

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
MAY 24, 2022**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on May 24, 2022 was called to order by President Hamilton at 11:42 a.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. *(All meetings are being held with in-person attendance following County and State COVID guidelines as well as virtually.)* President Hamilton presiding.

2. **ROLL CALL**

Present: Director Hamilton, Director Mack, Director Stewart, Director Moss *(arrived at 11:54 a.m.)*.

Also Present: General Manager Kennedy, Legal Counsel Smith, Engineering Technician Rubio, Human Resources Manager Harp, Engineering and CIP Program Manager Williams, Information Systems Specialist Espino.

Absent: Director Gasca.

Also Present Via Teleconference or Video Conference:

Legal Counsel Duran-Brown.

No members of the public were present in person, via teleconference or video conference before Closed Session.

3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no amendments to the agenda.

4. **INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

There were no members of the public in attendance; therefore, the instructions were not read aloud.

5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

There were no comments.

The meeting adjourned to Closed Session at 11:44 a.m.

(*) - Asterisk indicates a report is attached.

6. CLOSED SESSION

- A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))
 - * Two Items
- B. Appointment, Employment, Evaluation of Performance – Public Employees (Government Code § 54957(B)(1))

The meeting reconvened at 1:00 p.m.

7. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

This item was addressed under Item #12.

Time Certain: 1:00 p.m.

8. REPEAT CALL TO ORDER

The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on May 24, 2022 was called to order by President Hamilton at 1:00 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. *(All meetings are being held with in-person attendance following County and State COVID guidelines as well as virtually.)* President Hamilton presiding.

9. PLEDGE OF ALLEGIANCE

10. REPEAT ROLL CALL

Present: Director Hamilton, Director Mack, Director Moss, Director Stewart.

Also Present: General Manager Kennedy, Legal Counsel Smith, Engineering Technician Rubio, Human Resources Manager Harp, Finance Manager Largent, Engineering and CIP Program Manager Williams, Operations Manager Gutierrez, Information Technology Manager Khattab, Information Systems Specialist Espino, Customer Service and Communications Supervisor Gray.

Absent: Director Gasca.

Also Present Via Teleconference or Video Conference:

Construction and Meters Supervisor Lagunas.

Three members of the public were present for Open Session in person, via teleconference or video conference.

***11. BOARD OF DIRECTORS CONSIDER ADOPTING RESOLUTION NO. 22-13 RENEWING STATE OF EMERGENCY FINDINGS FOR ASSEMBLY BILL 361 (AB 361)**

Motion:

That the Board renew the state of emergency findings.

(*) - Asterisk indicates a report is attached.

Action: Approve, Moved by Director Hamilton, Seconded by Director Stewart.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 4).

Ayes: Director Hamilton, Director Mack, Director Moss, Director Stewart.

Absent: Director Gasca.

Legal Counsel confirmed that if there were no Board Members attending the meeting remotely, roll call votes would not be necessary during this meeting except for the adoption of ordinances.

12. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Legal Counsel reported the Board met in Closed Session to discuss three items and there was no reportable action.

13. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)

There were no amendments to the agenda.

14. REPEAT INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE

President Hamilton read aloud the instructions for those attending the meeting via teleconference or video conference.

15. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

There were no comments.

16. EMPLOYEE RECOGNITIONS

A. Excellence Coin Awards

1. Cynthia Gray

Mr. Kennedy announced Cynthia Gray was the fourth employee to receive all four Excellence Coins noting Ms. Gray started at RMWD as the Administrative Analyst and now supervisors the customer service department which began just shortly before the pandemic outbreak. He congratulated Ms. Gray as he presented her with a plaque in recognition of her achievement.

Ms. Gray gave credit to all the people she has the privilege to work with noting the amount of integrity, innovation, responsibility, professionalism, and teamwork that surges through RMWD is absolutely inspiring.

(*) - Asterisk indicates a report is attached.

***17. APPROVAL OF MINUTES**

A. April 26, 2022 - Regular Board Meeting

Motion:

To approve the minutes.

