

**BOARD MEETING**

RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, January 24, 2017
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office	3707 Old Highway 395	Fallbrook, CA 92028
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Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Open Session at 1:00 p.m. Tuesday, January 24, 2017, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: Brazier____ Hamilton_____ Mack_____ Stewart_____**
4. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
- *6. **APPROVAL OF MINUTES**
 - A. December 6, 2016 - Regular Board Meeting
7. **BOARD OF DIRECTORS' COMMENTS/REPORTS**
Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.
 - A. President's Report (President Brazier)
 - B. Representative Report (Appointed Representative)
 1. SDCWA
 2. CSDA
 3. LAFCO
 4. San Luis Rey Watershed Council
 5. Santa Margarita Watershed Council
 - C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
 - D. Directors Comments
 - E. Legal Counsel Comments
 - A. Public Records Act (501668-0002)

(*) - Asterisk indicates a report is attached.

***8. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
 - 1. November 8, 2016 Minutes
 - 2. December 13, 2016 Minutes
- B. Communications Committee
 - 1. November 7, 2016
 - 2. December 5, 2016
- C. Engineering Committee
 - 1. November 2, 2016
 - 2. December 7, 2016

BOARD ACTION ITEMS

***9. DISCUSSION AND POSSIBLE SELECTION OF DIVISION THREE DIRECTOR AND APPROVAL OF RESOLUTION NO. 17-05, A RESOLUTION APPOINTING _____ AS DIRECTOR OF DIVISION THREE OF THE RAINBOW MUNICIPAL WATER DISTRICT**

(On December 31, 2016 Director Tory Walker resigned from the Board of Directors thereby leaving the Board seat for Division Three vacant. At the December 6, 2016 Board meeting staff was directed to proceed with the solicitation of interested persons for the Board to consider for appointment to the Board. A list of prospective appointees will be forwarded to the Board prior to the meeting.)

***10. APPROVAL OF RESOLUTION NO. 17-01 ESTABLISHING CHECK SIGNING AUTHORITY**

(The purpose of this Resolution is to establish check signing responsibilities and designate authorized signers of checks due to changes in Board Members. Resolution No. 17-01 will replace Resolution No. 16-22.)

***11. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 17-02, A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT COMMENDING DENNIS SANFORD FOR HIS OUTSTANDING SERVICE AS A DIRECTOR AND BOARD PRESIDENT**

(Dennis Sanford served as the Division 5 director on Rainbow Municipal Water District's Board from April 2011 to December 2016. In addition, he served as the Board President during his tenure. Resolution No. 17-02 commends Dennis Sanford for his dedicated service.)

***12. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 17-03, A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT COMMENDING RICHARD BIGLEY FOR HIS OUTSTANDING SERVICE AS A DIRECTOR**

(Richard Bigley served as the Division 2 director on Rainbow Municipal Water District's Board from March 2016 to December 2016. Resolution No. 17-03 commends Richard Bigley for his dedicated service.)

***13. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 17-04, A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT COMMENDING TORY WALKER FOR HIS OUTSTANDING SERVICE AS A DIRECTOR**

(Tory Walker served as the Division 3 director on Rainbow Municipal Water District's Board from January 2015 to December 2016. Resolution No. 17-04 commends Tory Walker for his dedicated service.)

***14. CONSIDER REVISION OF EXISTING AGREEMENT (#99-026) BETWEEN RAINBOW MUNICIPAL WATER DISTRICT AND OAK CREST ESTATES, INC. CO-OP**

(This agenda item is for the Board to approve the revision of existing Agreement #99-026 between Rainbow Municipal Water District (RMWD) and Oak Crest Estates, Inc. Co-Op. Due to recent changes in wastewater treatment plant state requirements, the Oak Crest Estates Wastewater Treatment Plant the District oversees per Order #93-69 of the California Regional Water Quality Control Board, has now been classified requiring a Wastewater III Certification or higher. RMWD is required to meet and follow State Water Resources Control Board requirements under Title 23 of Division 3 of Chapter 26: Wastewater Treatment Plant Classification, Operator Certification & Contract Operator Registration Code of Regulations.)

(*) - Asterisk indicates a report is attached.

***15. DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATIVE CODE VARIANCE REQUEST TO ALLOW EXCHANGE FOR LARGER METER TO MULTIPLE METERS ON THE SAME PROPERTY**

(Mr. Helling purchased an 18+ acre property on 931 Steward Crest Road with an existing 2-inch meter. He is requesting he receive credit for the 2-inch water meter in exchange for multiple smaller meters to be installed on the same lot. This requires a variance to the administrative code since credit is only given when the property owner subdivides and the meters go on separate legal lots.)

***16. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 17-01 AMENDING AND UPDATING RMWD ADMINISTRATIVE CODE SECTION 3.01.010-REGULAR MEETINGS**

(In light of recent changes to the schedule of the combined meeting as well as the November 8, 2016 election results, this item is to provide the Board with an opportunity to review Section 3.01.010 of the Administrative Code and set the Regular Board meeting schedule dates as deemed necessary.)

***17. DISCUSSION AND POSSIBLE APPOINTMENT OF BOARD OFFICERS AND REPRESENTATIVES**

(Due to the November 8, 2016 election results and per Administrative Code Section 3.01.020.01, the Board will need to consider appointments of Board Officers and Representatives as well as Board Member committee assignments.)

BOARD INFORMATION ITEMS

18. UPDATE ON ACQUISITION WITH D.R. HORTON FOR FORMATION OF A COMMUNITY FACILITIES DISTRICT (CFD)

***19. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR NOVEMBER/DECEMBER 2016 AND JANUARY 2017**


- A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
- B. Communications**
 - 1. Ratepayer Letters
- C. Operations Comments**
 - 1. Operations Report
- D. Engineering Comments**
 - 1. Engineering Report
- E. Customer Service Comments**
 - 1. Customer Service Report
- F. Human Resource & Safety Comments**
 - 1. Human Resources Report
- G. Finance Manager Comments**
 - 1. Interim Financial Statement
 - 2. Credit Card Breakdown
 - 3. Directors' Expense
 - 4. Check Register
 - 5. Water Sales Summary
 - 6. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

20. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

(*) - Asterisk indicates a report is attached.

21. ADJOURNMENT - To Tuesday, February 28, 2017 at 1:00 p.m.

ATTEST TO POSTING:



Dawn Washburn
Executive Assistant/Board Secretary

1-13-17 @ 9:30AM.

Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.

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**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
DECEMBER 6, 2016**

1. TERM EXTENSIONS FOR THE FOLLOWING BOARD OF DIRECTORS (Election Code §10507):

Director Dennis Sanford
Director Helene Brazier
Director Rich Bigley
Director William Stewart

Mr. Kennedy clarified since the Registrar of Voters had not yet certified the election results from the November 8th election, the terms of the other Board Members are automatically extended.

2. CALL TO ORDER - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on December 6, 2016 was called to order by President Sanford at 12:32 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. President Sanford presiding.

3. ROLL CALL

Present: Director Sanford, Director Walker, Director Brazier, Director Stewart.

Absent: Director Bigley.

Also Present: General Manager Kennedy, Legal Counsel Smith, Executive Assistant Washburn, Operations Manager Milner, Engineering Manager Kirkpatrick, Finance Manager Martinez, Superintendent Zuniga, Superintendent Walker, Administrative Analyst Gray, Associate Engineer Powers, Human Resources Manager Harp, Crew Leader Diaz.

No members of the public were present before for Open Session. Five members of the public were present for Open Session.

4. ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)

Director Brazier respectfully requested that Items #17 and #24 to the next Board meeting.

Mr. Kennedy explained with Director Walker's resignation being effective December 31, 2016, the Board may want to appoint an interim presiding officer until the next meeting.

Director Brazier pointed out Item #24 was a new issue which should be considered by the new Board Members. Mr. Kennedy stated the developers do have a timeline. She respectfully submitted this matter be one to go before the new Board. She noted this was a concern for some community members.

(*) - Asterisk indicates a report is attached.

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Director Stewart said he would like the Board to start the learning process in regards to Item #24 including understanding any potential benefits or ramifications that could be involved.

Legal Counsel pointed out a Special meeting could be held to discuss Item #24 at a later date if it is time critical.

Motion:

The Board merely appoint a temporary presiding officer under Item #17 and Item #24 be deferred to the first full Board meeting.

Action: Approve, Moved by Director Brazier, Seconded by Director Stewart.

Director Brazier amended her original motion.

Motion:

The Board only appoint a temporary presiding officer under Item #17 and Item #24 be changed to an informational item subject to the Board receiving information so critical that they vote today.

Action: Approve, Moved by Director Brazier, Seconded by Director Stewart

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Director Sanford, Director Walker, Director Brazier, Director Stewart.

Absent: Director Bigley.

**5. ORAL/Written COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

There were no comments.

The meeting adjourned to Closed Session at 12:47 p.m.

6. CLOSED SESSION

A. Confer with Property Negotiators (Government Code §54956.8)

- Property: APN 126-452-01

1.36 Acre Parcel at the corner of Thoroughbred and Mission/adjacent to Bonsall Village

Agency Negotiator: Tom Kennedy
Negotiating Parties: Larry Lashanko
Under Negotiation: Price and Terms of Payment

The meeting reconvened at 1:00 p.m.

(*) - Asterisk indicates a report is attached.

DRAFT**DRAFT****DRAFT****7. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

President Sanford reported there was nothing to report.

Mr. Kennedy repeated for the record that in accordance with the Election Code, the terms of the three members seated were extended since the Registrar of Voters has not finished counting the votes from the November 8, 2016 election. He noted the Registrar of Voters has said they will not certify any elections until December 8, 2016 with letters being sent December 9, 2016.

Time Certain: 1:00 p.m.

8. PLEDGE OF ALLEGIANCE**9. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

This item was addressed under Item #7.

10. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)

Mr. Kennedy noted the Board would appoint a temporary presiding officer under Item #17 today and the new Board will select the remaining positions when they are seated and Item #24 would be amended to an informational item unless the Board receives information that is critical that the Board take action today.

11. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

There were no comments.

12. ANNIVERSARY ACKNOWLEDGEMENT**A. Sherry Kirkpatrick (10 Years)**

Mr. Kennedy mentioned Sherry Kirkpatrick served as RMWD's Associate Engineer and Acting Engineer during the last ten years and was currently the Engineering Manager. Mr. Kennedy presented Sherry with a check and plaque in recognition of her dedication and service.

B. Joe Perreira (10 Years)

Mr. Kennedy stated Joe Perreira started at RMWD as a Utility Worker, but has overtime has taken over all RMWD's cross-connection associated with water quality. Mr. Kennedy presented Joe with a check and plaque in recognition of his dedication and service.

C. Scott Simpson (10 Years)

Mr. Kennedy noted Scott Simpson was now a Utility Worker 2 in valve maintenance as well as how he has always been helpful to pitch in wherever needed. He presented Scott with a plaque and check in recognition of his dedication and service.

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***13. APPROVAL OF MINUTES**

A. October 25, 2016 - Regular Board Meeting

Motion:

Action: To approve the October 25, 2016 meeting minutes.

Action: Approve. Moved by Director Brazier, Seconded by Director Walker.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Director Sanford, Director Walker, Director Brazier, Director Stewart.

Absent: Director Bigley.

***14. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

A. President's Report (President Sanford)

President Sanford stated he has appreciated working at RMWD and with staff; he enjoyed every minute of it.

B. Representative Report (Appointed Representative)

1. SDCWA

A. Summary of Board Meeting October 27, 2016

Mr. Kennedy noted the annexation extension for Campus Park West will be considered at the next meeting. He announced he was now the Vice Chair of the SDCWA Imported Water Committee which deals with Metropolitan Water District. He mentioned the appellate court process was proceeding with the SDCWA vs. MWD lawsuit.

2. CSDA

Mr. Kennedy reported he was selected to serve as the President of the San Diego Chapter of CSDA at their November 17, 2016 meeting. He explained this was all part of the process of RMWD staying more integrated with local special districts. President Sanford encouraged the new board to make CSDA meetings, conferences, etc. a priority.

3. LAFCO

Mr. Kennedy stated there was nothing to report.

(*) - Asterisk indicates a report is attached.

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Director Walker reported the Council held their annual meeting on November 7, 2016 at which there were speakers who gave presentations on weather predictions, real time stream flow, new invasive pests that are killing trees. He mentioned the Council conducted regular business following the presentations. He noted the Council held a workshop in November. He pointed out the Council was getting more and more engaged with the grant funding they have received; therefore, he encouraged someone on the new RMWD Board continue to represent the District on the Council. He confirmed the meetings will be held at Pala.

Mr. Kennedy reported most of the Gregory Canyon Landfill property has been sold to the tribes who has said will actively pursue residential development for the site. Discussion ensued regarding the steps that may need to be taken in order for this property to be built out.

5. Santa Margarita Watershed Council

Mr. Kennedy reported the judge has cited conflicts of interest with both top candidates; therefore, he has selected the third candidate to serve as Watermaster.

C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)

Mr. Kennedy reported he and Director Stewart attended the ACWA Conference last week which was very informative. Director Stewart talked about the sessions he attended where water issues throughout the State were addressed as well as challenges water agencies may face in light of the generational differences among employees.

Director Stewart reiterated the importance for the new Board to attend these types of conferences.

Mr. Kennedy noted there was someone at the conference from Scripps who talked about the climate changes including how water availability may be greatly impacted.

D. Directors Comments

Director Brazier stated although they have not always agreed, she found it very pleasant and satisfying to work with Director Sanford, especially on the ad hoc committee.

Director Walker said it has been rewarding to serve on the Board and how he truly enjoyed working with the Board and staff. He said he was expected to be more of an influence of some good things that have long time in coming from having been in the District for twenty years; however, the Board has made the most important decision of getting a general manager who would steer the ship in the right direction that has brought about many wonderful things over the past two plus years that have made his job much easier. He mentioned he came in when FPUD was attempting to take over RMWD with his mind not having been made up, but looking at the facts during the research process, he wanted to thank Directors Brazier and Sanford for all their work to ensure the longevity of this District because without it, RMWD would look a great deal different today.

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- E. Legal Counsel Comments
 - A. Public Records Act (150152-0005)

Legal Counsel Smith said he has enjoyed working with both Directors Sanford and Walker and hoped they would keep in touch. He agreed with the comments about ACWA and how the programs they provide are quite useful.

Legal Counsel Smith also mentioned he has provided a written report on the Public Records Act he thought would be of interest involving trying to reach a balance between the public policy related to the openness of government and the right to privacy. He talked about a case in the City of San Jose that involved a public member requesting a Board Member's text messages which rose the question is a private communication on the cell phone subject to the Public Records Act. He said this case was still being decided and that he will continue monitoring the matter and update the Board when information is received from the California State Court.

***15. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
 - 1. October 11, 2016 Minutes

Mr. Stitle reported the committee was in the process of reviewing sections of the Administrative Code related to fiscal policies.

- B. Communications Committee
 - 1. October 3, 2016 Minutes

Mrs. Gray reported the committee continued discussing putting together a welcome packet for new customers. Mrs. Kirkpatrick showed a preview of the welcome video after which she solicited the Board for input.

- C. Engineering Committee
 - 1. October 5, 2016 Minutes

Mrs. Kirkpatrick reported someone presented information on the ongoing work at the City of Oceanside as well as Item #21 on this agenda at their November meeting.

BOARD INFORMATION ITEMS

16. INTRODUCTION OF EXCELLENCE COIN RECOGNITION PROGRAM

Mrs. Harp and Mr. Milner explained as part of the strategic plan, they were looking for a cost effective employee recognition program as well as a way to translate the core values identified during the strategic planning process from paper into how RMWD does business. She explained how the idea of the excellence coin recognition program was implemented. Mr. Milner presented a coin to each member of the Board and Legal Counsel in military fashion.

Mrs. Harp talked about the values coins which will first be presented to those nominated by their peers at the 2017 Employee Recognition Banquet and how future nominations will be made continuously. She noted the entire cost of the program would be approximately \$1,500 per fiscal year.

(*) - Asterisk indicates a report is attached.

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Director Walker said he could not help but notice most of the core values in this program are the same used at his company. He stated this was very well done.

The Board applauded staff for their work on this program.

BOARD ACTION ITEMS

***17. DISCUSSION AND POSSIBLE APPOINTMENT OF BOARD OFFICERS AND REPRESENTATIVES**

President Sanford explained the purpose of this item was to handle the transitioning from one Board to the next with his position as President technically expiring December 9th and Vice President Walker's resignation effective December 31, 2016.

Motion:

To nominate Helene Brazier to serve as Board President.

Action: Approve, Moved by Director Walker, Seconded by Director Sanford.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Director Sanford, Director Walker, Director Brazier, Director Stewart.

Absent: Director Bigley.

It was confirmed selecting Board officers and representatives will be on the January agenda.

***18. DISCUSSION AND POSSIBLE ACTION RELATED TO WATER BILL OF PENNY AND BILL PEUKERT**

Mr. Kennedy provided background explaining the digital device that sends the meter read back to the District under represented the amount of water used; thereby, creating a smaller bill for the Peukert's. He noted Mrs. Peukert contacted RMWD to notify us of the situation right around the same time Mr. Diaz and the team were noticing this in the discrepancy in bills. He stated after working with the vendor to get the device repaired, staff took a look at the actual reads and sent a revised bill for three months in arrears to the customer. He pointed out the District never received a formal claim describing exactly what Mrs. Peukert wanted, but she wanted to come here today to explain the situation to the Board.

Director Brazier asked whether an official claim would be presented. Mrs. Peukert stated she tell the Board today what she wanted in monetary value wanted along with the reason.

Mr. Peukert presented pictures of her meter. She mentioned how long this situation occurred before it was finally repaired. She noted the issue was not the repair, it was the water bill which she believed to be wrong. She mentioned she and her husband met with Mr. Kennedy and Mr. Diaz to discuss the matter. She disagreed with staff telling her there are to be four numbers to read when on many occasions there were three numbers registered.

(*) - Asterisk indicates a report is attached.

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President Sanford said in order for him to make a decision, he needs to know what Mrs. Peukert wants RMWD to do. Mrs. Peukert said she wants the Board to make a decision after looking at the bills and the information she presented. She said not until the Board makes a decision is the matter resolved which would be the starting point of going back three months from when the Board makes their decision. She pointed out at the end of her statement presented, it will tell the Board what she thinks the amount should be.

Mr. Kennedy explained RMWD has an Administrative Code policy regarding non-registering meters that only permits going back three months. He noted in this case the meter actually registered the water, but the electronics were not sending the correct read back to the District. He said if there was a dispute about the amount of water that went through the meter, that would be up for discussion; however, if the water went through the meter, the Peukert's owe for the water. He reiterated the error RMWD made was that the bills were too low for a period of several months until the issue was resolved at which time staff took a look at the actual reads and billed the Peukert's accordingly. He added there was an error on the September bill due to a lack of billing software capabilities. He noted this was RMWD's largest consuming $\frac{3}{4}$ " meter.

Mr. Kennedy said he explained to the Peukert's they needed to make a claim stating RMWD caused them some damage or that the bill was invalid for some reason; however, when the water actually goes through the meter, it is difficult for the District to waive any charges due to the fact water was actually used.

Mrs. Peukert asked why the meter was switched out in the first place and was told this was something that was just done periodically. Mr. Kennedy replied large consumption meters get replaced more frequently than lower consumption meters due to the meters being mechanical and wear out. He stated this meter uses over 1,000 units per month on average for a $\frac{3}{4}$ " which is way above and beyond anyone using a meter of this size.

Mr. Diaz explained the billing aspects involved in this situation. He stated staff knew exactly how much water was used in what time spans. He noted it happened four months prior to the repair; however, due to the policy the District only went back three months and looked at the previous trends which showed there was a little over 1,000 units per months of water used.

President Sanford inquired as to the real issue was how much RMWD charged for the water. Mr. Kennedy explained in April the meter was replaced and when the read for May came in, it only read 100 units and in June only 208. Mrs. Peukert stressed she was told by staff the reason this situation occurred was due to the Badger meter, then the ITRON, and then it was due to software. She asked for clarification as to what actually caused the meter misread. Mr. Kennedy answered the Badger meter sends the data to the AMR system and how the way that thing was configured to read this meter, it incorrectly sent the data back into RMWD's electronic reading system. He explained the meter itself technically functioned fine, just as Mrs. Peukert noticed with the dial moving and thereby recording the units; however, it was the software glitch between the meter manufacturer and the AMR manufacturer that took a little while to resolve whose problem was causing the situation. He said originally, it was thought to be a Badger problem, but it turned out to be an ITRON issue.

President Sanford asked if the amount of water consumption accurate. Mr. Kennedy confirmed this was correct due to the fact the meter had recorded the reads. Mrs. Peukert said this was still unclear due to the next bill being incorrect.

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Director Brazier inquired as to whether the consumption figures were consistent with historical consumption for the property. Mr. Peukert stated they went back through records of usage and found there were a number of readings that go from 500-2,700 for various three digit readings. Mr. Diaz explained some of the variances were due to meter rollovers.

President Sanford stated if the meter reading and consumption correct, then the issue is now a matter of money. He asked staff what was the difference on the money involved. Mr. Kennedy explained the steps taken to work through the records and after making several calculations, RMWD offered the Peukert's \$1,280 which they declined and asked to address this matter with the Board.

Mr. Kennedy stressed to the Peukert's if they wanted to file a claim, they needed to do so and state which amount they would like to be compensated. Mrs. Peukert referenced her letter presented to the Board stating she wants \$11,060.00 with a possible additional approximate \$1,000. She stated they were never informed the issue was resolved.

Mr. Kennedy suggested staff look at the information provided by the Peukert's and determine whether this matter can be settled under his spending authority or if it needed to come back to the Board at the next meeting.

Mrs. Peukert said she did not understand why the meter was changed out in the first place. Mr. Kennedy reiterated RMWD replaces meters on its large accounts on a regularly basis. He agreed the Peukert's were not the largest account, but for their size meter they are the largest.

Director Stewart asked the Peukert's if they have done anything to change their average consumption by month over the last year. Mr. Peukert stated there have not been any significant changes and everything was on timers. Mr. Kennedy said he would take the numbers presented by the Peukert's today and compare them with the meter reads.

Motion:

To defer this matter to the next Board meeting.

Action: Approve, Moved by Director Brazier, Seconded by Director Walker.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Director Sanford, Director Walker, Director Brazier, Director Stewart.

Absent: Director Bigley.

Mrs. Peukert thanked the Board.

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- *19. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 16-20 — A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ADOPTING WATER SERVICE INCREASE FOR PASS THROUGH WATER CHARGES AND ANNUAL INFLATION ADJUSTMENT PURSUANT TO ORDINANCE NO. 15-10 AND INCREASE THE BACKFLOW FEES FOR FULL COST RECOVERY**

Mrs. Martinez gave a presentation. She pointed out bullet point #4 addressed Proposition 218 compliance procedural requirements. She noted the backflow fees were added for full cost recovery.

Mr. Kennedy pointed out as part of the Proposition 218, the notice was being sent out to all property owners and tenants immediately.

Director Stewart was asked if the Cost of Service Study was based on a projection of sales. Mr. Kennedy confirmed forecasting was involved as well as explained the steps taken.

Motion:

To approve Resolution No. 16-20.

Action: Approve, Moved by Director Brazier, Seconded by Director Walker.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Director Sanford, Director Walker, Director Brazier, Director Stewart.

Absent: Director Bigley.

- *20. DISCUSSION AND POSSIBLE ACTION ON REQUEST TO QUITCLAIM EASEMENTS FOR OLIVE HILL ESTATES DEVELOPMENT TM 4976**

Mrs. Kirkpatrick explained in the improvement plans associated with this project, an existing pipeline was abandoned and relocated into their development and since RMWD no longer needs the abandoned pipe, a quitclaim is being requested. Director Brazier asked if there was no foreseeable need for this pipeline. Mrs. Kirkpatrick confirmed she saw no foreseeable need for this easement, especially in light of where it is located.

Motion:

To approve Option 1 – Authorize the General Manager to execute the quitclaim deeds associated with the easements for the abandoned waterline.

Action: Approve, Moved by Director Stewart, Seconded by Director Brazier.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Director Sanford, Director Walker, Director Brazier, Director Stewart.

Absent: Director Bigley.

(*) - Asterisk indicates a report is attached.

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21. DISCUSSION AND POSSIBLE ACTION TO EXPAND THE SCOPE OF THE PROFESSIONAL SERVICES CONTRACT TO PROVIDE DESIGN SERVICES FOR THE PUMP STATION #1 REHABILITATION PROJECT

Mr. Powers, RMWD's Associate Engineer, gave a presentation on the Pump Station #1 Rehabilitation Project including the initial scope of the project. He pointed out during site inspections, it has been found there would need to be some changes made to the original scope to include the rehabilitating the site building, electrical relocation, enclosing all four pumps, and installation of an additional pump can for future expansion. He talked about the cost of the design and construction, respectively.

Director Walker asked for breakdown of the probable construction costs. Mr. Powers showed a slide with the cost breakdown.

Motion:

To approve Option 1 - Approve the option of expanding the scope of the professional services contract to provide design services for the Pump Station #1 Rehabilitation Project with additional scope fees not to exceed \$61,296.

Action: Approve, Moved by Director Brazier, Seconded by Director Walker.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Director Sanford, Director Walker, Director Brazier, Director Stewart.

Absent: Director Bigley.

***22. DISCUSSION AND POSSIBLE ACTION REGARDING EXECUTION OF A SECOND AMENDMENT TO JOINT AGREEMENT TO IMPROVE SUBDIVISION, JOINT LIEN CONTRACT AND HOLDING AGREEMENT FOR SAN DIEGO TRACT NO. 5012-1**

Mrs. Kirkpatrick pointed out the County was requesting the change of the expiration date from September 24, 2017 to September 24, 2018.

Motion:

To approve Option 1 - Authorize the General Manager to execute Joint Agreement to Improve Subdivision, Joint Lien Contract and Holding Agreement for San Diego Tract No. 4750-1 with new expiration date of September 24, 2018.

Action: Approve, Moved by Director Stewart, Seconded by Director Brazier.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Director Sanford, Director Walker, Director Brazier, Director Stewart.

Absent: Director Bigley.

(*) - Asterisk indicates a report is attached.

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***23. DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTANCE OF REVISIONS TO JOINT AGREEMENTS TO IMPROVE MAJOR SUBDIVISION COUNTY OF SAN DIEGO TRACT NO. 5338 FOR THE HORSE CREEK RIDGE DEVELOPMENT**

Mrs. Kirkpatrick pointed out the County was requesting a few minor administrative changes to the agreements. She noted all the agreements were approved the Board previously; therefore, staff was bringing it back to the Board with their requested changes.

Motion:

Authorize the General Manager to accept the changes to the Joint Agreements with the County.

Action: Approve, Moved by Director Walker, Seconded by Director Stewart.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Director Sanford, Director Walker, Director Brazier, Director Stewart.

Absent: Director Bigley.

***24. CONSIDER ADOPTION OF RESOLUTION NO. 16-21 APPROVING THE ENTRY OF RAINBOW MUNICIPAL WATER DISTRICT INTO THE CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY**

Mr. Kennedy gave the same presentation on the California Statewide Communities Development Authority (CSCDA) given to the committees related to forming a Community Facilities District (CFD). He stated he wanted to provide the Board with D.R. Horton's proposal.

Mr. Kennedy explained CSCDA was a Joint Powers Authority (JPA) that was formed with hundreds of public agencies as members. He noted this local agency was created by the California State Association of Counties due to the fact many smaller agencies do not have the wherewithal to issue bonds. He stated any public agency can become a member by passing a resolution as that before the Board today for consideration.

Mr. Kennedy pointed out there was no financial risk or administrative burden on RMWD due to the District not having part of recovery of the funds and the bonds are secured by the properties in the CFD. He said at this time the only resolution before the Board was for RMWD to become a member of CSCDA at no cost or liability. He pointed out the District would need to become a member in order to be able to move forward in forming a CFD should RMWD choose to do so.

Mr. Kennedy talked about a deal RMWD made in 1987 with Hewlett Packard. He explained how staff stressed to D.R. Horton that they would need to make their sewer capacity fees whole and how after negotiating they reached a \$2.75M that would go to RMWD. He reported should RMWD go forward, CSCDA would take care of all the necessary steps.

Mr. Kennedy stated there was no risk in RMWD not proceeding with this matter with the exception of not getting any extra capacity fee monies. He stated the developers have indicated January was the deadline.

(*) - Asterisk indicates a report is attached.

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Director Stewart asked by adopting the Resolution today, RMWD has no obligation to go forward, but rather make it possible to get together with CSCDA and finalize the program. Mr. Kennedy confirmed this was true. Discussion followed.

Director Brazier inquired as to why RMWD was being sought out as opposed to any other entity. Mr. Kennedy stated he was unaware of another entity being approached. Director Brazier expressed concern D.R. Horton was going to make a great deal more money than RMWD. Discussion followed.

Director Stewart asked what would happen should RMWD not move forward. Mr. Kennedy stated D.R. Horton would have to pay for all this cash out of pocket due to time restraints and would not have to give any additional money to RMWD.

Discussion ensued.

Mr. Kennedy reiterated there was no risk associated with RMWD becoming a member of the CSCDA.

Director Stewart explained why he did not see any harm in joining CSCDA. He noted if the developer was not in some type of situation, they would not be coming to RMWD with such short notice. He recommended the Board adopt the Resolution to join the CSCDA and have Mr. Kennedy renegotiate a higher amount for the District with the developer.

Director Brazier asked should RMWD decide it wants out of CSCDA, what is the assurance this can be done without entanglements. Mr. Kennedy said if there are no bonds issued, there should not be a problem. It was reconfirmed an automatic out could also be just not doing anything after joining the CSCDA.

President Sanford asked if this in any way impacts the agreement the developer has with Valley Center Municipal Water District. Mr. Kennedy stated that was an entirely different organization.

Director Walker stated he did not completely understand this matter prior to this discussion; however, after hearing further discussion he does not see much risk in taking this first step. He said the Board in January can decide whether or not to act on this matter.

Motion:

RMWD join CSCDA and direct the General Manager to approach the developer with an offer to increase the unrecovered sewer capacity payments in exchange for the District's cooperation.

Action: Approve, Moved by Director Stewart, Seconded by Director Walker.

Vote: Motion passed (summary: Ayes = 3, Noes = 1, Abstain = 0).

Ayes: Director Sanford, Director Walker, Director Stewart.

Noes: Director Brazier.

Absent: Director Bigley.

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President Sanford excused himself from the meeting at 3:21 p.m. and turned the meeting over to Vice President Walker.

***25. DISCUSSION AND POSSIBLE ACTION DETERMINING THE APPOINTMENT PROCESS IN REGARDS TO THE UPCOMING DIVISION THREE BOARD VACANCY**

Director Walker noted he remitted his letter of resignation effective December 31, 2016; therefore, the Board will need to discuss replacing him.

Mr. Kennedy recommended the vacancy be published as it was earlier this year for Divisions 2 and 5. He pointed out the CSDA training for Board Members for RMWD to achieve the District of Distinction Certificate would be held in February 2017 which may not work for the new Board Member; therefore, the Board may want to consider other options.

It was determined staff would collect resumes prior to the January 24, 2017 Board meeting, provide the Board with those resumes in advance of the meeting date for consideration, and then having the Board conduct interviews at the meeting with an option to extend the appointment if necessary.

No action taken.

***26. APPROVAL OF RESOLUTION NO. 16-22 ESTABLISHING CHECK SIGNING AUTHORITY**

Director Stewart expressed concern with only one signature being required for purchases up to \$50,000 and suggested the threshold be lowered. He suggested this be addressed when establishing check signing authority with the new Board Members.

