

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
APRIL 27, 2021**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on April 27, 2021 was called to order by President Hamilton at 12:03 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. *(Due to COVID restrictions the meetings are being held virtually.)* President Hamilton presiding.

2. **ROLL CALL**

Present: Director Hamilton *(via video conference)*, Director Mack, Director Moss *(via video conference)*.

Absent: Director Gasca, Director Rindfleisch.

Also Present: General Manager Kennedy.

Also Present Via Teleconference or Video Conference:

Legal Counsel Smith, Executive Assistant Washburn, Finance Manager Largent, Human Resources Manager Harp, Information and Technology Specialist Espino.

No members of the public were present via teleconference or video conference before Closed Session.

3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no changes to the agenda.

4. **INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

President Hamilton read aloud the instructions for those attending the meeting via teleconference or video conference.

5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

There were no comments.

The meeting adjourned to Closed Session at 12:06 p.m.

(*) - Asterisk indicates a report is attached.

6. CLOSED SESSION

A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))

* One Item

B. Conference with Legal Counsel - Anticipated Initiation of Litigation (Government Code §54956.9(d)(4))

* One Item

C. Conference with Labor Negotiators (Government Code §54957.6 and §54957)

Agency Designated Representatives

Tom Kennedy
Karleen Harp
Tracy Largent

Discussions regarding labor negotiations for:

Rainbow Employees Association
Rainbow Association of Supervisors and Confidential Employees
Rainbow Exempt Employees Association

The meeting reconvened at 1:27 p.m.

7. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Time Certain: 1:00 p.m.

8. REPEAT CALL TO ORDER

The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on April 27, 2021 was called to order by President Hamilton at 1:30 p.m.in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. *(Due to COVID restrictions the meetings are being held virtually.)* President Hamilton presiding.

9. PLEDGE OF ALLEGIANCE

10. REPEAT ROLL CALL

Present: Director Gasca (via video conference), Director Hamilton (via video conference), Director Mack, Director Rindfleisch (via video conference), Director Moss (via video conference).

Also Present: General Manager Kennedy.

Also Present Via Teleconference or Video Conference:

Legal Counsel Smith, Executive Assistant Washburn, Engineering and CIP Program Manager Williams, Operations Manager Gutierrez, Finance Manager Largent, Human Resources Manager Harp, Associate Engineer

(*) - Asterisk indicates a report is attached.

Powers, Customer Service and Communications Supervisor Gray, Information and Technology Manager Khattab, Information and Technology Specialist Espino, Engineering Technician Rubio, Senior Accountant Rubio, Construction and Maintenance Supervisor Lagunas, Program Manager Tamimi, District Services Representative Holtz.

Thirteen members of the public were present for Open Session via teleconference or video conference.

11. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Legal Counsel reported the Board met in Closed Session to discuss three items noting there was no reportable action.

12. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)

There were no changes to the agenda.

13. REPEAT INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE

President Hamilton read aloud the instructions for those attending via teleconference or video conference.

14. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

Mr. Willis addressed the Board noting his interest in keeping in touch with several of the local agencies. He requested the RMWD Board Member contact information so he could reach out to them to get their feedback from time-to-time on issues that may arise. He thanked the Board for their time.

15. EMPLOYEE RECOGNITIONS

A. Michael Powers (5 Years)

Mr. Kennedy announced Michael Powers, RMWD's Associate Engineer, was celebrating five years with the District. He noted Mr. Powers has served as Acting District Engineer and has most recently done some great work in relation to both the CIP plan and PEIR. He congratulated Mr. Powers and stated he will be presented with a plaque and check as soon as possible.

Justin Demary (15 Years)

Mr. Kennedy announced Justin Demary, one of RMWD's most skilled heavy equipment operators, was celebrating fifteen years with the District. He congratulated Mr. Demary and stated he will be presented with a plaque and check as soon as possible.

(*) - Asterisk indicates a report is attached.

***16. APPROVAL OF MINUTES**

A. March 23, 2021 - Regular Board Meeting

Motion:

To approve the minutes.

Action: Approve, Moved by Director Mack, Seconded by Director Gasca.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

***17. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

A. President's Report (Director Hamilton)

President Hamilton reported he and Mr. Kennedy attended the retirement event for Paul Jones, the General Manager of Eastern Municipal Water District.

B. Representative Report (Appointed Representative)

1. SDCWA

A. Summary of Board Meeting - March 25, 2021

Mr. Kennedy stated in addition to the summary of the March Board meeting, there was a great deal of discussion regarding the interference by SDCWA lobbyists in the City of Oceanside's proxy selection process during that meeting. He summarized the discussions and actions that took place during the April Board meeting.

