



BOARD MEETING

RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, November 17, 2015
Closed Session – Time: 12:00 p.m.
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office

3707 Old Highway 395

Fallbrook, CA 92028

Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, November 17, 2015, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
 2. **ROLL CALL: Sanford_____ Griffiths_____ Lucy_____ Walker_____ Brazier_____**
 3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.
 5. **CLOSED SESSION**
 - A. Conference with Legal Counsel--Potential litigation (Gov. Code section 54956.9(d)(2))
 - Pala Mesa Highlands
 - B. Conference with Legal Counsel--Anticipated Litigation (Government Code §54956.9(d)(4))
 - One potential case
 6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
7. **PLEDGE OF ALLEGIANCE**
 8. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
 9. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 10. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

(*) - Asterisk indicates a report is attached.

***11. APPROVAL OF MINUTES**

- A. October 23, 2015 – Special Board Meeting

12. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (Director Sanford)
- B. Representative Report (Appointed Representative)
 - 1. SDCWA
 - 2. CSDA
 - 3. LAFCO
 - 4. San Luis Rey Watershed Council
 - 5. Santa Margarita Watershed Council
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
- D. Directors Comments

***13. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
 - 1. September 8, 2015
- B. Communications Committee
 - 1. October 5, 2015 Minutes
- C. Engineering Committee
 - 1. October 7, 2015 Minutes

BOARD ACTION ITEMS

***14. CONSIDER STATUS OF TRANSITIONAL SPECIAL AGRICULTURAL WATER RATE (TSAWR) PROGRAM AS WELL AS POSSIBLE CHANGES TO ALLOCATION SYSTEM**

(In July 2015 the San Diego County Water Authority (SDCWA) initiated a mandatory 15% reduction in the TSAWR allocation for all member agencies. This reduction took our annual allocation from 11412 Acre Feet (AF) for FY 2016 down to 9701 AF. During the RMWD Board meeting on June 26, 2015 the Board of Directors adopted four policies related to the TSAWR program. As of the end of September, our TSAWR customers have over-performed with respect to meeting their 15% reductions. The fiscal impacts of missing our TSAWR allocations are significant. It is very unlikely that we would ever go over the 11412 AF value to get into the higher level penalties. If consumption were to exceed the 9701 AF threshold by just 100 AF, the cost to the District would be \$144,000. There are revenue impacts for under-consumption as well. There are a number of options available to the Board. First and foremost, we should congratulate our TSAWR for responding to the call above and beyond not only their targeted reductions, but also the Governor's target.)
(Staff Recommendation: Staff recommends Option 3 but will support Board direction.)

***15. DISCUSSION AND POSSIBLE ACTION ON RELEASE OF REQUEST FOR PROPOSAL FOR GENERAL COUNSEL SERVICES**

(At the October 27, 2015 Board of Directors meeting, Director Griffiths asked that an agenda item be placed on the next Board Meeting agenda to discuss the potential for releasing a request for proposals for General Counsel Services. This agenda item is for Board discussion.)
(Staff supports Board direction on this item.)

(*) - Asterisk indicates a report is attached.

***16. SEWER SYSTEM MANAGEMENT PLAN 2 YEAR AUDIT**

In 2006, the State Water Resources Control Board (SWRCB) enacted Order #2006-0003, Statewide General Waste Discharge Requirement for Sanitary Sewer Systems (WDR). The Order requires all sanitary sewer systems in the State of California to have a sewer system management plan (SSMP). The goal of the WDR and SSMP is to reduce the number and frequency of sanitary sewer overflows (SS)s). The 2015 version of the SSMP has been updated. Per the Order this update requires Board of Directors approval. The SSMP was delivered under separate cover for review.)

(Staff Recommendation: Approve SSMP.)

17. DISCUSSION AND POSSIBLE ACTION TO APPOINT NEW COMMUNICATIONS COMMITTEE MEMBER

(The Communications Committee recommends that the Board appoint Mrs. Jenna Kirby as a member of the Communications Committee.)

(Staff Recommendation: The Board approves the appointment of Jenna Kirby as a member of the Communications Committee.)

***18. RECEIVE AND FILE INFORMATION ITEMS FOR OCTOBER 2015**

A. General Manager Comments

B. Communications

1. Ratepayer Letters

C. Engineering Comments

1. Engineering Report

D. Human Resources Comments

1. Human Resources Report
2. Personnel Changes
3. Organizational Chart

***19. RECEIVE AND FILE FINANCIAL STATEMENTS AND INFORMATION FOR OCTOBER 2015**

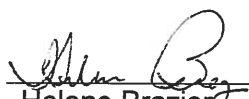
A. Finance Manager Comments

1. Credit Card Breakdown
2. Directors' Expense
3. Check Register
4. Office Petty Cash

20. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

21. ADJOURNMENT - To Tuesday, December 15, 2015 at 1:00 p.m.

ATTEST TO POSTING:



Helene Brazier
Secretary of the Board

11-5-15 @ 3:30 p.m.

Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.

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**MINUTES OF THE SPECIAL BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
OCTOBER 23, 2015**

1. **CALL TO ORDER** - The Special Meeting of the Board of Directors of the Rainbow Municipal Water District on October 23, 2015 was called to order by President Sanford at 9:05 a.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. President Sanford presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Director Walker
Director Sanford
Director Brazier
Director Griffiths

Absent: Director Lucy

Also Present: General Manager Kennedy
Executive Assistant/Board Secretary Washburn
Legal Counsel Moser
Finance Manager Thomas

One member of the public was present.

Sudhir Pardiwala and Andrea Boehling were present via teleconference.

4. **PUBLIC COMMENT RELATING TO ITEMS ON THE AGENDA**

There were no comments.

BOARD INFORMATION ITEMS

5. **WATER RATE SETTING WORKSHOP**

Mr. Kennedy thanked everyone for attending today's meeting. He noted normally there would be more time allowed to complete this task; however, with the State Board requirement to have the Proposition 218 notices out by November 1, 2015, the timeframe was accelerated. He explained due to the fact the Board will be considering setting a public rate hearing date at their October 27, 2015 meeting, Mr. Pardiwala and Ms. Boehling were teleconferenced in to review some of the policy questions prior to the Board setting the hearing date.

(*) - Asterisk indicates a report is attached.

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Mr. Kennedy noted how there have been numerous staff reviews finalizing all the little details. He said the rate structure was in place and now the Board can make any changes they would like that will tweak the matrix accordingly. He pointed out one of the main things being dealt with are the changes in how RMWD was allocating its fixed costs across the different customer classes to better reflect the cost of service. He explained that in accordance with Proposition 218, RMWD has to be very careful to make sure the cost associated with these customer classes are reflective of the actual cost incurred for those. He stated in light of this, Raffelis has done an extensive analysis of the District's budget, expenses, etc. to find out where to appropriately allocate those costs. He pointed out there was some flexibility to some extent; therefore, at this time, Mr. Pardiwala will review the draft study and get input from the Board.

Mr. Pardiwala proceeded with reviewing the draft RMWD Water Rate Study.

Director Walker inquired as to what agricultural/domestic customers meant. Mr. Kennedy explained these were customers who had a home that were under the TSAWR rates. He also explained the TSAWR commercial classification. Discussion followed.

Legal Counsel confirmed under Proposition 218 there were two elements; 1) availability to charge a certain amount for just availability of the serve, and 2) having the cost for use of the system and quantity of water being somehow proportional.

Director Griffiths inquired as to whether this rate study was due to the drought conditions. Mr. Kennedy explained since it has been five years since RMWD went through its last Proposition 218 notice, the District must do a cost of service study in order to change its rates (including increased pass through rates from SDCWA). He pointed out RMWD was making this change mainly due to the State Board imposing a regulatory change to assist RMWD with the State's reporting requirements with information that more accurately reflects the District's customer structure.

Director Griffiths asked what happens should the drought conditions disappear and if the proposed rates be reduced to reflect the change. Mr. Kennedy stated because RMWD has to forecast how much water the District will sell, any rate reductions would depend on weather conditions and other elements that may impact RMWD's water sales. Director Griffiths asked information related to possible rate changes be made absolutely clear for the October 27, 2015 Board meeting.

Mr. Pardiwala continued with the presentation.

Discussion ensued regarding some of the customer benefits associated with the proposed rate structure.

Discussion ensued regarding RMWD's operating costs, CIP, and Master Plan.

Mr. Kennedy explained the benefits of having a Rate Stabilization Reserve; however, RMWD does not currently have this in place. He talked about how most agencies have these reserves in place should a revenue shortfall occur due to a decrease in demand caused by things such as rainy weather. He noted this was one of the policy elements for the Board to consider today. He stated should the Board decide to put such a reserve in place, staff will update the Administrative Code with related policies. Discussion followed.

(*) - Asterisk indicates a report is attached.

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Mr. Kennedy agreed to make copies of the presentation for the Board. He also pointed out this was a workshop and how hard copies of the updated draft will be available at the October 27, 2015 Board meeting.

Legal Counsel confirmed Improvement District funds are pretty wide open in terms of what they can be used for due to the original description not being narrowly defined.

Mr. Pardiwala continued with the presentation.

Director Walker excused himself from the meeting at 10:22 a.m.

Mr. Kennedy confirmed average consumption in the handout is per month.

Mr. Kennedy requested the name of the pump zones on the chart as opposed to the numbers.

President Sanford suggested it be made very clear to the public that the reduction rate refers to water use reduction.

Mr. Kennedy explained how right now staff needed direction from the Board in terms of which way they would like staff to proceed so that he can prepare the presentation to be given at the October 27, 2015 Board meeting. He explained if there are any changes the Board wants to the presentation, these needed to be made before the Board meeting because once that meeting ends, production of the rate hearing notices will be made out immediately in order to be in compliance with Proposition 218. He confirmed the notices have to be mailed to every property owner plus any ratepayer who is not a property owner. He mentioned one of things he was advised of by Counsel on the State Water Resources Control Board Order was that although RMWD filed a Petition for Reconsideration, RMWD should try to meet the terms of that Order while going through the process.

Mr. Carlstrom expressed concern regarding the balanced reached between agriculture and domestic. He said although RMWD always wants to support as much agriculture as possible; however, with the growth in residences along with the possibility of being in a long time drought period, the pushing of the agriculture against the domestic he thinks could be imbalanced. Mr. Pardiwala addressed the concern explaining the steps that were taken in structuring the rates with both agricultural and domestic classes in mind. Mr. Kennedy explained the TSAWR program is run by SDCWA that gives a reduction in the fixed and supply costs. He noted there will be no agricultural discount whatsoever in this proposed rate structure other than the TSAWR. He added there was a separate class for residential and agriculture due to the fact their peaking factors were different. Mr. Carlstrom offered to look at all the data provided and have any comments to Mr. Kennedy by Tuesday.

Mr. Pardiwala excused himself from the meeting at 10:58 a.m.

Discussion continued regarding both the agriculture and domestic customer classes.

Mr. Kennedy said he was comfortable with the direction provided by the Board today and will finalize the information for Tuesday's Board meeting.

6. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

(*) - Asterisk indicates a report is attached.

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7. ADJOURNMENT - To Tuesday, October 27, 2015, at 1:00 p.m.

The meeting was adjourned with a motion made by Director Brazier and seconded by Director Griffiths to a regular meeting on Tuesday, October 27, 2015, at 1:00 p.m.

The meeting was adjourned at 11:04 a.m.

Dennis Sanford, Board President

Dawn M. Washburn, Board Secretary

(*) - Asterisk indicates a report is attached.

11A-4

**MINUTES OF THE BUDGET AND FINANCE COMMITTEE MEETING
OF THE RAINBOW MUNICIPAL WATER DISTRICT
SEPTEMBER 8, 2015**

1. **CALL TO ORDER:** The Budget & Finance Committee meeting of the Rainbow Municipal Water District was called to order by Chairperson Stitle on September 8, 2015 in the Board Room of the District Office at 3707 Old Highway 395, Fallbrook, CA 92028 at 1:03 p.m. Chairperson Stitle presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Member Stitle
Member Hensley
Member Clyde
Member Ross
Alternate Lucy

Absent: Member Carlstrom
Alternate Moss

Also Present: General Manager Kennedy
Executive Assistant Washburn
Finance Manager Thomas
Engineering Manager Kirkpatrick
Director Brazier

Two members of the public were present.

4. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA (Limit 3 Minutes)**

There were no comments.

COMMITTEE ACTION ITEMS

5. **COMMITTEE MEMBER COMMENTS**

There were no comments.

*6. **APPROVAL OF MINUTES**

A. August 11, 2015

Action:

Moved by Member Clyde to approve the minutes as written. Seconded by Member Stitle.

After consideration, the motion CARRIED by the following vote:

AYES: Member Stittle, Member Hensley, Member Clyde, Member Ross and Alternate Lucy
NOES: None
ABSTAINED: None
ABSENT: Member Carlstrom and Alternate Moss

7. UPDATES

A. Raftelis

Sudhir Pardiwala of Raftelis presented information on the draft financial plan, cost of service analysis, proposed water rates, as well as the next steps to be taken to the committee and staff. It was noted the numbers will need to be adjusted accordingly once staff provides Raftelis with updated data.