Motion:

Adopt Resolution No. 16-22 as revised.

Action: Approve, Moved by Director Brazier, Seconded by Director Stewart.

Vote: Motion carried by unanimous vote (summary: Ayes = 3).

Ayes: Director Walker, Director Brazier, Director Stewart.

Absent: Director Sanford, Director Bigley.

It was noted the bottom of Resolution No. 16-22 should say 16-22 rescinds 16-11.

***27. SETTING THE BOARD AND COMMITTEE MEETING SCHEDULE FOR 2017**

This item was deferred to January 24, 2017.

***28. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR SEPTEMBER/OCTOBER 2016**

A. General Manager Comments

- 1. Meetings, Conferences and Seminar Calendar
- 2. Grant Agreement Invoice #1

(*) - Asterisk indicates a report is attached.

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- B. Communications**
 - 1. Staff Training Reports
- C. Operations Comments**
 - 1. Operations Report
- D. Engineering Comments**
 - 1. Engineering Report
- E. Customer Service Comments**
 - 1. Customer Service Report
- F. Human Resource & Safety Comments**
 - 1. Human Resources Report
- G. Finance Manager Comments**
 - 1. Interim Financial Statement
 - 2. Credit Card Breakdown
 - 3. Directors' Expense
 - 4. Check Register
 - 5. Water Sales Summary
 - 6. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

Motion:

To receive and file information and financial items.

Action: Approve, Moved by Director Brazier, Seconded by Director Stewart.

Vote: Motion carried by unanimous vote (summary: Ayes = 3).

Ayes: Director Walker, Director Brazier, Director Stewart.

Absent: Director Sanford, Director Bigley.

29. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

It was noted the Board appointment of officers and representatives, updated check signing authority resolution, Board meeting schedule, and Communities Facilities District matter should all be on the next Board meeting agenda.

30. ADJOURNMENT - To Tuesday, January 24, 2017 at 1:00 p.m.

Motion:

To adjourn.

Action: Adjourn, Moved by Director Walker, Seconded by Director Brazier.

Vote: Motion carried by unanimous vote (summary: Ayes = 3).

Ayes: Director Walker, Director Brazier, Director Stewart.

Absent: Director Sanford, Director Bigley.

(*) - Asterisk indicates a report is attached.

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The meeting was adjourned at 3:44 p.m.

Helene Brazier, Acting Board President

Dawn M. Washburn, Board Secretary

(*) - Asterisk indicates a report is attached.

**NOSSAMAN** LLP

Memorandum

TO: Rainbow Municipal Water District

FROM: Alfred Smith

DATE: January 24, 2017

RE: Attorney Report re: Public Records Act
501668-0002

I. INTRODUCTION.

This attorney report provides an update on a recent Public Records Act decision from the California Supreme Court. In *Los Angeles County Board of Supervisors v. Superior Court (ACLU of Southern California)*, California Supreme Court Case Number S226645 (2016), a divided Supreme Court held that the attorney-client privilege protects a public agency from disclosing litigation billings for active and open cases pursuant to the California Government and Evidence Codes.

II. BACKGROUND.

This case began when the ACLU submitted a request under the California Public Records Act to the Los Angeles County Counsel seeking invoices specifying the amounts that the County had been billed in connection with nine specified lawsuits alleging excessive force against jail inmates.

The County agreed to produce redacted invoices from three lawsuits no longer pending, but declined to produce invoices in the six pending lawsuits. The County argued that the redacted and withheld records were attorney-client privileged communications that contained confidential work product, and were therefore privileged under both the California Evidence Code and the California Government Code.

The ACLU petitioned the Superior Court for writ of mandate seeking to compel the County to disclose the requested records. The Superior Court granted the petition, concluding that the County failed to show that the invoices were attorney-client privileged communications.

The County then filed a petition for writ of mandate to the California Court of Appeal. The Appellate Court granted the petition and vacated the Superior Court's order, concluding that the invoices were confidential communications within the meaning of California Evidence Code section 952.

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III. SUPREME COURT'S ANALYSIS.

The Supreme Court split 4-3 on the question of whether the invoices were protected from disclosure under the Public Records Act. The majority held that the contents of an attorney's invoice to a client are privileged only if they either communicate information for the purpose of legal consultation, or risk exposing information that was communicated for such a purpose. The majority further held that the latter category includes information in any invoice that reflects work in active and ongoing litigation.

The Supreme Court reasoned that invoices in themselves are not necessarily protected communications, because they are submitted for the purpose of billing rather than for purposes that are the "heartland" of attorney-client privilege, namely, information conveyed for the purpose of legal representation. Nonetheless, the majority acknowledged that invoices may contain information conveyed for that purpose, notably because invoices in ongoing and pending litigation pose too great a risk of disclosing the substance of legal consultation and strategy. The majority clarified that this conclusion does not extend to cumulative totals for long-concluded litigation which poses less danger of disclosing the substance of legal consultation.

The dissent opined that the attorney-client privilege applies to all attorney-client communications in the course of a representation, regardless of content; and that the passage of time does not affect the privilege. In her dissent, Justice Werdegar argued that Evidence Code section 952 declares that a privilege extends to "information transmitted between a client and his or her lawyer in the course of that relationship and in confidence...and includes a legal opinion formed and the advice given by the lawyer in the course of that relationship." She reasoned:

"No question exists that the invoices at issue in this case comprise 'information transmitted' between a law firm and its client, the Los Angeles County Board of Supervisors, that the information was generated within the course of the attorney-client relationship, and that the invoices were prepared and transmitted in confidence. As such, the invoices are privileged, and thus not subject to disclosure under the Public Records Act....The majority reaches a different conclusion by embellishing the words of the statutory privilege to discover a heretofore hidden meaning."

Partially disagreeing with Justice Werdegar, the Supreme Court's majority opinion concludes:

"The imperative of protecting privileged communications between attorney and client — and thereby promoting full and frank discussion between them — is a defining feature of our law. This imperative does not require us to conclude — as the Court of Appeal did here — that everything in a public agency's invoices for legal services is categorically privileged.

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Instead, the contents of an invoice are privileged only if they either communicate information for the purpose of legal consultation or risk exposing information that was communicated for such a purpose. This latter category includes any invoice that reflects work in active and ongoing litigation. Accordingly, we reverse the judgment of the Court of Appeal and remand for proceedings consistent with our opinion.”

IV. **CONCLUSION.**

The court’s ruling will require agencies served with public records act requests for litigation invoices to determine whether a case is still active or closed. If the case is active, the entire invoice remains privileged and confidential. Once the case is closed, the agency will need to determine if the invoices “communicate information for the purpose of legal consultation” or “risk exposing information that was communicated for such a purpose.” If the agency determines that the invoices satisfy that criteria, the agency may withhold the invoices or redact portions of the invoices fitting into the protected categories pursuant to Government Code section 6254(k) and Evidence Code section 952.

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**MINUTES OF THE BUDGET AND FINANCE COMMITTEE MEETING
OF THE RAINBOW MUNICIPAL WATER DISTRICT
NOVEMBER 8, 2016**

1. **CALL TO ORDER:** The Budget & Finance Committee meeting of the Rainbow Municipal Water District was called to order by Chairperson Stitle on November 8, 2016 in the Board Room of the District Office at 3707 Old Highway 395, Fallbrook, CA 92028 at 1:00 p.m. Chairperson Stitle presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Member Stitle, Member Ross, Member Clyde, Member Moss, Alternate Martinez.

Absent: Member Hensley.

Also Present: General Manager Kennedy, Administrative Analyst Gray.

Two members of the public were present.

4. **SEATING OF ALTERNATES**

It was noted Alternate Martinez would participate in this meeting.

5. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no changes to the agenda.

6. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA (Limit 3 Minutes)**

There were no public comments.

COMMITTEE ACTION ITEMS

7. **COMMITTEE MEMBER COMMENTS**

There were no comments.

*8. **APPROVAL OF MINUTES**

A. October 11, 2016

Motion:

To accept the minutes as written.

Action: Approve, Moved by Member Ross, Seconded by Member Clyde.

Vote: Motion carried by unanimous vote (summary: Ayes=4).

Ayes: Member Stitle, Member Clyde, Member Ross, Member Moss, Alternate Martinez.

9. PRESENTATION ON THE POTENTIAL COMMUNITY FACILITIES DISTRICT DEVELOPMENT FOR DR HORTON PROJECT

Mr. Kennedy explained this item was associated with the D.R. Horton project and to discuss the potential for developing a Community Facilities District (CFD), which was essentially a means to finance certain infrastructure and capacity fees on a Mello-Roos type of tax on the properties. He pointed out the developer was looking to have this process starting in the month of December which will include taking a look at the development of a CFD as well as discuss other topics.

Sunit Patel, a consultant to D.R. Horton on the Horse Creek Ridge project gave a presentation related to this matter. Mr. Patel pointed out the bonds are limited obligation bonds secured solely by the land within the CFD and that special tax securing the bond issuance. He stated there was no financial risk to RMWD and all costs associated with forming the CFD are paid for by the developer.

Mr. Patel explained the California Statewide Communities Development Authority (CSCDA) which is a joint powers entity created to assist local governments with an effective tool for financing community based public benefit projects. He noted RMWD would be asked to be a CSCDA participant which consists of passing a simple resolution; there is not upfront or ongoing membership fee. It was noted RMWD would not need to administer anything and how all tax-related questions and inquiries are directed to and handled by CSCDA.

Mr. Patel talked about the general description of the proposed CFD facilities for the Horse Creek Ridge project, the procedural steps involved in the initial stages, and what can be expected one the CFD is formed.

Mr. Stitle inquired as to what happens should the developer go bankrupt during the process. Mr. Patel stated in the event this should occur and the bonds have been issued, the land serves as the collateral for those bonds which would be subject to the foreclosure process.

Mr. Kennedy mentioned there was no benefit to RMWD unless the terms of the sewer capacity agreement can be renegotiated. He stated it was anticipated this matter to be brought to the Board for consideration in December, 2016. It was noted the district needed to be formed before the first home closing takes place.

Mr. Ross recommended prior to going forward, it would be a good idea to arrive at a number that could be "locked away". Mr. Kennedy confirmed when this matter is brought to the Board for consideration, they will be provided with a range of incentive options that will benefit the District.

Mr. Kennedy stated the worst case scenario would be it does not go forward. Ms. Moss expressed concern this may not be a good place to be based upon the old agreement.

Mr. Patel thanked the committee for their time and consideration.

Director Brazier asked if there was a "ball park" figure of how much money will be saved as a negotiating point. Mr. Ross explained it was the cost of capital against net present value. Mr. Kennedy stressed if there was not a good enough incentive, RMWD would not go forward.

Mr. Kennedy asked Mrs. Martinez to work on putting together a “ball park” figure.

10. REVIEW CAPACITY FEE STUDY

This item was delayed until December.

11. REVIEW ADMINISTRATIVE CODE SECTIONS 5.03.080 AND 5.03.220

It was noted there were some punctuation and grammar changes noted in the committee review.

Discussion ensued as the review of the latest investment report took place.

Mr. Kennedy stated staff and Legal Counsel will review these policies.

12. REVIEW THE FOLLOWING:

- A. Income Statement
- B. Balance Sheet
- C. Cash Flow

Mrs. Martinez explained once the conversion of utility billing with Springbrook is completed in the upcoming week, her next priority will be to work on the presentation of the reports.

13. REVIEW 2017 WATER RATES

Mrs. Martinez gave a presentation on the proposed 2017 water rates. She pointed out the Budget and Finance Committee held several meetings during the process of conducting the Cost of Service Study and how on October 27, 2015, the Board held a public hearing to review the proposed water rates. She also noted on December 15, 2015, the Board adopted the proposed water rates putting the new water rates into effect January 1, 2016. She stated these steps met all of the Proposition 218 compliance requirements.

Mrs. Martinez explained due to the steps taken during 2015, the schedule of fees can be adopted with automatic adjustments that pass through increases in wholesale charges for water from other public agencies as well as adjustments for inflation for a period not to exceed five years. She pointed out there must be clearly defined formulas, adjustments must not exceed the cost of providing the service, and notices of any adjustments shall be given not less than 30 thirty before the effective date of such adjustment.

Mrs. Martinez stated with the adoption of Ordinance No. 15-10 adopted on December 15, 2015, the allowable pass through charges are SDCWA’s fixed charges, SDCWA’s imported water charges, energy costs imposed by SDG&E, increase in costs of operating and retaining the water system based on the annual inflationary adjustment in the San Diego Consumer Price Index, and any reduction in the allocation of agriculture property tax.

Mrs. Martinez concluded by noting if things remain stable (CPI, pass through charges, etc.), RMWD can continue on with the annual automatic adjustments; however, if there are any fluctuations or variances that are financially detrimental to RMWD, it will require going through the Proposition 218 process again.

Mr. Kennedy noted staff would be requesting the Board consider a 3.5% rate increase at their next Board meeting.

14. DEVELOPER UPDATE

Mr. Kennedy reported D.R. Horton has started working and the Meadowood project is anticipated to follow shortly behind.

15. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED BUDGET AND FINANCE COMMITTEE MEETING

It was determined the capacity fees and asset valuation final report should be ready in time for the next Budget and Finance Committee meeting.

Mr. Kennedy introduced RMWD managers, Karleen Harp and Darren Milner. Mrs. Harp and Mr. Milner talked about the Challenge Coin Program recently implemented at RMWD as they presented each committee member with an Excellence coin.

16. ADJOURNMENT

Motion:

To adjourn.

Action: Approve, Moved by Member Clyde, Seconded by Member Ross.

Vote: Motion carried by unanimous vote (summary: Ayes=4).

Ayes: Member Stitle, Member Clyde, Member Ross, Member Moss, Alternate Martinez.

The meeting adjourned at 2:55 p.m.

Harry Stitle, Committee Chairperson

Dawn M. Washburn, Board Secretary

**MINUTES OF THE BUDGET AND FINANCE COMMITTEE MEETING
OF THE RAINBOW MUNICIPAL WATER DISTRICT
DECEMBER 13, 2016**

1. **CALL TO ORDER:** The Budget & Finance Committee meeting of the Rainbow Municipal Water District was called to order by Chairperson Stitle on December 13, 2016 in the Board Room of the District Office at 3707 Old Highway 395, Fallbrook, CA 92028 at 1:03 p.m. Chairperson Stitle presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Member Stitle, Member Ross, Member Hensley, Member Clyde, Member Moss.

Also Present: Alternate Martinez, Engineering Manager Kirkpatrick, Engineering Associate Powers, and Administrative Analyst Gray.

Two members of the public were present.

4. **SEATING OF ALTERNATES**

The need for alternate seating was not necessary.

5. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no amendments.

6. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA (Limit 3 Minutes)**

Ms. Moss made an inquiry on the process for transferring water service. She voiced her concerns with the timeline for departing tenants receiving their final bill and the process for paying the final balance. Mrs. Martinez stated that after the meeting they could meet to discuss the matter in further detail. Discussion ensued.

COMMITTEE ACTION ITEMS

7. **COMMITTEE MEMBER COMMENTS**

There were no comments.

*8. **APPROVAL OF MINUTES**

A. November 8, 2016

Motion:

Approve the minutes as written.

Action: Approve, Moved by Member Moss, Seconded by Member Clyde.

Vote: Motion carried by unanimous vote (summary: Ayes = 4)

Ayes: Member Stittle, Member Ross, Member Hensley, Member Clyde, Member Moss.

9. REVIEW CAPACITY FEE STUDY

Mrs. Kirkpatrick stated no action was needed today from the committee on this matter. She presented a slide show on the capacity fee study and provided additional documentation and instructed the committee to review them later and bring their comments back to the next meeting for additional discussion.

Discussion ensued.

Ms. Moss asked what the motivation was for conducting this study. Mrs. Kirkpatrick responded stating there was no back up information or Districts' Capital Improvement of expansion projects and a wastewater treatment plant included in the previous assessment.

Mr. Hensley asked if customers would be eligible for a refund of charges if so requested. Mrs. Kirkpatrick stated our current policy which does not allow for a refund but added that it does have exceptions that may apply.

10. REVIEW ADMINISTRATIVE CODE SECTIONS 5.03.080 AND 5.03.220

Mrs. Martinez handed out documentation and presented information on the two sections being reviewed. Discussion ensued. Mrs. Martinez requested the committee review the information and bring back their comments to the next meeting.

11. REVIEW THE FOLLOWING:

- A. Income Statement
- B. Balance Sheet
- C. Cash Flow

Mrs. Martinez distributed handouts including examples of the investment policy for initial review. She asked the committee members take this home and do a more extensive review in order to prepare for discussing at the next meeting.

12. REVIEW 2017 WATER RATES

Mrs. Martinez stated the new rates were approved by the Board of Directors at their last committee meeting with a 2.5% increase and an increase of backflow fees to include the additional price increase due to the State required prevailing wage connected to the labor provided by the backflow inspection contractor.

13. DEVELOPER UPDATE

Mr. Powers gave an update on the progress and current status of the development projects in the District. Discussion ensued.

14. DISCUSSION AND POSSIBLE ACTION TO APPOINT 2017 COMMITTEE OFFICERS

No changes to the committee officers were proposed.

15. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED BUDGET AND FINANCE COMMITTEE MEETING

It was noted the Administrative Code Sections 5.03.080 and 5.03.220 and the Capacity Fee Study be brought back at the next meeting for further discussion.

The meeting adjourned at 2:09 p.m.

Harry Stitle, Committee Chairperson

Dawn M. Washburn, Board Secretary

**MINUTES OF THE COMMUNICATIONS COMMITTEE MEETING
OF THE RAINBOW MUNICIPAL WATER DISTRICT
NOVEMBER 7, 2016**

1. **CALL TO ORDER** – The Communications Committee Meeting of the Rainbow Municipal Water District on November 7, 2016 was called to order by Chairperson Daily at 3:33 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Chairperson Daily, presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Member Daily, Member Brazier, Member Kurnik, Alternate Gray.

Absent: Member Kirby.

Also Present: General Manager Kennedy, Executive Assistant Washburn, Operations Manager Milner, Human Resources Manager Harp.

One member of the public was present.

4. **SEATING OF ALTERNATES**

It was decided Cynthia Gray will be seated and voting as an alternate to the committee for this meeting.

5. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no changes to the agenda.

6. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA**

One member of the public was present.

COMMITTEE ACTION ITEMS

*7. **APPROVAL OF MINUTES**

A. October 3, 2016

Motion:

Approve the minutes as written.

Action: Approve, Moved by Member Brazier, Seconded by Alternate Gray.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Member Daily, Member Brazier, Member Kurnik, Alternate Gray.

8. INTRODUCTION OF RMWD'S CHALLENGE COIN PROGRAM

Darren Milner, Operations Manager, and Karleen Harp, HR Manager, introduced the RMWD Challenge Coin Program. Mrs. Harp mentioned this was a rewards recognition program was developed as a reminder of the District's commitment to excellence, strategic plan, and core values. She officially presented each of the committee members with a Committed to Excellence Coin.

Discussion ensued regarding the nomination process that will be implemented in order to award those staff members who excel in each of the core values.

Mr. Milner added this was not an official challenge, but rather taking pride in working for RMWD and fulfilling the internal team commodity.

9. DISCUSSION REGARDING NEW CUSTOMER BILL FORMAT

Mr. Beyer expressed how pleased he was with the RMWD newsletter. He suggested the bill continue to provide details in the breakdown in charges. Discussion followed.

Member Kurnik excused herself from the meeting at 4:03 p.m.

10. DISCUSSION AND POSSIBLE ACTION REGARDING NEWSLETTER DISTRIBUTION OPTIONS

Mrs. Gray reported she looked into the current program and was still researching a means of getting the newsletter out in PDF format.

Discussion ensued regarding finding a means of getting the newsletter to all the ratepayers at the beginning of the month with possibly more detailed information at the same cost.

11. DISCUSSION AND POSSIBLE ACTION TO APPOINT 2017 COMMITTEE OFFICERS

Mr. Daily noted this was generated by him in order to give the committee an opportunity to consider who they would like to serve as the committee officers in 2017. He noted he would like to have this on the December agenda for consideration by the entire committee membership.

12. COMMUNICATIONS PLAN/TOPICS

Mrs. Gray reported the handout presented was up-to-date including the implementation of district tours. She recommended reviewing the plan and topics in more detail at the next meeting when all the committee members are present.

13. REVIEW AND ANALYSIS OF RMWD RELATED MEDIA STORIES

It was noted there were candidate statements in a recent edition of The Village News.

14. COMMITTEE MEMBER COMMENTS

Mr. Hayden inquired about the welcome packet discussed at the October Board meeting. Mr. Kennedy offered to look into this further as well as ask Mrs. Kirby what Vallecitos has in place.

Ms. Brazier stated the committee has benefited by Mr. Daily's leadership; therefore, she does not want him to depart from his role in haste.

Mr. Daily reported on the joint meeting with the Board of Directors at their October 25, 2016 meeting and how he enjoyed the opportunity to interact with the Board as well as members of staff and public after the meeting concluded. It was suggested this committee join the Board meeting earlier in the calendar year at a time when it makes the most sense.

Discussion ensued regarding whether there were additional types of actions this committee may be overlooking. It was confirmed the committee was meeting its expectations.

15. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED COMMUNICATIONS COMMITTEE MEETING

It was noted the election or reaffirmation of committee officers and an update on welcome packets should be on the next agenda.

16. ADJOURNMENT

Motion:

To adjourn to December 5, 2016.

Action: Adjourn, Moved by Member Brazier, Seconded by Alternate Gray.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Member Daily, Member Brazier, Member Kurnik, Alternate Gray.

The meeting adjourned at 4:58 p.m.

Mike Daily, Committee Chairperson

Dawn M. Washburn, Board Secretary

**MINUTES OF THE COMMUNICATIONS COMMITTEE MEETING
OF THE RAINBOW MUNICIPAL WATER DISTRICT
DECEMBER 5, 2016**

1. **CALL TO ORDER** – The Communications Committee Meeting of the Rainbow Municipal Water District on December 5, 2016 was called to order by Chairperson Daily at 3:37 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Chairperson Daily, presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Member Daily, Member Kurnik, Member Kirby, Member Hamilton, Alternate Gray.

Absent: Member Brazier.

Also Present: Executive Assistant Washburn, Engineering Manager Kirkpatrick.

No members of the public were present.

4. **SEATING OF ALTERNATES**

It was noted Ms. Gray will participate in the votes for this meeting.

5. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no changes.

6. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA**

There were no comments.

COMMITTEE ACTION ITEMS

*7. **APPROVAL OF MINUTES**

A. November 7, 2016

Mrs. Gray pointed out in Item #8 that an “a” needed to be added before “rewards”.

Motion:

Approve the minutes as revised.

Action: Approve, Moved by Member Hamilton, Seconded by Alternate Gray.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Member Daily, Member Kurnik, Member Kirby, Member Hamilton, Alternate Gray.

8. WELCOME PACKET UPDATE

Mrs. Kirby provided an example of a welcome packet that was provided as a handout to the committee members.

Mrs. Kirkpatrick presented a proposed welcome video and solicited for input from the committee members. Discussion ensued regarding several suggested changes. It was noted the changes would be made and the video would be brought back to the next committee meeting for review.

9. DISCUSSION AND POSSIBLE ACTION TO APPOINT 2017 COMMITTEE OFFICERS

Motion:

To keep Mike Daily as Chair and Jeanne Kirby as Vice Chair.

Action: Approve, Moved by Member Kurnik, Seconded by Alternate Gray.

Vote: Motion passed (summary: Ayes = 4, Noes = 0, Abstain = 1).

Ayes: Member Kurnik, Member Kirby, Member Hamilton, Alternate Gray.

Abstain: Member Daily.

10. COMMUNICATIONS PLAN/TOPICS

Mrs. Gray confirmed the final topics for December newsletter will include Board Member updates, an upcoming Board vacancy, as well as any rate changes the Board may approve at their December 6, 2016 Board meeting.

Discussion ensued regarding topics for 2017 newsletter topics.

11. REVIEW AND ANALYSIS OF RMWD RELATED MEDIA STORIES

It was noted there was something reported on the RMWD rate increases to go into effect in January, 2017. Mrs. Gray reported there was not any feedback from customer service regarding customer concerns; however, she was hopeful the new software may be able to provide this type of information. Mr. Daily suggested some type of analysis be performed to find out whether the information being provided to the public by the committee is helpful and effective.

12. COMMITTEE MEMBER COMMENTS

Mrs. Gray pointed out the display of Excellence Coins located in the Board Room noting there were five coins in the case represent each one of RMWD's core values.

13. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED COMMUNICATIONS COMMITTEE MEETING

It was noted a review of the updated video would be presented. It was noted the next meeting will be held on January 9, 2017 due to the holidays.

14. ADJOURNMENT

Motion:

To adjourn.

Action: Approve, Moved by Member Hamilton, Seconded by Alternate Gray.

Vote: Motion carried by unanimous vote (summary: Ayes = 5).

Ayes: Member Daily, Member Kurnik, Member Kirby, Member Hamilton, Alternate Gray.

Meeting adjourned at 4:55 p.m.

Mike Daily, Committee Chairperson

Dawn M. Washburn, Board Secretary

**MINUTES OF THE ENGINEERING COMMITTEE MEETING
OF THE RAINBOW MUNICIPAL WATER DISTRICT
NOVEMBER 2, 2016**

1. **CALL TO ORDER** – The Engineering Committee Meeting of the Rainbow Municipal Water District on October 5, 2016 was called to order by Chairperson Prince at 3:00 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Chairperson Prince, presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Member Prince, Member Stitle, Member Brazier, Member Taufer, Member Murray, Member Kirby, Member Ratican, Alternate Marnett.

Also Present: General Manager Kennedy, Engineering Manager Kirkpatrick, Associate Engineer Powers, Eng. Tech Rubio.

Absent: Alternate Robertson.

Members of the public present: Mr. Goldman and Mr. Erickson (RMC).

4. **SEATING OF ALTERNATES**

Quorum was met no alternates were seated.

5. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no additions/deletions/amendments to the agenda.

6. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA**

There were no public comments.

COMMITTEE ACTION ITEMS

*7. **APPROVAL OF MINUTES**

A. October 5, 2016

Mr. Stitle pointed out a typo for correction.

Motion: Accept the minutes pending correction.

Action: Approve, Moved by Member Prince, Seconded by Member Taufer.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 7).

Ayes: Member Prince, Member Stittle, Member Brazier, Member Taufer, Member Murray, Member Kirby, Member Ratican.

8. UPDATE AND DISCUSSION WITH OCEANSIDE REGARDING THE INDIRECT POTABLE REUSE STUDY

Mr. Kennedy introduced Mr. Goldman a consultant from RMC Water and Environment. He said Mr. Goldman was hired by the City of Oceanside to prepare an Indirect Potable Reuse Study (IPR). He explained Mr. Goldman would be providing information on the IPR Study and how the District may be able to participate.

Mr. Goldman said RMC has been working with the City of Oceanside on the IPR project for two years. He summarized the goals and objectives of the project as follows: to establish feasibility of IPR water of approximately 5K AF in the Mission Basin, improve groundwater basin reliability, optimize recycled water from San Luis Rey Wastewater Recycle Facility (WRF), increase local water supplies and maximize opportunities for outside funding.

Mr. Goldman pointed out that the groundwater basin levels have been decreasing and the goal was to recharge the groundwater. He summarized the scope of work tasks as follows:

- Task 1. Regulatory Requirements: Two state agencies primarily involved are the California Division of Drinking Water and the Regional Water Quality Control Board.
- Task 2. Groundwater Technical Assessment: Use of updated predictive model to analyze the basins regarding spreading versus injection; with and without additional extraction. Evaluate several alternatives – water levels rise in all scenarios, retention times determined and return water contribution.
- Task 3. San Luis Rey WRF Assessment: Current flow of 9.7 mgd and La Salina Wastewater Treatment Plant current flow of 2.8 mgd with a total projected flow of 12.5 mgd. The San Luis Rey Plant will need to be upgraded in the next few years.
- Task 4. Advance Water Treatment Facilities: Proposing to fit plant onsite - 3 mgd.
- Task 5. Brine Disposal Alternatives: Two pipes available for disposal the San Luis Rey Plant and Fallbrook Outfall.
- Task 6. Project Alternatives Development and Evaluation: Identify the preferred project proposed injection and spreading. Near-Term - 3 mgd to Injection Wells, expand Plant 2 and Long-Term - 1.5 mgd to Spreading Basins, expand Advance Water Treatment to 5.4 mgd, Conveyance/Pumping, Spreading Basins.

Mr. Goldman discussed the IPR Project costs as follows:

Near Term – Injection Wells \$42.7M Capital costs plus an annual \$2.9M O&M costs.

Long Term – Spreading Basins, \$17.2M Capital costs plus an annual \$2.2M of O&M costs.

He said the total IPR Project costs would be \$60M Capital costs and \$5M O&M costs. Discussion ensued.

Mr. Goldman closed by listing the next steps for the City of Oceanside's Groundwater Recharge Program as follows: Facilities Plan (Dec. 2016), Exploratory Borings, Engineering Report, CEQA, Permitting, SRF Applications. (Jan. 2017- Mar. 2018), Design, Construction, and Testing.

9. DISCUSSION REGARDING PROGRESS OF THE PUMP STATION 1 REHABILITATION PROJECT

Mr. Powers provided a brief summary status of the Pump Station 1 Rehabilitation Project. He went over the original scope of work, which was to replace the two natural gas motors with electrical motors to comply with Air Pollution Control regulations. He explained the requirement of recent potential scope changes to include building rehabilitation and electrical relocation requirements.

Mr. Powers said if the District includes the scope changes it would increase the project costs for the design by approximately \$61K and the construction by \$400K. Mr. Kennedy said this increase would be taken to the Board for approval. He mentioned this item was brought to the Engineering Committee to obtain other opinions regarding the potential contract changes. Mr. Marmett pointed out the security reasons alone would justify the change. Discussion ensued.

Mr. Powers mentioned the Consultant was currently in the 30% design phase. Discussion ensued.

Motion: The Engineering Committee recommends to go forward to the Board with the change order.

Action: Approve, Moved by Member Murray, Seconded by Member Kirby.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 7).

Ayes: Member Prince, Member Stitle, Member Brazier, Member Taufer, Member Murray, Member Kirby, Member Ratican.

10. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED ENGINEERING COMMITTEE MEETING

The following item was suggested for the next Engineering Committee meeting: Asset Capacity Study.

11. ADJOURNMENT

The meeting adjourned at 5:00 p.m.

Timothy Prince, Committee Chairperson

Dawn M. Washburn, Board Secretary

**MINUTES OF THE ENGINEERING SERVICES COMMITTEE MEETING
OF THE RAINBOW MUNICIPAL WATER DISTRICT
DECEMBER 7, 2016**

1. **CALL TO ORDER** – The Engineering Services Committee Meeting of the Rainbow Municipal Water District on December 7, 2016 was called to order by Chairperson Prince at 3:00 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Chairperson Prince, presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Member Prince, Member Taufer, Member Brazier, Member Kirby, Member Ratican, Alternate Marnett.

Also Present: General Manager Kennedy, Engineering Manager Kirkpatrick, Associate Engineer Powers, Human Resources Manager Harp, Engineering Technician Rubio.

Absent: Member Stitle, Member Murray, Alternate Robertson.

Members of the public present: Mr. Stiber (Linkus Inc.) and one public member (SDG&E).

4. **SEATING OF ALTERNATES**

Mr. Kennedy stated for the record that Mr. Marnett would be taking a voting seat.

5. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no additions/deletions/amendments to the agenda.

6. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA**

There were no public comments.

COMMITTEE ACTION ITEMS

*7. **APPROVAL OF MINUTES**

A. November 2, 2016

Motion:

Accept the minutes.

