

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold a Special Board Meeting at 1:00 p.m. on Tuesday, December 15, 2015 at the District Office located at 3707 Old Hwy 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL: Sanford____ Griffiths____ Lucy____ Walker____ Brazier____
4. PUBLIC COMMENT RELATING TO ITEMS ON THE AGENDA

Time Certain: 1:00 p.m.

- *5 PUBLIC HEARING TO RECONSIDER ADOPTING INCREASES IN THE RATES FOR RAINBOW MUNICIPAL WATER DISTRICT SERVICE FEES EFFECTIVE JANUARY 1, 2016 AND ORDINANCE 15-10 AUTHORIZING THE DISTRICT TO PASS THROUGH INCREASED COSTS IN PURCHASED WHOLESALE WATER, INCREASES TO THE DISTRICT'S COST OF OPERATIONS AND MAINTENANCE AND CAPITAL FACILITIES, AND ANY REDUCTION IN THE ALLOCATION OF AD VALOREM PROPERTY TAX REVENUES BY THE STATE OF CALIFORNIA**

(This agenda item is to conduct a Public Hearing to receive public comments on the proposed rate increases to become effective January 1, 2016. This agenda item is also to adopt Ordinance 15-10 that would set the new rates starting January 1, 2016 as well as authorize the District to pass through increased costs in Purchased Whole water, to pass through increases to the District's Cost of Operations and Maintenance and Capital Facilities, and to pass through any reduction in the District's property tax revenues by the State for a five year period from January 1, 2016 to December 31, 2021. These pass-through increase shall not exceed 15% per year nor shall they be more than the cost of providing water services. The Board would still be required to approve Staff recommended pass-through increases; however, a public hearing will not be required each subsequent year if the ordinance is approved and adopted.)

(Staff Recommendation: The adoption of Ordinance 15-10.)

- *6. CONSIDER REVISION TO ADMINISTRATIVE CODE SECTION 5.03.220 – ESTABLISH A RATE STABILIZATION RESERVE FUND**

(As part of the 2015 Potable Water Cost of Service Study, an evaluation was made as to whether it would be beneficial to ratepayers to establish a Rate Stabilization Fund. This topic was discussed on multiple occasions by the Budget and Finance Committee and the outcome of these discussions was to recommend to the Board that the Rate Stabilization Fund that is included in the Potable Water Cost of Service Study be implemented. The proposed policy would provide five fiscal years to bring the reserve fund from a zero balance to the target balance in order to reduce the rate impact of creating this reserve fund.)

(Staff Recommendation: The establishment of a Rate Stabilization Fund.)

- *7. APPROVAL OF MINUTES**

- A. October 27, 2015 – Regular Board Meeting
- B. November 17, 2015 – Special Board Meeting

(*) - Asterisk indicates a report is attached.

BOARD ACTION ITEMS

- *8. APPROVAL OF RESOLUTION NO. 15-16 ESTABLISHING CHECK SIGNING AUTHORITY**
(The purpose of this Resolution is to establish check signing responsibilities and designate authorized signers of checks due to changes in staff members. Resolution No. 15-16 will replace Resolution No. 14.-2.)
(Staff Recommendation: Approve Resolution No. 15-16.)
- *9. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 15-17 DESIGNATING TOM KENNEDY AS CONTRACT SIGNER FOR ALL UNION BANK TRANSACTIONS**
(This Resolution replaces Resolution No. 14-11, which appointed Margaret Thomas as contract signer.)
(Staff Recommendation: Approve Resolution No. 15-17.)
- *10. DISCUSSION AND POSSIBLE APPOINTMENT OF TREASURER**
(Currently Margaret Thomas serves as the District Treasurer. Due to Ms. Thomas' retirement in early January 2016, the Board may want to take this opportunity to consider appointing a treasurer in her place.)
(Staff supports Board direction.)
- *11. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES CONTRACT TO PREPARE THE WATER RECLAMATION PLANT AND RECYCLED WATER DISTRIBUTION SYSTEM PRE-DESIGN REPORT**
(On September 16, 2015 the RMWD Board approved moving forward from the master plan level feasibility of a local water reclamation plant and recycled water distribution system to develop a more detailed study. The pre-design report will consist of reviewing, confirming and refining the report done by Atkins and develop a more detailed engineering cost estimate. The pre-design report refines the technical and cost analyses done in the Master Plan so that an informed decision can be made about whether or not to proceed with the project. The pre-design report will include sufficient detail to determine the final viability of the project.)
(Staff Recommendation: Appropriate an additional \$50,000 from the Master Plan Project into the Pre-Design Water Reclamation Project and authorize staff to negotiate a contract to prepare the water reclamation plant and recycled water distributions system pre-design report not to exceed \$224,995 with Dudek.)

BOARD INFORMATION ITEMS

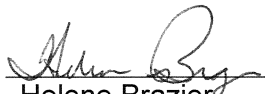
- *12. RECEIVE AND FILE INFORMATION ITEMS FOR OCTOBER 2015**
- A. General Manager Comments**
 - B. Communications**
 - 1. Ratepayer Letters
 - C. Construction & Maintenance Comments**
 - 1. Construction and Maintenance Report
 - 2. Valve Maintenance Report
 - 3. Garage/Shop Repair
 - D. Water Operations Comments**
 - 1. Water Operations Report
 - 2. Electrical/Telemetry Report
 - E. Wastewater Comments**
 - 1. Wastewater Report

(*) - Asterisk indicates a report is attached.

- F. Operations Comments**
 - 1. Water Quality Report
 - 2. Cross Connection Control Program Report
- G. Engineering Comments**
 - 1. Engineering Report
- H. Customer Service Comments**
 - 1. Field Customer Service Report
 - 2. Meters Report
- I. Safety Comments**
 - 1. Safety Report
- J. Human Resources Comments**
 - 1. Personnel Changes
 - 2. Organizational Chart

- 13. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING
- 14. ADJOURNMENT - To Tuesday, January 26, 2016, at 1:00 p.m.

ATTEST TO POSTING:



 Helene Brazier
 Secretary of the Board

12-7-15 @ 10:00 AM.

 Date and Time of Posting
 Outside Display Cases

(*) - Asterisk indicates a report is attached.