



RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, February 23, 2016
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office	3707 Old Highway 395	Fallbrook, CA 92028
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Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Open Session at 1:00 p.m. Tuesday, February 23, 2016, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: Sanford_____ Walker_____ Brazier_____**
4. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.
- *6. **APPROVAL OF MINUTES**
 - A. January 26, 2016 - Regular Board Meeting
7. **BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

 - A. President's Report (Director Sanford)
 - B. Representative Report (Appointed Representative)
 1. SDCWA
 - A. Summary of Formal Board of Directors' Meeting January 28, 2016
 2. CSDA
 3. LAFCO
 4. San Luis Rey Watershed Council
 5. Santa Margarita Watershed Council
 - C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
 - D. Directors Comments
- *8. **COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**
 - A. Budget and Finance Committee
 1. January 12, 2016 Minutes
 - B. Communications Committee
 - C. Engineering Committee

(*) - Asterisk indicates a report is attached.

***9 CONSENT CALENDAR**

(The consent calendar items are matters voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.)

A. ADOPT RESOLUTION NO. 16-05 FIXING THE TIME AND PLACE OF HEARING AND MEETING ON PROPOSED WATER AVAILABILITY CHARGES FOR IMPROVEMENT DISTRICT NO. 1

(As part of the annual process for setting the water availability charges for Improvement District No. 1, it is necessary to hold a public hearing on proposed charges. Proposed date is May 24, 2016 at the RMWD regular Board meeting.)

(Staff Recommendation: Board approves Resolution No. 16-05, Fixing the Time and Place of Hearing and Meeting on Proposed Water Availability Charges for Improvement District 1.)

BOARD ACTION ITEMS

***10. DISCUSSION AND POSSIBLE SELECTION OF DIVISION FOUR DIRECTOR AND APPROVAL OF RESOLUTION NO. 16-06, A RESOLUTION APPOINTING _____ AS DIRECTOR OF DIVISION FOUR OF THE RAINBOW MUNICIPAL WATER DISTRICT**

(On January 26, 2016 Director Robert Lucy resigned from the Board of Directors thereby leaving the Board seat for Division Four vacant. Staff advised the Registrar of Voters office of the vacancy and posted the notice of vacancy in the Division Four area as well as on the District website on January 27, 2016. In addition, the vacancy was announced in the Village News. The deadline for filing an application was February 19, 2016 at 12:00 p.m. Copies of the applications have been provided.)

(Staff supports Board direction.)

***11. DISCUSSION AND POSSIBLE SELECTION OF DIVISION TWO DIRECTOR AND APPROVAL OF RESOLUTION NO. 16-07, A RESOLUTION APPOINTING _____ AS DIRECTOR OF DIVISION TWO OF THE RAINBOW MUNICIPAL WATER DISTRICT**

(On January 26, 2016, Director Jack Griffiths notified the District he would be resigning from the Board of Directors effective January 29, 2016 thereby leaving the Board seat for Division Two vacant. Staff advised the Registrar of Voters office of the vacancy and posted the notice of vacancy in the Division Two area as well as on the District website on January 27, 2016. In addition, the vacancy was announced in the Village News.)

(Staff supports Board direction.)

***12. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 16-02, A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT COMMENDING BOB LUCY FOR HIS OUTSTANDING SERVICE AS A DIRECTOR AND BOARD VICE PRESIDENT**

(Bob Lucy served as the Division 4 director on Rainbow Municipal Water District's Board from January 2007 to January 2016. In addition, he served as the Vice President of the Board during his tenure. Resolution No. 16-02 commends Bob Lucy for his dedicated service.)

(Staff Recommendation: The Board approve Resolution No. 16-02.)

***13. APPROVAL OF RESOLUTION NO. 16-04 ESTABLISHING CHECK SIGNING AUTHORITY**

(The purpose of the Resolution is to establish check signing responsibilities and designate authorized signers of checks due to changes in Board members. Resolution No. 16-04 will replace Resolution No. 16-01.)

(Staff Recommendation: Approve attached Resolution 16-04.)

***14. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 16-03 AMENDING AND UPDATING RMWD ADMINISTRATIVE CODE SECTIONS 8.04, 8.12, AND 8.14**

(After reviewing the Administrative Code, staff found areas that needed to be amended.)

(Staff Recommendation: The Board adopt Ordinance No. 16-03 amending and updating the Administrative Code Sections 8.04, 8.12, and 8.14.)

(*) - Asterisk indicates a report is attached.

***15. DISCUSSION REGARDING STRATEGIC PLAN OBJECTIVES OVERVIEW**

*(On February 17, 2016 RMWD's managers and superintendents will meet to discuss the Strategic Plan Objectives. This meeting will involve discussing the six Strategic Plan Focus Areas and their defined objectives in detail including assignments, estimated completion dates, and measurement of success. Strategic Plan Goal Tracking Spreadsheets will be provided to the Board of Directors under separate cover prior to the February 23, 2016 Regular Board meeting.)
(Staff supports Board direction.)*

***16. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR JANUARY 2016**

- A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
- B. Communications**
 - 1. Ratepayer Letters
- C. Construction & Maintenance Comments**
 - 1. Construction and Maintenance Report
 - 2. Valve Maintenance Report
 - 3. Garage/Shop Repair
- D. Water Operations Comments**
 - 1. Water Operations Report
 - 2. Electrical/Telemetry Report
- E. Wastewater Comments**
 - 1. Wastewater Report
- F. Operations Comments**
 - 1. Water Quality Report
 - 2. Cross Connection Control Program Report
- G. Engineering Comments**
 - 1. Engineering Report
- H. Customer Service Comments**
 - 1. Field Customer Service Report
 - 2. Meters Report
- I. Safety Comments**
 - 1. Safety Report
- J. Finance Manager Comments**
 - 1. Visa Breakdown
 - 2. Check Register
 - 3. Office Petty Cash
 - 4. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

17. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

18. ADJOURNMENT - To Tuesday, March 22, 2016 at 1:00 p.m.

ATTEST TO POSTING:



Helene Brazier
Secretary of the Board

3-16-16 @ 1:45 p.m.
Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.

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**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
JANUARY 26, 2016**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on January 26, 2016 was called to order by President Sanford at 1:00 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. President Sanford presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Director Walker
Director Sanford
Director Brazier
Director Griffiths (*Arrived at 1:03 p.m.*)

Absent: None

Also Present: General Manager Kennedy
Executive Assistant/Board Secretary Washburn
Legal Counsel Stender
Finance Manager Martinez
Acting Operations Manager Maccarrone
Engineering Manager Kirkpatrick
Superintendent Zuniga
Superintendent Walker
Administrative Analyst Gray

Two members of the public were present.

4. **ADDITIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no changes to the agenda.

5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

There were no public comments.

(*) - Asterisk indicates a report is attached.

6. ANNIVERSARY ACKNOWLEDGEMENT

A. Delia Rubio (10 Years)

Mr. Kennedy noted Delia Rubio was celebrating her ten years with RMWD and how she started out as an Administrative Assistant I, promoted to Administrative Assistant II, and recently filled a newly created position in the Engineering Department as the Engineering Technician I/II. He presented Mrs. Rubio with a plaque and check in recognition of her tenure at RMWD.

B. Jesus Hernandez (10 Years)

Mr. Kennedy noted Jesus Hernandez was also celebrating ten years at RMWD and how he started as a Utility Worker I and eventually worked up to System Operator I, II, and III. He mentioned Mr. Hernandez was in the process of getting his different required certifications. He presented Mr. Hernandez with a plaque and check in recognition of his tenure at RMWD.

Director Griffiths arrived at 1:03 p.m.

***7. APPROVAL OF MINUTES**

A. December 15, 2015 - Special Board Meeting

Action:

Moved by Director Brazier to approve the minutes. Seconded by Director Walker.

After consideration, the motion CARRIED by the following vote:

- AYES:** Directors Brazier, Griffiths, Sanford, and Walker
- NOES:** None
- ABSTAINED:** None
- ABSENT:** None

***8. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

A. President's Report (Director Sanford)

1. Director Lucy Letter of Resignation

Mr. Kennedy announced effective today Director Lucy has resigned from the Board of Directors. He noted notifications have been posted on the website and included in the newsletter soliciting for applications for the Board to consider for a replacement. He explained the an appointment to the Board must be completed within sixty days of today and that appointee will serve out through November 2016 at which time according to state law they would need to run in the elections in order to continue the remaining two year term. He pointed out the notice stated any applications needed to be submitted before February 19th in order to get these before the Board for prior to the February 22, 2016 Board meeting.

Mr. Kennedy stated both Mr. Curtis Permito and Ms. Pam Moss have expressed in interest in filling the Division 4 Board vacancy.

(*) - Asterisk indicates a report is attached.

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President Sanford talked about the RMWD Employee Recognition Banquet he and Director Brazier attended and how he really enjoyed himself. He noted the importance of having the event and entertainment held within the District boundaries. Director Brazier stated it was a very worthwhile event and she encouraged the Board to approve the same type of event for next year as well as subsequent years.

B. Representative Report (Appointed Representative)

1. SDCWA

Mr. Kennedy noted as part of the Governor's most recent changes to the drought regulations, SDCWA sent a notification out yesterday related to the credits RMWD will be able to get from the desalination plant. He explained after it has all been added all up, the desalination plant is about 9% of the water supply for which RMWD will receive a credit and how the state "might" reduce the District's total cutback by 8% taking it from 36% to 28%.

2. CSDA

Mr. Kennedy mentioned he was actively working with CSDA on RMWD's legislative efforts to get Government Code Section 56878 added which has to do with modification to the Cortese-Knox-Hertzberg to try to ensure the right of the ratepayers to vote should another hostile takeover situation occur. He stated one of CSDA's requests was that he run this by FPUD and he was waiting for a response from Mr. Brady. President Sanford pointed out Senator Joel Anderson sent a letter to RMWD in support of this effort.

3. LAFCO

Mr. Kennedy stated Mr. Ott contacted him today regarding the nominations made for RMWD staff and Board Members to serve on LAFCO Board and the Special Advisory Committee due to Mr. Brady at FPUD challenging Mr. Kennedy's authority to sign the nomination forms. He explained after RMWD staff sent Mr. Ott the minutes verifying the RMWD Board direction for the nominations satisfied his inquiry.

4. San Luis Rey Watershed Council

Director Walker reported he attended the meeting on January 25th at which there was an El Nino update. He said he also mentioned at the meeting RMWD had just completed a groundwater study and how the District will be exploring a GSA in the middle part. He stated apparently all the neighboring entities need to be involved somehow which would include RMWD.

5. Santa Margarita Watershed Council

President Sanford stated 2016 would be an interesting year for this group due to the resignation of the Watermaster as well as some dissention about how fees are being charged.

B. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)

Director Walker reported on the Council of Water Utilities meeting where there was a speaker talking about water conservation as it pertains to vegetation and changes in behavior.

(*) - Asterisk indicates a report is attached.

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C. Directors Comments

Director Griffiths thanked Mrs. Kirkpatrick for the flow information she gave him.

***9. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

A. Budget and Finance Committee

- 1. October 13, 2015 Minutes
- 2. November 10, 2015 Minutes
- 3. December 8, 2015 Minutes

Mr. Stitle stated there was nothing to report.

B. Communications Committee

- 1. November 2, 2015 Minutes
- 2. December 7, 2015 Minutes

There was no report given.

C. Engineering Committee

- 1. November 4, 2015 Minutes
- 2. December 2, 2015 Minutes

Mrs. Kirkpatrick stated there was nothing to report.

BOARD ACTION ITEMS

10. DISCUSSION AND POSSIBLE ACTION TO APPOINT BOARD OFFICERS AND REPRESENTATIVES

Action:

Moved by Director Brazier to leave the slate as is with the exception of replacing the departed Bob Lucy with Tory Walker to serve as Board Vice President. Seconded by Director Griffiths.

After consideration, the motion CARRIED by the following vote:

- AYES:** Directors Brazier, Griffiths, Sanford, and Walker
- NOES:** None
- ABSTAINED:** None
- ABSENT:** None

***11. LOCAL AGENCY FORMATION COMMISSION (LAFCO) 2015 SPECIAL DISTRICTS ELECTION BALLOT AND VOTE CERTIFICATION**

Discussion ensued regarding the nominations provided in the ballot.

Director Griffiths stated Mr. McManigle has been involved with RMWD for a long time and has the District's best interest at heart. Director Walker said although he has not met Mr. McManigle, after hearing good things he would prefer to vote for him than Mr. Sprague.

(*) - Asterisk indicates a report is attached.

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Action:

Moved by Director Griffiths to support for George McManigle as the regular Special District Member on LAFCO. Seconded by Director Brazier.

After consideration, the motion CARRIED by the following vote:

AYES:	Directors Brazier, Griffiths, Sanford, and Walker.
NOES:	None
ABSTAINED:	None
ABSENT:	None

Action:

Moved by Director Walker to nominate Dennis Sanford to serve as the alternate LAFCO Special District Member. Seconded by Director Brazier.

After consideration, the motion CARRIED by the following vote:

AYES:	Directors Brazier, Griffiths, Sanford, and Walker.
NOES:	None
ABSTAINED:	None
ABSENT:	None

Action:

Moved by Director Griffiths to support the time extension for Jo MacKenzie until 2020. Seconded by Director Brazier.

After consideration, the motion CARRIED by the following vote:

AYES:	Directors Brazier, Griffiths, Sanford, and Walker.
NOES:	None
ABSTAINED:	None
ABSENT:	None

Action:

Moved by Director Brazier to support the list of committee members with the exception of Thomas Pocklington. Seconded by Director Griffiths.

After consideration, the motion CARRIED by the following vote:

AYES:	Directors Brazier, Griffiths, Sanford, and Walker.
NOES:	None
ABSTAINED:	None
ABSENT:	None

(*) - Asterisk indicates a report is attached.

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***12. CONSIDER APPROVAL OF RAINBOW MUNICIPAL WATER DISTRICT STRATEGIC PLAN**

Mr. Kennedy stated this was the final format drafted after several reviews for the Board to consider officially adopting. He explained how the strategic focus areas will have specific goals attached to each that will come before the Board for input and consideration. He clarified the Strategic Plan establishes a real solid core vision for the District.

President Sanford stressed this was a major step for the District in that it sets the general direction of what RMWD is going to try to accomplish. He suggested the Board consider adopting the plan at this time and then refine it as the District moves along.

Action:

Moved by Director Walker to accept the Strategic Plan as submitted. Seconded by Director Brazier.

After consideration, the motion CARRIED by the following vote:

- AYES:** Directors Brazier, Sanford, and Walker
- NOES:** None
- ABSTAINED:** Director Griffiths
- ABSENT:** None

Mr. Kennedy solicited feedback from the Board on the graphics prior to incorporating it on other similar District written materials. There was no opposition to using the graphics.

***13. DISCUSSION AND POSSIBLE ACTION TO AWARD CONSTRUCTION CONTRACT FOR THE PARKING LOT EXPANSION**

Mr. Kennedy explained this was budgeted project; however, since the cost exceeded the \$35,000 public works contracting bid limit it was put out to bid. He stated the bid came in at \$37,400 by Peter's Paving with one bid protest that Legal Counsel reviewed and found there was not a problem with the bid.

Discussion ensued regarding the condition of Peter's Paving's work at 30545 Via Maria Elena. Mr. Maccarrone stated Peter's Paving has done many jobs on RMWD's behalf and he was unaware of any complaints or negative feedback.

Mr. Kennedy said due to the fact Peter's Paving was the responsive bidder as well as the good work completed for RMWD by this company in the past, there would be no reason not to declare this contractor not responsive. He assured the Board the inspection team would be watching over this project.

Director Walker stated Peter's Paving has been around for a very long time and if for whatever reason they did a substandard job, they would find it in their own interest to come back and make it right.

It was noted there would be approximately 20 parking spaces added and improvement to the lighting in the parking lot will also be looked into.

(*) - Asterisk indicates a report is attached.

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Action:

Moved by Director Brazier to award the contract to Peter's Paving and reject the bid protest from Joe's Paving. Seconded by Director Walker.

After consideration, the motion CARRIED by the following vote:

AYES:	Directors Brazier, Sanford, and Walker
NOES:	Director Griffiths
ABSTAINED:	None
ABSENT:	None

***14. DISCUSSION AND POSSIBLE ACTION REGARDING EXECUTION OF A JOINT USE AGREEMENT (JUA) WITH THE COUNTY OF SAN DIEGO FOR TM 5498-1**

Mrs. Kirkpatrick explained this was an update from a Board item approved at the July meeting. She noted they revised their general joint use agreement language; therefore, she was bringing it back to the Board as an update. She stated it was pretty much the standard language where depending on whoever needs to do an improvement it would be at their cost.

Action:

Moved by Director Griffiths to accept the Joint Use Agreement. Seconded by Director Walker.

After consideration, the motion CARRIED by the following vote:

AYES:	Directors Brazier, Griffiths, Sanford, and Walker
NOES:	None
ABSTAINED:	None
ABSENT:	None

***15. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 16-03-A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY RATES OF PAY FOR DISTRICT EMPLOYEES EFFECTIVE JULY 3, 2015 THROUGH JUNE 30, 2016 AND THE GENERAL MANAGER'S SALARY EFFECTIVE AUGUST 28, 2015 THROUGH AUGUST 28, 2016**

Mr. Kennedy noted this is an update to the previously adopted Resolution due to personnel changes as well as to include reporting the General Manager's salary.

Action:

Moved by Director Brazier to approve Resolution No. 16-03. Seconded by Director Griffiths.

(*) - Asterisk indicates a report is attached.

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After consideration, the motion CARRIED by the following vote:

AYES: Directors Brazier, Griffiths, Sanford, and Walker
NOES: None
ABSTAINED: None
ABSENT: None

***16. APPROVAL OF RESOLUTION NO. 16-01 ESTABLISHING CHECK SIGNING AUTHORITY**

Mr. Kennedy noted due to personnel changes, the check signing authority needed to be updated. It was pointed out Director Brazier's title needed to be added to the list.

Action:

Moved by Director Brazier to approve the amended Resolution No. 16-01. Seconded by Director Walker.

After consideration, the motion CARRIED by the following vote:

AYES: Directors Brazier, Griffiths, Sanford, and Walker
NOES: None
ABSTAINED: None
ABSENT: None

***17. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 16-01 AMENDING AND UPDATING RMWD ADMINISTRATIVE CODE SECTIONS 5.02.040, 5.02.130, 5.02.180, 5.02.210, 5.10.030.02.02, 8.03.030, AND 8.14.080**

Mr. Kennedy reviewed the various revisions being recommended.

It was noted the word "faxed" should be "sent" in Section 5.02.040.1.1.

Mr. Kennedy explained the proposed changes to the Character of Service section of the Administrative Code. Discussion followed. It was confirmed "Domestic with Agriculture" should be changed to "Agriculture with Residence" and "Agricultural" should be changed to "Agricultural without Residence" in Section 8.03.030 of the Administrative Code.

Mr. Kennedy pointed out case law does not allow for RMWD to legally discount operations and maintenance charges for locked off meters; therefore, this must be changed in the Administrative Code. He explained when someone buy and own a meter, they are part owners of the whole system and as such they must help pay the maintenance costs to keep the system operational.

Action:

Moved by Director Brazier to adopt Ordinance No. 16-01 with the noted changes. Seconded by Director Walker.

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After consideration, the motion CARRIED by the following roll call vote:

AYES: Directors Brazier, Griffiths, Sanford, and Walker
NOES: None
ABSTAINED: None
ABSENT: None

***18. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 16-02 AMENDING AND UPDATING RMWD ADMINISTRATIVE CODE SECTION 1.02.020 – CONFLICT OF INTEREST CODE**

Director Brazier referenced Page #18-18 inquiring if safety should be removed from the Human Resources Manager description due to the title change. It was confirmed employee safety should be removed from the Human Resources description and included in the Operations Manager description.

It was noted the Purchasing/Warehouse title was misspelled.

Action:

Moved by Director Walker to adopt Ordinance No. 16-02 with the noted revisions. Seconded by Director Brazier.

After consideration, the motion CARRIED by the following roll call vote:

AYES: Directors Brazier, Griffiths, Sanford, and Walker
NOES: None
ABSTAINED: None
ABSENT: None

19. CONSIDER PRESENTATION AND POSSIBLE ACTION ON ENTERPRISE ASSET MANAGEMENT SYSTEM PROCUREMENT

Mr. Kennedy gave a presentation on the Enterprise Asset Management System (EAM).

Director Griffiths expressed concern with the cost involved and the system not being continually maintained. Mr. Kennedy stressed how this system will assist RMWD in tracking both physical and labor resource assets.

Mr. Kennedy talked about the costs involved as well as the benefits EAM provides. He gave examples of both.

Mr. Kennedy explained he was seeking approval from the Board for the procurement of EAM.

Director Griffiths stressed his opinion regarding the importance of having senior management staff member dedicated to overseeing this system full-time to ensure it does not fail and that RMWD does not lose money.

(*) - Asterisk indicates a report is attached.

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President Sanford asked if the \$49,000 being requested was in the current budget. Mr. Kennedy stated it was in the current budget and be divided out over each department. He noted this was for a three-year contract. It was confirmed it would cost approximately \$1,000 per year per employee. Discussion followed regarding how this system would assist RMWD in efficiencies.

Director Walker talked about another agency being concerned with the quality of the GIS system when recently considering asset management. Mr. Kennedy noted he and Mrs. Kirkpatrick have been working diligently at getting the GIS database fixed before loading up the asset management system. Discussion ensued regarding the types of safeguards in place. Mrs. Gray listed the various user levels offered by Infor.

Director Brazier said she supports this due to the benefits it would provide RMWD.

Action:

Moved by Director Brazier to support the procurement of EAM. Seconded by Director Griffiths.

