



BOARD MEETING

RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, November 19, 2013
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office

3707 Old Highway 395

Fallbrook, CA 92028

Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us on the World Wide Web at www.rainbowmwd.com.

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Open Session at 1:00 p.m. Tuesday, November 19, 2013, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: Sanford_____ Griffiths_____ Lucy_____ McManigle_____ Brazier_____**
4. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
- *6. **APPROVAL OF MINUTES**
 - A. October 22, 2013 - Regular Board Meeting
7. **BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

 - A. President's Report (Director McManigle)
 - B. Representative Report (Appointed Representative)
 1. SDCWA
 2. CSDA
 3. LAFCO
 4. San Luis Rey Watershed Council
 5. Santa Margarita Watershed Council
 - C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
 - D. Directors Comments
- *8. **COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**
 - A. Budget and Finance Committee
 1. September 5, 2013 Minutes
 2. October 3, 2013 Minutes
 - B. Communications Committee
 1. September 9, 2013

(*) - Asterisk indicates a report is attached.

C. Engineering Committee
1. October 8, 2013 Minutes

Time Certain: 1:00 p.m. Public Hearing

- *9. PUBLIC HEARING FOR THE PURPOSE OF SOLICITING PUBLIC INPUT REGARDING PROPOSED INCREASE IN WATER RATES OR SERVICE CHARGES IN COMPLIANCE WITH ARTICLE XIID, SECTION 6(A) OF THE CALIFORNIA CONSTITUTION. DISTRICT STAFF AND THE FINANCE COMMITTEE HAVE RECOMMENDED SPECIFIC INCREASES IN WATER RATES AND RELATED CHARGES. THE DISTRICT BOARD OF DIRECTORS WILL CONSIDER ADOPTION OF THOSE RATES AND CHARGES AFTER RECEIVING PUBLIC INPUT AT THE PUBLIC HEARING**

(The District Board of Directors will consider adoption of the proposed rates and charges under a separate action item after receiving public input at the public hearing.)

(Staff Recommendation: The Board hold the public hearing for the purpose of receiving public input on the proposed rates.)

BOARD ACTION ITEMS

- *10. APPROVAL OF ORDINANCE 13-09 TO ADJUST RMWD WATER AND SEWER RATES INCLUDING PASS THROUGH RATES FROM WHOLESALERS SAN DIEGO COUNTY WATER AUTHORITY (SDCWA) AND METROPOLITAN WATER DISTRICT (MWD)**

(The 2013-14 Operating Budget as adopted called for certain increases to the water and sewer rates. Additionally the five-year forecast as adopted by the Budget/Finance Committee includes these rate adjustments. Ordinance 13-09 and the attached Appendix A display proposed RMWD, SDCWA and MWD rate adjustments for possible action.)

(Staff Recommendation: Adopt Ordinance 13-09 and Appendix A directing the General Manager to implement the new fee schedule beginning with meter readings on or after January 1, 2014.)

- *11. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES CONTRACT TO COMPLETE ENVIRONMENTAL PERMITTING AND DESIGN FOR A UV DISINFECTION FACILITY FOR BECK RESERVOIR**

(In order to comply with the Environmental Protection Agency (EPA) Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR), Beck Reservoir must either be covered or facilities must be installed to provide disinfection treatment.)

(Staff Recommendation: Authorize staff to enter into negotiations with Arcadis and execute a professional services contract for a price not-to-exceed \$1,232,246.)

- 12. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES CONTRACT TO COMPLETE A STUDY FOR THE SAN LUIS REY GROUNDWATER SUPPLY PROJECT**

(The District currently relies on 100% water supplies from imported water. Development of local supplies is a priority for the District to provide the District some autonomy over water supply decisions and to develop lower cost local supplies as imported water costs continue to escalate. The District recently completed a Water Supply Feasibility Study to evaluate alternative water supply options. Development of groundwater supplies from imported water return flows in the San Luis Rey basin was the alternative with the highest potential for development of a water supply independent from imported water.)

(Staff Recommendation: Authorize staff to enter into negotiations with West Yost and execute a professional services contract for a price not-to-exceed \$399,352.)

