

**MINUTES OF THE ENGINEERING SERVICES COMMITTEE MEETING  
OF THE RAINBOW MUNICIPAL WATER DISTRICT  
JULY 5, 2017**

1. **CALL TO ORDER** – The Engineering Services Committee Meeting of the Rainbow Municipal Water District on July 5, 2017 was called to order by Chairperson Prince at 3:00 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Chairperson Prince, presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

**Present:** Member Prince, Member Stitle, Member Taufer, Member Brazier, Member Ratican, Member Robertson, Alternate Marnett.

**Also Present:** General Manager Kennedy, Engineering Manager Kirkpatrick, Eng. Tech. Rubio

**Absent:** Member Kirby

There were no public members present.

4. **SEATING OF ALTERNATES**

Mr. Kennedy said due to work constraints, Mr. Kirby would like to step down from a regular member to an alternate member. He noted Mr. Marnett would take Mr. Kirby's place as a member, pending Board approval. Mr. Marnett was invited to take a voting seat.

5. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

Mrs. Kirkpatrick added Agenda Item 14, regarding a customer's meter relocation request.

6. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA**

There were no public comments.

**COMMITTEE ACTION ITEMS**

\*7. **APPROVAL OF MINUTES**  
A. June 7, 2017

**Motion:** Accept the minutes as written.

**Action:** Approve, Moved by Member Brazier, Seconded by Member Stitle.

**Vote:** Motion carried by unanimous roll call vote (summary: Ayes = 7).

**Ayes:** Member Prince, Member Stitle, Member Taufer, Member Brazier, Member Ratican, Member Robertson, Alternate Marnett.

**8. DISCUSSION AND POSSIBLY ACTION REGARDING SAN DIEGO COUNTY WATER AUTHORITY EMERGENCY PUMP STATION**

Mr. Kennedy said as part of the embedded water fees regular rate customers, not TSAWR customers, have paid San Diego County Water Authority (CWA) to provide Emergency Storage. He mentioned discussing this topic during a CWA meeting. He said the CWA would handle the CEQA and design of the Pump Station and wanted the District to build it. He stated the cost of the distribution line would be approximately \$300K. He mentioned bringing the agreement "Principles of Understanding" to the Board to develop an acceptable agreement. Discussion ensued.

**9. DISCUSSION AND POSSIBLE ACTION REGARDING NAMING OF FACILITIES**

Mrs. Kirkpatrick provided a list from the Communications Committee with proposed names for District facilities. She said these facilities either do not have names or the names were confusing.

Mr. Kennedy said the Communications Committee named the tanks and pump stations by the community where they were located. He pointed out for functionality purposes pump stations should be named where they are pumped to. Discussion ensued.

**10. DISCUSSION AND POSSIBLE ACTION REGARDING CAPACITY FEE AND POLICY**

Mrs. Kirkpatrick asked for a recommendation regarding the revised capacity fees. She pointed out changes to Section 9.05.010 regarding sewer terms and permits, in particular the uncertainty regarding the refunding or not refunding sewer capacity fees. She said the current policy states that sewer fees are non-refundable. Mr. Kennedy stated by not refunding the sewer capacity fees it becomes an administrative challenge to maintain and track these records for decades. Discussion ensued.

**Motion: Recommend District staff prepare a refundable sewer policy.**

**Action: Approve, Moved by Member Robertson, Seconded by Member Stitle.**

**Vote: Motion carried by unanimous roll call vote (summary: Ayes = 7).**

**Ayes: Member Prince, Member Stitle, Member Taufer, Member Brazier, Member Ratican, Member Robertson, Alternate Marnett.**

Mrs. Kirkpatrick noted the recommended policy changes were to remove language stating non-refundable and to limit the sewer permit term for two years.

Mr. Stitle asked about major developments that purchase large number of EDUs and decide to build only half, would the balance be refunded? Mr. Kennedy suggested no, since facilities have been installed to support the larger amount. He noted comments and suggestions would be added to the policy.

Mrs. Kirkpatrick went over Exhibit 1 of the proposed ordinance for water / sewer rates and charges. She discussed all the changes that are marked by three asterisks. She pointed out the smaller meters would be approved based on lot size qualifications.

Mr. Taufer recommended clarifying units of "water" on Page 6, Paragraph A, Sewer Charges.

Mr. Stitle recommended defining what was included under Country Club on Page 8, Paragraph C, EDU description and basis for Sewer Capacity Charges.

**Motion:** Recommend approval with revisions.

**Action:** Approve, Moved by Member Stitle, Seconded by Member Robertson.

**Vote:** Motion carried by unanimous roll call vote (summary: Ayes = 7).

**Ayes:** Member Prince, Member Stitle, Member Taufer, Member Brazier, Member Ratican, Member Robertson, Alternate Marnett.

**11. DISCUSSION AND POSSIBLE ACTION REGARDING LITTLE GOPHER SANITARY STATION OVERFLOW**

Mr. Kennedy said the District had a sewer blockage incident on Little Gopher Canyon, which caused damage to a customer's house. He said staff assessed the situation and would be increasing inspections and cleanings, include an additional cleanout, and have an advance contract in place for sewage cleaning. Discussion ensued.

Mr. Ratican suggested installing sewer backflows. Mr. Kennedy said he would reach out to customers with potential risk from sewer backups.

**12. DISCUSSION AND POSSIBLE ACTION REGARDING REGULAR AND ALTERNATE MEMBERS**

Mr. Kennedy said as he mentioned earlier, Mr. Kirby suggested to be moved as an alternate member. Mrs. Kirkpatrick pointed out there would have to be a recommendation to the Board to appoint Mr. Marnett as a member.

**Motion:** Recommend to the Board to appoint Mr. Marnett as a member.

**Action:** Approve, Moved by Member Robertson, Seconded by Member Brazier.

**Vote:** Motion carried by unanimous roll call vote (summary: Ayes = 7).

**Ayes:** Member Prince, Member Stitle, Member Taufer, Member Brazier, Member Ratican, Member Robertson, Alternate Marnett.

*Added Agenda Item 13.*

**13. DISCUSSION AND POSSIBLE ACTION REGARDING A METER RELOCATION**

Mrs. Kirkpatrick said a District customer, Mr. Smith was requesting to relocate his remote meter closer to the parcel it actually serves. She continued even though he owns the two parcels they are not abutting, and per District policy the parcels must be abutting. She read the current policy and provided a map where the parcels were located. Discussion ensued.

**Motion:** Recommend to approve the meter relocation with the condition a letter of approval is provided from both property owners and at no cost to the District.

**Action:** Approve, Moved by Member Stitle, Seconded by Member Robertson.

**Vote:** Motion carried by unanimous roll call vote (summary: Ayes = 7).

**Ayes:** Member Prince, Member Stitle, Member Taufer, Member Brazier, Member Ratican, Member Robertson, Alternate Marnett.

**14. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED ENGINEERING SERVICES COMMITTEE MEETING**

- AMI Update
- Capacity Fee Policy

**15. ADJOURNMENT**

The meeting adjourned at 4:50 p.m.

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**Timothy Prince, Committee Chairperson**

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**Dawn M. Washburn, Board Secretary**