Action: Approve, Moved by Director Mack, Seconded by Director Moss.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Director Hamilton, Director Mack, Director Moss, Director Stewart.

Absent: Director Gasca.

***18. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

A. President's Report (Director Hamilton)

There was no report given.

B. Representative Report (Appointed Representative)

1. SDCWA

A. Summary of Board Meeting April 28, 2022

Mr. Kennedy reported the SDCWA Board will meet next week at which time they will review some of the mid-term adjustments as well as the work of the committee looking at restructuring the rate system. He mentioned a few water districts located down south as well as the City of San Diego have sent letters noting they recognize the issues SDCWA faces but would like the process to move a little slower due to the impact of roll off from new water supply projects that will impact SDCWA revenues.

2. CSDA

Director Mack reported the speaker at the May 19th CSDA Quarterly Dinner spoke on cyber security who provided a great deal of good information. Mr. Kennedy pointed out Mr. Khattab arranged for the speaker.

Director Mack mentioned the speaker mentioned there was a 12-day program where their consultants would work with local water districts in assisting in getting them set up to where they needed to be; however, they would not be able to return to those agencies for approximately two years later due to their rigorous schedules. He pointed out the comment of most interest was should RMWD be hacked, the appropriate staff would contact the San Diego authorities who would in turn immediately contact Sacramento so that within in a few hours the Governor would sign an emergency agreement for funding assistance. Discussion ensued.

(*) - Asterisk indicates a report is attached.

Mr. Kennedy announced the next SDCSDA quarterly meeting may be held at the Butcher Shop.

3. LAFCO

Mr. Kennedy noted the next meeting would be held on June 6, 2022.

4. Santa Margarita River Watershed Watermaster Steering Committee

President Hamilton noted the committee will meet in July.

5. ACWA

Director Mack stated he attended the JPIA meetings held just prior to the start of the 2022 ACWA Spring Conference noting elections were held as well as voted to allow RMWD to rejoin their property and liability insurance programs. He mentioned Director Drake from Rincon del Diablo as well as others had some kind words to say about RMWD. Mr. Kennedy stated this was all a testament to RMWD staff. Discussion followed.

Director Mack announced RMWD did not win the ACWA Innovation Award although it was a finalist. He stated regardless, he was proud of RMWD.

Director Mack mentioned there was also discussion related to jobs lost due to the current drought conditions as well as how there seemed to be a cold reception to RMWD rejoining ACWA's insurance programs from other local members of Region 10 including SDCWA.

Director Stewart added the amount of savings associated with RMWD being reaccepted back into ACWA was remarkable. He asked Ms. Harp for the estimated budget reduction. Ms. Harp stated the current quote would be approximately \$200,000 less; however, since they have not quoted the cybersecurity and employee dishonesty lines, it will be a little less in total. Director Stewart stated the Budget and Finance Committee had discussed the savings range would be between \$150,000-\$180,000 which is significant, especially when considering RMWD will be dealing with an agency that provides insurance specifically designed for water districts.

Director Mack added another benefit was that ACWA returns unused portions of money back to its member agencies. Director Stewart agreed noting although the refunds would depend on the size of the agency and premium, it would be significant in reducing the overall insurance costs.

C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)

1. Board Seminar/Conference/Workshop Training Attendance Reports

Director Stewart reported he attended sessions at the ACWA Spring Conference where discussions were focused on the future of California's water supply. He said of most interest was one conclusion that if this year was representative of how climate changes were affecting California's weather, the reservoir systems were no longer adequate or valid to what is happening. He explained due to not receiving 350" of annual snowfall throughout the watershed that melts nice and slowly starting in April through August so that the reservoirs can be filled nice and slowly so water can be distributed and redistributed, it is unlikely this will be the future because reservoirs are in the wrong place trying to gather the wrong water. He said this means unfortunately there will be even more reliance on the Sacramento River and the delta.

(*) - Asterisk indicates a report is attached.

Mr. Kennedy pointed out storage and conveyance are going to be helpful; however, it cannot be one without the other.

D. Directors Comments

Director Mack expressed his appreciation for Mr. Gutierrez's prompt response to his report of a possible leak on Huntley.