After consideration, the motion CARRIED by the following vote:

AYES: Directors Brazier, Griffiths, Sanford, and Walker
NOES: None
ABSTAINED: None
ABSENT: None

***20. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR NOVEMBER AND DECEMBER 2015**

- A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
- B. Communications**
 - 1. Ratepayer Letters
 - 2. Senator Joel Anderson Letter
- C. Construction & Maintenance Comments**
 - 1. Construction and Maintenance Report
 - 2. Valve Maintenance Report
 - 3. Garage/Shop Repair
- D. Water Operations Comments**
 - 1. Water Operations Report
 - 2. Electrical/Telemetry Report
- E. Wastewater Comments**
 - 1. Wastewater Report
- F. Operations Comments**
 - 1. Water Quality Report
 - 2. Cross Connection Control Program Report
- G. Engineering Comments**
 - 1. Engineering Report
- H. Customer Service Comments**
 - 1. Field Customer Service Report
 - 2. Meters Report

(*) - Asterisk indicates a report is attached.

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- I. **Safety Comments**
 - 1. Safety Report
- J. **Human Resources Comments**
 - 1. Personnel Changes
 - 2. Organizational Chart
- K. **Finance Manager Comments**
 - 1. Interim Financial Statement
 - 2. Monthly Investment Report
 - 3. Visa Breakdown
 - 4. Directors' Expense
 - 5. Check Register
 - 6. Office Petty Cash
 - 7. Water Usage Report
 - 8. Projected CIP Cash Flow Report
 - 9. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

Discussion ensued regarding how the valve maintenance program would fit in with the asset management program.

Action:

Moved by Director Brazier to receive and file information and financial items. Seconded by Director Walker.

After consideration, the motion CARRIED by the following vote:

AYES: Directors Brazier, Griffiths, Sanford, and Walker
NOES: None
ABSTAINED: None
ABSENT: None

21. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

It was noted the appointment for a replacement in Division 4 should be on the next agenda.

22. ADJOURNMENT - To Tuesday, February 23, 2016 at 1:00 p.m.

The meeting was adjourned with a motion made by Director Brazier to a regular meeting on February 23, 2016 at 1:00 p.m.

The meeting was adjourned at 3:23 p.m.

Dennis Sanford, Board President

Dawn M. Washburn, Board Secretary

(*) - Asterisk indicates a report is attached.

GA-11



SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING JANUARY 28, 2016

- 1 Professional services contract to AECOM to provide As-needed Environmental Consulting Services for a four-year period in an amount not to exceed \$4,000,000.
The Board authorized execution of a professional services agreement with AECOM Technical Services, Inc. to provide As-needed Environmental Consulting Services for four years in an amount not to exceed \$4,000,000.
- 2 Resolution for the Hauck Mesa Storage Reservoir Project.
The Board adopted Resolution No. 2016-01, finding that the project will not have a significant effect on the environment; adopted the Final Mitigated Negative Declaration; adopted a Mitigation Monitoring and Reporting Program; approved the Hauck Mesa Storage Reservoir Project; and authorized filing of a Notice of Determination.
- 3 Contract for purchase and installation of electric continuous duty valve actuators at various Water Authority facilities.
The Board authorized the General Manager to award a three (3) year contract in the amount of \$1,907,590 to provide, retrofit, and install approximately 100 electric continuous duty valve actuators at various Water Authority facilities.
- 4 Contract amendment with Braun Blaising McLaughlin & Smith PC for legal and consulting services.
The Board authorized the General Counsel to execute a contract amendment with Braun Blaising McLaughlin & Smith PC (Braun) for legal and consulting services to increase the contract amount by \$290,000 for a new contract amount of \$340,000.
- 5 Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the monthly Treasurer's report.
- 6 Approve the selection of Wells Fargo Bank as the commercial banking services provider.
The Board authorized the General Manager to award a commercial banking service contract to Wells Fargo Bank for a five-year period with two one-year renewal options.
- 7 Adopt the Water Authority's 2015 Long-Range Financing Plan.
The Board adopted the 2015 Long-Range Financing Plan without approving the permanent status or the maximum funding level associated with the stored water fund as stated on page 70 of the document and directed staff to return the item for consideration of the Board in February in concert with policies associated with optimal levels for Water Authority in-region storage.
- 8 Professional Services Contract with Hoch Consulting for Grant Administration Services.
The Board awarded a four-year professional services contract with an option for two additional years to Hoch Consulting for grant administration services in the amount of \$768,000.

70A1-1



- 9 Water Authority Sponsorship of Legislation in the 2016 State Legislative Session.
The Board did not approve staff's recommendation and instead approved to seek an author for a spot bill to address drought response and return to the Board in the future to discuss further.

73A1-2

**MINUTES OF THE BUDGET AND FINANCE COMMITTEE MEETING
OF THE RAINBOW MUNICIPAL WATER DISTRICT
JANUARY 12, 2016**

1. **CALL TO ORDER:** The Budget & Finance Committee meeting of the Rainbow Municipal Water District was called to order by Chairperson Stitle on January 12, 2016 in the Board Room of the District Office at 3707 Old Highway 395, Fallbrook, CA 92028 at 1:01 p.m. Chairperson Stitle presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Member Stitle
Member Hensley
Member Clyde
Member Carlstrom
Member Ross (*Arrived at 1:07 p.m.*)

Absent: Member Ross
Member Lucy

Also Present: General Manager Kennedy
Executive Assistant Washburn
Finance Manager Martinez
Administrative Analyst Gray
Director Brazier

One member of the public was present.

4. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA (Limit 3 Minutes)**

There were no public comments.

COMMITTEE ACTION ITEMS

5. **COMMITTEE MEMBER COMMENTS**

Discussion ensued regarding the golf course matter.

*6. **APPROVAL OF MINUTES**

A. December 8, 2015

Mr. Stitle noted on Page 6A-2 the word "license" should be "licensed".

Action:

Moved by Member Clyde to approve the minutes as adjusted. Seconded by Member Hensley.

After consideration, the motion CARRIED by the following vote:

AYES: Member Stitle, Member Clyde, Member Hensley and Member Carlstrom
NOES: None
ABSTAINED: None
ABSENT: Member Ross, Member Moss, and Member Lucy

7. GENERAL MANAGER UPDATE/BOARD MEETING REVIEW

Mr. Kennedy announced Director Lucy submitted his Letter of Resignation effective January 26, 2016. He noted the Board has 60 days to make an appointment or the County of Supervisors will appoint someone on RMWD's behalf. He stated the notices have been put in the newsletters along with a map and that the Board hopes to make an appointment at the March 22, 2016 Board meeting. He explained the person appointed by the Board will serve until the November 2016 elections and then they can seek election for the remaining two years of the existing term. He pointed out RMWD will have four Board Members up for election this year.

Mr. Kennedy talked about the rate hearing that took place on December 15, 2015 for which there were a total of 17 rate protest letters. Discussion ensued.

Member Moss joined the meeting at 1:07 p.m.

8. TRAINING ON USE OF RAFTELIS WATER FINANCIAL MODEL

Mr. Kennedy introduced Andrea Boehling from Raftelis who was present to provide training on the water financial model. He noted Ms. Boehling will train Mrs. Martinez in more detail in the near future.

Discussions ensued.

9. DRAFT AUDIT REVIEW

Mrs. Martinez mentioned this was presented to the Committee at their last meeting. She noted some spelling errors and outdated language has been updated and this new version from the CPA firm of the audit.

Discussion ensued regarding tying GASB68 to the audit.

10. REVIEW ADMINISTRATIVE CODE SECTION 5.02.210 – PURCHASING AND CHANGE ORDER APPROVAL REQUIREMENTS - APPENDIX

Mr. Kennedy explained he wanted the Committee to look at the proposed changes to the policy to confirm the revisions make the policy easier to understand before taking it to the Board for consideration at their January 26th meeting.

Action:

Moved by Member Moss to approve the proposed revisions. Seconded by Member Clyde.

After consideration, the motion CARRIED by the following vote:

AYES: Member Stittle, Member Moss, Member Clyde, Member Hensley and Member Carlstrom
NOES: None
ABSTAINED: None
ABSENT: Member Ross, and Member Lucy

11. UPDATES

A. Strategic Plan

Mr. Kennedy noted this would be taken to the Board in January for consideration. He stated once the Board approves the plan, he will present everything to each of the committees. He added the graphical design used in the plan will be incorporated into the newsletter, rate sheets, etc. in order to refresh RMWD's outreach materials.

B. CIP with Update from Developers as to Dates

This item was discussed earlier in the meeting.

C. Accela (Springbrook)

Mrs. Martinez gave a progress report on Accela/Springbrook. She noted they were currently squaring away some loose ends in Springbrook and the proceed moving forward next week on purchase order and requisitions modules as well as the human resources module. She pointed out staff was currently adding the modules already purchased in the contract to what was already in place. Discussion followed.

12. MONTHLY WATER SALES REPORT WITH PROJECTIONS FOR REMAINDER OF YEAR

Mrs. Martinez pointed out the chart in front of the committee members shows projected water sales from January-June 2016. She explained how she arrived in the information provided. Discussion followed.

13. MONTHLY FINANCIAL REPORT

Mr. Kennedy mentioned this was a part of the issues mentioned under Item #11.

14. REVIEW OF GROUNDWATER ISSUE

Mr. Kennedy reported the report finally came out on Monday, January 11, 2016. He offered to send the committees a link so that they can download the report. Discussion followed.

15. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED BUDGET AND FINANCE COMMITTEE MEETING

It was noted financial reporting options and the strategic plan in terms of goals for financial planning should be on the next agenda.

16. ADJOURNMENT

The meeting was adjourned by a motion made by Member Hensley.

The meeting adjourned at 3:13 p.m.

Harry Stitle, Committee Chairperson

Dawn M. Washburn, Board Secretary

801-4

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

ID 1 Hearing

DESCRIPTION

As part of the annual process for setting the water availability charges for Improvement District No. 1, it is necessary to hold a public hearing on the proposed charges.

- A. Set 1:00 p.m., May 24, 2016 as the time, and District Headquarters as the place for conducting a public hearing on the entry of charges and fees for Improvement District No. 1.

POLICY

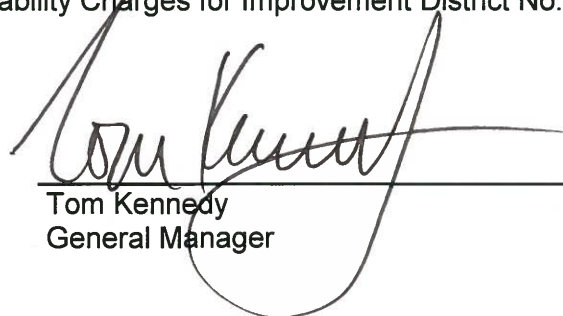
N/A

BOARD OPTIONS/FISCAL IMPACTS

N/A

STAFF RECOMMENDATION

It is recommended that the Board of Directors approve Resolution No. 16-05, Fixing the Time and Place of Hearing and Meeting on Proposed Water Availability Charges for Improvement District No. 1.



Tom Kennedy
General Manager

2/23/16

RESOLUTION NO. 16-05

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RAINBOW MUNICIPAL WATER DISTRICT
FIXING THE TIME AND PLACE OF HEARING
AND MEETING ON PROPOSED WATER AVAILABILITY CHARGES
FOR IMPROVEMENT DISTRICT NO. 1**

WHEREAS, Sections 54954.6 of the Government Code provides for public hearings prior to adoption of new or increased taxes or assessments; and

WHEREAS, Section 71630 of the Water Code authorizes the Board of Rainbow Municipal Water District to establish in each fiscal year water standby assessments or water availability charges in any portion of the District to which water is made available by the District, whether water is actually used or not; and

WHEREAS, Section 71631.5 of the Water Code provides that the standby assessment of availability charge for an improvement district shall not exceed \$30 per acre per year for each acre of land on which the charge is levied or \$30 per year for a parcel less than one acre; and

WHEREAS, Section 71632 of the Water Code provides that the ordinance fixing a standby assessment or availability charge may be adopted by the Board only after adoption of a resolution setting forth the particular schedule or schedules of charges or assessments proposed to be established by the ordinance and after hearing on said resolution; and

WHEREAS, information and matters have been presented to, and considered by, the Board of Directors regarding the existence, location and financial requirements of the system making water available to lands within Improvement District No. 1; and

WHEREAS, it is deemed necessary and desirable by the Board of Directors that water availability charges be levied on lands within Improvement District No. 1, and that said water availability charges shall be uniform through said areas;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED, by the Board of Directors of the Rainbow Municipal Water District as follows:

1. That the schedule of water availability charges proposed to be established for all areas within Improvement District No. 1 for the fiscal year 2016-2017 shall be as follows:

For each separately assessed parcel of land of one acre or more in size: \$10.54 for each acre and for each fractional part of an acre.

For each separately assessed parcel of land less than one acre in size: \$10.54.

2. That the Charges shall be fixed in said amounts for parcels of land as shown on the last equalized assessment roll of the County of San Diego, State of California. Said charges shall be collected in the same form and manner as county taxes are collected for the fiscal year 2016-2017. Said charges shall be a lien upon the property and shall be of the same force and effect as other liens for taxes and their collection, may be enforced by the same means as provided for the enforcement of liens for state and county taxes.

3. That a public hearing before the Board of Directors of Rainbow Municipal Water District shall be held at 1:00 p.m. on Tuesday, May 24, 2016 at the office of the District, 3707 Old Highway 395, Fallbrook California, 92028 for the purpose of considering the adoption of an Ordinance which will fix and establish said water availability charges.
4. That the Secretary shall cause a notice of the time and place of the hearing to be given by publishing a notice in a newspaper of general circulation, printed and published within the county, once a week for two successive weeks. Such publication shall occur once a week or oftener, with at least five days intervening between the respective publication dates not counting such publication dates. The period of notice commences upon the first day of publication and terminates at the end of the fourteenth day, including therein the first day.
5. That the Secretary has caused written notice of the hearing to be mailed, as required by law, to each person to whom a parcel of real property described in the proposed charge is assessed on the last equalized assessment roll. Such notice shall be mailed to the address shown on the last equalized assessment roll or such other address known to the Secretary.
6. That at the time stated in the notice, the Board of Directors shall hear and consider all objections or protests, if any, to this Resolution and may continue the hearing from time to time. Upon the conclusion of the hearing, the Board of Directors may adopt, revise, change, reduce, or modify an assessment or charge, or overrule any or all objections.

PASSED AND ADOPTED at a special meeting of the Board of Directors of the Rainbow Municipal Water District held on the 23rd day of February, 2016 by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Dennis Sanford, Board President

ATTEST:

Dawn M. Washburn, Board Secretary

This Resolution supersedes Resolution No. 15-06 passed and adopted on February 24, 2015.



BOARD ACTION

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

DISCUSSION AND POSSIBLE SELECTION OF DIVISION FOUR DIRECTOR AND APPROVAL OF RESOLUTION 16-06, A RESOLUTION APPOINTING _____ AS DIRECTOR OF DIVISION FOUR OF THE RAINBOW MUNICIPAL WATER DISTRICT

DESCRIPTION

On January 26, 2016 Director Robert Lucy resigned from the Board of Directors thereby leaving the Board seat for Division Four vacant. Staff advised the Registrar of Voters office of the vacancy and posted the notice of vacancy in the Division Four area as well as on the District website on January 27, 2016. In addition, the vacancy was announced in our RMWD Newsletter as well as in an article in The Village News newspaper.

The person appointed to fill this vacancy will hold the seat until the next election, which will be November 2016; they may run for reelection at that time for a two year term that will end in 2018. After 2018 the seat will revert to a four year terms.

In accordance with Government Code Section 1780, the Board has three options:

1. Appoint a resident of Division Four to serve the remainder of the term for 2016
2. Call for a special election to fill the vacancy. In this case the election would likely be held in the June 2016 primary election. The District would pay the cost of the election.
3. If neither an appointment of a replacement nor a call for an election is completed within 60 days, the County Board of Supervisors may appoint the person of their choice to serve the remainder of the term.

At the January 26, 2016 Board meeting staff was directed to proceed with the solicitation of interested persons for the Board to consider for appointment to the Board. Interested persons were asked to contact the District with their name, address, contact information, and brief background of their education and experience as part of the application process no later than 12:00 p.m. on February 19, 2016. A list of prospective appointees will be forwarded to the Board prior to the meeting.

POLICY

Government Code 1780

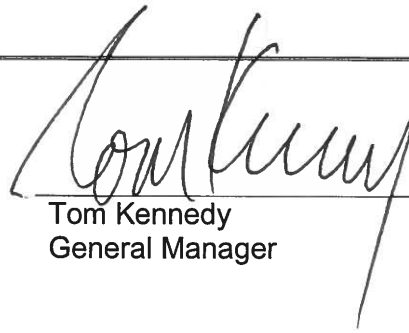
BOARD OPTIONS/FISCAL IMPACTS

The Board may appoint a successor for Director Lucy, hold a special election to allow voters to elect a successor, or allow the County Board of Supervisors to make the appointment. The appointee will hold the seat until December 2, 2016.

10-1

STAFF RECOMMENDATION

Staff supports Board direction.



Tom Kennedy
General Manager

February 23, 2016

RESOLUTION NO. 16-06

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RAINBOW MUNICIPAL WATER DISTRICT
APPOINTING _____ AS DIRECTOR OF
DIVISION FOUR OF THE RAINBOW MUNICIPAL WATER DISTRICT**

WHEREAS, the Board of Directors of the Rainbow Municipal Water District has selected _____ at the Regular Board meeting of February 23, 2016, to serve as the representative for Division Four of the Rainbow Municipal Water District; and

WHEREAS, _____ has agreed to serve as the appointed Director of Division Four of the Rainbow Municipal Water District;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED by the Board of Directors of Rainbow Municipal Water District to appoint _____ for service as the Director of Division Four of the Rainbow Municipal Water District beginning on February 23, 2016 for the unfulfilled term expiring December, 2016 and;

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to execute the Oath of Office and swear in _____ as soon as practical.

PASSED, APPROVED AND ADOPTED at a Regular meeting of the Board of Directors of the Rainbow Municipal Water District held on the 23rd day of February, 2016 by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Dennis Sanford, Board President

ATTEST:

Dawn Washburn, Board Secretary

Patricia A Moss

Broker

CA BRE 00451292

4216 Olivos Ct

Fallbrook, Ca 92028

Skills Summary - Senior manager with extensive experience in real estate and title insurance industries. Experience in development and implementation of marketing and sales programs as part of a business development plan. Chief Financial Officer of a \$15,000,000 a year corporation managing staff and allocating resources. Skilled in asset management. Completed the MAI appraisal coursework to broaden skill level. Accomplished in rehabilitation type construction, scheduling, and budgeting. Excellent legal and analytical skills garnered over years of independent business management of building my own companies successes and working for the success of the companies I have worked for. Excellent communication and computer skills. A team player

EMPLOYMENT -Real Estate Broker - Moss & Associates November 1972-current Orange County and San Diego County - California. Owned and operated independent Brokerage firm for over 40 years. A member of the Professional Standards Committee of the Orange Coast Association of Real Estate. Purchased and rehabilitated real estate throughout Orange and San Diego Counties for resale over the years including working with the zoning and planning departments of said counties. Handled short sales and REO's in the 1990's with the FDIC and with banks in 2011- current. Handled short sales and foreclosures in the current marketplace throughout the United States both as a broker and as a consultant. Taught Real Estate Investment Analysis at Orange Coast College.

Sales and Marketing – **Water Coil Hose Inc** - Laguna Niguel, California March 1999-August 2005 Prepared marketing materials and website design for products that were being sold to major Big Box stores. Stepped in as Chief Financial Officer managing staff and product flow and international payments and negotiations.

National Sales Manager – **Lawyers Title Insurance** - May 1972-August 1978 Santa Ana, California. Developed new accounts in Commercial Real Estate and Investment Brokerages. Hold a title insurance certification from Boston University covering all 50 states and basic water rights. Strong skills in documentation and problem resolution. Excellent skills in working with guarantor and investor regulations required on all of the documentation in California and on the Federal level.

Curtis M. Permito
5039 Lake Circle Road
Fallbrook, CA 92028

EDUCATION

UNIVERSITY OF SAN DIEGO LAW SCHOOL

Master of Laws (LL.M.), with Concentration in Environmental Law, 2000

Master of Laws (LL.M.), with Concentration in Labor & Employment Law, 2000

CALIFORNIA WESTERN SCHOOL OF LAW

Juris Doctor, 1996

NATIONAL UNIVERSITY SCHOOL OF BUSINESS

Master of Arts, with Honors, Human Resource Management, 1992

UNITED STATES NAVAL ACADEMY, Annapolis MD

Bachelor of Science, Oceanography, 1987

EXPERIENCE

Skaja, Daniels, Lister, & Permito, LLP

May 2009 - Present

Partner

- General Real Estate and Business transactional and litigation law
- General Labor and Employment law

Western Area Counsel Office, Office of the General Counsel of the Navy

2007 – 2009

Deputy Counsel

- Supervised eight attorneys specializing in Facilities/ Environmental / Natural Resource Law, Labor & Employment Law, and Contract Law serving clients in Southern California, Arizona, Hawaii, and Okinawa, Japan.
- Assisted and coordinated with U.S Attorney in federal environmental litigation matters.
- Negotiated and consulted with San Diego Regional Water Quality Control Board, California Coastal Commission, U.S. Army Corps of Engineers, U.S. Fish and Wildlife Service, U. S. Department of Commerce, and U.S. EPA.
- Lead attorney responsible for oversight/defense of federal interests in proposed state toll-road ("SOCTIIP") inside northern boundary of Camp Pendleton, CA.

Marine Corps Air Station Miramar

2004 – 2007

Director, Marine Corps Air Station Law Center

- Principal legal advisor to Commander, MCAS Miramar and all subordinate agencies on all Facilities & Installation Law, Administrative Law, and criminal justice matters.
- Supervised legal office of 14 attorneys and 27 staff members.

