



RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, March 28, 2017
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office 3707 Old Highway 395 Fallbrook, CA 92028

Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be until the minutes of such meeting are approved. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Open Session at 1:00 p.m. Tuesday, March 28, 2017, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL: Brazier_____ Hamilton_____ Gasca_____ Mack_____ Stewart_____**
- 4. ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
- 5. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
- *6. APPROVAL OF MINUTES**
 - A. February 28, 2017 - Regular Board Meeting**
- 7. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

 - A. President's Report (Director Brazier)**
 - B. Representative Report (Appointed Representative)**
 - 1. SDCWA**
 - A. "MWD's Fiscal Practices and the Impact on Southern California Ratepayers"**
 - 2. CSDA**
 - 3. LAFCO**
 - 4. San Luis Rey Watershed Council**
 - 5. Santa Margarita Watershed Council**
 - C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)**
 - D. Directors Comments**
 - E. Legal Counsel Comments**
 - 1. Attorney Report: Public Records Act (501668-0002)**
- *8. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**
 - A. Budget and Finance Committee**
 - 1. February 14, 2017 Minutes**

(*) - Asterisk indicates a report is attached.

- 2.
- B. Communications Committee
 1. February 6, 2017 Minutes
- C. Engineering Committee
 1. February 1, 2017 Minutes

BOARD ACTION ITEMS

- *9. CONSIDER APPROVAL OF A MASTER SALES AGREEMENT WITH ITRON INC FOR THE PROCUREMENT OF ADVANCED METERING INFRASTRUCTURE (AMI) METER READING HARDWARE, SOFTWARE, AND IMPLEMENTATION SERVICES FOR A PILOT PROJECT TO DEMONSTRATE FEASIBILITY OF AN AMI SYSTEM THAT WOULD OPERATE USING SAN DIEGO GAS AND ELECTRIC'S METER NETWORK**
(This item will consider approval of a contract with Itron to perform a pilot study on a new meter reading technology that has the potential to greatly simplify the process of bringing Advanced Metering Infrastructure (AMI) to the District. AMI will allow our customers to see their consumption in near real time so that they can monitor their water use. The system will use SDG&E's wireless network to deliver data to the District rather than the traditional method of installing dozens of 60' tall towers to collect data. The process has significant financial and operational benefits and the District will be among the first nationwide to use this process.)
- 10. CONSIDER ESTABLISHMENT OF BOARD OF DIRECTORS AD-HOC COMMITTEE FOR THE PURPOSE OF FACILITATING LABOR NEGOTIATION PROCESS**
(Negotiations are currently underway for revising the Memorandum of Understandings for each of the three employee bargaining units at the District. Staff is recommending that the Board appoint two members to an Ad-Hoc Committee that can provide guidance to management negotiators in between Board meetings to help streamline the process and allow the Ad-Hoc Committee members to update the full Board at each Board meeting during Closed Session.)
- *11. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES CONTRACT FOR THE DEVELOPMENT OF A CONDITION ASSESSMENT PROGRAM FOR WATER FACILITIES**
(The Condition Assessment program consists of analyzing existing District data, interviewing Operations on condition of system, expanding assessment to conditions of various fittings, valves and laterals, and taking advantage of instances we have pipe exposed to gather data that will all come together to develop a long-term rehabilitation program.)
- *12. DISCUSSION AND POSSIBLE ACTION TO APPROVE PURCHASE OF KNOTTWOOD WAY PRESSURE REGULATING STATION**
(Purchasing a pressure regulation station will loop a waterline between two pressure zones in order to begin fabrication in time for a contractor to install the pressure station and waterline in conjunction with the construction of the Knottwood Way bridge.)
- *13. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES CONTRACT TO PROVIDE DESIGN SERVICES FOR THE ROBERT A. WEESE FILTRATION PLANT INTERCONNECT**
(The Board will consider awarding a contract for design improvements that include connection piping, meter device, foundation and installation of a prefabricated pump station with electrical to the site. The Weese interconnect will provide water to the District during annual SDCWA shutdowns and the potential to purchase water from the City of Oceanside when there is excess capacity.)
- *14. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 17-02 AMENDING AND UPDATING ADMINISTRATIVE CODE TITLE 6 – ENGINEERING, TITLE 8 – WATER AND TITLE 9 – SEWER**
(Proposed Administrative Code changes include moving engineering related sections out of Title 8 and Title 9 into Title 6. Other revisions include clarifications on practices of the District, wording consistencies, and removing redundancies.)