President Hamilton added he too contact Mr. Gutierrez to follow up on a call he received from a constituent regarding an inactive water meter that was activated at 200 psi and how pleased he was to learn a crew member had already been dispatched to address the matter.

Director Moss stated she wanted to bring it to the attention of Mr. Gutierrez and Ms. Largent that the Directors have discussed and want them to both attend the Special Districts Leadership Academy scheduled for September in Napa.

E. Legal Counsel Comments

1. Attorney Report: Brown Act Update

Legal Counsel summarized the information contained in his written report noting there were two bills currently pending in the legislature to possibly amend the Brown Act to deal with virtual meeting requirements post pandemic and emergency declarations. He noted one has less requirements than the other. He explained if the Board by majority vote agrees to allow virtual meetings, then AB1944 would require those directors attending virtually to be identified by name, have a live stream for public members to join virtually, and an already posted agenda be revised and reposted to reflect a director's plan to attend in person is changed to virtual attendance. He said the other bill would require that at least a quorum of the directors attend in person at the same location that is identified on the agenda, the meeting be open to the public within the boundaries of the agency's jurisdiction, the directors attending remotely would need to attend both by audio and video, a call-in option must be made available to the public, there must be a pause of there is any sort of internet disruption, public must be allowed the opportunity to submit comments in advance as well as live, and there must be a procedure to accommodate reasonable requests that must be stated on the agenda. He noted both bills were still pending as of this morning.

Director Hamilton inquired as to whether there was a preference to one bill over the other. Legal Counsel stated most of the agencies like the first one because the requirements are much less; however, the industry groups seem to have worked with the author of the second bill, so that may be more favored.

Mr. Kennedy inquired as to whether either of these would require adopting a resolution each month. Legal Counsel confirmed both would eliminate the need for adopting a monthly resolution.

19. COMMITTEE REPORTS

A. Budget and Finance Committee

Mr. Nelson reported the committee mainly discussed preparation of the budget.

(*) - Asterisk indicates a report is attached.

B. Communications and Customer Service Committee

Mrs. Gray reported the committee was in the process of discussing some important items related to communicating with RMWD customers at a greater level as well as ways of making a better impact on the community.

C. Engineering and Operations Committee

Mr. Nelson reported the committee received a number of project updates as well as discussed another project at length that the Board will hear more about later. He noted this as well as the Budget and Finance Committee took any action on any agenda items before the Board today.

PRESENTATIONS

20. STAFFING ANALYSIS PRESENTATION

Ms. Harp share a staffing analysis presentation noting the goal is to review some of the items talked about last month in terms of overtime, turnover rates, projected turnover, employee survey results, as well as labor booked to the CIP versus operations budget. She said she will then give a high-level overview of the District's current structure, demographics of the workforce, retirement eligibility, staffing continuity plan, and the critical position inventory, as well as what needs to be done to prepare for the upcoming retirements and increase capacity for CIP projects in engineering and construction including the opportunity to potentially in-source some of those to conduct a proper cost analysis for future budget cycles.

Ms. Harp recapped overtime remains high for the second fiscal year in a row and how staff level discussions have taken place as to what can be done to mitigate some of these issues. She reviewed the total hours booked for construction as well as engineering, respectively, as well as shared how estimates for CIP hours were calculated.

Ms. Harp reported RMWD's turnover has remained steady at a five-year average of 12% which was well below the national average as well as in comparison for utilities. She also referenced the RMWD's current organizational chart noting Ms. Largent has two supervisors reporting directly to her and Mr. Gutierrez with three supervisors and fleet mechanic reporting directly to him.

Ms. Harp noted the number of employees was growing; however, the number of employees eligible for full retirement immediately was also growing. She reviewed the critical position inventory, turnover drivers, as well as the unemployment rate trend lines. She talked about the primary drivers for staffing needs as well as the recommended solutions.

President Hamilton inquired as to whether adding two FTE's to construction and removing one from meters would be adequate. Ms. Harp confirmed.