Discussions ensued regarding the information provided in the presentation.

Mr. Pardiwala reviewed and explained the proposed different rate tier level structures.

Mr. Kennedy explained the committee can provide Raftelis with any feedback and that a public comment period for rates will start on October 27, 2015 at the Regular Board meeting followed by a Special Board meeting sometime in December to potentially adopt a rate structure.

Discussions continued.

B. Strategic Plan

Mr. Kennedy reported everyone has met with the consultant who will be coming back to give a preliminary report to the Board at their October 27, 2015 Regular Board meeting at which time the Board can decide whether to proceed with a public workshop in order to get community input.

C. LAFCO

Mr. Kennedy noted the LAFCO public hearing will take place on Monday, September 14, 2015.

D. CIP

Mr. Kennedy introduced Doug Gillingham, a consultant for Atkins, who will be providing financial opinions related to the water reclamation and recycled water program. He noted a presentation with some detail has been made to the Engineering Committee and was now here to address some of the financial aspects with this committee.

Mr. Gillingham presented the financial information related to the water reclamation and recycled water program. He mentioned RMWD has the potential to develop its own water reclamation facility with no debt increase in the District's long term costs. Discussions ensued.

Mr. Kennedy explained staff would be asking the Board to provide staff with direction as to how to proceed with the conceptual idea of a plant. He noted the Board will have a specific resolution allowing RMWD to apply for planning grants before them for their consideration. Discussion followed.

Action:

Moved by Member Clyde to recommend the Board explore this program. Seconded by Member Stitle.

After consideration, the motion CARRIED by the following vote:

AYES: Member Stitle, Member Hensley, Member Clyde, Member Ross and Alternate Lucy
NOES: None
ABSTAINED: None
ABSENT: Member Carlstrom and Alternate Moss

E. Springbrook

Ms. Thomas reported payables have been done using the new software and how there were some tweaks to be made. Mr. Kennedy added payroll has gone live and how the utility billing has been pushed back several weeks until these first transitions are fully completed.

8. GENERAL MANAGER UPDATE/BOARD MEETING REVIEW

Mr. Kennedy reported there was not much to report from the last board meeting. Discussion ensued regarding the upcoming development. He announced the next Board meeting will be on Wednesday, September 16, 2015.

9. MONTHLY WATER SALES REPORT

It was noted these reports are from RMWD's billing.

10. MONTHLY FINANCIAL REPORT

Discussion ensued regarding reduced expenses and rate analysis.

Ms. Thomas explained the accounts that had a second past due notice has been reduced to \$20,000 when at times it was over \$100,000.

11. REVIEW OF GROUNDWATER ISSUE

Mr. Kennedy noted RMWD has not yet received a report from the consultant. He mentioned the consultant was told to wrap it up. He talked about a conversation he had with someone at the County regarding water sustainability agencies.

12. DISCUSSION AND POSSIBLE ACTION REGARDING COMMITTEE MEMBERSHIP CHANGES

Mr. Stitle noted Mr. Ross would be available to attend meetings and Mr. Carlstrom will be returning in October. He stated he would not be available for the October meeting, but will be at the November committee meeting.

13. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED BUDGET AND FINANCE COMMITTEE MEETING

It was noted Raftelis will return at the October meeting and Item #7 would need to be on the next committee agenda.

14. ADJOURNMENT

The meeting adjourned at 3:36 p.m.

Harry Stitle, Committee Chairperson

Dawn M. Washburn, Board Secretary

1391-4

**MINUTES OF THE COMMUNICATIONS COMMITTEE MEETING
OF THE RAINBOW MUNICIPAL WATER DISTRICT
OCTOBER 5, 2015**

1. **CALL TO ORDER** – The Communications Committee Meeting of the Rainbow Municipal Water District on October 5, 2015 was called to order by Chairperson Daily at 3:32 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Chairperson Daily, presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Member Daily
Member O’Leary
Member Brazier
Member Kurnik

Absent: Member Romani

Also Present: General Manager Kennedy
Executive Assistant Washburn

Two members of the public were present.

4. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA**

Mr. Daily recognized Mr. Kelly and Mrs. Kirby as members of the audience who may be interested in serving on the committee.

Mrs. Kirby noted she works for Vallecitos Water District where she has served in several capacities over the past 15 years. She mentioned she currently works as an Accounts Analyst which involves conservation matters.

COMMITTEE ACTION ITEMS

5. **COMMITTEE MEMBER COMMENTS**

There were no comments.

*6. **APPROVAL OF MINUTES**

A. August 10, 2015

Action:

Moved by Member Brazier to approve the minutes. Seconded by Member Kurnik.

After consideration, the motion CARRIED by the following roll call vote:

AYES: Member Daily, Member O'Leary, Member Brazier, and Member Kurnik
NOES: None
ABSTAINED: None
ABSENT: Member Romani

7. DISCUSSION REGARDING COMMITTEE MEMBERSHIP/ABSENCES

Mr. Kelly stated he would like to serve on the committee. Discussion ensued regarding how he may contribute by serving on this committee.

Mr. Kennedy noted several projects that would be specifically addressed by this committee as well as providing information to the public.

Action:

Moved by Member Brazier to recommend the Board appoint Mr. Kelly to serve on the Communications Committee. Seconded by Member Kurnik.

After consideration, the motion CARRIED by the following roll call vote:

AYES: Member Daily, Member Brazier, Member O'Leary, and Member Kurnik
NOES: None
ABSTAINED: None
ABSENT: Member Romani

Mr. Kennedy recommended Ms. Washburn reach out to Ms. Romani to find out if she is still interested in serving on this committee and report back at the November meeting.

8. DISCUSSION REGARDING CONSERVATION OUTREACH

Mr. Kennedy talked about the letter received from the State Water Quality Control Board and the exchange of correspondence that took place regarding the percentage of conservation produced by RMWD. He noted they have required that RMWD increase the District conservation efforts by hiring someone to oversee conservation matters; therefore, the District will be interviewing for an Administrative Analyst for this purpose as well as fulfill needs in other areas including records management. He explained the different aspects involved with conservation.

Discussion ensued regarding media outreach to RMWD customers including providing information about devices available for monitoring water use including effectively explaining how the customer could benefit from investing in such devices.

Discussion continued regarding water audits and how to encourage RMWD ratepayers to get these conducted in order to meet the State Water Quality Control Board requirements to have seven audits done per month.

Ms. Kurnik suggested there be some type of campaign with lawn signs as a means of getting the audit information out to the public. Mr. O'Leary recommended spotlighting those customers who had audits conducted as well as their feedback and results in the newsletters.

Mr. Kelly presented ideas for the log books provided by RMWD for monitoring water use. Discussion followed.

Mr. Kennedy noted he would work with implementing those ideas shared today as well as some other ideas such as landscape classes, plant fairs, etc.

9. DISCUSSION REGARDING LONG TERM GOALS FOR COMMUNICATIONS COMMITTEE

Mr. Kennedy said he would like to have this committee focus on specific topical matters and means for communicating with the public. He noted the water rate hearing will start on October 27, 2015.

Discussion ensued regarding communicating any rate changes with RMWD customers.

Mr. Kennedy offered to provide copies of the draft strategic plan to all the committee members.

10. GENERAL MANAGER UPDATES

Mr. Kennedy reported how RMWD came out on top in the LAFCO matter. He noted the report written by LAFCO was ridiculously biased. He also mentioned how LAFCO pulled out a whole new set of slides containing a great deal of financial information the day of the hearing that the commissioners had not seen prior to the meeting and how this was not well-received by some of the commissioners. He concluded with noting the deciding factor may very well have been that this matter was not being allowed to go out to the public for a vote.

Mr. Kennedy updated the committee on some challenges that arose over the past two weeks that could have led to a reconsideration of the commissioners; however, these appear to have failed.

Mr. Kennedy talked about how the RMWD employees got to celebrate the LAFCO win one last time as a group in order to put this matter behind them and start moving forward on District matters.

Mr. O'Leary expressed thanks to those that worked very hard on the LAFCO matter. He noted it was said how this was the most controversial LAFCO hearing ever.

Discussion continued regarding some of the stuff that took place at the LAFCO hearing held on September 14, 2015.

Mr. Kennedy reported the Board approved staff moving forward with the water reclamation project at their last regular meeting. He explained why funding this project may be challenging.

Mr. Kennedy explained how the results of the Groundwater Study could benefit the District. He noted once more details develop, it could mean the committee may start working on getting this information out to the community. Discussion continued.

11. UPCOMING NEWSLETTER TOPICS

Mr. Daily recommended there be something in upcoming newsletters regarding El Nino.

12. REVIEW AND ANALYSIS OF RMWD RELATED MEDIA STORIES

There were no RMWD related media stories discussed.

13. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED COMMUNICATIONS COMMITTEE MEETING

It was recommended Mr. Kelly's appointment to the committee be on the next agenda.

14. ADJOURNMENT

Action:

Moved by Member O'Leary to adjourn the meeting to November 2, 2015. Seconded by Member Brazier.

After consideration, the motion CARRIED by the following roll call vote:

AYES:	Member Brazier, Member Daily, Member O'Leary, and Member Kurnik
NOES:	None
ABSTAINED:	None
ABSENT:	Member Romani

The meeting adjourned at 5:01 p.m.

Mike Daily, Committee Chairperson

Dawn M. Washburn, Board Secretary

1361-4

**MINUTES OF THE ENGINEERING COMMITTEE MEETING
OF THE RAINBOW MUNICIPAL WATER DISTRICT
OCTOBER 7, 2015**

1. **CALL TO ORDER** – The Engineering Committee Meeting of the Rainbow Municipal Water District on October 7, 2015 was called to order by Chairperson Prince at 3:00 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Chairperson Prince, presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Member Prince
Member Brazier
Member Murray
Member Kirby
Member Ratican
Member Taufer
Alternate Robertson
Alternate Kirkpatrick

Absent: Member Stitle

Also Present: General Manager Kennedy
Assistant Rubio

Public members present were Ms. Rhyne and Mr. Carey.

4. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA**

There were no public comments.

COMMITTEE ACTION ITEMS

*5. **APPROVAL OF MINUTES**
A. September 2, 2015

Action:

Moved by Member Brazier to approve the minutes as written. Seconded by Member Ratican.

After consideration, the motion CARRIED by the following roll call vote:

AYES: Member Prince, Member Brazier, Member Taufer, Member Murray, Member Kirby, Member Ratican and Alternate Robertson
NOES: None
ABSTAINED: None
ABSENT: Member Stitle

6. DISCUSSION AND POSSIBLE ACTION ON THE SEWER POLICY

Mrs. Kirkpatrick provided copies of the old sewer policy along with a draft revision. She said the incorporated revisions would eliminate the two year term, clarify expired permits remain with the property and not with the District, and also when unconnected fees are not paid indicate how long before the permit expires and include notification procedures.

Mr. Murray suggested adding a sunset period to the last sentence of the revised policy regarding expired permits. Mr. Robertson suggested allowing 5 years total until it expires. Mr. Kennedy and Ms. Kirkpatrick agreed to include a sunset period to the policy. Mr. Kennedy suggested bringing a few options to the Board for determination. Discussion ensued.

Mr. Kennedy mentioned there was not a rush to complete the sewer policy at this time, although committee review and feedback within the next couple of months would be appreciated. Mrs. Kirkpatrick would be revising the policy to include the above clarifications for review at the next committee meeting. Discussion ensued.

7. LAFCO UPDATE

Mr. Kennedy announced the LAFCO issue was over. He mentioned staff celebrated the victory and was ready to move on. He noted there were additional efforts by Mr. Ott and FPUD to disqualify Mr. Horn, although those efforts were subdued. Discussion ensued.

Mr. Kennedy said the LAFCO transcript was available. He pointed out the vote was 5 to 3. Mr. Prince thanked Mr. Kennedy on behalf of all the committee members for all his work and instrumental efforts in pushing things forward. Mr. Kennedy responded that it was a team effort. Discussion ensued.

Mr. Taufer asked if there were any lessons learned. Mr. Kennedy responded although the District kept to itself and minded its own business it actually made the District isolated and weak politically. He mentioned the Board would be engaging more out in the community to strengthen the District. He also pointed out the District would be more careful when entering into a contract. Discussion ensued.

8. CIP UPDATE

Mr. Kennedy stated the Board approved the Water Reclamation Project and Mrs. Kirkpatrick was working on obtaining the grants. He said a draft copy of the San Luis Rey Groundwater Study has been provided for the committee to review. He noted the main pumping projection was almost 6K acre feet a year, although for the design it was started at 4K acre feet a year (3.6 MGD). He stated 4K acre feet a year was about 20 to 25% of the District's water demand. He pointed out depending on which options were selected the dollar amount would be between \$881 and \$920 per acre foot all in operating and capital costs. He said this was about 25% less than what the District pays for imported water. He explained the difference in having the City of

Oceanside treat the water as opposed to the District was only \$40 an acre foot. He stated there was a tangible benefit in having the ability within the District to produce drinking water and water for basic sanitation without any connections to the outside at potentially less cost. Discussion ensued.

