVE WATER SERVICE STANDBY  
ASSESSMENTS OR AVAILABILITY CHARGES FOR ALL OF THE  
RAINBOW MUNICIPAL WATER DISTRICT  
IMPROVEMENT DISTRICT NO. 1**

**WHEREAS**, the increasing costs of importing water and, in particular, a Readiness to Serve Charge imposed upon the Rainbow Municipal Water District (the "District") by the Metropolitan Water District; and the need for continuing improvement, construction and reconstruction of the District's water storage, treatment and transmission facilities to insure a safe and continuing supply of water to the residents and taxpayers of the District must be met; and

**WHEREAS**, it is in the best interests of the District that, in addition to taxes and water revenues, certain monies be raised through the imposition of Readiness to Serve Water Service standby availability charges on certain lands within Improvement District No. 1 of the District, whether or not water service is actually being used thereon, and

**WHEREAS**, such charges are specifically authorized by the Municipal Water District Law of 1911; and

**WHEREAS**, the Board of Directors ("Board") of the District has previously ordered the formation of an improvement district designated as Improvement District No. 1 of Rainbow Municipal Water District ("Improvement District No. 1") for the purpose of establishing water service standby or availability charges for water and water delivery availability and readiness to serve charges collected from all lands within the District which, when added to rates and charges for water service and capital facility charges collected from newly developing lands within the District, will produce revenues sufficient to meet the cost of importing water as well as ensuring future availability of water supplies to serve the District and to finance the construction and reconstruction of water facilities; and

**WHEREAS**, a duly noticed public hearing was held by the Board on June 25, 2019, to hear and consider all objections or protests to said readiness to serve water service standby availability charge for Improvement District No. 1, at which time all persons were given an opportunity to be heard.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT AS FOLLOWS:**

1. The Board of Directors hereby finds and determines that Readiness to Serve Water Availability service is made available to all lands within Improvement District No. 1, and hereby establishes readiness to serve water service standby assessments or availability charges which shall be assessed against all such lands whether water service is actually presently utilized on such lands or not.
2. The water availability charges hereby established in said Improvement District No. 1 for the fiscal year commencing July 1, 2019, and ending June 30, 2020, shall be as follows:

Ten Dollars and Fifty-Four Cents (\$10.54) per acre per year for each acre of land within Improvement District No. 1.

Ten Dollars and Fifty-Four Cents (\$10.54) per year for each parcel of land of less than one acre within Improvement District No. 1.

3. The officers of this District shall, on or before August 1, 2019, furnish in writing to the Board of Supervisors of San Diego County and to the San Diego County Auditor-Controller, a description of each parcel of land within said District upon which said readiness to serve water availability charge is to be levied and collected for the fiscal year 2019-2020, together with the amount of water availability charge fixed on each parcel of land.
4. The Board of Directors, pursuant to Section 71635 of the Municipal Water District Law of 1911, hereby directs the Board of Supervisors of the County to levy, in addition to any other taxes it levies, the readiness to serve water service availability charge in the amounts of the respective parcels as fixed by the Board of Directors.
5. Certified copies of this Ordinance shall be delivered to the Board of Supervisors of the County of San Diego and to said County Auditor-Controller by the Clerk of the Board of this District.
6. The President of the Board of Directors shall sign this ordinance and the Clerk of the Board of Directors shall attest thereto and shall within fifteen days of its adoption cause it or a summary of it to be published in a newspaper of general circulation; and thereupon and thereafter this ordinance shall take effect and be in force upon the effective date of the resolution ordering the formation of Improvement District No. 1 pursuant to California Water Code Section 72014.
7. Ordinance 18-14 is hereby canceled.

Adopted this 25th day of June 2019.

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

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Helene Brazier, Board President

ATTEST:

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Dawn Washburn, Board Secretary



### BOARD OF DIRECTORS

June 25, 2019

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### SUBJECT

DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 19-09 — A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES AND THE GENERAL MANAGER EFFECTIVE JULY 1, 2019 THROUGH JUNE 30, 2020.

### BACKGROUND

In compliance with state and CalPERS regulations, the District maintains a Salary Grade structure that includes all job titles, salary grade levels, and monthly salary ranges for each grade. The table is available for public review, accessible from the Rainbow MWD website, and is published on a website hosted by the California State Controller.

The current Memoranda of Understanding with each of the three bargaining units calls for a cost of living adjustment (COLA), as follows:

*“Pay Grade ranges and the base pay of all eligible employees within those ranges shall be increased by an amount equal to the 12-month percentage change in the San Diego Consumer Price Index-Urban (CPI-U), Annual amount as published by the Bureau of Labor Statistics from the previous calendar year, with the following restrictions:*

- *The minimum increase shall be no less than 1%.*
- *The maximum increase shall be no more than 3%.*
- *The Legacy Salary Range Table is considered frozen and will not increase.*
- *Employees whose base pay rate falls outside of their position’s Non-Exempt Pay Grade will remain in the Legacy Salary Range Table and will not be eligible for COLA increases until the top of Non-Exempt Pay Grade is increased to an amount higher than the employee’s base pay rate.”*

The calculation for the COLA adjustment is as follows:

2017 Annual San Diego CPI-U: 283.012

2018 Annual San Diego CPI-U: 292.547

Year-over-year change in annual San Diego CPI-U is 3.4%.

BLS Source: [https://www.bls.gov/regions/west/data/consumerpriceindex\\_sandiego\\_table.pdf](https://www.bls.gov/regions/west/data/consumerpriceindex_sandiego_table.pdf)

The percentage change in the San Diego CPI-U is above the maximum increase; therefore, the COLA adjustment shall be 3%. Legacy pay grades and General Manager’s pay remain unchanged.

In addition to the Cost of Living Adjustment, other changes include:

- The Engineering Inspector I position is being removed since the position has been eliminated.

- The Development Services Representative position is being added. The Development Services Representative classification will replace the Administrative Assistant II position after retirement of the incumbent currently in the Administrative Assistant II position. The compensation analysis for the recommended pay grade for this position is attached for reference.

**DESCRIPTION**

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The grade structure included in Resolution No. 19-09 is revised to reflect a 3% cost of living adjustment for eligible pay grades. Resolution No. 19-09 rescinds Resolution No. 19-07.

**POLICY/STRATEGIC PLAN KEY FOCUS AREA**

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Updating this document with current information allows the District to comply with CalPERS requirements and California Code of Regulations 570.5 and 571.

**ENVIRONMENTAL**

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In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

**BOARD OPTIONS/FISCAL IMPACTS**

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A 3% increase in base pay for all eligible employees who are not in a legacy pay grade. Annual impact is estimated to be \$109,000, which is included in the 2019-2020 budget proposal.

This resolution allows the District to comply with CalPERS requirements and the provisions of the bargaining unit MOUs.

1. Option 1: Approve Resolution No. 19-09 as presented.
2. Option 2: Do not approve Resolution No. 19-09

**STAFF RECOMMENDATION**

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Staff recommends approval of Resolution No. 19-09



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Karleen Harp, COSM  
Human Resources Manager

06/25/2019

**RESOLUTION NO. 19-097**

**RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY RATES OF PAY FOR DISTRICT EMPLOYEES EFFECTIVE MAY 28, 2019 JULY 1, 2019 THROUGH JUNE 30, 2020**

<b>Exempt Salary Grade</b>	<b>Monthly Salary Range/ Biweekly Rate / Hourly Equivalent</b>	<b>Job Titles</b>
<b>GM</b>	<b>\$15,069- \$21,700/</b> <u>\$6,955.20 - \$10,015.20</u> \$86.94 - \$125.19	General Manager
<b>E11</b>	<del>\$10,367.80</del> <del>678.83</del> - <b>\$14,929.20</b> <b>15,377.08</b> / <u>\$4,928.80 - \$7,096.80 /</u> <del>\$59.82-61.61-</del> <del>\$86.13</del> <del>88.71</del>	District Engineer Finance Manager Operations Manager
<b>E10</b>	<del>\$9,015.07</del> <del>285.47</del> - <b>\$13,071.07</b> <b>1462.80</b> / <u>\$4,285.60 - \$6,213.60 /</u> <del>\$52.01</del> <del>53.57</del> - <del>\$75.41</del> <del>77.67</del>	Human Resources Manager
<b>E9</b>	<del>\$7,839.87</del> <del>8,075.60</del> - <b>\$11,367.20</b> <b>108.67</b> / <u>\$3,727.20 - \$5,404.00 /</u> <del>\$45.23</del> <del>46.59</del> - <del>\$65.58</del> <del>67.55</del>	Associate Engineer Construction and Maintenance Superintendent Project Manager Senior IT and Applications Analyst Water Operations Superintendent
<b>E8</b>	<del>\$6,817.20</del> <del>7,021.73</del> - <b>\$9,883.47</b> <b>10,179.87</b> / <u>\$3,240.80 - \$4,698.40 /</u> <del>\$39.33</del> <del>40.51</del> - <del>\$57.02</del> <del>58.73</del>	Information Technology and Applications Analyst Environmental Health and Safety Officer Wastewater Superintendent

<b>Non-Exempt Salary Grade</b>	<b>Monthly Salary Range/ Hourly Range</b>	<b>Job Titles</b>
<b>N7</b>	<del>\$6,505.20</del> <del>701.07</del> - <b>\$9,434.53</b> <b>717.07</b> / <u>\$37.53</u> <u>38.66</u> - <u>\$54.43</u> <u>56.06</u>	Executive Assistant/Board Secretary Lead Operator Senior Engineering Inspector Technical Services Team Lead
<b>N6</b>	<del>\$5,657.60</del> <del>827.47</del> - <b>\$8,203.87</b> <b>450.00</b> / <u>\$32.64</u> <u>33.62</u> - <u>\$47.33</u> <u>48.75</u>	Administrative Analyst Crew Leader – Valve Maintenance Crew Leader – Construction & Maintenance Customer Service Supervisor Electronic / Electrical Technician II Meter Services Supervisor Right of Way and Facilities Coordinator System Operator III

<b>N5</b>	<del>\$4,919.205,066.53</del> - <del>\$7,132.67345.87</del> / <del>\$28.3829.23</del> - <del>\$41.1542.38</del>	Accounting Specialist II Electrical / Electronics Technician I Engineering Technician II Mechanic II Senior Meter Services Technician System Operator II Utility Worker III – Construction Utility Worker III – Valve Maintenance Utility Worker III – Wastewater Services
<b>N4</b>	<del>\$4,277.87406.13</del> - <del>\$6,201.87387.33</del> / <del>\$24.6825.42</del> - <del>\$35.7836.85</del>	Accounting Specialist I Administrative Assistant II Cross Connection Control and Backflow Technician Engineering Inspector I Engineering Technician I Purchasing & Inventory Control Specialist II System Operator I Utility Worker II – Construction Utility Worker II/III – Meter Services Utility Worker II – Valve Maintenance Utility Worker II – Wastewater Services
<b>N3</b>	<del>\$3,719.73830.67</del> - <del>\$5,394.13555.33</del> / <del>\$21.4622.10</del> - <del>\$31.1232.05</del>	Administrative Assistant I Customer Service Representative II <del>Development Services Representative</del> Purchasing / Inventory Control Specialist I Utility Worker I – Construction Utility Worker I – Meter Services Utility Worker I – Valve Maintenance Utility Worker I – Wastewater Services
<b>N2</b>	<del>\$3,232.67329.73</del> - <del>\$4,690.40830.80</del> / <del>\$18.65-19.21</del> - <del>\$27.0687</del>	Customer Service Representative I Human Resources Assistant
<b>N1</b>	<del>\$2,813.20</del> - <del>\$4,080.27</del> / <del>\$16.23-72</del> - <del>\$23.5424.25</del>	Interns

Legacy Salary Grade	Monthly Salary Range/ Hourly Range	Job Titles
<b>L5/L6</b>	<del>\$4,884-\$6,408</del> / \$28.18 - \$37.71	<del>Engineering Inspector I</del> Utility Worker II/III – Meter Services

Resolution No. 19-097 rescinds Resolution No. 19-074.

**PASSED, APPROVED, AND ADOPTED** in Open Session at a meeting of the Board of Directors of the Rainbow Municipal Water District held on the 258<sup>th</sup> day of ~~May~~-June 2019 by the following vote, to wit:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

Helene Brazier, Board President

**ATTEST:**

Dawn Washburn, Board Secretary



**RESOLUTION NO. 19-09**

**RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY RATES OF PAY FOR DISTRICT EMPLOYEES EFFECTIVE JULY 1, 2019 THROUGH JUNE 30, 2020**

<b>Exempt Salary Grade</b>	<b>Monthly Salary Range/ Biweekly Rate / Hourly Equivalent</b>	<b>Job Titles</b>
<b>GM</b>	<b>\$15,069- \$21,700/</b> \$6,955.20 - \$10,015.20 \$86.94 - \$125.19	General Manager
<b>E11</b>	<b>\$10,678.83 - \$15,377.08 /</b> \$4,928.80 - \$7,096.80 / \$61.61- \$88.71	District Engineer Finance Manager Operations Manager
<b>E10</b>	<b>\$9,285.47- \$13,462.80 /</b> \$4,285.60 - \$6,213.60 / \$53.57 – \$77.67	Human Resources Manager
<b>E9</b>	<b>\$8,075.60 - \$11,708.67 /</b> \$3,727.20 - \$5,404.00 / \$46.59 - \$67.55	Associate Engineer Construction and Maintenance Superintendent Project Manager Senior IT and Applications Analyst Water Operations Superintendent
<b>E8</b>	<b>\$7,021.73 - \$10,179.87 /</b> \$3,240.80 - \$4,698.40 / \$40.51 - \$58.73	Information Technology and Applications Analyst Environmental Health and Safety Officer Wastewater Superintendent

<b>Non-Exempt Salary Grade</b>	<b>Monthly Salary Range/ Hourly Range</b>	<b>Job Titles</b>
<b>N7</b>	<b>\$6,701.07 - \$9,717.07 /</b> \$38.66 - \$56.06	Executive Assistant/Board Secretary Lead Operator Senior Engineering Inspector Technical Services Team Lead
<b>N6</b>	<b>\$5,827.47 - \$8,450.00 /</b> \$33.62 - \$48.75	Administrative Analyst Crew Leader – Valve Maintenance Crew Leader – Construction & Maintenance Customer Service Supervisor Electronic / Electrical Technician II Meter Services Supervisor Right of Way and Facilities Coordinator System Operator III
<b>N5</b>	<b>\$5,066.53 - \$7,345.87 /</b> \$29.23 - \$42.38	Accounting Specialist II Electrical / Electronics Technician I Engineering Technician II Mechanic II Senior Meter Services Technician System Operator II

		Utility Worker III – Construction Utility Worker III – Valve Maintenance Utility Worker III – Wastewater Services
<b>N4</b>	<b>\$4,406.13 - \$6,387.33 /</b> <b>\$25.42 - \$36.85</b>	Accounting Specialist I Administrative Assistant II Cross Connection Control and Backflow Technician Engineering Inspector I Engineering Technician I Purchasing & Inventory Control Specialist II System Operator I Utility Worker II – Construction Utility Worker II/III – Meter Services Utility Worker II – Valve Maintenance Utility Worker II – Wastewater Services
<b>N3</b>	<b>\$3,830.67 - \$5,555.33 /</b> <b>\$22.10 - \$32.05</b>	Administrative Assistant I Customer Service Representative II Development Services Representative Purchasing / Inventory Control Specialist I Utility Worker I – Construction Utility Worker I – Meter Services Utility Worker I – Valve Maintenance Utility Worker I – Wastewater Services
<b>N2</b>	<b>\$3,329.73 - \$4,830.80 /</b> <b>\$19.21- \$27.87</b>	Customer Service Representative I Human Resources Assistant
<b>N1</b>	<b>\$2,813.20 - \$4,080.27 /</b> <b>\$16.72 - \$24.25</b>	Interns

<b>Legacy Salary Grade</b>	<b>Monthly Salary Range/ Hourly Range</b>	<b>Job Titles</b>
<b>L5/L6</b>	<b>\$4,884-\$6,408 /</b> <b>\$28.18 - \$37.71</b>	Utility Worker II/III – Meter Services

Resolution No. 19-09 rescinds Resolution No. 19-07.

**PASSED, APPROVED, AND ADOPTED** in Open Session at a meeting of the Board of Directors of the Rainbow Municipal Water District held on the 25<sup>th</sup> day of June 2019 by the following vote, to wit:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
Helene Brazier, Board President

**ATTEST:**

\_\_\_\_\_  
Dawn Washburn, Board Secretary



		Closest Match	Min	Med	Max	Spread
1	City of Carlsbad	Office Specialist II/Senior	\$17.06	\$20.97	\$24.88	46%
2	City of Escondido	Development Technician I/II - Engineering	\$21.13	\$24.74	\$28.36	34%
3	City of Oceanside	Development Services Technician	\$21.14	\$24.72	\$28.30	34%
	City of Poway	Development Services Aide	\$16.94	\$18.77	\$20.59	22%
4	City of San Marcos	Permit Technician	\$25.50	\$29.39	\$33.28	30%
5	Eastern Municipal Water District	Development Services Technician I/II	\$27.47	\$30.85	\$34.22	25%
	Encina Wastewater Authority	no match				
6	Fallbrook Public Utilities District	no match				
	Helix Water	no match				
	Lakeside Water	no match				
7	Olivenhain Municipal Water District	Department Assistant I/II	\$20.08	\$25.91	\$31.74	58%
	Otay Water	Permit Technician	\$28.64	\$32.22	\$35.79	25%
	Padre Dam	Engineering Customer Service Technician	\$24.43	\$31.23	\$38.02	56%
8	Ramona Water District	no match				
9	Rancho California Municipal Water District	Engineering Services Representative I/II	\$20.82	\$25.59	\$30.36	46%
10	Rincon Del Diablo Municipal Water District	no match				
	San Dieguito Water / City of Encinitas	no match				
11	San Diego County Water Authority	no match				
	Santa Fe Irrigation	no match				
	Sweetwater Authority	Engineering Office Assistant I/II/III	\$20.95	\$28.03	\$35.10	
12	Vallecitos Water District	Engineering Services Assistant	\$25.59	\$31.70	\$37.82	48%
	Vista Irrigation District	no match				
15	Water Employee Service Authority	Development Services Representative	\$24.47	\$28.28	\$32.08	31%
		Avg	\$ 22.63	\$ 27.11	\$ 31.58	40%
		Median	\$ 21.14	\$ 28.03	\$ 32.08	52%

			Median	75th percentile	90th percentile	
BLS / OnetOnline: San Diego North County	Customer Service Representative (2018, aged)		\$18.17	\$23.28	\$28.39	56%
BLS / OnetOnline: San Diego North County	Administrative Assistant		\$19.85	\$24.89	\$29.93	51%

99	ERI / Public Sector / 40 mile radius	Department /Executive Secretary I/II	\$21.30	\$24.66	\$28.03	32%
100	ERI / General Industry / 40 mile radius	Department /Executive Secretary I/II	\$22.12	\$24.57	\$27.03	22%
102						
103	San Diego Regional Comp Survey - San Diego	Administrative Support 3/4	\$24.40	\$30.62	\$36.84	51%
104	San Diego /Educ, Govt, Public	Administrative Support 4	\$19.66	\$23.46	\$27.25	39%
105						

Market Data Aggregated      \$20.92      \$25.59      \$30.26      45%

		Grade	Min	Med	Max
Rainbow Municipal Water District	Grade N2		\$ 19.21	\$ 23.54	\$ 27.87
	Annual		\$ 39,956.80	\$ 48,963.20	\$ 57,969.60
	Position to Market		92%	92%	92%
<b>Recommended Grade Placement:</b>	<b>Grade N3</b>		\$ 22.10	\$ 27.08	\$ 32.05
	Annual		\$ 45,968.00	\$ 56,316.00	\$ 66,664.00
	Position to Market		106%	106%	106%
	<b>Grade E10</b>		\$ 25.42	\$ 31.14	\$ 36.86
	Annual		\$ 52,863.20	\$ 64,763.40	\$ 76,663.60
	Position to Market		121%	122%	122%

**Job Title**      Engineering Project Manager  
**Incumbents**    None - new position  
**FLSA**            Non-Exempt

1	City of Carlsbad
2	City of Escondido
3	City of Oceanside
4	City of San Marcos
6	Fallbrook Public Utilities District
7	Olivenhain Municipal Water District
8	Ramona Water District
9	Rancho California Municipal Water District
10	Rincon Del Diablo Municipal Water District
	Sweetwater Authority

BLS / OnetOnline: San Diego North County

**Incumbent Pay:**  
**Grade**

NA

	Min	Med
Municipal Projects Manager	\$7,658.33	\$9,104.17
Utilities / Design and Construction Project Manager	\$6,276.00	\$7,374.50
Water / Wastewater Project Manager	\$7,145.11	\$8,358.97
no match		
no match		
Engineering Project Administrator	\$6,328.83	\$7,913.75
no match		\$0.00
Engineering Project Coordinator (EIT)	\$6,479.00	\$7,184.50
no match		
Environmental Project Manager	\$7,107.00	\$7,872.50
Avg	\$6,832	\$6,830
Median	\$6,793	\$7,873
	\$81,752.28	\$88,213.61
Construction Manager	\$6,164.17	\$7,950.00
	\$73,970.00	\$95,400.00
<b>Market Data Aggregated</b>	\$6,596.52	\$7,550.76
Market Midpoint	\$79,158.18	\$90,609.08

Max	Spread
\$10,550.00	38%
\$8,473.00	35%
\$9,572.82	34%
	#DIV/0!
	#DIV/0!
\$9,498.67	50%
	#DIV/0!
\$7,890.00	22%
	#DIV/0!
\$8,638.00	
\$9,104	33%
\$9,068	33%

\$109,032.49

\$10,131.67	64%
-------------	-----

\$121,580.00

\$9,434.58	43%
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\$113,214.99

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Due to the 2018 CPI Geographic Revision the San Diego area CPI is now published bi-monthly.

Bi-monthly data, as well as semi-annual and annual averages, can now be accessed at:

[https://www.bls.gov/regions/west/data/cpi\\_tables.pdf](https://www.bls.gov/regions/west/data/cpi_tables.pdf).

YEAR	SEMI-ANNUAL AVERAGE			YEAR	OVER-THE-YEAR PERCENT CHANGE		
	1st Half	2nd Half	ANNUAL AVERAGE		1st Half	2nd Half	ANNUAL AVERAGE
1995	156.3	157.3	156.8	1995	1.3	1.7	1.5
1996	159.8	161.9	160.9	1996	2.2	2.9	2.6
1997	163.7	163.7	163.7	1997	2.4	1.1	1.7
1998	166.0	167.8	166.9	1998	1.4	2.5	2.0
1999	171.7	173.9	172.8	1999	3.4	3.6	3.5
2000	179.8	185.8	182.8	2000	4.7	6.8	5.8
2001	190.1	192.4	191.2	2001	5.7	3.6	4.6
2002	195.7	200.0	197.9	2002	2.9	4.0	3.5
2003	203.8	206.7	205.3	2003	4.1	3.4	3.7
2004	211.4	214.3	212.8	2004	3.7	3.7	3.7
2005	218.3	222.9	220.6	2005	3.3	4.0	3.7
2006	226.7	229.6	228.1	2006	3.8	3.0	3.4
2007	231.870	234.772	233.321	2007	2.3	2.3	2.3
2008	242.440	242.185	242.313	2008	4.6	3.2	3.9
2009	240.885	243.655	242.270	2009	-0.6	0.6	0.0
2010	244.242	246.686	245.464	2010	1.4	1.2	1.3
2011	252.451	253.368	252.910	2011	3.4	2.7	3.0
2012	256.637	257.285	256.961	2012	1.7	1.5	1.6
2013	258.955	261.679	260.317	2013	0.9	1.7	1.3
2014	265.251	265.039	265.145	2014	2.4	1.3	1.9
2015	267.346	271.526	269.436	2015	0.8	2.4	1.6
2016	272.628	276.837	274.732	2016	2.0	2.0	2.0
2017	281.561	284.464	283.012	2017	3.3	2.8	3.0
2018	290.076	295.018	292.547	2018	3.0	3.7	3.4

Table of over-the-year percent increases. An entry for 2ndHalf 2005 indicates the percentage increase from 2ndHalf 2004 to 2ndHalf 2005 (in this example 4.0 percent).

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YEAR	SEMI-ANNUAL AVERAGE			YEAR	OVER-THE-YEAR PERCENT CHANGE		
	1st Half	2nd Half	ANNUAL AVERAGE		1st Half	2nd Half	ANNUAL AVERAGE
1995	146.5	147.5	147.0	1995	1.7	1.9	1.8
1996	149.9	151.3	150.6	1996	2.3	2.6	2.4
1997	152.6	153.1	152.9	1997	1.8	1.2	1.5
1998	154.5	156.2	155.4	1998	1.2	2.0	1.6
1999	160.2	162.4	161.3	1999	3.7	4.0	3.8
2000	167.5	173.9	170.7	2000	4.6	7.1	5.8
2001	177.5	180.2	178.9	2001	6.0	3.6	4.8
2002	183.6	187.6	185.6	2002	3.4	4.1	3.7
2003	191.3	193.8	192.6	2003	4.2	3.3	3.8
2004	197.7	200.2	199.0	2004	3.3	3.3	3.3
2005	204.1	208.4	206.3	2005	3.2	4.1	3.7
2006	211.7	214.8	213.2	2006	3.7	3.1	3.3
2007	217.062	219.601	218.332	2007	2.5	2.2	2.4
2008	226.591	226.829	226.710	2008	4.4	3.3	3.8
2009	225.482	228.687	227.085	2009	-0.5	0.8	0.2
2010	229.194	231.609	230.402	2010	1.6	1.3	1.5
2011	238.431	239.243	238.837	2011	4.0	3.3	3.7
2012	242.759	243.119	242.939	2012	1.8	1.6	1.7
2013	245.140	247.236	246.188	2013	1.0	1.7	1.3
2014	250.188	249.944	250.066	2014	2.1	1.1	1.6
2015	251.472	255.060	253.266	2015	0.5	2.0	1.3
2016	256.287	259.893	258.090	2016	1.9	1.9	1.9
2017	264.456	267.226	265.841	2017	3.2	2.8	3.0
2018	273.258	279.449	276.353	2018	3.3	4.6	4.0

Table of over-the-year percent increases. An entry for 2ndHalf 2005 indicates the percentage increase from 2ndHalf 2004 to 2ndHalf 2005 (in this example 4.1 percent).

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**BOARD OF DIRECTORS**

June 25, 2019

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**SUBJECT**

DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 19-06 - AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 1.02.020 – CONFLICT OF INTEREST

**BACKGROUND**

As the positions change at the District, a review of the Conflict of Interest Code is conducted to determine whether those positions listed in the Conflict of Interest Code need to be updated accordingly.

**DESCRIPTION**

Administrative Code Section 1.02.020 has been updated to reflect the current designated positions with the removal of Engineering Inspector I.

**POLICY/STRATEGIC PLAN KEY FOCUS AREA**

Administrative Code Section 1.02.020 – Conflict of Interest

Strategic Focus Area Three: Workforce Development

**BOARD OPTIONS/FISCAL IMPACTS**

- 1) Approve Ordinance No. 19-06 amending and updating Administrative Code Section 1.02.020.
- 2) Approve Ordinance No. 19-06 amending and updating Administrative Code Section 1.02.020 with revisions.
- 3) Provide staff with further direction.
- 4) Do not approve Ordinance No. 19-06 amending and updating Administrative Code Section 1.02.020.

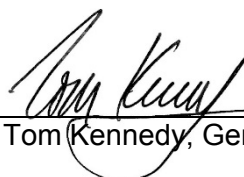
There will be no known direct fiscal impact associated with any of the Board Options.

**ENVIRONMENTAL**

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

**STAFF RECOMMENDATION**

Approve Ordinance No. 19-06 amending and updating Administrative Code Section 1.02.020.