Western Area Counsel Office, Office of the General Counsel of the Navy 2000 – 2004

Special Counsel, Environment and Land Use

- Provided facilities and environmental legal counsel to 19 federal installations in California, Arizona, Hawaii, and Okinawa, Japan.
- Represented Department of the Navy interests in *US v. Rancho California Water District, et al.* ultimately prevailing on CEQA counts against Eastern Municipal Water District.
- Represented Department of the Navy and Department of Defense interests in numerous environmental negotiations with federal and state regulatory agencies; drafted alternate legislative language for U.S. EPA and Department of Interior regulations.
- Lead attorney for NEPA and compliance matters for Department of the Navy interests in SONGS Unit 1 decommissioning, Regional Tertiary Wastewater Treatment Plant, and expansion of operational Restricted Airspace above Camp Pendleton, CA.

Marine Corps Base Camp Pendleton, CA

1997 - 1999

Environmental and Natural Resource Law Attorney

- Served as legal advisor on all environmental compliance, natural resource, and facilities / land-use matters.

Marine Corps Base Camp Pendleton

1996 - 1997

Criminal Defense Attorney

- Represented over eighty (80) clients in criminal and administrative matters and proceedings.

PROFESSIONAL AFFILIATIONS AND ACTIVITIES

- Association of Environmental Professionals, San Diego Chapter
- California State Bar, Environmental / Land Use Section
- Served as lecturer in a number of land-use and environmental law conferences in California and Hawaii on such matters as California Environmental Quality Act, Clean Water Act, National Environmental Policy Act, and Endangered Species Act.



BOARD ACTION

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

DISCUSSION AND POSSIBLE SELECTION OF DIVISION TWO DIRECTOR AND APPROVAL OF RESOLUTION 16-07, A RESOLUTION APPOINTING _____ AS DIRECTOR OF DIVISION TWO OF THE RAINBOW MUNICIPAL WATER DISTRICT

DESCRIPTION

On January 26, 2016 Director Jack Griffiths notified the District he would be resigning from the Board of Directors effective January 29, 2016 thereby leaving the Board seat for Division Two vacant. Staff advised the Registrar of Voters office of the vacancy and posted the notice of vacancy in the Division Two area as well as on the District website on January 27, 2016. In addition, the vacancy was announced in The Village News.

The persons appointed to fill this vacancy will hold the seat until the next election, which will be November 2016; they may run for reelection at that time for a four year term that will end in 2020.

In accordance with Government Code Section 1780, the Board has three options:

1. Appoint a resident of Division Two to serve the remainder of the term for 2016
2. Call for a special election to fill the vacancy. In this case the election would likely be held in the June 2016 primary election. The District would pay the cost of the election.
3. If neither an appointment of a replacement nor a call for an election is completed within 60 days, the County Board of Supervisors may appoint the person of their choice to serve the remainder of the term.

Based on the direction of Board President Sanford, staff proceeded with the solicitation of interested persons for the Board to consider for appointment to the Board. Interested persons were asked to contact the District with their name, address, contact information, and brief background of their education and experience as part of the application process no later than 12:00 p.m. on February 19, 2016. A list of prospective appointees will be forwarded to the Board prior to the meeting.

POLICY

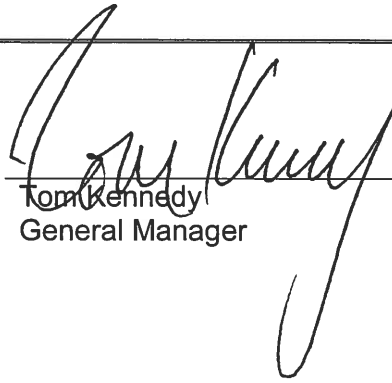
Government Code 1780

BOARD OPTIONS/FISCAL IMPACTS

The Board may appoint a successor for Director Griffiths, hold a special election to allow voters to elect a successor, or allow the County Board of Supervisors to make the appointment. The appointee will hold the seat until December 2, 2016.

STAFF RECOMMENDATION

Staff supports Board direction.



Tom Kennedy
General Manager

February 23, 2016

RESOLUTION NO. 16-07

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RAINBOW MUNICIPAL WATER DISTRICT
APPOINTING _____ AS DIRECTOR OF
DIVISION TWO OF THE RAINBOW MUNICIPAL WATER DISTRICT**

WHEREAS, the Board of Directors of the Rainbow Municipal Water District has selected _____ at the Regular Board meeting of February 23, 2016, to serve as the representative for Division Two of the Rainbow Municipal Water District; and

WHEREAS, _____ has agreed to serve as the appointed Director of Division Two of the Rainbow Municipal Water District;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED by the Board of Directors of Rainbow Municipal Water District to appoint _____ for service as the Director of Division Two of the Rainbow Municipal Water District beginning on February 23, 2016 for the unfulfilled term expiring December, 2016 and;

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to execute the Oath of Office and swear in _____ as soon as practical.

PASSED, APPROVED AND ADOPTED at a Regular meeting of the Board of Directors of the Rainbow Municipal Water District held on the 23rd day of February, 2016 by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Dennis Sanford, Board President

ATTEST:

Dawn Washburn, Board Secretary

Frank J. Grady
4140 Kari Lane, Bonsall, CA 92003

February 1, 2016

Ms. Dawn Washburn
Executive Assistant/Board Secretary
Rainbow Municipal Water District
3707 Old Highway 395
Fallbrook, CA 92028

Dear Ms. Washburn:

It was a pleasure talking with you this morning about my desire to serve on the RMWD Board of Directors for District 2.

My wife and I have lived in District 2 for over three years now. We love the area and want to do all that we can to ensure that it continues to be a great place to live. Of course, one of the best ways to do that is to become involved in the decisions that will shape the future of our community and I believe as a member of the board I can help to do that.

I have owned and operated an advertising and public relations firm for over twenty years. I feel that this experience will help me to help the board to communicate effectively with the community about our goals and plans for the future.

I am excited at the prospect of becoming a member of your wonderful board and I can promise to work hard to help fulfill the responsibilities that will go with that.

Sincerely,



Frank J Grady

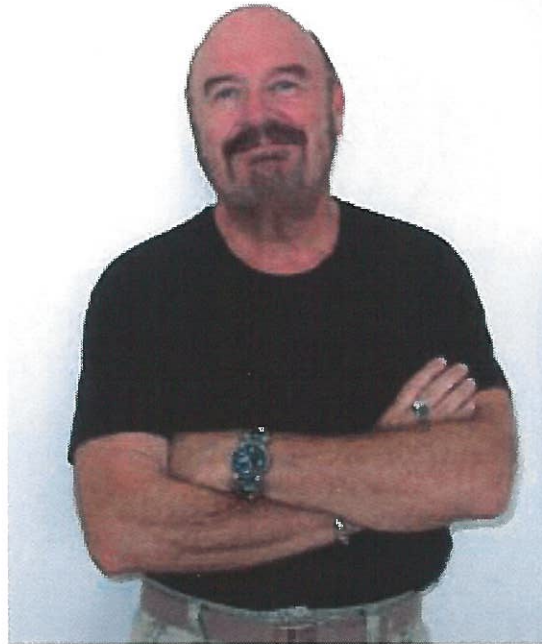
Frank J. Grady
Grady Advertising & Public Relations
4140 Kari Lane, Bonsall, CA 92003

I'm an award-winning copywriter and I have worked for some of the world's largest advertising agencies.

I started in advertising at BBDO in New York, the advertising agency that the AMC hit series "Mad Men" is based on. One of the first ads I wrote was for the United Way, and it now appears on page 274 of the best selling book, "Advertising In America". The ad shows a little girl sitting on the mean streets of a New York ghetto, with the headline reading: "She's being punished. She has to go out and play." That ad won dozens of creative awards and helped to earn me a reputation for creativity within the New York advertising community.

Since then I have worked as a senior copywriter for some of the world's largest advertising agencies, and I have created advertising for everything from political campaigns and laundry detergent to cars and technology companies. Some of the accounts I have worked on include Nissan Motors, Mazda Motors, Princess Cruises, Disneyland, Hilton Hotels, Bank of America, Goodyear Tire, The Wall Street Journal, AT&T and Kaiser Permanente. I have also worked with many small, startup companies where it's critical to make every marketing dollar count, and to make your first message to the target market the right message.

So, why do I think I can make that first message the right message for you? After all,



there are a lot of talented copywriters out there, and so why should you choose me instead of one of them? Good question, and I'll answer it with two words: "Strategic Marketing". In my 20-plus years as a copywriter I've learned that effective copywriting is much more than stringing together some clever, poetic words. Instead, it's all about developing marketing messages that can break through the "me too" clutter of the marketplace. The way I do that is to build concepts

and copy around a Unique Selling Proposition. One that delivers a tangible benefit to the target market, and quickly tells them why your product or service is different from the rest and why that's a good thing for them.

I'm currently based in the San Diego area, and I provide freelance copywriting to companies and advertising agencies throughout the United States. In addition to copywriting, I'm also a graphic artist. Not many copywriters also provide graphics, but I have always felt that by being able to do both a copywriter has more control over making copy and graphics work together flawlessly and the end result is a more effective marketing message.

I hope you will let me bid on your next marketing project, because I have the experience and skills you need to create advertising that will enliven the mind instead of putting it to sleep.

11-5

For those who love fiction.

About me



Frank hanging out on Bourbon Street in New Orleans with Margarita in a Styrofoam cup.

“A champion is someone who gets up when he can’t.” – Jack Dempsey

I have always had a love for boxing and writing. Now, I have managed to bring the two together in my debut novel, *Mermaid Jewels*.

One of the things that always bugged me about many novels is how phony the fight scenes were. With one punch the hero knocks out his opponent, and the guy standing behind him, and the one next to him. It’s just not the way fights happen, and so I have used what I learned as a boxer to put realism into the fight scenes that occur in my novel.

My first boxing lesson was when I was five years old. I was playing on the front yard of my parent’s home when my Uncle Tom came to visit. Even at five I knew my Uncle Tom had a fearsome reputation as a barroom brawler, and as he walked up the steps to my parent’s house he stopped and called me over. He said, for no apparent reason, “Frankie, grab them by the tie, pull

their head down, and give them an upper cut.” I wanted to ask why I would want to do that, or what if they weren’t wearing a tie, but instead I just stood there in total confusion as he continued up the steps.

In the following years I received a great deal of boxing advice from my Uncle Tom and my other Irish uncles who all seemed determined to make me into the next Jack Dempsey. When I was 11-years old, one of my uncles directed me to the Ampere Gym in the Ampere Station section of East Orange, NJ, and told me I was going to learn to box like a professional. Suddenly I had a boxing coach who was an old, nasty, brute of a man. He was always yelling and swearing at me for the smallest things and when I least expected it he would throw a punch my way. I liked him a lot.

Since surviving the Ampere Gym I have had numerous amateur boxing matches and at one time considered going pro. Instead, I chose an easier, softer, and less painful path in life. During my college years I was a DJ at one of the largest radio stations in Illinois and I had my own radio program called *Rock N’ Roll Party*. Then, after college I landed a dream job as an ASCAP representative. Not only did they give me a shiny, new Pontiac as a company car, but also a drinking allowance and actually paid me to visit bars and write down the songs that the bands played. I couldn’t believe how lucky I was. However, I soon discovered the downside of the job when I had to go to bar owners and threaten them with infringement lawsuits that would put them out of business if they didn’t take a license to use ASCAP songs. At least one of those bar owners came at me with a baseball bat, but surprisingly the bar owners who were connected to the New Jersey mob were the friendliest. They thought ASCAP had a great

11-6

racket going and kept asking how they could get in on the action.

I eventually got tired of being chased out of bars with owners swinging fists and baseball bats and started looking for a job as a copywriter on Madison Avenue. Thanks to the fifty radio commercials I had written while I was a DJ I landed a job as a broadcast writer for BBDO, one of the largest, and at the time, craziest ad agencies in New York City. I've worked for a bunch of other ad agencies since then, each one as crazy as the other, and was also partner and Creative Director of a mid-size California ad agency.

I currently live with my wonderful wife, Renee, and our two Dalmatians, Buttons and Freckles, on a ranch in Bonsall, California, and I work as a freelance writer for ad agencies and companies throughout the USA. I have already started on two more novels that are nearing completion and you can be certain that I will be talking about them in the coming months.

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Letter of interest and introduction

To: The Board of Directors of the Rainbow Municipal Water District

From: Tim O'Leary
1477 El Nido Drive, Fallbrook 92028

Honorable directors,

Please accept this letter as an introduction and expression of interest in the Division 2 seat that you will soon fill by appointment. I believe I have much to offer the district if you decide that I would be a good fit for the post. I have lived in the district for nearly 15 years, and for much of that time it has been my honor to serve on your Communications Committee.

Below please find a brief intro that details some of my water- and government- related knowledge and personal experiences. Attached to this letter please find what I have dubbed my Rainbow bio, which I hope elaborates on this introduction.

I have covered water, agriculture, government and other topics as a reporter for more than five newspapers since graduating from the University of Texas in 1982 with a bachelor's degree in journalism. For the past seven years or so, I have been a staff writer for the company that publishes the *Village News*. I primarily cover Temecula for its weekly *Valley News* publication.

I have twice participated in the Metropolitan Water District's so-called "Rolling College of Community Knowledge." Those three-day, invitation-only bus excursions escorted regional and community leaders on tours of California aqueduct facilities from the Colorado River to Diamond Valley Lake, Lake Skinner and Lake Mathews.

I am an original member of volunteer Rainbow's Communications Committee. I left for a brief period, but rejoined the group when I was again able to serve. My efforts as a committee member and past chairman have included helping to write news releases and newsletter and Communicator articles. I have also assisted with developing communication plans and strategies. I have learned a great deal from my committee experience, and feel I have a good working knowledge of the district's staff, infrastructure, policies and procedures.

I am confident that, due to my professional and Rainbow experiences, I am well versed at various water-related issues, projects, programs, budgets and boardsmanship.

In closing, I am available for questions or an interview if you desire. Thank you for your consideration and for your dedicated service to our district.

Sincerely,

Tim O'Leary

Rainbow bio for Tim O'Leary

1477 El Nido Drive, Fallbrook 92028

Professional

Newspaper and magazine reporter / editor from 1982 to present. Full-time employers have included the following publications: Daily Texan, Austin Light, Lompoc Record, Sacramento Bee / Neighbors, The Press Enterprise and the Village News group. I currently write part-time for the Village News group, primarily for its weekly newspaper that serves southwest Riverside County. My reporting areas of expertise include water, agriculture, local and regional government, land use, politics, the environment and economics. I am a rapt student of water supply and stewardship. My water coverage resulted in two invitations to participate in an exclusive MWD program that toured the inner workings of the California aqueduct project. I have maneuvered my way through countless budgets and reams of public and legal documents. I am familiar with the nuances of public administration, the Brown Act and state open record laws.

Personal

I have lived in California since 1982. My wife, Margaret, and I moved to Fallbrook about 15 years ago. We own a 1.7-acre residential property / hobby farm in the San Luis Rey Heights area that is largely blanketed by avocado, citrus and other fruit, oak and palm trees as well as some scattered vegetable and flower gardens. I was an original member of RMWD's volunteer Communications Committee before I left for about a year and subsequently returned. Margaret is an appointed member of the Fallbrook Planning Group. Each of us previously served as directors of the Fallbrook Senior Center. I am a member of the Fallbrook Historical Society board. Margaret is active in a Fallbrook Rotary club and we both serve as deacons at the Sunrise Christian Fellowship (formerly Fallbrook Presbyterian Church). I have visited 41 countries, many of them more than once. Water has always been a keen interest of mine and I have examined its supply, its movement and its economics over the past three decades throughout much of the world. Besides travel, my hobbies include chess, reading and volunteer and church activities.

Dawn Washburn

From: Tom Kennedy
Se:it: Thursday, January 28, 2016 10:12 AM
To: Dawn Washburn
Subject: Fwd: Application for Appointment to Division 2 Board Seat Vacated by Jack Griffiths

Here is an application for Division 2.

Tom Kennedy | General Manager | Rainbow Municipal Water District
[3707 Old Highway 395, Fallbrook, CA 92026](#) | [760-728-1178](tel:760-728-1178)

----- Forwarded message -----

From: "Raymond W. Hackbarth, Jr."
Date: Wed, Jan 27, 2016 at 12:15 PM -0800
Subject: Application for Appointment to Division 2 Board Seat Vacated by Jack Griffiths
To: "Tom Kennedy" <tkennedy@rainbowmwd.com>

Dear Mr. Kennedy:

Thank you for calling me about my interest in serving on the Rainbow MWD Board of Directors. After our informative conversation, I felt your enthusiasm for the direction of the District under its new Strategic Plan.

As you suggested, I am sending this email as my Application for Appointment to the Division 2 Board Seat unexpectedly vacated by Jack Griffiths. My interest in joining the Board stems from my recognition of the vital importance of water conservation and wanting to give back to my community.

My decades of experience as a real estate/ construction attorney and as a multi-family builder/developer/manager/broker should enhance my contribution to the District as a Board member. If given the opportunity to be part of the RMWD's team, I will make every effort to assist the RMWD team in reaching its goals as set forth in its new Strategic Plan. Please contact me, if I can answer any questions for the Board or arrange for an interview.

Finally, I would like to take this opportunity to commend the Board and Staff for your successful defeat of LAFCO's merger initiative. You were courageous to stand up to them and heroic in your defeat of the initiative. You are also to be lauded for your excellent stewardship of our most precious resource and your inclusion of innovative technologies like desalination.

Yours truly,

Raymond W. Hackbarth, Jr.

307 Lemonwood Drive
Fallbrook, CA 92028-7904

CONFIDENTIALITY NOTICE: PRIVILEGED & CONFIDENTIAL INFORMATION

The information contained in this message, including any attachments, is intended solely for the use of the person(s) or entity(ies) identified above. This message may contain privileged and confidential information which may be protected by the attorney-client and/or work product privileges. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or other use of the contents of this message, including any attachments, is strictly prohibited. If you received this message in error, please notify the original sender immediately by telephone, fax or e-mail

and promptly delete this message, including any attachments, from your computer, network, and/or servers. Thank you for your assistance.

February 9, 2016



3707 Old Highway 395
Fallbrook, California 92028

TO WHOM IT MAY CONCERN:

Please accept this as my formal letter of interest in applying for the vacant position on your Board vacated by Jack Griffith representing District 2.

I have lived in Fallbrook since 1987 and have taken a deep interest in supporting several organizations throughout our community which is outlined on the attached bio.

I would be happy to answer any further questions of the Board at any time. I can be reached at the following numbers:

Thank you for your time and attention.

Richard H. Bigley

11-12

Rich Bigley is a general contractor and an electrical contractor and is the Chief Electrical and Technology Inspector for the San Diego Unified School District consisting of over 220 campuses. Rich has been very active in his community and has provided material and labor for several civic projects that would not have been feasible without contractor support. In addition to his contributions listed below, Mr. Bigley is the former chairman of the Legal Rights and Strategy Committee for the Associated Builders & Contractors - Orange and Los Angeles counties.

COMMUNITY ACTIVITIES:

**Recipient – Fallbrook Chamber of Commerce
Small Business of the year Award –2004**

- Past member – Fallbrook Hospital Board of Trustees
- Past President - Kiwanis International, Fallbrook Chapter
- Member – Fallbrook Chamber of Commerce
- Past member Fallbrook Chamber of Commerce Board of Directors
- Former Member - Fallbrook Planning Group
- Former Chairperson - Fallbrook Design Review Committee
- Founding Member – Art & Cultural Center of Fallbrook
- Team Sponsor – Fallbrook Youth Baseball
- Sponsor – Boys & Girls Clubs of Fallbrook

ELECTRICAL CONSTRUCTION DONATED TO THE FOLLOWING:

- Fallbrook Village Association
- Live Oak Park Ranger Station
- Art & Cultural Center of Fallbrook
- Art Institute of Fallbrook
- Fallbrook VFW
- Palomares House
- Beech Street Park
- Village Square
- Fallbrook Community Project
- Boys & Girls Club of Fallbrook

Honors and Awards:

- Business of the Year Award – Boys & Girls Clubs of North County 2004
- Business of the Year Award – Fallbrook Chamber of Commerce 2003
- Copper Partner – Fallbrook Hospital Healthy Woman Program 2008
- The Mayor's Silent Worker Award – 2007

Military Experience: United States Army Reserve 1970-1976

Maureen Rhyne

520 Morro Hills Road • Fallbrook, CA 92028



Objective

To become the Director representing Division 2 on the Rainbow Municipal Water District Board of Directors.

Qualifications

Rainbow Division 2 Home / Property Owner 1975 - Present

- Rainbow Division 2 resident since 1975.
- Owned several properties within Rainbow Division 2 over the last 40 years.
- Residential and Agricultural rate payer for 40+ years.

Volunteer Positions

Rainbow Engineering Committee Member – Bonsall, CA 2012 - 2015

- Reviewed engineering proposals. Rated capital improvement projects.

AARP Income Tax Preparer – Fallbrook, CA 1990 - 1995

- Prepared income tax returns for individuals at the Fallbrook Senior Center.

Experience

Fallbrook Community Planning Group – Fallbrook, CA 1985 - 1989

- Elected position. Member / Leader of Traffic Control Committee.

Cappello Pipeline Contractors – San Juan Capistrano, CA 1965 - 1976

- Cost accounting from project estimate sheets.

Quayle Plumbing Contractors – San Clemente, CA 1965 - 1976

- Office assistant & bookkeeping.

Andrus Plumbing & Heating – Laguna Beach, CA 1965 - 1976

- Reviewed service work orders for correctness and completeness.

Durenberger Antiques – San Juan Capistrano, CA 1960 - 1963

- Developed inventory system for store stocking program.

Home Child Care – San Bernardino, CA 1955 - 1959

- Owned and operated a small business child care facility from home.

