



**RAINBOW MUNICIPAL WATER DISTRICT**  
**Tuesday, April 24, 2018**  
**Open Session - Time: 1:00 p.m.**

**THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA**

**District Office                                      3707 Old Highway 395                                      Fallbrook, CA 92028**

**Board Agenda Policies**

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4<sup>th</sup> Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at [www.rainbowmwd.com](http://www.rainbowmwd.com).

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of recordings. Recordings will be available until the minutes of such meeting are approved. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(\*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Open Session at 1:00 p.m. Tuesday, April 24, 2018, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

## **AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL: Brazier\_\_\_\_\_ Hamilton\_\_\_\_\_ Gasca\_\_\_\_\_ Mack\_\_\_\_\_ Stewart\_\_\_\_\_**
- 4. ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
- 5. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
- 6. ACKNOWLEDGEMENTS**
  - A.** District Recognition from Employer Support of the Guard and Reserve (ESGR) for Supporting Military Service
  - B.** Commendation Presentation
  - C.** Anniversary Awards
    - 1.** Chris Hand (10 Years)
    - 2.** Cynthia Steward (10 Years)
    - 3.** Gloria Dechert (15 Years)
- \*7. APPROVAL OF MINUTES**
  - A.** March 27, 2018 - Regular Board Meeting
- \*8. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

  - A.** President's Report (Director Brazier)
  - B.** Representative Report (Appointed Representative)
    - 1.** SDCWA
      - A.** Summary of Board Meeting March 22, 2018
    - 2.** CSDA

(\*) - Asterisk indicates a report is attached.

- 3. LAFCO
- 4. San Luis Rey Watershed Council
- 5. Santa Margarita River Watershed Watermaster Steering Committee
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
- D. Directors Comments
- E. Legal Counsel Comments
  - 1. Attorney Report: Bid Protests and Cost Recovery (501668-0002)

**\*9. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
  - 1. March 13, 2018 Minutes
- B. Communications Committee
  - 1. March 1, 2018 Minutes
- C. Engineering Services Committee
  - 1. March 7, 2018 Minutes

**CONSENT CALENDAR**

**\*10. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 18-07 - AMENDING AND UPDATING ADMINISTRATIVE CODE CHAPTER 8.11 – CONNECTION AND METER CHARGES, SECTION 8.11.030 – WATER CAPACITY CHARGE**

*(Chapter 8.11, Section 8.11.030 had duplicate numbering in one sub-section. When correcting this subsection, the remainder of Section 8.11.030 was updated to contain the same numbering sequence found throughout most of the Administrative Code.)*

**\*11. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 18-08 - AMENDING AND UPDATING ADMINISTRATIVE CODE CHAPTER 4.01 – PERSONNEL RULES AND REGULATIONS**

*(Chapter 4.01, Section 4.01.110 required a minor correction and the language contained in Section 4.01.190 needed to have the expanded list of factors for which the District cannot discriminate in the process of recruitment added.)*

**\*12. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 18-09 - AMENDING AND UPDATING ADMINISTRATIVE CODE CHAPTER 8.02 – DEFINITIONS AND CHAPTER 9.02 - DEFINITIONS**

*(To avoid having to bring several chapters and sections of the Administrative Code to the Board for formal approval each time a title change occurs for this position, staff is recommending minor housekeeping changes to replace the definitions for both “District Engineer” and “Engineering Manager” to be defined as “Position directly responsible for overseeing the engineering department as designated by the General Manager.”)*

**\*13. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 18-10 - AMENDING AND UPDATING ADMINISTRATIVE CODE CHAPTER 2.09 – COMMITTEES**

*(The Engineering Services Committee has voted to recommend the Board approve amending the committee’s charter to include operations.)*

**BOARD ACTION ITEMS**

**\*14. DISCUSSION AND POSSIBLE ACTION TO APPROVE A SEWER SERVICE AGREEMENT BETWEEN RAINBOW MUNICIPAL WATER DISTRICT AND BEAZER HOMES HOLDINGS, LLC. PALA MESA HIGHLANDS, TM 5187-1 (MAP 16124)**

*(Pala Mesa Highlands, located along Old Highway 395, is a 124 lot development currently under construction. At the December 5, 2017 Board meeting, a time extension for their Sewer Fee Deferral Agreement was approved for preparation of a new Sewer Service Agreement (SSA)).*

(\*) - Asterisk indicates a report is attached.

- \*15. DISCUSSION AND POSSIBLE ACTION TO APPROVE SEWER SERVICE AGREEMENT FOR THE PALOMAR NORTH EDUCATION CENTER**  
*(This Sewer Service Agreement includes conditions which must be met prior to providing sewer service to the Campus such as payment of construction costs and District engineering and inspection fees, dedication of easements for District facilities, completion of the connection to the Pala Mesa area (golf course) sewer, and reimbursement of sewer construction costs previously expended.)*
- \*16. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 18-11 AMENDING AND UPDATING ADMINISTRATIVE CODE TITLE 1 – GENERAL PROVISIONS**  
*(Currently there is no policy which directs the process for applying for or obtaining a variance from the Administrative Code. This item is to provide an opportunity for the Board to discuss updating Title 1 of the Administrative Code to include a chapter on variance procedures.)*
- \*17. SAN DIEGO COUNTY CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD CALL FOR BALLOTS**  
*(Rainbow Municipal Water District received a notice serving as a call for ballots pursuant to California Government Code 56332(f) with respect to electing two special district representatives – one regular and one alternate – among eligible nominees to serve on the San Diego County Consolidated Redevelopment Oversight Board.)*
- 18. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

**BOARD INFORMATION ITEMS**

- 19. STRATEGIC PLAN OBJECTIVES UPDATES**
- 20. STAFFING ANALYSIS PRESENTATION**
- \*21. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**
  - A. General Manager Comments**
    - 1. Meetings, Conferences and Seminar Calendar
  - B. Communications**
    - 1. Staff Training Reports
  - C. Operations Comments**
    - 1. Operations Report
  - D. Engineering Comments**
    - 1. Engineering Report
  - E. Customer Service and Meters Comments**
    - 1. Customer Service and Meters Report
  - F. Human Resource & Safety Comments**
    - 1. Human Resources Report
  - G. Finance Comments**
    - 1. Interim Financial Statement
    - 2. Treasurer Report
    - 3. Credit Card Breakdown
    - 4. Directors' Expense
    - 5. Check Register
    - 6. Water Sales Summary
    - 7. RMWD Sewer Equivalent Dwelling Units (EDU's) Status
- 22. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

(\*) - Asterisk indicates a report is attached.

23. ADJOURNMENT - To Tuesday, May 22, 2018 at 1:00 p.m.

ATTEST TO POSTING:



Hayden Hamilton  
Secretary of the Board

4-13-18 @ 9:00 a.m.

Date and Time of Posting  
Outside Display Cases

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