



**BOARD MEETING**

**RAINBOW MUNICIPAL WATER DISTRICT**  
**Tuesday, April 26, 2016**  
**Open Session - Time: 1:00 p.m.**

**THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA**

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<b>District Office</b>	<b>3707 Old Highway 395</b>	<b>Fallbrook, CA 92028</b>
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**Board Agenda Policies**

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4<sup>th</sup> Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at [www.rainbowmwd.com](http://www.rainbowmwd.com).

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(\*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Open Session at 1:00 p.m. Tuesday, April 26, 2016, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

**AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: Sanford\_\_\_\_ Walker\_\_\_\_\_ Brazier\_\_\_\_\_ Bigley\_\_\_ Stewart\_\_\_\_\_**
4. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**  
 Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
- \*6. **APPROVAL OF MINUTES**
  - A. March 10, 2016 – Special Board Meeting
  - B. March 22, 2016 - Regular Board Meeting
7. **BOARD OF DIRECTORS' COMMENTS/REPORTS**  
 Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.
  - A. President's Report (Director Sanford)
  - B. Representative Report (Appointed Representative)
    1. SDCWA
      - A. Summary of Formal Board of Directors' Meeting March 24, 2016
    2. CSDA
    3. LAFCO
    4. San Luis Rey Watershed Council
    5. Santa Margarita Watershed Council
  - C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
  - D. Directors Comments
- \*8. **COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**
  - A. Budget and Finance Committee
    1. March 8, 2016 Minutes

(\*) - Asterisk indicates a report is attached.

- B. Communications Committee
  - 1. March 7, 2016 Minutes
- C. Engineering Committee
  - 1. March 2, 2016 Minutes

**\*9 CONSENT CALENDAR**

*(The consent calendar items are matters voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.)*

**A. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 16-09 DESIGNATING VANESSA MARTINEZ AS CONTRACT SIGNER FOR ALL UNION BANK TRANSACTIONS**

*(This Resolution replaced Resolution No. 15-17, which appointed Tom Kennedy as contract signer.)  
(Staff Recommendation: Adoption of Resolution No. 16-09.)*

**B. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 16-10 – A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY RATES OF PAY FOR DISTRICT EMPLOYEES EFFECTIVE JULY 3, 2015 THROUGH JUNE 30, 2016 AND THE GENERAL MANAGER’S SALARY EFFECTIVE AUGUST 28, 2105 THROUGH AUGUST 28, 2016**

*(Resolution No. 16-03 incorrectly reflects the salary range for the Associate Engineer job title. The Associate Engineer was moved to salary grade 90 and the educational requirement of a Professional Engineer was added to justify the increase to a higher salary grade.)  
(Staff Recommendation: The Board approves Resolution No. 16-10 and direct Human Resources to post a copy on the RMWD website.)*

**C. DISCUSSION AND POSSIBLE ACTION TO APPOINT ROBERT MARNETT AS AN ALTERNATE MEMBER TO THE ENGINEERING COMMITTEE**

*(At their April 6, 2016 Engineering Committee meeting, the committee members voted to recommend the RMWD Board of Directors appoint Robert Marnett as an alternate member to the Engineering Committee. If appointed, Mr. Marnett will take Sherry Kirkpatrick’s place on the committee.)  
(Staff Recommendation: The Board appoint Robert Marnett as an alternate member to the Engineering Committee.)*

**BOARD ACTION ITEMS**

**\*10. DISCUSSION AND POSSIBLE ACTION REGARDING VACATION OF EXISTING EASEMENTS FOR THE GOLF GREEN ESTATES, TM 5498-1**

*(The District has existing easements for sewer lines that are adjacent and cross the Golf Green Estates development shown on the attached Exhibits. The development has granted the District easements over our existing sewer lines and proposed sewer lines. The Developer is requesting we quitclaim the easements that will no longer be in use. As part of the Golf Green Estates development, they will be deeding the District a site for the new LS1. The Engineering Committee has reviewed the easement vacation request and recommend the easements be vacated once conditions are met with the District Facilities.)  
(Staff Recommendation: Authorize the General Manager to execute quitclaim of easements once facilities are located out and accepted by the District.)*

(\*) - Asterisk indicates a report is attached.