Director Gasca requested a copy of SDCWA's bylaws. Mr. Kennedy offered to provide the link to these published on their website.

Mr. Willis mentioned he has made inquiries as to SDCWA's mission statement which he could not find on their website.

Discussion went to Item #18.

2. CSDA

Discussion returned from Item #18.

Director Mack reported the Legislation Committee met for the second time to review some of the potential bills under consideration. He noted CSDA was seeking input from agencies related to the Clean Fleet Act in terms of whether agencies would be financially impacted. Mr. Kennedy explained this Act may not impact RMWD too heavily unless electric light duty vehicles become

(*) - Asterisk indicates a report is attached.

available. He pointed out should these become available, charging stations and other things would need to be put in place to keep the vehicles running in addition to the cost of the vehicles.

Director Mack stated the committee continued discussions regarding special assessments. He mentioned it was reported over the course of a few months, California would have a surplus of \$50 billion which was perceived to be good news and could possibly result in agencies receiving reimbursement for losses as well as potential opportunities for grants. Director Rindfleisch explained the state surplus came as a result of the new presidential administration's bailout for state and local governments to cover all the shortfall from lost tax revenue from having been shut down for twelve months.

Mr. Kennedy announced the May CSDA Quarterly Dinner meeting will be conducted virtually.

3. LAFCO

Mr. Kennedy reported LAFCO will meet on Monday at which time they will be considering the application for the Pardee annexation from Valley Center MWD to RMWD. He noted the detachment ad hoc committee meeting will meet on May 10th. Discussion ensued regarding the cause for delay in the detachment application process.

4. San Luis Rey Watershed Council

President Hamilton inquired as to whether there was an update regarding this Council being active. Mr. Kennedy replied that no updates were available as the organization is essentially defunct.

5. Santa Margarita River Watershed Watermaster Steering Committee

President Hamilton reported the committee met and received an update on MWD reservoir status and held a brief discussion regarding the conjunctive use project between FPUD and Camp Pendleton. He reported the 50+ years of allegations over water rights in the Santa Margarita basin appeared to be headed toward conclusion. He noted the next meeting would be held in July.

6. ACWA

Director Gasca reminded the Board the 2021 Virtual Spring Conference would take place in May. He recommended those attending from RMWD should coordinate to avoid overlapping in the different presentations to ensure as much information is captured as possible. Director Mack pointed out there may JPIA meetings held prior to the start of the conference one of the registered Directors may want to attend.

C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)

1. Board Seminar/Conference/Workshop Training Attendance Reports

Director Moss stated she attended the Council of Water Utilities meeting as part of the process of educating herself. Mr. Kennedy shared some of the information provided at that meeting.

D. Directors Comments

President Hamilton reminded the Board Members the required harassment was being provided by the District on Thursday, April 29, 2021.

(*) - Asterisk indicates a report is attached.

- E. Legal Counsel Comments
 - 1. Attorney Report: Brown Act and Employment Law

Legal Counsel summarized the information contained in his written report noting the third proposal in his written report related to modifications to the Brown Act requirements generated a great deal of opposition which he will continue to monitor in terms of how this will affect how agendas are prepared and conduct meetings in the future.

President Hamilton inquired as to those requirements provided in the third proposal would apply to all agencies according to their size and would funding be provided to support those smaller agencies. Legal Counsel stated as it was currently proposed it would apply to all agencies with a flat-out amendment to The Brown Act with unfunded state mandates. President Hamilton asked if this was back before the committee. Legal Counsel confirmed this was back in committee again and how this new amendment was still opposed.

Director Mack inquired about the 5% population requirements. Legal Counsel clarified this 5% requirement was part of the original Bill that has since been taken away. He noted the new version has been modified to include publishing the instructions in the agenda on the two most spoken languages other than English with other languages being made available upon request.

Discussion went to Item #19.

18. COMMITTEE REPORTS

A. Budget and Finance Committee

Mr. Nelson reported the committee reviewed the budget plan, appointed Julie Johnson to serve as the Vice Chairperson, and were informed a detailed presentation on the rates for the upcoming fiscal year will be provided at the May committee meeting. He concluded with noting Items #24 and #25 before the Board today were reviewed and received a recommendation from the committee for Board approval.

B. Communications and Customer Service Committee'

Mr. Shute reported the committee continued to receive updates on the WSUP program including the communications plan related to such in terms of the methods in which RMWD was reaching customers to ensure nobody was overlooked. He mentioned the committee also reviewed new language with regards to the importance of pressure regulators which has since been published on the District's website, received updates on the PSWAR program as well as the payment processor change, reviewed the strategic plan related to communications.