Action: Approve, Moved by Member Brazier, Seconded by Member Prince.

Vote: Motion carried by unanimous vote (summary: Ayes = 6).

Ayes: Member Prince, Member Taufer, Member Brazier, Member Kirby, Member Ratican, Alternate Marnett.

8. DISCUSSION AND POSSIBLE ACTION TO APPOINT 2017 COMMITTEE OFFICERS

Mr. Prince requested deferring the discussion to appoint 2017 committee officers to next month's committee meeting.

9. DISCUSSION AND POSSIBLE ACTION REGARDING WATER INFRASTRUCTURE AND SYSTEM EFFICIENCY PROGRAM (WISE)

Mrs. Kirkpatrick introduced Mr. Stiber from Linkus Incorporated who would provide a presentation on the WISE Program and discuss the results of the recently completed high level audit. Mr. Kennedy mentioned the program was funded through SDG&E.

Mr. Stiber said the WISE Program provides energy and engineering solutions. He pointed out WISE targets the major water-energy users in SDG&E's service territory, namely water agencies, special districts, and city owned water systems to provide incentives and savings. He mentioned WISE focuses on all the major electric consumers such as source water pumping, water treatment plants, water distribution systems and wastewater treatment plants.

Mr. Stiber discussed the WISE Program phased approach as follows:

Phase 1: High level assessment to identify any potential measures to provide a high level economic and engineering analyses to show the potential for different measures.

Phase 2: Detailed assessment more rigorous engineering analysis plus full economic analysis to produce a project feasibility study.

Phase 3: Implementation support through verification of savings allowing the utility to obtain the incentive money.

Mr. Stiber discussed the District's Phase 1 results and recommendations. He said the potential for improvements were based on actual pump test data from the District. He noted the causes for pump inefficiencies vary where the pump could be off on the curve or there could be an equipment problem. Mr. Kennedy asked how the savings amount would be calculated if the problem has not been identified. Mr. Stiber responded by evaluating the operational conditions and pump tests. Discussion ensued.

Mr. Stiber stated the recommendation would be to perform pump upgrades to improve efficiencies up to 72%. He also said energy savings were also based on increasing hours of operation for pumps with lower energy intensity and decreasing hours of operation for pumps with high energy intensity to match demands.

Mr. Stiber said the next step would be to go forward with Phase 2 to perform a more rigorous analysis and prepare a project feasibility report. Discussion ensued.

Mr. Kirby requested an explanation of the District's costs compared to the savings. Mr. Kennedy responded based on the pump efficiency improvements of approximately \$250M the District would save approximately \$50K a year, although many factors need to be considered first. Discussion ensued.

Mr. Stiber stated the Phase 2 request form would need to be completed in order to go forward. Mrs. Kirkpatrick asked the engineering committee for a vote on whether to approve a recommendation to go forward with Phase 2 of the WISE Program. She noted it would be at no cost to the District.

Motion: Recommend to approve Phase 2 of the WISE Program.

Action: Approve, Moved by Member Prince, Seconded by Member Kirby.

Vote: Motion carried by unanimous vote (summary: Ayes = 6).

Ayes: Member Prince, Member Taufer, Member Brazier, Member Kirby, Member Ratican, Alternate Marnett.

10. CAPACITY FEE UPDATE

Mr. Kennedy went over the draft Water and Sewer Capacity Fee Study. He summarized the basic methodologies to calculate cost-based capacity fees. He mentioned the current water meter fees and water service connections by customer class for FY2016 was 7,250 connections. He pointed out the usage by customer (specifically the agriculture customer) used a lot more water for a given size meter than a residential customer, therefore the agriculture customer has been allocated a much higher EDU/Capacity fee. Discussion ensued.

Mr. Kennedy said part of the process of the capacity fee study would include the system cost study and audit updates of the District's system costs to accurately demonstrate the total asset value. He mentioned the consultant has ensured the basic methodologies used to calculate cost-based capacity fees were compliant with state laws and statutes. Discussion ensued.

Mr. Kennedy stated the proposed sewer capacity fees would be based on the living area square foot instead of the existing fees based per bedroom. Discussion ensued.

Mr. Kennedy invited feedback on the draft water and sewer capacity fee report.

11. AUTOMATIC METERING INFRASTRUCTURE (AMI) UPDATE

Mr. Kennedy said the District has completed the agreement with SDG&E for the Automatic Metering Infrastructure system. He stated the agreement with Itron has not been completed due to warranty issues, although a meeting has been scheduled to resolve the issues. He said SDG&E has been testing the meters at their test facility to ensure quality products prior to system integration. Discussion ensued.

12. INTRODUCTION OF EXCELLENCE COIN PROGRAM

Mrs. Harp announced the Operations Manager brought the concept of the Excellence Coin Program to the District. She explained the excellence coin is a tangible symbol of what we are committed to as members of the District. She described the coin's outer edge has the mission statement, one side has the strategic focus areas, and the other side has a map of the District as well as the core values identified. Mrs. Kirkpatrick thanked the Engineering Committee members for all the time and effort they donate to the committee. She presented a coin to each member. Discussion ensued.

13. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED ENGINEERING SERVICES COMMITTEE MEETING

The following items were suggested for next month:

- Appoint 2017 Committee Officers.
- Water & Sewer Capacity Fee Study Update.
- AMI Update.
- SLRGW Study – West Yost.

14. ADJOURNMENT

The meeting adjourned at 5:11 p.m.

Timothy Prince, Committee Chairperson

Dawn M. Washburn, Board Secretary



BOARD ACTION

BOARD OF DIRECTORS

January 24, 2017

SUBJECT

DISCUSSION AND POSSIBLE SELECTION OF DIVISION THREE DIRECTOR AND APPROVAL OF RESOLUTION NO. 17-05, A RESOLUTION APPOINTING _____ AS DIRECTOR OF DIVISION THREE OF THE RAINBOW MUNICIPAL WATER DISTRICT

DESCRIPTION

On December 31, 2016 Director Tory Walker resigned from the Board of Directors thereby leaving the Board seat for Division Three vacant. Staff advised the Registrar of Voters office of the vacancy and posted the notice of vacancy in the Division Three area as well as on the District website on December 7, 2016. In addition, the vacancy was announced in our RMWD Newsletter as well as in an article in The Village News newspaper.

The person appointed to fill this vacancy will hold the seat until the next election, which will be November 2018; they may run for reelection at that time for a four-year term that will end in 2022.

In accordance with Government Code Section 1780, the Board has three options:

1. Appoint a resident of Division Three to serve the remainder of the term.
2. Call for a special election to fill the vacancy. In this case the election would likely be held in the next primary election. The District would pay the cost of the election.
3. If neither an appointment of a replacement nor a call for an election is completed within 60 days, the County Board of Supervisors may appoint the person of their choice to serve the remainder of the term.

At the December 6, 2016 Board meeting staff was directed to proceed with the solicitation of interested persons for the Board to consider for appointment to the Board. Interested persons were asked to contact the District with their name, address, contact information, and brief background of their education and experience as part of the application process no later than 12:00 p.m. on January 15, 2017. A list of prospective appointees will be forwarded to the Board prior to the meeting.

POLICY


Government Code 1780

BOARD OPTIONS/FISCAL IMPACTS

The Board may appoint a successor for Director Tory Walker, hold a special election to allow voters to elect a successor, or allow the County Board of Supervisors to make the appointment. The appointee will hold the seat until December 7, 2018.

STAFF RECOMMENDATION

Staff supports Board direction.



Tom Kennedy
General Manager

January 24, 2017

RESOLUTION NO. 17-05

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RAINBOW MUNICIPAL WATER DISTRICT
APPOINTING _____ AS DIRECTOR OF
DIVISION THREE OF THE RAINBOW MUNICIPAL WATER DISTRICT**

WHEREAS, the Board of Directors of the Rainbow Municipal Water District has selected _____ at the Board meeting of January 24, 2017, to serve as the representative for Division Three of the Rainbow Municipal Water District; and

WHEREAS, _____ has agreed to serve as the appointed Director of Division Three of the Rainbow Municipal Water District;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED by the Board of Directors of Rainbow Municipal Water District to appoint _____ for service as the Director of Division Three of the Rainbow Municipal Water District beginning on January 24, 2017 for the unfulfilled term expiring December, 2018 and;

BE IT FURTHER RESOLVED that the District is hereby directed to execute the Oath of Office and swear in _____ as soon as practical.

PASSED, APPROVED AND ADOPTED at a Regular meeting of the Board of Directors of the Rainbow Municipal Water District held on the 24th day of January, 2016 by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Helene Brazier, Board President

ATTEST:

Dawn Washburn, Board Secretary

Dawn Washburn

From: Pete Hensley <petehensley34@gmail.com>
Sent: Thursday, January 12, 2017 4:52 PM
To: Dawn Washburn
Subject: Open position on Board for Area 3.

I am willing to offer myself for the open position on the Board for Area 3. Some background on myself:

Education: MBA in Accounting from Indiana Univ. Certificate of Financial Planning

Licenses: CPA, CFP (Certified Financial Planner) Licensed Tax Practitioner Organization Member: Financial Executives

Institute Work Experience: 4 yrs. in SF with Big Eight CPA firm, Joined Occidental Petroleum for the next 16 years,

ending as Assistant Corporate Controller at the Los Angeles Headquarters; Joined a large Houston Real

Estate Firm (building 70 story office buildings) as the Corporate Chief Financial Officer; later joined

a San Diego Firm as the Chief Financial Officer, in the businesses of Real Estate Building, Auto Dealership

and Savings and Loan Business. Retired at the age of 59, spending a year in educating myself in the

Financial Planning business, to become a CFP. Then began my own business for the next 15 years, before

selling my business and retiring at age 75.

In Retirement: I have managed the finances for a Fallbrook HOA (25 single family), Pala Mesa Oaks Owners Assn. for the past 20 yrs.

Pete Hensley 1899 Fox Bridge Ct., Fallbrook, CA 92028 760-723-2294



BOARD ACTION

BOARD OF DIRECTORS

January 24, 2017

SUBJECT

APPROVAL OF RESOLUTION NO. 17-01 ESTABLISHING CHECK SIGNING AUTHORITY

DESCRIPTION

The purpose of this Resolution is to establish check signing responsibilities and designate authorized signers of checks due to changes in Board Members. Resolution No. 17-01 will replace Resolution No. 16-22.

POLICY

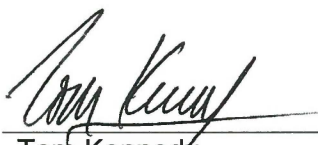
Administrative Code, Chapter 5.01 – Banking

BOARD OPTIONS/FISCAL IMPACTS

- Option 1: Approve attached Resolution 17-01.
- Option 2: Approve attached Resolution 17-01 with Board recommended revisions.

STAFF RECOMMENDATION

Staff recommends Option 1.



Tom Kennedy
General Manager

January 24, 2017

RESOLUTION NO. 17-01

**RESOLUTION OF THE BOARD OF DIRECTORS
OF RAINBOW MUNICIPAL WATER DISTRICT
ESTABLISHING CHECK SIGNING RESPONSIBILITIES
AND DESIGNATING AUTHORIZED SIGNERS OF CHECKS**

WHEREAS, the Rainbow Municipal Water District maintains an accounts payable checking account for the purposes of paying vendors, and a payroll checking account for the purpose of paying employees, and

WHEREAS, the bank requires that responsible parties be designated as authorized signers of these accounts, and

WHEREAS, it is appropriate to establish check signing responsibilities and designate authorized signers;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED by the Board of Directors of Rainbow Municipal Water District that:

1. The following persons be designated as authorized signers on the checking accounts of the District:

Accounts Payable Authorized Signers:

- Harriette "Helene" Brazier, Director
- William Stewart, Director
- Claude Hayden" Hamilton, Director
- Michael Mack, Director
- Tom Kennedy, General Manager
- Vanessa Martinez, Finance Manager
- Sherry Kirkpatrick, Engineering Manager
- Darren Milner, Operations Manager

Payroll Authorized Signers:

- Tom Kennedy, General Manager
- Vanessa Martinez, Finance Manager
- Sherry Kirkpatrick, Engineering Manager
- Darren Milner, Operations Manager

2. Accounts payable checks under \$50,000 shall be signed by members of the management staff, and checks over \$50,000 shall be signed by one member of the management staff and one Board member.
3. Payroll checks will be signed by one member of the management staff.
4. Resolution 17-01 rescinds Resolution 16-22.

PASSED AND ADOPTED at a Regular meeting of the Board of Directors of Rainbow Municipal Water District held on the 24^h day of January, 2017 by the following vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

Helene Brazier, Board President

ATTEST:

Dawn Washburn, Board Secretary



BOARD ACTION

BOARD OF DIRECTORS

January 24, 2017

SUBJECT

CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 17-02, A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT COMMENDING DENNIS SANFORD FOR HIS OUTSTANDING SERVICE AS A DIRECTOR AND BOARD PRESIDENT

DESCRIPTION

Dennis Sanford served as the Division 5 director on Rainbow Municipal Water District's Board from April 2011 to December 2016. In addition, he served as the Board President during his tenure. Resolution No. 17-02 commends Dennis Sanford for his dedicated service.

POLICY

N/A

BOARD OPTIONS/FISCAL IMPACTS

The Board may approve or reject Resolution No. 17-02. There is no fiscal impact.

STAFF RECOMMENDATION

Staff recommends the Board approve Resolution No.17-02.


Tom Kennedy
General Manager

January 24, 2017

RESOLUTION NO. 17-02

**RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW
MUNICIPAL WATER DISTRICT COMMENDING
DENNIS SANFORD**

WHEREAS, the Board of Directors of Rainbow Municipal Water District wishes to recognize Dennis Sanford for his outstanding service as a Director of the District; and

WHEREAS, Dennis Sanford actively participated in a number of community organizations within his Division 5 area, and

WHEREAS, Dennis Sanford played a prominent role and worked tirelessly to represent the District before the Local Agency Formation Commission during our efforts to obtain a positive outcome for our ratepayers, and

WHEREAS, Dennis Sanford provided steady leadership for the District at a time when it was most needed; and

WHEREAS, Dennis Sanford gave freely of his time to meet with numerous community groups, legislators, and other interested parties to communicate the value of the District and inform them as to how the District was doing a great job serving the community, and

WHEREAS, Dennis Sanford had a singular focus on service to the ratepayers in his actions as a member of the Rainbow MWD Board, and

WHEREAS, Dennis Sanford's service and dedication to the District is deeply appreciated by the Board, staff and employees of Rainbow Municipal Water District.

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED that the Board of Directors hereby commends Dennis Sanford and thanks him for his outstanding efforts on behalf of the District.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Rainbow Municipal Water District held on the 24th day of January, 2017 by the following vote, to wit:

**AYES:
NOES:
ABSENT:
ABSTAIN:**

Helene Brazier, Board President

ATTEST:

Dawn Washburn, Board Secretary



BOARD ACTION

BOARD OF DIRECTORS

January 24, 2017

SUBJECT

CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 17-03, A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT COMMENDING RICHARD BIGLEY FOR HIS OUTSTANDING SERVICE AS A DIRECTOR

DESCRIPTION

Richard Bigley served as the Division 2 director on Rainbow Municipal Water District's Board from March 2016 to December 2016. Resolution No. 17-03 commends Richard Bigley for his dedicated service.

POLICY


N/A

BOARD OPTIONS/FISCAL IMPACTS

The Board may approve or reject Resolution No. 17-03. There is no fiscal impact.

STAFF RECOMMENDATION

Staff recommends the Board approve Resolution No.17-02.



Tom Kennedy
General Manager

January 24, 2017

RESOLUTION NO. 17-03

**RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW
MUNICIPAL WATER DISTRICT COMMENDING
RICHARD BIGLEY**

WHEREAS, the Board of Directors of Rainbow Municipal Water District wishes to recognize Richard Bigley for his outstanding service as a Director of the District; and

WHEREAS, Richard Bigley volunteered to fill a vacant Board seat when the District had a time sensitive need to fill the seat, and

WHEREAS, while Richard Bigley did not serve on the Board for a long period of time, his participation was always constructive, and

WHEREAS, Richard Bigley had a singular focus on service to the ratepayers in his actions as a member of the Rainbow MWD Board, and

WHEREAS, Richard Bigley's service to the District is deeply appreciated by the Board, staff and employees of Rainbow Municipal Water District.

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED that the Board of Directors hereby commends Richard Bigley and thanks him for his outstanding efforts on behalf of the District.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Rainbow Municipal Water District held on the 24th day of January, 2017 by the following vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

Helene Brazier, Board President

ATTEST:

Dawn Washburn, Board Secretary



BOARD ACTION

BOARD OF DIRECTORS

January 24, 2017

SUBJECT

CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 17-04, A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT COMMENDING TORY WALKER FOR HIS OUTSTANDING SERVICE AS A DIRECTOR

DESCRIPTION

Tory Walker served as the Division 3 director on Rainbow Municipal Water District's Board from January 2015 to December 2016. Resolution No. 17-04 commends Tory Walker for his dedicated service.

POLICY

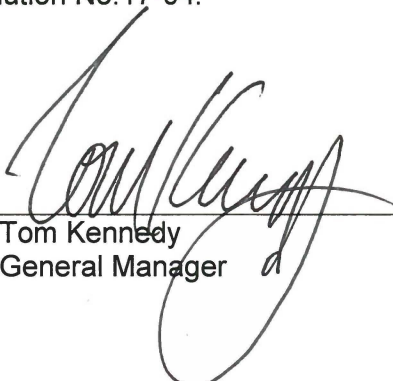
N/A

BOARD OPTIONS/FISCAL IMPACTS

The Board may approve or reject Resolution No. 17-04. There is no fiscal impact.

STAFF RECOMMENDATION

Staff recommends the Board approve Resolution No.17-04.



Tom Kennedy
General Manager

January 24, 2017

RESOLUTION NO. 17-04

**RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW
MUNICIPAL WATER DISTRICT COMMENDING
TORY WALKER**

WHEREAS, the Board of Directors of Rainbow Municipal Water District wishes to recognize Tory Walker for his outstanding service as a Director of the District; and

WHEREAS, Tory Walker was elected to the Board during a challenging period of transition, and

WHEREAS, Tory Walker carefully evaluated all matters before him and provided well-reasoned guidance to District staff and other Board members, and

WHEREAS, Tory Walker brought deep technical experience to the Board and to the region through his service on the San Luis Rey Watershed Council, and

WHEREAS, Tory Walker had a singular focus on service to the ratepayers in his actions as a member of the Rainbow MWD Board, and

WHEREAS, Tory Walker's service to the District is deeply appreciated by the Board, staff and employees of Rainbow Municipal Water District.

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED that the Board of Directors hereby commends Tory Walker and thanks him for his outstanding efforts on behalf of the District.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Rainbow Municipal Water District held on the 24th day of January, 2017 by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Helene Brazier, Board President

ATTEST:

Dawn Washburn, Board Secretary



BOARD ACTION

BOARD OF DIRECTORS

January 24, 2017

SUBJECT

CONSIDER REVISION OF EXISTING AGREEMENT (#99-026) BETWEEN RAINBOW MUNICIPAL WATER DISTRICT AND OAK CREST ESTATES, INC. CO-OP

BACKGROUND

In 1993, The California Regional Water Quality Control Board (CRWQCB) adopted Order #93-69, prescribing requirements for the discharge of domestic waste by the Oak Crest Estates mobile home park. Rainbow Municipal Water District is a co-Permittee on this Order. This Order established waste discharge requirements for the disposal of up to 0.012 million gallons per day (MGD) of treated domestic wastewater from Oak Crest Estates. The treated wastewater is disposed by spray irrigation covering approximately five (5) acres.

The wastewater treatment facility serves 112 units within the mobile home park. The treatment facility is an extended aeration package treatment plant which produces secondary effluent that is not chlorinated before it is discharged to the disposal area. The facility includes two (2) concrete-lined storage ponds with a total capacity of 1.2 million gallons. The plant is fenced off to prevent public access for safety and security reasons.

Rainbow Municipal Water District (RMWD) is required to meet and follow State Water Resources Control Board (SWRCB) requirements under Title 23 of Division 3 of Chapter 26: *Wastewater Treatment Plant Classification, Operator Certification & Contract Operator Registration Code of Regulations*, regarding Wastewater Treatment Plant classification, operator certification and contract operator registration for the Wastewater Treatment Plant Operator Certification Program. These regulations have been revised in the last several years and these revisions became effective April 1, 2013.

Historically, the plant was legally allowed to operate without advanced treatment certifications due to its small size. In our previous agreement (#99-026 - attached), Oak Crest agreed to pay the District for our staff time required to assist Oak Crest staff in the day to day operation of the plant. Over our entire history of operations with Oak Crest there have been no operational failures or notices of violation from the SWRCB. Our most recent inspection was concluded with no issues identified.

DESCRIPTION

On June 22, 2016, the District received a letter from SWRCB requiring the District to fill out an application regarding wastewater plant classification. In return, the District submitted them a fully completed application as requested. On September 27, 2016 RMWD received a notice stating the plant was classified as a Grade III Wastewater Treatment Plant requiring a Wastewater III Certification or higher to operate and maintain.

RMWD does not have staff members with this level of certification, and State certification rules preclude any RMWD employee from obtaining this level of certification. State rules require full time employment at a much larger plant to obtain a Grade III certification, which is impossible for our staff. Working with Oak Crest staff, RMWD staff then contacted various entities and agencies seeking qualified wastewater treatment operators willing to manage this private treatment plant. After seeking cost effective solutions by partnering with other local agencies and contract treatment firms, the District entered into a short term (four month) contract with a local contract operator, Water Quality Specialists (WQS).

The District also notified Oak Crest that the costs associated with the WQS contract exceeded the costs provided in our existing contract for operations. The management at Oak Crest was given 120 days to decide whether they wanted to contract operations independently, or revise our operations agreement in order to fully compensate the District for the cost of WQS and the limited staff time that the District will have to oversee the contract. After considerable discussion, the Oak Crest Board of Directors requested that the District hire WQS and they would agree to pay all costs associated with the contract.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Plan Focus Area Five: Customer Service – As co-Permittee with Oak Crest, the District has an obligation to participate in the operation of the plant. This agreement is an extension of a long term partnership that the District has had with the Oak Crest community.

BOARD OPTIONS/FISCAL IMPACTS

The District has executed a contract for wastewater treatment and disposal services for Oak Crest Estates with WQS in the amount of \$1,950 per month. Oak Crest approves of the contract and agrees to reimburse the District monthly for 100% of this monthly fee. The current fee is valid through September 2017 at which point the fee may change.

The District will provide Administrative oversight of the wastewater treatment and disposal services, primarily reviewing of reports submitted to the CRWQCB. All wastewater treatment and disposal operations will be conducted by Oak Crest Staff and the third party contractor. Oak Crest agrees to pay a fee of \$100 per month to the District for this administrative oversight. The District will review its actual costs on an annual basis and inform Oak Crest of any changes to the cost this oversight.

As a material part of this agreement, Oak Crest agrees to cooperate with RMWD to negotiate new fees with the current contractor prior to September 2017 or take steps to replace the current contractor with a replacement contractor that is acceptable to both Oak Crest and the District. In any event, Oak Crest shall be liable for all fees and expenses of the third party contractor whose services will be provided pursuant to a contract with the District.

STAFF RECOMMENDATION

Staff recommends the Board of Directors to approve one of the following options:

1. Approve newly revised agreement between Rainbow Municipal Water District and Oak Crest Estates, Inc., Co-Op.
2. Disapprove newly revised agreement between Rainbow Municipal Water District and Oak Crest Estates, Inc., Co-Op and follow Board's direction.
3. Direct RMWD Staff to come up with a different solution or agreement.

Staff recommends Option #1.



Darren S. Milner
Operations Manager

1/24/2017

AMENDMENT OF WASTEWATER AGREEMENT BETWEEN RAINBOW MUNICIPAL WATER DISTRICT AND
OAK CREST ESTATES INC, CO-OP

This amendment to the District Agreement number 99-026 between Rainbow Municipal Water District and Oak Crest Estates Inc. Co-op is made and entered into between RAINBOW MUNICIPAL WATER DISTRICT, a municipal water district of the State of California (hereinafter referred to as "District") and OAK CREST ESTATES INC. CO-OP, a California corporation, (hereinafter referred to as "Oak Crest") in view of the following facts:

- A. Oak Crest is an incorporated cooperative responsible for supplying certain services to homeowners in the Oak Crest Estates area, and
- B. Oak Crest independently owns a wastewater collection, treatment, and disposal system, and
- C. The District is a named co-Permittee on the San Diego Regional Water Quality Control Board (RWQCB) Order 93-69 which establishes waste discharge requirements for the operation of the treatment and disposal systems, and
- D. The District has no operational involvement in the operation of the wastewater collection system owned and operated by Oak Crest, and
- E. Recent changes in regulations of the State of California require that the wastewater treatment and disposal systems be operated by personnel with State of California certification levels that exceed that of the staff at Oak Crest or the District, and
- F. Oak Crest wishes to retain the services of a third party contract wastewater operations firm to provide wastewater treatment and disposal oversight in compliance with State of California regulations, and
- G. Oak Crest's Board of Directors has approved in principle the cost allocation of the third party services to Oak Crest, and
- H. Both Oak Crest and the District desire to modify the existing District Agreement number 99-026 to incorporate appropriate cost allocation of these third party services.

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. The District shall remain a co-permittee in Order 93-69 and no part of this amendment modifies the name of the discharger on RWQCB Order 93-69.

2. The day to day operations of the wastewater treatment and disposal system will be managed for Oak Crest by a third party contractor with the appropriate licenses and certifications to perform the work. At the time of execution of this amendment, the third party contractor is Water Quality Specialists.
3. If Oak Crest or the District wishes to replace the current contractor providing wastewater treatment and disposal services, both parties must agree in writing prior to the change.
4. The District will provide Administrative oversight of the wastewater treatment and disposal services, primarily review of reports submitted to the RWQCB. All wastewater treatment and disposal operations will be conducted by Oak Crest staff and the third party contractor. Oak Crest agrees to pay a fee of \$100 per month to the District for this administrative oversight. The District will review its actual costs on an annual basis and inform Oak Crest of any changes to the cost of Administrative oversight
5. The District has executed a contract for wastewater treatment and disposal services for Oak Crest with Water Quality Specialists in the amount of \$1,950 per month. Oak Crest hereby approves of the contract and agrees to reimburse the District monthly for 100% of this monthly fee. The current fee is valid through September 2017 at which point the fee may change.
6. As a material part of this agreement, Oak Crest agrees to cooperate with District to negotiate new fees with the current contractor prior to September 2017 or take steps to replace the current contractor with a replacement contractor that is acceptable to both Oak Crest and the District. In any event, Oak Crest shall be liable for all fees and expenses of the third party contractor whose services will be provided pursuant to a contract with District.
7. District shall not be responsible or liable for any repairs or replacement of any portion of the plant, any laboratory costs or expense, any ground maintenance, or any annual RWQCB fees. Such repairs, costs, and fees shall be the sole responsibility of Oak Crest. Oak Crest shall reimburse District for any costs incurred for laboratory testing, RWQCB fees, or any other fees associated with this treatment system.
8. Oak Crest shall indemnify and save harmless District, and its directors, officers, employees and agents, from any and all claims, demands, losses, costs and causes of action of any nature, and any expense incident to defense thereof (including attorney's fees), for damages for death or bodily injury to persons, injury to property, or any other loss, damage or expense arising out of the operation of the Oak Crest sewage treatment and disposal system or the performance of this agreement, except for and arising from the negligence or willful misconduct of District or its directors, officers, employees, or agents.
9. General Liability insurance shall be provided by Oak Crest in the amount of one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. The general liability policy is to contain, or be endorsed to contain, the following provisions:

- a. The District, its directors, officers, employees, or authorized volunteers are to be given insured status (via ISO endorsement CG 2010, CG 2033, or insurer's equivalent for general liability coverage) as respects: liability arising out of activities performed by or on behalf of Oak Crest; and premises owned, occupied or used by Oak Crest. The coverage shall contain no special limitations on the scope of protection afforded to the District, its directors, officers, employees, or authorized volunteers.
 - b. For any claims related to this project, Oak Crest's insurance shall be primary insurance as respects the District, its directors, officers, employees, or authorized volunteers. Any insurance, self-insurance, or other coverage maintained by the District, its directors, officers, employees, or authorized volunteers shall not contribute to it.
 - c. Coverage shall not be canceled by either party, except after thirty (30) days (10 days for non-payment of premium) prior written notice by U.S. mail has been given to the District.
 - d. In the event any change is made in the insurance carrier, scope of coverage or retroactive date of liability coverage required under this agreement, Oak Crest shall notify the District prior to any changes.
 - e. All of the insurance shall be provided on policy forms satisfactory to the District. All insurance correspondence, notations, certificates, or other documents from the insurance carrier or agent/broker shall each reference this agreement.
10. This agreement may be terminated at any time by either party upon the giving of 90 days written notice to the other. Upon such termination, Oak Crest shall pay District all remaining sums due and owing for services provided by District or the third party contractor to the date of termination. Immediately upon issuance of notice of termination, Oak Crest shall make application to the RWQCB to remove the District from the operating permit for this facility.
11. Notices given pursuant to this agreement shall be deemed given upon deposit in the United States Mail, postage prepaid, and addressed to the following:

Oak Crest Estates Inc. Co-Op
4747 Oak Crest Road
Fallbrook, CA 92028

Rainbow Municipal Water District
Attn: General Manager
3707 Old Highway 395
Fallbrook, CA 92028

12. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California.
13. **Further Assurances.** Each party to this Agreement shall execute all instruments and documents and take all actions as may be reasonably required to effectuate this Agreement.
14. **Venue and Jurisdiction.** For purposes of venue and jurisdiction, this Agreement shall be deemed made and to be performed in the County of San Diego, State of California.
15. **Counterparts.** By their signatures below, each signatory represents its authority to enter into this Agreement. This Agreement may be executed in counterparts, and if so executed, each such counterpart shall have the full force and effect of an original. If this Agreement is originally executed and a copy or counterpart thereof is transmitted by facsimile or electronic mail, such transmitted document shall be deemed to be an original.
16. **Modification.** This Agreement may be modified only by a contract in writing executed by the party to this Agreement against whom enforcement of such modification is sought.
17. **Prior Understandings.** This Agreement contains the entire agreement between the parties to this Agreement with respect to the subject matter of this Agreement, is intended as a final expression of such parties' agreement with respect to such terms as are included in this Agreement, is intended as a complete and exclusive statement of the terms of such agreement, and supersedes all negotiations, stipulations, understandings, agreements, representations and warranties, if any, with respect to such subject matter, which precede or accompany the execution of this Agreement.
18. **Successors in Interest and Assigns.** This Agreement shall be binding upon and shall inure to the benefit of the successors in interest and assigns of each party to this Agreement. Nothing in this Paragraph shall create any rights enforceable by any person not a party to this Agreement, except for the rights of the successor in interest and assigns of each party to this Agreement, unless such rights are expressly granted in this Agreement to other specifically identified persons.
19. This agreement shall supersede the agreement between the parties approved by the District Board of Directors on July 7, 1999.

IN WITNESS THEREOF, the parties have executed this agreement as of the last date written below.

