



## BOARD MEETING

### RAINBOW MUNICIPAL WATER DISTRICT

Tuesday, April 25, 2017

Closed Session – Time: 11:30 a.m.

Open Session - Time: 1:00 p.m.

### THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office

3707 Old Highway 395

Fallbrook, CA 92028

### Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4<sup>th</sup> Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at [www.rainbowmwd.com](http://www.rainbowmwd.com).

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept until minutes for such meeting are approved. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(\*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 11:30 a.m. and Open Session at 1:00 p.m. Tuesday, April 25, 2017, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

## **AGENDA**

1. **CALL TO ORDER**
  2. **ROLL CALL: Brazier\_\_\_\_ Hamilton\_\_\_\_ Gasca\_\_\_\_ Mack\_\_\_\_ Stewart\_\_\_\_**
  3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
  4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**  
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
  5. **CLOSED SESSION**
    - A. **Conference with Labor Negotiators (Government Code §54957.6 and §54957)**  
  
Agency Designated Representatives  
Tom Kennedy  
Karleen Harp  
  
Discussions regarding labor negotiations for:  
  
Rainbow Employee Association  
Rainbow Association of Supervisor and Confidential Employees  
Rainbow Exempt Employees
    - B. **Conference with Legal Counsel–Anticipated Litigation (Government Code §54956.9(d)(2))**
      - One Matter
    - C. **Conference with Legal Counsel–Anticipated Litigation (Government Code §54956.9(d)(2))**
      - One Matter
  6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
7. **PLEDGE OF ALLEGIANCE**
  8. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
  9. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

(\*) - Asterisk indicates a report is attached.

**10. ORAL/Written COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*

**\*11. APPROVAL OF MINUTES**

- A. March 28, 2017 - Regular Board Meeting

**12. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (President Brazier)
- B. Representative Report (Appointed Representative)
  - 1. SDCWA
  - 2. CSDA
  - 3. LAFCO
  - 4. San Luis Rey Watershed Council
  - 5. Santa Margarita Watershed Council
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
- D. Directors Comments
- E. Legal Counsel Comments
  - 1. Public Works Project Bidding Update (501668-0002)

**\*13. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
  - 1. March 14, 2017 Minutes
- B. Communications Committee
  - 1. March 6, 2017 Minutes
- C. Engineering Services Committee
  - 1. March 1, 2017 Minutes

**BOARD ACTION ITEMS**

**\*14. DISCUSSION AND POSSIBLE ACTION REGARDING EXECUTION OF A JOINT AGREEMENT TO IMPROVE MAJOR SUBDIVISION COUNTY OF SAN DIEGO TRACT NO. 5532-1 AND A JOINT IRREVOCABLE STANDBY LETTER OF CREDIT FOR TOPA TOPA PLACE**

*(Topa Topa Place is an 11-lot development off of Sterling View Drive and Old Highway 395. A joint agreement and letter of credit is required for the developer for improvements for water facilities and County improvements in order to ensure all facilities are bonded before submittal of the Final Map.)*

(\*) - Asterisk indicates a report is attached.

- \*15. DISCUSSION AND POSSIBLE ACTION TO APPROVE CONTRACT CHANGE ORDER FOR LIFT STATION NO. 1 REPLACEMENT PROJECT**  
*(Staff requests approval for a contract change order in the amount of \$526,647 for additional design and engineering services to complete the LS1 replacement project with Kennedy Jenks and Associates. Remaining items on the project include the design of the lift station in order to eliminate the sewer siphon and surrounding pipelines.)*
- \*16. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES CONTRACT TO PROVIDE DESIGN SERVICES FOR THE SDCWA EMERGENCY PUMP STATION PROJECT**  
*(Each year the SDCWA conducts aqueduct shutdowns for maintenance. During these shutdowns Operations must set up temporary pumps to keep customers in water. Staff requests awarding a design contract in the amount of \$84,923 to Dudek in order to install permanent pump stations at two locations.)*
- \*17. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 17-03 AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 8.20 – CROSS CONNECTION CONTROL**  
*(After reviewing Administrative Code Section 8.20 – Cross-Connection Control, it was observed the policy numbering was out of sequence when approved by the Board of Directors on June 28, 2016. This item is to seek Board approval of an amended and updated version of Administrative Code Section 8.20 with the correct numbering sequence.)*
- \*18. DISCUSSION AND POSSIBLE ACTION AMENDING AND UPDATING MEMBERSHIPS/ SUBSCRIPTIONS POLICY**  
*(This item is to provide the Board with an opportunity to review the current list of memberships and subscriptions for which RMWD pays.)*
- 19. DISCUSSION AND POSSIBLE ACTION REGARDING RMWD BOARD MEMBERS AND GENERAL MANAGER ATTENDING THE CSDA SPECIAL DISTRICT LEADERSHIP ACADEMY IN JULY 2017**  
*(This item is to provide the Board with an opportunity to discuss how they wish to work toward achieving the District of Distinction Accreditation.)*

**BOARD INFORMATION ITEMS**

- 20. STAFFING ANALYSIS**  
*(The purpose of this information report is to receive input from the Board related to the ongoing staffing analysis for the District.)*
- 21. INFORMATIONAL UPDATE ON MOOSA CREST PIPELINE EMERGENCY REPAIRS**  
*(Staff will provide an update on the status of the emergency repair work on the Moosa Crest Pipeline over Moosa Creek due to the storm even of February 28, 2017.)*
- 22. DISCUSSION ON STRATEGIC GOALS AND OBJECTIVES FOR FISCAL YEAR 2017-2018**  
*(This discussion will be to receive Board input into objectives that need updating, as well to add new objectives.)*
- \*23. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR MARCH/APRIL 2017**
  - A. General Manager Comments**
    - 1. Meetings, Conferences and Seminar Calendar
  - B. Communications**
    - 1. Ratepayer Communications
  - C. Operations Comments**
    - 1. Operations Report
  - D. Engineering Comments**
    - 1. Engineering Report

(\*) - Asterisk indicates a report is attached.

**E. Human Resource & Safety Comments**

1. Human Resources Report

**F. Finance Manager Comments**

1. Interim Financial Statement

2. Credit Card Breakdown

3. Directors' Expense

4. Check Register

5. Water Sales Summary

6. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

**24. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

**25. ADJOURNMENT - To Tuesday, May 23, 2017 at 1:00 p.m.**

**ATTEST TO POSTING:**



Hayden Hamilton  
Secretary of the Board

4-14-17 @ 8:00 A.M.

Date and Time of Posting  
Outside Display Cases