C. Engineering and Operations Committee

Mr. Nelson reported the committee was briefed on four of the items before the Board today for consideration (Items #19, #20, #21, and #23). He noted the committee also received an update on the WSUP program.

Discussion went to Item #17.

PRESENTATIONS

19. PRESENTATION PROVIDING AN UPDATE ON PREPARATION OF THE DISTRICT'S PROGRAMMATIC ENVIRONMENTAL IMPACT REPORT

Mr. Kennedy expressed how pleased and proud he was with the dedicated work on the part of both RMWD staff and the consultants preparing this report. He noted this was not customarily done but will be viewed as an excellent resource to the ratepayers for decades to come.

Mr. Williams mentioned the presentation being given to the Board today was shared with the Engineering and Operations Committee earlier this month. He noted minor modifications recommended by the committee have been incorporated into today's presentation. He introduced the Helix Environmental team.

Karl Osmundson of Helix Environmental gave a presentation on the PEIR as he summarized its contents, shared the findings and benefits to RMWD, as well as reviewed the list of next steps to be taken.

Mr. Kennedy noted staff will come back to the Board as part of the budget process to fund the last stage of this project.

Joanne Dramko of Helix Environmental noted the uniqueness of this project was Helix looked at all the RMWD pipelines more comprehensively.

Discussion ensued regarding potential savings to the District as well as the state and local approval process.

Director Gasca recommended a GANNT chart be prepared for the dates shown under the Next Steps slide to assist with gaining some type of perspective.

Discussion went to Item #20.

BOARD ACTION ITEMS

20. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE GENERAL MANAGER TO EXECUTE PURCHASE ORDERS FOR TWO EMERGENCY GENERATORS AND A SOLAR POWERED BATTERY BACKUP SYSTEM IN ORDER TO MEET THE DEADLINE FOR SPENDING THE \$300,000 COMMUNITY POWER RESILIENCY ALLOCATION

Mr. Williams explained RMWD recently coordinated with Hoch Consultant and was successful in obtaining a grant in the amount of \$300,000 with the caveat these funds monies be expended on or before October 31, 2021. He noted staff was asking the Board to authorize increasing the General Manager's spending authority on this particular item to \$300,000 to allow staff to procure the necessary equipment associated with the grant. He pointed out every cent will be tracked and how a monthly recurring update will be provided to the Board as money is expended.

President Hamilton asked if North County Fire would be sharing some of the cost. Mr. Kennedy explained North County Fire shares the tower at Sumac with RMWD and how they were helpful in being awarded the grant which would be the primary funding source.

Mr. Williams pointed out the District is only required to have ownership of the equipment by the stipulated deadline. He confirmed RMWD was hard pressed to meet the deadline; however, staff was prepared to be proactive should the Board approve increasing the spending authority.

Motion:

To approve Option 1 – Make a finding that the purchase of the two generators and the solar powered system equipment does not constitute a “project” as defined by CEQA and authorize the General Manager to execute purchase orders for the two generators and solar powered system equipment for an amount up to \$300,000 in order to meet the CAL OES Grant deadline of October 31, 2021.

Action: Approve, Moved by Director Moss, Seconded by Director Mack.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

Mr. Kennedy sought Board input regarding potentially allocating funds from the recent MWD settlement to hire a grant writer for a period of two years. Director Mack agreed with this concept noting it could be advantageous to the District. Mr. Kennedy noted this may be something staff proposes as part of the budget review process.

Discussion went to Item #21.

21. **CONSIDER A CONSTRUCTION AGREEMENT WITH SANCON TECHNOLOGIES FOR THE NORTH RIVER ROAD SEWER MANHOLE REHABILITATION PROJECT IN THE AMOUNT OF \$373,233.50 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT**

Mr. Kennedy explained this was the third phase of the North River Road rehabilitation.

Motion:

To approve Option 1 – Award the construction contract for the North River Road Phase III Sewer Manhole Rehabilitation Project to Sancon Technologies in accordance with the California Public Contracting Code for a not to exceed amount of \$373,233.50, make a finding that the project is Categorically Exempt from CEQA, and authorize the General Manager to execute a contract for the construction of the North River Road Phase III Sewer Manhole Rehabilitation Project to Sancon Technologies.

Action: Approve, Moved by Director Moss, Seconded by Director Hamilton.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

Discussion went to Item #22.

(*) - Asterisk indicates a report is attached.

