

BOARD MEETING

RAINBOW MUNICIPAL WATER DISTRICT

Tuesday, April 23, 2019

Closed Session – Time: 12:00 p.m. Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office 3707 Old Highway 395 Fallbrook, CA 92028

Board Agenda Policies

<u>Board of Directors Meeting Schedule</u> Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

<u>Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings</u> Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

<u>Public Items</u> for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

<u>Time Certain</u> Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

<u>Board meetings</u> will be recorded as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of recordings. Recordings will be available until the minutes of such meeting are approved. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, April 23, 2019, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

- 1. CALL TO ORDER
- 2. ROLL CALL: Brazier___ Hamilton___ Gasca___ Mack___ Rindfleisch___
- 3. ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)
- 4. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
 OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
 CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).

Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

- 5. CLOSED SESSION
 - A. Conference with Legal Counsel–Anticipated Litigation (Government Code §54956.9(d)(2))
 - Two Items
- 6. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Time Certain: 1:00 p.m.

- 7. PLEDGE OF ALLEGIANCE
- 8. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION
- 9. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)
- 10. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

- 11. EMPLOYEE RECOGNITIONS
 - **A.** John Maccarrone (15 Years)
- *12. APPROVAL OF MINUTES
 - **A.** March 26, 2019 Regular Board Meeting
 - (*) Asterisk indicates a report is attached.

13. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- **A.** President's Report (President Brazier)
- **B.** Representative Report (Appointed Representative)
 - SDCWA
 - A. Summary of Board Meeting March 28, 2019
 - 2. CSDA
 - 3. LAFCO
 - 4. San Luis Rey Watershed Council
 - 5. Santa Margarita River Watershed Watermaster Steering Committee
- **C.** Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
 - 1. Board Seminar/Conference/Workshop Training Attendance Requests and Reports
- **D.** Directors Comments
- E. Legal Counsel Comments
 - 1. Attorney Report Brown Act Update (150152-0005)

*14. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)

- **A.** Budget and Finance Committee
 - 1. March 12, 2019 Minutes
- **B.** Communications and Customer Service Committee
 - **1.** March 7, 2019 Minutes
- **C.** Engineering and Operations Committee
 - 1. March 6, 2019 Minutes

CONSENT CALENDAR ITEMS

*15. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 19-05 AUTHORIZING THE GENERAL MANAGER AND SPECIFIC MANAGERS TO EXECUTE STATE OFFICE OF EMERGENCY SERVICES AND/OR FEDERAL EMERGENCY DOCUMENTS AND RELEVANT PERMIT APPLICATIONS FOR PRESENT AND FUTURE DISASTER RELIEF APPLICATIONS

(Staff seeks a Board resolution authorizing the General Manager, Human Resources Manager, Finance Manager, or Operations Manager to apply for funds on behalf of the District. This designation remains in effect for three (3) years from the date of the resolution. Resolution 19-05 rescinds and replaces Resolution 17-12.)

BOARD ACTION ITEMS

*16. CONSIDER APPROVAL OF A CONTRACT WITH FLUME, INC FOR THE IMPLEMENTATION OF A CUSTOMER WATER CONSUMPTION MONITORING PROGRAM

(At the March 26, 2019 Board meeting, staff was directed to negotiate contract terms with Flume and bring that contract back for consideration. This agenda item is to consider approval of that contract.)

*17. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 19-05 AMENDING AND UPDATING ADMINISTRATIVE CODE CHAPTER 5.03.220 – CASH RESERVE POLICY

(The cash reserve policy has been reviewed and updated to eliminate sections that were discontinued by board action in prior years and to add clarification prioritizing use of the Rate Stabilization Fund in possible deficit years. This administrative code update clarifies the language to support past board action.)

- 18. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS
 - (*) Asterisk indicates a report is attached.

BOARD INFORMATION ITEMS

- 19. RECORD OF SURVEY UPDATE
- 20. STAFFING ANALYSIS UPDATE
- *21. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS
 - A. General Manager Comments
 - 1. Meetings, Conferences and Seminar Calendar
 - B. Communications
 - Staff Training Reports
 - C. Operations Comments
 - **1.** Operations Report
 - D. Engineering Comments
 - **1.** Engineering Report
 - E. Human Resource & Safety Comments
 - 1. Human Resources Report
 - 2. Organizational Chart
 - F. Finance Comments
 - 1. Monthly Financial Statements
 - 2. Treasurer Report
 - 3. Credit Card Breakdown
 - 4. Directors' Expense
 - 5. Check Register
 - **6.** Water Sales Summary
 - 7. RMWD Sewer Equivalent Dwelling Units (EDU's) Status
- 22. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING
- 23. ADJOURNMENT To Tuesday, May 28, 2019 at 1:00 p.m.

ATTEST TO POSTING:

For: Carl Rindflesich Secretary of the Board 4-10-19 @ 3:00 p.m.

Date and Time of Posting Outside Display Cases