Mr. Kennedy asked for feedback on the San Luis Rey Ground Water Study at the next committee meeting. He mentioned that the District was still waiting on the legal analysis regarding the return flow rights.

Mrs. Kirkpatrick asked if anyone had questions regarding current CIP projects. Mr. Kennedy noted the tour after this meeting would include visits to some of the District's CIP projects.

9. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED ENGINEERING COMMITTEE MEETING

The following agenda items were suggested for the next scheduled Engineering Committee Meeting: Sewer Policy, On-site Water Reclamation and Raw Water Treatment Study.

Mrs. Kirkpatrick mentioned Director Walker had requested to include Re-water Systems. Mr. Kennedy said there was a company that sells on-site water reclamation systems for gray water. Discussion ensued.

10. TOUR OF RMWD FACILITIES

The tour of RMWD facilities would include visits to the Horse Creek Ridge development, Beck Reservoir, Highway 76, Olive Hill pressure station, Morro Tank and Reservoir, Lift Station No. 2 and Ocean Breeze. The committee members left for the tour right after adjournment.

11. ADJOURNMENT

The meeting adjourned with a motion made by Member Prince at 3:43 p.m.

Timothy Prince, Committee Chairperson

Dawn M. Washburn, Board Secretary



BOARD ACTION

BOARD OF DIRECTORS

November 17, 2015

SUBJECT

CONSIDER STATUS OF TRANSITIONAL SPECIAL AGRICULTURAL WATER RATE (TSAWR) PROGRAM AS WELL AS POSSIBLE CHANGES TO ALLOCATION SYSTEM

DESCRIPTION

In July 2015 the San Diego County Water Authority (SDCWA) initiated a mandatory 15% reduction in the TSAWR allocation for all member agencies. This reduction took our annual allocation from 11412 Acre Feet (AF) for FY2016 down to 9701 AF. SDCWA has pre-established penalty rates for agencies who exceed their TSAWR allocations. For RMWD these penalties range from \$1440/AF for consumption above 9701AF/Yr and below 11412 AF/Yr and \$2880/AF for all consumption over 11412 AF in this fiscal year.

During the RMWD Board meeting on June 26, 2015 the Board of Directors adopted four policies related to the TSAWR program:

- Policy 1 – Allocation Roll Over
- Policy 2 – Allocation Smoothing
- Policy 3 – Grouping of Accounts
- Policy 4 – Delay in Penalty Assessment

The first three of these policies have been put into action by RMWD staff. Many customers have taken advantage of these policies to help them manage their allocations. The fourth policy – delay in penalty assessments – was also adopted. No customer has been charged a penalty for exceeding their monthly allocation to date.

As part of Policy 4, the Board decided to revisit the topic in November 2015 to get an idea of (1) how our customers were doing overall as compared to the total allocation, and (2) what the status of the projected El Nino was for the winter of 2015-2016. The Board's intent was to determine whether there could be some easing on the program going forward.

As of the end of September, our TSAWR customers have over-performed with respect to meeting their 15% reductions. In fact, as of the end of October the cumulative TSAWR reduction is 28%! Even though they were not forced to meet the Governor's statewide reduction, the TSAWR customers have exceeded his 25% target!

Each month SDCWA reports the monthly and year to date performance of agencies with TSAWR allocations and the results for RMWD are excellent. Through October, TSAWR customers at RMWD have over conserved a total of 729 AF of water – averaging nearly 200 AF per month! This is an excellent result that shows that our customers got the message and took steps to reduce consumption during the hot summer months. We also had a few unusual series of rainstorms in this summer that helped.

The second part of Policy 4 is to wait and see whether the El Nino that was developing at the time persisted into the fall. There have been previous years where promising El Nino storms have fizzled out and we had average or below average rain in our region. This year's El Nino has only grown stronger and is now among the strongest ever recorded. In an article in the Sacramento Bee, NASA climate scientist William Patzert described this El Nino as "a monster" saying that it is "too large to fail"

The presence of a strong El Nino in the Pacific Ocean has a strong correlation to above average rainfall in our region. It is not a 100% guarantee, but agencies are now being warned to prepare for flooding across Southern California. Here at RMWD we are working hard to protect our wastewater collection systems that are in low lying areas from floodwaters that we expect to be in our near future.

POLICY

From a policy perspective, the question is whether or not the Board could safely ease some of the restrictions on our TSAWR customers and still stay under our annual allocation from SDCWA as a whole. To evaluate the various scenarios, RMWD staff created some new forecasts that are based on certain things that are known, such as actual consumption rates for the last few years, and some estimates on what might happen should we have a very wet winter.

The known information that is used are the following:

- FY 2014 TSAWR Deliveries (July 2015 – June 2014)
- FY 2015 TSAWR Deliveries (July 2014 – June 2015)
- FY 2016 TSAWR Deliveries to date (July 2015 – October 2015)

Since we know that we are 729 AF under our allocation for this fiscal year, we want to project forward some estimate of TSAWR deliveries through the end of FY 2016. Since we only have the first four months of data for FY 2016, the months going forward were estimated to be the average of TSAWR deliveries from the previous two fiscal years. These deliveries were made with no reductions in allocations, so they present the most conservative values possible. Further, both of these fiscal years had dryer than normal winters, with FY 2015 having a very dry winter so that TSAWR consumption would have been on the higher side of normal.

Figure 1 attached shows the result of this analysis. There is a solid red line across the top showing the total TSAWR allocation of 9701 AF for FY 2016. The grey and orange lines show the actual data from FY 2014 and FY 2016, with the cumulative deliveries going up month by month until they reach a total that is well above the 9701 AF line. The blue line is a combination of actual data for the first four months, followed by a projection that is made up of the average of the previous two fiscal years.

Figure 1 shows that if TSAWR customers were to return to their average deliveries from the previous two fiscal years starting in November, the forecast shows that consumption would remain just below our allocation for the year. In other words, if the Board were to remove all TSAWR restrictions immediately and allow customers to return to their average consumption, the data shows the return to average consumption would not have any financial impacts for the District.

It is also important to note that Figure 1 does not take into account any demand reductions that would be caused by El Nino. The two fiscal years used were not "wet" winters, although December 2014 was a wet month but was followed by unusually dry months. In order to approximate the impact of an El Nino season, the table below was applied to the average demands from the two previous fiscal years:

Month	Projected % of FY14/FY15 Average
July	n/a
August	n/a
September	n/a
October	n/a
November	90%
December	75%
January	75%
February	75%
March	80%
April	90%
May	100%
June	100%

This table shows modest reductions in demand, with the highest reductions being 25% for the wettest months. For comparison, the average TSAWR demand reduction during the first four months was 29% so these are very conservative numbers.

The results of this adjustment for El Nino are shown in Figure 2. As this chart shows, if the Board were to lift all TSAWR restrictions and allow customers to return to average use, the El Nino will reduce demands even further and provide a comfortable buffer between our TSAWR allocation and the forecasted demands using this model.

BOARD OPTIONS/FISCAL IMPACTS

The fiscal impacts of missing our TSAWR allocations are significant. It is very unlikely that we would ever go over the 11412 AF value to get into the higher level penalties. If consumption were to exceed the 9701 AF threshold by just 100 AF, the cost to the District would be \$144,000. Of course, there are revenue impacts for under-consumption as well, so the financial part of this situation cut both ways.

There are a number of options available to the Board.

1. The Board could also choose to alter or remove the TSAWR allocation restrictions. This act would have some risk of going over the allocation but an even greater risk of sending a mixed message to ratepayers in all classes.
2. The Board could suspend the TSAWR allocations through the winter. While technically possible, there would be considerable staff time and programming effort (cost) to rework the allocation programs in our billing system.
3. The Board could expand outreach to TSAWR customers so that the hardship provisions currently in place in our Drought Ordinance 15-05 could be used by selected TSAWR customers on a case by case basis to provide relief per our existing policies. As part of this outreach effort we could also inform TSAWR customers as to the status of the program and the low likelihood of penalties.

STAFF RECOMMENDATION

Staff recommends Option 3 but will support Board direction.