Tom Kennedy, General Manager

June 25, 2019





**Ordinance No. 19-06**

**Ordinance of the Board of Directors of the Rainbow Municipal Water District  
Amending the Administrative Code  
Section 1.02.020 – Conflict of Interest**

WHEREAS, the Rainbow Municipal Water District has, from time to time, adopted various rules and regulations for the operation of the District; and

WHEREAS, certain of those rules and regulations require updating to reflect best practices, as well as changes in applicable laws; and

WHEREAS, the Board of Directors has determined that changes in the rules or regulations of the District shall occur solely by amendment to the Administrative Code;

NOW, THEREFORE,

BE IT ORDAINED by the Board of Directors of Rainbow Municipal Water District as follows:

1. The following rules and regulations of the District, collected are hereby adopted and shall be incorporated into the Administrative Code, consisting of:

Section 1.02.020: Conflict of Interest

2. The General Manager is hereby directed to update the Administrative Code to reflect the approval of these rules and regulations, and to assign or reassign the numbering of the Administrative Code as necessary to codify these rules and regulations as amended.

3. This ordinance shall take effect immediately upon its adoption on this 25th day of June 2019.

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

\_\_\_\_\_  
Helene Brazier, Board President

**ATTEST:**

\_\_\_\_\_  
Dawn Washburn, Board Secretary



**Section 1.02.020**  
**Conflict of Interest**

**1.02.020.01** The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs. Section 18730) that contains the terms of a standard conflict of interest code and may be incorporated by reference in any agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to confirm to amendments in the Political Reform Act.

**1.02.020.02** Therefore, the terms of 2 California Code of **Regulations Section 18730** and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating positions, and establishing disclosure requirements, shall constitute the conflict of interest code of the Rainbow Municipal Water District.

**1.02.020.03** Individuals holding designated and non-designated positions shall file their Statements of Economic Interest with Rainbow Municipal Water District, which will make the statements available for public inspection and reproduction. (Gov. Code Section 81008.) Upon receipt of the statements for the Board Members and General Manager, the Board Secretary shall make and retain copies and forward the originals of these statements to the County Board of Supervisors. Statements for all other designated employees shall be retained by Rainbow Municipal Water District.

Any public officials who manage public investments shall be considered non-designated positions under Government Code section 87200 and shall make the disclosures required by law. Originals of all Statements of Economic Interest filed by non-designated positions will be maintained at the District office.

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Approved 8-3-05 by Ordinance No. 05-07\\Amended and Updated 7-21-06 by Resolution No. 06-10\\Approved 11-17-06 by Ordinance No. 06-09\\Amended and Updated 8-26-08 by Resolution No. 08-10\\Approved 10-28-08 by Ordinance No. 08-11\\Amended and Updated 06-26-12 by Ordinance No. 12-02\\Amended and Updated 4-23-13 by Ordinance No. 13-04\\Amended and Updated 4-22-14 by Ordinance No. 14-02\\Amended and Updated 8-26-14 by Ordinance No. 14-06\\Amended and Updated 2-24-15 by Ordinance No. 15-04\\Amended and Updated 1-26-16 by Ordinance No. 16-02\\Amended and Updated 3-22-16 by Ordinance No. 16-04\\Amended and Updated 1-23-18 by Ordinance No. 18-02\\Amended and Updated 3-27-18 by Ordinance No. 18-05\\Amended and Updated 5-22-18 by Ordinance No. 18-12\\Amended and Updated 8-28-18 by Ordinance No. 18-19\\Amended and Updated 12-4-18 by Ordinance No. 18-27\\DRAFT

**Appendix A**  
**Rainbow Municipal Water District Conflict of Interest Code**

**Preamble**

Any person designated in Section I of this Appendix who is unsure of any right or obligation arising under this Code may request a formal opinion or letter of advice from the FPPC or an opinion from Rainbow Municipal Water District's General Counsel. (Gov. Code § 83114; 2 CCR § 18730(b)(11).) A person who acts in good faith in reliance on an opinion issued to him or her by the FPPC shall not be subject to criminal or civil penalties for so acting, provided that all material facts are stated in the opinion request. (Gov. Code § 83114(a).)

Opinions rendered by General Counsel do not provide any statutory defense to an alleged violation of conflict of interest statutes or regulations. The prosecuting agency may, but is not required to, consider a requesting party's reliance on General Counsel's opinion as evidence of good faith. In addition, Rainbow Municipal Water District may consider whether such reliance should constitute a mitigating factor to any disciplinary action that Rainbow Municipal Water District may bring against the requesting party under Government Code section 91003.5.

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## Part I - Designated Positions

<u>Designated Employees</u>	<u>Categories Disclosed</u>
Members of the Board of Directors	All
General Manager	All
General Counsel	All
District Engineer	All
Operations Manager	All
Human Resources Manager	All
Construction/Maintenance Superintendent	All
Water Operations Superintendent	All
Wastewater Superintendent	All
Associate Engineer	All
Purchasing & Inventory Control Specialist I/II	All
Environmental Health and Safety Officer	All
Engineering Inspector I	All
Senior Engineering Inspector	All

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Cross Connection Control and Backflow Technician	All
Information Technology and Applications Analyst and Senior Information Technology and Applications Analyst	All
Right-of-Way and Facilities Coordinator	All
Project Manager	All
Meter Services Supervisor	All
Customer Service Supervisor	All
<sup>1</sup> Consultants	2

## Part II – Non-Designated Positions

Finance Manager	Pursuant to Applicable Laws
Standing District Committee Members	2
Auditor	2

<sup>1</sup> With respect to consultants, the General Manager may determine in writing that a particular consultant, although a “designated employee,” is hired to perform a range of duties that is limited in scope and thus is not required to comply with the written disclosure requirements described in these categories. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection by Rainbow Municipal Water District in the same manner as this Conflict of Interest Code. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

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## Part II - Disclosure Categories

### Category 1.

A designated employee or person in this category shall report all interests in real property, and investments in, and income from, business entities of the type to operate or provide any of the following:

- Accounting or auditing services
- Banks and savings and loans
- Computer hardware or software, or computer services or consultants
- Communications equipment or services
- Insurance brokers and agencies
- Insurance adjusting, claims auditing or administration, or underwriting services
- Office equipment or supplies
- Personnel and employment companies and services
- Printing or reproduction services, publications, and distribution
- Securities, investment or financial services companies
- Title insurance and escrow
- Construction supplies, service or equipment
- Engineering and surveying services
- Land development services

### Category 2.

A designated employee in this category shall disclose all business positions in, investments in, and income from any business of the type to provide personnel, services, supplies, material, machinery, or equipment to Rainbow Municipal Water District and is associated with the job assignment or position of the designated employee or person.

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**Appendix B**  
**Statement of Duties of Employees of**  
**and Consultants to Rainbow Municipal Water District**

Members of the Board of Directors

The Board of Directors acts as the Rainbow Municipal Water District's governing body. Members of the Board of Directors formulate general policy and programs of Rainbow Municipal Water District, and each member of the Board of Directors therefore is designated.

General Manager

General Manager oversees the day-to-day operations of Rainbow Municipal Water District. He or she participates in the formulation and implementation of the policies and programs of Rainbow Municipal Water District and therefore is designated.

General Counsel

General Counsel, currently hired on a contract basis, advises Rainbow Municipal Water District on its day-to-day activities, including its relationships with the independent contractors who serve in a staff capacity to Rainbow Municipal Water District, and compliance with applicable laws and regulations. He or she participates in the formulation and implementation of the policies and programs of Rainbow Municipal Water District and therefore is designated.

Financial Manager

An employee of the Rainbow Municipal Water District, the Financial Manager is Rainbow Municipal Water District's Chief Financial Officer and helps manage the finances of Rainbow Municipal Water District. The Financial Manager makes reports from time to time on the financial results of operations of Rainbow Municipal Water District, and recommends fiscal policies to the Board of Directors. The Financial Manager "manages public investments" within the meaning of applicable regulations. He or she therefore is not designated.

District Engineer

The District Engineer provides engineering services and oversight to Rainbow Municipal Water District, including implementation of capital replacement projects. He or she participates in the formulation of Rainbow Municipal Water District's general policies and programs in the area of engineering and is therefore designated.

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### Operations Manager

The Operations Manager oversees the operation and maintenance of the water and wastewater lines and structures, participates in the formulation of Rainbow Municipal Water District's general policies and programs in the area of operations and maintenance and is therefore designated.

### Human Resources Manager

The Human Resources Manager plans, directs and oversees the following programs and activities: human resources; risk management and safety; labor relations; workers' compensation, property and liability insurance and is therefore designated.

### Construction/Maintenance Superintendent

The Construction/Maintenance Superintendent has managerial responsibilities to direct and oversee the Construction and Valve Maintenance and Fleet Divisions. This position coordinates and manages the installation, maintenance and repair of water mains, service lines, fire hydrants, valves, pressure regulating stations, pumps, motors and other related appurtenances used in the District water distribution, treatment and storage facilities and fleet maintenance and repair and is therefore designated.

### Water Operations Superintendent

The Water Operations Superintendent has managerial responsibilities to direct and oversee the Water Operations Division, the electrical program and the Supervisory Control and Data Acquisition (SCADA) and telemetry systems. This position will coordinate and manage the installation, maintenance, repair and operation of District water distribution, treatment, pumping and storage facilities and electrical, electronic and telemetry repair and maintenance and is therefore designated.

### Wastewater Superintendent

The Wastewater Superintendent has managerial responsibility to direct and oversee the Wastewater Division. This position coordinates and manages the repair, maintenance and operation of the wastewater pumping and collection system as well as may assist with installation, maintenance and repair of water distribution facilities and is therefore designated.

### Associate Engineer

The Associate Engineer performs a variety of routine and semi-routine professional level civil engineering work in the research, design and construction of water and sewer capital improvement and construction projects as well as reviews development plans and is therefore designated.

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### Purchasing & Inventory Control Specialist I/II

The Purchasing & Inventory Control Specialist I/II has responsibility for all functions associated with the warehouse including purchasing, receiving and inventory control and administration of the office cleaning contract as well as maintaining inventory of parts and supplies and is therefore designated.

### Environmental Health & Safety Officer

The Environmental Health & Safety Officer has responsibility for the planning and administration of the District programs and services related to safety, security, emergency preparedness and environmental compliance functions and is therefore designated.

### Engineering Inspector I

~~Under supervision of the District Engineer, the Engineering Inspector I performs highly specialized and complex public works construction inspection work. This position acts as the District's representative on the construction site for the expressed intent of enforcement of District construction standards and regulations and is therefore designated.~~

### Senior Engineering Inspector

The Senior Engineering Inspector performs highly specialized and complex public works construction inspection work. This position acts as the District's representative on the construction site for the expressed intent of enforcement of District construction standards and regulations and is therefore designated.

### Cross-Connection Control and Backflow Technician

The Cross-Connection Control and Backflow Technician performs a variety of work in connection with implementing and enforcing the cross-connection control programs including the Backflow Prevention Program, inspects, tests, and repairs backflow devices, and creates and submits results, records, and related documentation and is therefore designated.

### Information Technology and Applications Analyst /Senior IT and Applications Analyst

The Senior Information Technology and Applications Analyst/Senior Information and Applications Analyst position monitors, maintains, troubleshoots, and diagnoses hardware, software, database and network problems and identifies courses of action. This position also supervises the purchasing, inventorying, maintenance and the disposing of computing and communication devices, hardware and software and is therefore designated.

### Right-of-Way and Facilities Coordinator

The Right-of-Way and Facilities Coordinator is responsible for monitoring and resolving right-of-way issues related to acquisitions, vegetation clearing, and encroachments. This position also coordinates all facilities maintenance, including selecting service providers and vendors for landscaping, building and grounds maintenance, and is therefore designated.

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### Project Manager

The Project Manager manages Capital Improvement Projects (CIP) and development projects related to the design and construction of water and wastewater distribution and collection systems. Manages projects from start to finish, from project planning to final inspection. Coordinates with District staff, contractors, and other agencies to deliver projects and is therefore designated.

### Meter Services Supervisor

The Meters Services Supervisor supervises and participates in work related to water services, oversees the cross-connection control and backflow testing programs, tests water services including pressure regulators, water meters, meter boxes, backflow devices and associated appurtenances, and responds to escalated customer service inquiries regarding customer water use and water service issues and is therefore designated.

### Customer Service Supervisor

The Customer Service Supervisor performs a variety of technical financial and accounting duties, including overseeing activities and staff in the Customer Service Department, handles complex and escalated customer service issues and delinquencies, and prepares financial reports, account reconciliations, and budget documents and is therefore designated.

### Auditor

Rainbow Municipal Water District has contracted with one or more accounting firms to handle financial audits of Rainbow Municipal Water District's finances and investments. These firms implement decisions of the Rainbow Municipal Water District's Board of Directors. Because these auditors' duties are restricted in the manner described herein, they do not participate in the formulation and implementation of the policies and programs of Rainbow Municipal Water District, and also do not "manage public investments" within the meaning of applicable regulations; therefore, the Auditor(s) shall be considered non-designated positions and will file Statements of Economic Interest forms with the District only for public review and information purposes.

### Standing District Committee Members

A member or alternate committee member of a Rainbow Municipal Water District standing committee serves at the pleasure of the Board. These committees are advisory to the Board with regard to matters within their respective areas of responsibility. A committee has jurisdiction to consider and make a recommendation to other committees and to the Board regarding any item of business within the responsibility of the committee. Committee recommendations shall be communicated to the Board. A committee may consider other matters referred to it by the Board. Therefore, standing district committee members shall be considered non-designated positions and will file Statements of Economic Interest forms with the District only for public review and information purposes.

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## **Section 1.02.020 Conflict of Interest**

**1.02.020.01** The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs. Section 18730) that contains the terms of a standard conflict of interest code and may be incorporated by reference in any agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

**1.02.020.02** Therefore, the terms of 2 California Code of **Regulations Section 18730** and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating positions, and establishing disclosure requirements, shall constitute the conflict of interest code of the Rainbow Municipal Water District.

**1.02.020.03** Individuals holding designated and non-designated positions shall file their Statements of Economic Interest with Rainbow Municipal Water District, which will make the statements available for public inspection and reproduction. (Gov. Code Section 81008.) Upon receipt of the statements for the Board Members and General Manager, the Board Secretary shall make and retain copies and forward the originals of these statements to the County Board of Supervisors. Statements for all other designated employees shall be retained by Rainbow Municipal Water District.

Any public officials who manage public investments shall be considered non-designated positions under Government Code section 87200 and shall make the disclosures required by law. Originals of all Statements of Economic Interest filed by non-designated positions will be maintained at the District office.

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**Appendix A**  
**Rainbow Municipal Water District Conflict of Interest Code**

**Preamble**

Any person designated in Section I of this Appendix who is unsure of any right or obligation arising under this Code may request a formal opinion or letter of advice from the FPPC or an opinion from Rainbow Municipal Water District's General Counsel. (Gov. Code § 83114; 2 CCR § 18730(b)(11).) A person who acts in good faith in reliance on an opinion issued to him or her by the FPPC shall not be subject to criminal or civil penalties for so acting, provided that all material facts are stated in the opinion request. (Gov. Code § 83114(a).)

Opinions rendered by General Counsel do not provide any statutory defense to an alleged violation of conflict of interest statutes or regulations. The prosecuting agency may, but is not required to, consider a requesting party's reliance on General Counsel's opinion as evidence of good faith. In addition, Rainbow Municipal Water District may consider whether such reliance should constitute a mitigating factor to any disciplinary action that Rainbow Municipal Water District may bring against the requesting party under Government Code section 91003.5.

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## Part I - Designated Positions

<u>Designated Employees</u>	<u>Categories Disclosed</u>
Members of the Board of Directors	All
General Manager	All
General Counsel	All
District Engineer	All
Operations Manager	All
Human Resources Manager	All
Construction/Maintenance Superintendent	All
Water Operations Superintendent	All
Wastewater Superintendent	All
Associate Engineer	All
Purchasing & Inventory Control Specialist I/II	All
Environmental Health and Safety Officer	All
Senior Engineering Inspector	All

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Cross Connection Control and Backflow Technician	All
Information Technology and Applications Analyst and Senior Information Technology and Applications Analyst	All
Right-of-Way and Facilities Coordinator	All
Project Manager	All
Meter Services Supervisor	All
Customer Service Supervisor	All
<sup>1</sup> Consultants	2

**Part II – Non-Designated Positions**

Finance Manager	Pursuant to Applicable Laws
Standing District Committee Members	2
Auditor	2

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<sup>1</sup> With respect to consultants, the General Manager may determine in writing that a particular consultant, although a “designated employee,” is hired to perform a range of duties that is limited in scope and thus is not required to comply with the written disclosure requirements described in these categories. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection by Rainbow Municipal Water District in the same manner as this Conflict of Interest Code. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

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## Part II - Disclosure Categories

### Category 1.

A designated employee or person in this category shall report all interests in real property, and investments in, and income from, business entities of the type to operate or provide any of the following:

- Accounting or auditing services
- Banks and savings and loans
- Computer hardware or software, or computer services or consultants
- Communications equipment or services
- Insurance brokers and agencies
- Insurance adjusting, claims auditing or administration, or underwriting services
- Office equipment or supplies
- Personnel and employment companies and services
- Printing or reproduction services, publications, and distribution
- Securities, investment or financial services companies
- Title insurance and escrow
- Construction supplies, service or equipment
- Engineering and surveying services
- Land development services

### Category 2.

A designated employee in this category shall disclose all business positions in, investments in, and income from any business of the type to provide personnel, services, supplies, material, machinery, or equipment to Rainbow Municipal Water District and is associated with the job assignment or position of the designated employee or person.

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**Appendix B**  
**Statement of Duties of Employees of**  
**and Consultants to Rainbow Municipal Water District**

Members of the Board of Directors

The Board of Directors acts as the Rainbow Municipal Water District's governing body. Members of the Board of Directors formulate general policy and programs of Rainbow Municipal Water District, and each member of the Board of Directors therefore is designated.

General Manager

General Manager oversees the day-to-day operations of Rainbow Municipal Water District. He or she participates in the formulation and implementation of the policies and programs of Rainbow Municipal Water District and therefore is designated.

General Counsel

General Counsel, currently hired on a contract basis, advises Rainbow Municipal Water District on its day-to-day activities, including its relationships with the independent contractors who serve in a staff capacity to Rainbow Municipal Water District, and compliance with applicable laws and regulations. He or she participates in the formulation and implementation of the policies and programs of Rainbow Municipal Water District and therefore is designated.

Financial Manager

An employee of the Rainbow Municipal Water District, the Financial Manager is Rainbow Municipal Water District's Chief Financial Officer and helps manage the finances of Rainbow Municipal Water District. The Financial Manager makes reports from time to time on the financial results of operations of Rainbow Municipal Water District, and recommends fiscal policies to the Board of Directors. The Financial Manager "manages public investments" within the meaning of applicable regulations. He or she therefore is not designated.

District Engineer

The District Engineer provides engineering services and oversight to Rainbow Municipal Water District, including implementation of capital replacement projects. He or she participates in the formulation of Rainbow Municipal Water District's general policies and programs in the area of engineering and is therefore designated.

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### Operations Manager

The Operations Manager oversees the operation and maintenance of the water and wastewater lines and structures, participates in the formulation of Rainbow Municipal Water District's general policies and programs in the area of operations and maintenance and is therefore designated.

### Human Resources Manager

The Human Resources Manager plans, directs and oversees the following programs and activities: human resources; risk management and safety; labor relations; workers' compensation, property and liability insurance and is therefore designated.

### Construction/Maintenance Superintendent

The Construction/Maintenance Superintendent has managerial responsibilities to direct and oversee the Construction and Valve Maintenance and Fleet Divisions. This position coordinates and manages the installation, maintenance and repair of water mains, service lines, fire hydrants, valves, pressure regulating stations, pumps, motors and other related appurtenances used in the District water distribution, treatment and storage facilities and fleet maintenance and repair and is therefore designated.

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### Associate Engineer

The Associate Engineer performs a variety of routine and semi-routine professional level civil engineering work in the research, design and construction of water and sewer capital improvement and construction projects as well as reviews development plans and is therefore designated.

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The Project Manager manages Capital Improvement Projects (CIP) and development projects related to the design and construction of water and wastewater distribution and collection systems. Manages projects from start to finish, from project planning to final inspection. Coordinates with District staff, contractors, and other agencies to deliver projects and is therefore designated.

### Meter Services Supervisor

\\rmwd-b\Main\Administration\Confidential\Administrative Code Working Docs\Drafts\_Not Approved\Conflict of Interest 1.02.020\_20190625\_No Redline.docx\Approved 8-3-05 by Ordinance No. 05-07\Amended and Updated 7-21-06 by Resolution No. 06-10\Approved 11-17-06 by Ordinance No. 06-09\Amended and Updated 8-26-08 by Resolution No. 08-10\Approved 10-28-08 by Ordinance No. 08-11\Amended and Updated 06-26-12 by Ordinance No. 12-02\Amended and Updated 4-23-13 by Ordinance No. 13-04\Amended and Updated 4-22-14 by Ordinance No. 14-02\Amended and Updated 8-26-14 by Ordinance No. 14-06\Amended and Updated 2-24-15 by Ordinance No. 15-04\Amended and Updated 1-26-16 by Ordinance No. 16-02\Amended and Updated 3-22-16 by Ordinance No. 16-04\Amended and Updated 1-23-18 by Ordinance No. 18-02\Amended and Updated 3-27-18 by Ordinance No. 18-05\Amended and Updated 5-22-18 by Ordinance No. 18-12\Amended and Updated 8-28-18 by Ordinance No. 18-19\Amended and Updated 12-4-18 by Ordinance No. 18-27\DRAFT

The Meters Services Supervisor supervises and participates in work related to water services, oversees the cross-connection control and backflow testing programs, tests water services including pressure regulators, water meters, meter boxes, backflow devices and associated appurtenances, and responds to escalated customer service inquiries regarding customer water use and water service issues and is therefore designated.

#### Customer Service Supervisor

The Customer Service Supervisor performs a variety of technical financial and accounting duties, including overseeing activities and staff in the Customer Service Department, handles complex and escalated customer service issues and delinquencies, and prepares financial reports, account reconciliations, and budget documents and is therefore designated.

#### Auditor

Rainbow Municipal Water District has contracted with one or more accounting firms to handle financial audits of Rainbow Municipal Water District's finances and investments. These firms implement decisions of the Rainbow Municipal Water District's Board of Directors. Because these auditors' duties are restricted in the manner described herein, they do not participate in the formulation and implementation of the policies and programs of Rainbow Municipal Water District, and also do not "manage public investments" within the meaning of applicable regulations; therefore, the Auditor(s) shall be considered non-designated positions and will file Statements of Economic Interest forms with the District only for public review and information purposes.

#### Standing District Committee Members

A member or alternate committee member of a Rainbow Municipal Water District standing committee serves at the pleasure of the Board. These committees are advisory to the Board with regard to matters within their respective areas of responsibility. A committee has jurisdiction to consider and make a recommendation to other committees and to the Board regarding any item of business within the responsibility of the committee. Committee recommendations shall be communicated to the Board. A committee may consider other matters referred to it by the Board. Therefore, standing district committee members shall be considered non-designated positions and will file Statements of Economic Interest forms with the District only for public review and information purposes.

\\rmwd-b\Main\Administration\Confidential\Administrative Code Working Docs\Drafts\_Not Approved\Conflict of Interest 1.02.020\_20190625\_No Redline.docx\Approved 8-3-05 by Ordinance No. 05-07\Amended and Updated 7-21-06 by Resolution No. 06-10\Approved 11-17-06 by Ordinance No. 06-09\Amended and Updated 8-26-08 by Resolution No. 08-10\Approved 10-28-08 by Ordinance No. 08-11\Amended and Updated 06-26-12 by Ordinance No. 12-02\Amended and Updated 4-23-13 by Ordinance No. 13-04\Amended and Updated 4-22-14 by Ordinance No. 14-02\Amended and Updated 8-26-14 by Ordinance No. 14-06\Amended and Updated 2-24-15 by Ordinance No. 15-04\Amended and Updated 1-26-16 by Ordinance No. 16-02\Amended and Updated 3-22-16 by Ordinance No. 16-04\Amended and Updated 1-23-18 by Ordinance No. 18-02\Amended and Updated 3-27-18 by Ordinance No. 18-05\Amended and Updated 5-22-18 by Ordinance No. 18-12\Amended and Updated 8-28-18 by Ordinance No. 18-19\Amended and Updated 12-4-18 by Ordinance No. 18-27\DRAFT



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**BOARD OF DIRECTORS**

June 25, 2019

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**SUBJECT**

DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 19-08 APPROVING FISCAL YEAR 2019-2020 OPERATING & CAPITAL IMPROVEMENT BUDGET

**BACKGROUND**

The Budget Finance Committee and Board were both presented with preliminary versions of the budget in prior meetings. This proposed Operating & Capital Improvement Budget for FY 2019-2020 has been reviewed by the Board of Directors, Budget and Finance Committee and staff.

**DESCRIPTION**

This proposed FY 2019-2020 Budget is now presented to the Board for final adoption. The proposed budget will be provided under a separate cover.

**POLICY/STRATEGIC PLAN KEY FOCUS AREA**

Strategic Focus Area Four: Fiscal Responsibility

**BOARD OPTIONS/FISCAL IMPACTS**

The budget will serve as a guideline to generate the funds for the operations and maintenance, capital improvements and debt service of the District.

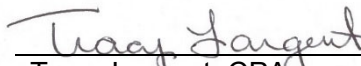
1. Approve Resolution No. 19-08 Adopting the 2019-2020 Budget in its present form.
2. Direct the Staff to make further adjustments to the budget.

**ENVIRONMENTAL**

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

**STAFF RECOMMENDATION**

Staff recommends the Board adopt Resolution No. 19-08 approving the 2019-2020 Operating & Capital Improvement Budget.

  
Tracy Largent, CPA  
Finance Manager

06/25/19





**RESOLUTION NO. 19-08**

**RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ADOPTING THE ANNUAL OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2020**

**WHEREAS**, the Rainbow Municipal Water District (“District”) is organized and operates pursuant to the Municipal Water District Law of 1911 commencing with Section 71000 of the California Water Code; and

**WHEREAS**, there has been presented to the Board of Directors a proposed Annual Operating and Capital Improvement Budget for The Fiscal Year Ending June 30, 2020 (“2020 Budget”); and

**WHEREAS**, on June 25, 2019, the Board of Directors received and considered all comments regarding the proposed 2020 Budget; and

**WHEREAS**, the proposed 2020 Budget has been reviewed and considered by the Board of Directors and it has been determined to be in the best interests of the District to adopt said budget for the sound financial operation of the District.

**BE IT HEREBY RESOLVED** by the Board of Directors of Rainbow Municipal Water District as follows:

1. The 2020 Budget, as detailed in the budget document entitled “Annual Operating and Capital Improvement Budget for the Fiscal Year Ending June 30, 2020,” is hereby adopted. A copy of the 2020 Budget is attached hereto and incorporated herein by reference.
2. The expenditure amounts designated for the Fiscal Year 2019-2020, pursuant to the 2020 Budget, are hereby appropriated and may be expended by the departments or funds for which they are designated.
3. The proposed amount of the San Diego County Water Authority Rate pass-through, as allowed shall be increased effective 01/01/2020.
4. The Recitals set forth above are incorporated herein and made an operative part of this Resolution.
5. If any section, subsection, sentence, clause or phrase in this Resolution or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of this Resolution or the application of such provisions to other persons or circumstances shall not be affected thereby. The Board of Directors hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.
6. This Resolution will be effective immediately upon adoption.