Ms. Harp explained adding an analyst position in Engineering would allow for significant overlap for knowledge transfer with the Engineering Technician as well as offload administration and analysis from other positions. She pointed out this may be a permanent headcount increase; however, that would not be determined as to how this additional position will impact labor distribution within the engineering department until after the current Engineering Technician retires at which time more data can be collected. She shared what the projected engineering labor distribution would look like with the analyst position noting the Engineering Technician position may or may not be replaced with an administrative assistant.

(*) - Asterisk indicates a report is attached.

Director Mack inquired as to whether the analyst position would pay similar to that of the Engineering Technician. Ms. Harp stated although the comp analysis has not yet been performed for the analyst role, it would most likely be an exempt level position at a few pay grades higher but illegible for overtime; therefore, it would be similar in terms of the budget. She pointed out it was believed that adding this position would increase the CIP capacity by approximately 900 hours per year (an increase of 26% of the hours currently spent in that department), the developer capacity by almost 400 hours per year (27% increase of what is currently spent on developer projects) but would only increase the department overhead and operation hours by 10%.

Ms. Harp explained the staffing recommendation for the additional of a temporary Electronics Technician to replace the Lead Technical Services position can be deferred until the next fiscal year; however, staff wanted to continue communications with the Board of staff's intent to make this recommendation in the future.

Ms. Harp mentioned staff was recommending changes to the reporting structure within the finance department to move a couple of positions from reporting directly to the Finance Manager to the Senior Accountant which would provide closer attention to staff when the Finance Manager is more involved in external affairs, conferences, etc. She noted this would be a growth opportunity for the Senior Accountant as well.

Ms. Harp stated another recommendation would be to convert the part-time assistant to a full-time Human Resource Specialist position to cover numerous additional duties that have been added to that role since it was filled three and one-half years ago. She noted there will be a great deal more that can be accomplished with full time capacity. She confirmed ways have been found to cut the human resources department operations budget to more than offset the costs of making this position full-time.

Ms. Harp noted staff would like to receive feedback from the Board today so that any comments received related to these staffing recommendations can be implemented into the actual budget document that will be presented to the Board for official action in June. She solicited the Board for any questions, feedback, and input so staff will know what to include in the budget proposal next month.

Director Mack asked for clarification that Ms. Harp would like to have the new hires to be effective after July 1, 2022. Ms. Harp confirmed this was correct.

President Hamilton inquired as to the total changes in headcount. Ms. Harp answered the total headcount change would be 2.25. Mr. Kennedy pointed out the analyst position may be temporary. Ms. Harp reiterated this position will also provide enough time to gather the data both for construction and engineering as to how much it really increased the capacity to deliver on those CIP and support developers.

President Hamilton asked whether the plan was to move more CIP projects internally. Mr. Kennedy responded this was one of the reasons for bringing these construction crews in so it can be determined what it will take including whether RMWD can be cost competitive and beat the costs of hiring outside contractors especially at prevailing wage. He noted should it be determined this does not work, then staffing can be scaled down as attrition occurs. He clarified the goal was to achieve more continuity within the crews as well as take whatever CIP money available and build as many feet of pipe per dollar as possible. Ms. Harp added one of the challenges is that RMWD barely has enough staff to keep up with all the leaks and repairs as it is now and that in order to gather enough data to conduct a true cost analysis, the amount of time it takes to perform

the CIP work will be more than reality than what would be needed in the future if crews continually need to be pulled off work to respond to leaks and such.

President Hamilton asked how long it takes to bring a new full-time employee on board. Ms. Harp stated approximately forty days to hire. Mr. Kennedy explained new hires would be integrated into other crews and take experienced crew members on these other projects. Mr. Gutierrez agreed with Mr. Kennedy in that the more seasoned employee would work on doing new lines. Ms. Harp mentioned most candidates do not already have a Class A license; therefore, it would be a minimum of six months before they can drive one of RMWD's Class A vehicles.

Director Moss asked for the total gross fiscal impact associated with these staffing recommendations. Ms. Largent stated she would be reviewing these impacts as well as other assumptions in the presentation she will be giving following this one.