- \*11. DISCUSSION AND POSSIBLE ACTION REGARDING REVISION OF ACCEPTANCE OF TERMS FOR QUITCLAIM OF EASEMENTS IN EXCHANGE FOR WIDER EASEMENT AND NEW EASEMENT IN THE PROPOSED MOOSA MITIGATION BANK PHASE 1 PORTION**  
*(The District has water and wastewater facilities located along the golf course in easements of various lengths giving the District the right to access, maintain and repair District facilities when necessary. Due to the concerns of having a sewer line in the middle of a mitigation bank and the difficulties of accessing, maintaining and repairing lines in close proximity to mitigation land the District is planning on relocating the lines out of the mitigation bank into Camino Del Rey. Therefore, the need to widen the existing easement #26 would not be necessary. The District would need a new easement from our existing sewer line to Camino Del Rey in order to relocate the sewer line. Thus revising the original terms approved by the Board last May. The Engineering Committee has reviewed the terms and recommends the approval of the revision.)*  
*(Staff Recommendation: Authorize the General Manager to execute quitclaim for easement once the District receives the additional easements.)*
  
- \*12. DISCUSSION AND POSSIBLE ACTION REGARDING EXECUTION OF A SECOND AMENDMENT TO JOINT AGREEMENT TO IMPROVE SUBDIVISION, JOINT LIEN CONTRACT AND HOLDING AGREEMENT FOR SAN DIEGO TRACT NO. 5012-1**  
*(The Gilligan development consists of 13 lots south of Morro Reservoir on Catherine Road shown in the enclosed Figure. Improvements related to the District consist of approximately 3,825 feet of water main to serve the development. There are no sewer improvements as the development is on septic. The development was initially processed through the County and the District in 1998 and has an approved map. This amendment releases Bank of America from the lien and holding agreement and assigns First American Trust to assume all obligations of Bank of America. This agreement is being reviewed by Legal Counsel and revisions were recommended to the County.)*  
*(Staff Recommendation: Authorize the General Manager to execute Joint Agreement to Improve Subdivision, Joint Lien Contract and Holding Agreement for San Diego Tract No. 4750-1.)*
  
- \*13. DISCUSSION AND POSSIBLE ACTION TO ADOPT THE 2016 WATER AND WASTEWATER MASTER PLAN UPDATE**  
*(On January 27, 2015 the Board approved the award of the update to the Water and Wastewater Master Plans to Atkins. The purpose of the Master Plan Updates is to identify potential system deficiencies, confirm transmission main sizing and identify future capital improvements projects based on updated ultimate demand projections. The District's most recent water and wastewater master plans were prepared by Dudek & Associates in 2006. There is the potential for a considerable amount of new development both within and outside the current District boundaries in the near future. The water and wastewater master plans serve as the basis for critical infrastructure decisions and capital fees. Any delays in the master plan completion will delay the capacity fee analysis. With the rising cost of imported water it is important for the District to develop local water sources to improve reliability and stabilize water rates. Most critical among the infrastructure decisions is to build a District-owned wastewater reclamation plant and recycled distribution system, or to continue to convey wastewater to Oceanside. The master plans will consider both existing and ultimate, year 2030, conditions.)*  
*(Staff Recommendation: Either adopt the 2016 Water and Wastewater Master Plan Update or review the 2016 Water and Wastewater Master Plan Update and adopt at the next regular meeting. Release the draft CIP list to the Finance Committee for their finance model projections and budgetary purposes.)*
  
- \*14. DISCUSSION AND POSSIBLE ACTION RELATED TO NORTH COUNTY IRRIGATED LANDS GROUP**  
*(Consider continued operation of North County Irrigated Lands Group.)*  
*(Staff Recommendation: It is abundantly clear that the continued viability of the NCILG is unlikely. For this reason, the Staff recommendation is to take one of the three actions indicated above. Staff recommends that the Board solicit input from the members of the NCILG in the form of a poll to determine whether or not there is a strong preference of the members of the group as to which option is more desirable. Absent such a poll, the staff recommendation would be to choose Option 3 as it is unlikely that either of the other options will be anywhere close to being as cost effective.)*

(\*) - Asterisk indicates a report is attached.