Date_____

Rainbow Municipal Water District

By_____

Tom Kennedy, General Manager

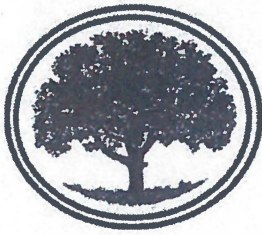
Date_____

Oak Crest Estates Inc. Co-Op

By_____

Printed Name_____

Title_____



Agenda Packet Page 83 of 162
Oak Crest Estates, Inc., Stock Cooperative
A SENIOR CITIZEN COMMUNITY
4747 Oak Crest Road, Fallbrook, CA 92028
(760) 728-7455

January 10, 2017

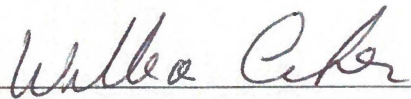
Darren Milner, Operations Manager
Rainbow Municipal Water District
37307 Old Highway 395
Fallbrook, CA 92028
dmilner@rainbowmwd.com

Darren:

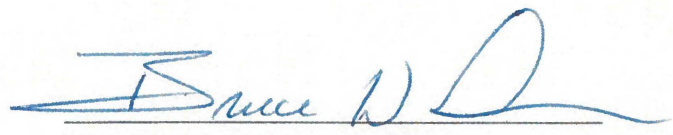
This letter is to inform you that the Governing Board of Directors for Oak Crest Estates voted in favor of extending the contract with Water Quality Specialists (WQS) to oversee the operations at our sewer plant.

We understand that WQS's fee will remain the same as under their current contract with Rainbow Municipal Water District (RMWD) at \$1,950 per month. We also understand that we will remit monthly payments to RMWD who will in turn remit to WQS.

Thank you,



President William Crocker



Vice President Bruce Anderson



Maintenance Director Phil Acosta



Secretary Donna Thompson

**AGREEMENT BETWEEN RAINBOW MUNICIPAL WATER DISTRICT AND
OAK CREST ESTATES INC. CO-OP**

This agreement is made and entered into between RAINBOW MUNICIPAL WATER DISTRICT, a municipal water district of the State of California (hereinafter referred to as "District") and OAK CREST ESTATES INC. CO-OP, a California corporation, (hereinafter referred to as "Oak Crest") in view of the following facts:

- A. Oak Crest is an incorporated cooperative responsible for supplying certain services to homeowners in the Oak Crest Estates area, and it owns and operates a sewage disposal system.
- B. District supplies water to persons residing within the Oak Crest Estates, and supplies sewer service to other areas within the District. District has in its employ persons possessing appropriate experience to supervise and operate the Oak Crest sewage disposal system.
- C. The parties desire by this agreement to provide for District assistance in the operation of the Oak Crest sewage disposal system.

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

- 1. District employees shall visit the Oak Crest wastewater treatment facilities once per week and shall provide advice regarding the operation of the system. Reports shall be prepared for the Regional Water Quality Control Board (RWQCB) as per Order 93-69.
- 2. For such advice and reporting, Oak Crest agrees to pay District \$3,327.00 annually. Payments shall be made in twelve equal monthly installments of \$277.25 each, payable in advance on the first day of each month, starting on the first day of the month following the date of execution of this agreement. The parties shall mutually agree upon amounts to be paid in subsequent years. This agreement shall be renegotiated every two years.
- 3. District shall not be responsible or liable for any repairs or replacement of any portion of the plant, any laboratory costs or expense, any ground maintenance, or any annual RWQCB fees. Such repairs, costs, and fees shall be the sole responsibility of Oak Crest. Oak Crest shall reimburse District for any costs incurred for laboratory testing, RWQCB fees, or any other fees associated with this treatment system.

4. Oak Crest shall indemnify and save harmless District, and its directors, officers, employees and agents, from any and all claims, demands, losses, costs and causes of action of any nature, and any expense incident to defense thereof (including attorney's fees), for damages for death or bodily injury to persons, injury to property, or any other loss, damage or expense arising out of the operation of the Oak Crest sewage treatment system or the performance of this agreement, except for and arising from the negligence or willful misconduct of District or its directors, officers, employees, or agents.
5. General Liability insurance shall be provided by Oak Crest in the amount of one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. The general liability policy is to contain, or be endorsed to contain, the following provisions:
 - a) The District, its directors, officers, employees, or authorized volunteers are to be given insured status (via ISO endorsement CG 2010, CG 2033, or insurer's equivalent for general liability coverage) as respects: liability arising out of activities performed by or on behalf of Oak Crest; and premises owned, occupied or used by Oak Crest. The coverage shall contain no special limitations on the scope of protection afforded to the District, its directors, officers, employees, or authorized volunteers.
 - b) For any claims related to this project, Oak Crest's insurance shall be primary insurance as respects the District, its directors, officers, employees, or authorized volunteers. Any insurance, self-insurance, or other coverage maintained by the District, its directors, officers, employees, or authorized volunteers shall not contribute to it.
 - c) Coverage shall not be canceled by either party, except after thirty (30) days (10 days for non-payment of premium) prior written notice by U.S. mail has been given to the District.
 - d) In the event any change is made in the insurance carrier, scope of coverage or retroactive date of liability coverage required under this agreement, Oak Crest shall notify the District prior to any changes.
 - e) All of the insurance shall be provided on policy forms satisfactory to the District. All insurance correspondence, notations, certificates, or other documents from the insurance carrier or agent/broker shall each reference this agreement.

- 6. This agreement may be terminated at any time by either party upon the giving of 90 days written notice to the other. Upon such termination, Oak Crest shall pay District all sums due and owing for services performed by District to the date of termination. Immediately upon issuance of the notice of termination, Oak Crest shall make application to the RWQCB to remove the District from the permit for this facility.
- 7. Notices given pursuant to this agreement shall be deemed given upon deposit in the United States mail, postage prepaid, and addressed to the following:

Oak Crest Estates Inc. Co-Op
 4747 Oak Crest Road
 Fallbrook, CA 92028

Rainbow Municipal Water District
 3707 Old Hwy 395
 P.O. Box 2500
 Fallbrook, CA 92088-2500

- 8. This agreement shall supercede the prior agreement between the parties of November 9, 1990.

IN WITNESS WHEREOF, the parties have executed this agreement as of the last date written below.

Date: 7/7/99

Rainbow Municipal Water District

By Eric J. Olsen by Director
 General Manager

Date: 5/24/99

Oak Crest Estates Inc. Co-Op

By Felicia M. Hughes
 President



BOARD ACTION

BOARD OF DIRECTORS

January 24, 2017

SUBJECT

DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATIVE CODE VARIANCE REQUEST TO ALLOW EXCHANGE FOR LARGER METER TO MULTIPLE METERS ON THE SAME PROPERTY

BACKGROUND

Damian Helling purchased an 18+ acre property on 931 Stewart Crest Road adjacent to our Canonita Tank, see attached Figure. There is an existing 2-inch water meter on this property. Damian requested to exchange this meter for multiple smaller meters to be installed on the same lot.

DESCRIPTION

Per policy 8.11.030.4 Exchange of Meter for Multiple Smaller Meters states owners of parcels presently receiving water service through a District meter that subdivide their property and apply to exchange their original meter for smaller meters to new legal parcels will be given a credit toward the new capacity charges for the new meters. This credit is equal to the amount of capacity for the meter being replaced at current capacity charge rate for that meter size.

Mr. Helling did not subdivide his property and he is requesting he receive credit for his existing 2-inch meter to two 1-inch meters and possibly a ¾" meter, which would be installed on the same property. As stated in the attached letter, he would like to separately meter his guest house and possibly agricultural use on the other side of the road. If Mr. Helling were given approval, he would be responsible to pay for all fees associated with the exchange and costs for a contractor to install the meter services per District standards.

Policy 8.06.010 states the District reserves the right to approve the size, number, and location of all service connections. No more than one service connection may be extended to any single parcel without the consent of the District.

Per policy 8.06.010 the District can allow more than one meter on a parcel. The request to have the meters installed on the same property is rare. Typically, meter exchange requests occur when a larger parcel is split into smaller parcels. However, there are instances in the District where there are multiple meters for one parcel. Staff does not believe there is a problem with having multiple meters serve a parcel. Similar to a single service the utility bills of the multiple meters are ultimately the responsibility of the property owner.

A risk involved with multiple meters on one property is if a lot split were to be done the meters may not be in the appropriate location for each property. This may require a remote meter agreement or meter relocation. Boundary adjustments and lots splits are submitted to the District and can be reviewed at that time with conditions to the owner to follow District regulations.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Administrative Code Sections 8.11.030.4, 8.06.010, 8.16.101

BOARD OPTIONS/FISCAL IMPACTS

Decrease in monthly fixed fees from a 2-inch to two 1-inch meters of \$110.75 or two 1-inch and a 3/4" meter of \$49.61.

1. Approve the variance and allow the exchange and credit of the 2-inch meter to multiple smaller meters to be installed on the same property.
2. Do not approve the variance. Mr. Helling cannot receive credit for the 2-inch unless he subdivides the property into smaller legal lots. If he would like multiple meters for his lot he would need to pay the full cost.

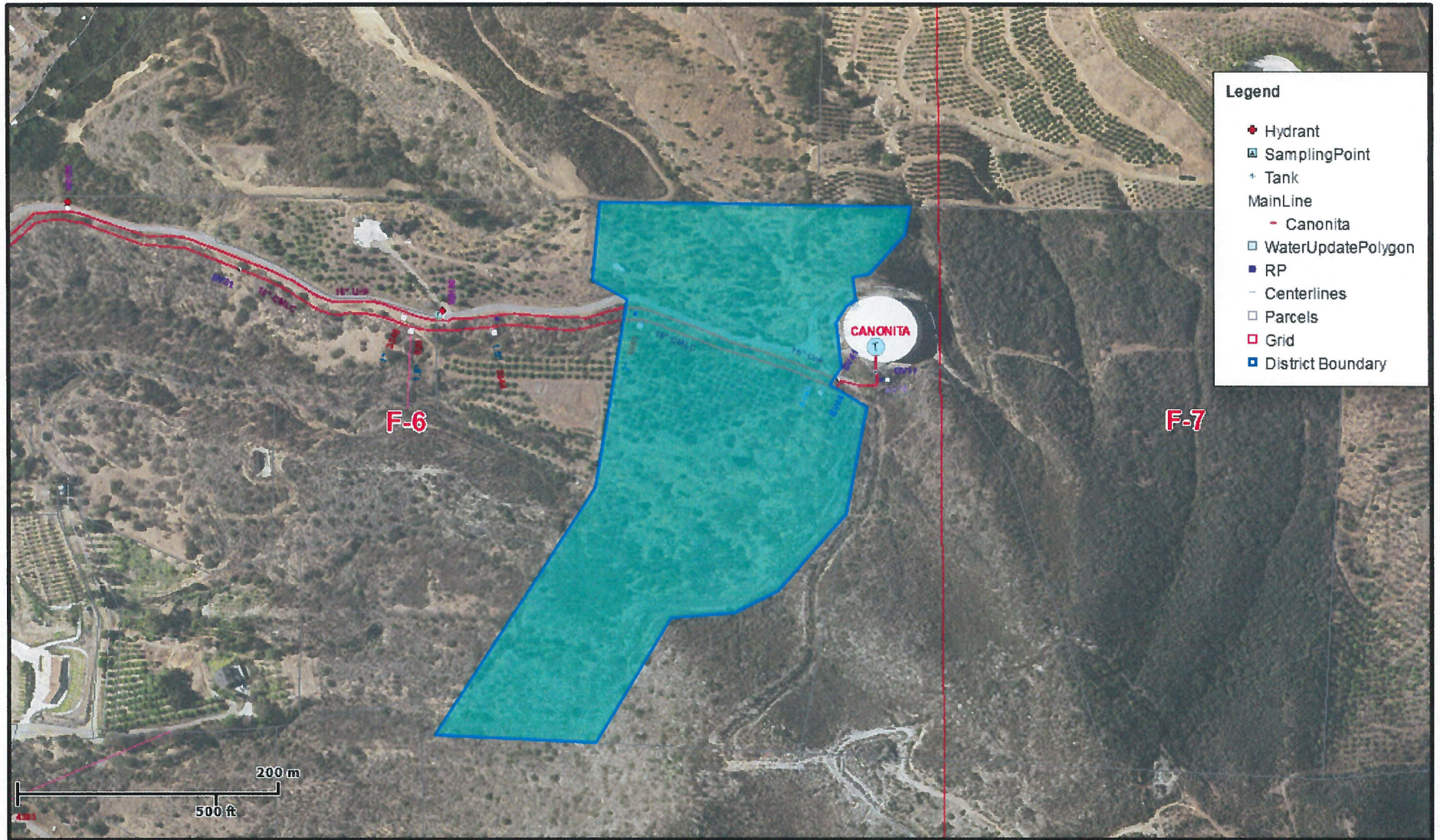
STAFF RECOMMENDATION



Staff recommends Option 1.



Sherry Kirkpatrick
Engineering Manager

01/24/2017



<p>1" = 376 ft</p>	<p>931 Stewart Crest Road</p>	<p>01/10/2017</p>		
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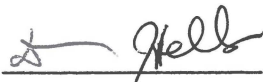
This map represents a visual display of related geographic information. Data provided hereon is not a guarantee of actual field conditions. To be sure of complete accuracy, please contact Rainbow Water District staff for the most up-to-date information.

Rainbow Water District**January 10, 2017**

To the Board of Directors,

Thank you for taking the time to consider my request. I recently purchased an 18+ acre property at 931 Stewart Crest Road. When I got it into escrow, I called and asked if I could turn the 2 inch water meter into a couple of 1 inch water meters. I was told that would not be a problem at all, and that there is a credit for the 2inch that would be applied to the water meters. After the close of escrow I went into your office to meet and discuss this matter, further. We came up with the pricing and I said, "Yes, this is something I would like to do." However, the next day I was informed that this is against your policy to have more than one meter on a single parcel. After much discussion with different people, in different departments, I was informed that indeed you can have more than one meter on a parcel but would not be able to use the credit from my 2 inch water meter. I understand that this is standard practice when one is downsizing a large meter to several small meters during a lot split. Therefore, I am humbly requesting that you reconsider the policy and allow me to use the credit applied towards additional meters for this property. I would like to have 2 1/2 inch meters for the purpose of separating my main house from the guest house. I was also considering a 3/4 inch meter for the purpose of having an agricultural business on the other side of the road. Thanks again.

Sincerely,



Damian Helling

300 White Fox Run

Fallbrook CA 92028

760-420-6694



BOARD ACTION

BOARD OF DIRECTORS

January 24, 2017

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 17-01 AMENDING AND UPDATING RMWD ADMINISTRATIVE CODE SECTION 3.01.010—REGULAR MEETINGS

DESCRIPTION

At present, Regular Board Meetings are scheduled for the fourth Tuesday of each month of each calendar year with the exception of November and December meetings being combined and held on the third Tuesday in the month of November.

Prior to January 22, 2013, the Regular Board Meetings in the month of November and December were held on the first Tuesday in December; however, due to the holidays and potential lack of a quorum in the month of December, the Board changed this meeting date to the third Tuesday in November. At their October 25, 2016 meeting, the Board voted to change the November 15, 2016 Regular Board meeting to December 6, 2016.

In light of recent changes to the schedule of the combined meeting as well as the November 8, 2016 election results, this item is to provide the Board with an opportunity to review Section 3.01.010 of the Administrative Code and set the Regular Board meeting dates as deemed necessary.

POLICY

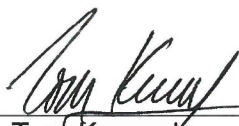
Section 3.01.010—Regular Meetings

BOARD OPTIONS/FISCAL IMPACTS

The Board may approve, deny or modify the recommendation, or provide additional direction to staff.

STAFF RECOMMENDATION

Staff recommends the Board adopt Ordinance No. 17-01 amending and updating Administrative Code Section 3.01.010—Regular Meetings


 Tom Kennedy
 General Manager

January 24, 2017

PROPOSED

RAINBOW MUNICIPAL WATER DISTRICT

2017

REGULAR BOARD MEETING SCHEDULE

4th Tuesday of the Month

~~ Meetings will begin at a time announced on each month's respective agenda for Closed Session items. Open Session items will start time certain at 1:00 p.m. ~~

January 24

February 28

March 28

April 25

May 23

June 27

July 25

August 22

September 26

October 24

*November 14

Section 3.01.010
Regular Meetings

3.01.010.1 Regular Meetings of the Board of Directors shall be held on the fourth (4th) Tuesday of each calendar month. The November and December meetings shall be combined and held on the third Tuesday in the month of November of each calendar year.

The starting time for the Regular Meeting Open Session Agenda shall be 1:00 p.m.

Prior to the 1:00 p.m. Open Session there may be a Closed Session that is closed to the public for the purpose of discussing confidential matters as allowed by law. The starting time of each Closed Session shall be determined by the General Manager after conferring with District Counsel and the Board President regarding the estimated time necessary to adequately discuss the agenda items. The Closed Session agenda items and starting time will then be published on the Regular Meeting Agenda. Prior to adjourning to the Closed Session there shall be a public comment period to allow interested members of the public the opportunity to comment only on those items on the Closed Session agenda.

The Regular Meeting Open Session will not start before 1:00 p.m. A second public comment period will be held at the beginning of Open Session to allow interested members of the public an opportunity to directly address the Board on any item of interest to the public.

All regular meetings will be conducted in the Board room of the District at 3707 Old Highway 395, Fallbrook, California 92028. The date, time and place of the regular Board meetings shall be reconsidered at least annually at any organizational meeting of the Board.

\\rmwd-b\Store03\BoardFiles\Board Secretary\Administrative Code Working File\Board Admin Code 2005-2006\Regular Meetings 3.01.010.doc\Approved Ordinance 05-07\8-3-05\Revised 1-13-06\Amended and Approved 12-5-06 by Ordinance No. 06-11\Amended and Approved 1-23-07 by Ordinance No. 07-02\Amended and Approved 8-28-07 by Ordinance No. 07-12\Amended and Approved 11-7-07 by Ordinance 07-18\Amended and Approved 12-2-08 by Ordinance No. 08-17\Amended and Approved 5-26-09 by Ordinance No. 09-08\Amended and Approved 7-28-09 by Ordinance No. 09-14\Amended and Approved 1-22-13 by Ordinance No. 13-01\Amended and Approved 11-18-14 by Ordinance No. 14-08

Ordinance No. 17-01

**Ordinance of the Board of Directors of the Rainbow Municipal Water District
Amending the Administrative Code Sections 3.01.010 – Regular Meetings**

WHEREAS, the Rainbow Municipal Water District has, from time to time, adopted various rules and regulations for the operation of the District; and

WHEREAS, certain of those rules and regulations require updating to reflect best practices, as well as changes in applicable laws; and

WHEREAS, the Board of Directors has determined that changes in the rules or regulations of the District shall occur solely by amendment to the Administrative Code;

NOW, THEREFORE,

BE IT ORDAINED by the Board of Directors of Rainbow Municipal Water District as follows:

1. The following rules and regulations of the District, collected and attached are hereby adopted and shall be incorporated into the Administrative Code, consisting of:

3.01.010 Regular Meetings

2. The General Manager is hereby directed to update the Administrative Code to reflect the approval of these rules and regulations, and to assign or reassign the numbering of the Administrative Code as necessary to codify these rules and regulations as amended.

3. This ordinance shall take effect immediately upon its adoption on this 24th day of January, 2017.

AYES:
NOES:
ABSTAIN:
ABSENT:

Helene Brazier, Board President

ATTEST:

Dawn Washburn, Board Secretary



BOARD ACTION

BOARD OF DIRECTORS

January 24, 2017

SUBJECT

DISCUSSION AND POSSIBLE APPOINTMENT OF BOARD OFFICERS AND REPRESENTATIVES

DESCRIPTION

Due to the November 8, 2016 election results and per Administrative Code Section 3.01.020.01, the Board will need to consider appointments of Board Officers and Representatives as well as Board Member committee assignments.

The positions under consideration are as follows:

- | | |
|--------------------------|--|
| Board President | Board Vice-President |
| Board Secretary | Treasurer |
| CSDA Representative | Santa Margarita Watershed Council |
| LAFCO Representative | San Luis Rey Watershed Council and Alternate |
| SDCWA Representative | ACWA Representative and Alternate |
| Communications Committee | Budget and Finance Committee |
| Engineering Committee | |

POLICY

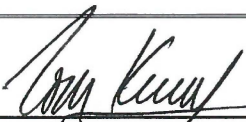
Administrative Code: Section 3.01.020.01—Bi-annual Organizational Meeting
 Section 2.09—Committees

BOARD OPTIONS/FISCAL IMPACTS

The Board may appoint new officers and/or make Board Member committee assignments.

STAFF RECOMMENDATION

Staff supports Board direction



 Tom Kennedy
 General Manager

1/24/17

Section 3.01.020.01

Bi-Annual Organizational Meeting

The Board of Directors shall hold an organizational meeting at its regular meeting in January of the odd numbered year or as determined by the Board. At this meeting the Board will elect a President and Vice President from among its members to serve until the next biannual meeting and may appoint the Executive Assistant as the Board's Secretary and the Finance Manager as its Treasurer.

Chapter 2.09 COMMITTEES

Section 2.09 Committees

The Board shall organize committees that are advisory to the Board with regard to matters within their respective areas of responsibility.

Each committee shall have at least four and no more than seven regular members appointed by a simple majority vote of the Board. Each committee may also have up to two alternate committee members appointed by a simple majority of the Board. Committees may be comprised of Directors, staff, and legal ratepayers of the District. Each committee shall designate their own chairperson. In order to promote attendance by Directors at Committee meetings without inadvertently creating a violation of the Ralph M. Brown Act, no more than one member of the Board of Directors may sit as a member on a Committee. Directors that are not members of a committee may attend as observers, but are allowed to participate at the Committee's request.

Members of the committees serve at the pleasure of the Board. Each committee may elect a vice-chairperson. Members of committees, including the chairperson and vice-chairperson shall serve until their successors are appointed. The chairperson of a committee is its presiding officer and shall be responsible for communicating the recommendation of the committee to the Board. In the absence of the chairperson, the vice-chairperson shall perform the duties of the chairperson. The chairperson and vice-chairperson are not deprived of any of the rights and privileges of a committee member by reason of being the presiding officer.

The initial committee chairpersons and vice-chairpersons will hold their position until January, 2009 at which time the committee members will hold elections to fill both positions. Thereafter the chairperson and vice-chairperson will hold their positions for one calendar year. Committee members will serve a term of four years and may be reappointed at the will of the Board.

Committee meetings shall be held in accordance with the provisions of the Ralph M. Brown Act. Notice of meetings of committees shall be posted 72 hours in advance pursuant to law and shall be considered regular meetings of the committee.

The committee shall record summary minutes of each lawfully noticed committee meeting. The minutes of each committee meeting and any recommendation of a committee shall include a summary of the information presented. District staff will prepare minutes of each meeting. Draft minutes shall be provided to the District Board and Committee Chairs as soon as practical following the committee meeting, and an approved copy shall be provided to the Directors in their monthly agenda packages.

A majority of the members of each committee shall constitute a quorum for the transaction of business.

Only regular members of the committee are entitled to make, second or vote on any motion or other action of the committee. Alternate members present at a meeting, but not seated as a regular member by the committee Chairperson, may participate in discussions but may not participate in motions or voting. Each committee member shall be entitled to one vote on all matters considered by the committee. A simple majority vote of the members of the Committee shall designate approval of a motion.

All committee member absences will be considered by the majority of the committee members to determine whether or not the absence is without cause. Sickness, jury duty, vacation and/or bereavement will be considered excused absences. When three meetings in a row or a total of six meetings in one calendar year are missed the remaining committee members will consider removal of the individual from the committee. The removal must be voted upon and approved by the majority of the committee members with the exception of the committee member in question.

If the roll call of regular members reveals that a quorum of regular members cannot be established, the Chairperson may appoint one or more alternate members who are present to be a temporary regular member in order to establish a quorum. Once a quorum is established, any remaining alternate member who has not been appointed as a temporary regular member shall remain as an alternate member. Once alternates have been seated as a regular committee member, they may immediately participate in any action taken and voted upon by the committee. All alternates must conform to the same rules as regular committee members. The Chairperson shall state for the record which alternate members have been seated as temporary regular members.

Committee Members and alternates shall comply with the obligations and responsibilities of office including the obligation to comply with the disclosure requirements of the Political Reform Act (Form 700). The reporting categories made applicable to the Directors by Rainbow Municipal Water District's local conflict of code shall apply to the members of the committee members.

All committee communications must go through the designated committee chairperson.

A committee has jurisdiction to consider and make a recommendation to staff, other committees and to the Board regarding any item of business within the responsibility of the committee. Committee recommendations shall be communicated to the Board. A committee may consider other matters referred to it by the Board.

The Board may refer a recommendation back to the committee for reevaluation whenever the Board deems additional evaluation is required.

2.09.010 Budget and Finance Committee

The Committee shall work in concert with the General Manager, Treasurer, and Finance Manager of the District.

The Committee shall be responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget; audit; investments; insurance; and other financial matters.

2.09.020 Engineering Services Committee

The Committee shall work in concert with the General Manager and District Engineer.

The Committee shall be responsible to review matters of design, construction, replacement, and repair of the District facilities and property, including: the Capital Improvement Program; contractor selection process; contractor management programs; and other engineering-related matters.

2.09.030 Communications Committee

The Committee shall work in concert with the General Manager.

The Committee shall be responsible for matters of internal and external communications including: positive public image; positive staff relationships; community outreach; media relations; water conservation programs; intergovernmental relations; and other public relations programs.

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

VARIABLE					
DATE	2017	MEETING	LOCATION	ATTENDEES	POST
February	9	SDCWA Special Board Meeting	SDCWA	GM	N/A
February	*	CSDA – San Diego Chapter	(Location to be Announced) 6:00 p.m.	GM	N/A
February	*	LAFCO Special Meeting	County Admin Center, Room 302 – 9:30am	Appointed Director (As Advised by GM)	N/A
February	*	Santa Margarita Watershed Council	Rancho California Water District	Appointed Director	N/A

* To Be Announced

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

RECURRING					
DATE	2017	MEETING	LOCATION	ATTENDEES	POST
February	1	Engineering Committee Meeting	RMWD Board Room 3:00 p.m.	Appointed Director, General Manager	1/26
February	6	LAFCO	County Admin. Center Room 302 9:00 am	Appointed Director (As Advised by GM)	N/A
February	6	Communications Committee Mtg.	RMWD Board Room 3:30 p.m.	Appointed Director, General Manager	1/26
February	14	Budget & Finance Committee Mtg.	RMWD Board Room 1:00 p.m.	Appointed Director, General Manager	1/26
February	14	SDCWA GM's Meeting	SDCWA, San Diego 9:30 a.m.	General Manager	N/A
February	17	NC Managers	Golden Egg 7:45 a.m.	General Manager	N/A
February	17	LAFCO Advisory Committee	LAFCO, 9335 Hazard Way, 9:30 a.m.	General Manager	N/A
February	21	Council of Water Utilities	Stoneridge Country Club 7:15 a.m. Poway	All Directors, General Manager	2/16
February	22	North County Water Group	Rincon Del Diablo, Escondido 7:30 a.m.	All Directors on a Rotating Schedule, General Manager	N/A
February	23	SDCWA Full Board Meeting	SDCWA Board Room, 3-5 p.m.	General Manager	N/A
February	27	San Luis Rey Watershed Council	Fallbrook Public Utility District 1:00 p.m.	Appointed Director	N/A
February	28	RMWD General Board	RMWD Board Room (Start Time to Be Determined)	All Directors	2/21

From: noreply@getstreamline.com [mailto:noreply@getstreamline.com]

Sent: Wednesday, December 14, 2016 10:52 AM

To: Cynthia Gray <cgray@rainbowmwd.com>

Subject: Form submission from Rainbow Municipal Water District

Name: William Muncie

Phone number:

Email address:

Comments: I had a service call on Dec. 9, 2016 re. pressure valve and a temporary shut off so I could install a new shut off and pressure reducing valve. They arrived timely, quickly and skilfully installed what was needed, and waited some extra minutes so I could get the new shut off on so I wouldn't have to have them come back. I can't remember their names but I want their supervisor to know what great employees he has. They actually made the experience fun. Can you be sure the supervisor gets this e-mail? The address for this service is ____ Little Gopher Canyon.

Gerald and Dorothea Flanigan

Do the job right, for all your water charges and services:

Reorganize the delivery of water route. Climbing mountains and going across people's yards is unacceptable. Put meters next to the road and run their service line up from the road.

No more running someone else's water service under our driveway. Not buried deep enough, it is a constant leak and repair job, tearing up our driveway.

Put meters for Disney Lane on their frontage. Then you won't have to deal with fences. The problem is the weird way water is sent to every new structure when the lots get split. Then people can't have fenced yards. Rainbow takes away their right to an enclosed property.

Call owners. Don't just trespass all over their property, You are not going to use our private drive as a public road!

This is documentation for an attorney.



BOARD INFORMATION

BOARD OF DIRECTORS

January 24, 2017

SUBJECT

Operations Report for November & December 2016

DESCRIPTION

Activities for Operations & Maintenance Division

CONSTRUCTION & MAINTENANCE:

The Valve Maintenance crew exercised a total of 228 valves during these two months, their average goal is 303 per month. The crew assisted the meter staff for the Meter Replacement Project as well as emergency or planned shutdowns for the Construction crews. They checked seven (7) PRV stations in the zones while performing valve maintenance.

The Construction crews repaired sixteen (16) leaks and performed seven (7) planned/emergency shutdowns. They repaired one (1) 8" plug valve as well as installed a 6" and a 12" gate valve. The crew also installed and/or repaired six (6) appurtenances. The Construction & Maintenance crews maintained District easements as well as completed the work at the District Yard. The crew also assisted with the Meter Replacement Project

The District's mechanic completed a total of sixteen (16) District vehicles with regular *scheduled* preventative maintenance and/or repairs. The vehicles requiring smog checks were completed and the paperwork submitted to the DMV. He also updated the inspections for the fleet vehicles in the "Mitchel Program" report.

The following maintenance and/or repairs were considered *unscheduled*:

- Vehicles with Emergency Repairs (7)
- Small Equipment / Emergency Equipment (12)
- Off-Road Equipment / Trailer Repairs & Maintenance (6)
- Off-Road Equipment / Trailer Emergency Repairs (1)
- Large Vehicle Maintenance/Repairs (3)

District Mechanic assisted Water System Operations personnel in replacing crankcase vent filter pan for Pump #4 at Pump Station #1.

WATER OPERATIONS:

New 8-inch check valve for Pump #4 at Pump Station 1 was completed in December.

Replacement of battery enclosure at Gomez Tank.

SCADA Projects: Magee Pump Station SCADA panel upgrade is still in progress. Panel has been mounted and connected and programming of the new panel is scheduled for January 11th. Retrofitting the solar panels at Gomez Tank is complete.

RMWD Staff installed a new 6-inch pump control valve at Pump Station #3 which was tested by Crew and is now online.

Monthly tank and reservoir cover inspections completed.

Installation of the two back-up chlorine pumps at Morro Chlorine Station was completed.

Pump #4 at Pump Station #1 was tested and passed by APCD of San Diego for annual operating permit.

Water Quality Reports:

- 44 routine coliform samples
- 50 nitrification samples
- 6 TDS/Chloride test in south zones
- 15 water quality complaint (smelly water, dead end line flushed)
- 4 THM/HAA5 samples taken

WASTEWATER:

Monthly, Semi Annual and Annual Reports:

California Integrated Water Quality System (CIWQS): Reported "No Spill Report":

November 2016: None Reported.

December 10, 2016: Reportable *Category 1 Private Sanitary Sewer Overflow* (CIWQS) California Integrated Water Quality System Event ID # 830625 500 Gallon spill volume

December 12, 2016: Responded to private sewer overflow – Result (SSO) Sanitary Sewer Overflow release inside home due to private homeowner blocked 3" sewer lateral plumber on site. RMWD used Vac-Con Combination Sewer Truck was utilized to flush 8" sewer main and vacuumed to clear blockage.