President Hamilton questioned whether the addition of two full-time employees would be efficient enough to reduce the levels of overtime if construction was going to start being brought internally and the same number of leaks continue to occur. He recommended staff consider increasing the construction full-time employees a bit. Mr. Kennedy explained this would be the first approach for this year to ensure there are enough resources and then determine what type of production can be achieved.

Ms. Harp stated the fiscal impact for each new construction employee at an entry-level hire was approximately \$90,000 per year; however, some of that is planned to be charged to CIP projects. President Hamilton clarified he did not disagree with the approach, he was just concerned was related to increasing construction allocations in terms of labor and only adding "x" and everything else remaining the same, "x" may be underestimated. It was acknowledged that a mid-year adjustment could be made should it be determined the staffing numbers needed to be recalibrated.

21. FY22-23 OPERATING AND CAPITAL BUDGET ASSUMPTIONS PRESENTATION

Mrs. Largent shared a presentation noting she will review all the impacts on the operations budget including those changes presented by Ms. Harp. She pointed out the projections for this year's actuals has been increased and how the water demands were still budgeted at 13,500 acre feet. She reviewed the information provided related to variable rate revenue, fixed rate revenue, rate increases, and expenses noting some increases will be seen compared to last year's budget.

Ms. Largent pointed out the Water Fund Reserve Level chart shows the stepped-approach being taken to get to the minimum Board-approved reserve levels by FY26 including the rate stabilization. She reviewed the Estimated Rate Increases Based on the Two Different Supplier Scenarios slide noting the rate increase plan for the next five years has been updated since the detachment will not be taking place in FY23. Mr. Kennedy noted regardless of how long the detachment takes, RMWD has to plan for the worst financially and continue to execute its CIP. He stated the next rate increase would not be necessary if LAFCO had already approved the attachment; however, since that did not occur as of yet, this information highlights the penalty RMWD ratepayers are facing while remaining under SDCWA. He said should the detachment be approved this year it may be possible for RMWD to give reduced rates to its customers and still meet the capital needs.

Ms. Largent reviewed the information related to Wholesale Water Costs included in this budget noting all CY2022 pass-through expenses from SDCWA and how the CY2023 wholesale water costs have not yet been provided but will be passed through with RMWD's January 2023 rate increase as already approved.

Ms. Largent noted the Variable Revenue by Rate Class has not changed much except for a few customers moving from SAWR to regular agriculture. She mentioned RMWD was 66% agricultural overall.

Ms. Largent continued with reviewing the new items included in the Operating Capital Items FY2023 Budget noting five vehicles will be replaced and how there is a smoother vehicle replacement plan now in place. Mr. Kennedy pointed out because RMWD's vector truck has been decommissioned and would cost \$500k to \$1m to replace, there was \$40,000 allocated for a trailer jetter to have something available as opposed to waiting for other resources to assist with vector-related services. President Hamilton inquired as to whether there was any opportunity for an interagency cooperation on this type of situation. Mr. Kennedy stated he signed an agreement with FPUD just for liability transfer mainly for using their vectors, but it is not for full-time maintenance. Discussion ensued.

Ms. Largent provided details of each section of the Operating Budget Summary by Fund information being presented including changes to the General Operating, Water Operating, and Wastewater Operating funds pointing out where the proposed changes presented by Ms. Harp have been incorporated. Discussions followed.

Ms. Largent pointed out with the \$3.8 million surplus projected for this year, starting July 1, 2022, RMWD will start with \$2.7 million available in the water operating fund. She mentioned RMWD was budgeting a surplus of almost \$2.3 million as well as \$2.5 million to be transferred to the capital plan. She stated the wastewater fund will start with approximately \$800,000; however, there will not be a transfer to wastewater capital unless a rate increase is implemented that is high enough for a transfer to occur this year which is causing the need for an immediate wastewater cost of service study. She mentioned all the required minimum reserves according to the five-year plan have been kept including getting the rate stabilization fund back up to the minimum fund level by FY26. She concluded with explaining the numbers provided for the new water sources fund.