- \*15. **DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 16-07 AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 8.12 – RENDERING AND PAYMENT OF BILLS**  
*(On November 1, 2000, the Board of Directors approved Resolution No. 00-22, Establishing a Waiver of Charges Policy. Since the inclusion of Section 8 of the Administrative Code in 2014, the Waiver of Charges Policy has been superseded by the new language pertaining to delinquent account fees in Administrative Code Section 8.12.020.6. The new wording states that no fees related to delinquent accounts will be refunded except in the case of an error made by the District. Staff's preference is to allow a waiver of one late fee penalty per account within a two year period. This is to extend a good faith courtesy to the customer in case a situation transpired that was beyond their control.)*  
*(Staff Recommendation: Approve Ordinance No. 16-07 Amending and Updating Administrative Code Section 8.12 – Rendering and Payment of Bills.)*
  
- \*16. **DISCUSSION AND POSSIBLE ACTION RELATED TO CONVERSION TO PAPERLESS BOARD PACKETS**  
*(In an effort to be as transparent as possible, RMWD Board packets include all information related to items under discussion at the Board. The current packet is developed in paper form, hand numbered, and then scanned into digital form. At the request of the Board, Staff has prepared a cost estimate for the process of transitioning from our current practices (attached). Based on this estimate, the total cost, including staff time, to produce, duplicate and deliver Board packets is about \$10,900 per year. The cost to migrate to a paperless agenda will include a one-time cost to procure iPads, along with ongoing costs to support the cellular service for the iPads, the file transfer software, and the remaining staff time to develop the PDF versions of the Board packets. The total annual cost, which is still dominated by staff time, is just over \$4,530 per year. The net annual savings is expected to be over \$6000 per year. It should be noted here that labor costs involved will not disappear entirely as the person involved will be engaged in other tasks. The purpose of this action is to try to free up staff time for more productive endeavors.)*  
*(Staff supports Board direction on this matter.)*
  
- \*17. **DISCUSSION AND POSSIBLE ACTION RELATED TO LAFCO RUNOFF ELECTION**  
*(In March the District was notified that the recent election for the Special District Alternate seat for the Local Agency Formation Commission (LAFCO) required a runoff election. Of the four candidates, none received a majority, so the two candidates who received the most votes have now been slated to run in a runoff election. The runoff will be between Judy Hansen of Leucadia Wastewater and our own Dennis Sanford.)*  
*(Staff Recommendation: That the Board vote for Dennis Sanford for the Special District Alternate seat at LAFCO.)*

**BOARD INFORMATION ITEMS**

- 18. **DISCUSSION REGARDING ROBERT'S RULES OF ORDER**  
*(At the March 22, 2016 Board meeting, Director Brazier suggested the current Board have an opportunity to discuss in Open Session the current practices at RMWD as it pertains to the Robert's Rules of Order in Board and committee meetings, respectively.)*  
*(This item is informational and for discussion purposes only.)*
  
- 19. **DISCUSSION REGARDING ADMINISTRATIVE CODE CHAPTER 2.03 REMUNERATION AND REIMBURSEMENT AND CHAPTER 4.10 EMPLOYEE BUSINESS EXPENSE**  
*(Discussion regarding Administrative Code Chapters 2.03 and 4.10 to determine if the language should be amended to set per diem limits in conformity with Federal General Services Administration allowance.)*  
*(This item is informational and for discussion purposes only.)*
  
- \*20. **RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR FEBRUARY AND MARCH 2016**
  - A. **General Manager Comments**
    - 1. Meetings, Conferences and Seminar Calendar


(\*) - Asterisk indicates a report is attached.

- B. Communications**
  - 1. Ratepayer Letters
  - 2. Comment Letter – Urban Water Conservation Workshop 4/20/16
- C. Construction & Maintenance Comments**
  - 1. Construction and Maintenance Report
  - 2. Valve Maintenance Report
  - 3. Garage/Shop Repair
- D. Water Operations Comments**
  - 1. Water Operations Report
  - 2. Electrical/Telemetry Report
- E. Wastewater Comments**
  - 1. Wastewater Report
- F. Operations Comments**
  - 1. Water Quality Report
  - 2. Cross Connection Control Program Report
- G. Engineering Comments**
  - 1. Engineering Report
- H. Customer Service Comments**
  - 1. Field Customer Service Report
  - 2. Meters Report
- I. Safety Comments**
  - 1. Safety Report
- J. Human Resources Comments**
  - 1. Personnel Changes
  - 2. Organizational Chart
- K. Finance Manager Comments**
  - 1. Interim Financial Statement
  - 2. Visa Breakdown (February and March)
  - 3. Directors' Expense
  - 4. Check Register
  - 5. Office Petty Cash (February)
  - 6. Water Usage Report
  - 8. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