Skills

Collaborator • Problem Solver • Resourceful • Committed • Dependable • Organized

Education

Saddleback – San Juan Capistrano, CA 1969 - 1973
Fine Art coursework

Palomar College – San Marcos, CA 1965 - 1966
Accounting coursework

Scared Heart College – Belmont, NC 1953 - 1955
Liberal Arts coursework

11-14

L.S. "Skip" Fletcher – candidate for RMWD Board Position – Division 2

L.S. "Skip" Fletcher has been a resident of Bonsall (RMWD Division 2) for over 5 years and operates/manages a small avocado grove and a fruit orchard. His education includes a BS from Texas A&M University, MS from Stanford, and PhD from Arizona State University, all in Mechanical Engineering. He has served as a Professor at Rutgers University, the University of Virginia, and Texas A&M University. Over this time he has been involved in teaching and research in heat transfer and fluid mechanics until retirement. He has also worked for NASA Ames Research Center in Northern California and was a registered Professional Engineer in four states prior to retirement. He is familiar with irrigation systems, pumping systems, water storage facilities as well as pipeline systems.

L.S. "Skip" Fletcher
4269 Via Rancho Del Lago
Bonsall, CA 92003

I have reviewed the schedule for the RMWD Board Meetings and committee meetings and feel that I would have the time to devote to RMWD should the Board feel that my education and experience are appropriate for a Board position.

11-15



BOARD ACTION

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 16-02, A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT COMMENDING BOB LUCY FOR HIS OUTSTANDING SERVICE AS A DIRECTOR AND BOARD VICE PRESIDENT

DESCRIPTION

Bob Lucy served as the Division 4 director on Rainbow Municipal Water District's Board from January 2007 to January 2016. In addition, he served as the Vice President of the Board during his tenure. Resolution No. 16-02 commends Bob Lucy for his dedicated service.

POLICY

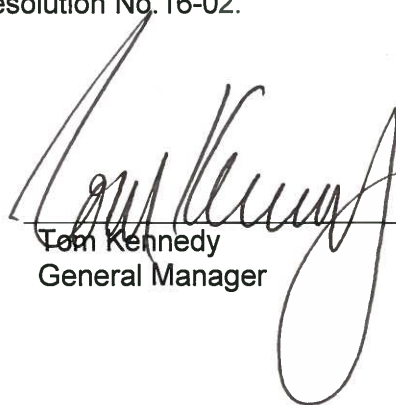
N/A

BOARD OPTIONS/FISCAL IMPACTS

The Board may approve or reject Resolution No. 16-02. There is no fiscal impact.

STAFF RECOMMENDATION

Staff recommends the Board approve Resolution No. 16-02.



Tom Kennedy
General Manager

February 23, 2016

RESOLUTION NO. 16-02

**RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW
MUNICIPAL WATER DISTRICT COMMENDING BOB LUCY**

WHEREAS, the Board of Directors of Rainbow Municipal Water District wishes to recognize Bob Lucy for his outstanding service as a Director of the District; and

WHEREAS, Bob Lucy consistently helped the Board of Directors find the right balance between the needs of agricultural and residential customers, and

WHEREAS, Bob Lucy served on the District's Budget and Finance Committee for many years, ensuring that the interests of the ratepayers were well represented in all decision making, and

WHEREAS, Bob Lucy provided steady leadership in his role of Board Vice President for a good deal of his tenure; and

WHEREAS, Bob Lucy had a singular focus on service to the ratepayers in his actions as a member of the Rainbow MWD Board, and

WHEREAS, Bob Lucy's service and dedication to the District is deeply appreciated by the Board, staff and employees of Rainbow Municipal Water District.

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED That the Board of Directors hereby commends Bob Lucy and thanks him for his outstanding efforts on behalf of the District.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Rainbow Municipal Water District held on the 23rd day of February, 2016 by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Dennis Sanford, Board President

ATTEST:

Dawn Washburn, Board Secretary

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

APPROVAL OF RESOLUTION NO. 16-04 ESTABLISHING CHECK SIGNING AUTHORITY

DESCRIPTION

The purpose of this Resolution is to establish check signing responsibilities and designate authorized signers of checks due to changes in Board members. Resolution No. 16-04 will replace Resolution No. 16-01.

POLICY

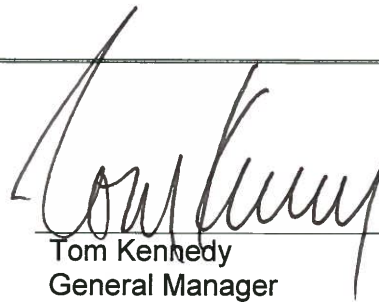
Administrative Code, Chapter 5.01 – Banking

BOARD OPTIONS/FISCAL IMPACTS

- Option 1: Approve attached Resolution 16-04.
Option 2: Approve attached Resolution 16-04 with Board recommended revisions.

STAFF RECOMMENDATION

Staff recommends Option 1.



Tom Kennedy
General Manager

2-23-16

RESOLUTION NO. 16-04

**RESOLUTION OF THE BOARD OF DIRECTORS
OF RAINBOW MUNICIPAL WATER DISTRICT
ESTABLISHING CHECK SIGNING RESPONSIBILITIES
AND DESIGNATING AUTHORIZED SIGNERS OF CHECKS**

WHEREAS, the Rainbow Municipal Water District maintains an accounts payable checking account for the purposes of paying vendors, and a payroll checking account for the purpose of paying employees, and

WHEREAS, the bank requires that responsible parties be designated as authorized signers of these accounts, and

WHEREAS, it is appropriate to establish check signing responsibilities and designate authorized signers;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED by the Board of Directors of Rainbow Municipal Water District that:

1. The following persons be designated as authorized signers on the checking accounts of the District:

Accounts Payable Authorized Signers:

Dennis Sanford, Director
Tory Walker, Director
Harriette "Helene" Brazier, Director
Tom Kennedy, General Manager
Vanessa Martinez, Finance Manager
Sherry Kirkpatrick, Engineering Manager

Payroll Authorized Signers:

Tom Kennedy, General Manager
Vanessa Martinez, Finance Manager
Sherry Kirkpatrick, Engineering Manager

2. Accounts payable checks under \$50,000 shall be signed by members of the management staff, and checks over \$50,000 shall be signed by one member of the management staff and one Board member.
3. Payroll checks will be signed by one member of the management staff.
4. Resolution 16-04 rescinds Resolution 16-01.

PASSED AND ADOPTED at a Regular meeting of the Board of Directors of Rainbow Municipal Water District held on the 23rd day of February, 2016 by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Dennis Sanford, Board President

ATTEST:

Dawn Washburn, Board Secretary

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 16-03 AMENDING AND UPDATING RMWD ADMINISTRATIVE CODE SECTIONS 8.04, 8.12, AND 8.14

DESCRIPTION

After reviewing the Administrative Code, staff found areas that needed to be amended.

The following Sections requiring amending are as follows:

8.04	Establishment of Water Service
8.12	Rendering and Payment of Bills
8.14	Discontinuance and Restriction of Service

Attached you will find a redlined copy of each section listed above showing the proposed changes as well as a copy without the redline changes in order to show what the policy will look like if approved by the Board.

POLICY

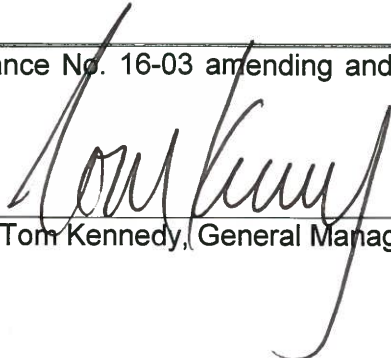
Section 8.04 – Establishment of Water Service
Section 8.12 – Rendering and Payment of Bills
Section 8.14 – Discontinuance and Restriction of Service

BOARD OPTIONS/FISCAL IMPACTS

The Board may approve, deny or modify the recommendations, or provide additional direction to staff.

STAFF RECOMMENDATION

Staff recommends the Board adopt Ordinance No. 16-03 amending and updating Administrative Code Sections 8.04, 8.12, and 8.14.


Tom Kennedy, General Manager

February 23, 2016

Ordinance No. 16-03

**Ordinance of the Board of Directors of the Rainbow Municipal Water District
Amending the Administrative Code Sections 8.04, 8.12, and 8.14**

WHEREAS, the Rainbow Municipal Water District has, from time to time, adopted various rules and regulations for the operation of the District; and

WHEREAS, certain of those rules and regulations require updating to reflect best practices, as well as changes in applicable laws; and

WHEREAS, the Board of Directors has determined that changes in the rules or regulations of the District shall occur solely by amendment to the Administrative Code;

NOW, THEREFORE,

BE IT ORDAINED by the Board of Directors of Rainbow Municipal Water District as follows:

1. The following rules and regulations of the District, collected and attached are hereby adopted and shall be incorporated into the Administrative Code, consisting of:

8.04	Establishment of Water Service
8.12	Rendering and Payment of Bills
8.14	Discontinuance and Restriction of Service

2. The General Manager is hereby directed to update the Administrative Code to reflect the approval of these rules and regulations, and to assign or reassign the numbering of the Administrative Code as necessary to codify these rules and regulations as amended.

3. This ordinance shall take effect immediately upon its adoption on this 23rd day of February, 2016.

AYES:
NOES:
ABSTAIN:
ABSENT:

Dennis Sanford, Board President

ATTEST:

Dawn Washburn, Board Secretary

14-2

**Section 8.04.010
Board of Director's Approval**

Any Request for installation or acceptance of water facilities to serve four (4) or more parcels shall be subject to Board approval.

**Section 8.04.020
Application for Regular Water Service**

Effective November 1, 2014, all new water service accounts shall be established and held in the legal (record) Owner's name as shown on the San Diego County Assessor's Tax Roll.

Each Applicant for water service must sign and file in the District's Office, on a form provided by the District, an application for New Water Service Request (NWSR) which will set forth:

- 8.04.020.1** Proof of Ownership of the parcel to be served
- 8.04.020.2** The name, address and telephone number of the Applicant.
- 8.04.020.3** A description of the parcel to be served by said application (the description of which shall be satisfactory to the District's General Manager.)
- 8.04.020.4** An Agreement on the part of the Applicant to abide by the Rules and Regulations of the District, as amended from time to time, signed by the property Owner
- 8.04.020.5** An agreement on the part of the Applicant that water delivered through the connection will be used only on the property described in the application.
- 8.04.020.6** The date on which Applicant desires service.
- 8.04.020.7** If the Applicant's property does not adjoin the District right-of-way, the Applicant must provide proof of an easement that may be utilized by the Applicant to bring his/her water line to the District's right of way.
- 8.04.020.8** If a meter is being purchased on behalf of the legal Owner by another individual, written authorization to do so shall be provided.

8.04.021

Notwithstanding the forgoing, at the District's discretion, a tenant or lessee of property may request water service for a property, provided a completed and signed application for water service is submitted to the District by the Owner of the identified property in accordance with Section 8.04.020. The application shall also include: (i) a statement by the Owner that he or she authorizes water service for the identified property; (ii) the signature of the tenant or lessee stating that he or she will be the party responsible for making monthly payments to the District for water services delivered to the identified property; and (iii) an acknowledgement by the

14-3

Owner that he or she accepts liability for any delinquent or unpaid water charges associated with the identified property, including any penalties and interest related thereto. Such acknowledgment shall be renewed in writing by the Owner or Customer at any change in tenancy at the subject property; however, a failure by the Owner or Customer to renew this acknowledgment in writing shall not excuse the Owner or Customer from any liability associated with delinquent or unpaid water charges, including any penalties or interest related thereto, associated with the District's water service to the property.

8.04.022

If account holder is the legal (record) Owner of service property as shown on the San Diego County Assessor's Tax Roll, and has become delinquent on account where service is scheduled to be terminated; ~~and service property is a rental the~~ the non-owner residential occupant(s) may establish water service ~~only under this circumstance~~ directly. The non-owner residential occupant(s) will not be ~~held accountable~~ required to pay the delinquent bill maintained under the legal Owner. In order to establish service in the non-owner residential occupant(s) name, ~~it will be required to post a~~ security deposit equal to twice the estimated average periodic bill will be required. The security deposit will be returned to the depositor two (2) years after the last lock-off for non-payment, if the depositor has maintained a timely paid, delinquent free account record during the two-year period, or when the account is paid in full on termination of service, whichever occurs first. Acceptable methods of the security deposit are cash, check, money order, cashier's check, and District accepted payment cards only. No interest shall be paid on any deposit.

Section 8.04.030 Application for a Remote Meter

The District may approve applications for water service to parcels which do not abut a District water main. As a condition of service, if the parcel abuts a future line extension as identified in the District's Master Plan, the remote meter Applicant may be required to contribute an estimated prorated cost for a future line extension or meet other terms and conditions established by the Board.

8.04.030.1 Remote meters shall be granted only when the district determines that:

8.04.030.2 A line extension for fire flow or looping is not required, and

8.04.030.3 All parcels are subdivided to their smallest size as determined by the District Engineer, and

8.04.030.4 Under no circumstances shall more than three (3) parcels receive remote service within an area requiring a future line extension.

8.04.030.5 At the time of application Applicant shall execute a Remote Water Service Agreement and shall furnish a copy of all recorded easements granting the right to the property Owner of the parcel to be served to install and maintain a private water line from the District main to the Applicant's parcel.

Section 8.04.040 Application for Construction Water Service

14-4

8.04.040.1 Each Applicant for temporary water service (construction meter) shall sign and file in the District's Office an application setting forth information which the District may reasonably require and pay the following:

- The application shall be accompanied by an established refundable deposit against unpaid water use.
- A monthly service charge will be applied for the period of time the meter is available for Applicant's use.
- Once all fees and deposits have been provided the District will install a construction meter at a location of the District's choosing.

8.04.040.2 The Applicant may request relocation of a construction meter to another location for an established charge.

8.04.040.3 Billing will be monthly and include an operation and maintenance fixed fee, plus the charge for the water used during the billing period.

8.04.040.4 Installation or Relocation of a Construction Meter shall be done by District employees only. There is a fee and at least a 24-hr. notice to request this service.

8.04.040.5 Applicant shall not use water service in a manner which causes sudden pressure surges that may cause damage to the District's water system.

8.04.040.6 Construction meters are available for a maximum period of 6 months. Extensions may be granted for additional six month periods at the discretion of the District Engineer.

8.04.040.7 Applicants shall comply with all rules and regulations of the District. Applicants agree to pay for any damage or loss of District facilities resulting from such use.

Section 8.04.050 Changes in Premises Served

Customers making any material change in the size, character of service or extent of their water systems or their operations, shall immediately give the District written notice of the extent and nature of such change.

Section 8.04.060 Easements

Applicants shall grant the District an easement which will allow to the District to install, maintain, operate, repair, enlarge and remove any service connection or facilities of the District if the service connections are not located upon an existing District easement or within the public right of way.

14-5

**Section 8.04.010
Board of Director's Approval**

Any Request for installation or acceptance of water facilities to serve four (4) or more parcels shall be subject to Board approval.

**Section 8.04.020
Application for Regular Water Service**

Effective November 1, 2014, all new water service accounts shall be established and held in the legal (record) Owner's name as shown on the San Diego County Assessor's Tax Roll.

Each Applicant for water service must sign and file in the District's Office, on a form provided by the District, an application for New Water Service Request (NWSR) which will set forth:

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- 8.04.020.3** A description of the parcel to be served by said application (the description of which shall be satisfactory to the District's General Manager.)
- 8.04.020.4** An Agreement on the part of the Applicant to abide by the Rules and Regulations of the District, as amended from time to time, signed by the property Owner
- 8.04.020.5** An agreement on the part of the Applicant that water delivered through the connection will be used only on the property described in the application.
- 8.04.020.6** The date on which Applicant desires service.
- 8.04.020.7** If the Applicant's property does not adjoin the District right-of-way, the Applicant must provide proof of an easement that may be utilized by the Applicant to bring his/her water line to the District's right of way.
- 8.04.020.8** If a meter is being purchased on behalf of the legal Owner by another individual, written authorization to do so shall be provided.

8.04.021

Notwithstanding the forgoing, at the District's discretion, a tenant or lessee of property may request water service for a property, provided a completed and signed application for water service is submitted to the District by the Owner of the identified property in accordance with Section 8.04.020. The application shall also include: (i) a statement by the Owner that he or she authorizes water service for the identified property; (ii) the signature of the tenant or lessee stating that he or she will be the party responsible for making monthly payments to the District for water services delivered to the identified property; and (iii) an acknowledgement by the

14-6

Owner that he or she accepts liability for any delinquent or unpaid water charges associated with the identified property, including any penalties and interest related thereto. Such acknowledgment shall be renewed in writing by the Owner or Customer at any change in tenancy at the subject property; however, a failure by the Owner or Customer to renew this acknowledgment in writing shall not excuse the Owner or Customer from any liability associated with delinquent or unpaid water charges, including any penalties or interest related thereto, associated with the District's water service to the property.

8.04.022

If account holder is the legal (record) Owner of service property as shown on the San Diego County Assessor's Tax Roll, and has become delinquent on account where service is scheduled to be terminated the non-owner residential occupant(s) may establish water service directly. The non-owner residential occupant(s) will not be required to pay the delinquent bill maintained under the legal Owner. In order to establish service in the non-owner residential occupant(s) name, security deposit equal to twice the estimated average periodic bill will be required. The security deposit will be returned to the depositor two (2) years after the last lock-off for non-payment, if the depositor has maintained a timely paid, delinquent free account record during the two-year period, or when the account is paid in full on termination of service, whichever occurs first. Acceptable methods of the security deposit are cash, check, money order, cashier's check, and District accepted payment cards only. No interest shall be paid on any deposit.

Section 8.04.030

Application for a Remote Meter

The District may approve applications for water service to parcels which do not abut a District water main. As a condition of service, if the parcel abuts a future line extension as identified in the District's Master Plan, the remote meter Applicant may be required to contribute an estimated prorated cost for a future line extension or meet other terms and conditions established by the Board.

- 8.04.030.1** Remote meters shall be granted only when the district determines that:
- 8.04.030.2** A line extension for fire flow or looping is not required, and
- 8.04.030.3** All parcels are subdivided to their smallest size as determined by the District Engineer, and
- 8.04.030.4** Under no circumstances shall more than three (3) parcels receive remote service within an area requiring a future line extension.
- 8.04.030.5** At the time of application Applicant shall execute a Remote Water Service Agreement and shall furnish a copy of all recorded easements granting the right to the property Owner of the parcel to be served to install and maintain a private water line from the District main to the Applicant's parcel.

Section 8.04.040

Application for Construction Water Service

- 8.04.040.1** Each Applicant for temporary water service (construction meter) shall sign

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and file in the District's Office an application setting forth information which the District may reasonably require and pay the following:

- The application shall be accompanied by an established refundable deposit against unpaid water use.
- A monthly service charge will be applied for the period of time the meter is available for Applicant's use.
- Once all fees and deposits have been provided the District will install a construction meter at a location of the District's choosing.

8.04.040.2 The Applicant may request relocation of a construction meter to another location for an established charge.

8.04.040.3 Billing will be monthly and include an operation and maintenance fixed fee, plus the charge for the water used during the billing period.

8.04.040.4 Installation or Relocation of a Construction Meter shall be done by District employees only. There is a fee and at least a 24-hr. notice to request this service.

8.04.040.5 Applicant shall not use water service in a manner which causes sudden pressure surges that may cause damage to the District's water system.

8.04.040.6 Construction meters are available for a maximum period of 6 months. Extensions may be granted for additional six month periods at the discretion of the District Engineer.

8.04.040.7 Applicants shall comply with all rules and regulations of the District. Applicants agree to pay for any damage or loss of District facilities resulting from such use.

Section 8.04.050
Changes in Premises Served

Customers making any material change in the size, character of service or extent of their water systems or their operations, shall immediately give the District written notice of the extent and nature of such change.

Section 8.04.060
Easements

Applicants shall grant the District an easement which will allow to the District to install, maintain, operate, repair, enlarge and remove any service connection or facilities of the District if the service connections are not located upon an existing District easement or within the public right of way.

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**Chapter 8.12
RENDERING AND PAYMENT OF BILLS**

Sections

- 8.12.010** **Rendering of Bills**
- 8.12.020** **Payment of Bills**
- 8.12.020.1** **Delinquent**
- 8.12.020.4** **Unreadable Water Meters – Estimated Water Bill**
- 8.12.020.4.1** **Calculating the Estimated Bill**
- 8.12.020.5** **Responsibility of Water Bill; [Notices to Residential Occupants](#)**
- 8.12.020.6** **Delinquent Account Fees**
- 8.12.020.7** **Collection of Unpaid Bills by Lien**

**Section 8.12.010
Rendering of Bills**

Bills will be rendered once a month.

**Section 8.12.020
Payment of Bills**

All bills for water or for service or materials are due and payable upon receipt. Failure to receive a bill does not relieve a customer of liability for payment.

8.12.020.1 Delinquent

8.12.020.2 Bills are issued to cover the preceding billing period. Payment is due and payable upon receipt and delinquent thirty (30) days after the billing date. At that time, a delinquent charge will be added to the unpaid balance. If said bills are not paid within sixty-five (65) days of the billing date, the District may discontinue service until all charges have been paid in full, provided that residential services may be discontinued per Sections 8.13 and 8.14. An established turn-on charge will be made to restore service following discontinuance.

If a payment made by check or credit card is not honored by the issuing bank for any reason, the District will inform the Customer of the returned payment. The Customer shall have five (5) business days to pay the full amount with cash or certified check only. If the Customer does not pay in full within the allotted time, the District will discontinue service, provided that residential services may be discontinued per Sections 8.13 and 8.14.

8.12.020.3 Any Customer desiring water service from the District who has had service discontinued for non-payment of a bill at any time or whose check has been returned by the Customer's bank shall be required to post a security deposit equal to twice the estimated average periodic bill.