(*) - Asterisk indicates a report is attached.

- *15. **CONSIDER A PROFESSIONAL SERVICES AGREEMENT WITH INFOSEND, INC., FOR DOCUMENT PRINTING AND MAILING SERVICES OF UTILITY BILLS**
(RMWD entered into a contract with DataProse, Inc. in June 2008 to process, print and mail utility invoices to the District's ratepayers. Staff decided to review the contract with DataProse since the agreement has been in place for over eight years, and to evaluate other vendors on their services and pricing. This item is to provide the Board with an opportunity to review a proposal submitted by InfoSend, Inc. and make a determination as to the overall best value to the District.)
- *16. **APPROVAL OF RESOLUTION NO. 17-11 ESTABLISHING CHECK SIGNING AUTHORITY**
(The purpose of this Resolution is to establish check signing responsibilities and designate authorized signers of checks due to changes in Board Members.)
- *17. **DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 17-10 AUTHORIZING THE GENERAL MANAGER OR DESIGNEES TO EXECUTE STATE OFFICE OF EMERGENCY SERVICES AND/OR FEDERAL EMERGENCY DOCUMENTS AND RELEVANT PERMIT APPLICATIONS FOR PRESENT AND FUTURE DISASTER RELIEF APPLICATIONS**
(In order to apply for reimbursement from the California State Office of Emergency Services, the District's governing body must authorize a designated representative to execute documents related to present and future disaster relief application.)
- 18. **DISCUSSION AND POSSIBLE ACTION REGARDING RMWD BOARD MEMBERS AND GENERAL MANAGER ATTENDING THE CSDA SPECIAL DISTRICT LEADERSHIP ACADEMY IN JULY 2017**
(This item is to provide the Board with an opportunity to discuss how they wish to work toward achieving the District of Distinction Accreditation.)
- *19. **CALIFORNIA SPECIAL DISTRICTS ASSOCIATIONS (CSDA) CALL FOR NOMINATIONS SEAT C**
(The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2018-2020 term. This item is to give the RMWD Board an opportunity to consider nominations for the CSDA Board Members for Seat C.)

BOARD INFORMATION ITEMS

- *20. **QUARTERLY STRATEGIC PLAN OBJECTIVES AND GOALS UPDATE**
(The Board of Directors will review the progress that the District is making on these Objectives on a regular basis to ensure that the District remains on track to achieve these Objectives.)
- *21. **RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR FEBRUARY/MARCH 2017**
 - A. **General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
 - B. **Communications**
 - 1. Ratepayer Letters
 - 2. Staff Training Reports
 - C. **Operations Comments**
 - 1. Operations Report
 - D. **Engineering Comments**
 - 1. Engineering Report
 - E. **Customer Service Comments**
 - 1. Customer Service Report
 - F. **Human Resource & Safety Comments**
 - 1. Human Resources Report
 - G. **Finance Manager Comments**
 - 1. Interim Financial Statement

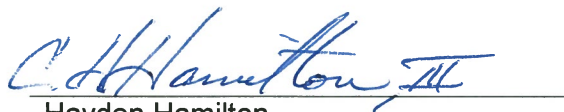
(*) - Asterisk indicates a report is attached.

2. Credit Card Breakdown
3. Directors' Expense
4. Check Register
5. Water Sales Summary
6. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

22. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

23. ADJOURNMENT - To Tuesday, April 25, 2017 at 1:00 p.m.

ATTEST TO POSTING:



Hayden Hamilton
Secretary of the Board

3-17-17 @ 2:30 P.M.

Date and Time of Posting
Outside Display Cases

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