**PASSED, APPROVED, AND ADOPTED** in Open Session at a meeting of the Board of Directors of the Rainbow Municipal Water District held on the 25<sup>th</sup> day of June 2019 by the following vote, to wit:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
Helene Brazier, Board President

**ATTEST:**

\_\_\_\_\_  
Dawn M. Washburn, Board Secretary

**BOARD OF DIRECTORS**

June 25, 2019

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**SUBJECT**

DISCUSSION AND POSSIBLE ACTION TO AWARD CONSTRUCTION CONTRACT FOR THE 2019 SEWER PIPE LINING PROJECT

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**BACKGROUND**

As part of the District's Capital Improvement Plan, the District needs to maintain the wastewater conveyance system in the District. These sewer lines require lining to prevent I&I (inflow and infiltration) which reduces the overall sewer flows, particularly in wet weather. Routine maintenance videoing of the lines has revealed cracking of the vitrified clay pipe ("VCP"), and root intrusion. If allowed to continue, these issues will cause the pipe to fail. The failure of a VCP pipe under interstate 15 would be catastrophic, and would require extraordinary means to re-establish the line, at a cost of several hundreds of thousands of dollars. The VCP line to the Fallbrook Lift Station is also in need of lining due to cracking

**DESCRIPTION**

Cured In-Place pipe ("CIPP") is a pipe rehabilitation method that utilizes an epoxy-impregnated fabric liner in the shape of a tube, or "sock". This epoxy-soaked tube is pulled into a pipe, and then expanded to contact the pipe with steam, water, air pressure or other means. The epoxy cures, bonding to the old pipe, and solidifying the tube. This seals the pipe from water infiltration through pipe joints or cracks, and extends the life of the pipe many decades. The pipe is first cleaned and roots removed, and sewage is bypassed with trucks.

The project is a cured in-place pipe ("CIPP") project in two separate locations:

1. 538' +/- of 8-inch diameter sanitary sewer pipe cured in place pipe lining underneath I-15, from manhole I6-#49 to I6#50, and;
2. 516' +/- 6-inch diameter sanitary sewer pipe from manhole J-4 # 9 to Fallbrook Lift Station piping.

See exhibits #1 and #2 for locations.

Staff prepared a bid package and advertised for a formal bid, which consisted of advertisement in the newspaper every day of the bid period, submittal to bid boards, and posting on the District website. Documents were available on May 13, 2019, and the bid opening was held on June 6, 2019. Only one bid was received, submitted by NU-LINE Technologies, LLC., ("NU-LINE") and the bid was \$69,000. The Engineer's Estimate was \$50,000.

Staff has evaluated bids and there were no irregularities with the lowest bidder. The bid was complete, and the licenses and bonding were correct and in place. Staff recommends award to the NU-LINE. Legal counsel has reviewed these items as well.

**POLICY/STRATEGIC PLAN KEY FOCUS AREA**

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Strategic Focus Area Two: Asset Management. The sewer pipe lining project will reduce infiltration into the system, reducing the likelihood of sewer spills, and extend the life of the sewer lines.  
Strategic Focus Area Four: Fiscal Responsibility. Design was completed in-house, which saved substantial time and money.

**BOARD OPTIONS/FISCAL IMPACTS**

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The project is included in the District’s Wastewater budget, GL Account 02-61-8200, with \$185,000.

- 1) Authorize General Manager to execute contract for the construction of the 2019 Sewer Pipe Lining Project to NU-LINE Technologies, LLC.
- 2) Provide other direction to staff.

**ENVIRONMENTAL**


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In accordance with CEQA Statute Section 21080.21(a) the action before the Board is exempt from CEQA. “This division does not apply to any project of less than one mile in length within a public street or highway or any other public right-of-way for the installation of a new pipeline or the maintenance, repair, restoration, reconditioning, relocation, replacement, removal, or demolition of an existing pipeline. For purposes of this section, “pipeline” includes subsurface facilities but does not include any surface facility related to the operation of the underground facility.”

**STAFF RECOMMENDATION**

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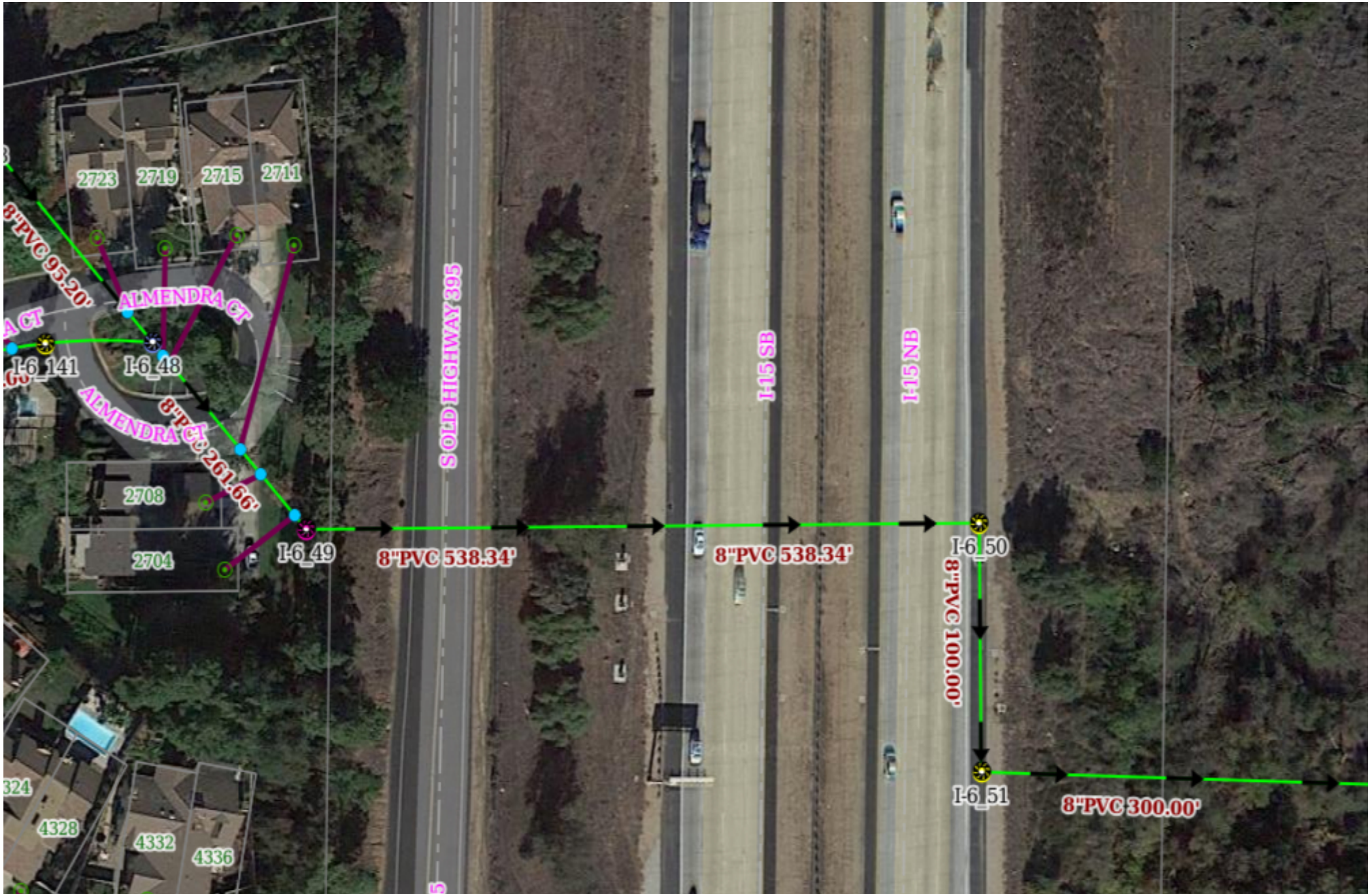
Staff recommends Option 1.

  
\_\_\_\_\_  
Steven E. Strapac, P.E., P.L.S.                      June 25, 2019  
District Engineer





# EXHIBIT #1 - SEWER PIPE LINING PROJECT



1" = 94 ft

SSMH I-6\_49 TO I-6\_50

06/06/2019



This map may represent a visual display of related geographic information. Data provided here on is not guarantee of actual field conditions. To be sure of complete accuracy, please contact the responsible staff for most up to date information.

# EXHIBIT #2 SEWER LINING PROJECT



1" = 94 ft	SSMH J-4#9 TO FALLBROOK	06/07/2019	
This map may represents a visual display of related geographic information. Data provided here on is not guarantee of actual field conditions. To be sure of complete accuracy, please contact the responsible staff for most up to date information.			



### BOARD OF DIRECTORS

June 25, 2019

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#### **SUBJECT**

DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES CONTRACT TO PROVIDE DESIGN SERVICES FOR THE CAMINO DEL REY WATERLINE RELOCATION DESIGN PROJECT

#### **BACKGROUND**

The County of San Diego is currently designing the Camino Del Rey Drainage and Road Improvements Project, which will raise a roughly 3,700-foot section of Camino Del Rey Road in Bonsall approximately 4 feet. The section in question is roughly between Golf Club Drive and Via Maria Elena. The County is pursuing this project to mitigate the road's flooding risk during heavy rainstorms, as was recently experienced during the 18/19 storm season. The Rainbow Municipal Water District (District) owns and operates a 14" cement mortar-lined and coated (CML&C) steel potable water transmission main located in Camino Del Rey, which was constructed in 1959. The water transmission main operates at approximately 270 pounds per square in (PSI), and has had several recorded main breaks over the years. This pipe ranked in the second-tier priority of projects for replacement in the District's Pipeline Condition Assessment. In addition, the pipe was originally constructed over ten feet deep in places, and the road has already been raised since construction. The depth of the pipe hinders District Staff in maintenance and repair procedures. The County's project is an opportunity for the District to replace this pipe at a potentially reduced price because items such as traffic control, stormwater BMPs, and paving will be included in the County's project. If the pipe is not raised to standard depths, it will be over 20' deep after the County road project is complete; making any needed repairs extraordinarily difficult and expensive. The county's road project gives the District the opportunity to take advantage of the construction and not only raise an already deep pipe, but to replace it with new pipe material that will provide decades of life.

#### **DESCRIPTION**

The District solicited and received a proposal to complete design on the waterline relocation from Nasland Engineering, the company hired by the County to complete design for the drainage and road improvements. Nasland has already completed the surveying, base-mapping, soil testing, and road layout design, as well as other design tasks. It would be extremely costly, and less efficient for the District to try to hire a different engineer through the standard RFP process. Hiring Nasland Engineering will also increase efficiency of design and collaboration with the County. The proposal includes design for cathodic protection and consultation during construction. Nasland Engineering is a firm with long standing history in the region, and staff has experience working with them.

#### **POLICY/STRATEGIC PLAN KEY FOCUS AREA**

Strategic Focus Area Two: Asset Management. This project will replace a pipeline identified for replacement in the Condition Assessment in a more suitable location.

Strategic Focus Area Four: Fiscal Responsibility. Hiring Nasland Engineering and completing this project in conjunction with the County's drainage and road improvements project will save the District time, effort, and money.

**BOARD OPTIONS/FISCAL IMPACTS**

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The District's CIP Budget included \$2,075,000 associated with this project for fiscal year 2018-2019 and 2019-2020. The proposed fee is \$92,870 for design and consultation during construction.

- 1) Award a Professional Services Agreement to Nasland Engineering to provide design services for the Camino Del Rey Waterline Relocation Design Project not to exceed \$92,870.
- 2) Provide other direction to staff.

**ENVIRONMENTAL**

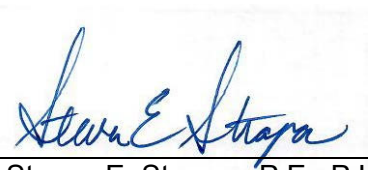
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In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

**STAFF RECOMMENDATION**

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Staff Recommends Option 1.



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Steven E. Strapac, P.E., P.L.S.  
District Engineer

June 25, 2019

# EXHIBIT #1 CAMINO DEL REY WATERLINE RELOCATION DESIGN PROJECT



1" = 752 ft

14" CML&C PIPE

06/07/2019



This map may represent a visual display of related geographic information. Data provided here on is not guarantee of actual field conditions. To be sure of complete accuracy, please contact the responsible staff for most up to date information.



### BOARD OF DIRECTORS

June 25, 2019

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### SUBJECT

DISCUSSION AND POSSIBLE ACTION TO AWARD CONSTRUCTION CONTRACT FOR THE VIA ARARAT ROAD PIPELINE IMPROVEMENT PROJECT

### BACKGROUND

As part of the District's Capital Improvement Plan, the District would like to increase system reliability by looping. RMWD Administrative Code Section 6.02.020 stipulates that looping should be provided "wherever possible and practical." The benefit from looping water systems is it increases system reliability by having water feed from different areas, which minimizes the number of customers affected during shutdowns. Looped waterlines allow water to flow continuously and improves water quality.

Via Ararat is located off West Lilac Road, approximately 1.25 miles west of I-15. A 24" diameter cement mortar-lined and coated piper waterline runs east west generally along West Lilac. This pipe lacks a nearby connection to the southerly part of the system, constricting north-south flows. Adding this pipe segment on Via Ararat, running south, to an existing 6" pipe network, will greatly increase system connectivity, particularly from the north to the south. The project also includes the installation of three new fire hydrants along Via Ararat. One at the northern end of the project, one at the southern end, and another in the middle. This will greatly improve fire response in the area and be a significant benefit to property owners.

See the attached Exhibit 1.

### DESCRIPTION

Staff prepared a bid package and advertised for a formal bid, which consists of advertisement in the newspaper, submittal to bid boards, and posting on the District website. Documents were available on May 6, 2019, and the bid opening was held on June 3, 2019. A summary of the bid opening is attached. Staff will evaluate bids and provide a recommendation to the Board to award the contract to the lowest qualified bidder.

Staff has evaluated bids and there were no irregularities with the lowest bidder O'Connell Engineering & Construction. The bid was complete, and the licenses and bonding were correct and in place. Staff recommend award to the lowest bidder, O'Connell Engineering & Construction. Legal counsel has reviewed these items as well.

### POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area One: Water Resources. The additional pipe segment will give RMWD a more interconnected system. This will help minimize outages during District shutdowns, and increase the north-south flow of water in the system.

Strategic Focus Area Four: Fiscal Responsibility. Design was completed in-house, which saved substantial time and money.

**BOARD OPTIONS/FISCAL IMPACTS**

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The project is identified and budgeted in the 5-year Capital fund, and sufficient funds currently exist in the Water Capital Fund.

- 1) Authorize General Manager to execute contract for the construction of the Via Ararat Pipeline Improvement Waterline Improvement to O’Connell Engineering & Construction.
- 2) Provide other direction to staff.

**ENVIRONMENTAL**

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In accordance with CEQA Statute Section 21080.21(a) the action before the Board is exempt from CEQA. “This division does not apply to any project of less than one mile in length within a public street or highway or any other public right-of-way for the installation of a new pipeline or the maintenance, repair, restoration, reconditioning, relocation, replacement, removal, or demolition of an existing pipeline. For purposes of this section, “pipeline” includes subsurface facilities but does not include any surface facility related to the operation of the underground facility.”

**STAFF RECOMMENDATION**

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Staff recommends Option 1.



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Steven E. Strapac, P.E., P.L.S.  
District Engineer

June 25, 2019







**BID OPENING SUMMARY**  
**June 3, 2019 AT 2:00:00 P.M.**  
**VIA ARARAT ROAD PIPELINE IMPROVEMENT PROJECT**

<b>No.</b>	<b>Contractor</b>	<b>Bid Amount</b>
1	O'CONNELL ENGINEERING & CONSTRUCTION	\$235,662
2	TK CONST.	\$243,830
3	FILANC	\$265,935
4	SCW	\$267,995
5	PIPERIN	\$334,375
6	DB PIPELINE	\$350,000
7	GENESIS	\$350,721

# VIA ARARAT PIPELINE PROJECT



**Scheduled for  
Summer 2019**

**FIRE HYDRANT**

**FIRE HYDRANT**

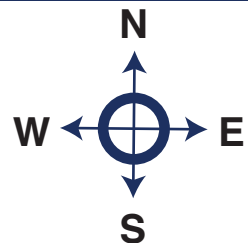
**FIRE HYDRANT**

## PROJECT INFORMATION

**LOCATION:** Via Ararat Dr. from West Lilac Road South 665 feet.

**IMPROVEMENT:** Installing new pipelines and new fire hydrants to increase fire safety in the area and improve the water system connectivity. After the project is complete, the street will be slurry sealed within the project limits to provide a uniform look.

**CONTACT:** For further information please call (760) 728-1178.



### BOARD OF DIRECTORS

June 25, 2019

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### SUBJECT

DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES AGREEMENT FOR PREPARATION OF A PROGRAMMATIC ENVIRONMENTAL IMPACT REPORT FOR OPERATIONS AND MAINTENANCE ACTIVITIES DISTRICT-WIDE

### BACKGROUND

The Rainbow Municipal Water District (“District”) was formed by combining several old “mutual water companies” including Canonita, Rainbow, and others. The District “inherited” existing facilities such as pipelines and valves from these entities. The water and sewer utility systems within the District were installed decades ago, beginning in the 1940’s, with the majority of the “backbone” system installed in the 1950’s. Many of these facilities require maintenance, repair, and replacement now and in the coming years. The current practice at the District has been to handle the California Environmental Quality Act (CEQA) requirements on a project by project basis. This practice has led to delays in constructing projects and unforeseen expenses.

Completing a Programmatic Environmental Report (PEIR) and the associated public review will save the District time and effort by proactively determining the CEQA requirements for future projects. A Programmatic Environmental Impact Report (PEIR) will act as a framework and guide for District Staff to comply with CEQA requirements for the broad spectrum of projects involved in maintenance, repair, and replacement of District facilities. Each type of environmental impact likely to be encountered in future projects will be identified, classified, and assigned appropriate mitigation. This will not entirely eliminate the CEQA process for future projects, but it will streamline the process.

The District prepared a Request for Proposals (RFP) to solicit proposals and select the most qualified firm with expertise in preparation of a PEIR. The scope of services includes the following key elements:

1. Attend meetings and coordination with District staff and resource agencies.
2. Prepare Technical Reports for the following disciplines:
  - a. Biological Resources
  - b. Cultural Resources
  - c. Air Quality
  - d. Noise
  - e. Hydrology
  - f. Water Quality
3. Perform appropriate surveys as necessary to support the technical reports listed above for District sewer and water facility projects.
4. Perform updates to the District’s GIS mapping as directed by the District.
5. Prepare legal descriptions and exhibits as directed by the District.
6. Perform research and document review as directed by the District.

7. All service shall be performed in accordance with current applicable local, State, Federal, and District regulations and ordinances, including, but not limited to, the Subdivision Map Act and the Professional Land Surveyors Act.
8. Must be responsive and proactive in management of client accounts.
9. Furnish all equipment, labor and materials necessary to provide these services.

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**DESCRIPTION**

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The District issued an RFP on January 15, 2019. Six firms submitted proposals in response to the RFP by the deadline of February 27, 2019.

1. Aspen
2. DUDEK
3. ESA
4. HELIX
5. IEC
6. Rincon

Staff reviewed the proposals and evaluated them based on the executive summary, project description, identification of the consultant, project organization, and past performance and experience. Staff interviewed the top three scoring firms and found Helix Environmental Planning, Inc. to be the most qualified firm for the preparation of a PEIR. The proposal was presented to the Engineering and Operations Committee, which recommended that the board approve the professional services agreement with Helix Environmental Planning, Inc. See Exhibit #1 for the consultant selection status provided to the Engineering and Operations Committee.

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**POLICY/STRATEGIC PLAN KEY FOCUS AREA**

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Strategic Focus Area Two: Asset Management. The PEIR will streamline the CEQA process for projects aimed at maintaining, repairing, and replacing existing infrastructure. This is important to keep up with the depreciation of District facilities.

Strategic Focus Area Four: Fiscal Responsibility. Instead of handling the CEQA process for each individual project separately, the programmatic approach allows the District staff to save time and effort and consequently money.

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**BOARD OPTIONS/FISCAL IMPACTS**

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The proposed fee for the Professional Services Agreement is \$199,965. The project was included in the approved CIP budget with \$500,000.

- 1) Authorize staff to award a professional services agreement to Helix Environmental Planning, Inc. to provide services for preparation of a Programmatic Environmental Impact Report for \$199,965.
- 2) Provide other direction to staff.

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**ENVIRONMENTAL**

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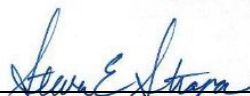
In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

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**STAFF RECOMMENDATION**

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Staff recommends Option 1.



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Steven E. Strapac, P.E., P.L.S.  
District Engineer

June 25, 2019

## EXHIBIT #1



### ENGINEERING COMMITTEE ITEM #15

March 6, 2019

### Programmatic Environmental Impact Report – Consultant Selection Status

*\*\*\*Information Item only, no recommendation is requested at this time\*\*\**

District staff recently released an RFP for professional consultant services to prepare a Programmatic EIR (PIER) for the entire District. The intent is to have an environmental document for all district activities, and allowing the District to deem regular maintenance work as “Categorically Exempt” from CEQA, as applicable. A PIER likely will not be able to eliminate all environmental efforts from future activities, but will provide a “framework” for others, greatly increasing the speed of project delivery.

- RFP release date: January 15, 2019
- Proposal due date: February 27, 2019
- Proposals received: Six (6)
  - Aspen
  - Dudek
  - ESA
  - Helix
  - IEC
  - Rincon

Staff is currently scheduling interviews with the top three firms; Rincon, Helix and ESA. Financial information will not be released until the process is complete (final selection, sealed costs are opened, and negotiation are complete) to maintain the integrity of the process.

#### **Scope requested in the RFP included:**

The District is looking for a Consultant to perform high-level professional environmental services. The ideal Consultant must excel at customer service, possess a high degree of technical expertise, and have a strong background in successfully obtaining permit authorization from resource agencies and navigating the California Environmental Quality Act (CEQA) process. The District will issue Assignment Letters As-Needed for specific services outlined in the proposed scope of services described below:

1. Attend meetings and coordination with District staff and resource agencies.
2. Prepare Technical Reports for the following disciplines:
  - a. Biological Resources
  - b. Cultural Resources
  - c. Air Quality
  - d. Noise
  - e. Hydrology
  - f. Water Quality
3. Perform appropriate surveys as necessary to support the technical reports listed above for District sewer and water facility projects.
4. Perform updates to the District’s GIS mapping as directed by the District.
5. Prepare legal descriptions and exhibits as directed by the District.
6. Perform research and document review as directed by the District.
7. All service shall be performed in accordance with current applicable local, State, Federal, and District regulations and ordinances, including, but not limited to, the Subdivision Map Act and the Professional Land Surveyors Act.

8. Must be responsive and proactive in management of client accounts.
9. Furnish all equipment, labor and materials necessary to provide these services”

**Evaluation**

The selection committee for this proposal was made up of three (3) members of the Engineering Department, who independently reviewed the proposals based on the criteria outlined in the RFP and shown in the table below. The committee then met to discuss their evaluations and combine their scores.

<b>Evaluator's Scores</b>	<b>Aspen</b>	<b>Dudek</b>	<b>ESA</b>	<b>Helix</b>	<b>IEC</b>	<b>Rincon</b>
<b>STEVE</b>	89	89	88	90	85	81
<b>MICHAEL</b>	78	77	79	78	72	82
<b>SARAH</b>	80	82	92	94	93	95
<b>Average Scores</b>	<b>82.3</b>	<b>82.7</b>	<b>86.3</b>	<b>87.3</b>	<b>83.3</b>	<b>86.0</b>

Link to Proposals:

[https://rainbowmwd-my.sharepoint.com/:f/p/sstrapac/Ej6N-h4yPHdMiHfdf3WKu1QBPnm7cgFEKNhIneTNNCo\\_xw?e=HEuf0H](https://rainbowmwd-my.sharepoint.com/:f/p/sstrapac/Ej6N-h4yPHdMiHfdf3WKu1QBPnm7cgFEKNhIneTNNCo_xw?e=HEuf0H)

**The “Mini Brooks” Act:**

*Government Code sections 4525 - Notwithstanding any other provision of law, selection by a state or local agency head for professional services of private architectural, landscape architectural, engineering, environmental, land surveying, or construction project management firms shall be on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. In order to implement this method of selection, state agency heads contracting for private architectural, landscape architectural, professional engineering, environmental, land surveying, and construction project management services shall adopt by regulation, and local agency heads contracting for private architectural, landscape architectural, professional engineering, environmental, land surveying, and construction project management services may adopt by ordinance, procedures that assure that these services are engaged on the basis of demonstrated competence and qualifications for the types of services to be performed and at fair and reasonable prices to the public agencies. Furthermore, these procedures shall assure maximum participation of small business firms, as defined by the Director of General Services pursuant to Section 14837.*

### BOARD OF DIRECTORS

June 25, 2019

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#### **SUBJECT**

DISCUSSION AND POSSIBLE ACTION SUPPORTING A NOMINATION TO ACWA BOARD OF DIRECTORS REGION 10

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#### **BACKGROUND**

The leadership of ACWA's ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 10 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 10. The members of the Region 10 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members and serve as a key role in ACWA's grassroots outreach efforts.

#### **DESCRIPTION**

The Region 10 Nominating Committee is looking for ACWA members who are interested in leading the direction of ACWA Region 10 for the 2020-2021 term. The Nominating Committee is currently seeking candidates for the Region 10 Board, which is comprised of Chair, Vice Chair and up to five Board Member positions.

Anyone interested is encouraged to familiarize themselves with the Role of the Regions and Responsibilities; the Election Timeline; and the Region 10 Rules and Regulations as well as complete a Region Board Candidate Nomination Form, obtain a Resolution in Support from the RMWD Board of Directors, and submit the requested information to ACWA as indicated by Friday, June 28, 2019.

The Region 10 Nominating Committee will announce their recommended slate by July 31, 2019. On August 1, 2019 the election will begin with ballots sent to the General Managers and Board Presidents. One ballot per agency will be counted. The election will be completed on September 30, 2019. On October 4, 2019, election results will be announced. The newly election Region 10 Board Members will begin their two-year term of service on January 1, 2020.

Resolution No. 19-06 has been prepared in the event the Board decides to support a nomination.

#### **POLICY/STRATEGIC PLAN KEY FOCUS AREA**

Strategic Focus Area Three: Workforce Development  
Strategic Focus Area Six: Communication

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#### **BOARD OPTIONS/FISCAL IMPACTS**

There is no fiscal impact to the District.

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- 1) Approve Resolution No. 19-06 supporting a nomination to the ACWA Board of Directors Region 10.
- 2) Approve Resolution No. 19-06 supporting a nomination to the ACWA Board of Directors Region 10 with revisions.
- 3) Take no action.

**ENVIRONMENTAL**

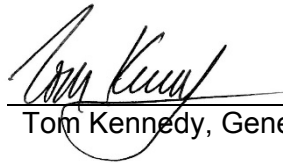
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In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

**STAFF RECOMMENDATION**

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Staff supports Board decision.



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Tom Kennedy, General Manager

June 25, 2019



**RESOLUTION NO. 19-06**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
RAINBOW MUNICIPAL WATER DISTRICT  
PLACING IN NOMINATION \_\_\_\_\_ AS A MEMBER OF THE ASSOCIATION  
OF CALIFORNIA WATER AGENCIES REGION 10**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT AS FOLLOWS:**

The Board of Directors of the Rainbow Municipal Water District does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA).

- (i) \_\_\_\_\_, \_\_\_\_\_ is currently serving as \_\_\_\_\_ for ACWA Region \_\_ and/or
- (ii) \_\_\_\_\_ has indicated a desire to serve as a Board Member of ACWA Region 10.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE RAINBOW MUNICIPAL WATER DISTRICT,**

- (i) Does place its full and unreserved support in the nomination of \_\_\_\_\_ for the Board Member position of ACWA Region 10.
- (ii) Does hereby determine that the expenses attendant with the service of \_\_\_\_\_ in ACWA Region 10 shall be borne by the Rainbow Municipal Water District.