8.12.020.3.1 This deposit is in addition to the payment of all charges due and any applicable re-establishment of service charges

8.12.020.3.2 The General Manager may waive or adjust the security deposit requirement with sufficient written justification.

8.12.020.3.3 The security deposit will be returned to the depositor two (2) years after the last lock-off for non-payment, if the depositor has maintained a timely paid, delinquent free account record during the two-year period, or when the account is paid in full on termination of service, whichever occurs first.

8.12.020.3.4 The security deposit can be cash, a certificate of deposit, letter of credit or bond, or any other comparable guarantees approved by the District's General Manager. No interest shall be paid on any deposit.

8.12.020.4 Unreadable Water Meters – Estimated Water Bill

The District will make every attempt to read the meter monthly. However, when the meter is broken or is determined to be unreadable, the amount to be billed will be estimated. The estimated bill will be determined in the following manner:

8.12.020.4.1 Calculating the Estimated Bill

The Customer's water usage during a like month in the year immediately preceding the billing cycle in which the meter became broken or was determined to be unreadable shall be used in calculating the estimated bill. If this history is not available, water usage during the month immediately preceding the billing cycle shall be used in calculating the estimated bill.

When a meter malfunctions, the meter shall be repaired or replaced at the District's expense. If a meter is abused or broken by Customer, the Customer shall bear the cost involved repairing or replacing the meter. A bill describing the material and labor involved in the project shall be presented to the Customer and shall be paid in full.

8.12.020.5 Responsibility for Water Bill; Notices to Residential Occupants

Payment of the water bill shall be the responsibility of the Customer. The District requires a signed application by both Tenant and Owner when the property is a rental.

An unpaid or delinquent bill is the responsibility of the person in whose name the water service is held. If the Customer is the non-occupant owner, manager or operator of a residence, District shall make every good faith effort to inform the residential occupants by written notice when the account is delinquent that service will be terminated in 10 days, including an additional 5 days if notice is by mail. The notice shall inform the residents that they have the right to become a customer of the District without being required to pay the delinquent bill, provided it is feasible to provide separately metered service to such residents.

Where services is provided through a master meter to a multi-unit residential structure or structures, or mobile-home park, the District will comply with the additional requirements of section 10009.1 of the Public Utilities Code for notice to residents and offering residential reasonable conditions for service to the property prior to termination of service. The General Manager shall issue guidelines for assistance to residential users served by a master meter and a form for such notice and requirements for requesting separate service. In the event the service is in the name of a renter or lessee, water service will not be re-established in the name of such renter or lessee or any other current or subsequent renter or lessee, but shall be established and held in the legal (record) Owner's name as shown on the San Diego County Assessor's Tax Roll.

8.12.020.6 Delinquent Account Fees

The Board of Directors shall establish from time to time certain fees for delinquent accounts and service fees for various actions related to delinquent accounts. No fees related to delinquent accounts will be refunded except in the case of an error made by the District.

8.12.020.7 Collection of Unpaid Bills by Lien

The following measures may be taken to make collection of any bill in excess of \$20.00 which remains delinquent ~~63~~90 days after the date of bill issue.

8.12.020.7.1 After the 63 day delinquent period, a written notice will be sent to the legal Owner of the land or property, as shown in the San Diego Assessor's tax roll, notifying the legal Owner of the land or property of accruing unpaid water and other service charges that may become a lien on such property.

8.12.020.7.2 Five business days after the date of notification referenced in Section 8.12.020.7.1 herein, The District may secure payment of unpaid water bills and other service charges by filing for record (i.e., lien) in the office of the San Diego County Recorder, a certificate specifying the amount of such charges and the name and address of the person liable there for.~~After providing written notice to the legal Owner of the land or property, as shown on the San Diego County Assessor's tax roll, accruing unpaid water and other service charges, that such charges are delinquent and unpaid, the District may secure payment of unpaid water bills and other service charges by filing for record in the office of the San Diego County Recorder, a certificate specifying the amount of such charges and the name and address of the person liable there for.~~

8.12.020.7.3 In May of each calendar year, the legal Owner of the land or property will be notified in writing any accrued unpaid water bills or other service charges as well as a \$45.00 service charge will be turned over to the County Tax Assessor's tax roll for that calendar year for collection. If water bills and other service charges remain unpaid, a second written notification will be sent to the legal Owners of the land or property in June of same calendar year.

8.12.020.7.4 On August 1st of each calendar year all unpaid water bills and service charges for that calendar year will be sent to the San Diego County Tax Assessor's tax roll for collection.

8.12.020.7.52 From the time of recordation of the certificate, the amount required to be paid, together with interest and penalties, constitutes a lien upon all real property in the county owned by the person or afterwards and, before the lien expires, acquired by him or her.

8.12.020.7.63 The lien has the force, priority, and effect of a judgment lien and shall continue for 10 years from the date of the filing of the certificate unless sooner released or otherwise discharged, and may be extended by filing for record a new certificate.

**Chapter 8.12
RENDERING AND PAYMENT OF BILLS**

Sections

- 8.12.010 Rendering of Bills**
- 8.12.020 Payment of Bills**
- 8.12.020.1 Delinquent**
- 8.12.020.4 Unreadable Water Meters – Estimated Water Bill**
- 8.12.020.4.1 Calculating the Estimated Bill**
- 8.12.020.5 Responsibility of Water Bill; Notices to Residential Occupants**
- 8.12.020.6 Delinquent Account Fees**
- 8.12.020.7 Collection of Unpaid Bills by Lien**

**Section 8.12.010
Rendering of Bills**

Bills will be rendered once a month.

**Section 8.12.020
Payment of Bills**

All bills for water or for service or materials are due and payable upon receipt. Failure to receive a bill does not relieve a customer of liability for payment.

8.12.020.1 Delinquent

8.12.020.2 Bills are issued to cover the preceding billing period. Payment is due and payable upon receipt and delinquent thirty (30) days after the billing date. At that time, a delinquent charge will be added to the unpaid balance. If said bills are not paid within sixty-five (65) days of the billing date, the District may discontinue service until all charges have been paid in full, provided that residential services may be discontinued per Sections 8.13 and 8.14. An established turn-on charge will be made to restore service following discontinuance.

If a payment made by check or credit card is not honored by the issuing bank for any reason, the District will inform the Customer of the returned payment. The Customer shall have five (5) business days to pay the full amount with cash or certified check only. If the Customer does not pay in full within the allotted time, the District will discontinue service, provided that residential services may be discontinued per Sections 8.13 and 8.14.

8.12.020.3 Any Customer desiring water service from the District who has had service discontinued for non-payment of a bill at any time or whose check has been returned by the Customer's bank shall be required to post a security deposit equal to twice the estimated average periodic bill.

8.12.020.3.1 This deposit is in addition to the payment of all charges due and any applicable re-establishment of service charges

8.12.020.3.2 The General Manager may waive or adjust the security deposit requirement with sufficient written justification.

8.12.020.3.3 The security deposit will be returned to the depositor two (2) years after the last lock-off for non-payment, if the depositor has maintained a timely paid, delinquent free account record during the two-year period, or when the account is paid in full on termination of service, whichever occurs first.

8.12.020.3.4 The security deposit can be cash, a certificate of deposit, letter of credit or bond, or any other comparable guarantees approved by the District's General Manager. No interest shall be paid on any deposit.

8.12.020.4 Unreadable Water Meters – Estimated Water Bill

The District will make every attempt to read the meter monthly. However, when the meter is broken or is determined to be unreadable, the amount to be billed will be estimated. The estimated bill will be determined in the following manner:

8.12.020.4.1 Calculating the Estimated Bill

The Customer's water usage during a like month in the year immediately preceding the billing cycle in which the meter became broken or was determined to be unreadable shall be used in calculating the estimated bill. If this history is not available, water usage during the month immediately preceding the billing cycle shall be used in calculating the estimated bill.

When a meter malfunctions, the meter shall be repaired or replaced at the District's expense. If a meter is abused or broken by Customer, the Customer shall bear the cost involved repairing or replacing the meter. A bill describing the material and labor involved in the project shall be presented to the Customer and shall be paid in full.

8.12.020.5 Responsibility for Water Bill; Notices to Residential Occupants

Payment of the water bill shall be the responsibility of the Customer. The District requires a signed application by both Tenant and Owner when the property is a rental.

An unpaid or delinquent bill is the responsibility of the person in whose name the water service is held. If the Customer is the non-occupant owner, manager or operator of a residence, District shall make every good faith effort to inform the residential occupants by written notice when the account is delinquent that service will be terminated in 10 days, including an additional 5 days if notice is by mail. The notice shall inform the residents that they have the right to become a customer of the District without being required to pay the delinquent bill, provided it is feasible to provide separately metered service to such residents.

Where services is provided through a master meter to a multi-unit residential structure or structures, or mobile-home park, the District will comply with the additional requirements of section 10009.1 of the Public Utilities Code for notice to residents and offering residential reasonable conditions for service to the property prior to termination of service. The General Manager shall issue guidelines for assistance to residential users served by a master meter and a form for such notice and requirements for requesting separate service. In the event the service is in the name of a renter or lessee, water service will not be re-established in the name of such renter or lessee or any other current or subsequent renter or lessee, but shall be established and held in the legal (record) Owner's name as shown on the San Diego County Assessor's Tax Roll.

8.12.020.6 Delinquent Account Fees

The Board of Directors shall establish from time to time certain fees for delinquent accounts and service fees for various actions related to delinquent accounts. No fees related to delinquent accounts will be refunded except in the case of an error made by the District.

8.12.020.7 Collection of Unpaid Bills by Lien

The following measures may be taken to make collection of any bill in excess of \$20.00 which remains delinquent 63 days after the date of bill issue.

8.12.020.7.1 After the 63 day delinquent period, a written notice will be sent to the legal Owner of the land or property, as shown in the San Diego Assessor's tax roll, notifying the legal Owner of the land or property of accruing unpaid water and other service charges that may become a lien on such property.

8.12.020.7.2 Five business days after the date of notification referenced in Section 8.12.020.7.1 herein, The District may secure payment of unpaid water bills and other service charges by filing for record (i.e., lien) in the office of the San Diego County Recorder, a certificate specifying the amount of such charges and the name and address of the person liable there for.

8.12.020.7.3 In May of each calendar year, the legal Owner of the land or property will be notified in writing any accrued unpaid water bills or other service charges as well as a \$45.00 service charge will be turned over to the County Tax Assessor's tax roll for that calendar year for collection. If water bills and other service charges remain unpaid, a second written notification will be sent to the legal Owners of the land or property in June of same calendar year.

8.12.020.7.4 On August 1st of each calendar year all unpaid water bills and service charges for that calendar year will be sent to the San Diego County Tax Assessor's tax roll for collection.

8.12.020.7.5 From the time of recordation of the certificate, the amount required to be paid, together with interest and penalties, constitutes a lien upon all real property in the county owned by the person or afterwards and, before the lien expires, acquired by him or her.

8.12.020.7.6 The lien has the force, priority, and effect of a judgment lien and shall continue for 10 years from the date of the filing of the certificate unless sooner released or otherwise discharged, and may be extended by filing for record a new certificate.

Chapter 8.14
DISCONTINUANCE AND RESTRICTION OF SERVICE

Sections

- 8.14.010** **Discontinuance of Service**
- 8.14.020** **Notice of Proposed Termination**
- 8.14.020.1** **Time of Notice**
- 8.14.020.2** **Form of Notice**
- 8.14.020.3** **48-Hour Notice**
- 8.14.020.4** **Elders; Dependent Adults**
- 8.14.020.5** **No Termination on Holidays**
- 8.14.030** **Payment Extension Plan for Delinquent Bills**
- 8.14.030.1** **Right of Customer**
- 8.14.030.2** **Authority to Allow for Payment Extension Plan**
- 8.14.030.3** **Failure to Comply with the Payment Extension Plan**
- 8.14.040** **Discontinuance of Service to Master Meters**
- 8.14.050** **Service Detrimental to District and/or Customer**
- 8.14.060** **Fraud**
- 8.14.070** **Noncompliance**
- 8.14.080** **Customer's Request for Discontinuance of Service**
- 8.14.090** **Water Use for Other than Premises**
- 8.14.100** **Termination for Nonpayment**
- 8.14.110** **Application of Deposit**

**Section 8.14.010
Discontinuance of Service**

Service may be discontinued for any one of the following reasons:

8.14.010.1 Delinquency in the payment of any bill, except that residential service shall not be discontinued for nonpayment in the following situations:

8.14.010.1.1 During the pendency of any investigation by the District of a Customer dispute or complaint.

8.14.010.1.2 District has received notice of a stay in bankruptcy which precludes termination

8.14.010.1.3 Any violation by the Customer of any rules and regulations of the District governing water service.

**Section 8.14.020
Notice of Proposed Termination**

8.14.020.1 Time of Notice

At least fifteen (15) calendar days before any proposed discontinuance of service for nonpayment of a delinquent account, the District will mail a notice to the Customer warning of the delinquency and proposed discontinuance. Such notice will be given not earlier than nineteen (19) calendar days from the date of mailing the District's bill for such service.

8.14.020.2 Form of Notice

The notice of the proposed discontinuance of service will include all of the following information:

8.14.020.2.1 The name and address of the Customer whose account is delinquent.

8.14.020.2.2 The amount of the delinquency.

8.14.020.2.3 The date by which payment or arrangements for payment is required in order to avoid discontinuance.

8.14.020.2.4 The procedure by which the Customer may initiate a complaint or request an investigation concerning service or charges, unless the District's bill for services contains a description of that procedure.

8.14.020.2.5 The procedure by which the Customer may request a Payment Extension Plan of the unpaid charges.

8.14.020.2.6 The procedure for the Customer to obtain information on the availability of financial assistance.

8.14.020.2.7 The telephone number and name of a representative of the District who can provide additional information or institute arrangements for payment.

8.14.020.3 48-Hour Notice

At least forty-eight (48) hours prior to the actual termination of service, the District will use its best efforts to personally contact the premises of the Customer. If the District is unable to contact such a person, it will leave a written notice on the premises of the property to which service is to be terminated. The personal and written notice shall contain the following:

8.14.020.3.1 The name and address of the Customer whose account is delinquent.

8.14.020.3.2 The amount of the delinquency.

8.14.020.3.3 The date by which payment or arrangements for payment is required in order to avoid termination.

8.14.020.3.4 The procedure for the Customer to obtain information on the availability of the financial assistance plan (Payment Extension Plan) through the District.

8.14.020.3.5 The telephone number of a representative of the District who can provide additional information or institute arrangements for payment.

8.14.020.4 Elders; Dependent Adults

District shall, upon request by or on behalf of any residential customer who is 65 years of age or older, or who is a dependent adult, as defined by California law, also provide notices that the Customer's account is past due and subject to termination to a designated third party. The designated third party must provide written consent to receive such notices on a form prescribed by the General Manager. Third party notices shall be sent concurrently with the notices to the Customer. The third party shall not thereby become responsible for the delinquent account; nor shall such notice delay or prevent termination of service.

8.14.020.5 No Termination on Holidays

District shall not terminate any water service for nonpayment on any Saturday, Sunday, legal holiday or other day on which the business office of the District is closed. Any notices of termination for such days shall not be effective until the next business day.

Section 8.14.030

Payment Extension Plan for Delinquent Bills

8.14.030.1 Right of Customer

Any residential Customer shall have the right, within thirteen (13) calendar days of the mailing of receiving a shut-off notice, to make a request for an extension of the payment period of the bill asserted to be beyond the means of the Customer to pay in full during the normal period for payment. The request shall be reviewed by the General Manager. The review will include consideration of whether the Customer will be permitted to amortize the unpaid balance of the account over a reasonable period of time, not to exceed twelve (12) months.

8.14.030.2 Authority to Allow for Payment Extension Plan

The General Manager is authorized to grant permission to amortize the unpaid balance over a reasonable period of time, not to exceed twelve (12) months. Any agreement to amortize shall be in writing.

8.14.030.3 Failure to Comply with the Payment Extension Plan

If a Payment Extension Plan agreement is authorized, no discontinuance of service will be effective for any Customer complying with such agreement, if the Customer also keeps the account current as charges accrue in each subsequent billing period. If a Customer fails to comply with the Payment Extension Plan agreement, the District will not discontinue service without giving notice to the Customer at least forty-eight (48) hours prior to discontinuance of the conditions the Customer is required to meet to avoid discontinuance.

Section 8.14.040

Discontinuance of Service to Master Meters

Whenever the District furnishes residential service to a master meter or furnishes individually metered service to a multi-unit residential structure, mobile home park, or farm labor camp where the Owner, manager, or farm labor employer is listed by the District as the Customer of record, the District will make every good faith effort to inform the actual users of the service, by means of a notice, when the account is in arrears, that service will be discontinued within ten (10) calendar days.

Section 8.14.050

Service Detrimental to District and/or Customers

The District will not establish service to a Customer's system if the operation of the Customer's system will be detrimental to the service of other District Customers. The District will discontinue water service to any Customer who continues to operate equipment in a manner which is detrimental to the District or to its other Customers, after said Customer has been directed by the District to cease so doing. Included in detrimental acts by the Customer is non-compliance with waste discharge requirements in the use of public sewers.

Section 8.14.060
Fraud

The District will have the right to refuse or to discontinue water service at any time to protect the District from fraud.

Section 8.14.070
Noncompliance

The District will have the right to discontinue water service to a Customer for noncompliance with or violation of any ordinance or rule or regulation of the District.

Section 8.14.080
Customer's Request for Discontinuance of Service

The District will, at a Customer's written request, discontinue service on a temporary basis if the account is in good standing at the time of the request. Customers desiring to discontinue service should notify the District in writing at least two days prior to vacating the premises.

Section 8.14.090
Water Use for Other than Premises

If the Customer shall use or deliver water delivered by the District outside the boundaries of the Rainbow Municipal Water District or on premises not described in the application for service, the District will have the right to refuse or to discontinue water service to said Customer.

Section 8.14.100
Termination for Nonpayment

A Customer's water service will be discontinued for non-payment of a bill for water, materials or services furnished to the Customer if the bill is not paid within sixty-five (65) days after presentation. The Customer's water service will be discontinued until the amount is paid.

Section 8.14.110
Application of Deposit

Any deposit made by a Customer will be applied after shutoff to the delinquent bills and penalties. The Customer's water service will be discontinued until the total amount owing is paid and a deposit is re-established, if applicable.

Chapter 8.14
DISCONTINUANCE AND RESTRICTION OF SERVICE

Sections

- 8.14.010 Discontinuance of Service**
- 8.14.020 Notice of Proposed Termination**
 - 8.14.020.1 Time of Notice**
 - 8.14.020.2 Form of Notice**
 - 8.14.020.3 48-Hour Notice**
 - 8.14.020.4 Elders; Dependent Adults**
 - 8.14.020.5 No Termination on Holidays**
- 8.14.030 Payment Extension Plan for Delinquent Bills**
 - 8.14.030.1 Right of Customer**
 - 8.14.030.2 Authority to Allow for Payment Extension Plan**
 - 8.14.030.3 Failure to Comply with the Payment Extension Plan**
- 8.14.040 Discontinuance of Service to Master Meters**
- 8.14.050 Service Detrimental to District and/or Customer**
- 8.14.060 Fraud**
- 8.14.070 Noncompliance**
- 8.14.080 Customer's Request for Discontinuance of Service**
- 8.14.090 Water Use for Other than Premises**
- 8.14.100 Termination for Nonpayment**
- 8.14.110 Application of Deposit**

**Section 8.14.010
Discontinuance of Service**

Service may be discontinued for any one of the following reasons:

8.14.010.1 Delinquency in the payment of any bill, except that residential service shall not be discontinued for nonpayment in the following situations:

8.14.010.1.1 During the pendency of any investigation by the District of a Customer dispute or complaint.

8.14.010.1.2 District has received notice of a stay in bankruptcy which precludes termination

8.14.010.1.3 Any violation by the Customer of any rules and regulations of the District governing water service.

**Section 8.14.020
Notice of Proposed Termination**

8.14.020.1 Time of Notice

At least fifteen (15) calendar days before any proposed discontinuance of service for nonpayment of a delinquent account, the District will mail a notice to the Customer warning of the delinquency and proposed discontinuance. Such notice will be given not earlier than nineteen (19) calendar days from the date of mailing the District's bill for such service.

8.14.020.2 Form of Notice

The notice of the proposed discontinuance of service will include all of the following information:

8.14.020.2.1 The name and address of the Customer whose account is delinquent.

8.14.020.2.2 The amount of the delinquency.

8.14.020.2.3 The date by which payment or arrangements for payment is required in order to avoid discontinuance.

8.14.020.2.4 The procedure by which the Customer may initiate a complaint or request an investigation concerning service or charges, unless the District's bill for services contains a description of that procedure.

8.14.020.2.5 The procedure by which the Customer may request a Payment Extension Plan of the unpaid charges.

8.14.020.2.6 The procedure for the Customer to obtain information on the availability of financial assistance.

8.14.020.2.7 The telephone number and name of a representative of the District who can provide additional information or institute arrangements for payment.

8.14.020.3 48-Hour Notice

At least forty-eight (48) hours prior to the actual termination of service, the District will use its best efforts to personally contact the premises of the Customer. If the District is unable to contact such a person, it will leave a written notice on the premises of the property to which service is to be terminated. The personal and written notice shall contain the following:

8.14.020.3.1 The name and address of the Customer whose account is delinquent.

8.14.020.3.2 The amount of the delinquency.

8.14.020.3.3 The date by which payment or arrangements for payment is required in order to avoid termination.

8.14.020.3.4 The procedure for the Customer to obtain information on the availability of the financial assistance plan (Payment Extension Plan) through the District.

8.14.020.3.5 The telephone number of a representative of the District who can provide additional information or institute arrangements for payment.