Ms. Largent reviewed the Capital Budget Assumptions noting the forecasts are \$10.2 million in water and \$19.4 million in wastewater over the next five years. She talked about the information provided for the Water Capital Fund 60 Project Balance, Water Capital Project Budgets, Wholesale Water Efficiency Fund 62 Capital Project Budgets, and Wastewater Fund 52 & 53 Projected Fund Balance, and Wastewater Capital Project Budgets.

Ms. Largent summarized the recommendations including continuing on the path of the five-year plan with the Year 2 rate increase going into effect on August 1, 2022. Discussion ensued regarding the timing of mailing water rate increase notices as well as the information those notices should include.

President Hamilton inquired how much inflation increases have been factored into the operational costs. Ms. Largent stated there is generally a 3%-4% inflation rate. Mr. Kennedy noted adjustments may need to be made should costs such as fuel not come down. Ms. Largent agreed noting it will need to be determined which percentage to use to update the cost of service study. President Hamilton stated he would rather not grossly underestimate the cost impact may be as a result of the CPI changes. Ms. Largent stated this was being monitored very closely.

Mr. Kennedy noted this was the general outline of what will be presented to the Board in June for consideration. He accredited the ability to finally be able to transfer operating revenues into capital reserves to the commitment of the Board.

BOARD ACTION ITEMS

- *22. CONSIDER APPROVAL OF THE FOURTH AMENDMENT TO THE UNRECORDED JOINT AGREEMENT TO IMPROVE MAJOR SUBDIVISION, PARTIAL RELEASE OF JOINT LIEN CONTRACT, AND PARTIAL TERMINATION OF ORIGINAL HOLDING AGREEMENT FOR SAN DIEGO TRACT NO. 4736-1 (DIVISION 1)**

Mr. Williams introduced David Pallinger, the developer for the Bonsall Oaks Development. He provided a brief explanation of the amendment noting it was a necessary housekeeping item.

Director Moss inquired as to how removing parcels affects the project. Mr. Pallinger explained this was strictly a bookkeeping activity to allow the developer to substitute the lien contract with a bond.

Motion:

To accept Option 1 – Make a determination that the action defined herein does not constitute a “project” as defined by CEQA, authorize the General Manager to execute the Fourth Amendment To the Unrecorded Joint Agreement To Improve Major Subdivision, Partial Release Of Joint Lien Contract, and Partial Termination Of Original Holding Agreement for San Diego Tract No. 4736-1 (Final Map 13856), and authorize the General Manager to execute the Joint Agreement To Improve Major Subdivision County Of San Diego Tract No. 4736-1 (Lots 2-60 of the Amended Map of County of San Diego Tract No. 4736-1) (Phase 1A, PDS2021-LDMJIP-50090) (Single District).

Action: Approve, Moved by Director Moss, Seconded by Director Stewart.

Vote: Motion carried by unanimous vote (summary: Ayes = 4).

Ayes: Director Hamilton, Director Mack, Director Moss, Director Stewart.

Absent: Director Gasca.

- 23. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

There were no requests.

BOARD INFORMATION ITEMS

- *24. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**

A. General Manager Comments

1. Meetings, Conferences and Seminar Calendar

B. Operations Comments

1. Operations Report

C. Engineering Comments

1. Engineering Report
2. As-Needed Services Expenditures Summary
3. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

D. Human Resource & Safety Comments

1. Human Resources Report

(*) - Asterisk indicates a report is attached.

E. Finance Comments

1. Board Information Report
 - A. Budget vs. Actuals
 - B. Fund Balance & Developer Projections
 - C. Treasury Report
 - D. Five Year Water Purchases Demand Chart
 - E. Water Sales Summary
 - F. Check Register
 - G. Directors' Expenses Report
 - H. Credit Card Breakdown
 - I. RMWD Properties

The information and financial items were received and filed.

25. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

It was noted CIP presentation, budgets, and other housekeeping items will be on the next meeting agenda.

26. ADJOURNMENT

The meeting was adjourned by President Hamilton to a regular meeting on June 28, 2022 at 1:00 p.m.

The meeting was adjourned at 2:50 p.m.

Hayden Hamilton, Board President

Dawn M. Washburn, Board Secretary