**ADOPTED AND APPROVED** at a regular meeting of the Board of Directors held on the 25<sup>th</sup> of June 2019 by the following vote, to wit:

**AYES:  
NOES:  
ABSENT:  
ABSTAIN:**

\_\_\_\_\_  
Helene Brazier, Board President

**ATTEST:**

\_\_\_\_\_  
Dawn Washburn, Board Secretary



## MEMORANDUM

Date: May 2, 2019

To: ACWA REGION 10 MEMBER AGENCY PRESIDENTS AND GENERAL MANAGERS  
(sent via e-mail)

From: ACWA REGION 10 NOMINATING COMMITTEE  
**Gary Arant**, Valley Center Municipal Water District  
**Doug Davert**, East Orange County Water District  
**Doug Wilson**, Padre Dam Municipal Water District  
**Rick Shintaku**, South Coast Water District

The Region 10 Nominating Committee is looking for ACWA members who are interested in leading the direction of ACWA Region 10 for the 2020-2021 term. The Nominating Committee is currently seeking candidates for the Region 10 Board, which is comprised of Chair, Vice Chair and up to five Board Member positions.

The leadership of ACWA's ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 10 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 10. The members of the Region 10 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members and serve as a key role in ACWA's grassroots outreach efforts.

If you, or someone within your agency, are interested in serving in a leadership role within ACWA by becoming a Region 10 Board Member, please familiarize yourself with the Role of the Regions and Responsibilities; the Election Timeline; and the [Region 10 Rules and Regulations](#) and complete the following steps:

- **Complete the attached Region Board Candidate Nomination Form [HERE](#)**
- **Obtain a Resolution of Support from your agency's Board of Directors (Sample Resolution [HERE](#))**
- **Submit the requested information to ACWA as indicated by Friday, June 28, 2019**

The Region 10 Nominating Committee will announce their recommended slate by July 31, 2019. On August 1, 2019 the election will begin with ballots sent to General Managers and Board Presidents. One ballot per agency will be counted. The election will be completed on September 30, 2019. On October 4, 2019, election results will be announced. The newly elected Region 10 Board Members will begin their two-year term of service on January 1, 2020.

If you have any questions, please contact Regional Affairs Representative Brian Sanders, at [brians@acwa.com](mailto:brians@acwa.com) or (916) 441-4545.

## 2019 ACWA Region Election Timeline 2020-2021 Term

**February 28:**

### **NOMINATING COMMITTEES APPOINTED**

- With concurrence of the region board, the region chairs appoint at least three region members to serve as the respective region's Nominating Committee
- Those serving on nominating committees are ineligible to seek region offices
- Nominating Committee members are posted online at [www.acwa.com](http://www.acwa.com)

**March 1-31:**

### **NOMINATING COMMITTEE TRAINING**

- Nominating Committee packets will be e-mailed out to each committee member
- ACWA staff will hold a training session via conference call with each nominating committee to educate them on their specific role and duties
  - Regions 1-10 Nominating Committees: via Go-to-Meeting

**May 13:**

### **CALL FOR CANDIDATES**

- The call for candidate nominations packet will be e-mailed to ACWA member agency Board Presidents and General Managers

**June 28:**

### **DEADLINE FOR COMPLETED NOMINATION FORMS**

- Deadline to submit all Nomination Forms and board resolutions of support for candidacy for region positions
- Nominating Committee members may need to solicit additional candidates in person to achieve a full complement of nominees for the slate

**July 10:**

### **CANDIDATE INFORMATION TO NOMINATING COMMITTEES**

- All information submitted by candidates will be forwarded from ACWA staff to the respective region Nominating Committee members with a cover memo explaining their task

**July 11 - 31:**

**RECOMMENDED SLATES SELECTED**

- Nominating Committees will meet to determine the recommended individuals for their region. The slate will be placed on the election ballot.
- Nominating Committee Chairs will inform their respective ACWA Regional Affairs Representative of their recommended slate by July 24
- Candidates will be notified of the recommended slate by August 1
- The Nominating Committee Chair will approve the official region ballot

**August 1:**

**ELECTIONS BEGIN**

- All 10 official electronic ballots identifying the recommended slate and any additional candidates for consideration for each region will be produced and e-mailed to ACWA member agencies only
- Only one ballot per agency will be counted

**September 30:**

**ELECTION BALLOTS DUE**

- ***Deadline for all region elections. All region ballots must be received by ACWA by **September 30, 2019*****

**October 4:**

**ANNOUNCEMENT OF ELECTION RESULTS**

- Newly-elected members of the region boards will be contacted accordingly
- An ACWA Advisory will be distributed electronically to all members reporting the statewide region election results
- Results will be posted at [acwa.com](http://acwa.com) and will be published in the October issue of ACWA News



# REGION BOARD CANDIDATE NOMINATION FORM

Name of Candidate: \_\_\_\_\_

Agency: \_\_\_\_\_ Title: \_\_\_\_\_

Agency Phone: \_\_\_\_\_ Direct Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ ACWA Region: \_\_\_\_\_ County: \_\_\_\_\_

Address: \_\_\_\_\_

**Region Board Position Preference: (If you are interested in more than one position, please indicate priority - 1st, 2nd and 3rd choice)**

- Chair \_\_\_\_\_
- Vice Chair \_\_\_\_\_
- Board Member \_\_\_\_\_

**In the event, you are not chosen for the recommended slate, would you like to be listed on the ballot's individual candidate section?** (If neither is selected, your name will **NOT** appear on the ballot.)

- Yes
- No

**Agency Function(s):** (check all that apply)

- Wholesale
- Sewage Treatment
- Flood Control
- Urban Water Supply
- Retailer
- Groundwater Management / Replenishment
- Ag Water Supply
- Wastewater Reclamation
- Other: \_\_\_\_\_

**Describe your ACWA-related activities that help qualify you for this office:**

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**In the space provided, please write or attach a brief, half-page bio summarizing the experience and qualifications that make you a viable candidate for ACWA Region leadership. Please include the number of years you have served in your current agency position, the number of years you have been involved in water issues and in what capacity you have been involved in the water community.**

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*I acknowledge that the role of a region board member is to actively participate on the Region Board during my term, including attending region board and membership meetings, participating on region conference calls, participating in ACWA's Outreach Program, as well as other ACWA functions to set an example of commitment to the region and the association.*

*I hereby submit my name for consideration by the Nominating Committee.  
(Please attach a copy of your agency's resolution of support/sponsorship for your candidacy.)*

\_\_\_\_\_  
 Signature Title Date

ACWA Region 10  
Rules & Regulations

*Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).*

**Officers**

The chair and vice chair shall be from different counties.

At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

The region board members shall alternate every two years with three from one county and two from the other. The county from which the chair comes from shall have two region board members and the county from which the vice chair comes from shall have three region board members.

The chair will provide the region secretary.

**Meetings**

The region will hold at least quarterly meetings, including the ACWA spring and fall conferences.

The region chair will determine when and if nonmembers are invited to regional activities or events.

**Attendance**

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

**Elections**

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of four persons, two from each county.

The nominating committee shall pursue qualified members within the region to run for the region board and consider geographic diversity, agency size and focus in selecting a slate.

A member of the nominating committee cannot be nominated by the committee for an elected position.

*See current region election timeline for specific dates.*

### **Endorsements**

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

### **Committee Recommendations & Representation**

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair will recommend an official alternate for excused committee members.

### **Tours**

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a "release and waiver" to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

### **Finances**

*See "Financial Guidelines for ACWA Region Events" document.*



## **Amending the Region Rules & Regulations**

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The region 10 rules and regulations can be changed at any time with advanced written notice to member agencies.

## THE ROLE OF THE REGIONS

### Mission:

*ACWA Regions will provide the grassroots support to advance ACWA's legislative and regulatory agenda.*

### Background:

As a result of ACWA's 1993 strategic planning process, known as Vision 2000, ACWA modified its governance structure from one that was based on sections to a regional-based configuration. Ten regions were established to provide geographic balance and to group agencies with similar interests.

### The primary charge of regions:

- To provide a structure where agencies can come together and discuss / resolve issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA board.
- To assist the Outreach Task Force in building local grassroots support for the ACWA Outreach Program in order to advance ACWA's legislative and regulatory priorities as determined by the ACWA Board and the State Legislative, Federal Affairs or other policy committees.
- To provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern.
- To assist staff with association membership recruitment at the regional level.
- To recommend specific actions to the ACWA Board on local, regional, state and federal issues as well as to recommend endorsement for various government offices and positions.
  - *Individual region boards CANNOT take positions, action or disseminate communication on issues and endorsements without going through the ACWA Board structure.*

Region chairs and vice chairs, with support from their region boards, provide the regional leadership to fulfill this charge.

### ***GENERAL DUTIES / RESPONSIBILITIES FOR REGION OFFICERS***

#### Region Chair:

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Chair will also call at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Is a member of ACWA's Outreach Program, and encourages region involvement.
  - Appoints Outreach Captain to help lead outreach effort within the region.

- Presides over all region activities and ensures that such activities promote and support accomplishment of ACWA's Goals.
- Makes joint recommendations to the ACWA President regarding regional appointments to all ACWA committees.
- Appoints representatives in concurrence of the region board, to serve on the region's nominating committee with the approval of the region board.
- Facilitates communication from the region board and the region membership to the ACWA board and staff.

#### Region Vice Chair:

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Vice Chair will also participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- In the absence of the chair and in partnership with the chair, exercises the powers and performs duties of the region chair.
- Is a member of ACWA's Outreach Program, and encourages region involvement.
- Makes joint recommendations to the ACWA president regarding regional appointments to all ACWA committees.

#### Region Board Member:

- May serve as alternate for the chair and/or vice chair in their absence (if appointed) to represent the region to the ACWA Board.
- Will participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Supports program planning and activities for the region.
- Actively participates and encourages region involvement in ACWA's Outreach Program.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
(DISTRICT NAME)  
PLACING IN NOMINATION (NOMINEE NAME)  
AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES  
REGION \_\_\_\_ (POSITION)**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF (DISTRICT NAME) AS FOLLOWS:

A. Recitals

(i) The Board of Directors (Board) of the (District Name) does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA).

(ii) (Nominee Title), (Nominee Name) is currently serving as (Position) for ACWA Region \_\_\_\_

and/or

(iii) (Nominee Name) has indicated a desire to serve as a (Position) of ACWA Region \_\_\_\_.

B. Resolves

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF (DISTRICT NAME),

(i) Does place its full and unreserved support in the nomination of (Nominee Name) for the (Position) of ACWA Region \_\_\_\_.

(ii) Does hereby determine that the expenses attendant with the service of (Nominee Name) in ACWA Region \_\_\_\_ shall be borne by the (District Name).

Adopted and approved this \_\_\_\_ day of \_\_\_\_ (month) 2019.

(SEAL)

\_\_\_\_\_  
(Nominee Name), (Title)  
(District Name)

December 11, 2018

ATTEST:

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(Secretary Name), Secretary

I, (SECRETARY NAME), Secretary to the Board of Directors of (District Name), hereby certify that the foregoing Resolution was introduced at a regular meeting of the Board of Directors of said District, held on the \_\_\_\_ day of \_\_\_\_ (month) 2017, and was adopted at that meeting by the following roll call vote:

AYES:

NOES:

ABSENT:

ATTEST:

---

(Secretary Name), Secretary to the  
Board of Directors of  
(District Name)

December 11, 2018



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**BOARD OF DIRECTORS**

June 25, 2019

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**SUBJECT**

DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 19-08 ADOPTING ADMINISTRATIVE CODE CHAPTER 3.06 – CONFIDENTIALITY OF BOARD CLOSED SESSIONS

**BACKGROUND**

To date, the District has not had a policy in place protecting confidential information acquired in Board closed sessions.

**DESCRIPTION**

The Brown Act prohibits the disclosure of confidential information acquired in closed session. To ensure protection of this confidential information, the Board has requested a policy be drafted for the Board to consider adopting into the RMWD Administrative Code. Legal Counsel has prepared a draft policy for Board consideration.

**POLICY/STRATEGIC PLAN KEY FOCUS AREA**

Strategic Focus Area Six: Communication

**BOARD OPTIONS/FISCAL IMPACTS**

There are no known fiscal impacts associated with this Administrative Code policy adoption.

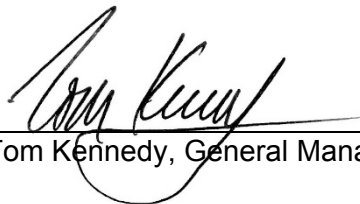
1. Approve Ordinance No. 19-08 adopting Administrative Code Chapter 3.06 as presented.
2. Approve Ordinance No. 19-08 adopting Administrative Code Chapter 3.06 with revisions.
3. Do not approve Ordinance No. 19-08 and provide staff with direction.

**ENVIRONMENTAL**

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

**STAFF RECOMMENDATION**

Staff recommends Option 1 approving Ordinance No. 19-08 adopting Administrative Code Chapter 3.06 as presented.

  
\_\_\_\_\_  
Tom Kennedy, General Manager                      June 25, 2019





**Ordinance No. 19-08**

**Ordinance of the Board of Directors of the Rainbow Municipal Water District  
Adopting Administrative Code  
Chapter 3.06 – Confidentiality of Board Closed Sessions**

WHEREAS, the Rainbow Municipal Water District has, from time to time, adopted various rules and regulations for the operation of the District; and

WHEREAS, certain of those rules and regulations require updating to reflect best practices, as well as changes in applicable laws; and

WHEREAS, the Board of Directors has determined that changes in the rules or regulations of the District shall occur solely by amendment to the Administrative Code;

NOW, THEREFORE,

BE IT ORDAINED by the Board of Directors of Rainbow Municipal Water District as follows:

1. The following rules and regulations of the District, collected are hereby adopted and shall be incorporated into the Administrative Code, consisting of:

Chapter 3.06: Confidentiality of Board Closed Sessions

2. The General Manager is hereby directed to update the Administrative Code to reflect the approval of these rules and regulations, and to assign or reassign the numbering of the Administrative Code as necessary to codify these rules and regulations as amended.

3. This ordinance shall take effect immediately upon its adoption on this 25th day of June 2019.

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

\_\_\_\_\_  
Helene Brazier, Board President

**ATTEST:**

\_\_\_\_\_  
Dawn Washburn, Board Secretary



**Title 3  
BOARD MEETINGS**

**Chapters:**

- 3.01 Meeting Schedules**
- 3.02 Board Meeting Agenda**
- 3.03 Board Meeting Conduct**
- 3.04 Board Actions and Directions**
- 3.05 Minutes of Board Meetings**
- 3.06 Confidentiality of Board Closed Sessions**

**Title 3**  
**BOARD MEETINGS**

**Chapters:**

- 3.01 Meeting Schedules**
- 3.02 Board Meeting Agenda**
- 3.03 Board Meeting Conduct**
- 3.04 Board Actions and Directions**
- 3.05 Minutes of Board Meetings**
- 3.06 Confidentiality of Board Closed Sessions**

Chapter 3.06  
CONFIDENTIALITY OF BOARD CLOSED SESSIONS

Sections

3.06.010      General Policy

3.06.020      Unauthorized Disclosure by a Director

3.06.030      Unauthorized Disclosure by an Employee

**Chapter 3.06**  
**CONFIDENTIALITY OF BOARD CLOSED SESSIONS**

**Sections**

- 3.06.010**      **General Policy**
- 3.06.020**      **Unauthorized Disclosure by a Director**
- 3.06.030**      **Unauthorized Disclosure by an Employee**

**Section 3.06.010**  
**General Policy**

The Brown Act prohibits the disclosure of confidential information acquired in closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury.

It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions.

Only the legislative body, acting as a body, may agree to divulge confidential closed session information.

Regarding attorney/client privileged communications occurring in closed session, the entire legislative body is the holder of the privilege and only a majority vote of the entire legislative body can authorize the waiver of the privilege.

**Section 3.06.010**  
**General Policy**

The Brown Act prohibits the disclosure of confidential information acquired in closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury.

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Regarding attorney/client privileged communications occurring in closed session, the entire legislative body is the holder of the privilege and only a majority vote of the entire legislative body can authorize the waiver of the privilege.



**Section 3.06.020**  
**Unauthorized Disclosure by a Director**

A violation of the policy stated in Section 3.06.010 by a director shall be placed on the next regular meeting of the Board or on an earlier special meeting of the Board to consider remedial action, which may include, but not be limited to:

- (a) an oral reprimand;
- (b) a written reprimand;
- (c) injunctive relief to prevent the current or future disclosure of confidential information;
- (d) referral of the Director(s) who willfully disclosed confidential information in violation of the policy to the San Diego District Attorney;
- (e) removal from any committee assignments for a specified period;
- (f) suspension of reimbursements for District travel for a specified period.

Before taking any action, the Board, or an ad hoc committee appointed by the Board to first review the matter, shall provide the person(s) under investigation with an opportunity to meet with the Board or ad hoc committee appointed for the purpose to review the presentation of reasons and evidence why action should not be taken.

It is the intention to implement progressive discipline unless the violation is so severe, willful and detrimental to the interests of the District in fulfilling its public functions that progressive discipline would not serve the District.

The resulting decision of the Board shall be final without any administrative appeal procedure.

**Section 3.06.020**  
**Unauthorized Disclosure by a Director**

A violation of the policy stated in Section 3.06.010 by a director shall be placed on the next regular meeting of the Board or on an earlier special meeting of the Board to consider remedial action, which may include, but not be limited to:

- (a) an oral reprimand;
- (b) a written reprimand;
- (c) injunctive relief to prevent the current or future disclosure of confidential information;
- (d) referral of the Director(s) who willfully disclosed confidential information in violation of the policy to the San Diego District Attorney;
- (e) removal from any committee assignments for a specified period;
- (f) suspension of reimbursements for District travel for a specified period.

Before taking any action, the Board, or an ad hoc committee appointed by the Board to first review the matter, shall provide the person(s) under investigation with an opportunity to meet with the Board or ad hoc committee appointed for the purpose to review the presentation of reasons and evidence why action should not be taken.

It is the intention to implement progressive discipline unless the violation is so severe, willful and detrimental to the interests of the District in fulfilling its public functions that progressive discipline would not serve the District.

The resulting decision of the Board shall be final without any administrative appeal procedure.

**Section 3.06.020**  
**Unauthorized Disclosure by an Employee**

A violation of the policy stated in Section 3.06.010 by an employee shall be placed on the next regular meeting of the Board or on an earlier special meeting of the Board to consider remedial action, which may include, but not be limited to:

- (a) an oral reprimand;
- (b) a written reprimand;
- (c) a suspension of a specified period of time with or without pay;
- (d) injunctive relief to prevent the current or future disclosure of confidential information;
- (e) referral of the employee(s) who willfully disclosed confidential information in violation of the policy to the San Diego District Attorney;
- (f) termination.

It is the intention to implement progressive discipline unless the violation is so severe, willful and detrimental to the interests of the District in fulfilling its public functions that progressive discipline would not serve the District.

Before taking any action, the Board, or an ad hoc committee appointed by the Board to first review the matter, shall provide the person(s) under investigation with an opportunity to meet with the Board or ad hoc committee appointed for the purpose to review the presentation of reasons and evidence why action should not be taken.

The resulting decision of the Board shall be final without any administrative appeal procedure.

**Section 3.06.020**  
**Unauthorized Disclosure by an Employee**

A violation of the policy stated in Section 3.06.010 by an employee shall be placed on the next regular meeting of the Board or on an earlier special meeting of the Board to consider remedial action, which may include, but not be limited to:

- (a) an oral reprimand;
- (b) a written reprimand;
- (c) a suspension of a specified period of time with or without pay;
- (d) injunctive relief to prevent the current or future disclosure of confidential information;
- (e) referral of the employee(s) who willfully disclosed confidential information in violation of the policy to the San Diego District Attorney;
- (f) termination.

It is the intention to implement progressive discipline unless the violation is so severe, willful and detrimental to the interests of the District in fulfilling its public functions that progressive discipline would not serve the District.

Before taking any action, the Board, or an ad hoc committee appointed by the Board to first review the matter, shall provide the person(s) under investigation with an opportunity to meet with the Board or ad hoc committee appointed for the purpose to review the presentation of reasons and evidence why action should not be taken.

The resulting decision of the Board shall be final without any administrative appeal procedure.

## MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

<b>VARIABLE</b>					
<b>DATE</b>	<b>2019</b>	<b>MEETING</b>	<b>LOCATION</b>	<b>ATTENDEES</b>	<b>POST</b>
July	11	SDCWA Special Board Meeting	SDCWA	GM	N/A
July	*	CSDA – San Diego Chapter	The Butcher Shop – 6:00 p.m. 5255 Kearny Villa Road San Diego, CA 92123	Mack	N/A
July	*	LAFCO Special Meeting	County Admin Center, Room 302 – 9:30am	(As Advised by GM)	N/A
July	*	Santa Margarita River Watershed Watermaster Steering Committee	Rancho California Water District	Hamilton	N/A

\* To Be Announced

## MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

<b>RECURRING</b>					
<b>DATE</b>	<b>2019</b>	<b>MEETING</b>	<b>LOCATION</b>	<b>ATTENDEES</b>	<b>POST</b>
July	1	LAFCO	County Admin. Center Room 302 9:00 am	As Advised by GM	N/A
July	3	Engineering & Operations Committee Meeting	RMWD Board Room 3:00 p.m.	Appointed Director, General Manager	6/28
July	9	Budget & Finance Committee Mtg.	RMWD Board Room 1:00 p.m.	Appointed Director, General Manager	6/28
July	11	Communications & Customer Service Committee Mtg.	RMWD Board Room 3:30 p.m.	Appointed Director, General Manager	6/28
July	16	Council of Water Utilities	The Butcher Shop – 8:00 a.m. 5255 Kearny Villa Road San Diego, CA 92123	All Directors, General Manager	N/A
July	16	SDCWA GM's Meeting	SDCWA, San Diego 9:00 a.m.	General Manager	N/A
July	19	NC Managers	Golden Egg 7:45 a.m.	General Manager	N/A
July	23	RMWD General Board	RMWD Board Room (Start Time to Be Determined)	All Directors	7/16
July	24	San Luis Rey Watershed Council	Pala Administration Building 1:00 p.m.	Appointed Director	N/A
July	24	North County Water Group	Rincon Del Diablo, Escondido 7:30 a.m.	All Directors on a Rotating Schedule, General Manager	N/A
July	25	SDCWA Full Board Meeting	SDCWA Board Room, 3-5 p.m.	General Manager	N/A

## **MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS**

- **CHANGES – ADDITIONS - DELETIONS:**
- The Council of Water Utilities meetings will be held at The Butcher Shop Steakhouse from 8:00 a.m.-9:00 a.m.







## STAFF TRAINING REPORT

<b>ATTENDEES NAME(S):</b>	John Maccarrone, Charmaine Esnard, Steve Coffey, Ramon Zuniga, Bryan Rose, Ed Bradley
<b>TITLE OF TRAINING/CONFERENCE/WORKSHOP/CLASS:</b>	DISASTER MANAGEMENT FOR WATER
<b>DATE(S) ATTENDED:</b>	051419-051519
<b>AGENCY HOSTING TRAINING/CONFERENCE/WORKSHOP/CLASS:</b>	TEXAS A&M ENGINEERING EXTENSION SER.
<b>LOCATION:</b>	9601 Ridgehaven Ct, San Diego, CA 92123

**BRIEF DESCRIPTION:**

The National Infrastructure Protection Plan identified water and wastewater (WWW) systems as critical infrastructure (CI). These systems are vital to the communities' public health and economic development. The interdependencies between, WWWW, other CI sectors, and emergency management necessitate a common understanding by stakeholders of water sector impacts. This course provides an opportunity for these stakeholders to work together to improve community resiliency. We will guide you through issues concerning preparing for, responding to, mitigating, and recovering from incidents affecting WWWW facilities. The course introduces natural and man-made hazards to which WWWW systems may be vulnerable.

Other Attendants:

Ruben Lopez  
Gerardo Cancino



**BOARD OF DIRECTORS**

June 25, 2019

**SUBJECT**

Operations Report for May 2019

**DESCRIPTION**

Activities for Operations & Maintenance Division

**CONSTRUCTION & MAINTENANCE DEPARTMENT:**

	Repairs	Installations	Leaks
<b>Mainline</b>	6		6
<b>Service</b>			
<b>Hydrants</b>	3		1
<b>Valves</b>	1	1	
<b>Meters</b>			
<b>Blow-Offs</b>	2		
<b>Air Vacs</b>	1		1

**WATER OPERATIONS and VALVE MAINTENANCE:**

- Responded to three (3) water quality complaints.
- Gomez Tank is off line for renovation.
- There were two (2) routine water samples that tested Positive for coliform. Repeat samples all tested negative for coliform.

**VALVE MAINTENANCE DEPARTMENT:**

Monthly Totals	Valves (Distribution)	Appurtenance Valves	Appurtenances
<b>Exercised</b>	54	67	N/A
<b>Inoperable</b>	4	6	0
<b>Repaired</b>	0	0	0
<b>Replaced</b>	0	0	0
<b>Installed</b>	0	0	0

**Valve Maintenance completed and/or oversaw the following:**

- 194 utility locates completed
- Assisted with (6) shutdowns
- Raised (0) fire hydrants (installed breakaway spools)
- Replaced (1) air vac
- Replaced (1) wharfhead
- Replaced (1) fire hydrant
- Painted 67 appurtenances

**METERS DEPARTMENT:**

Current Projects:

- Water Service Upgrade project (ABM Building Services, LLC)

Future Projects:

- Waiting on resolution with ABM to proceed with mass meter replacement: / Prepping Routes 11 & 48 for pilot program

Backflows:

- 458 devices tested

Customer Service Requests:

- 613 total for the month of May

**WASTEWATER DEPARTMENT:**

Monthly, Semi Annual and Annual Reports:

California Integrated Water Quality System (CIWQS): Confirmation 2544044 Reported "No Spill Report" for Month: May 2018.

Projects:

May 10, 2019: Old River Road Lift Station shoulder easement - Clear and add ¾" rock

May 15, 2019: Continue Old River Road Lift Station shoulder easement - Add ¾" rock

May 21, 2019: I-15 Freeway - Easement clearing

May 22, 2019: Old River Road Lift Station - Complete adding ¾" rock and marker poles

May 21, 2019: Horse Creek - First annual pump assessment prior to District acceptance (B&C Crane Services, Xylem Flygt motor).

May 28, 2019: Horse Creek & I-15 Freeway - Easement access clearing (CIP Project)

## CIP – Projects: Update

- West Lilac manhole rehabilitation (9): 50%
- I-15 Freeway manhole access for cure in place (Engineering)
- Fallbrook Oaks 6" force main cure in place (Engineering)
- North River Road 15" sewer line assessment: 75%

## **TECHNICAL SERVICES DEPARTMENT:**

### ELECTRICAL/SCADA:

#### Current Projects:

- Lookout Mtn. Tank SCADA Panel / Radio Upgrade-On going
- RBHGTS Pump Station Radio Upgrade-Ongoing
- Lift Station # 1 SCADA Panel/ Radio Upgrade-On going
- Pala Mesa Tank Radio Upgrade-On going
- Vallecitos Tank SCADA Panel / Radio Upgrade- On going
- Vallecitos Pump Station SCADA Panel / Radio Upgrade – On going
- Cement Tank Radio Upgrade-On going
- Lookout Pump SCADA Panel / Radio Upgrade- On going
- Coordination with Engineering for Water Tank stair ways and addition of conduits for radio communication.-Ongoing
- Meg test motors at Lift Stations-Complete
- I/R survey of water and wastewater motor control centers-Ongoing
- Coordination with SDG&E for Gomez Tank electric service-Nearly complete

#### Future Projects:

- Coordination with San Diego Sherriff Department on replacement Sherriff Department building planned for the Cement Tank Communications site.
- Install generator at Sumac repeater site.
- Gomez Tank new electric service.
- Install new panels and radios for SCADA communications.