Interdepartmental Support (Meter Replacement Program):

November 2016 – December 2016: Wastewater Staff member Christopher Hand assisted Meter Division in water meter assessments and meter replacements. Tasks included cleaning/clearing of meter boxes and valve relocation/replacements. He also performed Customer Service order requests as directed.

Lift Station Pumps / Preventative Maintenance:

12/1/2016: Rainbow MWD Wastewater Division assisted Caltrans and Ames Construction with new sewer alignment and sewer manhole installation on Highway 76. RMWD Staff isolated sewage Lift Station #3B Plant and performed live sewage bypass into clarifier in order for construction to continue.

Lift Station Generators:

November 9, 2016: Lift Station #4 – Confined Space Entry Permit / Preventative Maintenance service on standby generator. Replaced oil, air filter & belts and inspected equipment.

November 11, 2016: Lift Station #1 – Replaced two (2) pressure switch units at lift station that serve as pump and level controls.

Lift Station #1: 30 Horsepower Generac Generator out of service pending reliable repairs. District has a temporary portable 100kw Whisper watt generator on site for emergency backup purposes.

11-01-2016 – 11-31-2016: 30 kw out of service stationary

12-01-2016 – 12-31-2016: 30 kw out of service stationary

Sewer Line Cleaning:

Dates: 11/01/2016 – 11/31/2016 = 2,877' cleaned

Locations: Lake Garden, Sycamore Ranch, Oak Cliff Drive

Dates: 12/01/2016 – 12/31/2016 = 11,302' cleaned

Locations: Lake Garden Drive & Golf Club Drive

Total footage cleaned for 2 months: 14,179'

High Frequency Cleaning:

11/01/2016 - 11/31/2016: Cleaned 1,410' of siphon sewer line (8" & 10")

12/01/2016 - 12/31/2016: Cleaned 1,410' of siphon sewer line (8" & 10")

Manhole Inspections:

Dates: 11/01/2016 – 12/31/2016

Total: 79 Manholes Inspected

Locations: Lake Garden, Sarah Ann Drive, Pankey Ranch, Sycamore & Golf Club Drive

CCTV:

Nothing to Report.

Smart/Cover Alarm Units:

November 6, 2016: Responded to high-level alarm. Replaced sensor on SmartCover and flushed 8" sewer line.

December 21, 2016: Horse Ranch South Sensor delay – Replaced batteries, antenna, sensor and e-box on unit (annual warranty items).

December 21, 2016: San Luis Rey Creek - Replaced batteries, antenna, sensor and e box on unit (annual warranty items).

EMPLOYEE RECOGNITION:

Jesus Hernandez, System Operator III, passed the State Water Treatment (T4) Exam.

Joe Perreira, Water Quality Technician II, passed the State Water Treatment (T3) Exam.



Darren S. Milner
Operations Manager

1/24/17



BOARD INFORMATION

BOARD OF DIRECTORS

January 24, 2017

SUBJECT

Engineering Report for November and December 2016

DESCRIPTION

CAPITAL PROJECTS:

Gird to Monserate Hill: Bid documents pending management review/approval. CEQA in process.

Horse Creek Lift Station: Developer obtained permit from the Army Corps of Engineers. Scheduled to begin in November 2016.

Highway 76 East Segment: Contractor installing last relocation of 800' of 21" and 24" sewerline near District Office.

Knottwood Way Waterline Improvements: Bid documents completed. Staff is coordinating with the Developer.

Lift Station 1: Staff is working on location regarding the site for the lift station before the siphon. Staff reviewing the 90% submittal.

Pump Station #1 Upgrades: Project at 30% design. Change order for building rehabilitation and electrical relocation has been executed.

Water and Wastewater Asset Cost and Capacity Fee Study: Staff reviewing the draft capacity fee study.

Water Reclamation Plant (WRP) & Recycled Water Distribution System (RWDS): Staff is continuing talks with Oceanside to determine options for indirect potable reuse or recycled water delivery.

Wastewater Outfall Replacement: Project on hold until further evaluation from local water alternatives.

OTHER PROJECTS:

Moosa Creek Mitigation Bank: Staff working with Consultant on easements.

San Luis Rey Ground Water Sources: Report finalized and being reviewed by staff and consultant. Investigating the feasibility of combining a ground water treatment project with indirect potable reuse.

DEVELOPER PROJECTS:

Golf Green Estates: (near Lift Station 1): 94 SFR planned across from Bonsall Elementary School. Contractor installing 8" onsite sewerline and 8" offsite waterline. Staff and Contractor are coordinating the start up for the new pressure reducing station on Camino Del Rey.

Helling Hill Run: 5 Lot Subdivision with 260 foot waterline extension. Plans approved.

Horse Ranch Creek Ridge (D.R. Horton - formally Campus Park, Passerelle): 850 WMs / 850 EDUs – Off of Highway 76 and Horse Ranch Creek Road. Plan check for units 1-4, wastewater, and water complete. Staff is reviewing submittals. The Contractor has begun grading and the construction of the lift station on Pankey Road.

Malabar Ranch: 31 WMs / 29 EDUs - There are 17 out of 31 homes built. Contractor shall complete waterline relocation and punch list items.

Nessy Burger: Nessy Burger's is proposing to install a permanent building. Plan check two completed.

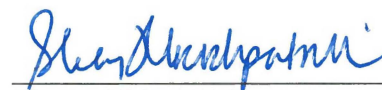
Olive Hill Estates: 37 WMs / 59.2 EDUs - Notice of Completion was recorded on October 13, 2016. Warranty expires on October 13, 2017.

Pala Mesa Highlands: 124 Lots on Old Highway 395. Contractor started grading. Staff reviewing submittals.

Topa Topa: 11 Lots on Sterling View Drive. Plan check four completed.

OTHER:

ITEMS	NO#	ITEMS	NO#
Water Availability Letters	4	Water Meters Purchased	4
Sewer Availability Letters	2	Sewer EDUs Purchased	0
Water Commitment Letters	5	Developer Shutdowns	1
Sewer Commitment Letters	7	Jobs Closed: Olive Hill Estates	1



Sherry Kirkpatrick
Engineering Manager

1/24/17



BOARD INFORMATION

BOARD OF DIRECTORS

January 12, 2017

SUBJECT

Customer Service & Meter Services

DESCRIPTION

METER SERVICES:

Meter Services completed 685 service orders. Here is a summary of the most pertinent service orders shown by category.

SERVICE ORDERS	COMPLETED
Check Reads	565
Transfers	42
Locked	0
Unlocked	0
Pressure Calls	19
Meter Leaks	30
Drought	0

CUSTOMER SERVICE & METER SERVICES:

Nothing to report



 Vanessa Martinez
 Finance Manager
 1/12/2017



 Kenny Diaz
 Meter Services Crew Leader
 1/12/2017



BOARD INFORMATION

BOARD OF DIRECTORS

January 24, 2017

SUBJECT

HUMAN RESOURCES REPORT FOR DECEMBER 2016 / JANUARY 2017

DESCRIPTION

Personnel changes, human resources activities, and safety report for December 2016 / January 2017

PERSONNEL CHANGES:

There were no personnel changes to report.

WORKFORCE TRAINING AND DEVELOPMENT:

Senior Leadership Team Development

On December 21, the Senior Leadership team began working with the Tamayo Group, the same consultant who helped us develop our strategic plan, on a leadership development initiative. As a relatively new team, this is an important step to building a strong and cohesive leadership team. The General Manager, Human Resources Manager, Operations Manager, Finance Manager and Engineering Manager met with the consultant and discussed accomplishments for 2016 and our visions for the future of our departments.

As a team, we identified our collective vision to create a more efficient and streamlined organization that focuses on continuous improvement and innovation. We are committed to coaching and mentoring our employees to build strong and effective teams that communicate across departments for the good of the District. We reviewed the District's five organizational values and identified specific managerial behaviors to bring those values to life. We identified our individual strengths and areas for development and created a short action plan to start making improvements.

The senior leadership team will have one more meeting with the consultant on February 8th before rolling out a similar process to the Superintendents. Eventually, we will have an all-hands workshop to identify specific behaviors that all employees can exhibit to bring our values to life. These behavioral "anchors" will be used as criteria for the Values coin recognition program and in future performance evaluations.

NEOGOV City Tour Training Event

The Human Resources Manager attended a training event for NEOGOV on January 10th. Topics covered included best practices and system capabilities for all three modules of NEOGOV. Of particular interest was the capability for job-specific competencies in the Perform system. New product features were also covered, including a mobile app, integration with an online testing business partner, and data analytics.

Liebert Cassidy Whitmore Legal Training

Several employees are scheduled to attend a legal training related to the Americans with Disability Act on January 25th. The training will cover the employer’s obligation to engage in the interactive process and make reasonable accommodations to enable disabled employees to perform essential functions of a job. The Human Resources Manager, Superintendents, and two Crew Leaders will attend the training.

NEOGOV IMPLEMENTATION:

NEOGOV was approved by the Board at the October 2016 Board meeting. Implementation began November 10th, and the Insight module went live on December 28th.

Insight Module

Insight is the module that houses our online career portal, job description database, and applicant tracking system. All job descriptions have been uploaded, and our website now links to the new careers pages. Visitors to our page who are interested in being informed of future job openings can now subscribe to receive email notification of job postings.

Current openings link: <https://www.governmentjobs.com/careers/rainbowmwd>
Job descriptions: <https://www.governmentjobs.com/careers/rainbowmwd/classspecs>
Job opening subscriptions:
<https://www.governmentjobs.com/careers/rainbowmwd/jobInterestCards/categories>

Onboard Module

The implementation kickoff for the second module, Onboard, took place on January 11th. Onboard will function as an employee intranet, with forms, activity checklists, online workflows, and document libraries all housed within the system. This will help facilitate improved internal communications and more efficient processes.

EMPLOYEE RECOGNITION:

Values Coin Awards

The first set of Values Coins were issued to employees at the Awards Banquet. Winners were:

Innovation:	RUBEN LOPEZ and SCOTT TERRELL
Teamwork:	ED BRADLEY
Professionalism:	VANESSA MARTINEZ
Responsibility:	ED BRADLEY
Integrity:	CHRIS HOELSCHER

Upcoming Service Awards – 10 years
WAYNE NAULT February 12, 2017

Customer Compliments

Two employees received unsolicited written compliments from customers. The full correspondence is in the rate-payer correspondence report.

JUSTIN CHANDLER in Meter Services received compliments from two separate customers this month for delivering exceptional customer service during emergency call-outs.

CHRIS HAND in Wastewater also received a compliment on a customer call-out (along with Justin Chandler) for efficiently fixing the problem and “making the experience fun.”

BENEFITS:

Transition to New Plan Year

The transition to new benefits plans went smoothly. Employees who elected the new benefits plans received new cards in the mail, and instructions to set up online accounts and mobile apps. The District funded employees' Health Savings Accounts on January 3rd, the first banking day of the plan year.

The Anthem HMO plan did have an error in the system for prescription coverage at the beginning of the year, requiring a \$100 deductible to be met before \$5 copays began. The District was alerted to this error by ACWA-JPIA, who worked to resolve it within a few days.

PTO Cash Out

Employees may request to cash out unused PTO hours in December of each year for the following year, within certain limits directed by the MOUs. This year 28 employees requested to cash out a total of 3,307 hours. This program will reduce our accrued PTO liability by approximately \$132,000.

LABOR RELATIONS:

Classification and Compensation Review

Human Resources Manager has developed a Request for Proposals for a Compensation Study to analyze market pricing for our current positions as well as our current salary grade structure.

Notice of Intent to Negotiate

Both the Rainbow Employees Association (REA) and Rainbow Association of Supervisors and Confidential Employees (RASCE) served their notices of intent to begin negotiating new Memoranda of Understanding on or after January 16th, 2017.

EMPLOYEE EVENTS:

Breakfast Burrito Bar Event – December 19th

The leadership team of Managers and Superintendents hosted the District's annual breakfast burrito bar event that traditionally takes place during the holiday season. It was an excellent demonstration of teamwork, with each person pitching in to shop for supplies, set up, chop vegetables, cook, and clean up. The burritos were served buffet-style, and employees gathered in the Board Room for an optional "stealing game" gift exchange. This is one of the workforce's favorite events, and employee feedback was overwhelmingly positive.

Annual Employee Recognition Banquet – January 14th

The Events Committee planned all the details for the annual employee recognition banquet, which included a Black and White theme, door prizes, a DJ, a presentation from the General Manager, and the awards ceremony.

DOOR PRIZES: The District used points from our American Express card to get several gift items as door prizes at no cost to the District. Door prizes included an iPad, Apple TV, Fitbit, and an Apple Watch. Each department also donated a themed basket as a door prize, and each employee in attendance received a \$25 gift card, which was also acquired with American Express points.

FUNDRAISERS: An employee-run family photo fundraiser reduced the employees' cost to bring a guest to \$26.00 per guest.

EMPLOYEE ASSOCIATION CONTRIBUTIONS: Both the Rainbow Employees Association (REA) and Rainbow Association of Supervisory and Confidential Employees (RASCE) used association funds to pay the cost of members' guests to attend the banquet so that their members who wanted to bring a guest could do so at no cost.

The Human Resources Manager would like to recognize the Events Committee for their outstanding job planning this event. DAWN WASHBURN, CYNTHIA GRAY, BRAIN FONSECA, JOHN MACCARRONE, SHERRY KIRKPATRICK, RENEE RUBIO, and MARC WALKER worked all year to plan this event.

Quarterly Anniversary Event

The first quarter Anniversary Breakfast is scheduled for February 14th.

SAFETY:

New Safety Committee Charter

The Safety Committee mission statement that had been in place since 2011 was a pre-written statement available online that we had previously adopted. In November, the Human Resources Manager facilitated a workshop to help the committee define a vision for the future and mission statement that are more representative of the needs and values of RMWD. The Committee formally adopted the new charter document at the December Safety Committee Meeting. The document is attached to this report.

Air Pollution Control District Inspection

December 6th and 8th, the Air Pollution Control District conducted a surprise inspection. The Inspector looked at all permitted backup engines that had recordable hours and associated logs. He verified that logs were directly associated with the permitted engines, all permits that required preventive maintenance had been performed, and that the Hobbs Meter was in concert with the log.

These engines are operated by Water System Operations and Waste Water. JERRY KRAFT and RUBEN LOPEZ were very helpful in presenting documentation and operating the engines when required by the inspector. All documentation was in order as well the operation, resulting in a Certificate of Compliance with no findings or fines.

Ergonomics

Sit/stand workstations are being purchased for the Boardroom, the Customer Service window, and two other employees' offices.

Office Safety Program

The office safety meeting was conducted on December 15th. Cynthia Gray facilitated the meeting that focused on Stress Management during the holidays.

Incidents

It has been 418 days since our last worker's compensation claim.

It has been 728 days since our last lost time injury.

Safety Training

Target Solutions: 49 completions for November and December.

Tailgate topics included:

- Stretch for Safety: 34 Employees
- Safe Winter Driving: 32 Employees
- Sprains & Strains: 30 Employees
- House Keeping: 35 Employees



Karleen Harp
Human Resources Manager

01/24/2017



Safety Committee Charter

The Rainbow Municipal Water District Safety Committee exists to encourage and enable employees to have a voice in the shaping of a culture of safety by providing employees a forum to discuss methods to mitigate risks, promote safe work practices, and hold the District to the highest safety standards.

Vision

We aspire to be an industry leader in the design of innovative safety programs that set new standards for accident prevention that also enhance operational productivity.

Mission

The Safety Committee serves our employees, ratepayers, contractors, and the public by contributing to the development and oversight of pro-active safety programs that minimize hazards and injuries through education, technology, compliance, and recognition of employees who are setting a positive example of safe work practices.

Values

The Committee will operate in alignment with the District's core values, as follows:

- **Integrity**
We will take personal ownership to ensure that every employee understands that there is always time to work in full safety and regulatory compliance, without cutting corners.
- **Professionalism**
We will lead by example, elevate expectations, educate the workforce, and hold our employees, management, and our contractors accountable to the highest safety standards.
- **Responsibility**
We will create an environment where employees are safe at work, and feel free to speak up without reprisal when they have safety concerns. In the interest of public safety, we will hold our contractors accountable for safe practices on our job sites.
- **Teamwork**
We will support and watch out for each other by participating in open communication and listening to the ideas and concerns of our colleagues with respect and empathy.
- **Innovation**
We will pro-actively seek novel ideas for safety programs by inviting guest speakers, networking, visiting other organizations, and rotating members with the goal of obtaining a continuous flow of pioneering and actionable ideas.

General Ledger

Interim Financial's

User: vmartinez
 Printed: 1/10/2017 - 11:59 AM
 Period: 1 to 4, 2017



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 01	WATER FUND							
Dept 01-00								
R10	WATER REVENUE							
01-00-41110	Water Sales-Domestic	6,075,496.00	2,811,679	2,811,679	3,263,817	0	3,263,817	53.72
01-00-41115	Water Sales-Domestic-Unbilled	0.00	48,604	48,604	-48,604	0	-48,604	0.00
01-00-41120	Water Sales-Ag-Dom Non Cert	1,049,500.00	570,796	570,796	478,704	0	478,704	45.61
01-00-41125	Water Sales-Ad Noncert Unbilld	0.00	-13,280	-13,280	13,280	0	13,280	0.00
01-00-41130	Water Sales-Ag/Dom Met Cert	1,157,290.00	0	0	1,157,290	0	1,157,290	100.00
01-00-41160	Water Sales-Ag. Non Discount	4,207,195.00	2,442,018	2,442,018	1,765,177	0	1,765,177	41.96
01-00-41165	Water Sales-Ag.Nondis Unbilled	0.00	71,333	71,333	-71,333	0	-71,333	0.00
01-00-41170	Water Sales-Construction	216,282.00	123,380	123,380	92,902	0	92,902	42.95
01-00-41175	Water Sales-Construction-Unbil	0.00	18,666	18,666	-18,666	0	-18,666	0.00
01-00-41180	Water Sales-Sawr Full Agric	4,106,205.00	1,957,659	1,957,659	2,148,546	0	2,148,546	52.32
01-00-41185	Water Sales-Sawr Ag Unbilled	0.00	51,438	51,438	-51,438	0	-51,438	0.00
01-00-41190	Water Sales-Sawr Ag/Dom	6,081,872.00	2,982,680	2,982,680	3,099,192	0	3,099,192	50.96
01-00-41195	Water Sales Sawr Ag/D Unbilled	0.00	57,615	57,615	-57,615	0	-57,615	0.00
01-00-42120	Monthly O & M Charges	5,542,712.00	1,805,084	1,805,084	3,737,628	0	3,737,628	67.43
01-00-42121	Infrastructure Access Charge	5,389,049.00	1,792,261	1,792,261	3,596,788	0	3,596,788	66.74
01-00-42130	Readiness-To-Serve Rev Id#1	300,000.00	0	0	300,000	0	300,000	100.00
01-00-42140	Pumping Charges	537,363.00	255,046	255,046	282,317	0	282,317	52.54
01-00-43101	Operating Inc Turn On/Off Fees	5,000.00	925	925	4,075	0	4,075	81.50
01-00-43104	Operating Inc. R.P. Charges	231,936.00	77,111	77,111	154,825	0	154,825	66.75
01-00-43106	Operating Inc Water Letter Fee	500.00	0	0	500	0	500	100.00
01-00-43109	Operating Inc Inspections	20,000.00	3,300	3,300	16,700	0	16,700	83.50
01-00-43110	Operating Inc Plans And Specs	1,000.00	0	0	1,000	0	1,000	100.00
01-00-43111	Operating Inc Install Fees,Hyd	3,500.00	1,610	1,610	1,890	0	1,890	54.00
01-00-43114	Operating Inc-Miscellaneous	5,000.00	-8,921	-8,921	13,921	0	13,921	278.43
01-00-43116	New Meter Sales/Install Parts	8,500.00	3,435	3,435	5,065	0	5,065	59.59
01-00-43117	Notice Delivery Revenue	35,000.00	11,200	11,200	23,800	0	23,800	68.00
	R10 Sub Totals:	34,973,400.00	15,063,639	15,063,639	19,909,761	0	19,909,761	56.93
R40	INTEREST EXPENSE							
01-00-49301	Property Tax Rev. - Ad Valorem	315,000.00	0	0	315,000	0	315,000	100.00
	R40 Sub Totals:	315,000.00	0	0	315,000	0	315,000	100.00

R50	INTEREST INCOME							
01-00-49201	Interest Revenues-Water Fund	0.00	0	0	0	0	0	0.00
	R50 Sub Totals:	0.00	0	0	0	0	0	0.00
R70	OTHER REVENUE							
01-00-49102	Non Oper Inc-Nsf Check Fees	1,500.00	330	330	1,170	0	1,170	78.00
01-00-49109	Non Oper Inc-Miscellaneous	25,000.00	0	0	25,000	0	25,000	100.00
	R70 Sub Totals:	26,500.00	330	330	26,170	0	26,170	98.75
R80	CURRENT YEAR NET REV/EXP							
	Revenue Sub Totals:	35,314,900.00	15,063,969	15,063,969	20,250,931	0	20,250,931	57.34
E01	Cost of Water Sold							
01-00-50001	Water Purchases	19,938,700.00	9,277,191	9,277,191	10,661,510	0	10,661,510	53.47
01-00-50003	Water In Storage	0.00	73,109	73,109	-73,109	0	-73,109	0.00
01-00-50005	Ready To Serve Charge	518,268.00	169,651	169,651	348,617	0	348,617	67.27
01-00-50006	Infrastructure Access Charge	468,102.00	145,552	145,552	322,550	0	322,550	68.91
01-00-50008	Ag Credit-Sawr	-1,592,850.00	-837,019	-837,019	-755,831	0	-755,831	0.00
01-00-50009	Seasonal Storage Credit	702,348.00	0	0	702,348	0	702,348	100.00
01-00-50010	Customer Service Charge	1,177,944.00	401,805	401,805	776,139	0	776,139	65.89
01-00-50011	Capacity Reservation Charge	563,046.00	219,252	219,252	343,794	0	343,794	61.06
01-00-50012	Emergency Storage Charge	1,652,034.00	571,453	571,453	1,080,581	0	1,080,581	65.41
01-00-50013	Supply Reliability Charge	0.00	246,592	246,592	-246,592	0	-246,592	0.00
	E01 Sub Totals:	23,427,592.00	10,267,587	10,267,587	13,160,005	0	13,160,005	56.17
E05	PAYROLL & EMPLOYEE EXPENSES							
01-00-56101	Regular Salaries	0.00	625	625	-625	0	-625	0.00
01-00-56501	Employer'S Share Fica Ssi	0.00	36	36	-36	0	-36	0.00
01-00-56502	Employer'S Share Fica Medicare	0.00	9	9	-9	0	-9	0.00
01-00-56503	Medical Ins Acwa Health Ben	0.00	298,169	298,169	-298,169	0	-298,169	0.00
01-00-56504	Dental Insurance	0.00	21,021	21,021	-21,021	0	-21,021	0.00
01-00-56505	Vision Ins Acwa Serv Corp	0.00	3,862	3,862	-3,862	0	-3,862	0.00
01-00-56506	Life, S/T, L/T Disability Ins	0.00	9,103	9,103	-9,103	0	-9,103	0.00
01-00-56507	Retirement - Calpers	0.00	43	43	-43	0	-43	0.00
01-00-56520	Deferred Comp-Employer Contrib	0.00	16,750	16,750	-16,750	0	-16,750	0.00
	E05 Sub Totals:	0.00	349,617	349,617	-349,617	0	-349,617	0.00
	Expense Sub Totals:	23,427,592.00	10,617,204	10,617,204	12,810,388	0	12,810,388	54.68
	Dept 00 Sub Totals:	-11,887,308.00	-4,446,765	-4,446,765	-7,440,543	0		
Dept 01-31	PUMPING							
E05	PAYROLL & EMPLOYEE EXPENSES							
01-31-56101	Regular Salaries	89,429.00	21,842	21,842	67,587	0	67,587	75.58
01-31-56103	Overtime Paid, Comptime Earn.	500.00	66	66	434	0	434	86.74
01-31-56501	Employer'S Share Fica Ssi	5,545.00	1,261	1,261	4,284	0	4,284	77.26
01-31-56502	Employer'S Share Fica Medicare	1,297.00	316	316	981	0	981	75.64
01-31-56503	Medical Ins Acwa Health Ben	17,465.00	3,311	3,311	14,154	0	14,154	81.04
01-31-56504	Dental Insurance	1,687.00	67	67	1,620	0	1,620	96.02
01-31-56505	Vision Ins Acwa	228.00	71	71	157	0	157	68.68
01-31-56506	Life, S/T,L/T Disability Ins	1,357.00	0	0	1,357	0	1,357	100.00
01-31-56507	Retirement-Calpers	14,935.00	2,095	2,095	12,840	0	12,840	85.97
01-31-56515	Worker'S Compensation Ins	3,393.00	2,290	2,290	1,103	0	1,103	32.50

01-31-56516	State Unemployment Ins, E.T.T.	252.00	0	0	252	0	252	100.00
01-31-56520	Deferred Comp-Employer Contrib	2,600.00	110	110	2,490	0	2,490	95.75
	E05 Sub Totals:	138,688.00	31,431	31,431	107,257	0	107,257	77.34
E10	PUMPING OPERATION EXPENSES							
01-31-63100	Equipment Maintenance/Repair	61,000.00	161	161	60,839	4,253	56,587	92.77
01-31-63200	Equipment Rental	0.00	0	0	0	0	0	0.00
01-31-63401	Building Maintenance	1,500.00	0	0	1,500	0	1,500	100.00
01-31-72000	Supplies & Services	20,000.00	201	201	19,799	3,122	16,676	83.38
01-31-72150	Regulatory Permits	5,000.00	0	0	5,000	0	5,000	100.00
01-31-73000	Small Tools And Equipment	1,000.00	0	0	1,000	0	1,000	100.00
01-31-78000	Utilities - Electricity	552,300.00	147,872	147,872	404,428	0	404,428	73.23
	E10 Sub Totals:	640,800.00	148,234	148,234	492,566	7,375	485,191	75.72
	Expense Sub Totals:	779,488.00	179,665	179,665	599,823	7,375	592,448	76.00
	Dept 31 Sub Totals:	779,488.00	179,665	179,665	599,823	7,375		
Dept 01-32	OPERATIONS							
E05	PAYROLL & EMPLOYEE EXPENSES							
01-32-56101	Regular Salaries	631,710.00	267,957	267,957	363,753	0	363,753	57.58
01-32-56103	Overtime Paid, Comptime Earn.	50,000.00	13,738	13,738	36,262	0	36,262	72.52
01-32-56501	Employer'S Share Fica Ssi	39,166.00	16,482	16,482	22,684	0	22,684	57.92
01-32-56502	Employer'S Share Fica Medicare	9,160.00	4,114	4,114	5,046	0	5,046	55.09
01-32-56503	Medical Ins Acwa Health Ben	121,278.00	43,087	43,087	78,191	0	78,191	64.47
01-32-56504	Dental Insurance	10,964.00	1,798	1,798	9,166	0	9,166	83.60
01-32-56505	Vision Ins Acwa	1,484.00	375	375	1,109	0	1,109	74.76
01-32-56506	Life, S/T,L/T Disability Ins	9,181.00	0	0	9,181	0	9,181	100.00
01-32-56507	Retirement-Calpers	105,496.00	22,186	22,186	83,310	0	83,310	78.97
01-32-56512	Employee Training/Tuition Reim	13,000.00	4,426	4,426	8,574	0	8,574	65.95
01-32-56515	Worker'S Compensation Ins	23,967.00	16,178	16,178	7,789	0	7,789	32.50
01-32-56516	State Unemployment Ins, E.T.T.	1,638.00	0	0	1,638	0	1,638	100.00
01-32-56518	Duty Pay	13,000.00	4,000	4,000	9,000	0	9,000	69.23
01-32-56520	Deferred Comp-Employer Contrib	16,900.00	2,876	2,876	14,024	0	14,024	82.98
	E05 Sub Totals:	1,046,944.00	397,216	397,216	649,728	0	649,728	62.06

E15	WATER OPERATION EXPENSES								
01-32-60000	Electronics	29,500.00	12,773	12,773	16,727	27,721	-10,994	0.00	
01-32-63100	Equipment Maintenance/Repairs	13,500.00	705	705	12,795	1,800	10,995	81.44	
01-32-63102	Equipment Maintenance Contract	38,000.00	0	0	38,000	0	38,000	100.00	
01-32-63401	Building Maintenance	1,000.00	0	0	1,000	0	1,000	100.00	
01-32-72000	Supplies And Services	257,000.00	22,856	22,856	234,144	46,834	187,310	72.88	
01-32-72010	Tank Maintenance	664,643.00	139,987	139,987	524,656	0	524,656	78.94	
01-32-72150	Regulatory Permits	41,000.00	2,006	2,006	38,994	0	38,994	95.11	
01-32-72400	Dues & Subscriptions	0.00	12,811	12,811	-12,811	0	-12,811	0.00	
01-32-72700	Printing & Reproductions	5,000.00	0	0	5,000	0	5,000	100.00	
01-32-73000	Small Tools And Equipment	1,000.00	593	593	407	1,664	-1,258	0.00	
01-32-75300	Travel/Conf/Training	2,000.00	256	256	1,744	0	1,744	87.20	
01-32-78000	Utilities	12,600.00	2,411	2,411	10,189	0	10,189	80.87	
01-32-82000	Capital Equipment	21,120.00	1,702	1,702	19,419	4,118	15,301	72.45	
	E15 Sub Totals:	1,086,363.00	196,100	196,100	890,263	82,137	808,126	74.39	
	Expense Sub Totals:	2,133,307.00	593,316	593,316	1,539,991	82,137	1,457,854	68.34	
	Dept 32 Sub Totals:	2,133,307.00	593,316	593,316	1,539,991	82,137			
Dept 01-33	VALVE MAINTENANCE								
E05	PAYROLL & EMPLOYEE EXPENSES								
01-33-56101	Regular Salaries	309,284.00	96,335	96,335	212,949	0	212,949	68.85	
01-33-56103	Overtime Paid, Comptime Earn.	4,500.00	2,112	2,112	2,388	0	2,388	53.06	
01-33-56501	Employer'S Share Fica Ssi	19,176.00	5,654	5,654	13,522	0	13,522	70.52	
01-33-56502	Employer'S Share Fica Medicare	4,485.00	1,424	1,424	3,061	0	3,061	68.25	
01-33-56503	Medical Ins Acwa Health Ben	72,669.00	20,039	20,039	52,630	0	52,630	72.42	
01-33-56504	Dental Insurance	6,747.00	762	762	5,985	0	5,985	88.71	
01-33-56505	Vision Ins Acwa	913.00	232	232	681	0	681	74.64	
01-33-56506	Life, S/T,LT Disability Ins	4,675.00	0	0	4,675	0	4,675	100.00	
01-33-56507	Retirement-Calpers	51,650.00	9,108	9,108	42,542	0	42,542	82.37	
01-33-56512	Employee Training/Tuition Reim	2,000.00	80	80	1,920	0	1,920	96.00	
01-33-56515	Worker'S Compensation Ins	11,734.00	7,921	7,921	3,814	0	3,814	32.50	
01-33-56516	State Unemployment Ins, E.T.T.	1,008.00	0	0	1,008	0	1,008	100.00	
01-33-56520	Deferred Comp-Employer Contrib	10,400.00	1,194	1,194	9,206	0	9,206	88.52	
	E05 Sub Totals:	499,241.00	144,860	144,860	354,381	0	354,381	70.98	
E20	VALVE MAINTENANCE EXPENSES								
01-33-72000	Supplies And Services-Sewer	66,500.00	16,286	16,286	50,214	0	50,214	75.51	
01-33-73000	Small Tools And Equipment	1,000.00	0	0	1,000	0	1,000	100.00	
01-33-75300	Travel/Conferences/Training	1,000.00	0	0	1,000	0	1,000	100.00	
01-33-82000	Shop And Field Equipment	50,000.00	4,570	4,570	45,430	0	45,430	90.86	
	E20 Sub Totals:	118,500.00	20,857	20,857	97,643	0	97,643	82.40	

