



RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, February 26, 2019
Closed Session – Time: 12:30 p.m.
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office	3707 Old Highway 395	Fallbrook, CA 92028
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Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a “Speaker’s Slip”, encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as “time certain” indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of recordings. Recordings will be available until the minutes of such meeting are approved. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:30 p.m. and Open Session at 1:00 p.m. Tuesday, February 26, 2019, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
 2. **ROLL CALL: Brazier_____ Hamilton_____ Gasca_____ Mack_____ Rindfleisch_____**
 3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.
 5. **CLOSED SESSION**
 - A. Conference with Legal Counsel–Anticipated Litigation (Government Code §54956.9(d)(2))
 - One Item
 6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
7. **PLEDGE OF ALLEGIANCE**
 8. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
 9. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 10. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.
 - *11. **APPROVAL OF MINUTES**
 - A. January 22, 2019 - Regular Board Meeting

(*) - Asterisk indicates a report is attached.

12. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (President Brazier)
- B. Representative Report (Appointed Representative)
 - 1. SDCWA
 - A. Summary of Board Meeting January 24, 2019
 - 2. CSDA
 - 3. LAFCO
 - 4. San Luis Rey Watershed Council
 - 5. Santa Margarita River Watershed Watermaster Steering Committee
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
 - 1. Board Seminar/Conference/Workshop Training Attendance Requests and Reports
- D. Directors Comments
- E. Legal Counsel Comments
 - 1. Attorney Report - Public Records Act (501668-0002)

***13. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
 - 1. January 8, 2019 Minutes
- B. Communications and Customer Service Committee
 - 1. January 9, 2019 Minutes
- C. Engineering and Operations Committee
 - 1. January 2, 2019 Minutes

CONSENT CALENDAR ITEMS

***14. DISCUSSION AND POSSIBLE ACTION TO APPOINT WILLIAM "BILL" STEWART AS A MEMBER OF THE COMMUNICATIONS AND CUSTOMER SERVICE COMMITTEE**

(At their December 6, 2018 meeting, the Communications and Customer Service committee members approved a motion recommending to the Board that Mr. Stewart be appointed to serve as a member of the committee.)

BOARD ACTION ITEMS

***15. ADOPT RESOLUTION NO. 19-02 FIXING THE TIME AND PLACE OF HEARING AND MEETING ON PROPOSED WATER AVAILABILITY CHARGES FOR IMPROVEMENT DISTRICT NO. 1**

(As part of the annual process for setting the water availability charges for Improvement District No. 1, it is necessary to hold a public hearing on proposed charges. Proposed date is June 25, 2019 at the RMWD regular Board meeting.)

16. DISCUSSION AND POSSIBLE ACTION FOR CUSTOMERS WHO CLAIM CONTINUED IMPACT FROM THE 2018 LILAC FIRE

(Ordinance No 18-03 was adopted by the board on February 27, 2018 giving retroactive relief to December 7, 2017 through June 2018 and was then extended through December 2018. Staff has received a letter from a homeowner claiming continued hardship due to an inability to finance reconstruction on their family home. At the time of the fire, the home was occupied by a renter.)

(*) - Asterisk indicates a report is attached.

- *17. **DISCUSSION AND POSSIBLE ACTION TO APPROVE A VARIANCE FROM ORDINANCE 18-15 TO ALLOW A LOT, LARGER THAN 0.5 ACRES, TO QUALIFY FOR CAPACITY CLASS B AND APPROVE THE CAPACITY CLASS WATER USE AGREEMENT**
(A property owner has requested a variance from Ordinance 18-15 to downsize an existing 1-inch meter on a 13.49 acre parcel to a ¾- inch meter and reduce his monthly fixed fees. The staff has drafted the attached agreement for Board consideration, whereby District will suspend the requirement to pay Fixed Charges beyond those applicable to capacity class B under District Ordinance No. 18-15 provided that the Parcel does not exceed a maximum of 50 units of water use per month on average.)
- *18. **FISCAL YEAR 2018-19 MID-YEAR BUDGET REVIEW AND BUDGET ADJUSTMENTS**
(Mid-year is customarily a suitable time to compare budget estimates with the first half year of actual data, and make appropriate adjustments where deemed necessary for the balance of the Fiscal Year. It is important to have up-to-date budget data with sound projections to ensure financial stability of the District. Following the completion of the Mid-Year budget review, staff will begin work on the Fiscal Year 2019-20 Budget.)
- *19. **DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 19-02 AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 3.01.020 – SPECIAL, ADJOURNED AND EMERGENCY MEETINGS**
(At their January 22, 2019 Board meeting, the Board discussed the need to elaborate on the processes and protocol for scheduling Special Board meetings. Staff was directed to bring the Board proposed updates to Administrative Code Section 3.01.020 for Board consideration.)
- 20. **DISCUSSION AND POSSIBLE ACTION TO CHANGE THE REGULAR BOARD MEETING SCHEDULED FOR JUNE 25, 2019**
(This item provides the Board with an opportunity to discuss possibly moving the June 25, 2019 Regular Board meeting to another date and time.)
- *21. **DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 19-03 — A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES AND THE GENERAL MANAGER EFFECTIVE DECEMBER 4, 2018 THROUGH JUNE 30, 2019**
(The original compensation analysis conducted for the Senior Engineering Inspector position weighted public agencies heavily; however, the most qualified candidates are likely working in the private sector with higher salary ranges. The Human Resources Manager and District Engineer have concluded that to attract candidates who will meet the District's needs, a higher salary grade will be necessary.)
- 22. **AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

INFORMATION ITEMS

- 23. **DISCUSSION REGARDING RAINBOW MUNICIPAL BRANDING AND LOGO CHANGES**
(President Brazier has requested an item to discuss the increased use of the image of the challenge/excellence coin in addition to the official Rainbow logo.)
- *24. **RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**
 - A. **General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
 - B. **Communications**
 - 1. Staff Training Reports
 - C. **Operations Comments**
 - 1. Operations Report
 - D. **Engineering Comments**

(*) - Asterisk indicates a report is attached.

- 1. Engineering Report
- E. Human Resource & Safety Comments**
 - 1. Human Resources Report
 - 2. Organizational Chart
- F. Finance Comments**
 - 1. Monthly Financial Statements
 - 2. Treasurer Report
 - 3. Credit Card Breakdown
 - 4. Directors' Expense
 - 5. Check Register
 - 6. Water Sales Summary
 - 7. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

25. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

26. ADJOURNMENT - To Tuesday, March 26, 2019 at 1:00 p.m.

ATTEST TO POSTING:

Carl Rindfleisch
 FOR _____
 Carl Rindfleisch
 Secretary of the Board

2-15-19 @ 1:00 P.M.
 Date and Time of Posting
 Outside Display Cases

(*) - Asterisk indicates a report is attached.