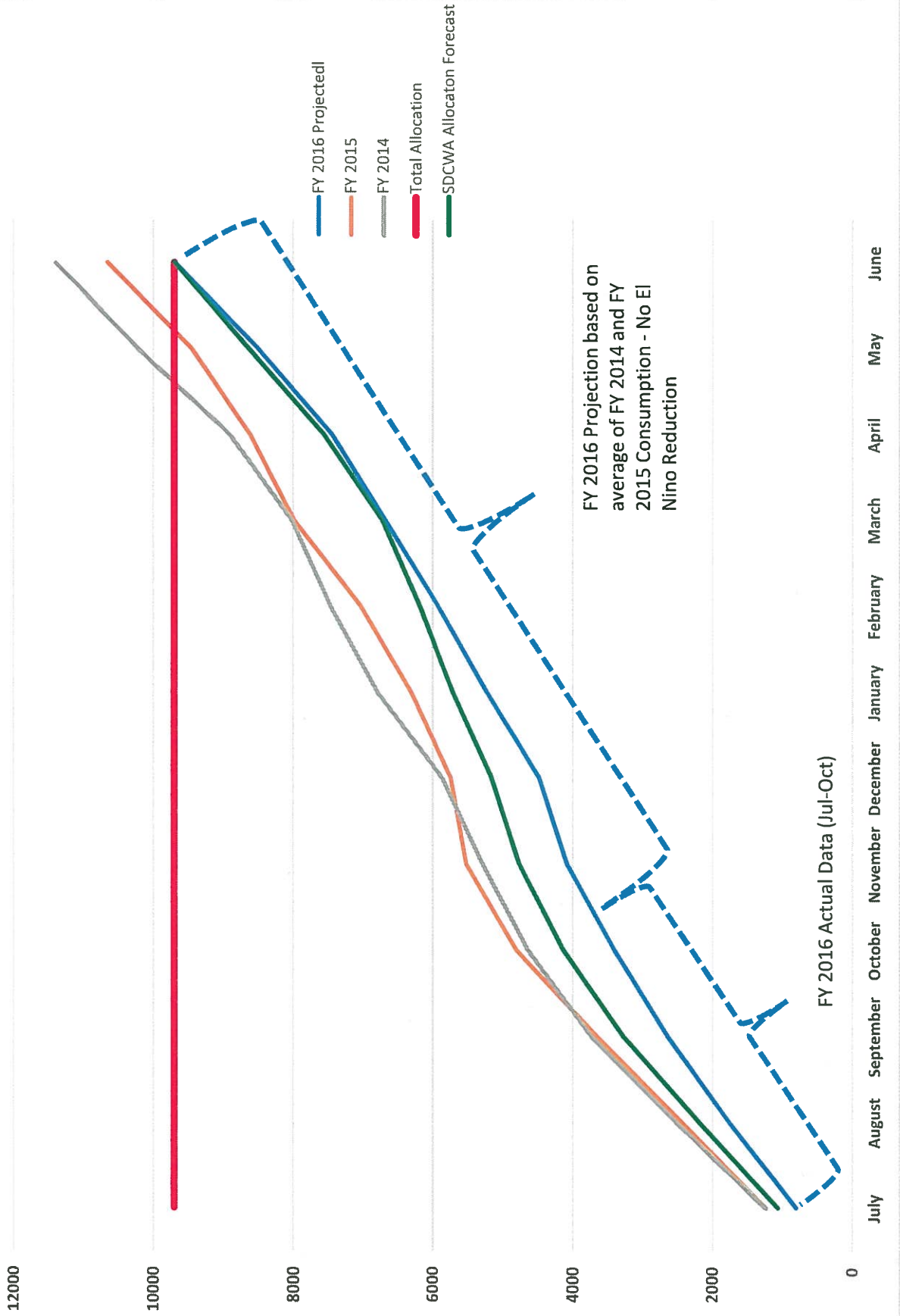
Tom Kennedy
General Manager

November 17, 2015

14-3

TSAWR Forecast - No El Nino

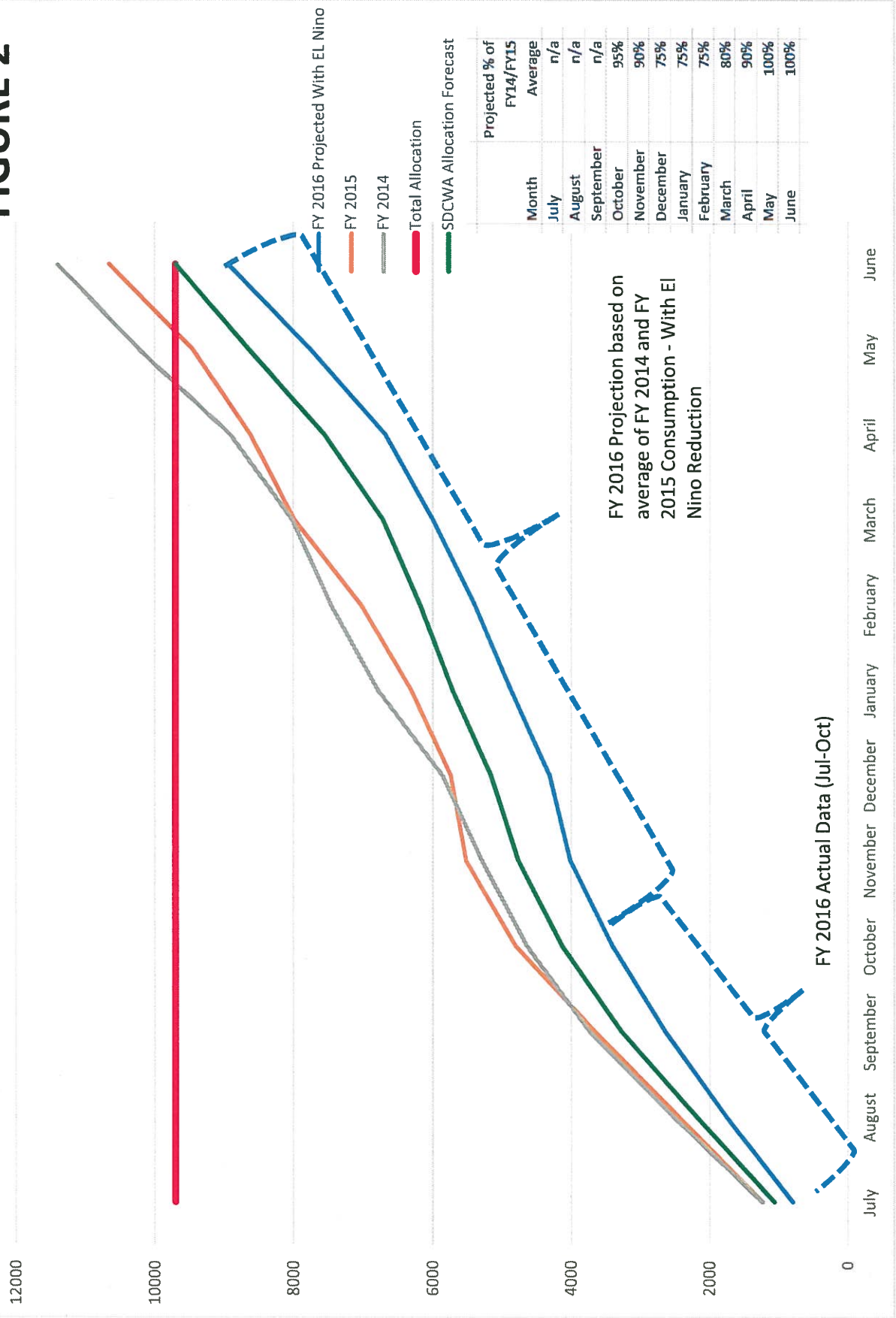
FIGURE 1



14-4

TSAWR Forecast - With El Nino

FIGURE 2



14-5



BOARD ACTION

BOARD OF DIRECTORS

November 17, 2015

SUBJECT

Discussion and possible action on release of Request for Proposal for General Counsel services

DESCRIPTION

At the October 27, 2015 Board of Directors meeting, Director Griffiths asked that an agenda item be placed on the next Board Meeting agenda to discuss the potential for releasing a request for proposals for General Counsel services. Under the Water Code, the District's General Counsel is hired by the Board of Directors, not the General Manager, so any action to change General Counsel must be made by the Board.

This agenda item is for Board discussion. Attached is a draft Request for Proposals (RFP) that the Board can consider should you choose to evaluate alternatives for General Counsel services.

POLICY

N/A

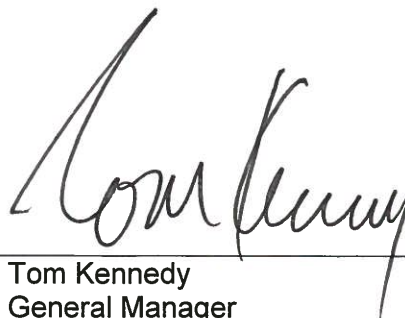
BOARD OPTIONS/FISCAL IMPACTS

The Board could choose to release the RFP and evaluate submissions for possible replacement of the General Counsel, or choose to remain with the current legal firm.

There is no immediate fiscal impact to choosing to release the RFP although there may be a change in legal services costs based on the rates of whichever firm is chosen should the RFP process be concluded.

STAFF RECOMMENDATION

Staff supports Board direction on this item.



Tom Kennedy
General Manager

11/17/2015

15-1



**REQUEST FOR PROPOSAL TO PROVIDE
DISTRICT LEGAL SERVICES**

**Rainbow Municipal Water District
3707 Old Highway 395
Fallbrook, CA 92028**

November 2015

Introduction

The Rainbow Municipal Water District Board of Directors is seeking to contract with a legal firm to serve as General Legal Counsel for the District. The District invites interested law firms with a minimum of seven (7) years of public law experience representing Special Districts, Water Agencies or other local governments to submit a written proposal to provide general legal services.

As District General Legal Counsel (Legal Counsel), the selected law firm will be expected to provide a broad range of general legal services to Rainbow Municipal Water District (RMWD and/or the District). RMWD's Legal Counsel is selected to work as an independent contractor by the Board of Directors and works closely with the General Manager and other staff. The Legal Counsel's primary role is to provide expert legal advice to the District's Board of Directors and General Manager. The selected firm will perform the tasks as specified below.

Background

RMWD is a public agency providing water and wastewater services to an 80 square mile service area located in northern San Diego County. Organized in 1955, RMWD currently serves approximately 7,800 customers with the bulk of the water sales going to agricultural uses. RMWD's Board of Directors consists of five members, each elected by seat for four year overlapping terms. The Board has three standing committee that meet monthly and ad hoc committees that meet as needed.

The General Manager, who is appointed by the Board of Directors, is responsible for day-to-day operations and the implementation of policies approved by the Board. RMWD currently employs 50 full time personnel as well as part-time employees and interns as appropriate. Its 2015/2016 operating budget is approximately \$38 million dollars and its capital budget is \$6.5 million dollars. RMWD's fiscal year runs from July 1 of the current year through June 30 of the following year. Legal services for RMWD are currently provided by the Law Offices of Procopio, Cory, Hargreaves & Savitch LLP. The Board of Directors have instructed RMWD staff to send out Requests for Proposals to legal firms with the capability to provide a wide breadth and depth of legal resources to the District.

Services to be Provided Regularly

- Advice to the Board of Directors and District management staff on matters of law including the Brown Act, Government Code, Water Code, Cortese-Knox-Hertzberg Local Government Reorganization Act, conflict of interest issues, the Political Reform Act, and parliamentary procedures for running meetings.
- Seek advice from regulatory agencies such as the Fair Political Practices Commission as requested by the Board or management staff.
- Attend all Board meetings unless excused by the President or the General Manager.
- Attend other meetings as requested by the Board of Directors, General Manager, or other designee.
- Provide regular legal updates on current general topics of interest (e-bulletins).
- Advice to the Board of Directors and District management staff on commencement or defense of litigation to protect RMWD's interests and litigation of such issues as directed.
- Prepare and/or review ordinances, resolutions, and board packets as well as contracts, joint powers agreements, and other agreements and contracts entered into by RMWD as requested by the General Manager.
- Provide written updates on new State and Federal legislation and judicial decisions impacting RMWD and suggest action or changes in operations or procedures to ensure compliance.
- Promptly return all calls and emails from the Board of Directors and RMWD staff.

Services to be Provided on an As Needed Basis at the General Manager's Request

- Provide legal assistance and consultation to General Manager or designee as requested on matters of environmental compliance, including CEQA, NEPA, ESA, etc. as they pertain to actions being contemplated by the District.
- Provide legal assistance and consultation to General Manager or designee as requested on matters of property rights and property management, including trespass, encroachment, lessee obligations, easements, and in holder access.
- Review contracts, bid specifications, and purchasing documents for the purposes of legal and policy compliance, appropriate risk transfer, and risk analysis and avoidance.
- Consult with the General Manager on personnel matters, labor relations matters, litigation, and other matters concerning District business as requested (in matters that may not otherwise be covered by District agreements with other legal resources).

- Research and submit written legal opinions on special district or other legal matters concerning District business and/or as requested by the Board of Directors or General Manager.
- Enforce District ordinances and regulations through administrative and judicial actions as requested by the General Manager.
- Provide consultation and prepare legal notices (e.g., Prop 218 notices) at the direction of the General Manager.

Firms are hereby invited to submit a proposal based upon the requirements and conditions set forth in the RFP.

Mailing Instructions

Rainbow Municipal Water District
Attn: General Manager
3707 Old Highway 395
Fallbrook, CA 92028

Inquiries (clarifications only)

Tom Kennedy, General Manager, Rainbow Municipal Water District, 760-728-1178 or tkennedy@rainbowmwd.com

Submittal Date

Five copies of the proposal are due to Dawn Washburn, Board Secretary, by February 12, 2016. Proposals should provide a straightforward and concise presentation adequate to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of contents. RMWD reserves the right, without qualification, to:

- Select any proposal based on written or oral communication with any or all of the firms when such action is considered to be in the best interest of the District.
- Reject all proposals.
- Exercise discretion and apply its judgment with respect to any proposals submitted.
- All proposals will be deemed confidential to the extent allowed by open meeting and public records laws, and will be retained by RMWD.

Proposal Content and Requested Information

The Rainbow Municipal Water District requires the applicant to submit a concise proposal, clearly addressing all of the requirements outlined in this RFP in the following sections A-D. To be considered responsive, the proposal must provide specific answers to all questions and requests for information.

A. Experience and Qualifications

1. Please describe the nature of your law firm's practice and your qualifications for providing general legal services for the Rainbow Municipal Water District.
2. Please provide the overall capabilities, qualifications, training, and areas of expertise for each of the principals, partners and associates of the law firm, including the length of employment for each person and his/her area of specialization for those involved in the assignment.
3. Provide written references from at least three California public agencies, preferably water and/or irrigation districts, which have utilized your services, including addresses and phone numbers of elected officials or key public agency staff who are familiar with your performance during the number of years served.
4. For the person whom you propose to designate as primary legal counsel, and for each person you propose to designate as backup attorney and/or supporting counsel for ongoing or special legal services to the Rainbow Municipal Water District, please provide the following:
 - a. Professional chronology via a current resume or curriculum vitae.
 - b. Legal training and years of practice (including date of admission to the California Bar).
 - c. Years of municipal (general law or charter city) or other local public sector law practice as a full-time local government attorney and/or in a private law office specializing in the representation of special districts or general law cities.
 - d. Knowledge of, and experience with, California special districts, Water Law or other public sector experience.
 - e. Types of clientele represented and years representing each.
 - f. Litigation experience and demonstration of a good court track record. Cite examples of public agency litigation experience.
 - g. Other notable qualifications that would enable your primary and his/her supporting counsel to fulfill this role.

5. Demonstrated legal expertise in the following areas as it relates to special districts or municipal governments:

- a. Laws and regulations governing California special districts and operating procedures relative to the conduct of special district business.
- b. Experience and knowledge of Public Contracting Code, Labor Code, and other California statutes governing the bidding, awarding, contracting, and construction of public works and improvements.
- c. Environmental law, including the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA).
- d. Contracts, joint powers authorities, memorandums of understanding, including risk transfer provisions.
- e. Preparation and review of ordinances and resolutions as requested.
- f. Real estate law, easements, rights-of-way, and other related agreements and negotiations.
- g. California Public Records Act, the Ralph M. Brown Act, Fair Political Practices Commission regulations and public official conflict statutes, and the California Elections Code.
- h. Formation of assessment and improvement districts.
- i. Laws pertaining to fees and taxes, including Proposition 218.
- j. Laws related to the establishment and operation of groundwater management agencies.
- k. The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.
- l. Other relevant areas pertaining to special district/water agency or municipal law.

6. Intended office location and accessibility to the Rainbow Municipal Water District.

7. Scholastic honors and professional affiliations.

8. If the firm/individual, or any of the attorneys employed by the firm, have ever been sued by special districts, local governments or other clients for malpractice and/or been the subject of complaints filed with the State Bar or had discipline imposed by the State Bar, please provide information on the nature of the incident, the date(s) when the matter began and concluded, and the results of the situation.

9. Other "value-added" qualifications or services, if any, which have not been listed in this RFP that you feel RMWD should consider when making its selection. Such services would include those which could be made available to the District Board of Directors or General Manager at no cost or at a significantly reduced cost (e.g., a library of existing opinion letters that might

apply to the needs of the District; a firm-sponsored, client-only research webpage; and/or the opportunity to attend firm-sponsored or firm provided training on topics such as sexual harassment prevention).