E25	WATER DISTRIBUTION EXPENSES							
	Expense Sub Totals:	617,741.00	165,717	165,717	452,024	0	452,024	73.17
	Dept 33 Sub Totals:	617,741.00	165,717	165,717	452,024	0		
Dept 01-34	WATER DISTRIBUTION							
E05	PAYROLL & EMPLOYEE EXPENSES							
01-34-56101	Regular Salaries	903,611.00	215,322	215,322	688,289	0	688,289	76.17
01-34-56103	Overtime Paid, Comptime Earn.	80,000.00	40,903	40,903	39,097	0	39,097	48.87
01-34-56501	Employer'S Share Fica Ssi	56,024.00	14,967	14,967	41,057	0	41,057	73.29
01-34-56502	Employer'S Share Fica Medicare	13,102.00	3,766	3,766	9,336	0	9,336	71.26
01-34-56503	Medical Ins Acwa Health Ben	165,590.00	49,139	49,139	116,451	0	116,451	70.33
01-34-56504	Dental Insurance	16,584.00	2,006	2,006	14,578	0	14,578	87.90
01-34-56505	Vision Ins Acwa	2,397.00	622	622	1,775	0	1,775	74.07
01-34-56506	Life, S/T,L/T Disability Ins	13,286.00	0	0	13,286	0	13,286	100.00
01-34-56507	Retirement-Calpers	150,903.00	20,140	20,140	130,763	0	130,763	86.65
01-34-56512	Employee Training/Tuition Reim	7,000.00	1,012	1,012	5,988	0	5,988	85.55
01-34-56515	Worker'S Compensation Ins	35,220.00	23,150	23,150	12,070	0	12,070	34.27
01-34-56516	State Unemployment Ins, E.T.T.	2,646.00	0	0	2,646	0	2,646	100.00
01-34-56518	Duty Pay	13,000.00	4,250	4,250	8,750	0	8,750	67.31
01-34-56520	Deferred Comp-Employer Contrib	24,700.00	3,617	3,617	21,083	0	21,083	85.36
01-34-56524	Other Post Employment Benefits	0.00	0	0	0	0	0	0.00
	E05 Sub Totals:	1,484,063.00	378,891	378,891	1,105,172	0	1,105,172	74.47
E25	WATER DISTRIBUTION EXPENSES							
01-34-63100	Equipment Rental	0.00	80	80	-80	0	-80	0.00
01-34-72000	Supplies And Services	353,000.00	166,082	166,082	186,918	16,271	170,648	48.34
01-34-73000	Small Tools And Equipment	2,000.00	0	0	2,000	0	2,000	100.00
01-34-75300	Travel/Conferences/Meetings	3,000.00	452	452	2,548	0	2,548	84.93
01-34-82000	Shop And Field Equipment	114,600.00	0	0	114,600	0	114,600	100.00
	E25 Sub Totals:	472,600.00	166,614	166,614	305,986	16,271	289,715	61.30
	Expense Sub Totals:	1,956,663.00	545,505	545,505	1,411,158	16,271	1,394,888	71.29
	Dept 34 Sub Totals:	1,956,663.00	545,505	545,505	1,411,158	16,271		

Dept 01-35	METER SERVICES							
E05	PAYROLL & EMPLOYEE EXPENSES							
01-35-56101	Regular Salaries	429,602.00	129,861	129,861	299,741	0	299,741	69.77
01-35-56103	Overtime Paid, Comptime Earn.	3,000.00	2,921	2,921	79	0	79	2.62
01-35-56501	Employer'S Share Fica Ssi	26,635.00	7,635	7,635	19,000	0	19,000	71.33
01-35-56502	Employer'S Share Fica Medicare	6,229.00	1,937	1,937	4,292	0	4,292	68.90
01-35-56503	Medical Ins Acwa Health Ben	72,699.00	21,753	21,753	50,946	0	50,946	70.08
01-35-56504	Dental Insurance	9,277.00	1,107	1,107	8,170	0	8,170	88.07
01-35-56505	Vision Ins Acwa Serv Corp	1,027.00	286	286	741	0	741	72.16
01-35-56506	Life, S/T, L/T Disability Ins	6,496.00	0	0	6,496	0	6,496	100.00
01-35-56507	Retirement - Calpers	71,743.00	12,776	12,776	58,967	0	58,967	82.19
01-35-56512	Employee Training/Tuition Reim	2,000.00	60	60	1,940	0	1,940	97.00
01-35-56515	Worker'S Compensation Ins	18,751.00	12,672	12,672	6,079	0	6,079	32.42
01-35-56516	State Unemployment Ins, E.T.T.	1,386.00	0	0	1,386	0	1,386	100.00
01-35-56517	Employee Paid Time Off Exp	0.00	0	0	0	0	0	0.00
01-35-56520	Deferred Comp-Employer Contrib	14,300.00	1,783	1,783	12,517	0	12,517	87.53
	E05 Sub Totals:	663,145.00	192,791	192,791	470,354	0	470,354	70.93
E30	METER SERVICES EXPENSES							
01-35-56524	OTHER POST EMPLOYMENT BENEF	3,788.00	0	0	3,788	0	3,788	100.00
01-35-63404	Backflow Expenses	230,050.00	50,247	50,247	179,803	0	179,803	78.16
01-35-72000	Supplies & Services	95,000.00	69,212	69,212	25,788	4,500	21,288	22.41
01-35-73000	Small Tools And Equipment	2,000.00	0	0	2,000	2,036	-36	0.00
01-35-75300	Replacement Reserve-Oceanside	500.00	0	0	500	0	500	100.00
01-35-82000	Shop And Field Equipment	135,000.00	47,476	47,476	87,524	0	87,524	64.83
	E30 Sub Totals:	466,338.00	166,935	166,935	299,403	6,536	292,867	62.80
	Expense Sub Totals:	1,129,483.00	359,726	359,726	769,757	6,536	763,221	67.57
	Dept 35 Sub Totals:	1,129,483.00	359,726	359,726	769,757	6,536		
	Fund Revenue Sub Totals:	35,314,900.00	15,063,969	15,063,969	20,250,931	0	20,250,931	57.34
	Fund Expense Sub Totals:	30,044,274.00	12,461,133	12,461,133	17,583,141	112,319	17,470,822	58.15
	Fund 01 Sub Totals:	-5,270,626.00	-2,602,836	-2,602,836	-2,667,790	112,319		

Fund	02	SEWER FUND							
Dept	02-00	WATER REVENUE							
R10		Sewer Charges-Developing Accts							
02-00-41210		150,000.00	37,656	37,656	112,344	0	112,344	74.90	
02-00-43101		5,000.00	0	0	5,000	0	5,000	100.00	
02-00-43106		500.00	300	300	200	0	200	40.00	
02-00-43110		0.00	1,100	1,100	-1,100	0	-1,100	0.00	
		R10 Sub Totals:	155,500.00	39,056	39,056	116,444	0	116,444	74.88
R30		WASTEWATER REVENUE							
02-00-41110		2,350,000.00	831,417	831,417	1,518,583	0	1,518,583	64.62	
02-00-49109		0.00	1,984	1,984	-1,984	0	-1,984	0.00	
		R30 Sub Totals:	2,350,000.00	833,401	833,401	1,516,599	0	1,516,599	64.54
R40		INTEREST EXPENSE							
02-00-49301		40,000.00	0	0	40,000	0	40,000	100.00	
		R40 Sub Totals:	40,000.00	0	0	40,000	0	40,000	100.00
		Revenue Sub Totals:	2,545,500.00	872,457	872,457	1,673,043	0	1,673,043	65.73
E05		PAYROLL & EMPLOYEE EXPENSES							
E60		WASTEWATER EXPENSES							
02-00-52176		640,450.00	0	0	640,450	0	640,450	100.00	
02-00-57100		0.00	0	0	0	0	0	0.00	
		E60 Sub Totals:	640,450.00	0	0	640,450	0	640,450	100.00
		Expense Sub Totals:	640,450.00	0	0	640,450	0	640,450	100.00
		Dept 00 Sub Totals:	-1,905,050.00	-872,457	-872,457	-1,032,593	0		
Dept	02-61	WASTEWATER							
E05		PAYROLL & EMPLOYEE EXPENSES							
02-61-56101		410,215.00	119,443	119,443	290,772	0	290,772	70.88	
02-61-56103		35,000.00	8,065	8,065	26,935	0	26,935	76.96	
02-61-56501		25,433.00	7,267	7,267	18,166	0	18,166	71.43	
02-61-56502		5,948.00	1,872	1,872	4,076	0	4,076	68.53	
02-61-56503		93,310.00	28,228	28,228	65,082	0	65,082	69.75	
02-61-56504		8,432.99	1,056	1,056	7,377	0	7,377	87.48	
02-61-56505		1,141.00	289	289	852	0	852	74.71	
02-61-56506		6,145.00	0	0	6,145	0	6,145	100.00	
02-61-56507		68,506.00	11,785	11,785	56,721	0	56,721	82.80	
02-61-56512		3,000.00	790	790	2,210	0	2,210	73.68	

02-61-56515	Worker'S Compensation Ins	19,117.00	12,904	12,904	6,213	0	6,213	32.50
02-61-56516	State Unemployment Ins, E.T.T.	1,260.00	0	0	1,260	0	1,260	100.00
02-61-56518	Duty Pay	13,000.00	3,750	3,750	9,250	0	9,250	71.15
02-61-56520	Deferred Comp-Employer Contrib	13,000.00	1,675	1,675	11,325	0	11,325	87.11
02-61-56524	Other Post Employment Benefits	3,481.00	0	0	3,481	0	3,481	100.00
	E05 Sub Totals:	706,988.99	197,122	197,122	509,867	0	509,867	72.12
E60	WASTEWATER EXPENSES							
02-61-60000	Equipment	18,300.00	676	676	17,624	0	17,624	96.31
02-61-63100	Equipment Maintenance-Sewer	22,000.00	1,736	1,736	20,264	12,309	7,954	36.16
02-61-63401	Building Maintenance	6,000.00	0	0	6,000	0	6,000	100.00
02-61-70000	Professional Services	0.00	450	450	-450	0	-450	0.00
02-61-70300	Legal Services	10,000.00	0	0	10,000	0	10,000	100.00
02-61-72000	Supplies And Services-Sewer	87,000.00	22,410	22,410	64,590	36,867	27,723	31.87
02-61-72150	Regulatory Permits	5,000.00	487	487	4,513	0	4,513	90.26
02-61-72200	Books And Resources	300.00	0	0	300	0	300	100.00
02-61-72400	Dues And Subscriptions	800.00	538	538	262	0	262	32.75
02-61-72600	Sewer Line Cleaning	35,000.00	66	66	34,934	924	34,010	97.17
02-61-73000	Small Tools And Equipment	3,000.00	134	134	2,866	408	2,458	81.93
02-61-75300	Travel/Conferences/Training	2,000.00	0	0	2,000	0	2,000	100.00
02-61-77000	Sewage Treat.-Oceanside Plant	900,000.00	0	0	900,000	0	900,000	100.00
02-61-77100	Replacement Reserve-Oceanside	331,100.00	0	0	331,100	0	331,100	100.00
02-61-78000	Utilities	58,000.00	13,292	13,292	44,708	0	44,708	77.08
02-61-78300	Hazardous Waster Material Disp	12,000.00	1,690	1,690	10,310	0	10,310	85.92
02-61-78700	Utilities-Propane	6,000.00	963	963	5,037	0	5,037	83.95
02-61-82000	Shop And Field Equipment	20,000.00	0	0	20,000	398	19,602	98.01
	E60 Sub Totals:	1,516,500.00	42,442	42,442	1,474,058	50,907	1,423,151	93.84
	Expense Sub Totals:	2,223,488.99	239,564	239,564	1,983,925	50,907	1,933,019	86.94
	Dept 61 Sub Totals:	2,223,488.99	239,564	239,564	1,983,925	50,907		
	Fund Revenue Sub Totals:	2,545,500.00	872,457	872,457	1,673,043	0	1,673,043	65.73
	Fund Expense Sub Totals:	2,863,938.99	239,564	239,564	2,624,375	50,907	2,573,469	89.86
	Fund 02 Sub Totals:	318,438.99	-632,893	-632,893	951,332	50,907		

Fund 03	GENERAL FUND							
Dept 03-00								
R10	WATER REVENUE							
03-00-43102	Operating Inc Penalty/Int Chgs	225,000.00	100,810	100,810	124,190	0	124,190	55.20
03-00-43108	Operating Inc Plan Check Rev.	12,000.00	930	930	11,070	0	11,070	92.25
	R10 Sub Totals:	237,000.00	101,740	101,740	135,260	0	135,260	57.07
R50	INTEREST INCOME							
R70	OTHER REVENUE							
03-00-42200	Overhead Trs From Water, Sewer	4,730,000.00	0	0	4,730,000	0	4,730,000	100.00
03-00-49108	Non Oper Inc-Rents And Leases	80,000.00	43,466	43,466	36,534	0	36,534	45.67
03-00-49109	Miscellaneous Revenue	15,000.00	282	282	14,718	0	14,718	98.12
03-00-49114	MISC Revenue - Eng. Services	0.00	600	600	-600	0	-600	0.00
	R70 Sub Totals:	4,825,000.00	44,348	44,348	4,780,652	0	4,780,652	99.08
R80	CURRENT YEAR NET REV/EXP							
	Revenue Sub Totals:	5,062,000.00	146,087	146,087	4,915,913	0	4,915,913	97.11
E05	PAYROLL & EMPLOYEE EXPENSES							
	Dept 00 Sub Totals:	-5,062,000.00	-146,087	-146,087	-4,915,913	0		
Dept 03-20	BOARD							
E05	PAYROLL & EMPLOYEE EXPENSES							
03-20-56202	Board Member Expenses	13,500.00	1,800	1,800	11,700	0	11,700	86.67
03-20-72000	Supplies And Services	300.00	0	0	300	0	300	100.00
03-20-75300	Travel/Conferences/Training	12,375.00	2,778	2,778	9,597	0	9,597	77.55
	E05 Sub Totals:	26,175.00	4,578	4,578	21,597	0	21,597	82.51
E40	ADMINISTRATION & HR EXPENSES							
03-20-56501	FICAR	837.00	112	112	725	0	725	86.67
03-20-56502	MEDIR	196.00	26	26	170	0	170	86.66
03-20-56515	Worker's Compensation Ins.	80.00	0	0	80	0	80	100.00
	E40 Sub Totals:	1,113.00	138	138	975	0	975	87.62
	Expense Sub Totals:	27,288.00	4,716	4,716	22,572	0	22,572	82.72
	Dept 20 Sub Totals:	27,288.00	4,716	4,716	22,572	0		

Dept	03-36	GARAGE							
E05		PAYROLL & EMPLOYEE EXPENSES							
03-36-56101		Regular Salaries	87,250.00	24,970	24,970	62,280	0	62,280	71.38
03-36-56103		Overtime Paid, Comp Time Earn.	1,000.00	15	15	985	0	985	98.54
03-36-56501		Employer'S Share Fica Ssi	5,410.00	1,385	1,385	4,025	0	4,025	74.40
03-36-56502		Employer'S Share Fica Medicare	1,265.00	353	353	912	0	912	72.10
03-36-56503		Medical Ins Acwa Health Ben	18,402.00	5,577	5,577	12,825	0	12,825	69.69
03-36-56504		Dental Insurance	1,687.00	217	217	1,470	0	1,470	87.13
03-36-56505		Vision Ins Acwa	228.00	56	56	172	0	172	75.50
03-36-56506		Life, S/T,LT Disability Ins	1,323.00	0	0	1,323	0	1,323	100.00
03-36-56507		Retirement-Calpers	14,571.00	2,465	2,465	12,106	0	12,106	83.08
03-36-56515		Worker'S Compensation Ins	3,603.00	2,432	2,432	1,171	0	1,171	32.50
03-36-56516		State Unemployment Ins, E.T.T.	252.00	0	0	252	0	252	100.00
03-36-56520		Deferred Comp-Employer Contrib	2,600.00	103	103	2,497	0	2,497	96.03
03-36-56524		Other Post Employment Benefits	0.00	0	0	0	0	0	0.00
		E05 Sub Totals:	137,591.00	37,572	37,572	100,019	0	100,019	72.69
E35		GARAGE EXPENSES							
03-36-63000		Equipment	2,500.00	94	94	2,406	4,225	-1,819	0.00
03-36-63100		Equipment Maintenance	25,000.00	2,525	2,525	22,475	19,224	3,251	13.00
03-36-63421		Fuel And Oil	100,000.00	19,918	19,918	80,082	6,024	74,058	74.06
03-36-63422		Repair, Supplies, Auto	65,000.00	11,149	11,149	53,851	29,854	23,997	36.92
03-36-72000		Supplies And Services	5,500.00	1,609	1,609	3,891	7,466	-3,575	0.00
03-36-72150		Regulatory Permits	3,000.00	1,441	1,441	1,559	0	1,559	51.97
03-36-73000		Small Tools And Equipment	1,500.00	0	0	1,500	1,764	-264	0.00
03-36-75300		Travel/Conferences/Training	1,000.00	0	0	1,000	0	1,000	100.00
03-36-83000		Vehicles	295,000.00	5,966	5,966	289,034	361,452	-72,417	0.00
		E35 Sub Totals:	498,500.00	42,702	42,702	455,798	430,010	25,789	5.17
		Expense Sub Totals:	636,091.00	80,274	80,274	555,817	430,010	125,808	19.78
		Dept 36 Sub Totals:	636,091.00	80,274	80,274	555,817	430,010		
Dept	03-41	ADMINISTRATION/HR							
E05		PAYROLL & EMPLOYEE EXPENSES							
03-41-56101		Regular Salaries	550,985.00	154,866	154,866	396,119	0	396,119	71.89
03-41-56103		Overtime Paid, Comp Time Earn.	3,100.00	2,494	2,494	606	0	606	19.54
03-41-56501		Employer'S Share Fica Ssi	34,161.00	6,451	6,451	27,710	0	27,710	81.12
03-41-56502		Employer'S Share Fica Medicare	7,989.00	2,307	2,307	5,682	0	5,682	71.12
03-41-56503		Medical Ins Acwa Health Ben	60,027.00	15,567	15,567	44,460	0	44,460	74.07
03-41-56504		Dental Insurance	5,621.00	826	826	4,795	0	4,795	85.31
03-41-56505		Vision Ins Acwa	913.00	257	257	656	0	656	71.89
03-41-56506		Life, S/T,LT Disability Ins	6,556.00	599	599	5,957	0	5,957	90.86
03-41-56507		Retirement-Calpers	92,015.00	14,111	14,111	77,904	0	77,904	84.66
03-41-56511		Employee Uniform Allowance	16,000.00	1,738	1,738	14,262	0	14,262	89.13
03-41-56512		Employee Training/Tuition Reim	950.00	0	0	950	0	950	100.00
03-41-56515		Worker'S Compensation Ins	22,170.00	14,235	14,235	7,935	0	7,935	35.79
03-41-56516		State Unemployment Ins, E.T.T.	1,008.00	2	2	1,006	0	1,006	99.77
03-41-56520		Deferred Comp-Employer Contrib	10,400.00	1,402	1,402	8,998	0	8,998	86.52
03-41-56524		Other Post Employment Benefits	6,413.00	0	0	6,413	0	6,413	100.00
		E05 Sub Totals:	818,308.00	214,856	214,856	603,452	0	603,452	73.74

E40	ADMINISTRATION & HR EXPENSES							
03-41-56513	Employee Relations	12,675.00	740	740	11,935	0	11,935	94.16
03-41-60100	Computers	225,000.00	81,698	81,698	143,302	25,363	117,939	52.42
03-41-63102	Equipment Maintenance Contract	2,500.00	0	0	2,500	0	2,500	100.00
03-41-63200	Equipment Rental	37,000.00	12,721	12,721	24,279	0	24,279	65.62
03-41-63400	Kitchen Supplies	3,000.00	386	386	2,614	2,198	416	13.86
03-41-63401	Building Maintenance	91,400.00	61,108	61,108	30,292	4,975	25,316	27.70
03-41-65000	Property/Liability Insurance	200,000.00	193,093	193,093	6,907	0	6,907	3.45
03-41-65100	District Paid Insurance Claims	20,000.00	1,972	1,972	18,028	0	18,028	90.14
03-41-70000	Professional Services	195,000.00	2,365	2,365	192,635	0	192,635	98.79
03-41-70300	Legal Services	200,000.00	30,207	30,207	169,793	0	169,793	84.90
03-41-72000	Supplies And Services	27,050.00	6,566	6,566	20,484	4,500	15,984	59.09
03-41-72200	Books And Resources	250.00	0	0	250	0	250	100.00
03-41-72400	Dues And Subscriptions	50,000.00	25,071	25,071	24,929	0	24,929	49.86
03-41-72702	Public Notices/Advertising	1,000.00	100	100	900	0	900	90.00
03-41-72900	Stationary & Office Supplies	25,000.00	1,028	1,028	23,972	4,500	19,472	77.89
03-41-74000	Communicatons & Phone Bills	12,000.00	3,264	3,264	8,736	0	8,736	72.80
03-41-74100	Phone Bill	27,476.00	13,524	13,524	13,952	0	13,952	50.78
03-41-75300	Travel/Conferences/Training	23,220.00	8,235	8,235	14,985	0	14,985	64.54
03-41-78000	Utilities-Electricity	50,000.00	14,193	14,193	35,807	0	35,807	71.61
03-41-78700	Utilities -Propane	4,000.00	0	0	4,000	0	4,000	100.00
03-41-78900	Trash Pick-Up	6,000.00	2,037	2,037	3,963	0	3,963	66.05
	E40 Sub Totals:	1,212,571.00	458,306	458,306	754,265	41,537	712,728	58.78
	Expense Sub Totals:	2,030,879.00	673,162	673,162	1,357,717	41,537	1,316,180	64.81
	Dept 41 Sub Totals:	2,030,879.00	673,162	673,162	1,357,717	41,537		
Dept 03-43	SAFETY							
E05	PAYROLL & EMPLOYEE EXPENSES							
03-43-56101	Regular Salaries	71,615.00	21,862	21,862	49,753	0	49,753	69.47
03-43-56103	Overtime Paid, Comp Time Earn.	300.00	72	72	228	0	228	76.09
03-43-56501	Employer'S Share Fica Ssi	4,440.00	1,275	1,275	3,165	0	3,165	71.28
03-43-56502	Employer'S Share Fica Medicare	1,038.00	329	329	709	0	709	68.28
03-43-56503	Medical Ins Acwa Health Ben	9,344.00	2,904	2,904	6,440	0	6,440	68.92
03-43-56504	Dental Insurance	1,687.00	227	227	1,460	0	1,460	86.53
03-43-56505	Vision Ins Acwa	228.00	59	59	169	0	169	74.24
03-43-56506	Life, S/T,L/T Disability Ins	1,080.00	0	0	1,080	0	1,080	100.00
03-43-56507	Retirement-Calpers	11,960.00	2,167	2,167	9,793	0	9,793	81.88
03-43-56512	Employee Training/Tuition Reim	350.00	0	0	350	0	350	100.00
03-43-56515	Worker'S Compensation Ins	2,912.00	1,850	1,850	1,062	0	1,062	36.46
03-43-56516	State Unemployment Ins, E.T.T.	252.00	0	0	252	0	252	100.00
03-43-56520	Deferred Comp-Employer Contrib	2,600.00	416	416	2,184	0	2,184	83.99
03-43-56524	Other Post Employment Benefits	0.00	0	0	0	0	0	0.00
	E05 Sub Totals:	107,806.00	31,162	31,162	76,644	0	76,644	71.09

E45	SAFTEY COMPLIANCE EXPENSES							
03-43-63100	Equipment Maintenance	8,000.00	0	0	8,000	0	8,000	100.00
03-43-63102	Equipment Maintenance Contract	21,200.00	6,727	6,727	14,473	0	14,473	68.27
03-43-72000	Supplies And Services	16,500.00	1,157	1,157	15,343	7,000	8,343	50.56
03-43-72200	Books And Resources	200.00	0	0	200	0	200	100.00
03-43-72400	Dues And Subscriptions	800.00	0	0	800	0	800	100.00
03-43-72500	Safety Supplies	25,000.00	8,803	8,803	16,197	2,849	13,348	53.39
03-43-73000	Small Tools And Equipment	300.00	0	0	300	0	300	100.00
03-43-75300	Travel/Conferences/Training	2,000.00	656	656	1,344	0	1,344	67.22
	E45 Sub Totals:	74,000.00	17,342	17,342	56,658	9,849	46,808	63.25
E55	CUSTOMER SERVICE EXPENSES							
	Expense Sub Totals:	181,806.00	48,504	48,504	133,302	9,849	123,453	67.90
	Dept 43 Sub Totals:	181,806.00	48,504	48,504	133,302	9,849		
Dept 03-51	FINANCE							
E05	PAYROLL & EMPLOYEE EXPENSES							
03-51-56101	Regular Salaries	350,641.00	85,407	85,407	265,234	0	265,234	75.64
03-51-56103	Overtime Paid, Comp Time Earn.	200.00	1,325	1,325	-1,125	0	-1,125	0.00
03-51-56501	Employer'S Share Fica Ssi	21,740.00	5,092	5,092	16,648	0	16,648	76.58
03-51-56502	Employer'S Share Fica Medicare	5,084.00	1,291	1,291	3,793	0	3,793	74.61
03-51-56503	Medical Ins Acwa Health Ben	33,446.00	6,559	6,559	26,887	0	26,887	80.39
03-51-56504	Dental Insurance	4,494.00	388	388	4,106	0	4,106	91.36
03-51-56505	Vision Ins Acwa	913.00	171	171	742	0	742	81.30
03-51-56506	Life, S/T,L/T Disability Ins	5,136.00	0	0	5,136	0	5,136	100.00
03-51-56507	Retirement-Calpers	58,557.00	7,407	7,407	51,150	0	51,150	87.35
03-51-56512	Employee Training/Tuition Reim	2,400.00	0	0	2,400	0	2,400	100.00
03-51-56515	Worker'S Compensation Ins	13,421.00	9,059	9,059	4,362	0	4,362	32.50
03-51-56516	State Unemployment Ins, E.T.T.	1,008.00	167	167	841	0	841	83.46
03-51-56520	Deferred Comp-Employer Contrib	10,400.00	1,411	1,411	8,989	0	8,989	86.43
03-51-56524	Other Post Employment Benefits	3,168.00	0	0	3,168	0	3,168	100.00
	E05 Sub Totals:	510,608.00	118,277	118,277	392,331	0	392,331	76.84
E50	FINANCE EXPENSES							
03-51-69000	Postage	46,500.00	11,180	11,180	35,320	0	35,320	75.96
03-51-70100	Annual Audit Services	15,000.00	0	0	15,000	0	15,000	100.00
03-51-70400	Bank Service Charges	60,000.00	0	0	60,000	0	60,000	100.00
03-51-72000	Supplies And Services	100.00	0	0	100	0	100	100.00
03-51-72700	Printing And Reproductions	2,000.00	0	0	2,000	0	2,000	100.00
03-51-75300	Travel/Conferences/Training	2,500.00	398	398	2,102	0	2,102	84.08
	E50 Sub Totals:	126,100.00	11,578	11,578	114,522	0	114,522	90.82
	Expense Sub Totals:	636,708.00	129,855	129,855	506,853	0	506,853	79.61
	Dept 51 Sub Totals:	636,708.00	129,855	129,855	506,853	0		

Dept 03-52	CUSTOMER SERVICE								
E05	PAYROLL & EMPLOYEE EXPENSES								
03-52-56101	Regular Salaries	155,878.00	55,583	55,583	100,295	0	100,295	64.34	
03-52-56103	Overtime Paid, Comp Time Earn.	3,500.00	1,568	1,568	1,932	0	1,932	55.20	
03-52-56501	Employer'S Share Fica Ssi	9,664.00	3,406	3,406	6,258	0	6,258	64.76	
03-52-56502	Employer'S Share Fica Medicare	2,260.00	851	851	1,409	0	1,409	62.33	
03-52-56503	Medical Ins Acwa Health Ben	35,779.00	12,146	12,146	23,633	0	23,633	66.05	
03-52-56504	Dental Insurance	5,060.00	527	527	4,533	0	4,533	89.58	
03-52-56505	Vision Ins Acwa	685.00	260	260	425	0	425	62.06	
03-52-56506	Life, S/T,LT Disability Ins	2,321.00	0	0	2,321	0	2,321	100.00	
03-52-56507	Retirement-Calpers	26,032.00	4,155	4,155	21,877	0	21,877	84.04	
03-52-56512	Employee Training/Tuition Reim	1,000.00	0	0	1,000	0	1,000	100.00	
03-52-56515	Worker'S Compensation Ins	5,966.00	4,027	4,027	1,939	0	1,939	32.50	
03-52-56516	State Unemployment Ins, E.T.T.	756.00	44	44	712	0	712	94.21	
03-52-56520	Deferred Comp-Employer Contrib	7,800.00	853	853	6,947	0	6,947	89.06	
03-52-56524	Other Post Employment Benefits	1,683.00	0	0	1,683	0	1,683	100.00	
	E05 Sub Totals:	258,384.00	83,420	83,420	174,964	0	174,964	67.71	
E55	CUSTOMER SERVICE EXPENSES								
03-52-63100	Equipment Maintenance	300.00	0	0	300	0	300	100.00	
03-52-69110	Bad Debt Exp/Billing Adjust'S	20,000.00	324	324	19,676	0	19,676	98.38	
03-52-72000	Supplies And Services	141,000.00	8,985	8,985	132,015	0	132,015	93.63	
03-52-72700	Printing And Reproductions	3,000.00	0	0	3,000	0	3,000	100.00	
03-52-75300	Travel/Conferences/Training	1,000.00	0	0	1,000	0	1,000	100.00	
	E55 Sub Totals:	165,300.00	9,309	9,309	155,991	0	155,991	94.37	
	Expense Sub Totals:	423,684.00	92,728	92,728	330,956	0	330,956	78.11	
	Dept 52 Sub Totals:	423,684.00	92,728	92,728	330,956	0			
Dept 03-91	ENGINEERING								
E05	PAYROLL & EMPLOYEE EXPENSES								
03-91-56101	Regular Salaries	518,020.00	132,877	132,877	385,143	0	385,143	74.35	
03-91-56103	Overtime Paid, Comp Time Earn.	4,000.00	177	177	3,823	0	3,823	95.57	
03-91-56501	Employer'S Share Fica Ssi	32,117.00	7,505	7,505	24,612	0	24,612	76.63	
03-91-56502	Employer'S Share Fica Medicare	7,511.00	1,920	1,920	5,591	0	5,591	74.44	
03-91-56503	Medical Ins Acwa Health Ben	81,688.00	19,939	19,939	61,749	0	61,749	75.59	
03-91-56504	Dental Insurance	8,151.00	991	991	7,160	0	7,160	87.84	
03-91-56505	Vision Ins Acwa	1,027.00	343	343	684	0	684	66.57	
03-91-56506	Life, S/T,LT Disability Ins	6,963.00	0	0	6,963	0	6,963	100.00	
03-91-56507	Retirement-Calpers	86,509.00	11,836	11,836	74,673	0	74,673	86.32	
03-91-56512	Employee Training/Tuition Reim	1,200.00	115	115	1,085	199	886	73.83	
03-91-56515	Worker'S Compensation Ins	20,734.00	13,383	13,383	7,351	0	7,351	35.45	
03-91-56516	State Unemployment Ins, E.T.T.	1,386.00	0	0	1,386	0	1,386	100.00	
03-91-56520	Deferred Comp-Employer Contrib	14,300.00	2,109	2,109	12,191	0	12,191	85.25	
	E05 Sub Totals:	783,606.00	191,196	191,196	592,410	199	592,211	75.58	