### FLEET/GARAGE:

#### Projects:

- Quotes for air supply to Building 5 waste oil & antifreeze tanks and replace hose reels
- Quotes for Shop: Air supply to new oil tanks and install new air hose reel on left side Bay #1
- QTX: Starting to install back up cameras on Fleet
- PM Service: Unit # 75; Cat 420 F Backhoe
- Repaired hydraulic leak on Case 580 Backhoe
- Gov Deals Auction: Old Unit # 3 - Bidding closes June 14, 2019
- Prep order supplies and upfit items for new Unit #40 - To be delivered soon
- Check status on new Unit # 22 - Being built
- Check status on Unit #33 - Retrofit valve exerciser brake and camera system
- Prep new small equipment - Trash pump and hedge trimmer
- New highline Trailer #119 - Prep for Upfitting
- Troubleshoot Gas Boy system

- Shop Lift maintenance & inspection
- Inspected (6) vehicles for possible safety recall
- Target Safety (1)
- Repaired and maintained (29) vehicles & equipment



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Robert Gutierrez  
Operations Manager

625/19

### BOARD OF DIRECTORS

June 25, 2019

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### SUBJECT

Engineering Report for May 2019

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### DESCRIPTION

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#### CAPITAL PROJECTS:

Pressure Reduction Plan: The Consultant is currently working on the development of a system wide pressure analysis to extend the useful life of water mains, and has held several meetings with staff to help determine optimum locations.

Corrosion Protection: The Consultant is developing a program for the District to implement to reduce corrosion of pipes, valves and other appurtenances.

Gird to Monserate Hill: Pursuing alternative design with lower construction cost. It will be included in the Programmatic EIR (PEIR).

Land Surveying Services - Record of Survey: The record of survey was submitted to the county late April 2019 and is in review. Issues with deed errors are being investigated by District Counsel.

Pipeline Relocations - Misc: Preliminary drawings with proposed pipe alignments have been reviewed. Boring notices were sent out May 2019. The Consultant is preparing 60% submittal, including additional pipe segments added at the May 28, 2019 Board Meeting.

Rainbow Height's Pump Station Replacement: The Consultant is proceeding with the design of the premanufactured pump station and drawings.

Tank Fall Prevention: Gomez Tank has been drained and renovations have begun. Stair drawings have been received and comments sent back. Tank will be completed tentatively by the end of June 2019.

Thoroughbred Equalization Basin and Schoolhouse Lift Station: Design has been paused as District considers available funding.

Via Ararat Pipeline Improvement: Bid Opening is scheduled on June 3, 2019. Board award recommendation scheduled for the June 25, 2019 Board Meeting.

Water Service Upgrade Project: The District is in current communication with ABM to obtain material equipment and other miscellaneous items used to date. No pilot meters are being installed at this time.

Weese Filtration Plant Interconnect: The Consultant is working on the final design.

**DEVELOPER PROJECTS:**

Golf Green Estates (Development Solutions): 94 SFR / 102.46 EDUs - Planned across from Bonsall Elementary School on Old River Road. Staff working with the developer on easement issues. Onsite punch list was prepared by staff. Contractor to complete items on the punch list. Staff reviewing the developer's request for partial Bond release. Water meters purchased to date - 57.

Horse Creek Ridge (HCR), (D.R. Horton): 627 WMs (Reduced by 124 WMs) / 754 EDUs - Off of Highway 76 and Horse Ranch Creek Road. Water meters purchased to date - 344.

Horse Creek Ridge Unit 6R5 Promontory (Richmond American Homes): 124 WMs / 124 EDUs - Off of Highway 76 and Horse Ranch Creek Road. D.R. Horton, master developer of HCR sold Unit 6-R5, 124 lots, Promontory Subdivision to Richmond American Homes. Currently the sewer EDUs are covered under an agreement with D.R. Horton. Water meters purchased to date - 46.

Malabar Ranch (Davidson Communities): 31 SFR / 29 EDUs - Off of Via Monserate/La Canada. There are 17 out of 31 homes built. Developer needs to complete the waterline relocation and punch list items.

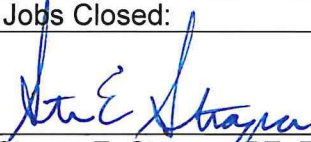
Malek 350' Water Main Extension on Entrada Al Sol: Final plans were submitted. Construction is delayed awaiting possible revision to the design.

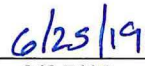
Pala Mesa Highlands (Beazer Homes): 124 SFR / 124 EDUs - On Old Highway 395. Models have been constructed. The PRS needs to be installed. Water meters purchased to date - 50.

Wiestling 376' Water Main Extension on West Lilac Road: Staff conducting 5th plan check. A 20' easement has been dedicated to the District along the westerly boundary of the property.

**OTHER:**

ITEMS	NO#	ITEMS	NO#
Water Availability Letters	2	Water Meters Purchased	21
Sewer Availability Letters	0	Sewer EDUs Purchased	0
Water Commitment Letters	0	Developer Shutdowns	0
Sewer Commitment Letters	0	Jobs Closed:	0

  
 Steven E. Strapac, PE, PLS  
 District Engineer

  
 6/25/19





## BOARD INFORMATION

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### BOARD OF DIRECTORS

June 25, 2019

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#### **SUBJECT**

HUMAN RESOURCES REPORT FOR MAY/JUNE 2019

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#### **DESCRIPTION**

Personnel changes, human resources activities, and safety report for May/June 2019

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#### **SEPARATIONS:**

None to report currently.

#### **RECRUITMENT:**

**Senior Engineering Inspector:** Ryan Stockton, our new Senior Engineer Inspector started on May 20. Ryan joins our district with 22 years of experience at Easter Municipal Water District, as Construction Safety Inspector III.

**Utility Worker – Construction:** The District conducted all-day panel interviews on June 3, for 8 candidates looking to fill the Utility Worker-Construction position. We are in process of making a final selection and potential job offer.

**Project Manager:** The position was posted for recruitment on April 29 and we received a total of 53 applicants. We are currently working on selecting our top candidates to come in for panel interviews.

We currently have 1,317 active email subscriptions for notifications of job openings in NEOGOV Insight.

#### **EMPLOYEE EVENTS:**

On June 5, we hosted our 2<sup>nd</sup> Quarter Anniversary Breakfast in appreciation of our employees who celebrated an anniversary with our District between the months of May, June and July. We had employees celebrating anniversaries ranging from 1 year through 27 years of service. During this hour we did a shout out to all celebrates as well as incorporated a fun team activity with the group to promote team bonding.

#### **WORKFORCE DEVELOPMENT:**

##### **Continuing Computer Skills and Business Acumen Training**

The District has contracted with Learnsoft for a series of training days to learn various Microsoft applications and business skills. Microsoft Word 2016 Intermediate and Advanced courses were offered on May 23 and June 13

#### **PERFORMANCE MANAGEMENT SOFTWARE:**

After completing some of the software training, HR Manager and HR Assistant have discovered that there are considerable limitations in this software that would prevent us from implementing an ideal Performance Management system. HR will need to consult with the Dream Team and General Manager to discuss and agree on our next steps.

**SAFETY:**

**Incidents**

There were no lost time or modified duty due to a work-related incident.

**Safety Training**

Target Solutions online training: 31 completions for May 2019

Future planning to increase safety awareness throughout the district to include:

- Confined Space Rescue training scheduled for Rainbow Rescue team June 18 - 20, 2019.
- Vulnerability Assessment with Critical Infrastructure Protection Unit scheduled for June 25, 2019. This is a free assessment conducted by the San Diego Law Enforcement Coordination Center, to help identify security and resiliency shortfalls.
- Safety Officer in conjunction with other leadership will develop a safety incentive program.
- Hazardous Material Inventory for entire District will be conducted June 21 & 24, 2019.

**Tailgate/ Office Safety Trainings**

Dangerous Critters  
DigAlert Procedures

**LILAC FIRE UPDATE:**

**FMAG:** The timing of the the Fire Management Assistance Grant (FMAG) reimbursement in the amount of \$39,311.21 is still unknown.



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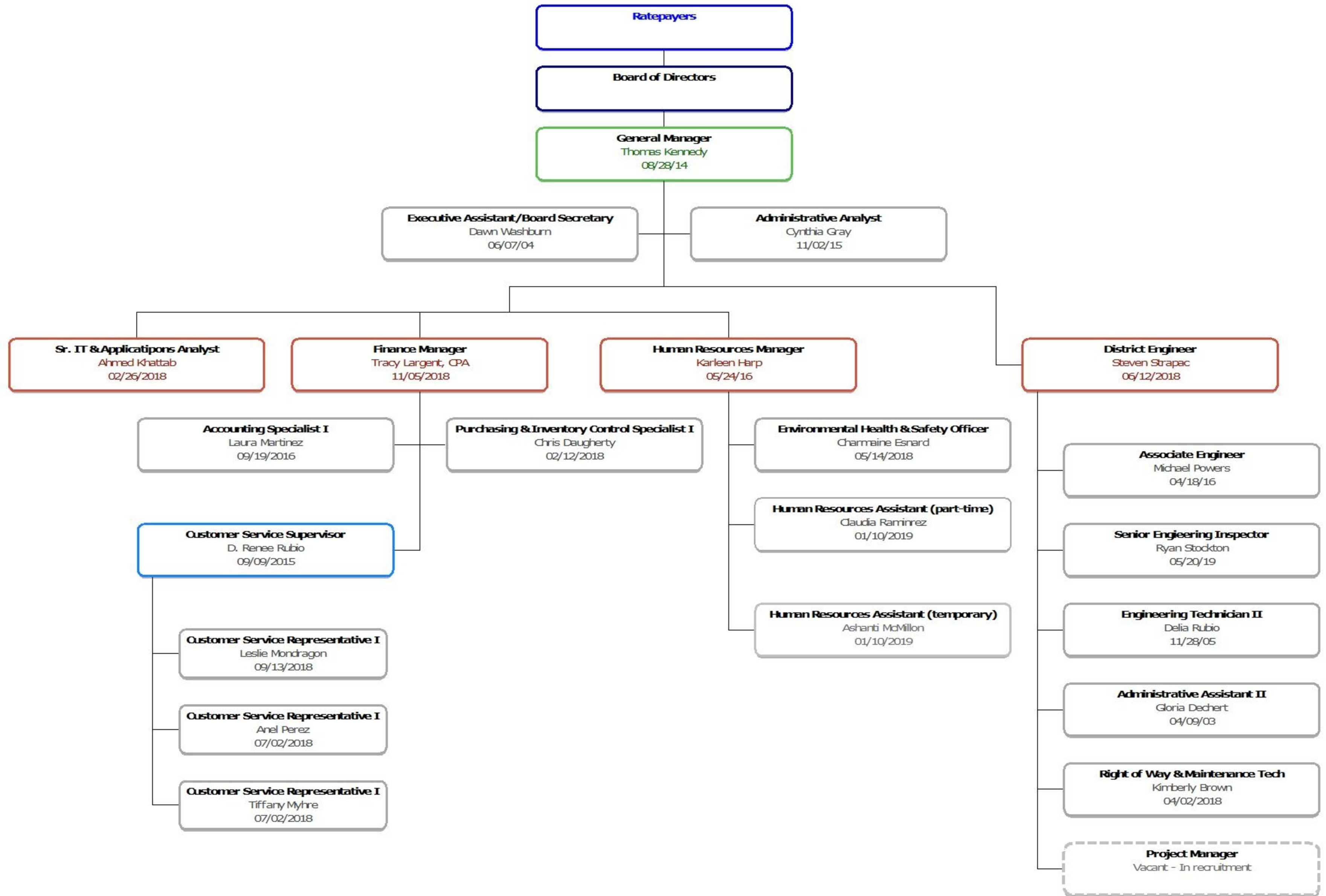
Karleen Harp, COSM  
Human Resources Manager

06/25/2019

**RAINBOW MUNICIPAL WATER DISTRICT  
ORGANIZATIONAL CHART  
PAGE 1 of 2**

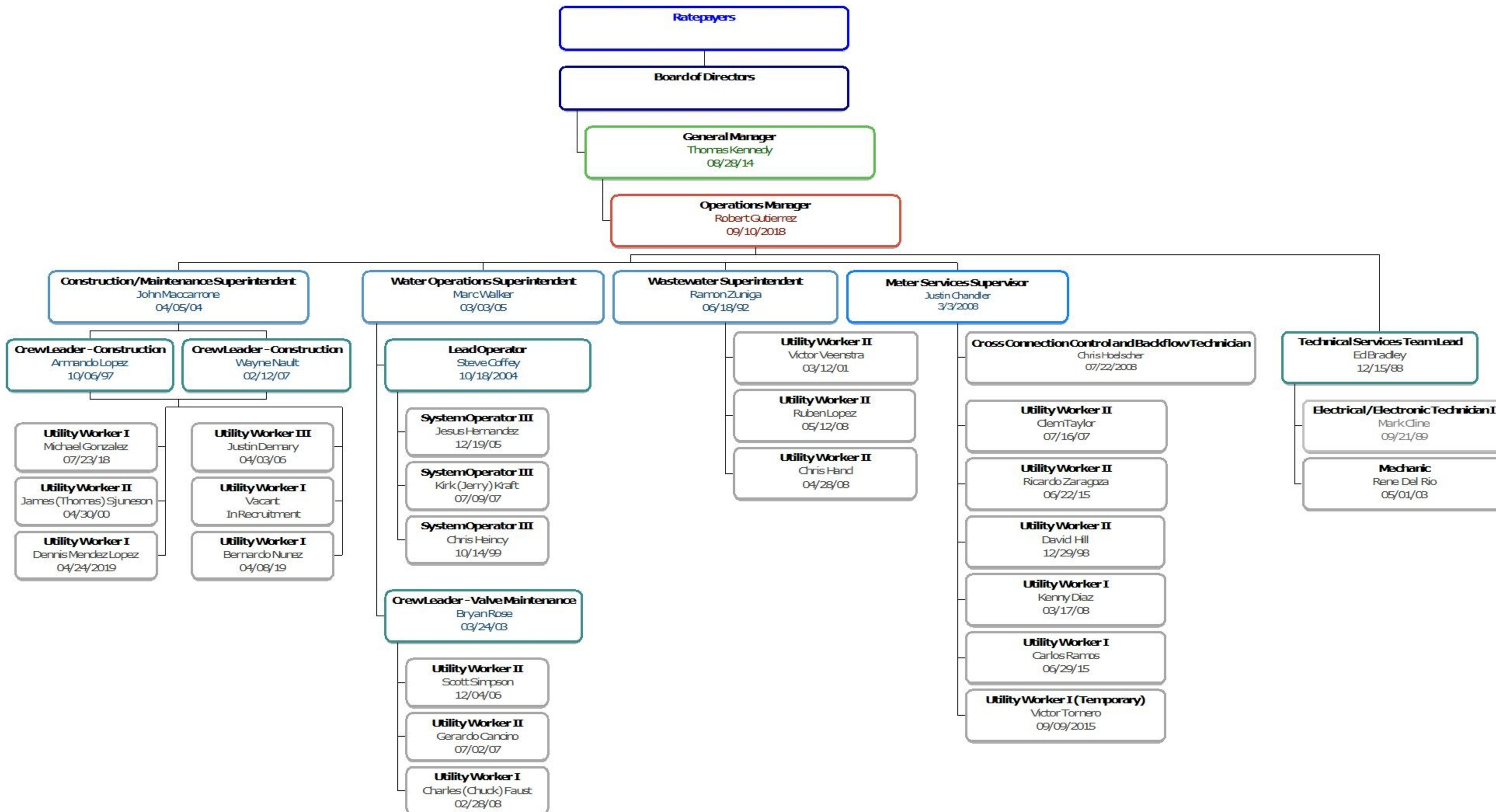
Creation Date 8/21/2014

Last Modified 6/5/2019



Creation Date 8/21/2014

Last Modified 6/6/2019



**Statement of Revenues & Expenses**  
**Period: April 2019**



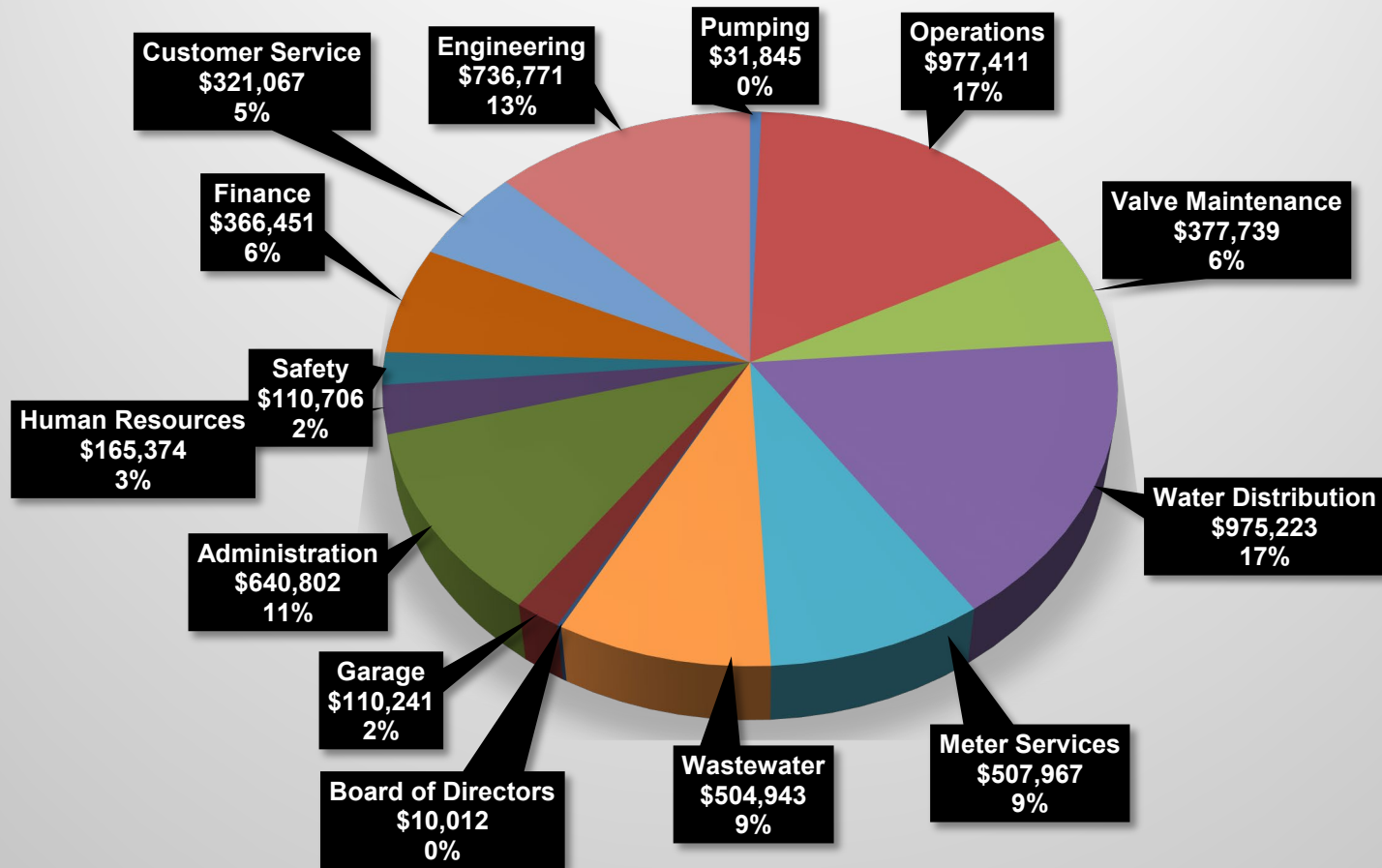
		Budget Amount	Period Amount	YTD Amount	YTD Variance	% Available
<b>Fund 01: Water</b>	<b>Dept Type</b>					
<b>Operating Revenues:</b>						
	Water Revenues	\$36,835,254	\$2,026,141	\$29,155,996	\$7,679,258	21%
	Other Revenues	\$486,000	\$157,752	\$412,490	\$73,511	15%
	<b>Total Revenues:</b>	<b>\$37,321,254</b>	<b>\$2,183,892</b>	<b>\$29,568,486</b>	<b>\$7,752,768</b>	<b>21%</b>
<b>Operating Expenses:</b>						
	Cost of Water Sold	\$23,858,892	\$1,833,746	\$19,495,083	\$4,363,809	18%
	Labor	\$0	\$8,105	\$32,858	(\$32,858)	0%
	Other	\$0	\$813	\$813	(\$813)	100%
	Overhead Transfer to General	\$5,111,289	\$425,941	\$4,259,409	\$851,880	17%
	Debt Service	\$1,120,142	\$0	\$0	\$1,120,142	100%
<b>Department Expenses</b>						
	Pumping					
	31 Labor	\$71,985	\$1,290	\$31,845	\$40,140	56%
	Expenses	\$589,500	\$21,680	\$375,228	\$214,272	36%
	Operations					
	32 Labor	\$1,139,429	\$83,087	\$977,411	\$162,018	14%
	Expenses	\$987,800	\$14,118	\$638,461	\$349,339	35%
	Valve Maintenance					
	33 Labor	\$514,515	\$37,547	\$377,739	\$136,776	27%
	Expenses	\$69,000	\$6,135	\$82,664	(\$13,664)	-20%
	Capital	\$50,000	\$3,998	\$29,955	\$20,045	40%
	Water Distribution					
	34 Labor	\$1,582,452	\$86,644	\$975,223	\$607,229	38%
	Expenses	\$565,500	\$37,286	\$476,611	\$88,889	16%
	Capital	\$75,000	\$0	\$70,663	\$4,337	6%
	Meter Services					
	35 Labor	\$738,166	\$64,702	\$507,967	\$230,199	31%
	Expenses	\$459,000	\$12,204	\$117,637	\$341,363	74%
	Capital	\$200,000	\$9,553	\$147,258	\$52,742	26%
	<b>Total Operating Expenses:</b>	<b>\$37,132,670</b>	<b>\$2,646,848</b>	<b>\$28,596,825</b>	<b>\$8,535,845</b>	<b>23%</b>
	<b>Water Fund Totals:</b>	<b>\$188,584</b>	<b>(\$462,956)</b>	<b>\$971,660</b>	<b>\$783,076</b>	
<b>Fund 02: Wastewater</b>						
<b>Operating Revenues:</b>						
	Wastewater Revenues	\$3,090,959	\$237,995	\$2,363,908	\$727,051	24%
	Other Revenues	\$45,000	\$27,547	\$76,939	(\$31,939)	-71%
	<b>Total Revenues:</b>	<b>\$3,135,959</b>	<b>\$265,542</b>	<b>\$2,440,847</b>	<b>\$695,112</b>	<b>22%</b>
<b>Operating Expenses:</b>						
	Overhead Transfer to General	\$1,198,944	\$99,912	\$999,120	\$199,824	17%
<b>Department Expenses</b>						
	Wastewater					
	61 Labor	\$592,326	\$44,380	\$504,943	\$87,383	15%
	Expenses	\$1,414,800	\$696,758	\$871,167	\$543,633	38%
	Capital	\$185,000	\$0	\$24,063	\$160,937	87%
	<b>Total Operating Expenses:</b>	<b>\$3,391,070</b>	<b>\$841,050</b>	<b>\$2,399,294</b>	<b>\$991,776</b>	<b>29%</b>
	<b>Wastewater Fund Totals:</b>	<b>(\$255,111)</b>	<b>(\$575,508)</b>	<b>\$41,553</b>	<b>\$296,664</b>	

**Statement of Revenues & Expenses**  
**Period: April 2019**

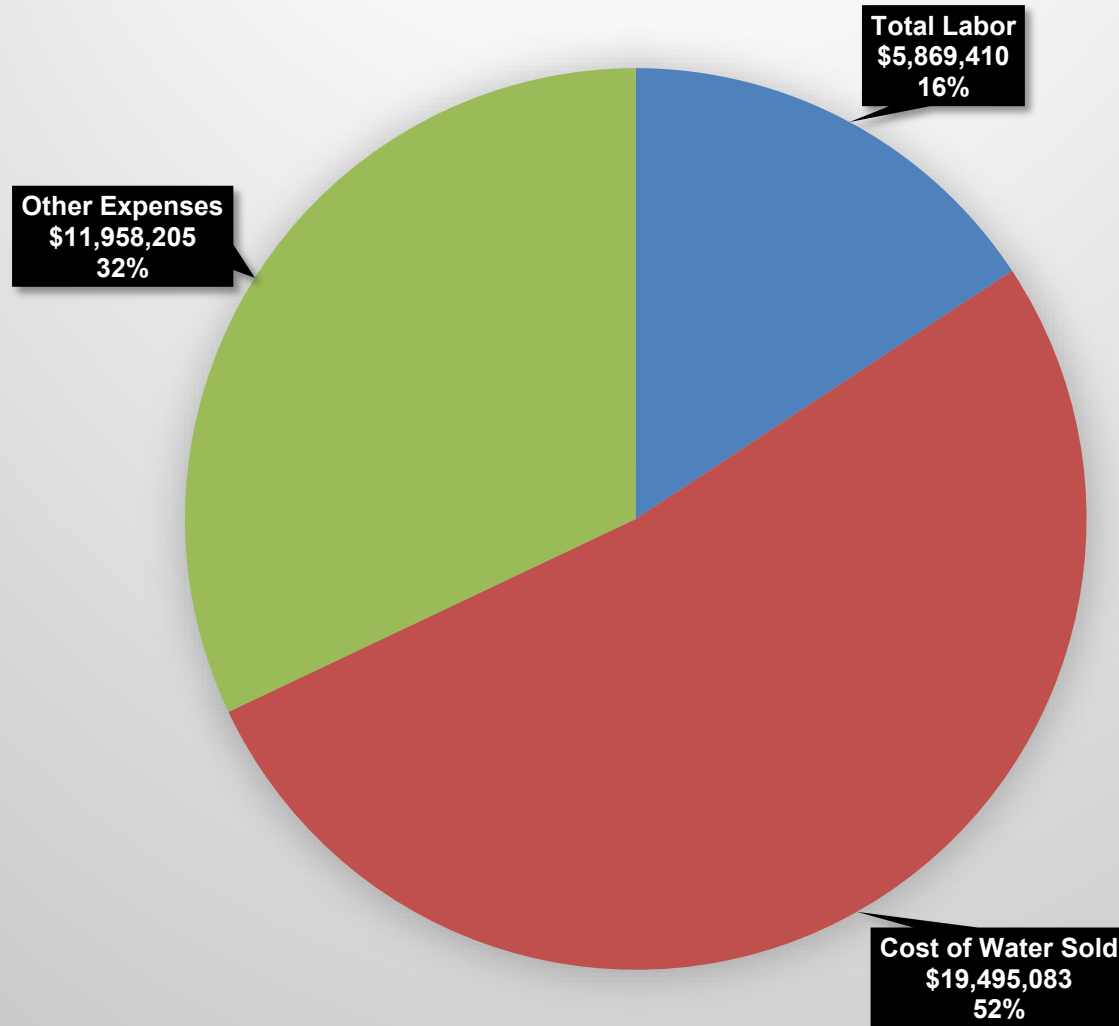


		<b>Budget Amount</b>	<b>Period Amount</b>	<b>YTD Amount</b>	<b>YTD Variance</b>	<b>% Available</b>
<b>Fund 03: General</b>						
<b>Operating Revenues:</b>						
Overhead Transfers		\$6,310,233	\$525,853	\$5,258,529	\$1,051,704	17%
Other Revenues		\$635,000	\$63,463	\$596,114	\$38,887	6%
<b>Total Revenues:</b>		<b>\$6,945,233</b>	<b>\$589,316</b>	<b>\$5,854,642</b>	<b>\$1,090,591</b>	<b>16%</b>
<b>Operating Expenses:</b>						
Other Expenses		\$419,911	\$34,993	\$351,394	\$68,517	16%
<b>Department Expenses</b>						
Board of Directors	20 Labor	\$19,672	\$807	\$10,012	\$9,660	49%
	Expenses	\$19,790	\$3,748	\$14,767	\$5,023	25%
Garage	36 Labor	\$135,455	\$11,075	\$110,241	\$25,214	19%
	Expenses	\$277,500	\$21,503	\$193,943	\$83,557	30%
	Capital	\$300,500	\$8,837	\$225,140	\$75,360	25%
Administration	41 Labor	\$808,234	\$55,724	\$640,802	\$167,432	21%
	Expenses	\$1,973,522	\$127,759	\$1,340,327	\$633,195	32%
	Capital	\$35,000	\$0	\$0	\$35,000	100%
Human Resources	42 Labor	\$225,849	\$18,314	\$165,374	\$60,475	27%
	Expenses	\$147,850	\$11,519	\$98,444	\$49,406	33%
Safety	43 Labor	\$151,941	\$10,933	\$110,706	\$41,235	27%
	Expenses	\$85,485	\$2,025	\$59,391	\$26,094	31%
Finance	51 Labor	\$517,887	\$28,276	\$366,451	\$151,436	29%
	Expenses	\$136,500	\$12,585	\$107,890	\$28,610	21%
Customer Service	52 Labor	\$290,338	\$27,979	\$321,067	(\$30,729)	-11%
	Expenses	\$253,000	\$15,540	\$236,955	\$16,045	6%
	Uncollectible Accts Expense	\$3,000	\$853,355	\$853,386	(\$850,386)	0%
Engineering	91 Labor	\$682,434	\$75,159	\$736,771	(\$54,337)	-8%
	Expenses	\$525,150	\$19,122	\$383,519	\$141,631	27%
<b>Total Operating Expenses:</b>		<b>\$7,009,018</b>	<b>\$1,339,253</b>	<b>\$6,326,579</b>	<b>\$682,439</b>	<b>10%</b>
<b>General Fund Totals:</b>		<b>(\$63,785)</b>	<b>(\$749,937)</b>	<b>(\$471,937)</b>	<b>(\$408,152)</b>	
<b>Net Income</b>		<b>(\$130,312)</b>	<b>(\$1,788,400)</b>	<b>\$541,277</b>	<b>\$671,589</b>	