B. Performance

1. Describe your view of the role of a special district's general legal counsel.
2. Describe how you would establish, develop, and maintain an effective working relationship with the Board of Directors, General Manager, department heads, and other agencies.
3. How would you describe your style of participation in Board meetings and workshops?
4. Describe how you will keep RMWD informed about the status of litigation and other legal matters.
5. How do you evaluate the costs/benefits of litigating or settling cases?
6. How would you evaluate whether to use an attorney within your law firm or an attorney from another firm to handle a case, provide expert advice, or provide other needed services?
7. Describe your view of the role of a district's legal counsel with the public and the media.
8. Define the standard time frames for response by the primary legal counsel to direction and/or inquiry from the Board of Directors or General Manager and District staff.
9. Describe how you would review the legal background and issues currently facing the Rainbow Municipal Water District.
10. Describe the staffing of your office and include any staffing changes you would propose for your firm should you be awarded the contract to provide legal services for the Rainbow Municipal Water District.
11. Describe the computer resources currently utilized within your office. (RMWD presently utilize the Microsoft Office suite of software; therefore, compatibility with Microsoft Word and Excel is required. RMWD will also require the firm to maintain internet services such that mail and files can be transmitted between staff and the legal counsel electronically.)

12. Describe the systems or mechanisms that would be established for monthly reporting of the status of projects, requests, and litigation.

13. Describe how you track and manage legal costs so that the District's legal costs are held to a minimum.

C. Current Clients/Conflict of Interest

1. Please list all current or former clients (including pro bono) with real property ownership, residence, or principal place of business within the boundaries of the Rainbow Municipal Water District within the past three years.

2. Please list all public clients for which you or your firm currently provide services under a fee for services basis or on a retainer basis.

3. Please identify any foreseeable or potential conflicts of interest which would result from such representation and the manner in which you would propose to resolve such conflicts.

D. Compensation, Reimbursement, Risk Transfer

1. Describe how your firm proposes to be compensated for its services, i.e., on the basis of a retainer and/or time and expenses schedule.

2. If a retainer-based compensation schedule is preferred by RMWD's Board of Directors, please provide the retainer fee your firm would charge and the list of services included therein. Please use the list on page 3 to describe those services that would be included within the retainer.

3. If a time and expense compensation schedule is proposed by your firm, please indicate the hourly rate RMWD would be billed by attorney and/or type of service.

4. If the RMWD Board of Directors wishes to consider a combination of a retainer and time and expense based compensation, please provide as detailed an explanation as possible of your proposed retainer fee, time and expense billing methodology, and the services included under each compensation type, using the list on page 3 as a reference.

5. Please provide the hourly billing cost that would be charged to RMWD for special projects/contracted work requested by the General Manager per question #4 above.

6. Please provide the limits of your professional liability insurance coverage. The District will require risk transfer provisions in its contract with the selected firm.

Evaluation and Selection Process

All proposals must be received by the District General Manager by Wednesday, January 18, 2012.

Proposals will be screened by RMWD's Personnel Committee which is comprised of two board members and the General Manager. Qualifications for top candidates will be verified and candidates will be checked by the General Manager or his/her designee. The top candidates will be submitted to the full Board and interviews will be scheduled.

In reviewing the proposals, the District will carefully weigh:

- a. Depth and breadth of experience and expertise in the practice of law, most specifically in those areas most often encountered in special district/water agency operations;
- b. Capability to perform legal services promptly and in a manner that permits the District and staff to meet established deadlines and to operate in an effective and efficient manner;
- c. Degree of availability for quick response to inquiries that arise out of day-to-day operating questions or problems;
- d. Degree to which firm and individual attorneys stay current through continued professional development and active communication with practitioners in special district/water agency law;
- e. Communication skills;
- f. Cost of services; and
- g. Other qualifications/criteria as deemed appropriate by RMWD's Board of Directors.

The RMWD Board Personnel Committee will negotiate a final contract. As a final step, the Board of Directors will formally approve the contract and appoint the next legal counsel for the Rainbow Municipal Water District on April 22, 2016. Work is anticipated to begin on or after May 1, 2016.

BOARD OF DIRECTORS

November 17, 2015

SUBJECT

Sewer System Management Plan 2 Year Audit

DESCRIPTION

In 2006, the State Water Resources Control Board (SWRCB) enacted Order #2006-0003, Statewide General Waste Discharge Requirement for Sanitary Sewer Systems (WDR). The Order requires all sanitary sewer systems in the State of California to have a sewer system management plan (SSMP). The goal of the WDR and SSMP is to reduce the number and frequency of sanitary sewer overflows (SSOs). The 2015 version of the SSMP has been updated by Staff and per the Order requires Board of Director approval. The SSMP was delivered under separate cover for review.

POLICY

N/A

BOARD OPTIONS/FISCAL IMPACTS

1. Approve SSMP
2. Board Option

STAFF RECOMMENDATION

Staff recommends Option 1.



Juan Atilano
Operations Manager

November 17, 2015



MEMORANDUM

Date: November 03, 2015

To: Tom Kennedy General Manager
Dawn Washburn Secretary

From: Ramon Zuniga, Wastewater Superintendent

Subject: **2 Year Audit of Sewer System Management Plan**

Per State Resources Control Board Order No. 2006-0003 we are required to complete an audit of the District's Sewer System Management Plan every two years.

The audit was completed on November 02, 2015 and the SSMP Section 10 – SSMP Program Audits, which outlines the criteria for program audits was revised per the amendments of the State Water Resources Control Board Order No. WQ2013-0058-exec. All District binders have been updated and a copy of the 2 year audit is attached.

We are required to report the results of each 2 – year audit to the Board of Directors by way of inclusion in a monthly board packet. In addition, the most recent 2 year audit report is also to be posted on Rainbow Municipal Water District website for public review and comment.

Rainbow Municipal Water District

SSMP Section 10 2 Year Audit – November 2015

Section by Section review of SSMP:

Section 1 Goals	<input checked="" type="checkbox"/> ok	<input type="checkbox"/> Revised
Section 2 Organization	<input type="checkbox"/> ok	<input checked="" type="checkbox"/> Revised
Section 3 Legal Authority	<input type="checkbox"/> ok	<input checked="" type="checkbox"/> Revised
Section 4 Operations & maintenance Program	<input type="checkbox"/> ok	<input checked="" type="checkbox"/> Revised
Section 5 Design & Performance Provision	<input type="checkbox"/> ok	<input checked="" type="checkbox"/> Revised
Section 6 Overflow Emergency Response Plan	<input type="checkbox"/> ok	<input checked="" type="checkbox"/> Revised
Section 7 Fats, oils and grease FOG Control program	<input checked="" type="checkbox"/> ok	<input type="checkbox"/> Revised
Section 8 System evaluation and capacity assurance plan	<input type="checkbox"/> ok	<input checked="" type="checkbox"/> Revised
Section 9 Monitoring, Measurement and plan modifications	<input checked="" type="checkbox"/> ok	<input type="checkbox"/> Revised
Section 10 SSMP Audits	<input type="checkbox"/> ok	<input checked="" type="checkbox"/> Revised
Section 11 Communication Program	<input checked="" type="checkbox"/> ok	<input type="checkbox"/> Revised

Comments about revisions:

Reviewed entire SSMP, made revisions per SWRCB Order No. 2013-0058 EXEC. To ensure data and program was up to date and accurate. Core of program remains the same. Most revisions were related to staffing ,budget information, Lift stations, contact information, equipment changes, overflow emergency response, etc.

Completed Section & or attachment revision ok NA

Completed distribution of revisions to all binders? ok NA

Includes: General Manager, Operations Manger

District Manager, Wastewater Superintendent

Wastewater staff

Reviewed last two Annual Year – End Summaries ok NA

of SSO's

Reviewed last two Annual Maintenance Reports ok NA

16-3

Changes recommended as a result of reviewing the reports listed above:

No changes recommended at this time

Brief written summary of any notable audits result findings:


Include comments on effectiveness of the SSMP, the District's compliance with SSMP requirements, and identification of any deficiencies and recommended corrective steps;

The SSMP continues to meet the requirements and be effective. The District has maintained compliance with the SSMP. There were no notable deficiencies discovered at the time of audit. Most changes were related to current staffing, legal authority, operations and maintenance, overflow emergency response, monitoring, measurement and plan modifications for SWRCB Order No. 2013-0058

The audit was completed by:


Operations Manager

Nov. 3, 2015
Date


Wastewater Superintendent

Nov. 3, 2015
Date

A copy of this audit report is to be given to the General Manager and any other management or staff requesting a copy. A copy is also kept in each SSMP binder at the back of Section 10.

This completed 2 year audit is to be reported to the Board of Directors by way of inclusion in a monthly board packet and also posted on Rainbow Municipal Water District website for public review and comment for an appropriate duration of time.

Section 10- - SSMP Program Audits

SWRCB Requirement:

The collection system agency shall conduct periodic internal audits, appropriate to the size of the system and the number of SSO's. At a minimum, these audits must occur every two years and a report must be prepared and kept on file. This audit shall focus on evaluating the effectiveness of the SSMP and the agency's compliance with the SSMP requirements, including identification of any deficiencies in the SSMP and steps to correct them.

November 2015 every 2 years minimum

The Operations Manager, Wastewater Superintendent are responsible for conducting the internal audit of the SSMP. This audit shall be conducted every 2 years, at a minimum and will focus on evaluating the effectiveness of the Districts SSMP and compliance with the requirements, including identification of any deficiencies and steps to correct them.

The 2 year Audit will include the following review elements:

- Sections by section review of the entire SSMP
- Completion of any needed or recommended updates and revisions, including attachments.
- Distribution of changes to all District SSMP binders.
- Review and evaluation of the 2 most recent Annual Year – End Summaries of SSOs.
- Review and evaluations of the 2 most recent Annual Maintenance Reports.
- Implement any changes required as a result of the review and evaluation of the above listed reports.
- A brief written summary of any notable Audit results and findings, including comments on the effectiveness of the SSMP, the District compliance with SSMP requirements, and identification of any deficiencies and the recommended corrective steps.

A suggested audit form and recommended elements can be found at the end of this section.

A copy of each audit report will be given to the General Manager and other management or staff requesting a copy. A copy will also be kept in each SSMP binder at the back of section 10.

The results of each 2 year audit will be reported to the Board of Directors by way of inclusion in a monthly packet. In addition, the most recent 2 year audit report will also be posted on RMWD website for public review and comment for an appropriate duration of time.

BOARD OF DIRECTORS

November 17, 2015

SUBJECT

Discussion and Possible Action to Appoint New Communications Committee Member

DESCRIPTION

The Communications Committee recommends that the Board appoint Mrs. Jenna Kirby as a member of the Communications Committee.

POLICY

Administrative Code Section 2.09; Committees

BOARD OPTIONS/FISCAL IMPACTS

The Board may make the appointment.

STAFF RECOMMENDATION

Staff Recommendation: The Board approves the appointment of Jenna Kirby as a member of the Communications Committee.



Tom Kennedy
General Manager

November 17, 2015

Dawn Washburn

From: dwashburn@rainbowmwd.com
Sent: Wednesday, October 28, 2015 11:34 AM
To: Dawn Washburn
Subject: Form submission from Rainbow Municipal Water District

Name: Howard Koseff

Phone number:

Email address:

Comments: I am relieved and happy to see the note today on LAFCO's decision. Congratulations to the board and staff; a hard road handled with conviction and respect. I appreciate your professionalism and service.

Howard

1831



BOARD INFORMATION

BOARD OF DIRECTORS

November 17, 2015

SUBJECT

Engineering Report for October 2015

DESCRIPTION

CAPITAL PROJECTS:

Afton Farms Water Line Ext. (201449): The bid opening was scheduled on October 21, 2015 and nine bids were received. Staff recommended award to Kirtley Construction, Inc. dba TK Construction and the Board approved the award at the October 27, 2015 Board Meeting.

Gird to Monserate Hill (201045): Psomas is working on the preliminary design report. Pipe wall thickness and CCTV to inspect the interior of the pipe is scheduled in November 2015.

Horse Creek Lift Station (200555): Developer is working on obtaining the permit from Army Corps of Engineers.

Highway 76 East Segment (201260): Traffic switch over is scheduled for November 2015, then work will begin to complete the Ramona waterline and sewer.

Lift Station 1 (201040): Staff is working with Caltrans regarding the site for the lift station.

Water Reclamation Plant & Recycled Water Distribution System (201672): Short listed RFP sent out on October 19, 2015, proposals due back by November 12, 2015.

Wastewater Outfall Replacement (201266): Project on hold until further evaluation from the Master Plan and the WRP study.

OTHER PROJECTS:

Moosa Creek Mitigation Bank (201459): Staff working with Consultant on easement widening.

San Luis Rey Ground Water Sources (201446): Report being finalized.

Valley Center Regional Infrastructure Coordination: Agreement executed and analysis in progress.

Water and Wastewater Master Plans (201337W/201571WW): In progress.

1801-1

DEVELOPER PROJECTS:

Campus Park West (200542): Annexation approved by MET, SDCWA and LAFCO.

Dai Dang Meditation Center (90098): The waterline tie-in is scheduled for November 2015.

Golf Green Estates (90100): (near Lift Station 1): 94 SFR planned across from Bonsall Elementary School. Staff reviewing plan check number three.

Horse Ranch Creek Ridge (D.R. Horton - formally Campus Park, Passerelle) (90096): 850 WMs / 850 EDUs – Off of Highway 76 and Horse Ranch Creek Road. Plan check for units 1-4, wastewater, and water complete. Caltrans approved construction of forcemain and waterline in Highway 76. Project is under review with the Army Corps of Engineers and Pala Indians. Grading is scheduled for October 2015.