**21. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

**22. ADJOURNMENT - To Tuesday, May 24, 2016 at 1:00 p.m.**

**ATTEST TO POSTING:**

  
\_\_\_\_\_  
Helene Brazier  
Secretary of the Board

*4-14-16 @ 1:30 P.M.*  
\_\_\_\_\_  
Date and Time of Posting  
Outside Display Cases

(\*) - Asterisk indicates a report is attached.

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**MINUTES OF THE SPECIAL BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RAINBOW MUNICIPAL WATER DISTRICT  
MARCH 10, 2016**

1. **CALL TO ORDER** - The Special Meeting of the Board of Directors of the Rainbow Municipal Water District on March 10, 2016 was called to order by President Sanford at 9:04 a.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. President Sanford presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

**Present:** Director Walker  
Director Sanford  
Director Brazier

**Absent:** None

**Also Present:** General Manager Kennedy  
Executive Assistant/Board Secretary Washburn  
Legal Counsel Stender  
Acting Operations Manager Maccarrone  
Engineering Manager Kirkpatrick  
Human Resources Manager Bush  
Superintendent Zuniga  
Superintendent Walker  
Administrative Analyst Gray

Twelve members of the public were present for Open Session.

4. **PUBLIC COMMENT RELATING TO ITEMS ON THE AGENDA**

There were no public comments.

**BOARD ACTION ITEMS**

**\*5. DISCUSSION AND POSSIBLE SELECTION OF DIVISION TWO DIRECTOR AND APPROVAL OF RESOLUTION NO. 16-07, A RESOLUTION APPOINTING \_\_\_\_\_ AS DIRECTOR OF DIVISION TWO OF THE RAINBOW MUNICIPAL WATER DISTRICT**

President Sanford thanked all those present who submitted their applications noting how much the Board appreciated it. He stated those not selected are still a valuable commodity to the District and their involvement and interest in serving was very much appreciated. He asked that no one be offended as there were a number of applicants which made the process hard due to the number of qualified candidates.

(\*) - Asterisk indicates a report is attached.

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Director Brazier suggested anyone who does not get appointed consider participating on one of the RMWD committees. President Sanford added RMWD was one of the few districts that has committees made up of ratepayers and not staff members and the input received from the ratepayers is always valued.

Hayden Hamilton introduced himself to the Board as a Bonsall resident since 1999 and a North County resident since 1984. He stated he and his wife moved to the Bonsall area because she found it to be one of the best kept secrets in Southern California. He mentioned his wife is a nurse practitioner that works for the Navy and he was semi-retired who works in market for The American Aviation Historical Society. He pointed out he has an 8-acre farm with several horses which keeps him busy. He said his primary motion for running for this position came from following the ups and downs of RMWD for 16 years and finally figured if he was going to complain about something, he might as well take an active part in it.

**Action:**

***Moved by Director Brazier to open the nominations for Division 2. Seconded by Director Walker.***

Director Walker nominated Rich Bigley for Division 2.

Director Brazier said she has read all the resumes and found Mr. Bigley would be a good candidate. President Sanford had no opposition to the nomination.

It was noted that with only three Board Members to make nominations and if each nominated a different person, they would not be able to make an appointment.

***President Sanford called for additional nominations.***

Director Walker echoed President Sanford's earlier comments that this was not an easy decision as there were some very qualified people with good resumes. He said it was helpful to go through the interview process to learn a little more on the candidates. He stated he hoped there were other opportunities to step up and volunteer either in the Board capacity or on a committee.

Director Brazier mentioned there was an election in November 2015 if anyone wished to challenge. Mr. Kennedy added the term for Division 2 would be ending this year; therefore, whoever runs and wins in November will serve a four year term for this Division. He pointed out Division 4 was scheduled to be reelected in 2018; therefore, whoever is elected in November will have to run again in 2018 for a full four year term.

Mr. Grady asked about the nomination process. It was clarified the nominations come from the Board.

(\*) - Asterisk indicates a report is attached.