8.14.020.4 Elders; Dependent Adults

District shall, upon request by or on behalf of any residential customer who is 65 years of age or older, or who is a dependent adult, as defined by California law, also provide notices that the Customer's account is past due and subject to termination to a designated third party. The designated third party must provide written consent to receive such notices on a form prescribed by the General Manager. Third party notices shall be sent concurrently with the notices to the Customer. The third party shall not thereby become responsible for the delinquent account; nor shall such notice delay or prevent termination of service.

8.14.020.5 No Termination on Holidays

District shall not terminate any water service for nonpayment on any Saturday, Sunday, legal holiday or other day on which the business office of the District is closed. Any notices of termination for such days shall not be effective until the next business day.

Section 8.14.030
Payment Extension Plan for Delinquent Bills

8.14.030.1 Right of Customer

Any residential Customer shall have the right, within thirteen (13) calendar days of the mailing of receiving a shut-off notice, to make a request for an extension of the payment period of the bill asserted to be beyond the means of the Customer to pay in full during the normal period for payment. The request shall be reviewed by the General Manager. The review will include consideration of whether the Customer will be permitted to amortize the unpaid balance of the account over a reasonable period of time, not to exceed twelve (12) months.

8.14.030.2 Authority to Allow for Payment Extension Plan

The General Manager is authorized to grant permission to amortize the unpaid balance over a reasonable period of time, not to exceed twelve (12) months. Any agreement to amortize shall be in writing.

8.14.030.3 Failure to Comply with the Payment Extension Plan

If a Payment Extension Plan agreement is authorized, no discontinuance of service will be effective for any Customer complying with such agreement, if the Customer also keeps the account current as charges accrue in each subsequent billing period. If a Customer fails to comply with the Payment Extension Plan agreement, the District will not discontinue service without giving notice to the Customer at least forty-eight (48) hours prior to discontinuance of the conditions the Customer is required to meet to avoid discontinuance.

Section 8.14.040
Discontinuance of Service to Master Meters

Whenever the District furnishes residential service to a master meter or furnishes individually metered service to a multi-unit residential structure, mobile home park, or farm labor camp where the Owner, manager, or farm labor employer is listed by the District as the Customer of record, the District will make every good faith effort to inform the actual users of the service, by means of a notice, when the account is in arrears, that service will be discontinued within ten (10) calendar days.

Section 8.14.050
Service Detrimental to District and/or Customers

The District will not establish service to a Customer's system if the operation of the Customer's system will be detrimental to the service of other District Customers. The District will discontinue water service to any Customer who continues to operate equipment in a manner which is detrimental to the District or to its other Customers, after said Customer has been directed by the District to cease so doing. Included in detrimental acts by the Customer is non-compliance with waste discharge requirements in the use of public sewers.

Section 8.14.060
Fraud

The District will have the right to refuse or to discontinue water service at any time to protect the District from fraud.

Section 8.14.070
Noncompliance

The District will have the right to discontinue water service to a Customer for noncompliance with or violation of any ordinance or rule or regulation of the District.

Section 8.14.080
Customer's Request for Discontinuance of Service

The District will, at a Customer's written request, discontinue service on a temporary basis if the account is in good standing at the time of the request. Customers desiring to discontinue service should notify the District in writing at least two days prior to vacating the premises.

Section 8.14.090
Water Use for Other than Premises

If the Customer shall use or deliver water delivered by the District outside the boundaries of the Rainbow Municipal Water District or on premises not described in the application for service, the District will have the right to refuse or to discontinue water service to said Customer.

Section 8.14.100
Termination for Nonpayment

A Customer's water service will be discontinued for non-payment of a bill for water, materials or services furnished to the Customer if the bill is not paid within sixty-five (65) days after presentation. The Customer's water service will be discontinued until the amount is paid.

Section 8.14.110
Application of Deposit

Any deposit made by a Customer will be applied after shutoff to the delinquent bills and penalties. The Customer's water service will be discontinued until the total amount owing is paid and a deposit is re-established, if applicable.

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

DISCUSSION REGARDING STRATEGIC PLAN OBJECTIVES OVERVIEW

DESCRIPTION

On February 17, 2016 RMWD's managers and superintendents will meet to discuss the Strategic Plan Objectives. This meeting will involve discussing the six Strategic Plan Focus Areas and their defined objectives in detail including assignments, estimated completion dates, and measurement of success.

Strategic Plan Goal Tracking Spreadsheets will be provided to the Board of Directors under separate cover prior to the February 23, 2016 Regular Board meeting.

POLICY

N/A

BOARD OPTIONS/FISCAL IMPACTS

N/A

STAFF RECOMMENDATION

Staff supports Board direction.


For: Tom Kennedy
General Manager

February 23, 2016

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

VARIABLE					
DATE	2016	MEETING	LOCATION	ATTENDEES	POST
March	10	SDCWA Special Board Meeting	SDCWA	GM	N/A
March	*	CSDA – San Diego Chapter	(Location to be Announced) 6:00 p.m.	GM	N/A
March	*	LAFCO Special Meeting	County Admin Center, Room 358 – 9:30am	Sanford (As Advised by GM)	N/A
March	*	Santa Margarita Watershed Council	Rancho California Water District	Sanford	N/A

* To Be Announced

1691-1

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

RECURRING					
DATE	2016	MEETING	LOCATION	ATTENDEES	POST
March	2	Engineering Committee Meeting	RMWD Board Room 3:00 p.m.	Appointed Director, General Manager	2/25
March	7	LAFCO	County Admin. Center Room 358 9:00 am	Sanford (As Advised by GM)	N/A
March	7	Communications Committee Mtg.	RMWD Board Room 3:30 p.m.	Appointed Director, General Manager	2/25
March	8	Budget & Finance Committee Mtg.	RMWD Board Room 1:00 p.m.	Appointed Director, General Manager	2/25
March	15	SDCWA GM's Meeting	SDCWA, San Diego 9:30 a.m.	General Manager	N/A
March	15	Council of Water Utilities	Stoneridge Country Club 7:15 a.m.	All Directors, General Manager	3/10
March	18	LAFCO Advisory Committee	LAFCO, 9335 Harzard Way, 9:30 a.m.	General Manager	N/A
March	18	NC Managers	Golden Egg 7:45 a.m.	General Manager	N/A
March	22	RMWD General Board	RMWD Board Room (Start Time to Be Determined)	All Directors	3/15
March	23	North County Water Group	Rincon Del Diablo, Escondido 7:30 a.m.	All Directors on a Rotating Schedule, General Manager	N/A
March	24	SDCWA Full Board Meeting	SDCWA Board Room, 3-5 p.m.	General Manager	N/A
March	28	San Luis Rey Watershed Council	Fallbrook Public Utility District 1:00 p.m.	Walker	N/A

1691-2

Tom Kennedy

From: Cutnwood
Sent: Thursday, January 21, 2016 8:36 PM
To: Tom Kennedy
Subject: Chris <CHRIS HOELSCHER>

Mr. Kennedy,

My name is Terry Wisniewski and I just recently moved to Lancewood Way in Fallbrook. Today, January 21, 2016, I reported an issue with my water service to the District office. Chris was dispatched to fix the problem. He arrived quickly, addressed the issue, and made the needed repair. Chris provided one of the best customer care contacts I have witnessed. He presented himself as a professional in his field, patiently explained the system to me, double checked everything, and left me confident in his repair.

Chris appears to be an exemplary employee and a great representative for the Rainbow Water District.

Sincerely,
Terry Wisniewski

1681-1

January 11, 2016

Rainbow Municipal Water District
3707 Hwy. 395
Fallbrook, CA 92028

Attn: Tom Kennedy, General Mgr.
Sherry Kirkpatrick, Mgr. Engineering Dept.

Re: ONGOING COMPLAINT
Waste Treatment Sation next to Residence

Dear Mr. Kennedy and Ms. Kirkpatrick,

Rainbow Municipal Water District has received many telephone complaints from me about the nasty odor of gas exhaust which emminates from the Rainbow treatment plant next to my home. Although Rainbow responds quickly to my calls with temporary deodorizers, this has done little to relieve the problem of BAD AIR, and it continues to worsen. The mask of a deodorizer is brief, and is simply a MASK, and I am concerned that the air is toxic in spite of the masking. Your treatment station is way out of code for the growth it was designed to accommodate. To have an operation of size so close to a residence must be illegal.

In addition to the frequent and random stench in the front and back yard areas of my home from the station's inefficiency, the smell is now drafting down my chimney! I sit here tonight in my living room and must move to the back of my home to hope for cleaner air. I wonder what negative affect this sickening smell may have on my health. I find I cough and my breathing is more difficult on the days the station fails to operate properly. I no longer invite guests, as I never know when this odor will foul the air. Over time, the increased size of this station has also decreased the value of my home.

Ms. Kirkpatrick, a few weeks ago you told me in a phone conversation that you have plans to install some type of seal to correct the problem, but have not decided on WHICH one to choose. You also said the treatment station will remain operating for a minimum of an additional 18 months! I am tired and frustrated by Rainbow's delay to take necessary action for remedy.

Sincerely,


Judy Keehn

Bonsall, CA 92003

1481-2



January 27, 2016

Judy Keehn

Bonsall, CA 92003

Re: Ongoing Complaint, Wastewater Lift Station 1

Dear Ms. Keehn:

Rainbow Municipal Water District (District) received your letter dated January 11, 2016 in regards to our Lift Station #1 adjacent to your home. Just to be clear, the station is not a treatment plant. It is a pump station that collects wastewater from your community and other parts of the District and "lifts" the wastewater out to Old River Road where it eventually travels to the City of Oceanside and gets treated at the San Luis Rey Wastewater Treatment Plant.

We apologize for the inconvenience the odors from the station is causing you. The Wastewater Superintendent and I are working on a more permanent solution for the station and the odors instead of masking it. We have met with vendors to come up with a solution to treat the odors. As you know, today the Wastewater crew installed a carbon seal on the station manhole, which treats the odors. We will monitor the effectiveness of the seal. If it fails to eliminate the odors we will proceed with another system.

The District is in design to upgrade wastewater lines and the lift station. We have an opportunity to relocate the station into the new development surrounding the Bonsall Elementary school, however we are still in negotiations with the developer, and the relocation will be dependent on the timing of the development. So unfortunately, the station must stay where it is at this time and serve you and the other wastewater customers. I hope that with the odors alleviated in the near future the station will no longer be a nuisance to you.

Thank you for your patience and cooperation in this matter. We look forward to providing you a solution to the odors.

Sincerely,


Sherry Kirkpatrick
Engineering Manager

3707 Old Highway 395 • Fallbrook, CA 92028-2500
Phone: (760) 728-1178 • Fax: (760) 728-2575 • www.rainbowmwd.com



BOARD INFORMATION

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

Construction & Maintenance Report

DESCRIPTION

Activities for Construction & Maintenance Division

Occurrences for January: **21**

Main Line	8
Air/Vac	4
Blow-Off	0
Wharfhead	0
Valve	5
Fire Hydrant	1
Meter Lateral	3
Damage Done by Individuals	0

Total for 2015-2016 fiscal YTD: **116**

Main Line	30
Air/Vac	18
Blow-Off	2
Wharfhead	6
Valve	14
Fire Hydrant	7
Meter Lateral	37
Damage Done by Individuals	2

A. The locations of failures are as follows:

Main Line Repairs

Job #	Date Reported	GPM	Status	Location	Cause
4235	8/7/15	150	Leak isolated	Redondo Drive	Wear out 6" CMLC
4257	12/17/15	600	Completed	Valerie Drive	Wear out 6" CMLC
4260	1/3/16	500	Completed	Taza Road	Joint 12" CMLC
4261	1/13/16	2	Completed	Tecalote Drive	Workmanship 8" CMLC
4262	1/16/16	300	In progress	Live Oak Park	Wear out 4" Tar Wrap
4263	1/17/16	1,000	Completed	Yucca Way	Joint 12" CMLC

1601-1

Main Line Repairs (Cont'd.)

Job #	Date Reported	GPM	Status	Location	Cause
4264	1/21/16	1	In progress	Monserate Hill	Wear out 10" CMLC
4265	1/25/16	30	In progress	Aquaduct Road	Wear out 6" AC
4266	1/25/16	2	Completed	Vista Del Mar	Joint 8" CMLC
4267	1/26/16	20	Completed as of 2/1/16	Tecalote Lane	Wear out 8" CMLC

Air Vac Repairs

Job #	Date Reported	GPM	Status	Location	Cause
26373	9/24/15	N/A	Completed	Hollyhill Road	Update to standards 1" Steel
26374	9/24/15	N/A	Completed	Hollyhill Road	Update to standards 1" Steel
26381	1/7/16	1	Completed	Yucca Road	Wear out 2" Brass
26382	1/7/16	1	Completed	Sarah Ann Drive	Wear out 1" Brass
26383	1/20/16	N/A	Completed	Old Post Road	New installation 2" Brass
26384	1/30/16	.5	In progress	Via Del Cielo	Workmanship 1" Copper

Blow Off Repairs

Job #	Date Reported	GPM	Status	Location	Cause
NONE					

Wharfhead Repairs

Job #	Date Reported	GPM	Status	Location	Cause
28134	9/24/15	N/A	In progress	Via La Orilla	Update to standards 2" Brass
28135	9/24/15	N/A	In progress	Via La Orilla	Update to standards 2" Brass

Meter Lateral Repairs

Job #	Date Reported	GPM	Status	Location	Cause
3216	12/28/15	.25	In progress	Lake Circle Drive	Wear out 1" Copper
3219	1/2/16	2	Completed	Rainbow Heights Road	Wear out 1" Copper
3220	1/11/16	.1	Completed	Stewart Canyon Road	Wear out 1" Copper

16C1-2

Meter Lateral Repair (Cont'd.)

Job #	Date Reported	GPM	Status	Location	Cause
3221	1/30/16	3	Completed as of 2/1/16	Rancho Ladera	Wear out 1" Copper

Meter Lateral Replacements

Job #	Date Reported	GPM	Status	Location	Cause
NONE					

Valve Repairs

Job #	Date Reported	GPM	Status	Location	Cause
5080	1/26/16	N/A	Completed	Tecalote Lane	Maintenance 6" Plug
5081	1/28/16	N/A	Completed	Singletree Place	Off-track 6" Plug

Valve Replacements

Job #	Date Reported	GPM	Status	Location	Cause
16122	10/22/15	N/A	Completed	Winter Haven Road	Broken stem 6" Gate
16123	10/29/15	N/A	Completed	El Paseo	Leaks through 6" Gate
16128	11/22/15	N/A	Completed	Old Post Road	Broken stem 4" Gate
16129	1/14/16	N/A	Completed	Via Monserate	Leaks through 6" Gate
16130	1/14/16	N/A	Completed	Valerie Drive	Leaks through 6" Gate
16131	1/20/16	N/A	Completed	Old Post Road	New installation 6" Gate

Fire Hydrant Repairs

Job #	Date Reported	GPM	Status	Location	Cause
8598	1/18/16	.01	Completed	Lake Shore Avenue	Wear out 6" CMLC

Damage Done by Individual

Job #	Date Reported	GPM	Status	Location	Cause
8586	5/14/15	2,070	On hold	Reche Road	Hit by car 6" CMLC

1661-3

B. After-Hours Standby Calls

Total Standby calls for January: **35**

Checked for Leaks	7
Meter Leak Repairs	3
Turned Water Off (Locked Meter)	2
Turned Water On (Unlock Meter)	3
Complaints of No Water	4
High Pressure	5
Low Pressure	1
Alarms at RMWD	1
Wastewater Calls	0
Water Quality Calls	1
Backflow Calls	4
Customer Leak Calls	3
Emergency Locates	0
Miscellaneous Calls	1

Total Standby calls for fiscal year-to-date: **338**

Checked for Leaks	58
Meter Leak Repairs	30
Turned Water Off (Locked Meter)	10
Turned Water On (Unlock Meter)	43
Complaints of No Water	33
High Pressure	43
Low Pressure	7
Alarms at RMWD	10
Wastewater Calls	1
Water Quality Calls	9
Backflow Calls	21
Customer Leak Calls	36
Emergency Locates	1
Miscellaneous Calls	36



John Maccarrone
Acting Operations Manager

2/23/16

1621-4

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

Valve Maintenance Report

DESCRIPTION

Activities for Valve Maintenance Division

 A. Total valves operated in January: **413**

 Total valves operated fiscal YTD: **2,359**
DISTRIBUTION VALVES

Gate	10" & smaller	79
Plug	10" & smaller	10
Butterfly	10" & smaller	0
Total Small:		89
Gate	12" & larger	11
Plug	12" & larger	10
Butterfly	12" & larger	9
Total Large:		30
Total Dist. Valves:		119

Gate	10" & smaller	393
Plug	10" & smaller	181
Butterfly	10" & smaller	1
Total Small:		575
Gate	12" & larger	74
Plug	12" & larger	67
Butterfly	12" & larger	18
Total Large:		159
Total FY Dist. Valves:		734

OTHER VALVES

Air Vacs – 1", 2", 4"	114
Blow Offs – 2"	58
Fire Hydrants – 6"	86
Wharfheads – 2"	36
Total Other Valves:	294

Air Vacs – 1", 2", 4"	579
Blow Offs – 2"	293
Hydrants & Hydrant Valves –	555
Wharfheads – 2"	198
Total FY Other Valves:	1,625

BROKEN VALVES

 B. Total broken valves in January: **11**

 Total broken valves for fiscal YTD: **46**

2" and Under	Repaired	0
	Replaced	5
	Discovered	0
4" and Over	Repaired	1
	Replaced	5
	Discovered	0

2" and Under	Repaired	0
	Replaced	12
	Discovered	2
4" and Over	Repaired	3
	Replaced	6
	Discovered	23

1662-1

UNABLE TO LOCATE

C. Total UTL valves in January: **0**

Total UTL valves for fiscal YTD: **4**

Checked	0
Found / Operated	0
Removed from Map Book	0

Checked	0
Found / Operated	0
Removed from Map Book	4

D. Other maintenance:

January:

2015-2016 fiscal YTD:

Air Vacs Replaced	1"	2
	2"	1
	4"	0
Air Vacs	Serv. Stops Installed	0
	Repaired	0
	Painted	3
Hydrants	Repaired	0
	Replaced	1
	Painted	2
Wharfheads	Repaired	1
	Painted	1
Pressure Station Valves	Adjusted	0
	Rebuilt	1
	Replaced	0
	Painted	0

Air Vacs Replaced	1"	9
	2"	3
	4"	0
Air Vacs	Serv. Stops Replaced	0
	Repaired	0
	Painted	20
Hydrants	Repaired	0
	Replaced	4
	Painted	7
Wharfheads	Repaired	2
	Painted	3
Pressure Station Valves	Adjusted	3
	Rebuilt	10
	Replaced	0
	Painted	0

E. Miscellaneous

January:

2015-2016 fiscal YTD:

Shutdowns	3
New Valves	2
Abandoned Valves	0
Underground Service Alert Locates	74

Shutdowns	34
New Valves	21
Abandoned Valves	0
Underground Service Alert Locates	598



 John Maccarrone
 Acting Operations Manager

2/23/16

1602-2

MAINTENANCE PLAN 2015-2016

2015								
Month	Planned Operation	Operated	Not Operable	PRV	Shut Downs	System Repair	Other Work, Yard	Map Book
Average	303.1	339.4	-----	-----	-----	-----	-----	-----
January	304	304	30	5	4	0	Yes	Yes
February	304	381	45	0	3	0	Yes	Yes
March	304	343	20	1	3	4	Yes	No
April	304	340	23	1	3	0	Yes	No
May	304	393	11	2	3	8	Yes	No
June	303	382	4	3	2	4	Yes	No
July	303	417	25	1	2	3	Yes	No
August	303	317	46	2	3	10	Yes	No
September	303	338	30	3	2	4	Yes	No
October	303	429	15	1	3	4	Yes	No
November	303	198	22	1	8	6	Yes	No
December	303	231	32	0	13	4	Yes	No
Totals 2015	3,641	4,073	303	20	49	47	-----	-----

2016								
Month	Planned Operation	Operated	Not Operable	PRV	Shut Downs	System Repair	Other Work, Yard	Map Book
January	303	413	35	1	3	10	Yes	Yes
February	303							
March	303							
April	303							
May	303							
June	303							
July	303							
August	303							
September	303							
October	303							
November	303							
December	303							
Totals 2016	3,636	413	35	1	3	10	-----	-----

Total Valves in System: **7,277**

Valves Operated to Date: **4,486**

Valves Inoperable: **338**

1662-3

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

Garage / Shop Report

DESCRIPTION

Activities for Garage/Shop Division – January 2016

A. Maintenance/Service: 37

2015-2016 Fiscal YTD: **262**

Vehicles	24
Small Equipment	7
Large Equipment	6

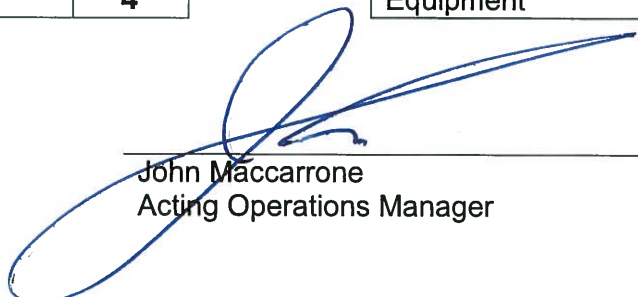
Vehicles	181
Small Equipment	26
Large Equipment	55

B. Emergencies: 7

2015-2016 Fiscal YTD: **29**

Vehicles	3
Equipment	4

Vehicles	12
Equipment	17



John Maccarrone
Acting Operations Manager

2/23/16



BOARD INFORMATION

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

Water Operations Report

DESCRIPTION

Activities for Water Operations Division

A. January:

2015-2016 Fiscal YTD:

Tanks/Reservoirs	Maint. / Weeds	2
	Inspected	12
	Painted (Contractor)	0
	Repairs (Contractor)	2
	Repairs (RMWD)	0
	Residuals	336
Reservoir Covers	Repaired	0
	Inspected	3
	Washed/Cleaned	0
Pump Stations	Maint. / Weeds	196
	Painted	0
	Repaired	2
Chlorine Stations	Maint. / Weeds	112
	Painted	0
	Repaired	3
Back-up Generators	Tested	16
	Maintenance	4
Connection Reads		32
Morro PRVs		84
Flow Changes	SDCWA	78
Patrol Calls		0

Tanks/Reservoirs	Maint. / Weeds	20
	Inspected	80
	Painted (Contractor)	7
	Repairs (Contractor)	4
	Repairs (RMWD)	4
	Residuals	2,513
Reservoir Covers	Repaired	0
	Inspected	21
	Washed/Cleaned	3
Pump Stations	Maint. / Weeds	1,474
	Painted	0
	Repaired	18
Chlorine Stations	Maint. / Weeds	840
	Painted	0
	Repaired	15
Back-up Generators	Tested	122
	Maintenance	4
Connection Reads		240
Morro PRVs		630
Flow Changes	SDCWA	555
Patrol Calls		96


 Marc Walker

Water Operations Superintendent

2/23/16


 John Maccarrone

Acting Operations Manager

2/23/16



BOARD INFORMATION

BOARD OF DIRECTORS

February 23, 2015

SUBJECT

Electrical / Telemetry Report – January 2016

DESCRIPTION

Activities for Electrical & Telemetry

A. Electrical:

2015-2016 Fiscal YTD:

Maintenance	Reservoirs & Tanks	0
	Pump Stations	2
	Lift Stations	3
	CL2 Stations	0
	District Offices	1
Repairs	Reservoirs & Tanks	0
	Pump Stations	0
	Lift Stations	1
	CL2 Stations	0
	District Offices	0

Maintenance	Reservoirs & Tanks	1
	Pump Stations	10
	Lift Stations	16
	CL2 Stations	2
	District Offices	14
Repairs	Reservoirs & Tanks	0
	Pump Stations	10
	Lift Stations	3
	CL2 Stations	3
	District Offices	3

B. Telemetry:

2015-2016 Fiscal YTD:

Maintenance	SDCWA Connection	0
	Tanks	0
	Pump Stations	0
	Lift Stations	0
	CL2 Stations	0
	District Offices	4
Repairs	SDCWA Connection	0
	Tanks	0
	Pump Stations	0
	Lift Stations	0
	CL2 Stations	0
	District Offices	0

Maintenance	SDCWA Connection	1
	Tanks	3
	Pump Stations	0
	Lift Stations	0
	CL2 Stations	0
	District Offices	29
Repairs	SDCWA Connection	0
	Tanks	3
	Pump Stations	0
	Lift Stations	3
	CL2 Stations	2
	District Offices	0

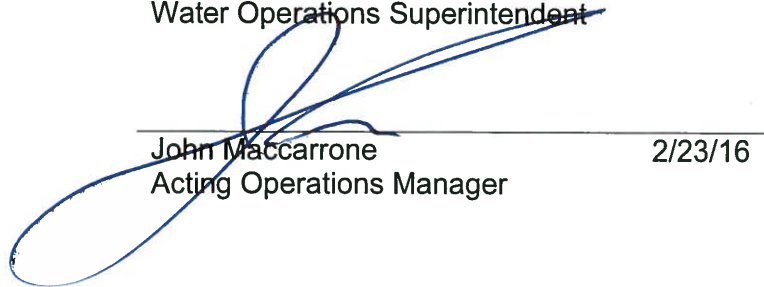
1602-1

C. Special Projects:

DATE	LOCATION	DESCRIPTION
1/4 - 1/6, 1/11 - 1/14 & 1/25/16	Stallion / Beck Reservoir	Install Ubiquiti radios
1/4, 1/5 & 1/27/16	All Pump Stations	Pump efficiency testing
1/12/16	Lift Station #2	Replace floats
1/19 1/25 & 1/26/16	Beck Reservoir	New light fixture in block building
1/21/16	Huntley Pump Station	Install new ground wires due to vandalism
1/25/16	Various areas	SCADA panel maintenance



Marc Walker 2/23/16
Water Operations Superintendent



John Maccarrone 2/23/16
Acting Operations Manager

1602-2

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

Wastewater Report

DESCRIPTION

Activities for Wastewater Division

A. January 2015:

Lift Stations	Maintenance	48
	Pump/Dry Well Repairs	7
	Wet Well Repairs	15
	Elect. Controls	7
	Generator Maint.	0
	Load Test	1
	Samples	1
Cleaning & Maintenance	Line Cleaning	5,288 ft.
	CCTV Inspection	250 ft.
	Easement Cleaning	4
	Customer Calls	2
Wet Wells	General Cleaning	13
High Frequency	Cleaning Areas	3,224 ft.
Collection	Sewer Line Repairs	100 ft.
Manholes	Raised	1
	Inspections	33
	Repairs	3
	Clean Roots	2

2015-2016 fiscal YTD:

Lift Stations	Maintenance	264
	Dry Well Repairs	49
	Wet Well Repairs	5
	Elect. Controls	31
	Generator Maint.	3
	Load Test	4
	Samples	10
Cleaning & Maintenance	Line Cleaning	22,306 ft.
	CCTV Inspection	3,169 ft.
	Easement Cleaning	15
	Customer Calls	22
Wet Wells	General Cleaning	82
High Frequency	Cleaning Areas	14,501 ft.
Collection	Sewer Line Repairs	0
Manholes	Raised	33
	Inspections	206
	Repairs	23
	Clean Roots	4

B. After-Hours Stand-by Calls:

Total Standby calls for January: **12**

Private Sewer Spills	0
RMWD Spills	0
Telemetry Alarms	1
Lift Station Alarms	7
High or Low Level Alarms	1
SmartCover Manhole Alarms	2
Customer Calls	1
Miscellaneous	0

Total Standby calls 2015-2016 fiscal YTD: **101**

Private Sewer Spills	1
RMWD Spills	0
Telemetry Alarms	22
Lift Station Alarms	11
High or Low Level Alarms	42
SmartCover Manhole Alarms	13
Customer Calls	12
Miscellaneous	0


Ramon Zuniga
Wastewater Superintendent

2/23/16


John Maccarrone
Acting Operations Manager

2/23/16

1651

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

Water Quality Report

DESCRIPTION

Activities for Water Quality Division – January 2016

A. Samples:

Inlet/Outlet - Beck	MPN / HPC General Physicals Fluoride	Beck is offline
Open Reservoir - Beck	MPN / HPC General Physicals Fluoride Nitrification Testing	Beck is offline
Dosing	Copper Sulfate Sodium Hypochlorite	0 0
Tanks / Covered Reservoirs	Nitrification Testing Fluoride Specials	24 0 1
Morro Reservoir Zone	Ammonia / Nitrification	0
Routines		22
THM / HAA5		0
Specials		3

2015-2016 Fiscal YTD:

Inlet/Outlet - Beck	MPN / HPC General Physicals Fluoride	Beck is offline
Open Reservoir - Beck	MPN / HPC General Physicals Fluoride Nitrification Testing	Beck is offline
Dosing	Copper Sulfate Sodium Hypochlorite	0 0
Tanks / Covered Reservoirs	Nitrification Testing Fluoride Specials	243 0 5
Morro Reservoir Zone	Ammonia / Nitrification	0
Routines		137
THM / HAA5		8
Specials		22

B. Water Quality:

Dead End Flushing		0
Calls	Customer RMWD	2 0

2015-2016 Fiscal YTD:

Dead End Flushing		0
Calls	Customer RMWD	15 0


Joseph Perreira
Water Quality Technician
2/23/16


John Maccarrone
Acting Operations Manager
2/23/16

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

Cross Connection Control Program – January 2016

DESCRIPTION

Activities for Cross Connection Control:

A. Currently, there are **4,949** backflow devices recorded in the system.

B. In January, the following was performed:


2015-2016 fiscal YTD:

Installation 1 st Notices sent	0
Installation 2 nd Notices sent	0
Installation 3 rd Notices sent	0
Customer complaints	0
Services locked due to noncompliance	0
New devices installed, inspected	3
Annual test notices sent	0
Annual devices tested	430
Device failures & repairs	5
Replaced devices	2
Correction inspections	0
Property inspections	0


Installation 1 st Notices sent	1
Installation 2 nd Notices sent	0
Installation 3 rd Notices sent	0
Customer complaints	0
Services locked due to noncompliance	0
New devices installed, inspected	10
Annual test notices sent	2,448
Annual devices tested	3,086
Device failures & repairs	156
Replaced devices	8
Correction inspections	0
Property inspections	0

C. Construction Meters - Backflow Tests: 0

D. Hangers for Blocked Access: 0



Joseph Perreira
Water Quality Technician
2/23/16



John Maecarrone
Acting Operations Manager
2/23/16



BOARD INFORMATION

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

Engineering Report for January 2016

DESCRIPTION

CAPITAL PROJECTS:

Afton Farms Water Line Ext. (201449): Contractor installed 8" HDPE pipe and is in the process of testing the mainline.

Gird to Monserate Hill (201045): Psomas is working on the preliminary design report. Staff is working on pipeline alignment with property owners.

Horse Creek Lift Station (200555): Developer is working on obtaining the permit from Army Corps of Engineers.

Highway 76 East Segment (201260): Contractor has installed 3,200 feet of 18" sewerline.

Lift Station 1 (201040): Staff is working with Caltrans regarding the site for the lift station.

Water and Wastewater Asset Cost and Capacity Fee Study (TBD): Request for Proposals was sent out and proposals are due on March 1, 2016.

Water Reclamation Plant & Recycled Water Distribution System (201672): Staff met with Oceanside.

Wastewater Outfall Replacement (201266): Project on hold until further evaluation from the Master Plan and the WRP study.

OTHER PROJECTS:

Moosa Creek Mitigation Bank (201459): Staff working with Consultant on easement widening.

San Luis Rey Ground Water Sources (201446): Report being finalized.

Valley Center Regional Infrastructure Coordination: Report being finalized.

Water and Wastewater Master Plans (201337W/201571WW): Draft report was submitted. Staff and engineering reviewing the report.

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DEVELOPER PROJECTS:

Campus Park West (200542): Annexation approved by MET, SDCWA and LAFCO.

Dai Dang Meditation Center (90098): Contractor working on punch list items.

Golf Green Estates (90100): (near Lift Station 1): 94 SFR planned across from Bonsall Elementary School. Staff reviewing plan check number three.

Horse Ranch Creek Ridge (D.R. Horton - formally Campus Park, Passerelle) (90096): 850 WMs / 850 EDUs – Off of Highway 76 and Horse Ranch Creek Road. Plan check for units 1-4, wastewater, and water complete. Caltrans approved construction of forcemain and waterline in Highway 76. Project is under review with the Army Corps of Engineers and Pala Indians.

Malabar Ranch (90061): 31 WMs / 29 EDUs – There are 17 out of 31 homes built. Contractor shall complete waterline relocation and punch list items.

Nessy Burger (00000): Nessy Burger's is proposing to install a permanent building. Plan check one completed.

Olive Hill Estates (90066): 37 WMs / 59.2 EDUs – Contractor is in the process of installing the pressure reducing station.

Pala Mesa Highlands (90056): 124 Lots on Old Highway 395. Plan check three completed.

OTHER:

ITEMS	NO#	ITEMS	NO#
Water Availability Letters	1	Water Meters Purchased	0
Sewer Availability Letters	0	Sewer EDUs Purchased	0
Water Commitment Letters	0	Scheduled/Emergency Shutdowns	3
Sewer Commitment Letters	0	Jobs Closed	0



Sherry Kirkpatrick
Engineering Manager

2/23/16



BOARD INFORMATION

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

Field Customer Service Report – January, 2016

DESCRIPTION

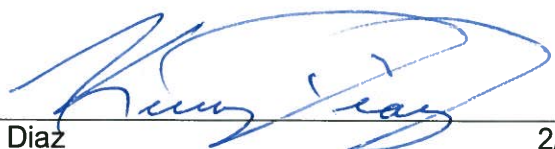
Activities for Customer Services Section:

A. Customer service calls responded to: **179**

Read for Transfer	50
Locked Service	26
Unlocked Service	16
Checked for High Pressure	12
Checked for Low Pressure	3
Reports of No Water	1
Delivered 48-Hour Notices	71
Waste - Drought	0

2015-2016 fiscal YTD: **1,513**

Read for Transfer	419
Locked Service	173
Unlocked Service	130
Checked for High Pressure	80
Checked for Low Pressure	35
Report of No Water	23
Delivered 48-Hour Notices	592
Waste - Drought	61


 Kenny Diaz
 Meter Services – Crew Leader

2/23/16


 Vanessa Martinez
 Finance Manager

2/23/16

1641

BOARD OF DIRECTORS

February 23, 2016

SUBJECT

Meters Report – January, 2016

DESCRIPTION

Activities for Meter Services Section:

A. Meter Replacement:

2015-2016 fiscal YTD:

Stuck / Damage	
5/8"	0
3/4"	11
1"	8
1 1/2"	1
2"	1
3"	0
4"	0
6"	0

Itron Repairs	
5/8"	0
3/4"	6
1"	8
1 1/2"	0
2"	0
3"	0
4"	0
6"	0

New Itron Installations	
5/8"	0
3/4"	0
1"	0
1 1/2"	0
2"	0
3"	0
4"	0
6"	0

Stuck / Damage	
5/8"	0
3/4"	70
1"	95
1 1/2"	9
2"	16
3"	1
4"	0
6"	0

Itron Repairs	
5/8"	0
3/4"	19
1"	35
1 1/2"	4
2"	6
3"	0
4"	0
6"	0

New Itron Installations	
5/8"	0
3/4"	0
1"	0
1 1/2"	0
2"	0
3"	0
4"	0
6"	0

TOTAL: 21

14

0

191

64

0

B. Meter service calls responded to: 645

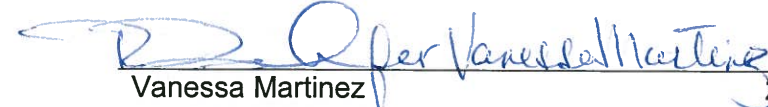
2015-2016 fiscal YTD: 2,465

Meter Leaks Reported	27
Checked Meter Reads	596
Replaced Meter Heads	6
Troubleshoot Meters	16

Meter Leaks Reported	203
Checked Meter Reads	2,592
Replaced Meter Heads	44
Troubleshoot Meters	271


 Kenny Diaz
 Meter Services – Crew Leader

2/23/16


 Vanessa Martinez
 Finance Manager

2/23/16

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BOARD OF DIRECTORS

February 23, 2016

SUBJECT

Safety Report – January 2016

DESCRIPTION

Safety and Regulatory Update

- A. Safety Training
 - Hazard Communication – 44 Employees
- B. Tailgate Safety Meetings
 - Accident Investigation
 - Gate Valve Safety
- C. Target Safety Online Training
 - Workplace Stress
 - Water Industry Disaster Preparedness
 - Advanced Construction Safety (MOD 1)
 - Water Industry Hydraulics



Jeff Stacy
Safety Administrator

2/23/16



John Maccarrone
Acting Operations Manager

2/23/16

RAINBOW MUNICIPAL WATER DISTRICT
FOR BOARD INFORMATION
January 31, 2016
GENERAL LEDGER

Check No	Check Date	Payee and Description	Check Amount
51471	01/05/2016	ACCELA, INC. #774375 RMWD Program Changes	\$ 2,280.00
			\$ 2,280.00
51472	01/05/2016	AIRGAS USA, LLC Electric Stick Oxygen, Acetylene	\$ 191.81 \$ 678.70
			\$ 870.51
51473	01/05/2016	AMERICAN EXPRESS Unit #3 - Filter, Wiper Blades, Fleet, Shop Supplies Unit #71 - Switch, Unit #75 - Cap, Unit #72 - Filters Cleaner Unit #421 - Spark Plugs Shop Supplies Unit #71 - Switch, Unit #75 - Cap, Unit #72 - Filters Monthly Rental Agreement Balance Employee Recognition Banquet Employee Relations - Luncheon Monthly Uniforms Mats and Misc. Monthly Uniforms Monthly Uniforms Mats & Misc Monthly Uniforms Business Cards Power Seal SS Clamps 12" Flex Coupling w/Epoxy 4" Steel Coupling, 4" Steel Plug, Brass Bushing SS Pipe Repair Clamp Liquid Gauge, 2" Brass 45, 100PSI Gauge, 1 1/2 Steel Plug Nut & Bushing for Water Gauge, 2" Brass 45 Large Meter Box Read Lid, Large Meter Box Carson 1" Short Meter Tail, Anti-Seize Pure White Food Grade 6"x20" Butt Strap Monthly Bin Rental Backflow Certifications Legal Services - General Legal Services - Sewer Legal Services - Labor & Employment Wall Calendars Paper Clips, Tape, Correction Tape, Ink Cartridge, Sharpies Ruler, Desk Tray Folders Daily Planner, Monthly Desk Pad Calendars Air Freshener Binders WorkPro Chairs WorkPro Chairs Stapler, Organizer, Mousepad, Pencils, Hole punch Hole Punch Organizer Workpro Chairs Toner, Paper, Ruler, Batteries Realquest Map Search, Mortgage Data and Property Detail Data Realquest Map Search, Mortgage Data and Property Detail Data Hypochlorite Hypochlorite Lift 4 - Exhaust Fan PS 4 - Time Delay Relay Lubricant Primer Cleaner, Spray Paints, Wet & Dry Cement, Teflon Pipe Dope 1" Meter w/Itron - 100 Watt ERT 1" Meter w/Itron - 100 Watt ERT	\$ 1,294.26 \$ 173.35 \$ 25.79 \$ 40.93 \$ 15.72 \$ 56.31 \$ 73.00 \$ 900.00 \$ 197.41 \$ 123.71 \$ 6.30 \$ 92.48 \$ 543.06 \$ 269.16 \$ 369.92 \$ 55.08 \$ 2,376.26 \$ 654.09 \$ 1,544.13 \$ 318.82 \$ 1,232.69 \$ 687.54 \$ 4,050.00 \$ 346.90 \$ 1,412.64 \$ 210.00 \$ 6,924.00 \$ 3,135.00 \$ 6,270.00 \$ 1,442.00 \$ 41.39 \$ 255.14 \$ 12.40 \$ 151.18 \$ 228.06 \$ 123.77 \$ 397.01 \$ 738.70 \$ 738.70 \$ 53.98 \$ 14.68 \$ 55.61 \$ 369.35 \$ 80.27 \$ 192.50 \$ 20.00 \$ 1,389.00 \$ 650.30 \$ 190.25 \$ 123.75 \$ 113.41 \$ 533.56 \$ 7,024.32 \$ 2,505.60
			\$ 50,843.48
51474	01/05/2016	ART'S TRENCH PLATE & Trench Plate Rental Trench Plate Rental Trench Plate Rental Trench Plate Rental Trench Plate Rental	\$ 378.00 \$ 288.00 \$ 455.00 \$ 330.00 \$ 157.60
			\$ 1,608.60

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RAINBOW MUNICIPAL WATER DISTRICT
FOR BOARD INFORMATION
January 31, 2016
GENERAL LEDGER

Check No	Check Date	Payee and Description	Check Amount
51475	01/05/2016	AT&T	
		Monthly Phone Service	\$ 22.65
		Monthly Phone Service	\$ 17.96
		Monthly Phone Service	\$ 18.51
		Monthly Phone Service	\$ 404.39
		Monthly Phone Service	\$ 51.76
		Monthly Phone Service	\$ 39.70
			\$ 554.97
51476	01/05/2016	AT&T LONG DISTANCE	
		Monthly Phone Service	\$ 16.14
			\$ 16.14
51477	01/05/2016	AYALA ENGINEERING, INC.	
		Rehab 4 Manholes	\$ 10,400.00
			\$ 10,400.00
51478	01/05/2016	BANNER DAY, INC	
		Trim Trees at District Facilities	\$ 950.00
			\$ 950.00
51479	01/05/2016	CALIFORNIA CHAMBER OF	
		2016 Employment Posters	\$ 98.63
			\$ 98.63
51480	01/05/2016	CB&T/ACWA-JPIA	
		Monthly Health & Vision Insurance	\$ 1,412.84
		Monthly Health & Vision Insurance	\$ 946.56
		Monthly Health & Vision Insurance	\$ 73,413.92
			\$ 75,773.32
51481	01/05/2016	CHRIS HAND	
		Reimbursement for CWEA Collection Sys. Maint. Tech Grade 1	\$ 79.00
			\$ 79.00
51482	01/05/2016	CITY OF OCEANSIDE	
		Sewer Treatment - Jan 2016	\$ 63,836.54
		Annual CIP 2014-2015	\$ 197,318.79
			\$ 261,155.33
51483	01/05/2016	COVERALL NORTH AMERICA, INC	
		Monthly Service	\$ 995.00
			\$ 995.00
51484	01/05/2016	CROP PRODUCTION SVC INC,	
		Chain and Line Head	\$ 83.15
			\$ 83.15
51485	01/05/2016	DATA NET SOLUTIONS GROUP, INC	
		Microsoft License	\$ 1,150.00
			\$ 1,150.00
51486	01/05/2016	DAVID SEYMOUR	
		Reimburse Retired Employee Health Ins. - December 2015	\$ 363.00
			\$ 363.00
51487	01/05/2016	DAWN WASHBURN	
		Mileage	\$ 18.96
		Notary renewal filing fee	\$ 57.00
			\$ 75.96

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RAINBOW MUNICIPAL WATER DISTRICT
FOR BOARD INFORMATION
January 31, 2016
GENERAL LEDGER