E65		ENGINEERING EXPENSES						
03-91-63000	Equipment	5,000.00	0	0	5,000	0	5,000	100.00
03-91-63102	Equipment Maintenance Contract	102,310.00	43,526	43,526	58,784	0	58,784	57.46
03-91-70000	Professional Services	200,000.00	317,543	317,543	-117,543	0	-117,543	0.00
03-91-72000	Supplies And Services	21,134.00	5,010	5,010	16,124	0	16,124	76.29
03-91-72200	Books And Resources	500.00	129	129	371	0	371	74.20
03-91-72400	Dues And Subscriptions	765.00	0	0	765	0	765	100.00
03-91-72700	Printing And Reproductions	0.00	847	847	-847	0	-847	0.00
03-91-75300	Travel/Conferences/Training	5,000.00	0	0	5,000	0	5,000	100.00
E65 Sub Totals:		334,709.00	367,055	367,055	-32,346	0	-32,346	0.00
Expense Sub Totals:		1,118,315.00	558,251	558,251	560,064	199	559,865	50.06
Dept 91 Sub Totals:		1,118,315.00	558,251	558,251	560,064	199		
Fund Revenue Sub Totals:		5,062,000.00	146,087	146,087	4,915,913	0	4,915,913	97.11
Fund Expense Sub Totals:		5,054,771.00	1,587,490	1,587,490	3,467,281	481,595	2,985,687	59.07
Fund 03 Sub Totals:		-7,229.00	1,441,402	1,441,402	-1,448,631	481,595		
Revenue Totals:		42,922,400.00	16,082,513	16,082,513	26,839,887	0	26,839,887	62.53
Expense Totals:		37,962,983.99	14,288,186	14,288,186	23,674,798	644,820	23,029,978	60.66
Report Totals:		-4,959,416.01	-1,794,327	-1,794,327	-3,165,089	644,820		

American Express

October Check Detail



Check Number	Check Date		Amount
280 - AMAZON.COM Line Item Account			
11091601	11/09/2016		
Inv	25947624297018		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	BATTERY PACK FOR DOOR CHIME	03-41-63401	12.18
Inv 25947624297018	Total		12.18
Inv	3884567-0680235		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	LAPTOP BACKPACKS	03-41-60100	383.70
Inv 3884567-0680235	Total		383.70
Inv	5732942-8289043		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	DUAL SIDE-BY-SIDE MONITOR DISPLAY MOUNTING ARM	03-41-60100	205.19
Inv 5732942-8289043	Total		205.19
Inv	7518837-7713854		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	MISC COMPUTER SUPPLIES	03-41-60100	261.88
Inv 7518837-7713854	Total		261.88
11091601	Total:		862.95
280 - AMAZON.COM Total:			862.95
603210 - ANTIGRAVITY BATTERIES, LLC Line Item Account			
11091602	11/09/2016		
Inv	100716		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	MICRO-START XP-10 JUMP STARTER	03-36-73000	226.79
10/07/2016	ODB 2 MEMORY SAVER FOR THE MICRO-START XP-1 AND :	03-36-73000	22.57
Inv 100716	Total		249.36
11091602	Total:		249.36

Check Number	Check Date		Amount
603210 - ANTIGRAVITY BATTERIES, LLC Total:			249.36
735 - ASSOCIATION OF CALIFORNIA WATER AGENCIES Line Item Account			
11091603	11/09/2016		
Inv	11679-B2Y4R8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2016	REGISTRATION FEE FOR ACWA REGION 10 PROGRAM/TOU	03-41-75300	50.00
Inv	11679-B2Y4R8 Total		50.00
Inv	11699-H2Z7P4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	REGISTRATION FEE FOR ACWA REGION 10 PROGRAM/TOU	03-20-75300	62.00
Inv	11699-H2Z7P4 Total		62.00
Inv	12089-W4M5C7		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	REGISTRATION FEE FOR ACWA REGION 10 PROGRAM/TOU	03-20-75300	50.00
Inv	12089-W4M5C7 Total		50.00
11091603 Total:			162.00
735 - ASSOCIATION OF CALIFORNIA WATER AGENCIES Total:			162.00
4970 - BRADY SAND & MATERIAL, INC. Line Item Account			
11091604	11/09/2016		
Inv	201608-13		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	CLASS II BASE, COLD MIX, 3/4" ROCK	01-34-72000	1,218.73
Inv	201608-13 Total		1,218.73
Inv	201609-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	CLASS II BASE	01-34-72000	1,099.82
Inv	201609-1 Total		1,099.82
Inv	201609-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2016	CLASS II BASE	01-34-72000	3,039.58
Inv	201609-12 Total		3,039.58
Inv	201609-5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2016	CLASS II BASE, COLD MIX, 3/4" ROCK	01-34-72000	1,627.40

Check Number	Check Date		Amount
Inv 201609-5 Total			1,627.40
Inv 201609-8			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/09/2016	CLASS II BASE	01-34-72000	2,356.80
Inv 201609-8 Total			2,356.80
11091604 Total:			<hr/> 9,342.33
4970 - BRADY SAND & MATERIAL, INC. Total:			<hr/> 9,342.33
603275 - CANVAS PEOPLE Line Item Account			
11091605	11/09/2016		
Inv 10415800			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	SHIPPING FOR CANVAS PHOTO OF DEPT	01-32-72000	10.79
Inv 10415800 Total			10.79
Inv 10416105			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	SHIPPING FOR EXTRA PHOTO. REIMBURSED BY RAMON ZI	02-61-72000	10.79
Inv 10416105 Total			10.79
Inv 10418600			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	SHIPPING FOR CANVAS PHOTO OF DEPT	02-61-72000	10.79
Inv 10418600 Total			10.79
Inv 10425164			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	SHIPPING FOR CANVAS PHOTO OF DEPT	01-34-72000	10.79
Inv 10425164 Total			10.79
11091605 Total:			<hr/> 43.16
603275 - CANVAS PEOPLE Total:			<hr/> 43.16
2885 - CORELOGIC INFORMATION Line Item Account			
11091606	11/09/2016		
Inv 81730997			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	SAN DIEGO CA SALE DOC IMAGE	03-91-72000	80.00

Check Number	Check Date		Amount
Inv 81730997		Total	80.00
Inv 81732825			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	REALQUEST MAP SEARCH, MORTGAGE & PROPERTY DATA	03-91-72000	192.50
Inv 81732825		Total	192.50
11091606 Total:			272.50
2885 - CORELOGIC INFORMATION Total:			272.50
2027 - CULLIGAN OF ESCONDIDO Line Item Account			
11091607	11/09/2016		
Inv 093016			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	WATER SOFTENER	03-41-63401	73.00
Inv 093016		Total	73.00
11091607 Total:			73.00
2027 - CULLIGAN OF ESCONDIDO Total:			73.00
603257 - EVENTBRITE Line Item Account			
11091608	11/09/2016		
Inv 559985182			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	SSSC & CWEA COLLECTIONS WORKSHOP (2 EMPLOYEES)	02-61-56512	90.00
Inv 559985182		Total	90.00
11091608 Total:			90.00
603257 - EVENTBRITE Total:			90.00
603232 - FALLBROOK RIB SHACK Line Item Account			
11091609	11/09/2016		
Inv 0497			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	CATERING FOR HEALTH FAIR/EMPLOYEE RECOGNITION L	03-41-56513	851.24
Inv 0497		Total	851.24
11091609 Total:			851.24

Check Number	Check Date		Amount
603232 - FALLBROOK RIB SHACK Total:			851.24
603256 - GOVERNMENT FINANCE OFFICERS ASSOCIATION Line Item Account			
11091610	11/09/2016		
Inv	101116		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2016	MEMBERSHIP FEE FOR GFOA	03-41-72400	160.00
Inv	101116 Total		160.00
Inv	101916		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	APPLICATION FEE FOR GFOA	03-41-72400	425.00
Inv	101916 Total		425.00
11091610 Total:			585.00
603256 - GOVERNMENT FINANCE OFFICERS ASSOCIATION Total:			585.00
603202 - GRISWOLD INDUSTRIES Line Item Account			
11091611	11/09/2016		
Inv	102016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	CAL-VAL SERVICE TRAINING REGISTRATION FEE	01-32-75300	300.00
10/20/2016	CAL-VAL SERVICE TRAINING REGISTRATION FEE	01-34-75300	300.00
Inv	102016 Total		600.00
11091611 Total:			600.00
603202 - GRISWOLD INDUSTRIES Total:			600.00
603274 - GROUPON, INC. Line Item Account			
11091612	11/09/2016		
Inv	6RKG54HZ		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	ONE 16" X 20" STANDARD GALLERY WRAP CANVAS	02-61-72000	15.99
Inv	6RKG54HZ Total		15.99
Inv	CXDCPRMJ		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	ONE 16" X 20" STANDARD GALLERY WRAP CANVAS	01-34-72000	15.99
Inv	CXDCPRMJ Total		15.99

Check Number	Check Date		Amount
Inv	P2C9SPGY		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	ONE 16" X 20" STANDARD GALLERY WRAP CANVAS	01-32-72000	15.99
Inv	P2C9SPGY Total		15.99
11091612 Total:			47.97
603274 - GROUPON, INC. Total:			47.97
3695 - HOME DEPOT Line Item Account			
11091613	11/09/2016		
Inv	W532313125		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	ECHO BAR TELESCOPING GAS POLE	03-41-63401	755.06
Inv	W532313125 Total		755.06
Inv	W534141755		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/08/2016	20-VOLT CORDLESS IMPACT WRENCH KIT X2	01-35-73000	527.56
Inv	W534141755 Total		527.56
11091613 Total:			1,282.62
3695 - HOME DEPOT Total:			1,282.62
603213 - LENOVO (UNITED STATES) INC. Line Item Account			
11091614	11/09/2016		
Inv	4247131946		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2016	THINKPAD T460 ULTRA BOOK X2	03-41-60100	2,378.48
Inv	4247131946 Total		2,378.48
11091614 Total:			2,378.48
603213 - LENOVO (UNITED STATES) INC. Total:			2,378.48
603258 - MCDONALD'S Line Item Account			
11091615	11/09/2016		
Inv	102416		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2016	GIFT CARDS FOR KID'S PUMPKIN CONTEST PARTICIPANTS	03-41-56513	45.00
Inv	102416 Total		45.00

Check Number	Check Date		Amount
11091615 Total:			45.00
603258 - MCDONALD'S Total:			45.00
5310 - NATIONAL NOTARY ASSOCIATION Line Item Account			
11091616	11/09/2016		
Inv	09302016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	4 YEAR MEMBERSHIP	03-41-72400	179.00
Inv 09302016 Total			179.00
11091616 Total:			179.00
5310 - NATIONAL NOTARY ASSOCIATION Total:			179.00
603245 - SHERATON Line Item Account			
11091617	11/09/2016		
Inv	430368600-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	HOTEL/PARKING EXPENSES FOR CSDA ANNUAL CONF (BII	03-41-75300	74.02
Inv 430368600-1 Total			74.02
Inv	430368601-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	HOTEL/PARKING EXPENSES FOR CSDA ANNUAL CONF (TO	03-41-75300	152.68
Inv 430368601-1 Total			152.68
Inv	430368663-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	PARKING AT HOTEL DURING CSDA ANNUAL CONF (K HAR	03-41-75300	19.00
Inv 430368663-1 Total			19.00
Inv	891815440		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	CREIDT FOR CANCELLATION FOR (RICHARD B)	03-20-75300	-235.52
Inv 891815440 Total			-235.52
11091617 Total:			10.18
603245 - SHERATON Total:			10.18

Check Number	Check Date		Amount
603255 - SYNTAX TRAINING LLC Line Item Account			
11091618	11/09/2016		
Inv	268734871		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2016	REFERENCE BOOK	03-41-56512	79.95
Inv 268734871 Total			79.95
11091618 Total:			79.95
603255 - SYNTAX TRAINING LLC Total:			79.95
603220 - TADI BROTHERS LLC Line Item Account			
11091619	11/09/2016		
Inv	60626		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2016	7" MONITOR WITH 2 WIRELESS MOUNTED RV BACKUP CAM	02-61-82000	345.12
10/24/2016	DUAL CIGARETTE LIGHTER SPLITTER	02-61-82000	35.11
Inv 60626 Total			380.23
11091619 Total:			380.23
603220 - TADI BROTHERS LLC Total:			380.23
603259 - WALMART Line Item Account			
11091620	11/09/2016		
Inv	102416		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2016	GIFT CARDS FOR HARVEST POTLUCK	03-41-56513	45.00
Inv 102416 Total			45.00
11091620 Total:			45.00
603259 - WALMART Total:			45.00
Total:			17,579.97

**Director's Expenses
FY 2016-2017**

Disbursement Date	Description	Dennis Sanford-25	Helene Brazier-27	Tory Walker-29	Richard Bigley	William Stewart	Paul Christensen
07/31/16	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE			\$ 25.00		\$ 25.00	\$ 367.52
	REIMBURSEMENT FROM DIRECTORS	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00		\$ (367.52)
	Monthly Totals	\$ 150.00	\$ 150.00	\$ 175.00	\$ 150.00	\$ 25.00	\$ -
08/31/16	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE			\$ 150.00	\$ 150.00	\$ 150.00	\$ 367.52
	REIMBURSEMENT FROM DIRECTORS	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ (367.52)
	Monthly Totals	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ -
09/30/16	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE AND EXPENSES					\$ 150.00	\$ 367.52
	REIMBURSEMENT FROM DIRECTORS	\$ 150.00	\$ 150.00				\$ (367.52)
	Monthly Totals	\$ 150.00	\$ 150.00	\$ -	\$ -	\$ 150.00	\$ -

**Director's Expenses
FY 2016-2017**

Disbursement Date	Description	Dennis Sanford-25	Helene Brazier-27	Tory Walker-29	Richard Bigley	William Stewart	Paul Christensen
10/31/16	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE AND EXPENSES REIMBURSEMENT FROM DIRECTORS	\$ 150.00	\$ 150.00	\$ 300.00		\$ 150.00	\$ 367.52
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 300.00</u>			<u>\$ (367.52)</u>
11/30/16	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS						\$ 367.52
	Monthly Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>			<u>\$ (367.52)</u>

Bank Reconciliation

November Check Register



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 01 WATER FUND				
Department: 00				
0	ASTRA INDUSTRIAL SERV INC	3" CLAVL FLG 300# 90-01AS - C1111	11/15/2016	3,809.71
0	ASTRA INDUSTRIAL SERV INC	3/8" SHORT FLARE NUT - C1039	11/22/2016	174.51
0	ASTRA INDUSTRIAL SERV INC	2" CLAVL THR 90-01-296D - C1102	11/30/2016	3,870.69
0	CB&T / ACWA-JPIA	MONTHLY HEALTH AND VISION INSURANCE-DEC 2016	11/08/2016	74,402.68
0	KEVIN MILLER	REIMBURSE RETIRED EMPLOYEE HEALTH INS-NOVEMBER 2016	11/01/2016	726.00
0	NATIONAL METER & AUTOMATION	12 1" METER HEADS & BODY	11/03/2016	4,587.84
0	NATIONAL METER & AUTOMATION	LF120 1-1/2" X 13" BRZ METER BODY ONLY NSF-61 LEAD FREE, W/PT	11/15/2016	41,902.93
0	RENE BUSH	REIMBURSE RETIRED EMPLOYEE HEALTH INS - NOV 2016	11/30/2016	726.00
0	SAN DIEGO COUNTY WATER AUTH	SEP 2016 WATER PURCHASE	11/10/2016	2,451,740.63
0	SHERRY MULLENNIX	REIMBURSE RETIRED EMPLOYEE HEALTH INS-NOV 2016	11/22/2016	300.00
0	CHARLES C. SNEED	REIMBURSE RETIRED EMPLOYEE HEALTH INS-NOV 2016	11/08/2016	363.00
0	GENE BUCKLEY	REIMBURSE RETIRED EMPLOYEE HEALTH INS - DEC 2016 COVERAGE	11/30/2016	363.00
52711	VISTA PALOMAR RIDERS	REFUND ON CLOSED ACCOUNT	11/01/2016	1,548.44
52732	JEROME STEHLY	METER REFUND. UNABLE TO ACQUIRE POWER TO PROPERTY	11/08/2016	485.00
52740	ATP GENERAL ENG.	REFUND ON CLOSED ACCOUNT	11/15/2016	1,582.84
52753	HD SUPPLY WATERWORKS, LTD	2-3" T316 SS MTR BLT KIT 150# - M3000	11/15/2016	256.50
52774	VIETNAMESE BUDDHIST MEDITATION, INC.	DAI DANG DEVELOPMENT CLOSEOUT REFUND FOR UNUSED INSP FEE	11/15/2016	12,352.48
52776	WHITE CAP CONSTRUCTION SUPPLY	SPEEDCRETE RED LINE MORTAR 5GL - W1005	11/15/2016	1,393.21
52778	RIVERSIDE CONSTRUCTION	Refund Check	11/18/2016	1,587.14
52779	BRYCE VALLEE	Refund Check	11/18/2016	1,333.97
52782	CHRIS HAND	COMPUTER LOAN	11/22/2016	2,000.00
52786	RAMON ZUNIGA	COMPUTER LOAN	11/22/2016	1,945.92
52797	FERGUSON WATERWORKS #1083	3/4" WILKINS 510XL PRESS REG W/TPKXL - F1026	11/23/2016	10,840.07
52802	SOUTHWEST VALVE & EQUIPMENT	3/8" X 24" HOSE W/BRS FLR ENDS - C0024	11/23/2016	2,296.16
52815	HD SUPPLY WATERWORKS, LTD	1 1/2" X 3 1/2" BRASS NIPPLE - F9999	11/30/2016	2,664.41
11031611	GRAINGER, W.W. INC	PA1036 - 1GAL SAFETY BLUE	11/03/2016	1,408.42
11031621	WESTERN WATER WORKS SUPPORT CENTER	Y1305 - 6" 150# FLG DUCTILE 90	11/03/2016	7,744.58
Total for Department: 00				2,632,406.13
Department: 31 PUMPING				
0	ASTRA INDUSTRIAL SERV INC	VALMATIC 8808W-1 8" CHECK VALVE	11/15/2016	801.36
52787	SAN DIEGO GAS & ELECTRIC	MONTHLY GAS AND ELECTRIC SERVICE	11/22/2016	50,298.96
Total for Department: 31 PUMPING				51,100.32
Department: 32 OPERATIONS				
0	AGB	ANNUAL PREVENTATIVE MAINTENANCE SERVICE	11/30/2016	1,205.00
0	BABCOCK LABORATORIES, INC	DRINKING WATER WORKSHOP 11/17/16-J. PERREIRA	11/01/2016	105.00
0	BABCOCK LABORATORIES, INC	MONTHLY WATER ANALYSIS	11/08/2016	60.00
0	BABCOCK LABORATORIES, INC	MONTHLY WATER ANALYSIS	11/23/2016	480.00
0	BABCOCK LABORATORIES, INC	REVISED INVOICE, COURIER SERVICES FEE ADDED	11/30/2016	50.00
0	FALLBROOK EQUIPMENT RENTAL	CHIPPER EQUIPMENT RENTAL ON 9/2/16 FOR RESERVOIR WEED ABATEMENT	11/08/2016	263.00
0	MISSION VALLEY SANITATION-SD	MONTHLY PORTA POTTY RENTAL FOR WATER OPS WEE ABATEMENT	11/30/2016	141.09
52703	ED BRADLEY	REIMB FOR CWEA GRADE 2 MECHANICAL TECH CERTIFICATION RENEWAL FEE	11/01/2016	88.00
52705	PETTY CASH	2 CASES OF WATER FOR CUSTOMER	11/01/2016	25.94
52706	SAN DIEGO GAS & ELECTRIC	MONTHLY ELECTRIC SERVICE #2879 803 104 0	11/01/2016	10.07
52715	ANDO PILVE	TRIP FEE	11/08/2016	655.00
52722	DEPT OF FORESTRY & FIRE PROTEC	DISTRICT WEED ABATEMENT	11/08/2016	1,143.10
52726	HOME DEPOT	RIDGID ORG	11/08/2016	125.28
52733	SWRCB ACCOUNTING OFFICE	PERMITTINGS, INSPECTIONS, INVESTIGATIONS, COMPLIANCE, MONITORING	11/08/2016	3,827.01
52736	UTILITY SERVICE CO.	QRTLY TANK SVCS = HUTTON TANK	11/08/2016	139,987.28

52739	ABABA BOLT	1/2 - 13 X 4" H/C TITANIUM BOLT	11/15/2016	295.06
52756	JOE'S HARDWARE	TROWEL GARDN/TRANSPLT 13-1/4 IN	11/15/2016	12.29
52760	DARREN MILNER	PURCHASE OF PICTURE FRAMES FOR OPS PERSONNEL PHOTOGRAPHS	11/15/2016	45.36
52769	SAN DIEGO GAS & ELECTRIC	MONTHLY ELECTRIC SERVICE ACCT #9632 211 707 2	11/15/2016	19.92
52787	SAN DIEGO GAS & ELECTRIC	MONTHLY GAS AND ELECTRIC SERVICE	11/22/2016	798.92
52795	FALLBROOK IRRIGATION SUPPLIES	BUSH PVC, GLANGE, GASKET, CUTTER	11/23/2016	72.46
52798	FREEDOM AUTOMATION, INC.	CONTROL PANELS/RTU - PROVIDED NEW ALLEN BRADLEY RTU FOR MAGEE	11/23/2016	11,200.00
52799	HACH	ASSY, PACK CHEMKEY 25 PC NITRITE - P/N 9429300	11/23/2016	4,549.63
52812	ERGOTECH CONTROLS INC	LAIRD TECHNOLOGIES 3G/4G MULTI-BAND (698-960,1700-2700 MHz) PHAN	11/30/2016	1,434.98
52814	FALLBROOK IRRIGATION SUPPLIES	FINANCE CHARGE	11/30/2016	1.09
52827	SAN DIEGO GAS & ELECTRIC	MONTHLY ELECTRIC SERVICE, ACCT #9632 211 707 2	11/30/2016	9.56
11031601	ABCANA INDUSTRIES	HYPOCHLORITE SOLUTION BULK DELIVERY AND SODIUM HYPOCHLORITE 53	11/03/2016	3,071.67
11031603	AMAZON.COM	LIGHTWEIGHT BATTERY	11/03/2016	152.77
11091605	CANVAS PEOPLE	SHIPPING FOR CANVAS PHOTO OF DEPT	11/09/2016	10.79
11091611	GRISWOLD INDUSTRIES	CAL-VAL SERVICE TRAINING REGISTRATION FEE	11/09/2016	300.00
11091612	GROUPON, INC.	ONE 16" X 20" STANDARD GALLERY WRAP CANVAS	11/09/2016	15.99

Total for Department: 32 OPERATIONS 170,156.26

Department: 33 VALVE MAINTENANCE

52756	JOE'S HARDWARE	WOOD STAKE BNDL 1X2X36	11/15/2016	45.76
11031607	CLEANSTREET	SWEEPER FOR JOB ON TECALOTE DRIVE	11/03/2016	580.00

Total for Department: 33 VALVE MAINTENANCE 625.76

Department: 34 WATER DISTRIBUTION

0	ART'S TRENCH PLATE & KRAIL SERVICE CO, INC.	HYDRAULIC SHORING, DELIVERY FEE	11/15/2016	1,583.60
0	ART'S TRENCH PLATE & KRAIL SERVICE CO, INC.	45 8X10 TRENCH PLATE, TRUCKING DELIVERY & PICK-UP FEE	11/30/2016	937.00
0	FALLBROOK EQUIPMENT RENTAL	TRAILER, CONCRETE MIXING, SACK MIX, SAND, CEMENT	11/23/2016	185.10
0	TRAFFIC SAFETY SOLUTIONS, LLC	TRAFFIC CONTROL FLAGGING-3 MEN ON 11/2/16 FOR WATER R/R ON RICE	11/15/2016	1,600.00
0	UNDERGROUND SERVICE ALERT	RAI88 NEW TICKET CHARGES	11/08/2016	133.50
0	WIPER CENTRAL,USA	COLOR SWEATSHIRT WIPING RAGS 50LBS	11/30/2016	253.81
52705	PETTY CASH	AFTER-HOURS MEAL-4 EMPLOYEES	11/01/2016	39.15
52713	AIRGAS USA, LLC	ELECT STCK E6010 50LB	11/08/2016	344.14
52757	JOHN MACCARRONE	REIMB FOR CWEA GRADE 2 MECHANICAL TECHNOLOGIST CERT RENEWAL FEE	11/15/2016	88.00
52760	DARREN MILNER	PURCHASE OF PICTURE FRAMES FOR OPS PERSONNEL PHOTOGRAPHS	11/15/2016	45.36
52766	PETERS PAVING & GRADING, INC	ALMENDRA COURT JOB NUMBER 4284	11/15/2016	4,493.50
52775	WEST COAST GEOTECHNICAL, INC	JOB NO.4270 VIA MONSERATE, REVIEW & SIGN LETTERS, OBSERVE & TEST	11/15/2016	570.00
52790	AIRGAS USA, LLC	RENT CYLE IND LG AIR, LG CARBON DIOXIDE, SM AIR, SM CARB DIOX	11/23/2016	135.13
52804	AIRGAS USA, LLC	ELECT STCK	11/30/2016	1,218.66
52816	HOME DEPOT	PUSH BROOM, FGL RAKE	11/30/2016	103.60
52824	CARLOS RAMOS	SWRCB GRADE 2 WATER DISTRIBUTION OPERATOR CERT RENEWAL FEE REIMB	11/30/2016	80.00
52829	TWO OAKS SWEEPING	POWER SWEEPING SERVICES ON TECOLOTE & PUERTO DEL MUNDO	11/30/2016	367.50
11031602	ACWA/JPIA	JPIA TRAINING CONF FOR S TERRELL	11/03/2016	480.00
11031606	BRADY SAND & MATERIAL, INC.	CLASS II BASE	11/03/2016	2,728.45
11091604	BRADY SAND & MATERIAL, INC.	CLASS II BASE, COLD MIX, 3/4" ROCK	11/09/2016	9,342.33
11091605	CANVAS PEOPLE	SHIPPING FOR CANVAS PHOTO OF DEPT	11/09/2016	10.79
11091611	GRISWOLD INDUSTRIES	CAL-VAL SERVICE TRAINING REGISTRATION FEE	11/09/2016	300.00
11091612	GROUPON, INC.	ONE 16" X 20" STANDARD GALLERY WRAP CANVAS	11/09/2016	15.99

Total for Department: 34 WATER DISTRIBUTION 25,055.61

Department: 35 METER SERVICES

0	PALOMAR BACKFLOW	BACKFLOW CERTIFICATION TESTS	11/15/2016	7,278.00
52729	KNOCKOUT PEST CONTROL& TERMITTE, INC.	ONE TIME PEST CONTROL BEE REMOVAL	11/08/2016	1,425.00
52750	FERGUSON WATERWORKS #1083	LF 1/2" BRS 125# SWT SWG CHK VLV - ITEM - PFX31SD	11/15/2016	35.64
52763	ELYANA NAURETZ	OPERATOR CERTIFICATION FEE	11/15/2016	120.00
52785	ITRON, INC	HARDWARE & SOFTWARE MAINTENANCE	11/22/2016	3,851.43
52803	TEMECULA VALLEY PIPE & SUPPLY	STONE FLG, ELL SLIP BLUE, PVC PIPE, BRASS BALL VALVE, PVC RED BU	11/23/2016	359.64
52816	HOME DEPOT	ANGLE GAUGE	11/30/2016	15.82
52828	CLEMMON TAYLOR	REIMBURSEMENT FOR SWRCB GRADE 2 WATER TREATMENT OPERATOR CERTIFI	11/30/2016	240.00
11091613	HOME DEPOT	20-VOLT CORDLESS IMPACT WRENCH KIT X2	11/09/2016	527.56

Total for Department: 35 METER SERVICES 13,853.09

Department: 41 ADMINISTRATION/HR

52705	PETTY CASH	HARVEST DAY SUPPLIES	11/01/2016	14.00
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Total for Department: 41 ADMINISTRATION/HR 14.00

Total for Fund:01 WATER FUND 2,893,211.17

Fund: 02 SEWER FUND

Department: 00

52741 CLAUDIA BRAVO REFUND OF SEWER PERMIT FEE PER BOARD APPROVAL 10.25.16 11/15/2016 1,100.00

Total for Department: 00 1,100.00

Department: 61 WASTEWATER

0	ATLAS PUMPING SERVICE	MONTHLY BIN RENTAL	11/08/2016	210.00
0	BABCOCK LABORATORIES, INC	DRINKING WATER WORKSHOP 11/17/16-R. ZUNIGA	11/01/2016	105.00
0	BP BATTERY	COMMERCIAL BATTERY WITH CORE EXCHANGE	11/30/2016	161.30
0	JOHNSON POWER SYSTEMS	TOTAL LABOR	11/15/2016	687.88
0	MUNICIPAL MAINTENANCE EQUIP.	ITEM - V-624-0009	11/23/2016	14,533.71
0	O'REILLY AUTO PARTS	S-HC BELT	11/15/2016	74.82
0	SPECIAL DISTRICT RISK	CERT #: 10, HOLDER: CITY OF OCEANSIDE, REQUEST BY:R ZUNIGA	11/22/2016	50.00
52705	PETTY CASH	MAIL OAK CREST PLANT CLASS. TO SWRCB-CERTIFIED MAIL	11/01/2016	7.36
52706	SAN DIEGO GAS & ELECTRIC	MONTHLY ELECTRIC SERVICE #9380 440 512 5	11/01/2016	14.05
52712	ACTIVE AUTO COLLISION	PAINT UNIT-75 SEWER COMBINATION VEHICLE . PREP, REMOVAL OF DECAL	11/08/2016	8,923.56
52730	RHO MONSERATE C.C.H.A.	ELECTRIC CHARGE	11/08/2016	340.71
52747	DOWNSTREAM SERVICES INC.	JET 8" SEWER MAINS AND CLEAN TWO MANHOLES	11/15/2016	924.00
52760	DARREN MILNER	PURCHASE OF PICTURE FRAMES FOR OPS PERSONNEL PHOTOGRAPHS	11/15/2016	45.36
52784	HOME DEPOT	5PC DRILL SET, TAPCON 3/16	11/22/2016	30.78
52787	SAN DIEGO GAS & ELECTRIC	MONTHY GAS AND ELECTRIC SERVICE	11/22/2016	4,140.71
52796	FALLBROOK OIL CO	CA OIL RECYL TAX	11/23/2016	46.20
52810	CONTROLLED MOTION SOLUTIONS	SCHRADER 30 MICRON ELEMENT P/N - 03530-7030B	11/30/2016	494.18
52813	FALLBROOK AUTO PARTS	BATT CABLE TERMINAL, BULK BATTERY CABLE	11/30/2016	11.15
52825	RHO MONSERATE C.C.H.A.	ELECTRIC CHARGE	11/30/2016	323.94
52832	XYLEM INC	ENV FEE > 50HP TP ENVIRONMENTAL FEE P/N - 14-69 00 21D	11/30/2016	7,699.01
11031609	CWEA	ATTENDANCE FOR 3 EMPLOYEES AT SEWER COLLECTION CLASS	11/03/2016	30.00
11031611	DRAINGER, W.W. INC.	SERVICE KIT & COMPRESSOR/VACUUM PUMP	11/03/2016	1,237.36
11091605	CANVAS PEOPLE	SHIPPING FOR EXTRA PHOTO. REIMBURSED BY RAMON ZUNIGA	11/09/2016	21.58
11091608	EVENTBRITE	SSCSC & CWEA COLLECTIONS WORKSHOP (2 EMPLOYEES)	11/09/2016	90.00
11091612	GROUPON, INC.	ONE 16" X 20" STANDARD GALLERY WRAP CANVAS	11/09/2016	15.99
11091619	TADI BROTHERS LLC	7" MONITOR WITH 2 WIRELESS MOUNTED RV BACKUP CAMERAS	11/09/2016	380.23