Malabar Ranch (90061): 31 WMs / 29 EDUs – There are 17 out of 31 homes built. Contractor shall complete waterline relocation and punch list items.

Nessy Burger (00000): Nessy Burger's is proposing to install a permanent building. Plan check one completed.

Olive Hill Estates (90066): 37 WMs / 59.2 EDUs – Contractor installing sewer and water improvements within the development. Model homes are open.

Pala Mesa Highlands (90056): 124 Lots on Old Highway 395. Plan check three completed.

OTHER:

ITEMS	NO#	ITEMS	NO#
Water Availability Letters	1	Water Meters Purchased	4
Sewer Availability Letters	1	Sewer EDUs Purchased	0
Water Commitment Letters	0	Scheduled/Emergency Shutdowns	5
Sewer Commitment Letters	0	Jobs Closed	0



Sherry Kirkpatrick
Engineering Manager

11/17/15



INFORMATION

BOARD OF DIRECTORS

November 17, 2015

SUBJECT

Human Resources Department

DESCRIPTION

On October 20, 2015, the District held their anniversary break for the third quarter for those employees celebrating an anniversary during the months of July through September of this year. These breaks are held in the Board Room with management staff, the employee's direct report and the possibility of one or two board members. There was a total of 8 employees who were recognized at this anniversary break:

July	Years	August	Years	September	Years
Gerardo Cancino	8	Chris Waite	8	Mark Cline	26
Jerry Kraft	8	Tom Kennedy	1		
Clem Taylor	8	Tammy Rakusan	5		
Chris Hoelscher	7				

POLICY

N/A

FISCAL IMPACTS

N/A

René Bush
Human Resources Manager

11/17/15

BOARD OF DIRECTORS

November 17, 2015

SUBJECT

Changes in Personnel and Reporting

DESCRIPTION

Cynthia Gray joined the District's team effective November 2, 2015 as an Administrative Analyst.

POLICY

N/A

FISCAL IMPACTS

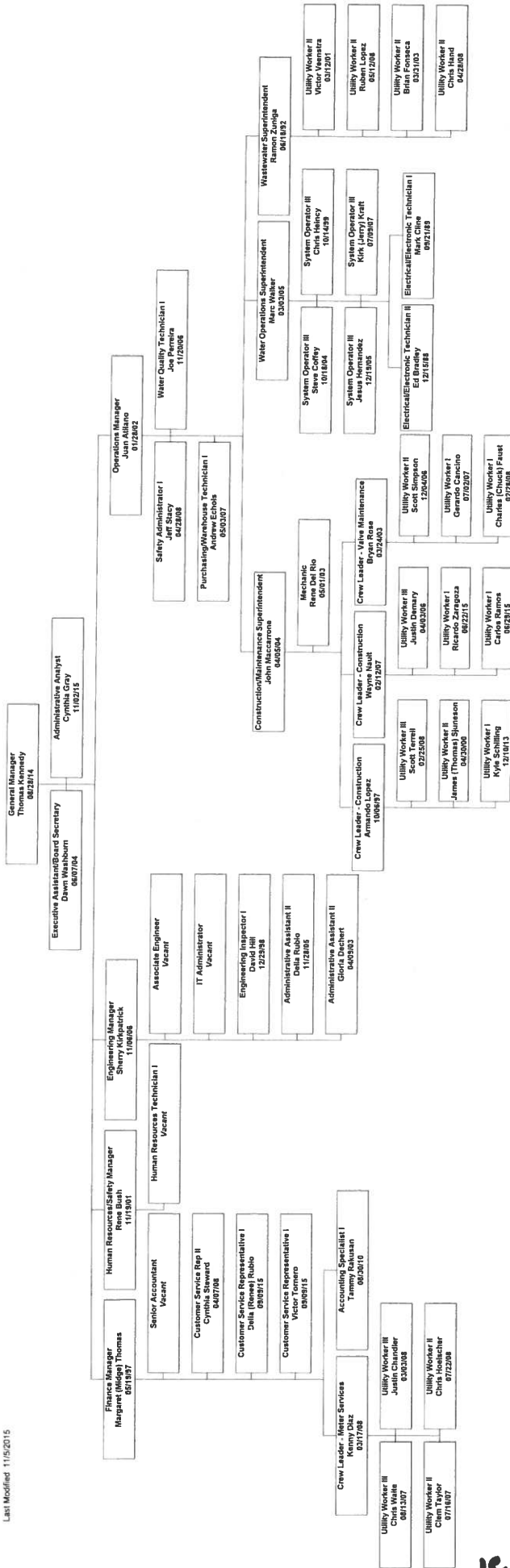
N/A



René Bush
Human Resources Manager

11/17/15

RAINBOW MUNICIPAL WATER DISTRICT ORGANIZATIONAL CHART



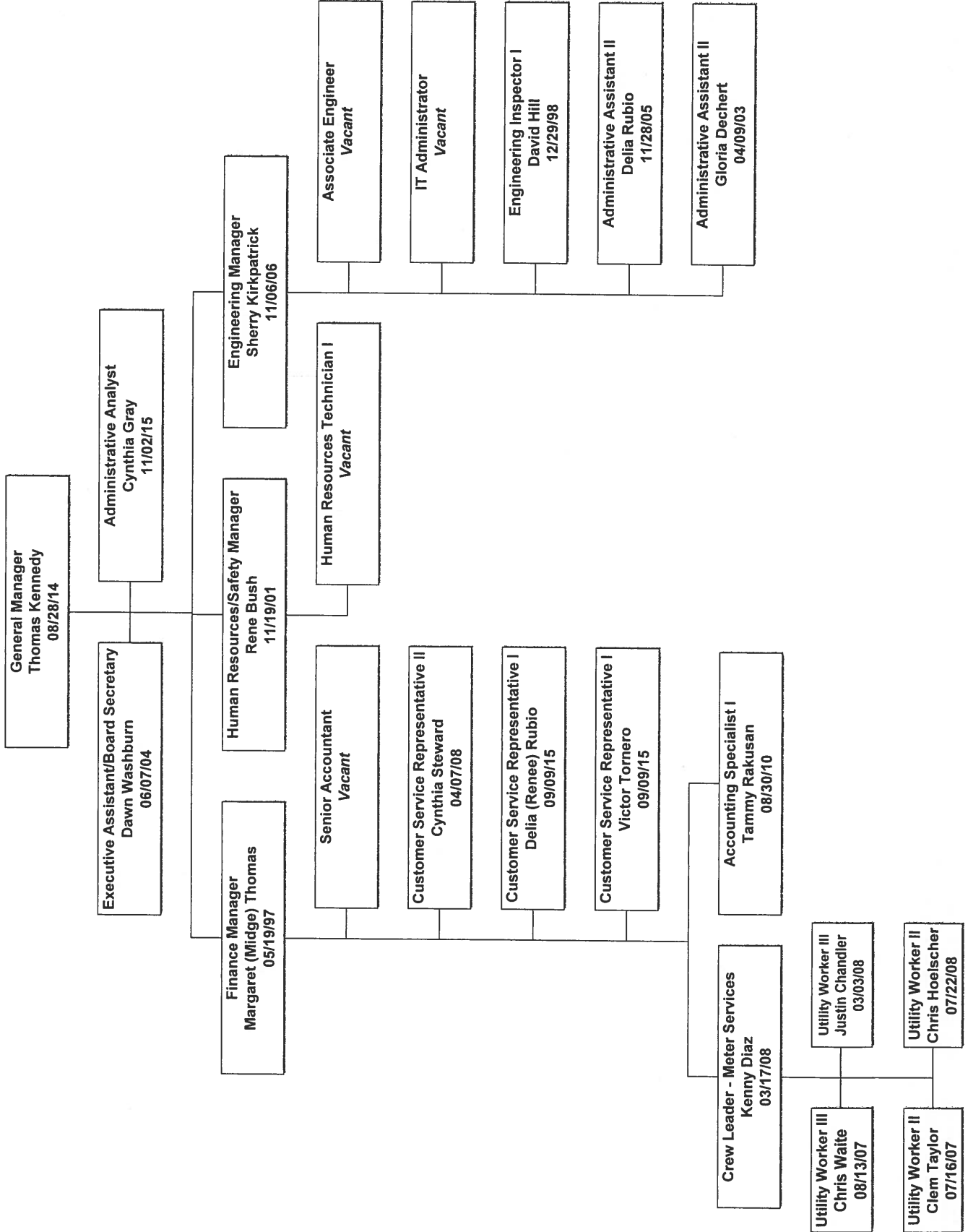
Creation Date 8/21/2014

Last Modified 11/5/2015

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RAINBOW MUNICIPAL WATER DISTRICT
 ORGANIZATIONAL CHART
 PAGE 1 OF 2

Creation Date 8/21/2014
 Last Modified 11/5/2015



1803-2

AMERICAN EXPRESS BREAKDOWN
 NOVEMBER, 2015

NEW ACCOUNT

DATE OF CHARGE	AMOUNT	VENDOR & PURPOSE
9/29/2015	\$ 5,417.52	BRADY SAND - CLASS II BASE
9/29/2015	\$ 6,792.00	PALOMAR BACKFLOW - BACKFLOW CERTIFICATIONS
9/30/2015	\$ 2,228.74	HIDDEN VALLEY PUMP - PUMP STATION 1 PUMP #6 SEAL REPAIR
9/30/2015	\$ 679.08	OFFICE DEPOT - BINDERS, DECANTER, BUSINESS CARD HOLDER, TONER, SELF-INKING STAMP, HOLE PUNCH
9/30/2015	\$ (148.45)	OFFICE DEPOT - CREDIT DUE
9/30/2015	\$ 1,383.00	ABCANA INDUSTRIES - HYPOCHLORITE
10/1/2015	\$ 192.50	CORELOGIC - REALQUEST MAP SEARCH, MORTGAGE DATA AND PROPERTY DETAIL DATA - SEPTEMBER
10/1/2015	\$ 371.05	W.W. GRAINGER - COUPLING, TAPE MEASURE, CHAIN
10/2/2015	\$ 8,122.62	WESTERN WATER WORKS - SCREW IN FLANGE, COUPLING, COPPER ADAPTOR, PSI GAUGES, REGULATORS
10/5/2015	\$ 10.00	CORELOGIC - REALQUEST MAP SEARCH, MORTGAGE DATA AND PROPERTY DETAIL DATA
10/5/2015	\$ 192.50	CORELOGIC - REALQUEST MAP SEARCH, MORTGAGE DATA AND PROPERTY DETAIL DATA - OCTOBER
10/19/2015	\$ 6,780.00	PALOMAR BACKFLOW - BACKFLOW CERTIFICATIONS
10/21/2015	\$ 1,500.00	PALA MESA RESORT - DEPOSIT FOR EMPLOYEE RECOGNIZATON BANQUET
10/21/2015	\$ 1,257.17	PACIFIC PIPELINE - BRASS NIPPLES
10/21/2015	\$ 210.00	ATLAS PUMPING - MONTHLY BIN RENTAL
10/22/2015	\$ 1,424.67	OFFICE DEPOT - PAPER, LABELS, CD-R RECORDABLE MEDIA, TONER, CALCULATOR, INK, SUREGRIP, PENS
10/22/2015	\$ 1,551.23	HIDDEN VALLEY PUMP - PUMP STATION 1 PUMP #6 - REMOVAL OF MECHANICAL SEAL AND SEAL BOX
10/22/2015	\$ (420.23)	FALLBROOK AUTO PARTS - CREDIT DUE
10/22/2015	\$ 1,320.10	FALLBROOK AUTO PARTS - BELT, LAMP, , FLUSH, OIL FILTERS, PAINT MARKER, DISC PAD, FUSEHOLDER
10/22/2015	\$ 315.07	FALLBROOK AUTO PARTS - UNIT #111 & #112 - LED KIT, UNIT #71 - COOL CON & OIL FILTER
10/22/2015	\$ 7.33	FALLBROOK AUTO PARTS - HATCH
10/22/2015	\$ 150.27	FALLBROOK AUTO PARTS - HEAT SHRINK TUBING, CABLE TIES, SHOP SUPPLIES
10/22/2015	\$ 6,456.00	PALOMAR BACKFLOW - BACKFLOW CERTIFICATIONS
10/22/2015	\$ 20,792.00	PROCOPIO, CORY, HARGREAVES & SAVITCH LLP - LEGAL SERVICES
10/22/2015	\$ 242.25	PROCOPIO, CORY, HARGREAVES & SAVITCH LLP - LEGAL SERVICES
10/22/2015	\$ 2,120.20	ABCANA INDUSTRIES - HYPOCHLORITE
10/22/2015	\$ 136.08	W.W. GRAINGER - STRAINER, WD40
10/22/2015	\$ 45.40	W.W. GRAINGER - LUBRICANT FOR HINGES, CABLES, DOOR LOCKS, POWER TOOLS
10/23/2015	\$ 348.00	CULLIGAN - INSTALLATION OF WATER SOFTNER SYSTEM
10/23/2015	\$ 36,180.80	NATIONAL METER - 3/4" METER W/ITRON, 3" & 4" HEAD ASSEMBLY
10/23/2015	\$ 3,907.54	BRADY SAND - CLASS II BASE
10/25/2015	\$ 2,779.62	WESTERN WATER WORKS - BLUE HYDRANT REFLECTOR, EPXOY FOR BLUE DOTS, BRASS BUSHING
10/27/2015	\$ 639.78	PRUDENTIAL OVERALL - MONTHLY UNIFORMS
10/27/2015	\$ 454.78	PRUDENTIAL OVERALL - MATS & MISC
10/27/2015	\$ 268.58	PRUDENTIAL OVERALL - MONTHLY UNIFORMS

