



Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, February 26, 2013, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

## **AGENDA**

1. **CALL TO ORDER**
  2. **ROLL CALL: Sanford\_\_\_\_\_ Griffiths\_\_\_\_\_ Lucy\_\_\_\_\_ McManigle\_\_\_\_\_ Brazier\_\_\_\_\_**
  3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
  4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**  
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a blue "Speaker's Slip" to the Board Secretary before the meeting begins. *Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
  5. **CLOSED SESSION**
    - A. Appointment; Employment; Evaluation of Performance – General Manager (Government Code §54957)
    - B. Conference with Labor Negotiators (Government Code §54957.6 and §54957)  
  
Agency Designated Representatives  
Dave Seymour  
  
Discussions regarding labor negotiations for:  
  
Rainbow Employee Association  
Rainbow Association of Supervisor and Confidential Employees  
Rainbow Exempt Employees
  6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
7. **PLEDGE OF ALLEGIANCE**
  8. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

(\*) - Asterisk indicates a report is attached.

9. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
10. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**  
 Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a blue "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
11. **ANNIVERSARY ACKNOWLEDGEMENT**  
 A. Chuck Faust (5 Years)  
 B. Scott Terrell (5 Years)
- \*12. **APPROVAL OF MINUTES**  
 A. January 22, 2013 - Regular Board Meeting
13. **BOARD OF DIRECTORS' COMMENTS/REPORTS**  
 Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.
- A. President's Report (Director McManigle)  
 B. Representative Report (Appointed Representative)  
 1. SDCWA  
 2. CSDA  
 3. LAFCO  
 4. San Luis Rey Watershed Council  
 5. Santa Margarita Watershed Council
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)  
 D. Directors Comments
- \*14. **COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**  
 A. Budget and Finance Committee  
 1. December 4, 2012 Minutes  
 2. January 10, 2013 Minutes  
 B. Communications Committee  
 1. December 10, 2012 Minutes  
 2. January 7, 2013 Minutes  
 C. Engineering Committee  
 1. November 6, 2012 Minutes

(\*) - Asterisk indicates a report is attached.

Time Certain: 1:00 p.m. Public Hearing

- \*15. PUBLIC HEARING FOR THE PURPOSE OF SOLICITING PUBLIC INPUT REGARDING PROPOSED INCREASE IN WATER RATES OR SERVICE CHARGES IN COMPLIANCE WITH ARTICLE XIID, SECTION 6(A) OF THE CALIFORNIA CONSTITUTION. DISTRICT STAFF AND THE FINANCE COMMITTEE HAVE RECOMMENDED SPECIFIC INCREASES IN WATER RATES AND RELATED CHARGES. THE DISTRICT BOARD OF DIRECTORS WILL CONSIDER ADOPTION OF THOSE RATES AND CHARGES AFTER RECEIVING PUBLIC INPUT AT THE PUBLIC HEARING**

*(The District Board of Directors will consider adoption of the proposed rates and charges under a separate action item after receiving public input at the public hearing.)*

*(Staff Recommendation: The Board hold the public hearing for the purpose of receiving public input on the proposed rates.)*

- \*16. CONSENT CALENDAR**

*(The consent calendar items are matters voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.)*

- A. ADOPT RESOLUTION 13-01 FIXING THE TIME AND PLACE OF HEARING AND MEETING ON PROPOSED WATER AVAILABILITY CHARGES FOR IMPROVEMENT DISTRICT NO. 1**

*(As part of the annual process for setting the water availability charges for Improvement District No. 1, it is necessary to hold a public hearing on proposed charges. Proposed date is May 28, 2013 at the RMWD regular Board meeting.)*

*(Staff Recommendation: Board approves Resolution 13-01, Fixing the Time and Place of Hearing and Meeting on Proposed Water Availability Charges for Improvement District 1.)*

- B. ADOPT RESOLUTION 13-02 ESTABLISHING CHECK SIGNING RESPONSIBILITIES**

*(The purpose of this Resolution is to establish check signing responsibilities and designate authorized signers of checks due to changes in personnel.)*

*(Staff Recommendation: Approve attached Resolution 13-02.)*

## **BOARD ACTION ITEMS**

- \*17. APPROVAL OF ORDINANCE 13-03 TO ADJUST RMWD WATER AND SEWER RATES**

*(The 2012-2013 Operating Budget as adopted called for certain increases to the water and sewer rates. Additionally, the five-year forecast as adopted by the Budget/Finance Committee includes these rate adjustments. Ordinance 13-03 and the attached Appendix A display proposed RMWD rate adjustments for possible action.)*

*(Staff Recommendation: Adopt Ordinance 13-03 and Appendix A with no increase to the monthly sewer charges and with an effective date of July 1, 2013.)*

- \*18. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE 13-02 AMENDING AND UPDATING RMWD ADMINISTRATIVE CODE CHAPTER 5.02 – PURCHASING**

*(Due to the implementation of new purchasing Standard Operating Procedures (SOP), portions of the Administrative Code Chapter 5.02 – Purchasing required some changes. Staff has made those changes and is presenting an updated version of this Chapter for Board review and approval.)*

*(Staff Recommendation: The Board adopts Ordinance 13-02 amending and updating Administrative Code Chapter 5.02 – Purchasing.)*

(\*) - Asterisk indicates a report is attached.