Total for Department: 61 WASTEWATER 40,598.88

Total for Fund:02 SEWER FUND 41,698.88

Fund: 03 GENERAL FUND

Department: 00

0 CB&T / ACWA-JPIA MONTHLY HEALTH AND VISION INSURANCE-DEC 2016 (COBRA) 11/08/2016 796.79

Total for Department: 00 796.79

Department: 20 BOARD

52771	BILL STEWART	TRAVEL REIMBURSEMENT-2016 CSDA ANNUAL CONFERENCE	11/15/2016	53.46
11031614	PANERA BREAD	HOSTING BOARD SECRETARY LUNCHEON/MTG (\$140 REIMBURSED)	11/03/2016	80.92
11031618	SHERATON	ROOM CHARGE FOR B STEWART FOR CSDA CONF	11/03/2016	942.12
11031620	VILLAGE PIZZA	BOARD MEETING LUNCHES	11/03/2016	31.55
11091603	ASSOCIATION OF CALIFORNIA WATER AGENCIES	REGISTRATION FEE FOR ACWA REGION 10 PROGRAM/TOUR FOR T WALKER	11/09/2016	112.00
11091617	SHERATON	CREDIT FOR CANCELLATION FOR (RICHARD B)	11/09/2016	-235.52

Total for Department: 20 BOARD 984.53

Department: 36 GARAGE

0	ANELLE MANAGEMENT SERVICES	BLINKING LIGHT - UNIT WILL NOT GO INTO REGEN. MLC ALSO NOT WORKING	11/08/2016	3,983.32
0	BP BATTERY	COMMERCIAL AUTO POST WITH CORE EXCHANGE, BATTERY BRUSH	11/15/2016	112.32
0	FLYERS ENERGY LLC	FUEL AND OIL, ORDER #991035-16	11/15/2016	10,527.48
0	FLYERS ENERGY LLC	FUEL AND OIL, ORDER #999974-16	11/22/2016	939.57
0	FLYERS ENERGY LLC	FUEL AND OIL, ORDER #994168-16A	11/30/2016	515.25
0	HAWTHORNE MACHINERY COMPANY	ENVIRONMENTAL	11/23/2016	1,977.73

0	HAWTHORNE MACHINERY COMPANY	ELEMENT PRI, ELEMENT SEC	11/30/2016	116.99
0	O'REILLY AUTO PARTS	OIL FILTER, TRANS FILTER	11/08/2016	1,097.29
0	O'REILLY AUTO PARTS	GL-WIPER FLD, OIL FILTER	11/15/2016	120.14
0	O'REILLY AUTO PARTS	3.3 OZ ELECGRS	11/23/2016	42.46
0	O'REILLY AUTO PARTS	WINTER BOOST	11/30/2016	403.90
0	PARKHOUSE TIRE, INC.	LT245/75R16 E FST T/F AT BLK TIRES, RECYCLING FEE	11/30/2016	1,032.44
0	SONSRAY MACHINERY LLC.	CASE CH-5M HAMMER (825LB IMPACT CLASS)	11/22/2016	101,638.10
52705	PETTY CASH	PROPANE FOR FORKLIFT	11/01/2016	81.87
52712	ACTIVE AUTO COLLISION	LABOR	11/08/2016	644.78
52719	COMMUNICATIONS SERVICES	KES-3 KENWOOD EXTERNAL SPEAKER - #23,25,43,44,37	11/08/2016	2,835.76
52723	FALLBROOK AUTO PARTS	STRAIGHT-NEG, STRAIGHT-POS	11/08/2016	121.17
52724	FORD OF ESCONDIDO	SWITCH FOR #36, MISC AUTO SUPPLIES & PARTS	11/08/2016	192.66
52749	FALLBROOK MUFFLER	REPLACE MUFFLER AND REINSTALL TAIL PIPE UNIVERSAL 3 INCH	11/15/2016	136.80
52751	FREEWAY TRAILER SALES	JACK FOOT	11/15/2016	106.71
52754	HEAVY VEHICLE ELECTRONIC LICENSE PLATE	MONTHLY SERVICE - OCT 2016	11/15/2016	27.65
52759	KONECRANES, INC.	WIRE ROPE/AUTO CRANE	11/15/2016	1,244.36
52764	NETWORK FLEET, INC.	MONTHLY AIRTIME CHARGES FOR GPS TRACKING - NOV 2016	11/15/2016	780.00
52767	QUALITY CHEVROLET	LEVER #23	11/15/2016	102.95
52768	SAFETY-KLEEN	FEE, USED OIL STOP CHARGE, USED OIL NON-PREQUAL	11/15/2016	176.90
52773	TRANSWEST SAN DIEGO, INC.	REMOVE OLD LIFT GATE,HITCH,OUTRIGGERS & 6 WAY PLUG & DISCARD.	11/15/2016	5,442.34
52794	FALLBROOK AUTO PARTS	RETURN ITEMS-TIE ROD,BRAKE PADS, OIL&FUEL FILTER, INV DATED 6/28	11/23/2016	96.84
52800	HAWTHORNE LIFT SYSTEMS	NOB-LIFT, NOB-TILT, NOB-SIDE SH, INV DATED 1/26/16	11/23/2016	90.43
52801	NETWORK FLEET, INC.	TAMPER RESISTANT ZIP TIES-NOV 2015	11/23/2016	2,432.18
52813	FALLBROOK AUTO PARTS	NAPAGOLD OIL FILTER	11/30/2016	249.22
52819	KONECRANES, INC.	COMPLETED INSPECTION 3 AUTO CRANES, OCTOBER 2016	11/30/2016	900.00
52823	QUALITY CHEVROLET	DRIVER SIDE SEAT HANDLE	11/30/2016	5.23
11031603	AMAZON.COM	AMP HEAVY DUTY MOMENTARY SWITCH	11/03/2016	19.29
11031611	GRAINGER, W.W. INC.	DUCTILE IRON ALL WEATHER COMBINATION VISE	11/03/2016	1,146.03
11091602	ANTIGRAVITY BATTERIES, LLC	MICRO-START XP-10 JUMP STARTER	11/09/2016	249.36

Total for Department: 36 GARAGE

139,589.52

Department: 41 ADMINISTRATION/HR

0	DATAPROSE INC.	MONTHLY MAILING OF WATER BILLS AND NEWSLETTER	11/08/2016	920.09
0	IMAGE SOURCE	MONTHLY COPY COUNT	11/30/2016	250.88
0	RAFTELIS FINANCIAL CONSULTANTS	PROFESSIONAL SERVICES FROM OCT. 1 2016 TO OCT. 31, 2016	11/30/2016	3,845.00
0	REM MECHANICAL, INC	REPAIRS	11/30/2016	434.00
0	RUTAN & TUCKER, LLP	LEGAL SERVICES	11/08/2016	708.00
0	RUTAN & TUCKER, LLP	LEGAL SERVICES	11/30/2016	88.50
0	SOUTHWEST ANSWERING SERVICE, INC.	MONTHLY ANSWERING SERVICE	11/23/2016	783.34
0	SOUTHWEST ANSWERING SERVICE, INC.	MONTHLY ANSWERING SERVICE	11/30/2016	841.09
0	STREAMLINE	MONTHLY WEB MANAGEMENT FEE	11/30/2016	300.00
0	WESTERN LANDSCAPE MAINTENANCE PLUS, INC.	LANDSCAPE MAINTENANCE SERVICE	11/08/2016	483.00
0	WESTERN LANDSCAPE MAINTENANCE PLUS, INC.	LANDSCAPE MAINTENANCE SERVICE - REPLACED VALVE AT SOUTHERN ENTRY	11/30/2016	996.90
52702	AT&T	MONTHLY PHONE SERVICE BAN#9391056195	11/01/2016	630.69
52704	JOHN J. DEWITT	REIMBURSEMENT FOR DAMAGES DUE TO HIGH PRESSURE	11/01/2016	631.13
52706	SAN DIEGO GAS & ELECTRIC	MONTHLY ELECTRIC SERVICE #4065 592 756 6	11/01/2016	4,865.46
52707	TEMECULA TROPHY CO.	(3) 10 YEAR ANNIVERSARY PLAQUES-KIRKPATRICK, SIMPSON, PERREIRA	11/01/2016	80.84
52709	UNION BANK (VISA)	GM VEHICLE FASTRAK	11/01/2016	53.95
52710	VERIZON WIRELESS	MONTHLY CELLULAR SERVICE	11/01/2016	2,146.48
52714	AMERIGAS - TEMECULA	PROPANE GAS	11/08/2016	376.57
52716	AT&T LONG DISTANCE	MONTHLY PHONE SERVICE BAN: 858141363	11/08/2016	16.02
52717	CALCHAMBER	PRIORITY CODE: ST2, CAL LABOR LAW POSTER W/POSTER PROTECT 2017	11/08/2016	103.93
52718	CAPITAL ONE COMMERCIALS	MISC KITCHEN SUPPLIES	11/08/2016	558.01
52721	COVERALL NORTH AMERICA, INC.	MONTHLY SERVICE	11/08/2016	1,770.00
52725	HB&A ARCHITECTS INC	ARCHITECT SERVICES - CSSRMWD JOB# 400-400000	11/08/2016	18,901.48
52727	INFOR (US), INC.	RMWD-OP-02193743-GENERAL BUCKET	11/08/2016	2,150.00
52731	SAN DIEGO COUNTY ASSESSOR/RECORDER/CLERK	PROCESSING FEE FOR RECORDING RELEASE OF LIEN DOC (1)	11/08/2016	13.00
52735	UNION BANK (VISA)	UNION BANK - PAST DUE LATE FEE	11/08/2016	10.00
52737	VERIZON WIRELESS	MONTHLY CELLULAR SERVICE, SHORT PAID ON INVOICE 9773764438	11/08/2016	1.78
52738	XEROX CORP.	MONTHLY LEASE SER# MX4-353038	11/08/2016	1,474.09
52742	CA SPECIAL DIST. ASSOCIATION	ID# 227 - 2017 MEMBERSHIP RENEWAL	11/15/2016	6,485.00
52743	COUNCIL OF WATER UTILITIES	ATTENDANCE 11-15-16, TOM KENNEDY	11/15/2016	25.00
52744	COVERALL NORTH AMERICA, INC.	MONTHLY SERVICE	11/15/2016	463.66
52745	CSDA, SAN DIEGO CHAPTER	ATTENDANCE 11/17/16, DAWN WASHBURN	11/15/2016	30.00
52748	ED SHOBE PLUMBING	PARTS	11/15/2016	285.24
52755	HOME DEPOT	SWITCHSECULT, SHEET METAL, ULTRA, LED LT, CONDUIT, RDC BUSHING	11/15/2016	1,297.54
52761	MITEL LEASING	LEASE AGREEMENT	11/15/2016	703.84

52762	MODULAR BUILDING CONCEPTS, INC	RENTAL AGREEMENT	11/15/2016	726.84
52770	SHRED-IT USA LLC	MONTHLY SERVICE AGREEMENT	11/15/2016	121.28
52780	COUNTY OF SAN DIEGO/REGISTRAR	PRESIDENTIAL GENERAL ELECTION, 11-08-16 (BOARD SEAT DIV2)	11/22/2016	3,042.00
52781	FEDEX	DELIVERY SERVICE, HR-JENNIFER WISE	11/22/2016	22.93
52783	KARLEEN HARP	CALPELRA'S 2016 ANNUAL CONFERENCE	11/22/2016	471.18
52784	HOME DEPOT	RETURNED ITEMS-SWITCHSECULT, GFCI	11/22/2016	331.27
52788	TIME WARNER CABLE	MONTHLY INTERNET CONNECTION - OCT	11/22/2016	1,250.00
52789	XEROX FINANCIAL SERVICES	MONTHLY LEASE	11/22/2016	567.14
52791	ASSOCIATION OF CALIFORNIA WATER AGENCIES	DELTA SUSTAINABILITY ASSESSMENT	11/23/2016	21,555.33
52792	AT&T	MONTHLY PHONE SERVICE	11/23/2016	166.42
52793	DAWN WASHBURN	BOARD SECRETARY/CLERK CONFERENCE & CERTIFICATE PROGRAM	11/23/2016	569.62
52805	AT&T	MONTHLY PHONE SERVICE, BAN: 9391056195	11/30/2016	570.58
52806	AT&T LONG DISTANCE	MONTHLY PHONE SERVICE, BAN: 858141363	11/30/2016	15.97
52807	BAVCO	2" WILKINS 975 XL2 BACKFLOW DEVICE	11/30/2016	632.52
52808	LARRY BERGERUD	REIMBURSEMENT FOR DAMAGES DUE TO HIGH PRESSURE	11/30/2016	84.00
52809	BONSALL PEST CONTROL	MONTHLY PEST CONTROL	11/30/2016	280.00
52811	COVERALL NORTH AMERICA, INC.	MONTHLY SERVICE	11/30/2016	995.00
52817	INFINISOURCE	COBRA NOTICES ADMIN: CORE SERVICE, PERIOD 1/1/17-12/31/17	11/30/2016	995.00
52820	NOSSAMAN, LLP	GENERAL COUNSEL SERVICES RENDERED THROUGH OCTOBER 2016	11/30/2016	6,398.00
52822	ONE SOURCE DISTRIBUTORS	PHIL 45353 F32T8/HL741/ALTP 30PK	11/30/2016	83.25
52826	ROTARY CLUB OF BONSALL	ANNUAL MEMBERSHIP DUES 20162017/ANNUAL FINES/ANNUAL DONATIONS	11/30/2016	1,200.00
52827	SAN DIEGO GAS & ELECTRIC	MONTHLY ELECTRIC SERVICE, ACCT #4065 592 756 6	11/30/2016	3,642.44
52830	UNION BANK (VISA)	PARKING FEE FOR AWWA MEETING	11/30/2016	174.76
52831	VERIZON WIRELESS	MONTHLY CELLULAR SERVICE	11/30/2016	2,351.54
11031603	AMAZON.COM	HP LASER JET PRO	11/03/2016	719.67
11031605	BIZCHAIR.COM	2 CHAIRS FOR LOBBY	11/03/2016	187.98
11031610	DANIEL'S MARKET	CELEBRATION OF 600 DAYS W/OUT LOST WORK DAYS DUE TO INJURY	11/03/2016	115.43
11031612	HOME DEPOT	PURCHASE OF REFRIGERATOR FOR BUILDING 1	11/03/2016	558.40
11031613	OFFICE DEPOT	TONER & INK	11/03/2016	1,835.94
11031614	PANERA BREAD	HOSTING BOARD SECRETARY LUNCHEON/MTG (\$140 REIMBURSED)	11/03/2016	194.66
11031615	POWELL'S OFFICE FURNITURE	4 DRAWER LATERAL	11/03/2016	1,978.02
11031616	PROCOPIO, CORY, HARGREAVES AND SAVITCH LLP	LEGAL SERVICES	11/03/2016	15,747.90
11031617	PRUDENTIAL OVERALL SUPPLY	MATS & MISC	11/03/2016	1,353.22
11031618	SHERATON	ROOM CHARGE FOR T KENNEDY FOR CSDA CONF	11/03/2016	582.63
11031619	SYMBOL ARTS	PURCHASE OF COINS FOR EACH EMPLOYEE	11/03/2016	780.00
11031622	Z CAFE	3RD QUARTER ANNIVERSARY BREAKFAST	11/03/2016	128.52
11091601	AMAZON.COM	DUAL SIDE-BY-SIDE MONITOR DISPLAY MOUNTING ARM	11/09/2016	862.95
11091603	ASSOCIATION OF CALIFORNIA WATER AGENCIES	REGISTRATION FEE FOR ACWA REGION 10 PROGRAM/TOUR FOR GM	11/09/2016	50.00
11091607	CULLIGAN OF ESCONDIDO	WATER SOFTENER	11/09/2016	73.00
11091609	FALLBROOK RIB SHACK	CATERING FOR HEALTH FAIR/EMPLOYEE RECOGNITION LUNCH	11/09/2016	851.24
11091610	GOVERNMENT FINANCE OFFICERS ASSOCIATION	APPLICATION FEE FOR GFOA	11/09/2016	585.00
11091613	HOME DEPOT	ECHO BAR TELESCOPING GAS POLE	11/09/2016	755.06
11091614	LENOVO (UNITED STATES) INC.	THINKPAD T460 ULTRA BOOK X2	11/09/2016	2,378.48
11091615	MCDONALD'S	GIFT CARDS FOR KID'S PUMPKIN CONTEST PARTICIPANTS	11/09/2016	45.00
11091616	NATIONAL NOTARY ASSOCIATION	4 YEAR MEMBERSHIP	11/09/2016	179.00
11091617	SHERATON	PARKING AT HOTEL DURING CSDA ANNUAL CONF (K HARP)	11/09/2016	245.70
11091618	SYNTAX TRAINING LLC	REFERENCE BOOK	11/09/2016	79.95
11091620	WALMART	GIFT CARDS FOR HARVEST POTLUCK	11/09/2016	45.00

Total for Department: 41 ADMINISTRATION/HR

129,304.33

Department: 43 SAFETY

0	CALIFORNIA COMMERCIAL SECURITY	QUARTERLY MAINTENANCE AGREEMENT	11/15/2016	368.04
0	KNIGHT SECURITY & FIRE SYSTEMS	TROUBLESHOOT FAULT NOTIFICATION BUILD#1. REPLACE BATTERY BUILD#3	11/15/2016	125.00
0	MALLORY SAFETY AND SUPPLY, LLC	MISC SUPPLIES	11/15/2016	1,669.68
0	T. R. Y. ENTERPRISES, INC.	PATROL SERVICES 11-01-16 TO 11-30-16 DISTRICT YARD	11/15/2016	985.00
52713	AIRGAS USA, LLC	MAXIFLEX, DBLE PLM, STL TOE	11/08/2016	789.79
52734	SCOTT TERRELL	REIMBURSE FOR THE PURCHASE OF SAFETY WORK BOOTS	11/08/2016	25.81
52746	DAVID HILL	REIMBURSE PURCHASE OF SAFETY WORK BOOTS	11/15/2016	150.00
52752	GIL FRANCO, TIRE HAULER	WASTE TIRE DISPOSAL-7 PASSENGER TIRES, 2 TRACTOR TIRES	11/15/2016	98.00
52765	NORTHERN SAFETY CO., INC.	SMART COMPLIANCE REFILL PACK - ITEM - 31667	11/15/2016	60.26
52772	THE MAHER CORPORATION	EMERGENCY RESPONSE PLAN DRAFT & FINAL	11/15/2016	6,323.00
52790	AIRGAS USA, LLC	STL TOE PVC	11/23/2016	428.61
52804	AIRGAS USA, LLC	SNSCRN SPF 30+, CRM SUN PROT, SUNSCREEN SPF SPORT	11/30/2016	190.37
52818	JEFF STACY	REIMBURSEMENT FOR MILEAGE, USED PERSONAL VEHICLE TO WORKSHOP	11/30/2016	68.58
52821	OCCUPATIONAL HEALTH CENTERS OF CA	SERVICES PERFORMED AT CMC	11/30/2016	78.00

Total for Department: 43 SAFETY 11,360.14

Department: 51 FINANCE

0	DATAPROSE INC.	MONTHLY MAILING OF WATER BILLS AND NEWSLETTER	11/08/2016	2,742.87
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Total for Department: 51 FINANCE 2,742.87

Department: 52 CUSTOMER SERVICE

0	DATAPROSE INC.	MONTHLY MAILING OF WATER BILLS AND NEWSLETTER	11/08/2016	2,925.99
0	MISSION RESOURCE CONSERVATION DISTRICT	HOME WATER USE EVALUATIONS - OCT 2016	11/08/2016	62.50
0	TCN, INC	MONTHLY 48 HOUR NOTICE CALLS	11/08/2016	20.66

Total for Department: 52 CUSTOMER SERVICE 3,009.15

Department: 91 ENGINEERING

0	NOBEL SYSTEMS	UPDATES TO GIS FOR INFOR METER DATA UPDATES	11/08/2016	2,000.00
0	NOBEL SYSTEMS	NINE EASEMENTS ADDED TO THE DISTRICT'S GIS/GEOVIEWER	11/30/2016	315.00
0	PSOMAS	GIRD/MONSERATE HILL WATERLINE DESIGN	11/08/2016	514.64
52705	PETTY CASH	COUNTY RECORDER COPIES	11/01/2016	26.00
52720	COPY 2 COPY	DRAFT MITIGATED NEGATIVE DECLARATION DOCUMENT COPIES FOR DISTRIBUTION	11/08/2016	882.63
52728	INFRASTRUCTURE ENGINEERING	PUMP STATION #1 NATURAL GAS MOTOR REPLACEMENTS	11/08/2016	8,456.62
52777	WILLDAN FINANCIAL SERVICES	WATER & WASTEWATER ASSET COST & CAPACITY FEE STUDY	11/15/2016	4,410.00
52781	FEDEX	DELIVERY SERVICE, GIRD/MONSERATE-STATE CLEARINGHOUSE	11/22/2016	66.34
11031604	ASSOCIATION OF CALIFORNIA WATER AGENCIES	REGISTRATION FOR M POWERS AT ACWA REGION 10 PROGRAM	11/03/2016	50.00
11031608	CORELOGIC INFORMATION	SAN DIEGO, CA SALE DOC IMAGE	11/03/2016	432.50
11091606	CORELOGIC INFORMATION	SAN DIEGO CA SALE DOC IMAGE	11/09/2016	272.50

Total for Department: 91 ENGINEERING 17,426.23

Total for Fund:03 GENERAL FUND 305,213.56

Fund: 52 SEWER CAPITAL REPLACEMENT

Department: 00

52741	CLAUDIA BRAVO	REFUND OF SEWER PERMIT FEE PER BOARD APPROVAL 10.25.16	11/15/2016	2,850.61
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Total for Department: 00 2,850.61

Total for Fund:52 SEWER CAPITAL REPLACEMENT 2,850.61

Fund: 53 SEWER CAPITAL EXPANSION

Department: 00

0	TETRA TECH, INC.	CONSTRUCTION SUPPORT SERVICES	11/15/2016	17,893.38
52741	CLAUDIA BRAVO	REFUND OF SEWER PERMIT FEE PER BOARD APPROVAL 10.25.16	11/15/2016	17,657.39

Total for Department: 00 35,550.77

Total for Fund:53 SEWER CAPITAL EXPANSION 35,550.77

Fund: 60 WTR CAP EXPANSION/REPLACEMENT

Department: 00

0	DUDEK	WATER RECLAMATION PLANT & RECYCLED WATER DISTRIBUTION SYSTEM	11/15/2016	111,521.85
52732	JEROME STEHLY	METER REFUND. UNABLE TO ACQUIRE POWER TO PROPERTY	11/08/2016	9,803.00
52758	KARN ENGINEERING & SURVEYING	EASEMENT STAKING AND FIELD SURVEY FOR VISTA VALLEY PRESSURE REDU	11/15/2016	2,840.00

Total for Department: 00 124,164.85

Total for Fund:60 WTR CAP EXPANSION/REPLACEMENT 124,164.85

Grand Total 3,402,689.84

Comparative Water Sales YTD from Prior Years

FISCAL YEAR 2016-2017

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
591	AD	36216	34134	39119	28217	22903	24494							425
403	AG	156957	152359	172040	132882	104544	96050							1,871
5	C	0	0	0	0	0								-
231	CM	47830	45043	43040	26707	20970	21140							470
30	CN	4900	4950	7309	11456	7426	561							84
24	IS	3806	3701	3980	3061	2446	1653							43
88	MF	11307	11657	13746	10597	8876	11213							155
326	SC	183744	166212	206354	150910	121456	115009							2,166
1034	SD	279246	253718	298226	222243	181674	171322							3,229
5122	SF	187516	175736	202555	154361	120520	133125							2,236
7854	Total	911522	847510	986369	740434	590815	574567							10,678

FISCAL YEAR 2015-2016

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
601	AD	29891	26212	33050	25166	24907	20638							367
404	AG	143174	124130	153414	124219	109795	85664							1,700
6	C	4342	3764	4773	2948	1761	665							42
221	CM	28620	33259	34668	28374	14569	11399							346
37	CN	6680	7040	5931	3994	5788	3061							75
24	IS	2773	2779	2486	3073	3299	2641							39
88	MF	11351	10279	10887	9952	9664	8600							139
326	SC	162756	144892	188145	132002	133998	109284							2,000
1038	SD	245736	213120	257965	197426	188412	162042							2,903
5092	SF	148573	143404	162621	135030	120706	96899							1,853
7837	Total	783896	708879	853940	662184	612899	500893							9,464

FISCAL YEAR 2014-2015

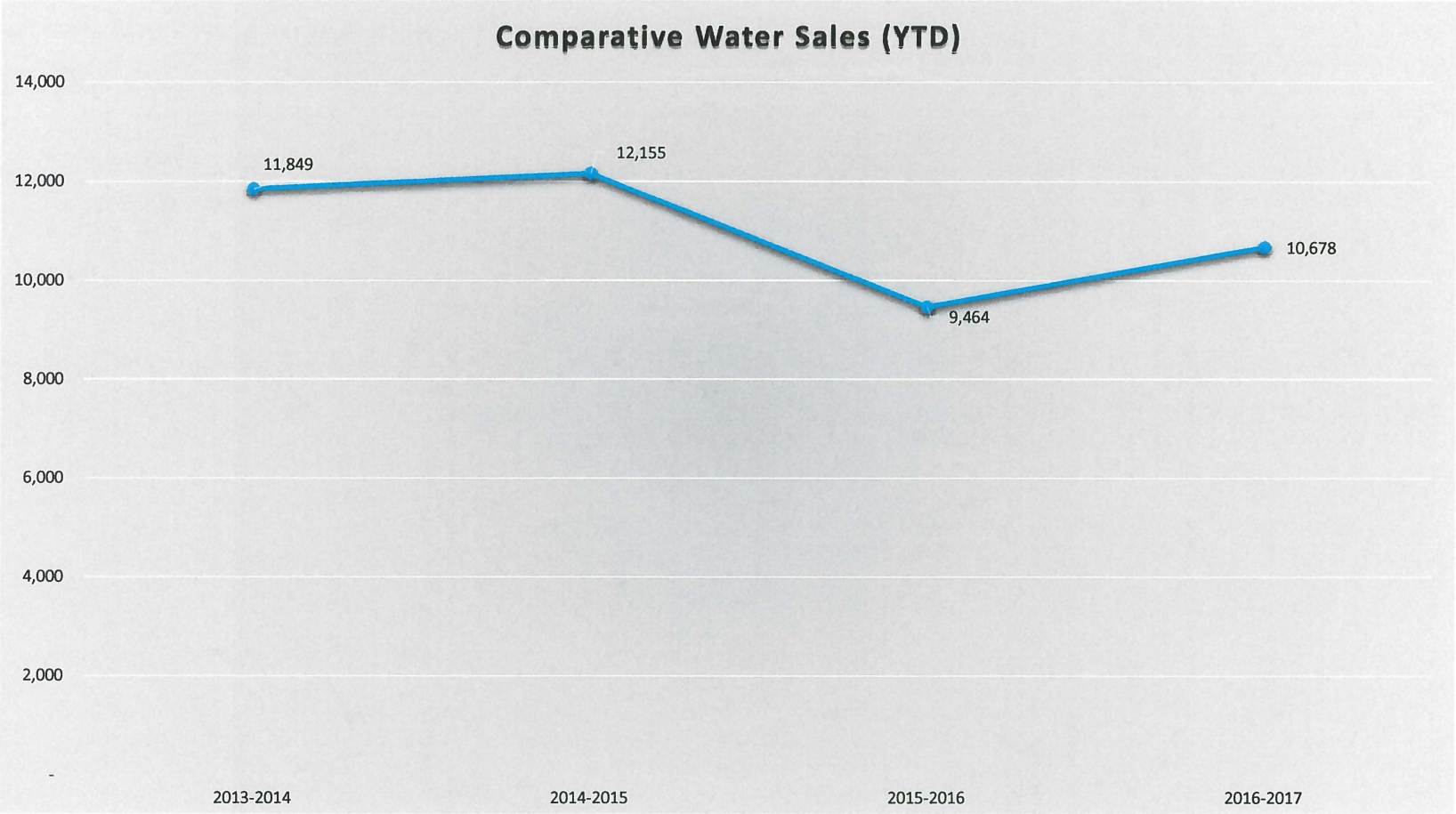
Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
426	A	118146	136346	116938	122567	99702	62354							1,506
341	C	102461	111946	90197	95608	76060	51612							1,212
36	CN	3175	3510	3579	2898	1119	372							34
5558	D	220019	244786	204723	208649	178916	121527							2,706
96	MF	15917	16081	14016	14241	13689	10249							193
323	SC	207708	245358	221301	241409	186106	108701							2,779
1040	SD	284083	332533	282418	297792	260513	165578							3,726
7820	Total	951509	1090560	933172	983164	816105	520393							12,155

FISCAL YEAR 2013-2014

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Acre Feet
426	A	130393	132497	140319	122581	96941	51347							1,547
340	C	90317	89194	104313	86744	69704	35242							1,092
36	CN	2965	1618	1737	1857	2284	15							24
5558	D	225641	246575	245482	210918	178078	101726							2,774
96	MF	14703	17278	17433	14438	14631	9475							202
323	SC	197030	222678	232163	204607	160984	95935							2,556
1040	SD	293327	327443	324488	276743	237162	132450							3,654
7819	Total	954376	1037283	1065935	917888	759784	426190							11,849

WYMAN CE Board Meeting documents Board Docs 2017 Water Usage 2016

Comparative Water Sales YTD from Prior Years





**SEWER EQUIVALENT DWELLING UNITS (EDUs) STATUS REPORT
NOVEMBER / DECEMBER 2016**

STATUS SUMMARY	EDUs
Total Treatment Capacity Purchased from Oceanside	8,333.33
Less 5% Contractual Allowance	416.67
EDUs Set Aside by Board for Emergencies	60.00
EDUs Connected	3,916.40
EDUs Unconnected	1,293.16
Total EDUs Available for Purchase:	2,647.11

DEVELOPMENTS WITH UNCONNECTED EDUs	EDUs	CAPACITY FEES PAID
Others (Misc. SFR)	20.60	\$ 306,362
Golf Green Estates (Dev. Solutions)	102.46	\$ 1,743,180
Horse Creek Ridge/ Passarelle	850.57	\$ -
Olive Hill Estates (Pardee Homes)	16.00	\$ 273,440
Palomar College	100.00	\$ -
Polo Club (Vista Valley Dev.)	59.85	\$ 1,022,775
Pala Mesa Highlands (Beazer Homes)	124.00	\$ 965,007 *
Lake Vista Estates (Arestad)	2.68	\$ 45,890
Vista Valley Country Club	5.00	\$ 85,450
Silver Holdings	9.00	\$ 153,810
Sycamore Downs	3.00	\$ 51,270
TOTAL UNCONNECTED:	1,293.16	\$ 4,647,184

*Deferred Total Payment until Building Permits are Issued.