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CHECK #
 AMOUNT \$ 113,707.20

FIRST BANKCARD VISA BREAKDOWN

OCTOBER, 2015

NEW ACCOUNT

DATE OF CHARGE	AMOUNT	PURPOSE
9/24/2015	\$ 3.84	MARRIOTT HOTEL - MONTEREY - RENE' BUSH
9/28/2015	\$ 82.73	YESCOMUSA - PRIZE WHEEL FOR EMPLOYEE INCENTIVES SUPPLY
9/29/2015	\$ 81.23	VILLAGE PIZZA - EMPLOYEE BIRTHDAY LUNCHEON
9/30/2015	\$ 21.46	DANIEL'S MARKET - EMPLOYEE BIRTHDAY LUNCHEON
10/1/2015	\$ 34.32	WALMART - CELEBRATION LUNCHEON
10/1/2015	\$ 25.00	STARBUCKS - CELEBRATION LUNCHEON GIFT CARDS
10/1/2015	\$ 25.00	SUBWAY - CELEBRATION LUNCHEON GIFT CARDS
10/6/2015	\$ 37.26	VILLAGE PIZZA - INTERVIEW PANEL LUNCHEON
10/16/2015	\$ 74.72	COIN SECURITY - KEYS
10/16/2015	\$ 22.98	WALMART - EMPLOYEE INCENTIVE SUPPLIES

CHECK #

AMOUNT

\$ 408.54

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FIRST BANKCARD VISA BREAKDOWN

OCTOBER, 2015

NEW ACCOUNT

DATE OF CHARGE	AMOUNT	PURPOSE
9/22/2015	\$ 19.80	CAB FARE FROM AIRPORT TO HOTEL - TOM KENNEDY
9/22/2015	\$ 71.92	OLD FISHERMAN'S GROTTO - TOM KENNEDY & DENNIS SANFORD CSDWA
9/24/2015	\$ 20.00	CAB FARE FROM HOTEL TO AIRPORT - TOM KENNEDY
9/24/2015	\$ 43.58	GIFTS & MORE - IPAD CHARGER FOR RMWD IPAD
9/26/2015	\$ 40.00	I15 FASTTRAK REPLENISHMENT
9/24/2015	\$ 45.00	ALADDIN AIRPORT PARKING - TOM KENNEDY
9/25/2015	\$ 466.81	MARRIOTT - MONTEREY - TOM KENNEDY
9/30/2015	\$ 42.10	TRUPLANOS ITALIAN BISTRO - OAK CREST
10/17/2015	\$ 37.64	7-ELEVN - FUEL FOR TOM KENNEDY'S VEHICLE

CHECK #

AMOUNT

\$ 786.85

19A1-3

FIRST BANKCARD VISA BREAKDOWN
OCTOBER, 2015

NEW ACCOUNT

DATE OF CHARGE	AMOUNT	PURPOSE
9/17/2015	\$ 1,619.99	AMAZON - CISCO FIREWALL EDITION
9/22/2015	\$ 100.00	BROWN AND CALDWELL - RECRUITMENT ADVERTISEMENT
9/22/2015	\$ 100.00	BROWN AND CALDWELL - RECRUITMENT ADVERTISEMENT
9/25/2015	\$ 94.04	AMAZON - CHARGER, CABLES AND OTTER BOX
9/28/2015	\$ 35.00	CWEA - CERTIFICATION CLASS FOR PLANT MAINTENANCE
9/28/2015	\$ 35.00	CWEA - CERTIFICATION CLASS FOR PLANT MAINTENANCE
9/28/2015	\$ 35.00	PAYPAL - BABCOCK LABORATORIES SEMINAR
9/28/2015	\$ 35.00	PAYPAL - BABCOCK LABORATORIES SEMINAR
10/2/2015	\$ 63.53	AMAZON - PHONE CHARGER, OTTER BOX AND CAR CHARGER
10/1/2015	\$ 383.68	WESTERN INTEGRATED TECH - LIFT STATION 1 - BACK UP FLOATS
10/5/2015	\$ 15.07	WESTERN INTEGRATED TECH - SHIPPING AND HANDLING CHARGE
10/8/2015	\$ 237.50	AMAZON - UBIQUITI RADIO SYSTEM
10/12/2015	\$ 3,150.00	POWELL'S OFFICE FURNITURE
10/10/2015	\$ 237.50	AMAZON - UBIQUITI RADIO SYSTEM
10/15/2015	\$ 147.04	NEWEGG - 16 PORT GIGABIT SWITCH
10/17/2017	\$ 36.10	WALMART - CANDY/JAR FOR HARVEST POTLUCK
10/16/2015	\$ 34.38	AMAZON - SPORT UMBRELLA
10/19/2015	\$ 72.96	AMAZON - VERSA UMBRELLA
10/19/2015	\$ 72.95	AMAZON - VERSA UMBRELLA
10/19/2015	\$ 72.96	AMAZON - VERSA UMBRELLA
10/19/2015	\$ 72.96	AMAZON - VERSA UMBRELLA

CHECK #

AMOUNT \$ 6,650.66

1921-4

FY 2015-2016

Disbursement Date	Description	Bob Lucy-21	Jack Griffiths-22	Dennis Sanford-25	Helene Brazier-27	Tory Walker-29	Paul Christensen
07/31/15	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS					\$ 25.00 \$ 300.00	\$ 340.62
	Monthly Totals	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 325.00	\$ -
08/31/15	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS			\$ 456.20			\$ 340.56
	Monthly Totals	\$ -	\$ -	\$ 456.20	\$ -	\$ -	\$ -
09/30/15	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE AND EXPENSES REIMBURSEMENT FROM DIRECTORS					\$ 25.00 \$ 300.00 \$ 29.34 \$ 450.00	\$ 340.56
	Monthly Totals	\$ 300.00	\$ 329.34	\$ 450.00	\$ 300.00	\$ 475.00	\$ -
10/31/15	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE AND EXPENSES REIMBURSEMENT FROM DIRECTORS					\$ 150.00 \$ 175.34 \$ 150.00	\$ 340.56
	Monthly Totals	\$ -	\$ 150.00	\$ 325.34	\$ 150.00	\$ 150.00	\$ -

1912

FOR BOARD INFORMATION
10/30/2015
GENERAL ACCOUNT

Check No	Check Date	Vendor Name	Description	Amount
50981	10/16/2015	ABCANA INDUSTRIES	Hypochlorite & Drum Containers	\$1,045.54
50982	10/16/2015	ACTIVE AUTO COLLISION	Unit #10 - Repair Front Fender & Door	\$777.71
50983	10/16/2015	AIRGAS SAFETY INC	Two tone Vests	\$150.17
50984	10/16/2015	AMERICAN EXPRESS	See American Express Report	\$60,005.79
50985	10/16/2015	AQUINO, PEDRO	Deposit Refund - Construction Meter	\$1,451.00
		ASSURANT EMPLOYEE		
50986	10/16/2015	BENEFITS	Life & Long Term Disability	\$3,569.32
50987	10/16/2015	ARKINSON, DANIEL J.	Refund on Closed Account	\$65.13
50988	10/16/2015	BOARD OF EQUALIZATION	3rd Quarter 2015 Road Use Tax	\$145.17
50989	10/16/2015	CHARLES C. SNEED	Reimburse Retired Employee Health Ins. - October	\$363.00
50990	10/16/2015	CHRIS BROWN	Consulting Services - September	\$10,000.00
50991	10/16/2015	CHRIS WAITE	Reimbursement Renewal SWRCB Grad 2 Water Dist. Op. Certificate	\$180.00
50992	10/16/2015	CITY OF OCEANSIDE	Sewer Treatment - August & September 2015	\$144,140.96
		COMMUNICATIONS		
50993	10/16/2015	SERVICES	Unit #15, #16 & #32 - New Radios	\$2,174.62
		COMPUTER SYSTEM		
50994	10/16/2015	MANAGERS	RMWD Computer System Support	\$1,554.00
50995	10/16/2015	COOPER'S CONCRETE	Concrete Work around Bldg. 1 and Short Wall	\$8,684.00
50996	10/16/2015	COPY 2 COPY	Afton Farms Waterline Ext. Bid Documents	\$1,282.52
		COUNCIL OF WATER		
50997	10/16/2015	UTILITIES	Tom Kennedy's Attendance at COWU Meeting	\$25.00
		COUNTY OF S.D.		
		ASSESSOR/RECORDER/CO		
50998	10/16/2015	UNTY CLERK	Parcel Information on Customers	\$125.00
		COUNTY OF S.D.-DEPT. OF		
50999	10/16/2015	HEALTH	Annual Renewal Haz Mat - District Yard	\$3,029.00
		COVERALL NORTH		
51000	10/16/2015	AMERICA, INC	Monthly Service	\$995.00
51001	10/16/2015	CUTTING EDGE STAFFING	Human Resources Temporary Help	\$1,952.25
51002	10/16/2015	CWEA	Annual Membership Renewal - Bryan Rose	\$164.00
51003	10/16/2015	CWEA 2015 LABS	Brian Fonseca - Laboratory Sample Collection Workshop	\$110.00

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FOR BOARD INFORMATION
10/30/2015
GENERAL ACCOUNT

51004	10/16/2015	CWEA-SSCSC	Brian Fonseca and Chris Hand Collections Workshop	\$90.00
51005	10/16/2015	CYNTHIA STEWARD	Employee Computer Assistance Program	\$1,441.98
51006	10/16/2015	Dapper, Gaylynn	Refund on Closed Account	\$132.03
51007	10/16/2015	DAVID SEYMOUR	Reimburse Retired Employee Health Ins. - September	\$363.00
51008	10/16/2015	DELIA RUBIO	Reimbursement for County Recorder Fees	\$78.50
51009	10/16/2015	DENNIS A SANFORD	Reimburse Mileage, Hotel and Parking Expense	\$175.34
		DEPT OF FORESTRY & FIRE		
51010	10/16/2015	PROTEC	Weed and Tree Abatement	\$228.48
51011	10/16/2015	DLM ENGINEERING, INC.	Water/WasteWater Master Planning & General Consulting Services	\$506.05
51012	10/16/2015	ESCONDIDO METAL SUPPLY, INC.	Galvanized Steel Angle, Shear Charge & 1/4" Excess Prime Plate	\$233.69
51013	10/16/2015	EUGENE BUCKLEY	Reimburse Retired Employee Health Ins - October	\$363.00
		FALLBROOK EQUIPMENT		
51014	10/16/2015	RENTAL	1/2 Yard Concrete Mix	\$145.80
51015	10/16/2015	FALLBROOK OIL CO	Fuel Deliveries	\$3,722.00
		FALLBROOK WASTE AND RECYCLING		
51016	10/16/2015	RECYCLING	Monthly Refuse and Recycle	\$335.55
		FERGUSON WATERWORKS		
51017	10/16/2015	#1083	1/4" Brass Plug	\$17.28
51018	10/16/2015	Harpole, Tom & Ruth	Refund for Closed Account	\$432.07
		HAWTHORNE MACHINERY COMPANY		
51019	10/16/2015	COMPANY	Unit #101 - Transmission Control Switch	\$1,231.38
51020	10/16/2015	HOME DEPOT	Weed Spray, Rubber Foam Tape, Padlocks, Lights, Ceiling Tiles Wire Connectors, Wall Palte, Shock Stop Tester, Slotted Screwdriver, Metal In-Use Sign, Toggle Cover, Box Extension Electric Tape, Padlocks, Redwood Privacy Sltos, Cable Ties Jig Saw, Conduit, PVC Cement, Coupling, Adapters, Reducer Bushing, Quick Dry Contract Cleaner	\$633.22
		HOSAKA, ROTHERHAM & CO		
51021	10/16/2015	CO	2014-20015 Audit Services - Final Installment	\$4,806.00
51022	10/16/2015	HOUSTON AND HARRIS	Video Inspection of 8" & 10" Sewer Line	\$2,420.00
51023	10/16/2015	IMAGE SOURCE	Monthly Copy Count	\$157.84
		INLAND WATER WORKS SUPPLY CO.		
51024	10/16/2015	SUPPLY CO.	1" Meter Head w/ltron	\$6,696.00

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FOR BOARD INFORMATION
10/30/2015
GENERAL ACCOUNT