***22. CONSIDER APPROVAL OF THE PARTICIPATION AGREEMENT FOR THE DESIGN, CONSTRUCTION AND FUNDING OF PORTIONS OF THE RICE CANYON PIPELINE AND RELATED FACILITIES**

Mr. Kennedy noted this matter was to bring the Rice Canyon Transmission Main Pipeline to the Tri Pointe development area. He pointed out this has already been cleared by CEQA as well as how the agreement has been reviewed staff and Legal Counsel.

Motion:

To approve Option 1 – Approve the Participation Agreement for the Design, Construction and Funding of Portions of the Rice Canyon Pipeline and Related Facilities and Authorize the General Manager to execute the Agreement on behalf of the District.

Action: Approve, Moved by Director Gasca, Seconded by Director Mack.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

Discussion went to Item #23.

23. DISCUSSION AND POSSIBLE ACTION RELATED TO DELAYED BACKFLOW ASSEMBLY TESTING

Mr. Kennedy gave a presentation entitled “Backflow Program Issues 2018-2019” noting this topic was brought to the District’s attention by a committee member which in turn launched an investigation. He explained some of the challenges experienced during this time period that have since been corrected.

Mr. Kennedy noted the issues associated with addressing the matter due to some customers being charged for services they did not receive and other customers who were not billed for services received. He mentioned some of the possible resolutions and solicited the Board for direction as to how to proceed.

Director Moss asked if those customers impacted have been identified as existing customers. Mr. Kennedy confirmed the dollar amount provided is for impacted existing customers only and excludes those who are no longer RMWD customers.

Discussion ensued.

President Hamilton suggested issuing a one-time credit to those existing customers impacted by this oversight. Director Gasca recommended keeping the two situations separated and address each independently. Discussion followed.

Director Gasca inquired as to whether those customers who received a service for which they paid should be billed. President Hamilton disagreed with billing these customers since this was a District error; however, staff should send a letter notifying those customers they will be billed for these services going forward.

Director Moss excused herself from the meeting at 3:30 p.m.

(*) - Asterisk indicates a report is attached.

Motion:

Staff draft a letter to be sent to the ratepayers who received services for which they were not billed notifying them they will now be charged for the service they will be receiving for the Communications and Customer Service Committee to review.

Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 4).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

Absent: Director Moss.

Discussion ensued regarding how to address those customers who paid for services for which they did not receive.

President Hamilton recommended any refund be limited to those customers impacted that are existing RMWD ratepayers.

Motion:

To approve issuing a one-time billing credit to existing customers who were billed for backflow services they did not receive.

Action: Approve, Moved by Director Hamilton, Seconded by Director Mack.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 4).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

Absent: Director Moss.

Discussion went to Item #24.

***24. DISCUSSION AND POSSIBLE ACTION TO APPROVE A VARIANCE FROM ORDINANCE 19-04 TO ALLOW A LOT, LARGER THAN 0.5 ACRES, TO QUALIFY FOR CAPACITY CLASS "A", APPROVE AN ADDITIONAL SERVICE CONNECTION ON ONE PARCEL, AND APPROVE THE NEW WATER SERVICE REQUEST (DIVISION 1)**

Ms. Largent explained this was a variance request both staff and the Budget and Finance Committee do not recommend for Board approval due to the fact this is a 10-acre parcel with two different renters. She stated RMWD was being asked to settle a contract dispute for the owner because the nursery is not paying their water bill. She noted the owner is concerned about what will happen once the shut-off moratorium is lifted in that should the water at the nursery be turned off, the renters could tap into the house water services.

Mr. Kennedy added this would not be the way to settle a problem that is not RMWD's to settle.

Ms. Largent mentioned since the variance was received, the autopay process has been implemented and payments are now being made regularly. Discussion ensued.

(*) - Asterisk indicates a report is attached.

Motion:

To adopt Option 2 – Deny the variance request and additional meter on parcel (staff recommendation).

Action: Approve, Moved by Director Mack, Seconded by Director Gasca.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 4).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

Absent: Director Moss.

***25. DISCUSSION AND POSSIBLE ACTION TO APPROVE A VARIANCE FROM ORDINANCE 19-04 TO ALLOW A LOT, LARGER THAN 0.5 ACRES, TO QUALIFY FOR CAPACITY CLASS “B” AND APPROVE THE CAPACITY CLASS WATER USE AGREEMENT (DIVISION 2)**

Ms. Largent explained this was a variance for a downsize to a 3/4” meter. She noted the 12-month rolling average is well below the required 50 units per month; therefore, staff recommends Board approval for the meter downsize.

