

Overview

Following are guidelines and fee estimates for the application for the relocation of an existing water meter. The process is subject to review by Rainbow Water and all requests for preliminary estimates must include the accurate location for the water service installation.

Application Process

Step	Responsible Party	Action Description
1	Applicant	Submit a Memorandum of Understanding Meter Relocation Application and pay the project administration and plan review deposits.
2	Applicant	Submit a plan (drawing). The plan may be a red-line update to an existing Rainbow Water As-built drawing. The red-line plan is at the discretion of Rainbow Water on a case-by-case basis. If there are no existing as-built drawings, the Applicant must survey and pothole the pipeline with the Rainbow Water Inspector present to field verify depth, horizontal location, type of pipe, and its size.
3	Rainbow Water	The Engineering Department reviews the plan submission(s). The review process may require multiple plan reviews. All water services require a backflow device. The type of backflow required is determined by customer's land use and is subject to approval by Rainbow Water. When a proposed water service relocation is not within the public right-of-way, the applicant is required to grant Rainbow Water a dedicated easement. If the planned work is located within an existing Rainbow Water easement an encroachment permit is required and shall be granted at the sole discretion of Rainbow Water Board of Directors and additional fees may apply.
4	Rainbow Water	Plans are approved and finalized. Applicant is required to hire a Class "A" Contractor that meets Rainbow Water's insurance requirements (ACORD insurance).
5	Applicant	The Applicant's Contractor must submit an Approved Materials List, Contractor's license number, and an insurance certificate to Rainbow Water's Engineering Department for review at: EngineerAdmin@rainbowmwd.ca.gov . The Standards Manual is available on the website: rainbowmwd.ca.gov/Water-Standards-Manual
6	Applicant	Following acceptance of the Approved Materials List, construction may begin with written approval from Rainbow Water's Inspector. The Inspector will sign off on the relocation of the meter after construction is complete in accordance with District Standards.
7	Rainbow Water	The project is submitted to the Rainbow Water Board of Directors for project acceptance. If approved, a Notice of Completion will be recorded with the San Diego County Recorder's office. and the one-year warranty period commences. During the warranty phase any defects from the relocation of the water service is the responsibility of the application to correct. The remainder of the plan review and project administration deposits (if funds remain) will be returned to the applicant after the one-year warranty period.

Appointments & Resources

For more information on the fire hydrant application process visit rainbowmwd.ca.gov/Engineering-Services
To schedule an appointment or for questions, please contact:

Amanda Constant, District Services Representative, (760) 728-1178 or email aconstant@rainbowmwd.ca.gov