- \*19. DISCUSSION AND POSSIBLE ACTION REGARDING NORTH COUNTY JOINT POWERS AUTHORITY JOINT EXERCISE OF POWER AGREEMENT**  
*(At the November 2012 meetings, both FPUD and RMWD Boards directed staff to prepare a Joint Powers Agreement for consideration. On February 12, 2013 the RMWD and FPUD Boards held a joint meeting and board workshop for the purpose of reviewing and commenting on the JPA formation documents. Attached is a final draft Joint Powers Agreement for consideration.)*  
*(Staff Recommendation: The Board approve the JPA document to form the North County Joint Powers Authority.)*
- 20. DISCUSSION AND POSSIBLE ACTION REGARDING APPOINTMENT OF DIRECTORS TO THE NORTH COUNTY JOINT POWERS AUTHORITY**  
*(The preceding agenda item recommended the Board vote to create the North County Joint Powers Authority. In the event the Board voted in the affirmative RMWD needs to appoint directors to the JPA board in accordance with the North County Joint Powers Authority Joint Exercise of Powers Agreement.)*  
*(Staff supports Board direction.)*
- \*21. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE WARNER RANCH WATER SUPPLY ASSESSMENT (WSA)**  
*(A WSA is required by California law commonly known as Senate Bill 610. Pursuant to SB610, the WSA incorporates by reference the current Urban Water Management Plans and other planning documents of the District, SDCWA, and MWD. The District may cite the approved WSA Report as evidence that a sufficient water supply is available to serve the project.)*  
*(Staff Recommendation: That the Board of Directors approve the Warner Ranch WSA.)*
- 22. DISCUSSION AND POSSIBLE ACTION TO APPOINT DIRECTOR GRIFFITHS TO THE ENGINEERING COMMITTEE (REQUESTED BY: DIRECTOR GRIFFITHS)**  
*(Text provided by Director Griffiths: Jack Griffiths be appointed to the Engineering Committee starting March 2013.)*  
*(Staff Recommendation: During the February meeting of the Engineering Committee the Committee voted to reaffirm their desire to have Halene Brazier remain as the Director-appointee on the Engineering Committee. As a member of the Committee, Director Brazier has provided valuable insight and leadership, and she works well with staff. Staff supports the Committee's action and, accordingly, recommends the Board rejects Director Griffiths' request.)*
- \*23. RECEIVE AND FILE INFORMATION ITEMS FOR JANUARY 2013**
- A. General Manager Comments**
    - 1. Meetings, Conferences and Seminar Calendar
  - B. Construction & Maintenance Comments**
    - 1. Construction and Maintenance Report
    - 2. Valve Maintenance Report
    - 3. Garage/Shop Repair
  - C. Engineering & Wastewater Comments**
    - 1. Engineering Report
    - 2. Wastewater Report
  - D. Customer Service & Water Operations Comments**
    - 1. Water Operations Report
    - 2. Electrical/Telemetry Report
    - 3. Water Quality Report
    - 4. Field Customer Service Report
    - 5. Meters Report
    - 6. Cross Connection Control Program Report
  - E. Human Resource & Safety Comments**
    - 1. Human Resources Department Report
    - 2. Changes in Personnel

(\*) - Asterisk indicates a report is attached.

3. Organizational Chart
4. Safety Report

**\*24. RECEIVE AND FILE FINANCIAL STATEMENTS AND INFORMATION FOR JANUARY 2013**

**A. Finance Manager Comments**

1. Visa Breakdown (December 2012 and January 2013)
2. Directors' Expense
3. Check Register
4. Office Petty Cash
5. Water Purchases & Sales Summary
6. Statistical Summary
7. Projected CIP Cash Flow Report
8. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

**25. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

**26. ADJOURNMENT - To Tuesday, March 26, 2013 at 1:00 p.m.**

**ATTEST TO POSTING:**

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Helene Brazier  
Secretary of the Board

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Date and Time of Posting  
Outside Display Cases

(\* ) - Asterisk indicates a report is attached.