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**President Sanford called for the question for all those in favor of appointing Mr. Richard Bigley as the Director to fulfill the remaining term in Division 2 to signify by saying aye.**

**After consideration, the motion CARRIED by the following vote:**

<b>AYES:</b>	Directors Brazier, Sanford, and Walker
<b>NOES:</b>	None
<b>ABSTAINED:</b>	None
<b>ABSENT:</b>	None

**\*6. DISCUSSION AND POSSIBLE SELECTION OF DIVISION FOUR DIRECTOR AND APPROVAL OF RESOLUTION NO. 16-06, A RESOLUTION APPOINTING \_\_\_\_\_ AS DIRECTOR OF DIVISION FOUR OF THE RAINBOW MUNICIPAL WATER DISTRICT**

**Action:**

**Moved by Director Brazier to open the nominations for Division 4. Seconded by Director Walker.**

President Sanford nominated William Stewart.

Director Brazier stated she was going to nominate Mr. Stewart as well.

Director Walker said Mr. Stewart would be his first choice.

**President Sanford called for additional nominations.**

**President Sanford called for the question for all those in favor of appointing Mr. William Stewart as the Director to fulfill the remaining term in Division 4 to signify by saying aye.**

**After consideration, the motion CARRIED by the following vote:**

<b>AYES:</b>	Directors Brazier, Sanford, and Walker
<b>NOES:</b>	None
<b>ABSTAINED:</b>	None
<b>ABSENT:</b>	None

Director Brazier encouraged the remaining candidates to not go away, but rather come to the RMWD Board and committee meetings due to the fact there are openings at unexpected times.

Maureen Rhyne said when she hears "ratepayer involvement", she wants to stress it is the ratepayers' district in that the property owners own this district and they are not just ratepayers. She encouraged everyone to get involved by attending committee meetings where they will learn a great deal of history about Rainbow as well as about a number of things that are coming on in the future. She noted it will be very important that the District has good directors. Mr. Kennedy noted the vernacular of the word ratepayers may need to be changed to stakeholders or something of that nature.

(\*) - Asterisk indicates a report is attached.

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**7. SWEARING IN CEREMONY OF NEW DIVISION 2 DIRECTOR**

Legal Counsel swore in Rich Bigley as the Division 2 Director.

**8. SWEARING IN CEREMONY OF NEW DIVISION 4 DIRECTOR**

It was noted since William Stewart was not present, he could not be sworn in at this time.

**9. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

It was noted the fixed charge item would be on the March 22, 2016 agenda.

**10. ADJOURNMENT - To Tuesday, March 22, 2016, at 1:00 p.m.**

***The meeting was adjourned with a motion made by Director Brazier to a regular meeting on March 22, 2016, at 1:00 p.m.***

The meeting was adjourned at 9:02 a.m.

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**Dennis Sanford, Board President**

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**Dawn M. Washburn, Board Secretary**

(\* ) - Asterisk indicates a report is attached.



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**MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RAINBOW MUNICIPAL WATER DISTRICT  
MARCH 22, 2016**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on March 22, 2016 was called to order by Vice President Walker at 1:00 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Vice President Walker presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

**Present:** Director Walker  
Director Brazier  
Director Stewart  
Director Bigley

**Absent:** Director Sanford

**Also Present:** General Manager Kennedy  
Executive Assistant/Board Secretary Washburn  
Legal Counsel Stender  
Finance Manager Martinez  
Acting Operations Manager Maccarrone  
Engineering Manager Kirkpatrick  
Superintendent Zuniga  
Administrative Analyst Gray  
Meter Services Crew Leader Diaz

Eight members of the public were present for Open Session.

4. **ADDITIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no changes to the agenda.

5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Jeanne Meadow asked for a clarification on the water availability charge recently published in the newspaper. Mr. Kennedy explained this was for Improvement District 1 which covers the entire district and is adopted each year by the Board. He noted the revenue comes from property taxes and are tracked separately.

(\*) - Asterisk indicates a report is attached.

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**6. ANNIVERSARY ACKNOWLEDGEMENT**

- A. Victor Veenstra (15 Years)

Mr. Kennedy announced Victor Veenstra was celebrating 15 years with RMWD where he started in 2001 as a Utility Worker I and has been a Utility Worker II for quite some time. He noted Mr. Veenstra was a member of RMWD's Certified Confined Space Rescue Team as well as holds several certifications. He presented Mr. Veenstra with a plaque and check in recognition of his tenure with RMWD.

