



Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session with the Budget and Finance Committee at 1:00 p.m. Tuesday, May 23, 2017, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

## **AGENDA**

**1. CALL TO ORDER**

**2. BOARD OF DIRECTORS ROLL CALL:**

Brazier\_\_\_\_ Hamilton\_\_\_\_ Gasca\_\_\_\_ Mack\_\_\_\_ Stewart\_\_\_\_

**BUDGET AND FINANCE COMMITTEE ROLL CALL:**

Harry Stittle\_\_\_\_ Randy Ross\_\_\_\_ Peter Hensley\_\_\_\_ Harry Clyde\_\_\_\_ Pam Moss\_\_\_\_

**3. ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

**4. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*

**5. CLOSED SESSION**

**A. Conference with Labor Negotiators (Government Code §54957.6 and §54957)**

Agency Designated Representatives

Karleen Harp

Discussions regarding labor negotiations for:

Rainbow Employee Association

Rainbow Association of Supervisor and Confidential Employees

Rainbow Exempt Employees

**6. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

Time Certain: 1:00 p.m.

**7. PLEDGE OF ALLEGIANCE**

(\*) - Asterisk indicates a report is attached.

- 8. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION
- 9. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)
- 10. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
 OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).  
 Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
- 11. ANNIVERSARY ACKNOWLEDGEMENT
  - A. Andrew Echols (10 Years)
- \*12. APPROVAL OF MINUTES
  - A. April 25, 2017 - Regular Board Meeting
- 13. BOARD OF DIRECTORS' COMMENTS/REPORTS  
 Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.
  - A. President's Report (President Brazier)
  - B. Representative Report (Appointed Representative)
    - 1. SDCWA
    - 2. CSDA
    - 3. LAFCO
    - 4. San Luis Rey Watershed Council
    - 5. Santa Margarita Watershed Council
  - C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
  - D. Directors Comments
  - E. Legal Counsel Comments
    - 1. Public Records Act (501668-002)
- \*14. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)
  - A. Budget and Finance Committee
    - 1. April 11, 2017 Minutes
  - B. Communications Committee
    - 1. April 3, 2017 Minutes
  - C. Engineering Services Committee
    - 1. April 5, 2017 Minutes

(\*) - Asterisk indicates a report is attached.

**15. PUBLIC HEARINGS**

- A. PUBLIC HEARING ON IMPROVEMENT DISTRICT NO. 1 WATER STANDBY CHARGES AND DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 17-04, ESTABLISHING READINESS TO SERVE WATER SERVICE STANDBY ASSESSMENTS OR AVAILABILITY CHARGES FOR ALL OF THE RAINBOW MUNICIPAL WATER DISTRICT IMPROVEMENT DISTRICT NO. 1**

*(This Ordinance establishes water availability charges for all of the Rainbow Municipal Water District Improvement District – Improvement District No. 1.)*

**BOARD INFORMATION ITEMS**

- 16. INITIAL REVIEW OF OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2017-2018**

*(The Draft Operating and Capital Improvement Budget will be presented for the Board and the Committee to review together. This process is designed to be an open discussion for any recommended changes that the Directors and Committee members feel is necessary to incorporate into the Budget.)*

- 17. INFORMATIONAL UPDATE ON MOOSA CREST PIPELINE AND GOPHER CANYON EMERGENCY REPAIRS**

*(Staff will provide an update on the status on the Moosa Crest Pipeline as well as the Gopher Canyon emergency repair work.)*

- 18. FIVE YEAR STAFFING ANALYSIS**

*(The purpose of this report is to present the Board with the five-year staffing analysis for the District.)*

- 19. DISCUSSION REGARDING BROKEN WATER METER BOX**

*(Director Gasca requested that the matter of Ms. Deena Travis' broken water meter box be placed on the agenda for Board discussion.)*

**BOARD ACTION ITEMS**

- \*20. DISCUSSION AND POSSIBLE ACTION RELATED TO WATER BILL OF ROBERT QUATIER**

*(Mr. Quatier is requesting the removal of all delinquent fees incurred on his account while he was out of the country for four months during the District's transitioning from one online bill payment system to a new provider. His account has always been in good standing.)*

- \*21. DISCUSSION AND POSSIBLE ACTION TO AWARD CONSTRUCTION CONTRACT FOR THE KNOTTWOOD WAY WATERLINE IMPROVEMENTS**

*(Staff requesting award of construction contract to the lowest qualified bidder for the Knottwood Way Water Improvements. Construction includes installing approximately 980 feet of waterline and installing District provided pressure reducing station.)*

- 22. DISCUSSION AND POSSIBLE ACTION ACCEPTING THE AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 2016**

*(The Comprehensive Annual Financial Report for the fiscal year ended June 30, 2016 has been prepared by the District and audited by the certified public accounting firm of Squar Milner LLP who has issued an unmodified ("clean") opinion.)*

- \*23. DISCUSSION AND POSSIBLE ACTION REGARDING WATER AND WASTEWATER CAPACITY**

*(Proposed Water and Wastewater Capacity Fees with related policy to be reviewed and commented on by the District Board of Directors. No requested action to approve the fees, only to release the proposed Capacity Fee report for public review.)*

(\*) - Asterisk indicates a report is attached.



**\*24. DISCUSSION AND POSSIBLE ACTION TO AMEND AND UPDATE ADMINISTRATIVE CODE CHAPTER 2.03 – REMUNERATION AND REIMBURSEMENT**

*(Administrative Code Section 2.03 does not address Per Diems being paid to Board of Directors for attendance at conferences, seminars, training, and workshops provided by the agencies to which a Board Member has been officially appointed as the RMWD representative. This provides an opportunity for the Board to consider revising the Administrative Code to reflect this change.)*

**\*25. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR MARCH/APRIL/MAY 2017**

**A. General Manager Comments**

1. Meetings, Conferences and Seminar Calendar

**B. Communications**

1. Staff Training Reports

**C. Operations Comments**

1. Operations Report

**D. Engineering Comments**

1. Engineering Report

**E. Human Resource & Safety Comments**

1. Human Resources Report
2. Organizational Chart

**G. Finance Manager Comments**

1. Interim Financial Statement
2. Credit Card Breakdown
3. Directors' Expense
4. Check Register
5. Office Petty Cash
6. Water Sales Summary
7. Statistical Summary
8. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

**26. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

**27. ADJOURNMENT - To Tuesday, June 27, 2017 at 1:00 p.m.**

**ATTEST TO POSTING:**



Hayden Hamilton  
Secretary of the Board

5-15-17 @ 8:00 A.M.

Date and Time of Posting  
Outside Display Cases

(\*) - Asterisk indicates a report is attached.