



RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, September 27, 2016
Closed Session – Time: 11:00 a.m.
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office 3707 Old Highway 395 Fallbrook, CA 92028

Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 11:00 a.m. and Open Session at 1:00 p.m. Tuesday, September 27, 2016, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

- 1. CALL TO ORDER**
 - 2. ROLL CALL: Sanford_____ Walker_____ Brazier_____ Bigley___ Stewart_____**
 - 3. ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 - 4. ORAL/WITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
 - 5. CLOSED SESSION**
 - A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(4))**
 - Two Potential Item
 - B. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))**
 - Two Potential Items
 - C. Appointment, Employment; Evaluation of Performance – General Manager (Government Code §54957)**
 - D. Public Employment (Government Code §54957(b)(1))**
 - Position: General Counsel
 - 6. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
- 7. PLEDGE OF ALLEGIANCE**
 - 8. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
 - 9. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

(*) - Asterisk indicates a report is attached.

**10. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*

***11. APPROVAL OF MINUTES**

A. August 23, 2016 - Regular Board Meeting

12. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (Director Sanford)
- B. Representative Report (Appointed Representative)
 - 1. SDCWA
 - A. Summary of Formal Board of Directors' Meeting August 25, 2016
 - 2. CSDA
 - 3. LAFCO
 - 4. San Luis Rey Watershed Council
 - 5. Santa Margarita Watershed Council
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
- D. Directors Comments

***13. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
 - 1. August 9, 2016 Minutes
- B. Communications Committee
 - 1. August 1, 2016 Minutes
- C. Engineering Committee
 - 1. August 3, 2016 Minutes

***14. CONSENT CALENDAR**

(The consent calendar items are matters voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.)

- A. **APPROVAL OF SECOND AMENDMENT TO JOINT AGREEMENT TO IMPROVE MAJOR SUBDIVISION, PARTIAL RELEASE OF JOINT LIEN CONTRACT AND PARTIAL TERMINATION OF HOLDING AGREEMENT FOR VISTA VILLAS DEVELOPMENT LP**
(Vista Villas Development LP desires to have a portion of the lots released from the existing Joint Lien Contract and Holding Agreement in order to move forward with the development of those lots. The Joint Lien Contract for this portion of lots will be replaced by bonds for faithful performance. The remaining lots under the Joint Lien Contract and Holding Agreement will remain under the Joint Lien Contract and Holding Agreement.)

(*) - Asterisk indicates a report is attached.

BOARD ACTION ITEMS

- *15. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 16-19 — A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017 AND THE GENERAL MANAGER’S SALARY EFFECTIVE AUGUST 28, 2016 THROUGH AUGUST 28, 2017**
(The grade structure included in Resolution No. 16-19 is revised to reflect the General Manager’s new pay rate effective August 28, 2016. The new pay rate is pursuant to the General Manager’s contracted annual cost of living increase based on the CPI increase for the most recent 12 months available, which is 2%.)
- *16. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 16-14 AMENDING AND UPDATING ADMINISTRATIVE CODE SECTIONS 3.02.010 – BOARD MEETING AGENDA AND 3.05.010 – MINUTES POLICY**
(This item is to provide the Board with an opportunity to discuss amending and updating Administrative Code Sections 3.05 and 3.02.010 in accordance with new software and agenda preparation processes.)
- *17. CSDA COMMITTEE AND EXPERT FEEDBACK TEAM INTEREST FORM**
(The California Special District Association (CSDA) is asking members if they have interest in serving on some of the various committees and Expert Feedback Teams that advise CSDA at the State level.)
- *18. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 16-13 AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 2.09 – COMMITTEES**
(Section 2.09 of the Administrative Code establishes the rules for the operations of the three District Committees. Each Committee has both regular and alternate members. Alternate members are appointed to fill vacancies if regular members are absent. In an effort to provide additional clarification of the role of alternate and regular members, the attached redline modifications to Section 2.09 outline two options for seating alternate members.)
- 19. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT; EMPLOYMENT; EVALUATION OF PERFORMANCE: GENERAL MANAGER**
(The Board may take action regarding the appointment, employment, performance or compensation of the General Manager.)
- 20. DISCUSSION AND POSSIBLE ACTION TO ADD NEW HEALTH PLAN OPTIONS AND FUND HEALTH SAVINGS ACCOUNTS FOR EMPLOYEES WHO ELECT HIGH-DEDUCTIBLE CONSUMER DRIVEN HEALTH PLANS**
(Review of Employee Benefit Plan Options for 2017 to assist with managing health care costs.)
- *21. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR AUGUST 2016**
- A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
 - B. Communications**
 - 1. Ratepayer Letters
 - C. Operations Comments**
 - 1. Operations Report
 - D. Engineering Comments**
 - 1. Engineering Report
 - E. Customer Service Comments**
 - 1. Customer Service Report
 - F. Human Resource & Safety Comments**

(*) - Asterisk indicates a report is attached.

1. Human Resources Report

2. Organizational Chart

G. Finance Manager Comments

1. Interim Financial Statement

2. Directors' Expense

3. Check Register

4. Water Purchases & Sales Summary

5. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

22. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

23. ADJOURNMENT - To Tuesday, October 25, 2016 at 1:00 p.m.

ATTEST TO POSTING:



Helene Brazier

Secretary of the Board

9-20-16 @ 8:30 A.M.

Date and Time of Posting

Outside Display Cases