**\*7. APPROVAL OF MINUTES**

- A. February 23, 2016 - Regular Board Meeting

**Action:**

***Moved by Director Brazier to approve the minutes of the regular Board meeting of February 23, 2016. Seconded by Director Bigley.***

***After consideration, the motion CARRIED by the following vote:***

- AYES:** Directors Bigley, Brazier, Stewart and Walker
- NOES:** None
- ABSTAINED:** None
- ABSENT:** Director Sanford

**8. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (Director Sanford)

Vice President Walker welcomed Directors Bigley and Stewart to the RMWD Board.

- B. Representative Report (Appointed Representative)

- 1. SDCWA
  - a. Summary of Formal Board of Directors' Meeting February 25, 2016

Mr. Kennedy talked about the summary of the formal board meeting provided. He stated the focus has been on MWD giving out information about their proposed changes to their rate structure; part of which includes a fixed charge for treatment services which will be pegged this charge based on consumption from 1997-2008. He noted this puts SDCWA in a bad spot due to the fact there was a great deal more MWD water back then. He added MWD was also doubling down on the rate structure that was found to be illegal by the courts last year. He pointed out the bad news is that is looking as though San Diego will face a 12% increase over which RMWD will have no control. He mentioned SDCWA and RMWD's representatives will argue as hard as they can as to the passage of these rates; however, one problem is that MWD held their rate hearings in early March without their cost of service study which could end up in another lawsuit. He stated SDCWA was actively talking about ways to get away from using MWD water and finding other resources.

(\*) - Asterisk indicates a report is attached.

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**2. CSDA**

Mr. Kennedy stated there is going to be CSDA conferences coming up which he and President Sanford will be attending. He mentioned there was a Special District Leadership Academy conference he encouraged all RMWD Board Members to attend in order to assist the District in achieving the District of Distinction award. He also pointed CSDA nominations will be discussed later in this meeting.

**3. LAFCO**

- a. 2015-2016 Special Districts Mailed-Ballot Election Results
- b. Election to the LAFCO's Special Districts Advisory Committee Notification

Mr. Kennedy announced President Sanford did very well in the elections which has forced a runoff election.

**4. San Luis Rey Watershed Council**

Vice President Walker noted the Council will meet next week.

**5. Santa Margarita Watershed Council**

There was no report given.

**C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)**

There were no reports given.

**D. Directors Comments**

Director Stewart said it was nice to be here.

**\*9. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

**A. Budget and Finance Committee**

- 1. February 9, 2016 Minutes

Mr. Stille reported the committee has started on the budget process for the upcoming year.

**B. Communications Committee**

- 1. January 11, 2016 Minutes
- 2. February 1, 2016 Minutes

There was no report given.

**C. Engineering Committee**

- 1. January 6, 2016
- 2. February 3, 2016

(\* ) - Asterisk indicates a report is attached.

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Mrs. Kirkpatrick announced the committee selected officers with Harry Stille becoming the Vice Chairperson and Tim Prince continue to serve as the Committee Chairperson. She reported the committee was reviewing the Master Plan and Standards. Mr. Kennedy added the committee agreed to release the CIP numbers to the Finance Manager for the budget process.

**\*10 CONSENT CALENDAR**

**A. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 16-08 COMMENDING JACK GRIFFITHS FOR HIS SERVICE ON THE BOARD OF DIRECTORS**

**B. DISCUSSION AND POSSIBLE ACTION REGARDING REQUEST TO DEFER PROPERTY OWNED BY MICHAEL AND VICTORIE DARNLEY FROM CHARGES FOR WATER AVAILABILITY AND IMPROVEMENT DISTRICT ASSESSMENTS**

**C. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 16-05 AMENDING AND UPDATING ADMINISTRATIVE CODE SECTIONS 5.01 AND 8.03**

This item was pulled from the Consent Calendar and added to Board Action Items due to there being modifications made since the preparation of the agenda packet.