Motion:

To approve Option 1 – Approve the variance to Ordinance 19-04 to allow a property larger than 0.5 acres to qualify for capacity class B and approve the New Water Service Agreement.

Action: Approve, Moved by Director Hamilton, Seconded by Director Mack.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 4).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

Absent: Director Moss.

***26. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 21-01 AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 2.03.010 – REMUNERATION AND REIMBURSEMENT POLICY**

Mr. Kennedy expressed appreciation to Ms. Washburn for preparing the proposed revisions based on input received from the Board over the past several meetings. He solicited the Board for input to which the Board responded with no objections to the proposed revisions.

Motion:

To approve Option 1 - Adopt Ordinance No. 21-01 amending and updated Administrative Code Section 2.03.010 as presented.

Action: Approve, Moved by Director Rindfleisch, Seconded by Director Hamilton.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 4).

(*) - Asterisk indicates a report is attached.

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

Absent: Director Moss.

27. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

Ms. Washburn announced many of the recurring conferences are now open for registration. She offered to send a list of the conferences to the Board for their reference.

BOARD INFORMATION ITEMS

28. POTENTIAL REOPENING OF THE DISTRICT AND CONTINUATION OF ZOOM MEETINGS

Mr. Kennedy explained the District was still waiting to hear from the State regarding their restrictions being lifted. He said the District may be ready to safely conduct in-person Board and committee meetings with individuals who have been vaccinated. He noted there were a great deal of other steps to be taken prior to completely opening the District to the public. He solicited the Board for input in terms of whether to continue with offering online participation in public meetings before proceeding with planning for hybrid meetings in the future.

Director Rindfleisch asked for clarification the Governor was going to require Board meetings have a Zoom option. Mr. Kennedy said he expects the Brown Act to allow for this; however, it is unclear whether this option will be mandated.

Legal Counsel added there were multiple bills currently under consideration; therefore, it was difficult to predict. He stated it appears allowing for participation via Zoom is favored.

President Hamilton agreed with providing attending via Zoom as an option.

Discussion ensued.

Director Gasca asked if there would be a requirement for employees to be vaccinated before returning to work in the office. He urged the District to think through how the process of reopening including how to legally address the matter in which someone (employees or members of the public) chooses not to be vaccinated. He wants to be sure RMWD has the rationale together. Mr. Kennedy said the District will follow the County Health Order restrictions until they are lifted.

Legal Counsel stated there was guidance from the Federal Government that agencies could make it mandatory for vaccinations; however, there had to be a number of exemptions which would require in interactive to accommodate those not vaccinated. Mr. Kennedy clarified there were no current plans to mandate vaccination.

Mr. Kennedy stated staff will start some planning work and bring something back this matter back to the Board. He also mentioned staff was currently preparing a remote work policy in hopes of being able to move forward corroboratively with staff to make sure the District's work is completed in a safe and efficient manner while retaining and recruiting the best employees possible.

(*) - Asterisk indicates a report is attached.

***29. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**

- A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
- B. Operations Comments**
 - 1. Operations Report
- C. Engineering Comments**
 - 1. Engineering Report
 - 2. As-Needed Services Expenditures Summary
 - 3. RMWD Sewer Equivalent Dwelling Units (EDU's) Status
- D. Human Resource & Safety Comments**
 - 1. Human Resources Report
- E. Finance Comments**
 - 1. Board Information Report
 - 2. Budget vs. Actuals
 - 3. Fund Balance & Developer Projections
 - 4. Treasury Report
 - 5. Five Year Water Purchases Demand Chart
 - 6. Water Sales Summary
 - 7. Check Register
 - 8. Directors' Expenses Report
 - 9. Credit Card Breakdown
 - 10. RMWD Properties

Mr. Kennedy noted without any objection, Ms. Washburn will send Mr. Willis the Directors' contact information. He also pointed out he sent out information regarding the recent main line break which has since been resolved including contact being made with all the customers involved.

Mr. Gutierrez reported the WSUP program was 50% complete. President Hamilton mentioned a customer requested 24-hour advance notice before water service is interrupted. Mr. Gutierrez stated this matter has been addressed.

The information and financial items were received and filed.

30. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

It was noted the initial budget review should be on the next agenda.

31. ADJOURNMENT

The meeting was adjourned by Director Hamilton to the April 27, 2021 Rainbow Public Facilities annual meeting.

The meeting was adjourned at 4:07 p.m.

Hayden Hamilton, Board President

Dawn M. Washburn, Board Secretary

(*) - Asterisk indicates a report is attached.