# YTD Labor Costs (April 2019)



# YTD Expense Allocation (April 2019)

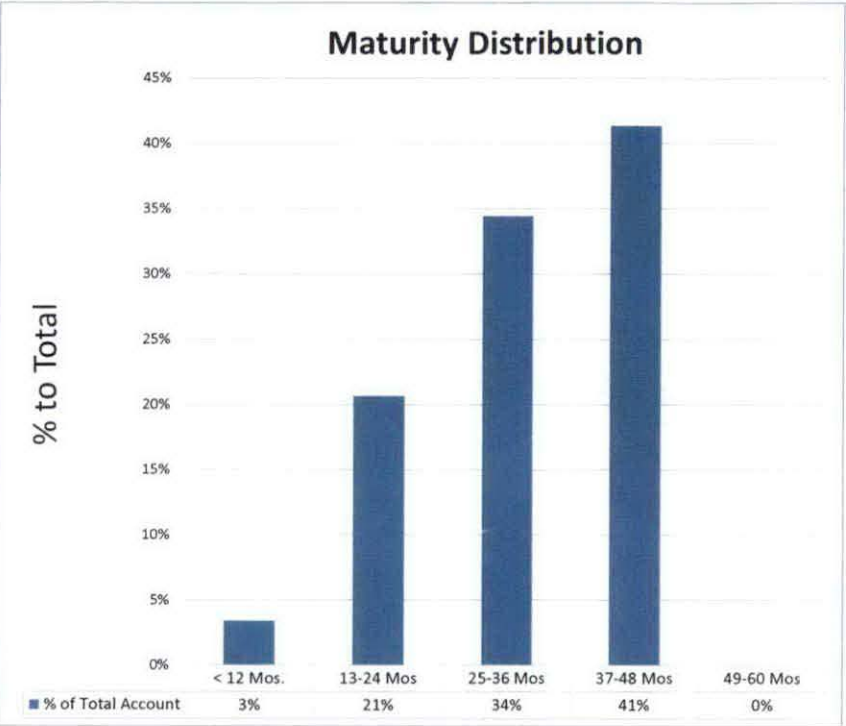
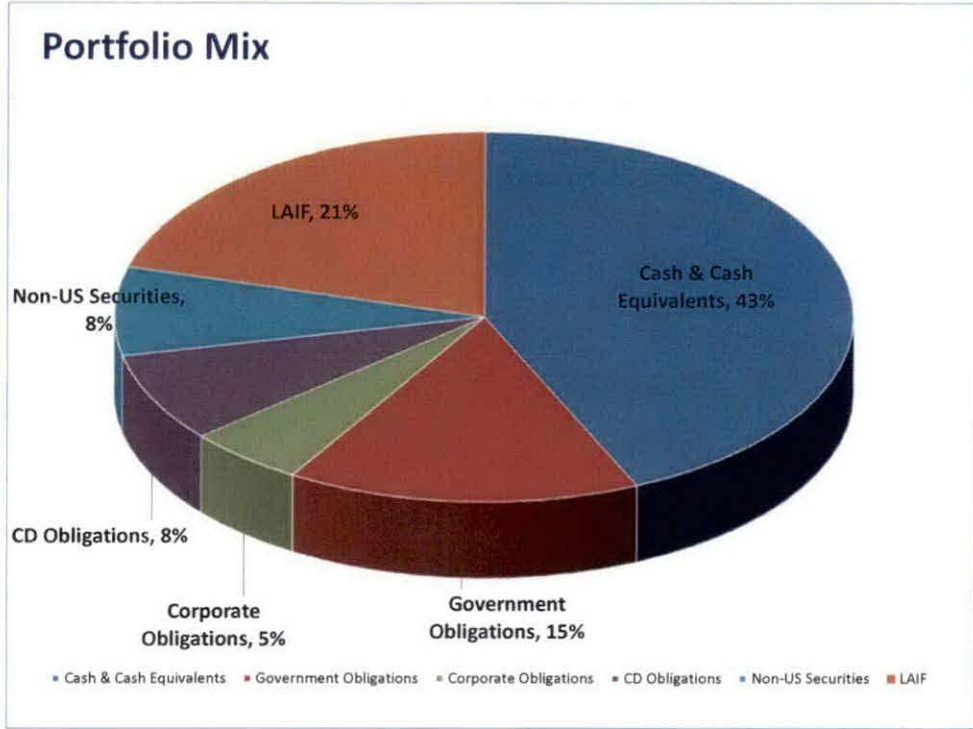




**RAINBOW MUNICIPAL WATER DISTRICT**  
**TREASURER'S MONTHLY REPORT OF INVESTMENTS**  
**PORTFOLIO SUMMARY**  
**4/30/2019**



TYPE	ISSUER	CUSIP	Bond Rating	Date of Maturity	Cost Basis	Market Value	Interest Rate	Yield to Maturity	Semi-Annual Interest	Days to Maturity	Fund
Money Market Funds	JP MORGAN MONEY MARKET	48125C068S	N/A		\$ 379,269	\$ 379,269					
Trust	Willimington Trust	CSCDA 2017-01			\$ 1,654,198	\$ 1,654,198					
Trust	Willimington Trust	CSCDA 2017-01			\$ 2,750,000	\$ 2,750,000					
Money Market Funds	Zions Bank	7326251D			\$ 619,282	\$ 620,342	2.090%				
Money Market Funds	Zions Bank	7326250			\$ 5,578,500	\$ 5,587,936	2.060%				
Money Market Funds	Zions Bank	7326251E			\$ 5,286,451	\$ 5,295,499	2.090%				
<b>Total Cash &amp; Cash Equivalents</b>					<b>\$ 16,267,700</b>	<b>\$ 16,287,243</b>					
Non-Callable	FEDERAL HOME LN MTG CORP	3134G3QR4	Aaa	03/05/20	\$ 498,168	\$ 498,470	2.000%	2.200%	\$ 4,982	310	13 13108
Non-Callable	FEDERAL HOME LOAN BANKS CONS BD	3130AECJ7	Aaa	05/28/20	\$ 987,906	\$ 987,640	2.625%	2.453%	\$ 12,966	394	53 13108
Non-Callable	FEDERAL HOME LOAN BANK BONDS	3130AD4X7	Aaa	12/11/20	\$ 494,905	\$ 497,345	2.000%	2.400%	\$ 4,949	591	60 13108
Non-Callable	FEDERAL NATL MTG ASSN	3135G0T45	Aaa	04/05/22	\$ 1,002,910	\$ 987,720	1.875%	1.810%	\$ 9,402	1071	60 13108
Non-Callable	FEDERAL FARM CR BKS	3133EHRU9	Aaa	07/19/22	\$ 200,938	\$ 197,268	1.900%	1.800%	\$ 1,909	1176	53 13108
1X Callable	FEDERAL HOME LN MTG CORP	3134GBS94	Aaa	10/26/22	\$ 651,918	\$ 646,529	2.100%	1.800%	\$ 6,845	1275	53 13108
Non-Callable	FEDERAL NATL MTG ASSN	3135G0T94	Aaa	01/19/23	\$ 515,226	\$ 521,830	2.375%	2.410%	\$ 6,118	1360	13 13108
Non-Callable	FEDERAL NATL MTG ASSN	3135G0T94	Aaa	01/19/23	\$ 480,034	\$ 486,186	2.375%	2.600%	\$ 5,700	1360	53 13108
Non-Callable	FEDERAL NATL MTG ASSN	3135G0T94	Aaa	01/19/23	\$ 465,211	\$ 471,173	2.375%	2.600%	\$ 5,524	1360	13 13108
Non-Callable	FEDERAL HOME LOAN BANKS	3130ADRG9	Aaa	03/10/23	\$ 501,990	\$ 508,375	2.750%	2.660%	\$ 6,902	1410	53 13108
<b>Total Government Obligations</b>					<b>\$ 5,799,203</b>	<b>\$ 5,802,536</b>					
Make Whole	ORACLE CORP	68389XBKO	A1	09/15/21	\$ 1,011,470	\$ 983,330	1.910%	1.900%	\$ 9,660	869	13 13108
Non-Callable	WELLS FARGO	95000U2B8	A2	07/22/22	\$ 989,232	\$ 971,601	2.625%	2.410%	\$ 12,984	1179	13 13108
<b>Total Corporate Obligations</b>					<b>\$ 2,000,702</b>	<b>\$ 1,954,931</b>					
FDIC Ins. CD	UNITED BANKERS BK BLOOMINGTON	909557HQ6	N/A	09/16/20	\$ 230,000	\$ 230,329	2.600%	2.600%	\$ 2,990	505	53 13108
FDIC Ins. CD	BARCLAYS BK DEL	06740KJK4	Aaa	09/16/20	\$ 245,000	\$ 244,307	2.210%	2.200%	\$ 2,707	505	60 13108
FDIC Ins. CD	AMERICAN EXPRESS CENTRN	02587DB64	Aaa	09/23/20	\$ 250,000	\$ 249,113	2.310%	2.300%	\$ 2,888	512	53 13108
FDIC Ins. CD	ALLY BK MIDVAL UTAH	02007GFD0	N/A	09/28/20	\$ 245,000	\$ 246,156	2.800%	3.274%	\$ 3,430	517	13 13108
FDIC Ins. CD	DISCOVER BANK	254672F29	N/A	08/10/21	\$ 248,000	\$ 242,470	1.500%	1.500%	\$ 1,860	833	53 13108
FDIC Ins. CD	WELLS FARGO BANK NATL ASSN	949763AF3	N/A	08/17/21	\$ 98,000	\$ 95,895	1.550%	1.550%	\$ 760	840	53 13108
FDIC Ins. CD	WELLS FARGO BANK NATL ASSN	949763AF3	N/A	08/17/21	\$ 150,000	\$ 146,778	1.550%	1.550%	\$ 1,163	840	13 13108
FDIC Ins. CD	MB FINL BK NA CHIC IL	55266CZJ8	N/A	11/18/21	\$ 247,000	\$ 248,825	2.850%	2.850%	\$ 3,520	933	60 13108
FDIC Ins. CD	GOLDMAN SACHS BK USA NY	38148PKT3	N/A	06/14/22	\$ 245,000	\$ 242,930	2.350%	2.350%	\$ 2,879	1141	53 13108
FDIC Ins. CD	CAPITAL ONE NATL ASSN VA	14042RKL4	N/A	11/22/22	\$ 250,000	\$ 247,495	2.400%	2.400%	\$ 3,000	1302	53 13108
FDIC Ins. CD	MORGAN STANLEY	61747MF63	N/A	01/11/23	\$ 246,000	\$ 245,422	2.650%	2.650%	\$ 3,260	1352	53 13108
FDIC Ins. CD	BMW BANK NORTH AMER	05580AMB7	N/A	03/29/23	\$ 240,000	\$ 241,351	2.900%	2.900%	\$ 3,480	1429	53 13108
FDIC Ins. CD	SALLIE MAE BK SLT LAKE CITY	795450M44	Aaa	04/11/23	\$ 240,000	\$ 241,764	2.950%	2.950%	\$ 3,540	1442	60 13108
<b>Total CD Obligations</b>					<b>\$ 2,934,000</b>	<b>\$ 2,922,834</b>					
Non-Callable	HSBC HLDGS PLC	404280AY5	A2	05/25/21	\$ 947,473	\$ 951,957	2.950%	3.050%	\$ 13,975	756	53 13108
Non-Callable	AUSTRALIA & NEW ZEALA BKG	05253JAM3	Aa2	06/01/21	\$ 517,228	\$ 495,650	2.300%	1.550%	\$ 5,948	763	53 13108
Non-Callable	NATIONAL AUSTRALIA BK NY	63254AAR9	Aa2	07/12/21	\$ 508,870	\$ 490,890	1.875%	1.880%	\$ 4,771	804	53 13108
Non-Callable	BANK OF MONTREAL	06367TJX90	Aa3	08/27/21	\$ 1,011,840	\$ 984,060	1.900%	1.900%	\$ 9,612	850	60 13108
<b>Total Non-US Securities</b>					<b>\$ 2,985,411</b>	<b>\$ 2,922,557</b>					
Subtotal Long Term Pooled Investment	Local Agency Investment Fund (LAIF)				\$ 29,987,016	\$ 29,890,101					
Portfolio Totals					\$ 7,736,950	\$ 7,785,482	1.172%				
					<b>\$ 37,723,965</b>	<b>\$ 37,675,583</b>					



This monthly report accurately reflects all District pooled investments. It is in conformity with the Investment Administrative code section 5.03.080. The District has sufficient cash flow to meet six months of obligations. This is in effect is in compliance with the current Investment Policy.

*Tracy Largent*  
 Tracy Largent, Treasurer

6/5/2019

# Accounts Payable

April American Express



Check Number	Check Date		Amount
<b>280 - AMAZON.COM Line Item Account</b>			
591901	05/09/2019		
Inv	01015111-475625		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/25/2019	Small plastic box	03-41-72900	13.97
Inv	01015111-475625 Total		13.97
Inv	0319354-2913864		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2019	Item Returned, PO# 31149	03-41-60100	-119.97
Inv	0319354-2913864 Total		-119.97
Inv	0548741-9676264		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/03/2019	DEWALT DCB606-2 20V MAX 6.0Ah Lithium Ion Premium Batterie	01-35-72000	184.66
Inv	0548741-9676264 Total		184.66
Inv	0592076-3185801		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2019	Clear Plastic ID Card Badge Holder Heavy Duty Vertical Name Tag	03-43-72000	23.97
Inv	0592076-3185801 Total		23.97
Inv	0773918-9798607		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/28/2019	New Sennheiser HD 219 Headphones Black	03-91-72000	112.80
Inv	0773918-9798607 Total		112.80
Inv	1079358-7047415		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/03/2019	DEWALT DCF894B 20V Max Xr 1/2" Mid-Range Cordless Impact	01-35-72000	172.39
Inv	1079358-7047415 Total		172.39
Inv	1315388-1133817		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/03/2019	Dee Zee DZ8546B 46" Red Label Utility Chest	01-35-72000	315.22
Inv	1315388-1133817 Total		315.22

Inv 2516594-1342635

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/18/2019	Canon Battery Pack	03-41-72900	99.90

Inv 2516594-1342635 Total 99.90

Inv 2925059-0515456

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2019	Fujitsu ScanSnap iX1500 Color Duplex Document Scanner with To	03-41-60100	905.08

Inv 2925059-0515456 Total 905.08

Inv 4778480-0534640

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/16/2019	Event supplies - Hawaiian Leis	03-42-56513	33.80

Inv 4778480-0534640 Total 33.80

Inv 5195996-2623401

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/18/2019	Household scissor, beading cord, loose beads, charms kit	03-41-72900	51.85

Inv 5195996-2623401 Total 51.85

Inv 6499419-3601059

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2019	FirstVoice Talking Emergency Instruction Device (EID)	03-43-72000	289.85
04/09/2019	3M Peltor Optime 95 Behind-the-Head Earmuffs, Hearing Conserva	03-43-72000	126.50

Inv 6499419-3601059 Total 416.35

Inv 7201506-5966667

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2019	DEWALT DCB080 8-Volt MAX Battery	03-41-60100	48.71

Inv 7201506-5966667 Total 48.71

Inv 7858643-6696223

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2019	Medtronic/Physio-Control EDGE System Electrodes with REDI-PA	03-43-72000	39.87
04/09/2019	KEYLION 100 Pack ID Card Name Badge Holder, Heavy Duty Cle	03-43-72000	24.79
04/09/2019	B&S FEEL 100 Pcs Assorted Color Smiley Face ID Badge Holder R	03-43-72000	27.89

Inv 7858643-6696223 Total 92.55

Inv 8979805-5798623

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2019	Event supplies - Construction Hats, loose beads	03-42-56513	39.44

Inv 8979805-5798623 Total 39.44

Check Number	Check Date		Amount
Inv	9881756-1309848		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2019	SIMPSON Cleaning MSH3125 MegaShot Gas Pressure Washer Pov	01-35-72000	396.52
Inv 9881756-1309848 Total			396.52
591901 Total:			2,787.24
<b>280 - AMAZON.COM Total:</b>			2,787.24
<b>386 - AMERICAN EXPRESS Line Item Account</b>			
591902	05/09/2019		
Inv	042919		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/29/2019	LATE FEE DUE TO MISAPPLIED PAYMENTS. AMEX TO CREI	03-41-72000	39.00
Inv 042919 Total			39.00
591902 Total:			39.00
<b>386 - AMERICAN EXPRESS Total:</b>			39.00
<b>805 - AMERICAN WATER WORKS ASSOC. Line Item Account</b>			
591903	05/09/2019		
Inv	54160001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2019	TWO DAY BACKFLOW REFRESHER-RC, KDIAZ	01-35-75300	320.00
Inv 54160001 Total			320.00
Inv	54160002		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2019	TWO DAY BACKFLOW REFRESHER-RC, CTAYLOR	01-35-75300	320.00
Inv 54160002 Total			320.00
Inv	54160003		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2019	TWO DAY BACKFLOW REFRESHER-RC, JCHANDLER	01-35-75300	320.00
Inv 54160003 Total			320.00
591903 Total:			960.00
<b>805 - AMERICAN WATER WORKS ASSOC. Total:</b>			960.00
<b>220 - APPLE, INC Line Item Account</b>			

Check Number	Check Date		Amount
591904	05/09/2019		
Inv	119264636361		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/21/2019	IMPORTER FOR CONTACTS APP	03-41-60100	5.99
Inv 119264636361	Total		5.99
591904 Total:			5.99
<b>220 - APPLE, INC Total:</b>			5.99
<b>603638 - ARBY'S Line Item Account</b>			
591905	05/09/2019		
Inv	524064		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/26/2019	NOTARY EXAM - LUNCH	03-41-75300	6.47
Inv 524064	Total		6.47
591905 Total:			6.47
<b>603638 - ARBY'S Total:</b>			6.47
<b>603565 - ATLISSIAN PTY LTD Line Item Account</b>			
591906	05/09/2019		
Inv	AT-74986672		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/14/2019	MONTHLY SUBSCRIPTION	03-41-60100	10.00
Inv AT-74986672	Total		10.00
591906 Total:			10.00
<b>603565 - ATLISSIAN PTY LTD Total:</b>			10.00
<b>603636 - BEAD GALLERY Line Item Account</b>			
591907	05/09/2019		
Inv	042319		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/23/2019	Bead Gallery-Trunk Show	03-41-72000	109.91
Inv 042319	Total		109.91
591907 Total:			109.91
<b>603636 - BEAD GALLERY Total:</b>			109.91

**603543 - BLUEBEAM Line Item Account**

591908            05/09/2019

Inv    363522

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2019	Revu Standard 2018 + Maintenance	03-41-60100	1,195.50

Inv 363522 Total 1,195.50

591908 Total: 1,195.50

**603543 - BLUEBEAM Total:** 1,195.50

**603603 - BLUESNAP, INC. Line Item Account**

591909            05/09/2019

Inv    147581178

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2019	Ghotit-9 for Windows: Single Computer License	03-41-60100	216.02

Inv 147581178 Total 216.02

591909 Total: 216.02

**603603 - BLUESNAP, INC. Total:** 216.02

**1965 - CALIFORNIA SPECIAL DISTRICTS ASSOCIATION Line Item Account**

591910            05/09/2019

Inv    74580

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/25/2019	CSA LEGISLATIVE DAYS - MGASCA	03-20-75300	275.00

Inv 74580 Total 275.00

591910 Total: 275.00

**1965 - CALIFORNIA SPECIAL DISTRICTS ASSOCIATION Total:** 275.00

**1960 - CALIFORNIA STATE UNIVERSITY, Line Item Account**

591911            05/09/2019

Inv    4719524

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/08/2019	ACCOUNTING FUNDAMENTALS I & II TRAINING-LMARTIN	03-51-75300	199.00

Inv 4719524 Total 199.00

591911 Total: 199.00

Check Number	Check Date		Amount
<b>1960 - CALIFORNIA STATE UNIVERSITY, Total:</b>			199.00
<b>2885 - CORELOGIC INFORMATION Line Item Account</b>			
591912	05/09/2019		
Inv	81956079		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2019	REALQUEST.COM GEOGRAPHIC PACKAGE	03-91-63102	192.50
Inv 81956079 Total			192.50
591912 Total:			192.50
<b>2885 - CORELOGIC INFORMATION Total:</b>			192.50
<b>1895 - COUNTY OF SAN DIEGO CLERK Line Item Account</b>			
591913	05/09/2019		
Inv	3718823		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/23/2019	VITALCHECK PAYMENT: 2019172840	03-91-72000	34.50
Inv 3718823 Total			34.50
591913 Total:			34.50
<b>1895 - COUNTY OF SAN DIEGO CLERK Total:</b>			34.50
<b>603637 - COURTYARD BY MARRIOTT Line Item Account</b>			
591914	05/09/2019		
Inv	22071		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/26/2019	NOTARY EXAM - BREAKFAST	03-41-75300	8.35
Inv 22071 Total			8.35
591914 Total:			8.35
<b>603637 - COURTYARD BY MARRIOTT Total:</b>			8.35
<b>2027 - CULLIGAN OF ESCONDIDO Line Item Account</b>			
591915	05/09/2019		
Inv	033119		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2019	WATER SOFTNER SERVICE PERIOD 04/01-04/30	03-41-63401	76.50
Inv 033119 Total			76.50



Check Number	Check Date		Amount
591915 Total:			76.50
<b>2027 - CULLIGAN OF ESCONDIDO Total:</b>			76.50
<b>603233 - DANIEL'S MARKET Line Item Account</b>			
591916	05/09/2019		
Inv	801288		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/25/2019	ADMINISTRATIVE PROFESSIONALS DAY	03-42-56513	127.08
Inv 801288 Total			127.08
591916 Total:			127.08
<b>603233 - DANIEL'S MARKET Total:</b>			127.08
<b>603634 - FARMERS CHOICE GARDEN Line Item Account</b>			
591917	05/09/2019		
Inv	100644		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2019	Hydroton Original 10L	03-41-72000	17.54
Inv 100644 Total			17.54
591917 Total:			17.54
<b>603634 - FARMERS CHOICE GARDEN Total:</b>			17.54
<b>603613 - FOREST PLYWOOD SALES, INC. Line Item Account</b>			
591918	05/09/2019		
Inv	00411244		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/15/2019	19MM 4X8 BIRCH SHORING PANEL 14 PLY 120G FACE & BA	01-34-72000	914.88
04/15/2019	DELIVERY FEE	01-34-72000	55.98
Inv 00411244 Total			970.86
591918 Total:			970.86
<b>603613 - FOREST PLYWOOD SALES, INC. Total:</b>			970.86
<b>3090 - FRED PRYOR SEMINARS Line Item Account</b>			
591919	05/09/2019		
Inv	20-27185670		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/08/2019	UNDERSTANDING FINANCIAL STATEMENTS SEMINAR-LM	03-51-75300	249.00

Check Number	Check Date		Amount
		Inv 20-27185670 Total	249.00
		591919 Total:	249.00
		<b>3090 - FRED PRYOR SEMINARS Total:</b>	249.00
		<b>603607 - INTEGRITY SUPPORT SERVICES, INC. Line Item Account</b>	
		591920 05/09/2019	
		Inv 185847	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		03/31/2019      EMPLOYMENT SCREENING      03-42-75500	106.45
		Inv 185847 Total	106.45
		Inv 186815	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		04/15/2019      EMPLOYMENT SCREENING      03-42-75500	98.95
		Inv 186815 Total	98.95
		591920 Total:	205.40
		<b>603607 - INTEGRITY SUPPORT SERVICES, INC. Total:</b>	205.40
		<b>603585 - JIVE COMMUNICATIONS Line Item Account</b>	
		591921 05/09/2019	
		Inv IN6000200089	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		04/15/2019      CONNECT BUNDLE: JIVE + GOTOMEETING PRO, VOICE NU      03-41-60100	911.35
		Inv IN6000200089 Total	911.35
		591921 Total:	911.35
		<b>603585 - JIVE COMMUNICATIONS Total:</b>	911.35
		<b>603640 - MICHAEL'S STORE Line Item Account</b>	
		591922 05/09/2019	
		Inv 880039	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		04/24/2019      SUPPLIES FOR HEALTH FAIR      03-42-56513	9.94
		Inv 880039 Total	9.94
		591922 Total:	9.94

**603640 - MICHAEL'S STORE Total:** 9.94

**603421 - MICROSOFT CORPORATION Line Item Account**

591923            05/09/2019

Inv    E03007S9GC

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2019	USAGE CHARGES 1/25/19-2/24/19	03-41-60100	113.66

Inv E03007S9GC Total 113.66

Inv    E030080RRJ

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2019	USAGE CHARGES 2/25/19-3/24/19	03-41-60100	103.43

Inv E030080RRJ Total 103.43

591923 Total: 217.09

**603421 - MICROSOFT CORPORATION Total:** 217.09

**603639 - NATIONAL ASSOCIATION OF WOMEN IN CONSTRUCTION Line Item Account**

591924            05/09/2019

Inv    69885

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/15/2019	MEMBERSHIP ENROLLMENT PERIOD: 4/1/19-9/30/19	03-43-72400	270.00

Inv 69885 Total 270.00

591924 Total: 270.00

**603639 - NATIONAL ASSOCIATION OF WOMEN IN CONSTRUCTION Total:** 270.00

**5310 - NATIONAL NOTARY ASSOCIATION Line Item Account**

591925            05/09/2019

Inv    5770025

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/26/2019	NOTARY SUPPLIES	03-41-72000	40.24

