



RAINBOW MUNICIPAL WATER DISTRICT

Tuesday, July 25, 2017

Closed Session – Time: 12:00 p.m.

Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office

3707 Old Highway 395

Fallbrook, CA 92028

Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a “Speaker’s Slip”, encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as “time certain” indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of recordings. Recordings will be available until the minutes of such meeting are approved. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, July 25, 2017, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
 2. **ROLL CALL: Brazier_____ Hamilton_____ Gasca_____ Mack_____ Stewart_____**
 3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.
 5. **CLOSED SESSION**
 - A. Appointment, Employment; Evaluation of Performance – General Manager (Government Code §54957)
 6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
7. **PLEDGE OF ALLEGIANCE**
 8. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
 9. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 10. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.
 11. **ANNIVERSARY ACKNOWLEDGEMENT**
 - A. Gerardo Cancino (10 Years)
 - B. Clem Taylor (10 Years)
 - C. Jerry Kraft (10 Years)

(*) - Asterisk indicates a report is attached.

***12. APPROVAL OF MINUTES**

- A. June 20, 2017 – Special Board Meeting
- B. June 27, 2017 - Regular Board Meeting
- C. July 6, 2017 – Special Board Meeting

13. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (President Brazier)
- B. Representative Report (Appointed Representative)
 - 1. SDCWA
 - A. Summary of Board Meeting June 22, 2017
 - 2. CSDA
 - 3. LAFCO
 - 4. San Luis Rey Watershed Council
 - 5. Santa Margarita Watershed Council
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
- D. Directors Comments
- E. Legal Counsel Comments
 - 1. Proposition 218 (501668-0002)

***14. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
 - 1. June 13, 2017 Minutes
- B. Communications Committee
 - 1. June 5, 2017 Minutes
- C. Engineering Services Committee
 - 1. June 7, 2017 Minutes

BOARD ACTION ITEMS

***15. DISCUSSION AND POSSIBLE ACTION TO APPROVE A VARIANCE FROM THE DISTRICT'S ADMINISTRATIVE CODE AND ALLOW THE SMITH FAMILY TRUST TO TRANSFER AND RELOCATE METER FROM PARCEL 108-291-43 TO PARCEL 108-291-28**

(Raymond Smith of the Smith Family Trust is requesting a variance to the administrative code to allow him to relocate and transfer a meter from non-abutting parcels that he owns on Yucca Road. The parcels are 180 feet away from each other. The administrative code requires that the parcels be abutting and owned by the same owner.)

***16. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 17-07 REVISING APPENDIX A OF THE RULES AND REGULATIONS REGARDING WATER AND SEWER CAPACITY CHARGES AND ORDINANCE NO.17-08 AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 9.02-DEFINITIONS AND 9.07-EQUIVALENT DWELLING UNITS ESTABLISHED**

(Adoption of updated capacity fees for water and sewer and corresponding policy.)

(*) - Asterisk indicates a report is attached.

- *17. DISCUSSION AND POSSIBLE ACTION TO AWARD A CONTRACT FOR WATER AND WASTEWATER RATE SETTING SERVICES**
(In April 2015, the RMWD Board authorized a comprehensive Cost of Service Study for the water utility. Due to the shortfall of recommended revenue requirements stemming from the 2015 rate study not being attained with the current rate structure and demand, it is imperative to conduct a new rate study for the financial sustainability of the District. The objectives of the study is to determine the revenue increases needed to provide funds necessary to meet the District's current and future requirements with present consumption demands. Secondly, forecast the effects of District's growth and conservation on its revenues as well as impact that the proposed rates might have on demand. Additionally, design rates that are appropriate and produce the desired revenues.)
- *18. DISCUSSION REGARDING ADMINISTRATIVE CODE CHAPTER 2.03 – REMUNERATION AND REIMBURSEMENT**
(This item is to provide an opportunity for the Board to consider policy adjustments to clarify how and when Board members will receive Per Diem payments for attendance at various events.)
- 19. DISCUSSION AND POSSIBLE ACTION TO APPOINT ROBERT MARNETT AS A MEMBER AND LEE KIRBY AS AN ALTERNATE MEMBER TO THE ENGINEERING SERVICES COMMITTEE**
(Due to work constraints, Lee Kirby would like to step down from a regular member to an alternate member. Robert Marnett, currently an alternate on the committee, would take Mr. Kirby's place as a member.)
- *20. ACWA CALL FOR CANDIDATES NOMINATIONS FOR THE 2018-2019 TERM**
(ACWA's Nominating Committee is responsible for submitting a slate for the Association's statewide positions of President and Vice President to the general membership meeting at Fall Conference.)
- 21. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**
- *22. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR MAY/JUNE/JULY 2017**
- A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
 - B. Operations Comments**
 - 1. Operations Report
 - C. Engineering Comments**
 - 1. Engineering Report
 - D. Customer Service Comments**
 - 1. Customer Service Report
 - E. Human Resource & Safety Comments**
 - 1. Human Resources Report
 - 2. Organizational Chart
 - F. Finance Manager Comments**
 - 1. Interim Financial Statement
 - 2. Credit Card Breakdown
 - 3. Directors' Expense
 - 4. Check Register
 - 5. Water Sales Summary
 - 6. RMWD Sewer Equivalent Dwelling Units (EDU's) Status
- 23. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

(*) - Asterisk indicates a report is attached.

24. ADJOURNMENT - To Tuesday, August 22, 2017 at 1:00 p.m.

ATTEST TO POSTING:


Hayden Hamilton
Secretary of the Board

7-17-17 @ 3:30 P.M.
Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.