51025	10/16/2015	J.C. HEDEN AND ASSOC., INC	Raw/Treated Water Pipeline Study	\$3,507.00
51026	10/16/2015	JOE'S HARDWARE	Vinyl Numbers Long Cold Chisel Single Cut Regular Key Lumber and Building Material Wiping Clothes, Painters Tape, Putty Knife, Foam Brush Paint, Half Hatchet, Single Cut Regular Key PVC Pipe and Elbow	\$264.19
51027	10/16/2015	JOE'S PAVING CO, INC	Asphalt Repairs - Pala Mesa Oaks	\$11,791.71
51028	10/16/2015	KARN ENGINEERING & SURVEYING	Vista Valley HOA Pressure Stations Easement	\$2,790.00
51029	10/16/2015	KEVIN MILLER	Reimburse Retired Employee Health Ins. - October	\$726.00
51030	10/16/2015	LINE-X OF ESCONDIDO	Unit #12 - Prep/Coat Bed Unit #43 & #28 - Prep & Primer Bumpers	\$962.60
51031	10/16/2015	MARC WALKER	Reimbursement for CWEA Grade 1 Plant Maint. Technologist	\$81.00
51032	10/16/2015	MARK CLINE	Reimbursement for Safety Boots	\$140.39
51033	10/16/2015	MCCALL'S METER SALES & SERVICE	Field Meter Test	\$300.00
51034	10/16/2015	MIRAMAR BOBCAT, INC.	Unit #104 - Backhoe Seat	\$131.90
51035	10/16/2015	MISSION RESOURCE CONSERVATION DISTRICT	Home Water Use Evaluations	\$1,487.00
51036	10/16/2015	MITEL LEASING	Lease Agreement	\$441.13
51037	10/16/2015	MODULAR BUILDING CONCEPTS, INC	Rental Agreement	\$694.44
51038	10/16/2015	NOSSAMAN, LLP	Legal Services - August	\$5,580.00
51039	10/16/2015	PARKHOUSE TIRE, INC.	Restocking of Tires	\$722.37
51040	10/16/2015	Patton, David	Deposit Refund	\$1,684.10
51041	10/16/2015	Peter's Paving & Grading, Inc.	Deposit Refund	\$1,437.99
51042	10/16/2015	PITNEY BOWES INC.	Supplies for Postage Machine	\$1,073.41
51043	10/16/2015	PSOMAS	Gird/Monserate Hill Waterline Design	\$1,547.50
51044	10/16/2015	PUBLIC POLICY STRATEGIES, INC.	Public Relations	\$2,500.00
51045	10/16/2015	QUALITY CHEVROLET	Connector for New 2015 Trucks Wires for Uplfitter Switches - New 2015 Trucks	\$40.47
51046	10/16/2015	RAFTELIS FINANCIAL CONSULTANTS	Professional Services for August 2015	\$12,225.00

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FOR BOARD INFORMATION
10/30/2015
GENERAL ACCOUNT

51047	10/16/2015	Ramona Paving & Construction Corp	Deposit Refund	\$1,643.15
51048	10/16/2015	RHO MONSERATE C.C.H.A.	Electric Charge	\$385.71
51049	10/16/2015	RICK ENGINEERING COMPANY	Rice Canyon Road Improvement Services	\$546.80
51050	10/16/2015	SAN DIEGO COUNTY RECORDER	Processing Fee - Record Release of Lien	\$26.00
51051	10/16/2015	SAN DIEGO COUNTY WATER AUTH.	Refund/Deposits Collected on Meter Sales, Payment for Capacity	\$332,160.00
51052	10/16/2015	SAN DIEGO GAS & ELECTRIC	Monthly Gas and Electric Service	\$56,286.99
51053	10/16/2015	SPECIAL DISTRICT RISK	Property/Liability Insurance	\$2,667.34
51054	10/16/2015	STONEY-MILLER CONSULTANTS, INC.	San Luis Rey Groundwater Sustainability Project	\$677.60
51055	10/16/2015	SUPERIOR MESSAGE CENTER	Monthly Answering Service	\$852.64
51056	10/16/2015	T.R.Y. ENTERPRISES, INC.	Monthly Patrol Services - October	\$510.00
51057	10/16/2015	TCN, INC	Monthly 48 Hour Notice Calls	\$18.15
51058	10/16/2015	TEMECULA TROPHY CO.	5 Year Anniversary Plaque	\$42.15
51059	10/16/2015	TETRA TECH, INC.	As-Needed Construction Support Services	\$12,624.00
51060	10/16/2015	TIME WARNER CABLE	Monthly Internet Connection	\$420.04
51061	10/16/2015	TOP DOG TOWING	Unit #15 - Towed to RMWD Yard	\$95.00
51062	10/16/2015	Top Service Plumbing Co., Inc.	Clean Roof Drains of Building #1 & Traps in Ladies Restroom	\$1,550.50
51063	10/16/2015	UNDERGROUND SERVICE ALERT	Locate Utilities	\$112.50
51064	10/16/2015	VERIZON WIRELESS	Monthly Cellular Service	\$2,008.59
51065	10/16/2015	WESTERN LANDSCAPE MAINT PLUS,	Landscape Maintenance Service	\$483.00
51066	10/16/2015	WINZER	Miscellaneous Nuts and Bolts	\$139.07
51067	10/16/2015	XEROX CORP.	Monthly Lease	\$1,334.83
51070	10/23/2015	ACCELA, INC. #774375	RMWD Program Changes	\$4,640.00
51071	10/23/2015	AIRGAS SAFETY INC	X-Large Gloves, Microfoam Gloves, Drivers Double Palm Gloves	\$376.83
51072	10/23/2015	AIRGAS USA, LLC	Monthly Agreement	\$123.21
51073	10/23/2015	AQUATIC INSPECTIONS	North/Northside and Morro Dive Inspections	\$12,450.00
51074	10/23/2015	ART'S TRENCH PLATE &	Trench Plate Rental	\$1,470.80

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FOR BOARD INFORMATION
10/30/2015
GENERAL ACCOUNT

ASTRA INDUSTRIAL			
51075	10/23/2015 SERV.INC	3/8 Flare x 1/4 MIP - Elbow Huntley Pump #3 - Replacement Valve	\$7,029.73
51076	10/23/2015 AT&T	Monthly Phone Service	\$167.51
51077	10/23/2015 AT&T	Monthly Phone Service	\$563.45
51078	10/23/2015 AT&T LONG DISTANCE	Monthly Phone Service	\$16.14
BABCOCK LABORATORIES,			
51079	10/23/2015 INC	Monthly Water Analysis	\$2,010.00
51080	10/23/2015 BANNER DAY, INC	Weed Abate and Trim Trees at RMWD	\$1,800.00
51081	10/23/2015 BORDER PRODUCTS CORP.	Red Line Mortar and Premixed Concrete	\$2,690.93
CA SPECIAL DIST.			
51082	10/23/2015 ASSOCIATION	ID#227 Membership Renewal 2016	\$6,089.00
CONTROLLED MOTION			
51083	10/23/2015 SOLUTIONS	Male/Female Couplers Credit Due	\$297.66
51084	10/23/2015 CUTTING EDGE STAFFING	Human Resources Temporary Help	\$2,087.63
DAILY JOURNAL			
51085	10/23/2015 CORPORATION	Legal Advertisement for NIB Afton Farms Pipeline Extension	\$396.00
51086	10/23/2015 DATAPROSE INC.	Postage Water Bills NetBill	\$5,444.60
51087	10/23/2015 DAWN WASHBURN	Board Secretary/Clerk Conference & Certificate Program	\$480.07
51088	10/23/2015 DNS SERVICES, INC	Annual Renewal Computer Backup	\$65.00
ESCONDIDO METAL			
51089	10/23/2015 SUPPLY, INC.	Sheet Metal	\$5.83
FALLBROOK IRRIGATION			
51090	10/23/2015 SUPPLIES	PVC Pipe, Coupling	\$133.70
51091	10/23/2015 FALLBROOK OIL CO	Fuel Deliveries	\$3,828.34
FALLBROOK WASTE AND			
51092	10/23/2015 RECYCLING	Refuse Service - Lower Yard	\$1,102.39
51093	10/23/2015 FEDEX	Delivery Service	\$25.86
FERGUSON WATERWORKS			
51094	10/23/2015 #1083	2 1/2" & 4" Plastic Hydrant Caps w/Chains 4" Diaphragm Epoxy Coated 3/8" CV Speed Control, Filter Screen, Tube Restrictor 2" x 3" Brass Nipples Service Stop Flange Kit 3/8" Shut Off Valves	\$9,492.83

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FOR BOARD INFORMATION
10/30/2015
GENERAL ACCOUNT

		Powertrol Rubber Kit 1" Combo Air Valve 1" Coupling and 1" Brass Corp Stop	
		3/4" x 3" Brass Nipples and 1 1/2" x 4" Brass Nipples	
51095	10/23/2015 HACH	Chlorine Reagent Set	\$472.83
		HAWTHORNE MACHINERY	
51096	10/23/2015 COMPANY	Regulator, Seal and Gaskets, 1" Bucket	\$2,953.72
51097	10/23/2015 JOE'S HARDWARE	3" Galvanized Pipe PVC 45 Degree Elbow	\$18.57
51098	10/23/2015 KASA, JENNIFER	Refund on Closed Account	\$110.62
		KENNEDY/JENKS	
51099	10/23/2015 CONSULTANTS INC	Lift Station 1 Replacement	\$4,138.88
51100	10/23/2015 MAR-CON PRODUCTS	Materials for Manhole Adjustments to Collection System Prep	\$6,074.38
51101	10/23/2015 NOBEL SYSTEMS	Sewer Service Laterals and Easement Data Conversion	\$5,500.00
		OCCUPATIONAL HEALTH	
51102	10/23/2015 CENTERS OF	DOT Physical Recertification	\$78.00
		ONESOURCE	
51103	10/23/2015 DISTRIBUTORS, LLC	Weatherproof Outlets, GRCI, Duct Cover	\$249.88
51104	10/23/2015 QUALITY CHEVROLET	Unit #16 & #60 - Wire and Connector Wire Unit #10 - Handle Unit #13 - Parts and Repairs	\$503.02
		RAFTELIS FINANCIAL	
51105	10/23/2015 CONSULTANTS	Professional Services for September 2015	\$20,552.98
51106	10/23/2015 RCP BLOCK & BRICK, INC.	Split Red Brick and Thinline Brick Closure	\$106.32
51107	10/23/2015 RESERVE ACCOUNT	Postage for Admin. Postage Machine	\$3,300.00
		SAN DIEGO COUNTY	
51108	10/23/2015 RECORDER	Recording Fee for Release of Lien	\$13.00
51109	10/23/2015 SHRED-IT USA LLC	Service Agreement	\$165.39
		SIMPSON SANDBLASTING	
51110	10/23/2015 & SPECIAL COATINGS, INC.	Prep and Paint 16" Bypass Sewer Line	\$1,940.00
		SOFTCHOICE	
51111	10/23/2015 CORPORATION	RMWD Computer Support	\$752.85
51112	10/23/2015 STREAMLINE	Monthly Web Management Fee	\$300.00
51113	10/23/2015 TETRA TECH, INC.	As-Needed Construction Support Services	\$7,750.00
51114	10/23/2015 UNUM LIFE INSURANCE	Monthly Short Term Disability	\$564.00
51115	10/23/2015 UTILITY SERVICE CO.	Pala Mesa Tank Inspection	\$10,543.00

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FOR BOARD INFORMATION

10/30/2015

GENERAL ACCOUNT

51116	10/23/2015	WEST COAST GEOTECHNICAL, INC	Review & Sign Letters of Test Results, Observation & Testing	\$722.00
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51117	10/23/2015	XEROX FINANICAL SERVICES	Monthly Lease	\$567.14
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\$861,074.74

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OFFICE
 PETTY CASH - 7/1/14 THROUGH 8/17/15
 RECEIPTS:

ITEM #	AMOUNT	GL ACCT NUMBER	PAYEE	DATE	DETAIL
1	6.70	03-69000-51	MIDGE THOMAS	7/1/2015	POSAGE TO MAIL 2015-2016 BUDGET TO CO. OF SD AUDITOR & CONTROLLER
2	30.15	03-75300-41	DAWN WASHBURN	7/2/2015	MILEAGE TO CONCENTRA & TWO COMMUNITY MEETINGS
3	19.96	03-72000-41	RENE BUSH	7/15/2015	CANDY FOR WATER SUMMIT BOOTH CITY OF VISTA
4	27.25	03-75300-51	MIDGE THOMAS	7/21/2015	MILEAGE TO ATTEND JPIA WORKSHOP
5	20.99	03-75300-41	DAWN WASHBURN	7/23/2015	RTURN ITEMS TO RODEO'S FROM WORKSHOP LUNCH AND PICK UP ITEMS
6	\$ 8.05	03-72000-36	JOHN MACCARRONE	8/17/2015	WASH BAY CUPS & SUPPLIES
7	\$ 54.45	03-75300.41	DAWN WASHBURN	9/1/2015	BOARD SECRETARY MEETING - LUNCH AND MILEAGE
8	\$ 10.42	03-75300.41	RENE BUSH	9/17/2015	LUNCH FOR LLW WORKSHOP

TOTAL \$ 177.97

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