Inv 5770025 Total 40.24

591925 Total: 40.24

**5310 - NATIONAL NOTARY ASSOCIATION Total:** 40.24

**603404 - NATUREBOX Line Item Account**

591926            05/09/2019

Check Number	Check Date		Amount
Inv 5280			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2019	EMPLOYEE SNACKS NATUREBOX UNLIMITED	03-41-63400	750.00
Inv 5280 Total			750.00
591926 Total:			750.00
<b>603404 - NATUREBOX Total:</b>			750.00
<b>5286 - NOSSAMAN, LLP Line Item Account</b>			
591927	05/09/2019		
Inv 493481			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2019	PROFESSIONAL SERVICES RENDERED THROUGH 2/28/19	03-41-70300	1,927.50
03/15/2019	DISBURSEMENTS MADE TO YOUR ACCOUNT THROUGH 3/	03-41-70300	8,500.00
Inv 493481 Total			10,427.50
Inv 494579			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/15/2019	PROFESSIONAL SERVICES RENDERED THROUGH 3/31/19	03-41-70300	3,809.50
04/16/2019	DISBURSEMENTS MADE TO YOUR ACCOUNT THROUGH 4/	03-41-70300	12,000.00
Inv 494579 Total			15,809.50
591927 Total:			26,237.00
<b>5286 - NOSSAMAN, LLP Total:</b>			26,237.00
<b>5425 - OFFICE DEPOT Line Item Account</b>			
591928	05/09/2019		
Inv 281523959001			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2019	PAPER, IMAGPRINT	03-41-72900	79.71
Inv 281523959001 Total			79.71
Inv 284676220001			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2019	LABEL, DIVIDERS, PAPER	03-41-72900	155.68
Inv 284676220001 Total			155.68
Inv 284766893001			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2019	DIVIDERS	03-41-72900	138.67
Inv 284766893001 Total			138.67

Inv 284767222001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2019	DIV, OD, WRITEON, BIGTAB	03-41-72900	33.29

Inv 284767222001 Total 33.29

Inv 286556422001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/13/2019	MARKERS, TAPE, BOARD	03-41-72900	75.75

Inv 286556422001 Total 75.75

Inv 287133321001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/19/2019	ITEM RETURNED	03-41-72900	-110.94

Inv 287133321001 Total -110.94

Inv 291086404001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2019	CARTRIDGES	03-41-72900	256.22

Inv 291086404001 Total 256.22

591928 Total: 628.38

**5425 - OFFICE DEPOT Total:** 628.38

**5635 - PALA MESA RESORT Line Item Account**

591929 05/09/2019

Inv 588622

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/25/2019	NEW HIRE ORIENTATION	03-42-75500	74.65

Inv 588622 Total 74.65

591929 Total: 74.65

**5635 - PALA MESA RESORT Total:** 74.65

**603635 - PETSMART Line Item Account**

591930 05/09/2019

Inv 1281328024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2019	Promotional item for Avocado Festival	03-41-72000	26.72

Inv 1281328024 Total 26.72

591930 Total:	26.72
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<b>603635 - PETSMART Total:</b>	26.72
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**603406 - THE FRUIT GUYS Line Item Account**

591931            05/09/2019

Inv    5364754

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/02/2019	EMPLOYEE SNACKS-HARVEST SMALL	03-41-63400	38.25

Inv 5364754 Total	38.25
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Inv    5367494

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/09/2019	EMPLOYEE SNACKS-HARVEST SMALL	03-41-63400	76.50

Inv 5367494 Total	76.50
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Inv    5370404

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/16/2019	EMPLOYEE SNACKS-HARVEST SMALL	03-41-63400	38.25

Inv 5370404 Total	38.25
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Inv    5372961

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/23/2019	EMPLOYEE SNACKS-HARVEST SMALL	03-41-63400	76.50

Inv 5372961 Total	76.50
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591931 Total:	229.50
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<b>603406 - THE FRUIT GUYS Total:</b>	229.50
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**7770 - U.S. POSTAL SERVICE Line Item Account**

591932            05/09/2019

Inv    2263596998

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/15/2019	48-HOUR NOTICE PREPAY BALANCE RECHARGE	03-51-69000	500.00

Inv 2263596998 Total	500.00
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Inv    2268392728

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/22/2019	48-HOUR NOTICE PREPAY BALANCE RECHARGE	03-51-69000	300.00

Inv 2268392728 Total	300.00
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Check Number	Check Date		Amount
Inv	2272949835		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/29/2019	48-HOUR NOTICE PREPAY BALANCE RECHARGE	03-51-69000	300.00
Inv 2272949835 Total			300.00
591932 Total:			1,100.00
<b>7770 - U.S. POSTAL SERVICE Total:</b>			1,100.00
<b>603608 - VERSARE SOLUTIONS, LLC Line Item Account</b>			
591933	05/09/2019		
Inv	332132		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2019	66" SLATE WORK STATION SCREEN	03-41-63400	399.00
04/04/2019	99" SLATE WORK STATION SCREEN	03-41-63400	1,198.00
04/04/2019	33" SLATE WORK STATION SCREEN	03-41-63400	398.00
Inv 332132 Total			1,995.00
591933 Total:			1,995.00
<b>603608 - VERSARE SOLUTIONS, LLC Total:</b>			1,995.00
<b>603174 - VILLAGE PIZZA Line Item Account</b>			
591934	05/09/2019		
Inv	122904		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/22/2019	BOARD MEETING LUNCH FOR STAFF	03-41-75300	57.92
Inv 122904 Total			57.92
Inv	124340		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/22/2019	BOARD MEETING LUNCH FOR BOARD MEMBERS	03-20-75300	24.78
Inv 124340 Total			24.78
Inv	159531		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/12/2019	LUNCH FOR TRAINING CLASS	03-42-75400	134.85
Inv 159531 Total			134.85
591934 Total:			217.55
<b>603174 - VILLAGE PIZZA Total:</b>			217.55

**603259 - WALMART Line Item Account**

591935            05/09/2019

Inv    809257

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2019	PROMOTIONAL ITEMS FOR AVOCADO FESTIVAL	03-41-72000	29.33

Inv 809257 Total 29.33

Inv    830730

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/24/2019	BREAKFAST/SNACKS-TAKE YOUR KIDS TO WORK DAY	03-42-56513	167.20

Inv 830730 Total 167.20

591935 Total: 196.53

**603259 - WALMART Total:**

196.53

**8155 - WESTERN WATER WORKS SUPPLY Line Item Account**

591936            05/09/2019

Inv    522646-00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/12/2019	6" 150# RING GASKET	01-00-14610	28.02
03/12/2019	8" 150# RING GASKET	01-00-14610	43.10
03/12/2019	6" 300# RING GASKET	01-00-14610	71.11
03/12/2019	10-12 150# T316 SS FLG BLT KIT	01-00-14610	577.54
03/12/2019	12" 150# FLANGE DUCTILE 90 ELL	01-00-14610	330.36

Inv 522646-00 Total 1,050.13

Inv    525041-00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2019	1/4 x1/8 FLxMIP 90 ELL E1-4A P/N XF-149-4-2	01-00-14610	28.01
03/25/2019	1/4" BRASS 90 ELBOW	01-00-14610	20.04

Inv 525041-00 Total 48.05

591936 Total: 1,098.18

**8155 - WESTERN WATER WORKS SUPPLY Total:**

1,098.18

**603641 - WWW.SIMPLILEARN.COM Line Item Account**

591937            05/09/2019

Inv    2FNOEE0TKET

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2019	PROJECT MANAGEMENT PROFESSIONAL TRAINING	03-91-75300	499.00

Inv 2FNOEE0TKET Total 499.00



591937 Total:	499.00
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<b>603641 - WWW.SIMPLILEARN.COM Total:</b>	499.00
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**603451 - ZOHO CORP Line Item Account**

591938                      05/09/2019

Inv    64751704

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/08/2019	MONTHLY SUBSCRIPTION	01-35-72000	25.00

Inv 64751704 Total	25.00
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591938 Total:	25.00
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<b>603451 - ZOHO CORP Total:</b>	25.00
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Total:	42,211.99
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**Director's Expenses  
FY 2018-2019**

Disbursement Date	Description	Miguel Gasca	Helene Brazier	Claude Hamilton	Michael Mack	William Stewart
07/31/18	CAL PERS - HEALTH INS. WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 150.00	\$ 150.00		\$ 25.00
	TRAVEL EXPENSES MILEAGE EXPENSE			\$ 23.98		\$ 56.68
	<b>REIMBURSEMENT FROM DIRECTORS</b>					
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 173.98</u>	<u>\$ -</u>	<u>\$ 231.68</u>
08/31/18	CAL PERS - HEALTH INS. WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS		\$ 30.00		\$ 30.00	\$ 25.00
	TRAVEL EXPENSES MILEAGE EXPENSE	\$ 300.00	\$ 300.00	\$ 300.00	\$ 450.00	\$ 450.00
	<b>REIMBURSEMENT FROM DIRECTORS</b>				\$ 52.32	\$ 68.12
	Monthly Totals	<u>\$ 300.00</u>	<u>\$ 330.00</u>	<u>\$ 300.00</u>	<u>\$ 532.32</u>	<u>\$ 543.12</u>

**Director's Expenses  
FY 2018-2019**

Disbursement Date	Description	Miguel Gasca	Helene Brazier	Claude Hamilton	Michael Mack	William Stewart
09/30/18	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING	\$ 600.00		\$ 600.00	\$ 600.00	\$ 600.00
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 450.00	\$ 150.00	\$ 450.00	\$ 450.00	\$ 450.00
	TRAVEL EXPENSES	\$ 338.00		\$ 338.00	\$ 338.00	\$ 338.00
	MILEAGE AND EXPENSES	\$ 714.61		\$ 340.22	\$ 81.76	\$ 289.62
	<b>REIMBURSEMENT FROM DIRECTORS</b>					
	Monthly Totals	<u>\$ 2,102.61</u>	<u>\$ 150.00</u>	<u>\$ 1,728.22</u>	<u>\$ 1,469.76</u>	<u>\$ 1,677.62</u>
10/31/18	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING	\$ 60.00				
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 45.00				
	TRAVEL EXPENSES	\$ 300.00	\$ 150.00	\$ 150.00	\$ 150.00	
	MILEAGE AND EXPENSES	\$ 75.04		\$ 23.98		
	<b>REIMBURSEMENT FROM DIRECTORS</b>					
	Monthly Totals	<u>\$ 480.04</u>	<u>\$ 150.00</u>	<u>\$ 173.98</u>	<u>\$ 150.00</u>	<u>\$ -</u>

**Director's Expenses  
FY 2018-2019**

Disbursement Date	Description	Miguel Gasca	Helene Brazier	Claude Hamilton	Michael Mack	William Stewart
11/30/18	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING				\$ 699.00	
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 300.00		\$ 300.00	\$ 450.00	
	TRAVEL EXPENSES				\$ 259.53	
	MILEAGE EXPENSE	\$ 62.13		\$ 58.86	\$ 124.27	
	<b>REIMBURSEMENT FROM DIRECTORS</b>					
	Monthly Totals	\$ 362.13	\$ -	\$ 358.86	\$ 1,532.80	\$ -
12/31/18	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING					
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
	TRAVEL EXPENSES					
	MILEAGE EXPENSE					
	<b>REIMBURSEMENT FROM DIRECTORS</b>					
	Monthly Totals	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
	<b>REPORT TOTAL (2018):</b>	<b>\$ 3,544.78</b>	<b>\$ 930.00</b>	<b>\$ 2,885.04</b>	<b>\$ 3,834.88</b>	<b>\$ 2,602.42</b>

**Director's Expenses  
FY 2018-2019**

Disbursement Date	Description	Miguel Gasca	Helene Brazier	Claude Hamilton	Michael Mack	Carl Rindfleisch
01/31/19	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING			\$ 75.00		
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 150.00	\$ 150.00		\$ 150.00
	TRAVEL EXPENSES MILEAGE EXPENSE			\$ 25.52		
	<b>REIMBURSEMENT FROM DIRECTORS</b>					
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 250.52</u>	<u>\$ -</u>	<u>\$ 150.00</u>
02/28/19	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING	\$ 30.00				\$ 30.00
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 45.00				
	TRAVEL EXPENSES MILEAGE EXPENSE	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 450.00
	<b>REIMBURSEMENT FROM DIRECTORS</b>					\$ 278.81
	Monthly Totals	<u>\$ 225.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 758.81</u>

**Director's Expenses  
FY 2018-2019**

Disbursement Date	Description	Miguel Gasca	Helene Brazier	Claude Hamilton	Michael Mack	Carl Rindfleisch
03/31/19	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
	TRAVEL EXPENSES MILEAGE EXPENSE					
	<b>REIMBURSEMENT FROM DIRECTORS</b>					
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>
04/30/19	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 750.00
	TRAVEL EXPENSES MILEAGE EXPENSE			\$ 25.52		\$ 91.64
	<b>REIMBURSEMENT FROM DIRECTORS</b>					
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 175.52</u>	<u>\$ 150.00</u>	<u>\$ 841.64</u>





# Bank Reconciliation

## April Check Register



**Check No. Vendor/Employee**

**Transaction Description**

**Date Amount**

Fund: 01 WATER FUND

Department: 00

ACH	AFLAC	PT Batch 1907_AFLAC Post-Tax	04/04/2019	37.20
ACH	EMPLOYMENT DEV DEPARTMENT	1ST QRT 2019 - ETT	04/03/2019	13,743.52
ACH	PUBLIC EMPLOYEES RETIREMENT	CALPERS REPLACEMENT FUND: ANNA CHRISTENSEN	04/09/2019	361.24
ACH	SAN DIEGO COUNTY WATER AUTH	WIRE TRANSFER FOR WATER PURCHASES - FEB 2019	04/09/2019	690,667.73
ACH	SAN DIEGO COUNTY WATER AUTH.	CAPACITY FEES FOR JAN-MAR 2019	04/09/2019	11,528.00
ACH	ANDREW ECHOLS	REIMBURSE RETIRED EMPLOYEE HEALTH INS - MAR 2019	04/24/2019	363.00
ACH	CHARLES C. SNEED	REIMBURSE RETIRED EMPLOYEE HEALTH INS - APR 2019	04/19/2019	363.00
55835	CORE & MAIN LP	300 PSI LIQUID FILL GAUGE 1/4" 63-1008AL-02L-300#	04/05/2019	4,976.98
55838	FERGUSON WATERWORKS #1083	3/8" Y-X43 STRAINER CHO33450J	04/05/2019	564.61
55839	HERCULES INDUSTRIES, INC	small masterlock keyed #2975 7/8"	04/05/2019	888.62
55840	HOME DEPOT	VALVE KEY PIN	04/05/2019	71.38
55855	ULINE	YELLOW SPRAY PAINT	04/05/2019	439.52
55875	CORE & MAIN LP	2"X3" BRASS NIPPLE	04/19/2019	5,206.06
55879	DR HORTON LOS ANGELES HOLDING COMPANY INC	Refund Check 013938-061, 323 CAMPOLINA COURT (LOT 100)	04/19/2019	22.54
55883	FERGUSON WATERWORKS #1083	6" 300# WELD FLANGE	04/19/2019	6,215.80
55886	ROBERTO FRULLA	INSP/ADMIN DEPOSIT BAL REIM TOPA TOPA DEV PRJCT	04/19/2019	692.28
55891	DAYTON HICKSON	Refund Check 012143-000, 3834 CEDAR VALE WAY	04/19/2019	52.99
55892	DONALD & BARBARA HOLCK	Refund Check 009498-000, 3574 SARAH ANN DRIVE	04/19/2019	23.84
55908	PACIFIC PIPELINE SUPPLY	GAUGE PRESS DRY 3-1/2" 0-300 PSI	04/19/2019	162.90
55911	PALA MESA FAIRWAY VILLAS PK CONSTRUCTION	Refund Check 013894-000, 4137 3707 OLD HWY 395 TCM	04/19/2019	1,678.79
55913	RAINBOW MWD	TO REPLENISH FRONT DESK DRAWER	04/19/2019	112.61
55922	T S INDUSTRIAL SUPPLY	DB-60H DIGGING BAR	04/19/2019	371.74
55938	DANIEL BORER	Refund Check 014494-000, 2525 HOLLY VALLEY DR	04/24/2019	121.85
55941	FERGUSON WATERWORKS #1083	(12) LF 2X1-1/2 BRS BRUSH	04/24/2019	201.71
			<b>Total for Department: 00</b>	<b>738,867.91</b>

Department: 31 PUMPING

55840	HOME DEPOT	PALLET FEE, TAN BRIGHTON WALL BLOCK	04/05/2019	370.45
55919	SAN DIEGO GAS & ELECTRIC	MONTHLY GAS AND ELECTRIC #1065 087 935 1	04/19/2019	21,309.39

**Total for Department: 31 PUMPING 21,679.84**

Department: 32 OPERATIONS

ACH	AIRGAS USA, LLC	CYLINDER RENTAL: NITROGEN	04/19/2019	21.40
ACH	BABCOCK LABORATORIES, INC	MONTHLY WATER ANALYSIS	04/19/2019	1,244.00
ACH	MALLORY SAFETY AND SUPPLY, LLC	Honan-SRX2V Sensor, Oxygen	04/19/2019	238.99
ACH	MISSION VALLEY SANITATION-SD	PORTA POTTY RENTAL FOR WEED ABATEMENT	04/19/2019	151.37
ACH	UNION BANK (VISA)	DISASTER MGMT TRAINING - LUNCH	04/16/2019	30.95
ACH	UNION BANK (VISA)	IMPACT DESIGN, RAINBOW LOGO	04/16/2019	72.19
55838	FERGUSON WATERWORKS #1083	SP-WTS858EBL Water Test Station, Blue. Only ordering 5 at this	04/05/2019	1,917.95
55840	HOME DEPOT	REDUCING BUSHING, CONDUIT, DECLAN, STRUT CHANNEL	04/05/2019	336.60
55853	SAN DIEGO GAS & ELECTRIC	MONTHLY ELECTRIC SERVICE #2879 803 104 0	04/05/2019	123.45
55858	WATERLINE TECHNOLOGIES INC.	SODIUM HYPOCHLORITE 350 UNITS	04/05/2019	1,127.60
55867	ED BRADLEY	CA-NV-AWWA GRADE 3 WATER DISTRIBUTION OPERATOR CERT RENEWAL FEE	04/19/2019	55.00
55868	KATHLEEN BRUGGER	WELDING TO CUT	04/19/2019	787.50
55901	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - MAY 2019	04/19/2019	5,114.75
55919	SAN DIEGO GAS & ELECTRIC	MONTHLY GAS AND ELECTRIC #1065 087 935 1	04/19/2019	1,019.36
55920	SAN DIEGO GAS & ELECTRIC	RAINBOW WATER ARUBA RD OH-PM NORTH	04/19/2019	866.00
<b>Total for Department: 32 OPERATIONS</b>				<b>13,107.11</b>

Department: 33 VALVE MAINTENANCE

55901	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - MAY 2019	04/19/2019	293.13
55930	VALVE SEALENT SUPPLY	Nordstrum Hypergun-Plus 5 quart sealant gun	04/19/2019	3,842.48
<b>Total for Department: 33 VALVE MAINTENANCE</b>				<b>4,135.61</b>

Department: 34 WATER DISTRIBUTION

ACH	AIRGAS USA, LLC	CYLINDER RENTAL: ARGON, ACETYLENE, CARBON DIOXID	04/19/2019	108.84
ACH	ART'S TRENCH PLATE & KRAIL SERVICE CO, INC.	(2) 8X12 NON SKID TRENCH PLATES RENTAL	04/05/2019	361.80
ACH	ART'S TRENCH PLATE & KRAIL SERVICE CO, INC.	(4) 10' K-RAIL ON RENT	04/19/2019	714.59
ACH	UNDERGROUND SERVICE ALERT	RAI88 NEW TICKET CHARGES	04/05/2019	263.15
ACH	UNION BANK (VISA)	AFTER HOURS MEALS (2 EMPLOYEES)	04/16/2019	17.63
55847	PERRAULT CORPORATION	CLASS II BASE	04/05/2019	9,269.53
55859	ZEP MANUFACTURING CO.	ZEP DZ-7 4-1GL	04/05/2019	337.85
55873	CLEANSTREET	SPECIAL SERVICES-VIA MARIPOSA & CAMINO DEL REY	04/19/2019	600.00
55885	FREEWAY TRAILER SALES	7 WAY TRAILER END	04/19/2019	12.83
55888	GRANITE CONSTRUCTION COMPANY	3" ROCK-TICKET # 46542438/46542443/46542451/46542470	04/19/2019	1,639.47
55899	L.K. GOODWIN CO., INC.	MODEL NUMBER: A-HP34442DHIGH PRESSURE CYLINDER STORAGE CABINET	04/19/2019	3,676.30
55901	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - MAY 2019	04/19/2019	947.86
55904	MK DIAMOND PRODUCTS, INC	Replacement Concrete Saw 1813H Please see attached quote # 10	04/19/2019	2,676.21
55910	PERRAULT CORPORATION	TRUCKING, 3/4" GRAVEL	04/19/2019	3,448.79
55915	CARLOS RAMOS	REIMBURSEMENT FOR SWRCB GRADE D2 CERT FEE RENEWAL	04/19/2019	80.00
55937	BOARD OF EQUALIZATION	1ST QRT 2019 ROAD USE TAX	04/24/2019	384.19
<b>Total for Department: 34 WATER DISTRIBUTION</b>				<b>24,539.04</b>

Department: 35 METER SERVICES

ACH	AIRGAS USA, LLC	ACETYLENE, OXYGEN, OUTFIT 250-510DLX	04/19/2019	825.01
ACH	CUSTOM TRUCK BODY & EQUIPMENT, INC.	Custom truck to fabricate Prep, paint and install a safety ladd	04/19/2019	1,318.92
ACH	NATIONAL METER & AUTOMATION	FC300 Cable that connects to the MC IIte	04/19/2019	161.63
ACH	UNION BANK (VISA)	CONTERRA TOOL CHEST RADIO	04/16/2019	421.40
ACH	UNION BANK (VISA)	MANHOLE HOOK W/ 5/8IN SHAFT	04/16/2019	321.73

55835	CORE & MAIN LP	SCOUT CLIP LIGHT 302-004	04/05/2019	1,044.10
55840	HOME DEPOT	STACKABLE GARAGE STORAGE BIN, TOUGH TOTE	04/05/2019	340.72
55864	BAVCO	Pressure Gauge	04/19/2019	2,410.25
55878	DELL BUSINESS CREDIT	Dell Latitude 3590	04/19/2019	2,988.84
55889	HARBOR FREIGHT	SCREWDRIIVER SET, BOLT CUTTERS, BOOSTER CABLES, SERRATED MACHETE	04/19/2019	402.74
55901	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - MAY 2019	04/19/2019	366.30
55922	T S INDUSTRIAL SUPPLY	HARD HAT, CHIN STRAP, CLAY SPADE	04/19/2019	219.49
55923	CLEMMON TAYLOR	REIMBURESMENT FOR SWRCB GRADE D4 CERT RENEWAL FEE	04/19/2019	190.00
55927	TRAFFIC SUPPLY, INC.	18" HIP REFL STOP/SLOW PADDLE	04/19/2019	293.55
55943	CLEMMON TAYLOR	REIMB FOR SWRCB GRADE T2 CERT RENEWAL FEE	04/24/2019	60.00

**Total for Department: 35 METER SERVICES 11,364.68**

**Total for Fund:01 WATER FUND 813,694.19**

Fund: 02 SEWER FUND

Department: 00

ACH	CITY OF OCEANSIDE	RMWD WASTEWATER AGREEMENT, SEPTEMBER 2018	04/05/2019	596,614.38
55879	DR HORTON LOS ANGELES HOLDING COMPANY INC	Refund Check 013938-061, 323 CAMPOLINA COURT (LOT 100)	04/19/2019	24.23
55891	DAYTON HICKSON	Refund Check 012143-000, 3834 CEDAR VALE WAY	04/19/2019	29.37
55892	DONALD & BARBARA HOLCK	Refund Check 009498-000, 3574 SARAH ANN DRIVE	04/19/2019	16.48
55938	DANIEL BORER	Refund Check 014494-000, 2525 HOLLY VALLEY DR	04/24/2019	100.96

**Total for Department: 00 596,785.42**

Department: 61 WASTEWATER

ACH	ATLAS PUMPING SERVICE	MONTHLY BILLING	04/05/2019	210.00
ACH	BABCOCK LABORATORIES, INC	MONTHLY WATER ANALYSIS	04/19/2019	254.00
ACH	HAAKER EQUIPMENT CO.	20189C Plug coupler 1/2 FE SS	04/05/2019	144.69
ACH	MALLORY SAFETY AND SUPPLY, LLC	Mallory Safety - DBI BB 2 / DBI SEALED BLOK LEVEL 2 REPAIR LEVEL	04/19/2019	888.94
ACH	SCAP	Renewal	04/19/2019	538.00
ACH	UNION BANK (VISA)	ANNUAL MEMBERSHIP RENEWAL - BRYAN ROSE #000280093I	04/16/2019	87.00
55840	HOME DEPOT	EVERBILT, DRAIN PAN, CALIPER	04/05/2019	157.55
55851	RHO MONSERATE C.C.H.A.	ELECTRIC CHARGE	04/05/2019	300.61
55853	SAN DIEGO GAS & ELECTRIC	MONTHLY ELECTRIC SERVICE #9380 440 512 5	04/05/2019	10.00
55854	SMITH AND LOVELESS	Part Number # 60B209-111-SDB X Peller CCW Trimmed to 11 1/8" s	04/05/2019	2,822.14
55857	WATER QUALITY SPECIALISTS	MONTHLY OPERATIONS AND MAINTENANCE SERVICE-MAR 2019	04/05/2019	1,950.00
55887	GELCO SUPPLY INC	Root x - Root control system	04/19/2019	4,524.44
55893	HOUSTON AND HARRIS	CCTV inspections of sewer lines	04/19/2019	12,956.25
55901	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - MAY 2019	04/19/2019	316.54
55919	SAN DIEGO GAS & ELECTRIC	MONTHLY GAS AND ELECTRIC #1065 087 935 1	04/19/2019	5,325.87
55929	UNITIS, INC.	Delivery/Shipping	04/19/2019	704.44
55939	CWEA	ANNUAL MEMBERSHIP RENEWAL JOHN MACCARRONE-#000049140I	04/24/2019	376.00

**Total for Department: 61 WASTEWATER 31,566.47**

**Total for Fund:02 SEWER FUND 628,351.89**

Fund: 03 GENERAL FUND

Department: 00

ACH	PUBLIC EMPLOYEES RETIREMENT	ER CONTRIBUTION - UNFUNDED ACCRUED LIABILITY, PEPR 26407	04/09/2019	34,992.58
55901	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - MAY 2019	04/19/2019	-1,100.96
			<b>Total for Department: 00</b>	<b>33,891.62</b>