**D. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 16-04 AMENDING AND UPDATING RMWD ADMINISTRATIVE CODE SECTION 1.02.020 – CONFLICT OF INTEREST CODE**

**Action:**

***Moved by Director Stewart to pull Item 10C from the Consent Calendar. Seconded by Director Brazier.***

***After consideration, the motion CARRIED by the following vote:***

**AYES:** Directors Bigley, Brazier, Stewart, and Walker  
**NOES:** None  
**ABSTAINED:** None  
**ABSENT:** Director Sanford

**Action:**

***Moved by Director Brazier to approve the remaining consent calendar Items #10A, #10B, and #10D. Director Stewart.***

***After consideration, the motion CARRIED by the following vote:***

**AYES:** Directors Bigley, Brazier, Stewart, and Walker  
**NOES:** None  
**ABSTAINED:** None  
**ABSENT:** Director Sanford

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**BOARD ACTION ITEMS**

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**10C. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 16-05 AMENDING AND UPDATING ADMINISTRATIVE CODE SECTIONS 5.01, 8.03, 8.06, and 8.11**

Mr. Kennedy explained the proposed changes to the respective Administrative Code sections including the revisions to additional sections that arose after the agenda packet was distributed.

Mr. Kennedy elaborated on Section 8.06 related to what happens should a customer want to remove water service entirely as opposed to having their meter remain locked off. He reviewed the proposed changes including that should a customer decide to remove their meter, an MOU must be signed with RMWD and they must agree to forfeit their right to the capacity.

Director Brazier referenced Page #10C-4 noting the language seemed to indicate the Budget and Finance committee has independent authority to make moves when according to Section 2.09 of the Administrative Code, committees are advisory only. Mr. Kennedy agreed to change the proposed language to read the committee will review internal controls and advise the Board on adoption of appropriate policies.

Director Brazier also pointed out “made be made” should be “may be made” on Page 10C-6.

**Action:**

***Moved by Director Brazier to adopt Ordinance No. 16-05 amending and updating Administrative Code Sections 5.01, 8.03, 8.06, and 8.11 with the proposed changes. Seconded by Director Stewart.***

***After consideration, the motion CARRIED by the following vote:***

**AYES:** Directors Bigley, Brazier, Stewart, and Walker  
**NOES:** None  
**ABSTAINED:** None  
**ABSENT:** Director Sanford

**\*11. DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 16-06 RELATED TO WATER METER DOWNSIZING AND LIMITED TERM FIXED FEE ABATEMENT PROGRAM**

Mr. Kennedy gave a synopsis on what the Board would be considering with this item. He noted after discussions with Legal Counsel and the rate consultant it was determined the discounts RMWD was applying to fixed charges for locked off meters were inconsistent with the rules related to Proposition 218.

Mr. Kennedy explained the policy before the Board today was to consider opening up a period of time from now until the beginning of June to allow customers an opportunity to downsize their meters as well as receive a credit back of the difference between the two costs going back to the beginning of the rate change. He stated if this is approved by the Board of Directors, a letter will be mailed to all those customers who meet the criteria RMWD would have for low consumption and would be willing to forfeit their right to the capacity of the larger meter.

Legal Counsel echoed Mr. Kennedy’s comments about the legal requirements involved with the Paland vs. Brooktrails case which says a district cannot establish different fees based on

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whether or not a meter is active or inactive due to the fact the service is immediately available to the parcel. She pointed out RMWD had a rate study conducted as well as held public hearings required under Proposition 218 providing an opportunity for protest and public comment. She stated if RMWD were to continue to offer different rates for inactive connections, it could be challenged as an illegal standby charge under Proposition 218 subjecting the District to potential lawsuits and liabilities.

Sonja Whally stated she has a 1" locked off meter. She questioned the approval to increase fees for locked off meters per Proposition 218; however, the Proposition 218 states the first requirement is that the revenues derived from the property related fee or charge must not exceed the funds required to provide the property related service. She stated there is no service, maintenance, and water usage; therefore, she wanted to know how the Board came up with the formula to raise her fee 500% from one month to the next. She also pointed out Proposition 218 allows for available remedies. She requested for a remedy that reduces her fees. Mr. Kennedy explained the Paland case clarified this matter in that it is illegal for the District to have a separate charge for locked off meters. Ms. Whally asked for this matter to be reconsidered.

