

BOARD MEETING

RAINBOW MUNICIPAL WATER DISTRICT

Tuesday, January 24, 2012

Closed Session – Time: 12:00 p.m. Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office 3707 Old Highway 395 Fallbrook, CA 92028

Board Agenda Policies

<u>Board of Directors Meeting Schedule</u> Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a blue "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

<u>Public Items</u> for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us on the World Wide Web at www.rainbowmwd.com.

<u>Time Certain</u> Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

<u>Board meetings</u> will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, January 24, 2012, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGE	ENDA
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- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL: Sanford___ Griffiths____ Lucy___ McManigle____ Walson____
- 4. ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)
- 5. ANNIVERSARY ACKNOWLEDGEMENTS

Juan Atilano (10 Years)

6. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).

Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a blue "Speaker's Slip" to the Board Secretary before the meeting begins. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

- 7. CLOSED SESSION
 - A. Conference with Legal Counsel–Anticipated Litigation Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: Jason Giessow, Personal Injury, Morrison Property Mitigation Project in Fallbrook
 - **B.** Appointment; Employment; Evaluation of Performance General Manager (Government Code §54957)
- 8. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Time Certain: 1:00 p.m.

- 9. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION
- 10. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)

11. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a blue "Speaker's Slip" to the Board Secretary before the meeting begins. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

*12. APPROVAL OF MINUTES

A. December 6, 2011 - Regular Board Meeting

13. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- **A.** President's Report (Director Walson)
 - 1. SDCWA
- **B.** Representative Report (Appointed Representative)
 - 1. CSDA
- **C.** Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
 - 1. How to be an Effective Board Member Training January 12, 2012 (Directors Sanford and McManigle)
- **D.** Directors Comments

*14. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)

- A. Budget and Finance Committee
 - 1. November 3, 2011 Minutes
- B. Communications Committee
- C. Engineering Committee
 - 1. November 1, 2011 Minutes

INFORMATION ITEMS

- *15. PRESENTATION ON 5-YEAR FINANCIAL FORECAST AND 10-YEAR CASH FLOW BY BUDGET AND FINANCE COMMITTEE
- 16. BUDGET CALENDAR FISCAL YEAR 2012/2013

BOARD ACTION ITEMS

*17. DISCUSSION AND POSSIBLE ACTION TO CONSIDER EXECUTING A MEMORANDUM OF UNDERSTANDING REGARDING POSSIBLE ANNEXATION OF CAMPUS PARK WEST

(At its December 2011 regular meeting the Board directed staff to work with Pappas Investments regarding water and sewer service capacity to the Campus Park West project.)

(Staff Recommendation: Authorize staff to execute the attached Memorandum of Understanding.)

18. DISCUSSION AND POSSIBLE APPOINTMENT OF BOARD OFFICERS AND REPRESENTATIVES

(Director Lucy requested the Board consider replacing him as the Board's representative on the Budget and Finance Committee.)

(Staff supports Board direction.)

*19. RECEIVE AND FILE INFORMATION ITEMS FOR NOVEMBER AND DECEMBER 2011

A. General Manager Comments

1. Meetings, Conferences and Seminar Calendar

B. Operations & Maintenance Manager Comments

- 1. Construction and Maintenance Report
- 2. Valve Maintenance Report
- 3. Garage/Shop Repair
- 4. Water Operations Report
- **5.** Electrical/Telemetry Report
- 6. Project Management Report
- 7. Wastewater Report
- **8.** Safety Report

C. District Engineer Comments

1. Engineering Report

D. Customer Service Manager Comments

- 1. Field Customer Service Report
- 2. Meters Report
- 3. Water Quality Report
- 4. Cross Connection Control Program Report

E. Human Resource Manager Comments

- 1. Changes in Personnel
- 2. Organizational Chart

*20. RECEIVE AND FILE FINANCIAL STATEMENTS AND INFORMATION FOR NOVEMBER AND DECEMBER 2011

A. Finance Manager Comments

- 1. Interim Financial Statement
- 2. Monthly Investment Report
- Visa Breakdown
- 4. Directors' Expense
- 5. Check Register
- **6.** Water Purchases & Sales Summary
- **7.** Statistical Summary
- Cost Recovery of Repairs to District Property Caused by the General Public
- **9.** Metropolitan IAWP Reduction Programs
- 10. San Diego County Water Authority SAWR Reduction Program
- **11.** RMWD Domestic Reduction Program

^{(*) -} Asterisk indicates a report is attached.

- 12.
- Projected CIP Cash Flow Report RMWD Sewer Equivalent Dwelling Units (EDU's) Status 13.

21. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

22. ADJOURNMENT - To Tuesday	, February 28, 2012 at 1:00 p.m.
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ATTEST TO POSTING:	
George McManigle	Date and Time of Posting
Secretary of the Board	Outside Display Cases