Department: 36 GARAGE

ACH	AIRGAS USA, LLC	Miller Welder Model # MIL907754 325 Trail Blazer EFI With Kohler	04/19/2019	6,945.40
ACH	BP BATTERY INC.	NORTH STAR ELITE AGM GROUP 34/78	04/05/2019	247.10
ACH	BP BATTERY INC.	CONVENTIONAL LEAD ACID BATTERY	04/19/2019	165.68
ACH	FLYERS ENERGY LLC	ORDER 1736364-19, CARB REG 10% ETH 445 UNITS/DSL 250 UNITS	04/05/2019	4,669.01
ACH	FLYERS ENERGY LLC	ORDER 1742508-19, CARB REG 10% ETH 180 UNITS/DSL 130 UNITS	04/19/2019	3,129.68
ACH	HAWTHORNE MACHINERY COMPANY	CUSHION AS	04/05/2019	163.75
ACH	NAUMANN HOBBS MATERIAL HANDLING CORPORATION II INC	SEAL KIT, LIF	04/19/2019	830.75
ACH	O'REILLY AUTO PARTS	AIR BRK FTG, GLDHAND BRKT	04/19/2019	265.59
ACH	PARKHOUSE TIRE, INC.	LT275/65R18 E FST T/F AT2 OWL	04/05/2019	1,744.34
ACH	QUALITY CHEVROLET	REM/CLU	04/19/2019	328.64
ACH	SAFETY-KLEEN	BRAKE CLEANER, PARTS WASHER	04/19/2019	545.12
ACH	SONSRAY MACHINERY LLC.	KIT 28 Hose Kit 570MXT	04/19/2019	4,770.38
ACH	THE WELD SHOP, INC	switch box	04/19/2019	525.00
55833	AZUGA, INC.	MONTHLY BILLING	04/05/2019	1,039.00
55836	RAMON FRANCISCO COTE	RMWD VEHICLE WASH	04/05/2019	650.50
55840	HOME DEPOT	10PC FILE SET, GRINDER, METAL CUTOFF BLADE, RETAINING RING PLIER	04/05/2019	460.17
55843	JAUREGUI & CULVER, INC.	TROUBLESHOOT #4 PUMP	04/05/2019	176.25
55872	CLAIREMONT EQUIPMENT	RECOIL STARTER	04/19/2019	251.23
55880	FALLBROOK AUTO PARTS	AIR HOSE	04/19/2019	2,664.05
55884	FORD OF ESCONDIDO	TUBE, CONNECTOR, ANTI-FREEZE	04/19/2019	138.48
55890	HEAVY VEHICLE ELECTRONIC LICENSE PLATE	MONTHLY SERVICE - MAR	04/19/2019	17.65
55901	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - MAY 2019	04/19/2019	80.35
55902	LINE-X OF ESCONDIDO	RETAIL SHORT BED UNDER RAIL MATERIAL, BULL RINGS	04/19/2019	612.48
			<b>Total for Department: 36 GARAGE</b>	<b>30,420.60</b>

Department: 41 ADMINISTRATION/HR

ACH	ADP, LLC	PROCESSING CHARGES PE: 3/22/19	04/05/2019	549.48
ACH	ADP, LLC	PROCESSING CHARGES PE: 4/5/19	04/19/2019	689.93
ACH	ALL THINGS FALLBROOK	PC61LSPT - TALL - LARGE, LONG SLEEVE CHARCOAL T-SHIRT. CHRIS HA	04/05/2019	178.08
ACH	ALL THINGS FALLBROOK	PORT AUTHORITY K575 - BATTLESHIP GREY - LARGE - EXTRAS	04/19/2019	130.74
ACH	HEALTH EQUITY	HSA MONTHLY ADMINISTRATION FEES	04/11/2019	82.60
ACH	PUBLIC EMPLOYEES RETIREMENT	CALPERS REPLACEMENT BENEFIT CONTRIBUTION: DAVE SEYMOUR	04/09/2019	557.28
ACH	RAFTELIS FINANCIAL CONSULTANTS	RMWD FINANCIAL PLAN & WATER RATE ASSISTANCE	04/19/2019	376.25
ACH	REM MECHANICAL, INC	REPAIRS/PERFORMED PREVENTATIVE MAINTENANCE	04/19/2019	461.00
ACH	SOUTHWEST ANSWERING SERVICE, INC.	MONTHLY ANSWERING SERVICE	04/05/2019	680.15
ACH	SPECIAL DISTRICT RISK	PROPERTY/LIABILITY INSURANCE, ITEM 58, 26 AND 127	04/19/2019	142.79
ACH	STREAMLINE	MONTHLY WEB MANAGEMENT FEE	04/19/2019	300.00
ACH	UNION BANK (VISA)	GM VEHICLE FUEL	04/16/2019	186.97
ACH	WESTERN LANDSCAPE MAINTENANCE PLUS, INC.	LANDSCAPE MAINTENANCE SERVICE	04/05/2019	507.15
ACH	XEROX CORP.	MONTHLY LEASE S# MX4-353038	04/05/2019	1,378.92
55831	ARAMARK UNIFORM SERVICES	MONTHLY UNIFORMS	04/05/2019	1,071.36
55832	AT&T LONG DISTANCE	MONTHLY PHONE SERVICE	04/05/2019	21.40

55837	FALLBROOK WASTE AND RECYCLING	MONTHLY REFUSE AND RECYCLE	04/05/2019	418.00
55840	HOME DEPOT	HEAVY DUTY CORN BROOM, DAYLIGHT DELUX PACK, M-VOLT	04/05/2019	181.54
55841	INFOSEND, INC.	MAILING COSTS FOR RATE HEARING NOTICES	04/05/2019	4,659.97
55844	JCG TECHNOLOGIES	JCG SSP RENEWAL PACKAGE, 4/1/19-3/31/20	04/05/2019	425.00
55849	RANCHO LADERA ROAD ASSOCIATION	ANNUAL ROAD ASSOCIATION DUES	04/05/2019	95.00
55852	SAN DIEGO COUNTY ASSESSOR/RECORDER/CLERK	RELEASE OF LIEN DOCS (2)	04/05/2019	24.00
55853	SAN DIEGO GAS & ELECTRIC	MONTHLY ELECTRIC SERVICE #4065 592 756 6	04/05/2019	3,404.49
55855	ULINE	Screen Riser for H-2772 Forklift Aerial Platform	04/05/2019	1,009.16
55856	VERIZON WIRELESS	MONTHLY CELLULAR SERVICE (Overpayment)	04/05/2019	3,537.08
55861	ARAMARK UNIFORM SERVICES	MONTHLY UNIFORMS	04/19/2019	748.56
55862	AT&T	MONTHLY PHONE SERVICE	04/19/2019	166.28
55863	AT&T	MONTHLY PHONE SERVICE	04/19/2019	825.72
55865	BONSALL PEST CONTROL	MONTHLY PEST CONTROL	04/19/2019	200.00
55876	COVERALL NORTH AMERICA, INC.	MONTHLY CLEANING SERVICES	04/19/2019	995.00
55877	JEANNE DELAHAYE	SETTLEMENT FOR DAMAGES DUE TO WATER MAIN BREAK	04/19/2019	974.00
55878	DELL BUSINESS CREDIT	PowerEdge R740XD - 2 X Intel Xeon Gold 6128 3.4G, 6C - Windows S	04/19/2019	14,749.86
55881	FALLBROOK WASTE AND RECYCLING	LOAD 40 YD	04/19/2019	1,071.20
55882	FEDEX	DELIVERY SERVICE	04/19/2019	11.61
55894	INFOR (US), INC.	Project Manager	04/19/2019	24,030.00
55897	KINSEY & KINSEY, INC.	CONSULTING SERVICES: INFOR	04/19/2019	3,520.00
55898	KYOCERA DOCUMENT SOLUTIONS AMERICA, INC.	FREIGHT FEE	04/19/2019	19.00
55901	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - MAY 2019	04/19/2019	317.97
55903	MITEL LEASING, INC.	MONTHLY LEASE AGREEMENT	04/19/2019	1,657.11
55912	QUALITY GATE COMPANY	QUARTERLY FULL SERVICE - 31250 OLD RIVER RD, LIFT STATION	04/19/2019	333.00
55918	SAN DIEGO COUNTY ASSESSOR/RECORDER/CLERK	RELEASE OF LIEN DOC (1)	04/19/2019	12.00
55921	SHRED-IT USA LLC	MONTHLY SERVICE AGREEMENT	04/19/2019	152.74
55924	THE CARLSON COMPANY	Mission:Earth M-Fold To wel, White 16pk/250sh	04/19/2019	283.43
55925	TIAA COMMERCIAL FINANCE, INC.	MONTHLY LEASE	04/19/2019	2,466.19
55926	TIME WARNER CABLE	MONTHLY INTERNET CONNECTION - APR	04/19/2019	1,250.00
55928	ULINE	MEDIUM DUTY EDGE PROECTORS	04/19/2019	110.85
55931	VILLAGE NEWS	ORDINANCE NO. 19-02 PUBLISHED 3/14, 3/21 2019	04/19/2019	200.00
55932	WALTERS WHOLESale	240 volt, 60 amp 2 pole NEMA 3R disconnect switch	04/19/2019	110.22
55933	KENNETH E WEINBERG	COMPARATIVE ANALYSIS OF DISTRICT MEMBERSHIP FOR 3/1/19-4/15/19	04/19/2019	5,535.00
55934	XEROX FINANCIAL SERVICES	MONTHLY LEASE	04/19/2019	565.83
55935	AMERICAN WATER WORKS ASSOC.	ANNUAL MEMBERSHIP RENEWAL - 4/1/19 - 3/31/20, ID# 34788	04/24/2019	2,079.00
55936	AT&T	CLAIM# PACB-CS-201810-OM-0219-TZH, SETTLEMENT FOR DAMAGES	04/24/2019	15,449.43
55940	CYNTHIA GRAY	TRAVEL EXPENSE REIMB-BASI PIO AND JIC/JIS (G290291)	04/24/2019	168.88

**Total for Department: 41 ADMINISTRATION/HR 99,071.22**

Department: 42 HUMAN RESOURCES

ACH	UNION BANK (VISA)	TRAINING BREAKFAST (10 EMPLOYEES)	04/16/2019	29.28
55842	INTEGRITY SUPPORT SERVICES, INC.	FOR SERVICES PERFORMED, PRE-EMPLOYMENT SCREENING	04/05/2019	106.45
55845	LEARNSOFT CONSULTING, INC.	OUTLOOK 2016 INTRODUCTION 2/28/19 - 20 STUDENTS	04/05/2019	8,429.00
55846	NATIONAL BENEFIT SERVICES, LLC	COBRA ADMINISTRATION FEE - MAR 2019	04/05/2019	50.00
55870	CHECKR INC	BASIC WITH EDUCATION AND EMPLOYMENT	04/19/2019	34.00
55896	INTEGRITY SUPPORT SERVICES, INC.	PRE-EMPLOYMENT SCREENING	04/19/2019	98.95
55900	LEARNSOFT CONSULTING, INC.	EFFECTIVE BUSINESS WRITING INTRO - 4/11/19 (24 STUDENTS)	04/19/2019	3,000.00
55901	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - MAY 2019	04/19/2019	128.40
55909	PALOMAR HEALTH	SERVICES PERFORMED-POST EMPLOYMENT	04/19/2019	190.00
55914	CLAUDIA RAMIREZ	ACWA JPIA TRAINING CONFERENCE EXPENSE REIMBURSEMENT	04/19/2019	544.15

**Total for Department: 42 HUMAN RESOURCES 12,610.23**

Department: 43 SAFETY

ACH	ADVANCED CHEMICAL SAFETY	FIT TESTING	04/19/2019	1,650.00
55866	BOOT BARN INC	SAFETY BOOTS: GCANCINO	04/19/2019	184.86
55871	CITY OF SAN DIEGO FIRE/EMS	ANNUAL CONTRACT FOR PROGRAM MGMT OF TWO AEDS	04/19/2019	125.00
55901	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - MAY 2019	04/19/2019	1,146.60
55909	PALOMAR HEALTH	SERVICES PERFORMED-SAFETY	04/19/2019	65.00
<b>Total for Department: 43 SAFETY</b>				<b>3,171.46</b>

Department: 51 FINANCE

55848	PURCHASE POWER PITNEY BOWES, INC	LATE FEE & FINANCE CHARGE	04/05/2019	74.49
55901	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - MAY 2019	04/19/2019	195.30
409214	U.S. POSTAL SERVICE	48-HOUR NOTICE PREPAY BALANCE RECHARGE	04/09/2019	1,550.00
<b>Total for Department: 51 FINANCE</b>				<b>1,819.79</b>

Department: 52 CUSTOMER SERVICE

ACH	ACCELA, INC. #774375	CIVICPAY TRANSACTION FEES	04/19/2019	2,808.00
ACH	TCN, INC	MONTHLY 48 HOUR NOTICE CALLS	04/05/2019	40.56
55901	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - MAY 2019	04/19/2019	938.13
55917	RT LAWRENCE CORPORATION	LOCKBOX PROCESSING FEES FOR - MARCH 2019	04/19/2019	644.05
55942	LAURA MARTINEZ	TRAVEL EXPENSE REIMBURSEMENT-UNDERSTANDING FINANCIAL STATEMENTS	04/24/2019	70.14
<b>Total for Department: 52 CUSTOMER SERVICE</b>				<b>4,500.88</b>

Department: 91 ENGINEERING

55882	FEDEX	DELIVERY SERVICE	04/19/2019	63.29
55895	INNOVYZE, INC.	InfoSewer Suite (2,000 Links) - InfoCare Renewal 15-Nov-2018 to	04/19/2019	8,050.00
55901	LINCOLN NATIONAL LIFE INSURANCE COMPANY	MONTHLY INSURANCE - MAY 2019	04/19/2019	549.61
55905	MODULAR BUILDING CONCEPTS, INC	RENTAL AGREEMENT LEASE 15100REV	04/19/2019	1,277.91
<b>Total for Department: 91 ENGINEERING</b>				<b>9,940.81</b>

**Total for Fund:03 GENERAL FUND 195,426.61**

Fund: 60 WTR CAP EXPANSION/REPLACEMENT

Department: 00

55838	FERGUSON WATERWORKS #1083	R900 Belt Clip Tranceiver, Item No, 13302000	04/05/2019	2,747.63
55840	HOME DEPOT	RATCHET TIE, DOWN 4PC, STRAP WRENCH, ADJ WRENCH, PIPE WRENCH, PL	04/05/2019	104.13
55850	RANDALL MANAGEMENT GROUP, LLC	(8) car magnets for WSUP	04/05/2019	445.65
55860	ACCURATE MEASUREMENT SYSTEMS	Replacements pressure transmitters for tanks.	04/19/2019	5,745.49
55869	CARROLL ENGINEERING & CONSTRUCTION	INSP DEPOSIT BAL REIMB FOR NEW FIRE HYDRANT INSTALLATION HWY76	04/19/2019	121.13
55906	OMNIS CONSULTING INC.	MISCELLANEOUS PIP RELOCATION DESIGN	04/19/2019	66,238.40
55907	ONESOURCE DISTRIBUTORS, LLC	WIC 12 THHN STRND CU GRN 500 Reel	04/19/2019	3,474.94
55927	TRAFFIC SUPPLY, INC.	(4) plasticade signs	04/19/2019	1,206.89

**Total for Department: 00 80,084.26**

**Total for Fund:60 WTR CAP EXPANSION/REPLAC 80,084.26**

**Grand Total 1,717,556.95**





# Comparative Water Sales YTD from Prior Years

## FISCAL YEAR 2018-2019

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
562	AD	34,636	47,313	45,335	28,095	29,248	20,794	9,984	6,874	4,335	10,153			544
402	AG	129,354	148,627	153,218	110,320	92,460	70,762	33,898	21,970	18,274	46,695			1,895
264	CM	51,490	67,258	66,119	36,287	24,310	15,501	10,455	6,708	8,425	11,078			683
23	CN	3,982	4,388	4,078	2,521	3,115	2,815	2,831	829	547	636			59
21	IS	4,964	3,824	3,852	3,447	2,161	1,736	884	864	470	413			52
112	MF	11,653	12,856	13,798	11,513	11,816	10,461	8,551	7,929	6,940	8,289			238
323	SC	165,088	203,887	203,899	134,052	132,762	83,121	22,699	9,624	3,104	38,472			2,288
1024	SD	228,710	263,815	273,401	189,659	170,318	118,228	41,039	22,400	12,611	51,941			3,150
5468	SF	168,864	192,438	208,014	146,935	144,613	114,763	63,241	50,877	35,143	64,635			2,731
8199	Total	798,741	944,406	971,714	662,829	610,803	438,181	193,582	128,075	89,849	232,312	-	-	11,640

## FISCAL YEAR 2017-2018

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
563	AD	33,310	29,712	36,164	31,255	32,514	30,935	27,243	19,989	17,733	14,039			626
395	AG	144,066	131,474	145,280	120,785	126,036	102,884	92,501	61,270	63,137	48,588			2,378
247	CM	33,715	42,488	33,812	26,189	24,168	16,762	18,502	48,862	19,156	19,093			649
32	CN	2,447	3,983	8,073	10,623	18,605	5,773	3,526	2,577	2,103	2,227			138
20	IS	2,320	2,440	2,793	2,488	2,335	1,700	1,339	1,038	695	1,087			42
96	MF	11,472	10,002	13,072	10,304	11,489	11,350	9,566	8,403	8,262	8,210			234
323	SC	179,822	156,120	202,103	148,336	176,307	145,994	119,086	84,941	75,753	58,715			3,093
1024	SD	244,799	223,157	271,457	222,398	243,725	210,020	185,162	112,432	111,709	72,554			4,356
5196	SF	174,946	165,760	194,809	155,004	162,664	146,096	120,654	96,800	89,344	80,182			3,182
7896	Total	826,897	765,136	907,563	727,382	797,843	671,514	577,579	436,312	387,892	304,695	-	-	14,699

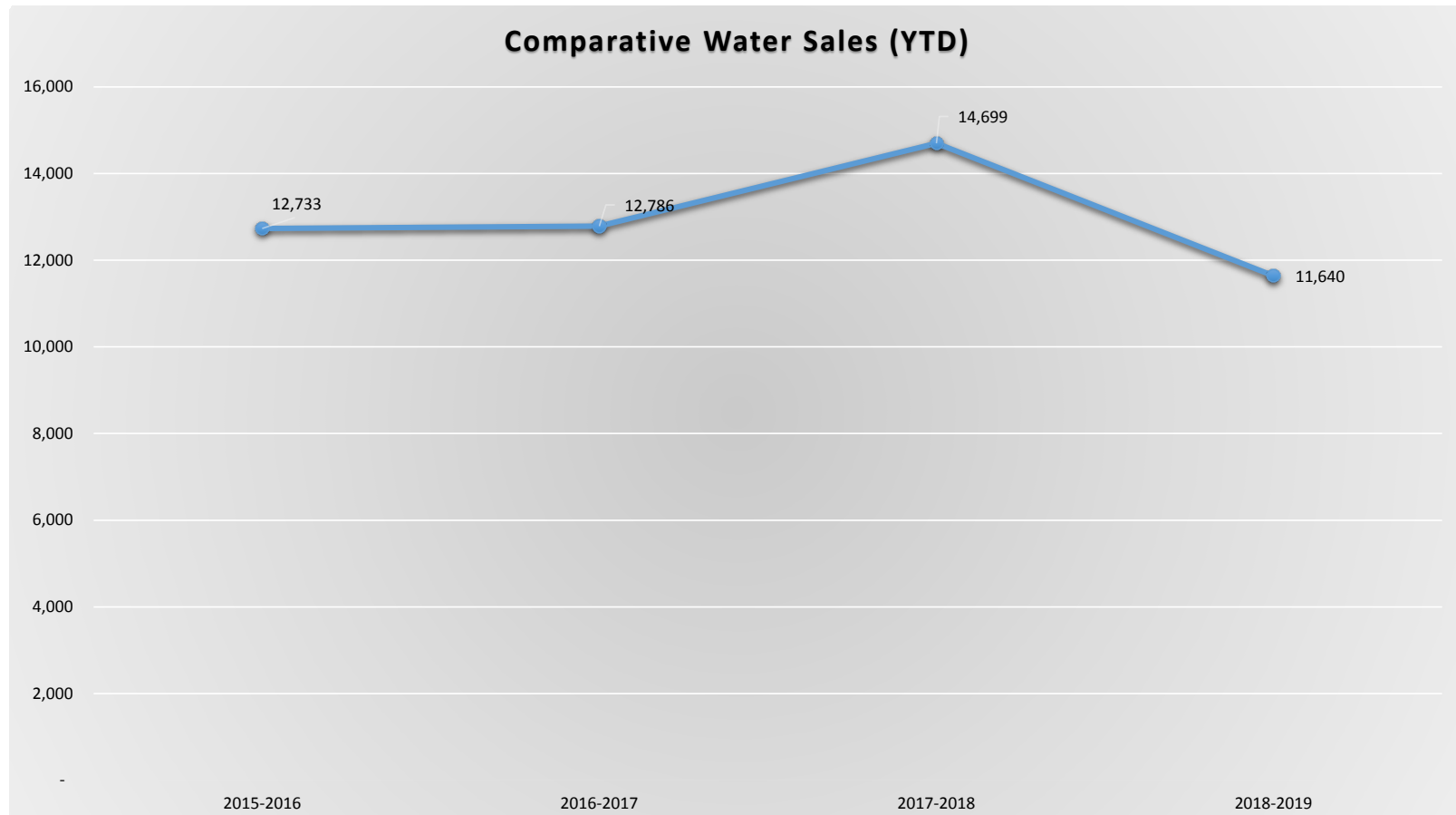
## FISCAL YEAR 2016-2017

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
591	AD	36,216	34134	39119	28217	22903	24494	7934	5036	5338	17861			508
403	AG	156,957	152359	172040	132882	104544	96050	31370	16829	20790	87717			2,230
231	CM	47,830	45043	43040	26707	20970	21140	5876	4333	4912	14068			537
30	CN	4,900	4950	7309	11456	7427	904	-	63	924	815			89
24	IS	3,806	3701	3980	3061	2446	1653	1408	594	700	1942			53
88	MF	11,307	11657	13746	10597	8876	11213	7139	7047	5954	8981			222
326	SC	183,744	166212	206354	150910	121456	115009	18861	6544	81497	102350			2,647
1034	SD	279,246	253718	298226	222243	181674	171322	39596.7	18148.3	21918.4	127268			3,704
5122	SF	187,516	175736	202555	154361	120520	133125	57385	42596	40254	103952			2,796
7849	Total	911,522	847,510	986,369	740,434	590,816	574,910	169,570	101,190	182,287	464,954	-	-	12,786

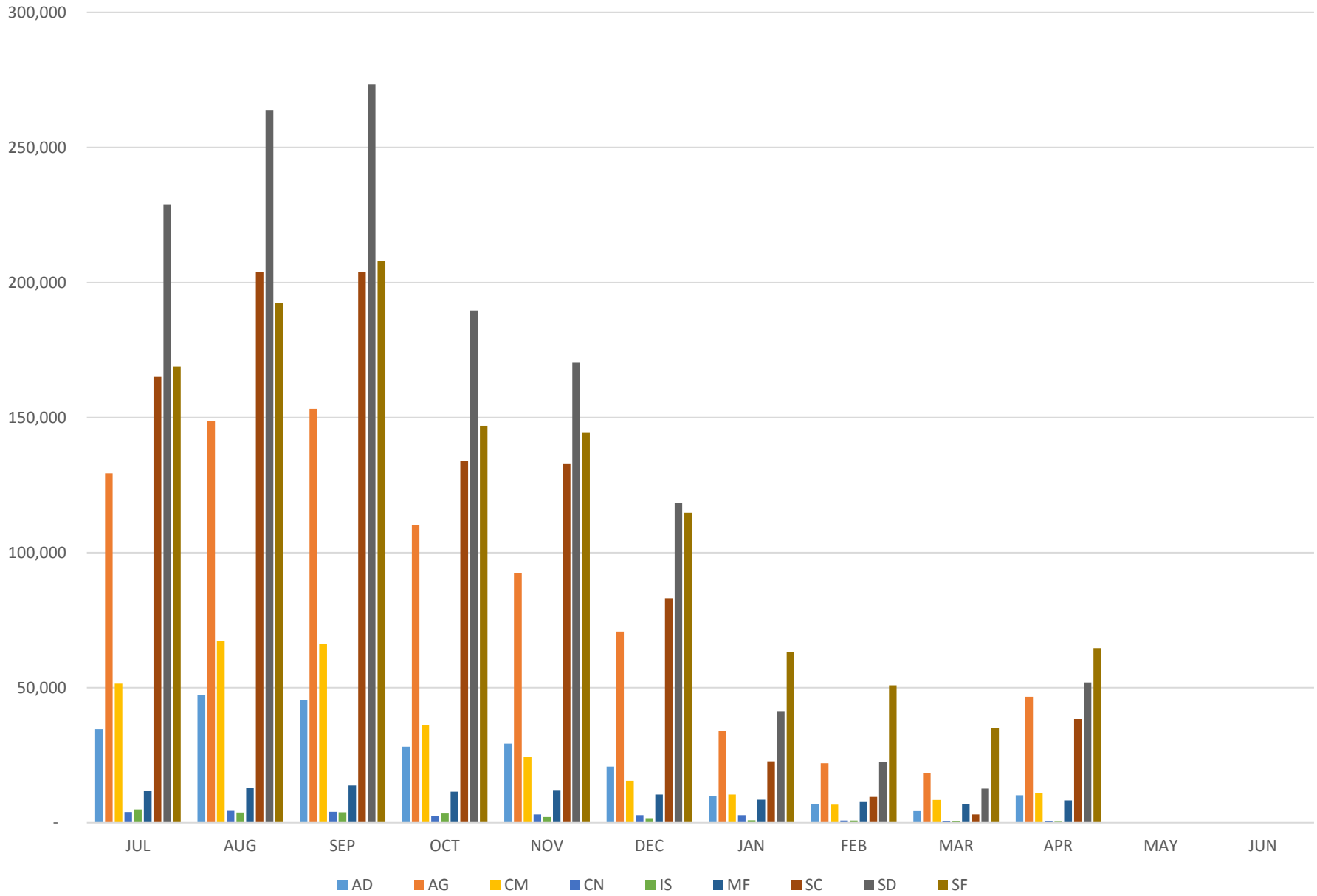
## FISCAL YEAR 2015-2016

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
601	AD	29,891	26212	33050	25166	24907	20638	12532	10056	19640	18699			507
404	AG	143,174	124130	153414	124219	109795	85664	48608	35648	94227	87294			2,310
6	C	4,342	-	-	-	-	-	-	-	-	-			10
221	CM	28,620	33259	34668	28374	14569	11399	8431	8591	11738	13519			443
37	CN	6,680	7040	5931	3994	5788	3061	1002	1129	781	2559			87
24	IS	2,773	2779	2486	3073	3299	2641	828	796	2141	1784			52
88	MF	11,351	10279	10887	9952	9664	8600	8072	6667	7745	8832			211
326	SC	162,756	144892	188145	132002	133998	109284	46707	38985	108085	92783			2,658
1038	SD	245,736	213120	257965	197426	188412	162042	82599	57837	154618	131816			3,883
5092	SF	148,573	143404	162621	135030	120706	96899	69380	52522	95133	95996			2,572
7837	Total	783,896	705,115	849,167	659,236	611,138	500,228	278,159	212,231	494,108	453,282	-	-	12,733

## Comparative Water Sales YTD from Prior Years



### USAGE BY CUSTOMER CLASS FY 18-19







**SEWER EQUIVALENT DWELLING UNITS (EDUs) STATUS REPORT  
MAY 2019**

<b>STATUS SUMMARY</b>	<b>EDUs</b>
Total Treatment Capacity Purchased from Oceanside	8,333.33
Less 5% Contractual Allowance	416.67
EDUs Set Aside by Board for Emergencies	60.00
EDUs Connected	4,718.32 *
EDUs Unconnected/Committed	290.03
<b>Total EDUs Available for Purchase:</b>	<b>2,848.32</b>

<b>DEVELOPMENTS WITH UNCONNECTED/COMMITTED EDUs</b>	<b>EDUs</b>	<b>CAPACITY FEES PAID</b>
Golf Green Estates (Dev. Solutions) - 102.46	33.46	\$ 803,014
Horse Creek Ridge (DR Horton/RAH) - 754	64.30	\$ -
Passarelle (HRC Commercial) - 96.57	96.57	\$ -
Polo Club (Vista Valley Dev.) - 165 Lots	59.85	\$ 1,022,775 **
Pala Mesa Highlands (Beazer Homes) - 159.3	22.65	\$ 324,190 ***
Others (5 or less)	13.20	\$ 225,588
<b>TOTAL UNCONNECTED:</b>	<b>290.03</b>	<b>\$ 2,375,567</b>

\*There is a delay between connections and new account activations.

\*\*Deferred total payment until building permits are issued.

\*\*\*PMH paid funds to cover the initial 50%(79.65 EDUs/\$1,125,127) of sewer installment.