- *13. DISCUSSION AND POSSIBLE ACTION TO APPROVE EXECUTION OF CALTRANS UTILITY AGREEMENT FOR THE EAST SEGMENT WIDENING**

(In response to the widening of State Route 76 the District must coordinate with Caltrans in the relocation of facilities in conflict with the new alignment. The District has wastewater lines in the existing State Route 76 right of way and some waterlines.)

(Staff Recommendation: Approve staff's execution of Caltrans Utility Agreement. Fiscal impact is estimated to be \$13,920,000 to be paid over 3 years.)

(*) - Asterisk indicates a report is attached.

***14. DISCUSSION AND POSSIBLE ACTION REGARDING EXECUTION OF A JOINT USE AGREEMENT (JUA) WITH SDG&E**

(San Diego Gas and Electric has requested a Joint Use Agreement from RMWD. The JUA will provide access for SDG&E to install facilities across an existing District easement in the Olive Hill Estates Subdivision located off of Olive Hill and Triple Crown Road.)

(Staff Recommendation: Authorize the General Manager to execute Joint Use Agreement with SDG&E.)

***15. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE 13-08 AMENDING AND UPDATING RMWD ADMINISTRATIVE CODE SECTION 5.03.220-CASH RESERVES POLICY**

(The Budget and Finance Committee along with staff have developed a cash reserves policy to be added to the District Administrative Code. This policy would formalize and update procedures for the funding and maintenance of cash reserves.)

(Staff Recommendation: The Board adopt Ordinance 13-08 amending and updating Administrative Code Section 5.03.220-Cash Reserves Policy.)

16. DISCUSSION AND POSSIBLE ACTION REGARDING GENERAL MANAGER CONTRACT

On October 21, 2013, the Fallbrook Public Utility District Board of Directors adjusted the general manager's contract, increasing the base monthly salary by \$1,000 per month and a two percent Cost of Living Adjustment (COLA). If accepted by the RMWD Board of Directors, the increased monthly billing for the general manager expense would be \$683.33 pending a decision by the RMWD Board.)

(Staff supports Board direction.)

***17. DISCUSSION AND POSSIBLE ACTION INSTRUCTING STAFF TO PREPARE AN APPLICATION FOR CONSOLIDATION WITH SAN DIEGO LAFCO**

(Based on the information contained in the November 6, 2013 staff report and subsequent board discussion, the NCJPA Board of Directors approved (by a 6-1 vote) "That NCJPA Board Members recommend to their respective district boards the approval to move forward with the LAFCO consolidation process. Further, that the NCJPA Executive Director have a draft application package prepared for consideration at the December 4, 2013 NCJPA Board meeting.")

(Staff Recommendation: That the Rainbow MWD Board of Directors approve moving forward with the consolidation approval with timelines being discussed at the December 4, 2013 NCJPA Regular Board meeting.)

***18. DISCUSSION AND POSSIBLE ACTION REGARDING RMWD AND FPUD JPA/CONSOLIDATION**

(RMWD and FPUD continue to review a potential consolidation between the two agencies. This Action Item is to provide an opportunity to discuss any issues, concerns or comments regarding the process.)

***19. RECEIVE AND FILE INFORMATION ITEMS FOR OCTOBER 2013**

A. General Manager Comments

1. Meetings, Conferences and Seminar Calendar
2. North County Joint Powers Authority Report (NCJPA)

B. Construction & Maintenance Comments

1. Construction and Maintenance Report
2. Valve Maintenance Report
3. Garage/Shop Repair

C. Engineering & Wastewater Comments

1. Engineering Report
2. Wastewater Report

D. Customer Service & Water Operations Comments

1. Water Operations Report
2. Electrical/Telemetry Report

(*) - Asterisk indicates a report is attached.

3. Water Quality Report
 4. Field Customer Service Report
 5. Meters Report
 6. Cross Connection Control Program Report
- E. Human Resource & Safety Comments**
1. Changes in Personnel
 2. Organizational Chart

***20. RECEIVE AND FILE FINANCIAL STATEMENTS AND INFORMATION FOR OCTOBER 2013**

A. Finance Manager Comments

1. Monthly Investment Report
2. Directors' Expense
3. Check Register
4. Water Purchases & Sales Summary
5. Statistical Summary
6. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

21. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

22. ADJOURNMENT - To Tuesday, January 28, 2014 at 1:00 p.m.

ATTEST TO POSTING:

Helene Brazier
Secretary of the Board

Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.