

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, August 28, 2018, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
 2. **ROLL CALL: Brazier ___ Hamilton ___ Gasca ___ Mack ___ Stewart ___**
 3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
 5. **CLOSED SESSION**
 - A. Appointment, Employment; Evaluation of Performance – General Manager (Government Code §54957)
 - B. Conference with Legal Counsel Regarding Anticipated Litigation (Government Code §54956.9(d)(2))
 - 2 Cases
 6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
7. **PLEDGE OF ALLEGIANCE**
 8. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
 9. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 10. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*

(*) - Asterisk indicates a report is attached.

***11. APPROVAL OF MINUTES**

- A. July 24, 2018 - Regular Board Meeting
- B. August 15, 2018 – Special Board Meeting/Board Workshop

***12. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (President Brazier)
- B. Representative Report (Appointed Representative)
 - 1. SDCWA
 - A. Summary of Board Meeting July 26, 2018
 - 2. CSDA
 - 3. LAFCO
 - A. Change in Special District Representation
 - 4. San Luis Rey Watershed Council
 - 5. Santa Margarita River Watershed Watermaster Steering Committee
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
 - 1. Board Seminar/Conference/Workshop Training Attending Requests and Reports
- D. Directors Comments
- E. Legal Counsel Comments
 - 1. CEQA and Well Permits (501668-0002)

***13. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
 - 1. July 10, 2018 Minutes
- B. Communications and Customer Service Committee
 - 1. July 12, 2018 Minutes
- C. Engineering and Operations Committee
 - 1. June 6, 2018 Minutes
 - 2. July 11, 2018 Minutes

CONSENT CALENDAR ITEMS

***14. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 18-13 — A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES AND THE GENERAL MANAGER EFFECTIVE AUGUST 28, 2018 THROUGH JUNE 30, 2019**

(The grade structure included in Resolution No. 18-10 is revised to reflect the addition of the new jobs and reclassified job titles. Resolution No. 18-13 rescinds Resolution No. 18-10.)

***15. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 18-19 - AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 1.02.020 – CONFLICT OF INTEREST**

(Every even numbered year, local government agencies are required to review their Conflict of Interest Codes to determine if it is accurate or if the code must be amended (Government Code Section 87306.5)).

(*) - Asterisk indicates a report is attached.

BOARD ACTION ITEMS

- 16. CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH ABM BUILDING SOLUTIONS, LLC FOR A DISTRICTWIDE METER REPLACEMENT AND WATER SERVICE UPGRADE PROJECT AND AUTHORIZE THE GENERAL MANAGER TO SIGN THE AGREEMENT ON THE DISTRICT'S BEHALF**
(This item is for the consideration of a contract to replace the District's aging water meters and perform certain upgrades to water service assemblies. An action letter will be provided under separate cover.)
- 17. DISCUSSION AND POSSIBLE ACTION TO AWARD THREE PROFESSIONAL SERVICES AGREEMENTS TO PROVIDE AS-NEEDED LAND SURVEYING SERVICES**
(The activities and operations of the Rainbow Municipal Water District (District) regularly require services that must be performed by a California State licensed Land Surveyor, or a California State licensed Civil Engineer authorized to practice land surveying. Staff issued a Request for Proposals and found that three firms, KDM Meridian, Right-of-way Engineering Services, Inc., and Johnson-Frank & Associates, Inc. were the most qualified to perform the work. This action would approve professional services agreements with the three pre-qualified firms for \$50,000 each.)
- *18. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 18-18 AMENDING AND UPDATING ADMINISTRATIVE CODE TO ADD SECTION 8.04.020.9 – ASSIGNMENT OF WATER RIGHTS AND WATER PRODUCTION FACILITIES AS A CONDITION OF DISTRICT WATER SERVICE**
(This proposed ordinance requires project applicants to assign the water rights associated with the subject property being developed, to the District.)
- *19. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 18-16 AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 2.01.010 – CODE OF ETHICS POLICY**
(Over the past several months, the Board has provided staff with direction related to amending and updating Administrative Code Section 2.01.010 – Code of Conduct Policy. An updated version will be presented to the Board for consideration and possibly adoption.)
- *20. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 18-17 - ADDING ADMINISTRATIVE CODE SECTION 2.10 – CHANGE IN CLIMATE POLICY**
(A proposed addition to Administrative Code has been prepared for Board consideration per their request on July 24, 2018.)
- 21. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT; EMPLOYMENT; EVALUATION OF PERFORMANCE; OR COMPENSATION OF THE GENERAL MANAGER**
(The Board may take action regarding the appointment, employment, performance or compensation of the General Manager.)
- 22. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**
- 23. STRATEGIC PLAN WORKSHOP DISCUSSION**
- *24. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**
- A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
 - B. Operations Comments**
 - 1. Operations Report
 - C. Engineering Comments**
 - 1. Engineering Report
 - D. Customer Service and Meters Comments**
 - 1. Customer Service and Meters Report

(*) - Asterisk indicates a report is attached.

E. Human Resource & Safety Comments

1. Human Resources Report
2. Organizational Chart


F. Finance Comments

1. Interim Financial Statement
2. Treasurer Report
3. Credit Card Breakdown
4. Directors' Expense
5. Check Register
6. Water Sales Summary
7. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

25. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

26. ADJOURNMENT - To Tuesday, September 18, 2018 at 1:00 p.m.

ATTEST TO POSTING:



Hayden Hamilton
Secretary of the Board

8-20-18 @ 11:00 a.m.

Date and Time of Posting
Outside Display Cases

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