Check No	Check Date	Payee and Description	Check Amount
51488	01/05/2016	DEPT OF FORESTRY & FIRE PROTEC Weed Abatement Service - November 2015	\$ 228.48
			\$ 228.48
51489	01/05/2016	DRAVES PIPELINE, INC Daisy Lane Water Main	\$ 5,340.30
			\$ 5,340.30
51490	01/05/2016	FALLBROOK OIL CO Fuel Deliveries Fuel Deliveries Fuel Deliveries Fuel Deliveries Fuel Deliveries Fuel Deliveries Fuel Deliveries	\$ 503.49 \$ 396.58 \$ 590.88 \$ 200.45 \$ 807.65 \$ 691.62 \$ 433.62
			\$ 3,624.29
51491	01/05/2016	FEDEX Delivery Service	\$ 322.64
			\$ 322.64
51492	01/05/2016	FIRST BANKCARD Rainbow Oaks Restaurant - Lunch w/Tom Kennedy 76 Gas - Car Wash Amazon - Monitor Display Mounting Arm Amazon - Monitors 115 FastTrak Replenishment	\$ 107.05 \$ 19.99 \$ 205.19 \$ 285.52 \$ 40.00
			\$ 657.75
51493	01/05/2016	FIRST BANKCARD Office Depot - Chairs	\$ 647.98
			\$ 647.98
51494	01/05/2016	FIRST BANKCARD Village Pizza - Human Resources Interview Panel Lunches Joint Powers - HR Group Meeting - Rene' Bush Joint Powers - HR Group Meeting - Jennifer Wise Employee Relations - Holiday Breakfast Employee Relations - Holiday Breakfast	\$ 18.63 \$ 30.00 \$ 30.00 \$ 116.44 \$ 101.83
			\$ 296.90
51495	01/05/2016	FIRST BANKCARD Amazon - Otterbox Employee Relations - Holiday Breakfast Employee Relations - Holiday Breakfast 4Imprint - Credit Due	\$ 50.95 \$ 7.50 \$ 30.00 \$ (12.86)
			\$ 75.59
51496	01/05/2016	FIRST BANKCARD BlueBeam - CAD License Amazon - Netgear Gigabit Smart Managed Switch Newegg - Keyboard Amazon - Monitor Display Mounting Arm Amazon - Monitor Display Mounting Arm Amazon - Monitors Amazon - Monitors Monoprice - Cables VCN - Computer	\$ 299.00 \$ 444.95 \$ 32.24 \$ 223.04 \$ 223.06 \$ 343.86 \$ 311.78 \$ 159.68 \$ 14.50
			\$ 2,052.11
51497	01/05/2016	HAWTHORNE MACHINERY COMPANY Service Call - Leaking Wheels	\$ 124.00
			\$ 124.00
51498	01/05/2016	IMAGE SOURCE Monthly Copy Count	\$ 324.22
			\$ 324.22

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RAINBOW MUNICIPAL WATER DISTRICT
FOR BOARD INFORMATION
January 31, 2016
GENERAL LEDGER

Check No	Check Date	Payee and Description	Check Amount
51499	01/05/2016	JESUS HERNANDEZ Reimbursement for Work Safety Boots	\$ 150.00
			\$ 150.00
51500	01/05/2016	JESUS HERNANDEZ 10 Year Anniversary	\$ 150.00
			\$ 150.00
51501	01/05/2016	JOE'S HARDWARE Poly Film, Wire Ties Lumber and chicken wire Tubing Vinyl PVC Cable ties and pipe insulating Compound spackling and wood stakes	\$ 192.30 \$ 26.92 \$ 94.44 \$ 38.60 \$ 79.81
			\$ 432.07
51502	01/05/2016	JOE'S PAVING CO, INC Dig out area and pave back area	\$ 3,908.52
			\$ 3,908.52
51503	01/05/2016	KEVIN MILLER Reimburse retired employee health insurance - Jan 2016	\$ 726.00
			\$ 726.00
51504	01/05/2016	KIMBALL MIDWEST Power taps	\$ 86.43
			\$ 86.43
51505	01/05/2016	NATIONAL SAFETY COMPLIANCE, INC DOT certified drug/alcohol test	\$ 200.44
			\$ 200.44
51506	01/05/2016	NOBEL SYSTEMS Updates to Districts GIS data	\$ 760.00
			\$ 760.00
51507	01/05/2016	OCCUPATIONAL HEALTH CENTERS OF 2nd Hep B injection	\$ 103.00
			\$ 103.00
51508	01/05/2016	ONESOURCE DISTRIBUTORS, LLC Cable and connectors	\$ 176.56
			\$ 176.56
51509	01/05/2016	PALOMAR HEALTH Flu shots and Biometric screenings	\$ 853.00
			\$ 853.00
51510	01/05/2016	PETTY CASH Equipment repair Mail monthly SWRCB report After hour meals - 5 employees Propane for forklift County Recorder copy fees UWMP workshop training expense After hours meal After hours meal After hours meal After hours meal After hours meal Mail monthly SWRCB report After hours meal - 5 employees After hours meal - 5 employees After hours meal - 3 employees	\$ 20.00 \$ 8.33 \$ 41.60 \$ 50.00 \$ 8.00 \$ 20.00 \$ 8.59 \$ 9.61 \$ 34.37 \$ 3.08 \$ 8.20 \$ 8.33 \$ 48.87 \$ 47.52 \$ 20.79
			\$ 337.29

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RAINBOW MUNICIPAL WATER DISTRICT
FOR BOARD INFORMATION
January 31, 2016
GENERAL LEDGER

Check No	Check Date	Payee and Description	Check Amount
51511	01/05/2016	PITNEY BOWES, INC Lease agreement	\$ 686.82
			\$ 686.82
51512	01/05/2016	QUALITY CHEVROLET Unit #42 - sensor	\$ 246.46
			\$ 246.46
51513	01/05/2016	RINCON DEL DIABLO MWD Calendars and contest forms	\$ 604.80
			\$ 604.80
51514	01/05/2016	SAN DIEGO COUNTY ASSESSOR/RECORDER/CLERK Acct #36-5005-3 - recording fee for Release of Lien	\$ 13.00
			\$ 13.00
51515	01/05/2016	SAN DIEGO COUNTY FARM BUREAU Regional Agricultural Water Mgmt Plan Preparation	\$ 4,637.50
		Regional Agricultural Water Mgmt Plan Preparation	\$ 4,637.50
			\$ 9,275.00
51516	01/05/2016	SAN DIEGO GAS & ELECTRIC Monthly electric service	\$ 9.35
		Monthly electric service	\$ 12.00
		Monthly electric service	\$ 2,884.55
			\$ 2,905.90
51517	01/05/2016	SoCal Wax Shop Fleet trucks - interior cleaner and engine compartment cleaner	\$ 298.36
			\$ 298.36
51518	01/05/2016	SOUTHWEST ANSWERING SERVICE, INC. Monthly answering service	\$ 842.14
			\$ 842.14
51519	01/05/2016	STREAMLINE Monthly web management fee	\$ 300.00
			\$ 300.00
51520	01/05/2016	VERIZON WIRELESS Monthly cellular service	\$ 1,653.33
			\$ 1,653.33
51521	01/05/2016	WESTERN LANDSCAPE MAINT PLUS, Repairs	\$ 220.11
		Repairs	\$ 483.00
			\$ 703.11
51522	01/07/2016	AFLAC HEALTH AND ACCIDENTAL INSURANCE	\$ 122.10
			\$ 122.10
51523	01/07/2016	COLONIAL LIFE & ACCIDENT INS. HEALTH AND ACCIDENTAL INSURANCE	\$ 43.59
			\$ 43.59
51525	01/07/2016	LINCOLN NATIONAL RETIREMENT	\$ 7,745.62
		RETIREMENT	\$ 4,002.50
			\$ 11,748.12

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RAINBOW MUNICIPAL WATER DISTRICT
FOR BOARD INFORMATION
January 31, 2016
GENERAL LEDGER

Check No	Check Date	Payee and Description	Check Amount
51544	01/19/2016	XEROX CORP.	
		Monthly lease	\$ 642.04
		Monthly lease	\$ 778.62
			\$ 1,420.66
51545	01/19/2016	WIPER CENTRAL,USA	
		Wiping rags	\$ 248.81
			\$ 248.81
51546	01/19/2016	UNUM LIFE INSURANCE	
		Monthly short term disability	\$ 588.00
			\$ 588.00
51547	01/19/2016	UNITED RENTALS NORTHWEST, INC	
		High line hose for shutdown - Olive Hill Estates	\$ 542.88
			\$ 542.88
51548	01/19/2016	UNDERGROUND SERVICE ALERT	
		Locate utilities	\$ 145.50
			\$ 145.50
51549	01/19/2016	TRAFFIC SAFETY SOLUTIONS, LLC	
		Traffic Control	\$ 2,180.00
			\$ 2,180.00
51550	01/19/2016	TIME WARNER CABLE	
		Monthly internet service - Acct #844 410080000486	\$ 425.00
		Monthly internet service - Acct #844 410080369923	\$ 2,500.00
			\$ 2,925.00
51551	01/19/2016	TETRA TECH, INC.	
		As-Needed construction support services	\$ 938.40
			\$ 938.40
51552	01/19/2016	TCN, INC	
		Monthly 48 hour notice calls	\$ 19.83
			\$ 19.83
51553	01/19/2016	T.R.Y. ENTERPRISES, INC.	
		Patrol Services for January 2016	\$ 510.00
			\$ 510.00
51554	01/19/2016	STONE-MILLER CONSULTANTS, INC.	
		As-Needed Hydrogeologist services	\$ 1,680.00
		As-Needed Hydrogeologist services	\$ 8,006.95
			\$ 9,686.95
51555	01/19/2016	SHERRY MULLENNIX	
		Reimburse retired employee health insurance - December 2015	\$ 600.00
			\$ 600.00
51556	01/19/2016	SAN DIEGO GAS & ELECTRIC	
		Monthly gas and electric service	\$ 38,901.43
		Monthly gas and electric service	\$ 1,210.58
		Monthly gas and electric service	\$ 4,185.44
			\$ 44,297.45
51557	01/19/2016	SAN DIEGO COUNTY WATER AUTH.	
		Refund/deposits collected on meter sales - 4th Qtr. 2015	\$ 146,880.00
			\$ 146,880.00
51558	01/19/2016	RHO MONSERATE C.C.H.A.	
		Electric charge	\$ 410.92
			\$ 410.92

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RAINBOW MUNICIPAL WATER DISTRICT
FOR BOARD INFORMATION
January 31, 2016
GENERAL LEDGER

Check No	Check Date	Payee and Description	Check Amount
51559	01/19/2016	QUALITY GATE COMPANY Service call to repair front gate	\$ 125.00
			\$ 125.00
51560	01/19/2016	PUMP CHECK Test 17 pumps at all Pump Stations	\$ 4,900.00
			\$ 4,900.00
51561	01/19/2016	PSOMAS Gird/Monserate Hill waterline design	\$ 25,694.36
			\$ 25,694.36
51562	01/19/2016	PLIC-SBD GRAND ISLAND Monthly Dental Insurance	\$ 6,627.39
			\$ 6,627.39
51563	01/19/2016	PACIFIC SAFETY CENTER Annual membership renewal	\$ 255.00
			\$ 255.00
51564	01/19/2016	NICK KESROVICH CONTRACTING Pump Station 1 gas line leak repair	\$ 600.00
			\$ 600.00
51565	01/19/2016	NETWORK FLEET, INC. Monthly airtime charges for GPS tracking - January 2016	\$ 780.00
			\$ 780.00
51566	01/19/2016	MODULAR BUILDING CONCEPTS, INC Rental Agreement Rental Agreement	\$ 216.00 \$ 478.44
			\$ 694.44
51567	01/19/2016	MITEL LEASING Lease agreement	\$ 575.70
			\$ 575.70
51568	01/19/2016	MISSION RESOURCE CONSERVATION DISTRICT Home water use evaluations - December 2015	\$ 1,071.00
			\$ 1,071.00
51569	01/19/2016	JOHN MANERI Refund on overpayment	\$ 1,790.62
			\$ 1,790.62
51570	01/19/2016	LINE-X OF ESCONDIDO Unit #15 bed liner Unit #16 bed liner Unit #60 bed liner	\$ 500.60 \$ 500.60 \$ 500.60
			\$ 1,501.80
51571	01/19/2016	KENNEDY/JENKS CONSULTANTS INC Lift Station 1 replacement	\$ 15,650.18
			\$ 15,650.18
51572	01/19/2016	JUSTIN DEMARY SWRCB Grade 2 Water Distribution Operator Certification renewal	\$ 130.00
			\$ 130.00
51573	01/19/2016	JOE'S HARDWARE Pipe insulation Pipe insulation	\$ 23.95 \$ 34.26
			\$ 58.21

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RAINBOW MUNICIPAL WATER DISTRICT
FOR BOARD INFORMATION
January 31, 2016
GENERAL LEDGER

Check No	Check Date	Payee and Description	Check Amount
51574	01/19/2016	JEFF STACY Employee computer assistance program	\$ 1,989.04
			\$ 1,989.04
51575	01/19/2016	HRDIRECT 2016 Attendance controller cards for Manager/Supervisors	\$ 77.24
			\$ 77.24
51576	01/19/2016	HOME DEPOT Long foam panels	\$ 39.96
		Cable ties, long foam panel	\$ 40.47
		Clear panel, troffer w/lamps, cable strap, connectors, switch	\$ 252.21
			\$ 332.64
51577	01/19/2016	HAWTHORNE MACHINERY COMPANY Unit #75 - hydraulic electronic unit	\$ 6,476.59
			\$ 6,476.59
51578	01/19/2016	FREEDOM AUTOMATION, INC. Stallion Station upgrade	\$ 10,000.00
			\$ 10,000.00
51579	01/19/2016	FERGUSON WATERWORKS #1083 Swivel adaptor	\$ 434.16
		Brass swivel adaptor	\$ 382.32
			\$ 816.48
51580	01/19/2016	FALLBROOK WASTE AND RECYCLING Monthly refuse and recycle	\$ 335.55
			\$ 335.55
51581	01/19/2016	FALLBROOK OIL CO Fuel Deliveries	\$ 739.71
		Fuel Deliveries	\$ 174.31
		Fuel Deliveries	\$ 510.89
		Fuel Deliveries	\$ 958.93
			\$ 2,383.84
51582	01/19/2016	FALLBROOK IRRIGATION SUPPLIES Credit due	\$ (23.54)
		Fence silt w/stakes	\$ 215.88
		Pipe triple wall, tee pvc, coupling	\$ 41.13
			\$ 233.47
51583	01/19/2016	FALLBROOK AUTO PARTS Unit #71 - V-belt, Unit #214 - spark plugs	\$ 28.08
		Rad/cap	\$ 5.28
			\$ 33.36
51584	01/19/2016	EUGENE BUCKLEY Reimburse retired employee health insurance - January 2016	\$ 363.00
			\$ 363.00
51585	01/19/2016	DRAVES PIPELINE, INC Pala Mesa Water Main	\$ 9,556.00
		Stewart Canyon Water Main	\$ 12,721.37
			\$ 22,277.37
51586	01/19/2016	DETECTION INSTRUMENTS CORPORATION Long Life H2S logger rental for 1 week	\$ 183.29
			\$ 183.29

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RAINBOW MUNICIPAL WATER DISTRICT
FOR BOARD INFORMATION
January 31, 2016
GENERAL LEDGER

Check No	Check Date	Payee and Description	Check Amount
51587	01/19/2016	DATAPROSE INC.	
		Monthly mailing of water bills and newsletters	\$ 2,870.66
		Monthly mailing of water bills and newsletters	\$ 1,032.83
		Monthly mailing of water bills and newsletters	\$ 860.58
		Monthly mailing of water bills and newsletters	\$ 2,028.75
			\$ 6,792.82
51588	01/19/2016	DATANET SOLUTIONS GROUP	
		RMWD server maintenance, repair and virus issues	\$ 579.37
		RMWD server maintenance, repair and virus issues	\$ 53.62
			\$ 632.99
51589	01/19/2016	CWEA-SSCSC	
		Annual membership renewal for Victor Veenstra - ID #000262341	\$ 164.00
			\$ 164.00
51590	01/19/2016	CWEA	
		Annual membership renewal for Ramon Zuniga - ID #000280001	\$ 164.00
			\$ 164.00
51591	01/19/2016	COUNTY OF SAN DIEGO-DPW	
		Road Permits	\$ 373.50
			\$ 373.50
51592	01/19/2016	COUNCIL OF WATER UTILITIES	
		Tom Kennedy's attendance at COWU meeting	\$ 25.00
		Tory Walker's attendance at COWU meeting	\$ 25.00
			\$ 50.00
51593	01/19/2016	COMPUTER SYSTEM MANAGERS	
		RMWD computer system support	\$ 829.50
		RMWD computer system support	\$ 1,365.00
		RMWD computer system support	\$ 336.00
		RMWD computer system support	\$ 357.00
		RMWD computer system support	\$ 105.00
			\$ 2,992.50
51594	01/19/2016	CHRIS WAITE	
		Reimbursement for Cross-Connection Specialist renewal fee	\$ 80.00
			\$ 80.00
51595	01/19/2016	CHARLES C. SNEED	
		Reimburse retired employee health insurance - January 2016	\$ 363.00
			\$ 363.00
51596	01/19/2016	CALIFORNIA AIR RESOURCES BOARD	
		Statewide portable equipment registration program fees	\$ 620.00
			\$ 620.00
51597	01/19/2016	BONSALL PEST CONTROL	
		Monthly pest control	\$ 90.00
			\$ 90.00
51598	01/19/2016	BOARD OF EQUALIZATION	
		4th Quarter 2015 Road use tax	\$ 164.27
			\$ 164.27

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RAINBOW MUNICIPAL WATER DISTRICT
FOR BOARD INFORMATION
January 31, 2016
GENERAL LEDGER

Check No	Check Date	Payee and Description	Check Amount
51599	01/19/2016	BABCOCK LABORATORIES, INC	
		Monthly Water Analysis	\$ 1,560.00
		Monthly Water Analysis	\$ 105.00
			\$ 1,665.00
51600	01/19/2016	ATKINS NORTH AMERICA, INC	
		2015 Water/Wastewater Master Plans	\$ 4,267.50
		2015 Water/Wastewater Master Plans	\$ 4,267.50
			\$ 8,535.00
51601	01/19/2016	ASSURANT EMPLOYEE BENEFITS	
		Life and Long Term Disability	\$ 4,383.90
			\$ 4,383.90
51602	01/19/2016	ANDO PILVE	
		Firewall setup, radio and stich setup	\$ 875.00
			\$ 875.00
51603	01/19/2016	AIRGAS USA, LLC	
		Monthly Agreement	\$ 123.21
			\$ 123.21
51604	01/19/2016	ANN ADICOFF	
		Payment on District claim	\$ 697.00
			\$ 697.00
51605	01/19/2016	ACCELA, INC. #774375	
		RMWD Computer Changes and Travel Expenses for Kevin Peters	\$ 2,214.94
			\$ 2,214.94
51606	01/21/2016 PR Batch	AFLAC	
		HEALTH AND ACCIDENTAL INSURANCE	\$ 159.00
			\$ 159.00
51607	01/21/2016	COLONIAL LIFE & ACCIDENT INS.	
		HEALTH AND ACCIDENTAL INSURANCE	\$ 60.71
			\$ 60.71
51609	01/21/2016	LINCOLN NATIONAL	
		RETIREMENT	\$ 8,007.62
		RETIREMENT	\$ 3,902.50
			\$ 11,910.12

Report Total (129 checks): \$ 951,406.51

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OFFICE
 PETTY CASH - 1/4/16 THROUGH 2/2/16
 RECEIPTS:

ITEM #	AMOUNT	GL ACCT NUMBER	PAYEE	DATE	DETAIL
1	19.42	01-34-72000	JOHN MACCARRONE	1/4/2016	AFTER HOUR MEALS FOR 4 EMPLOYEES
2	23.70	03-41-72000	DAWN WASHBURN	1/6/2016	STORAGE BINS FOR DECORATIONS
2	8.55	03-51-69000	JOE PERREIRA	1/7/2016	POSTAGE TO AMIL SWRCB REPORT
3	46.40	03-36-63422	JOHN MACCARRONE	1/11/2016	SHOP SUPPLIES FOR GARAGE
4	10.53	03-41-72000	DAWN WASHBURN	1/11/2016	REPLACEMENT CHRISTMAS TREE FOR RMWD
5	7.83	03-41-75300	RENE' BUSH	2/1/2016	LUNCH REIMBURSEMENT FOR LCW WORKSHOP AT VALLECITOS WD
6	12.58	03-41-75300	JOHN MACCARRONE	2/1/2016	LUNCH REIMBURSEMENT FOR LCW WORKSHOP AT VALLECITOS WD
7	12.85	03-41-753000	JENN WISE	2/2/2016	LUNCH REIMBURSEMENT FOR LCW WORKSHOP AT VALLECITOS WD
8					

TOTAL \$ 141.86

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SEWER EQUIVALENT DWELLING UNITS (EDUs) STATUS REPORT
January 2016

STATUS SUMMARY	EDUs
Total Treatment Capacity Purchased from Oceanside	8,333.33
Less 5% Contractual Allowance	416.67
EDUs Set Aside by Board for Emergencies	60.00
EDUs Connected	3,900.40
EDUs Unconnected	1,305.44
Total EDUs Available for Purchase:	2,650.83

DEVELOPMENTS WITH UNCONNECTED EDUs	EDUs	CAPACITY FEES PAID
Others (Misc. SFR)	18.20	\$ 315,770
Horse Creek Ridge/ Passarelle	850.57	\$ -
Palomar College	100.00	\$ -
Polo Club	59.85	\$ 1,022,775
Pala Mesa Highlands	124.00	\$ 2,151,400
Golf Green Estates	102.46	\$ 1,743,180
Lake Vista Estates	2.76	\$ 46,150
Vista Valley Country Club	5.00	\$ 86,750
Silver Holdings	9.00	\$ 153,810
Olive Hill Estates	33.60	\$ 574,224
Total Unconnected:	1,305.44	\$ 6,094,059

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