Ann Leatherbury mentioned she has been in RMWD since 1958 and expressed concern regarding her bill increasing by 800% for her 3" meter as addressed in the letter her husband sent to and was distributed to the Board. She requested a copy of the Paland case. She explained her circumstances associated with her property and asked how RMWD substantiated the increase. Mr. Kennedy stated he sent the link to the Cost of Service Study on which this whole fee structure was based to Mr. Leatherbury. He pointed out this study was with specific intent of being in compliance with 218 and the San Juan Capistrano case as well as minimize the most impact on the majority of customers.

Mrs. Leatherbury stated although she respected the idea of downsizing; however, this becomes an inverse condemnation of her property. She accused RMWD of penalizing long time landowners with this downsizing and questioned whether this benefits RMWD. Mr. Kennedy stated these were all valid points and although the decision was not made lightly, it was really about cost of service. Discussion followed.

Legal Counsel read aloud from the Paland case which we offered to make available on the RMWD website.

Mrs. Leatherbury asked for some sort of reasonable recourse that was more than citing case law and consultant studies. She also asked to be shown the costs of changing out a meter versus the cost of just leaving an old water meter in the ground and reading it every month. She thanked everyone for listening to her concerns.

Director Brazier asked Legal Counsel to clarify that under Proposition 218 whether RMWD was declared to have been doing the wrong thing since 2009. It was confirmed RMWD should have been charging the higher rates all along; therefore it would not be an increase but rather a reversion to what it should have been all along. Legal Counsel explained the rate study did result in an increase in the fixed fees; however, the issue under Paland is that RMWD cannot use whether a meter is locked off as a determination for what rate it will charge. She emphasized this just cannot be a factor in the rate setting.

Mr. Kennedy assured there was no targeting involved in the Cost of Service Study process.



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Director Stewart stated RMWD cannot be the only original agricultural district evolving into residential water district that exists; therefore, he wanted to know if Mr. Kennedy was aware if those other agencies were coming to the same exact conclusion with respect to this case and Proposition 218. Mr. Kennedy explained as those other agencies go through their rate study, they will most likely be advised to look at this closer. Legal Counsel added if a district has done a rate study since this case came out, those agencies should be removing any differential based on whether or not a meter is locked off if they want to comply. Director Stewart asked if there were any agencies that disagree with this matter and have adopted a different posture regardless of the Paland case. Mr. Kennedy noted the court case was pretty clear and after discussing this case in great detail it was decided districts cannot do this and remain in compliance with Proposition 218 and without putting the agency at risk of a lawsuit.

Discussion continued.

Vice President Walker clarified when RMWD looked at the rate structure study, there were fixed costs and variable costs associated with the water. He explained the primary focus of the discussion has been the legality of RMWD's situation which needed to be remedied to have a more equitable way of accounting for fixed costs versus the water itself and bring those costs into alignment with state law. He encouraged Mrs. Leatherbury to review Raftelis' Cost of Service Study. He noted the purpose today was for RMWD to try to do what it can to remedy the situation as well as make the transition easier.

Legal Counsel pointed out "this credit will be applied starting on the January 2016 bill up to and including the bill period when the downsizing is approved" should be deleted in Ordinance No. 16-06 due to redundancy.

Director Brazier noted the Board approved the Raftelis study in large part to increase fairness. Mr. Stitle added it was also to determine the actual fixed costs.

Mr. Kennedy reviewed the four requirements for allow for meter downsizing. He noted the program deadline is June, 2016. He stated there would be a letter sent out to all the customers with locked off meters should the Board approve Ordinance 16-06 and the Memorandum of Understanding – Meter Downsize Request form will be posted on the website within 24 hours.

**Action:**

***Moved by Director Brazier to approve Ordinance No. 16-06 as amended. Seconded by Director Stewart.***

***After consideration, the motion CARRIED by the following vote:***

<b>AYES:</b>	Directors Bigley, Brazier, Stewart, and Bigley
<b>NOES:</b>	None
<b>ABSTAINED:</b>	None
<b>ABSENT:</b>	Director Sanford

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**\*12 DISCUSSION AND POSSIBLE ACTION TO APPROVE A VARIANCE FROM THE DISTRICT'S STANDARD SPECIFICATIONS AND ALLOW A CUSTOMER TO INSTALL TWO SERVICES USING THE SAME LATERAL**

Mr. Mahr addressed the Board noting he has met with the Engineering Committee, Mr. Kennedy and President Sanford. He expressed concern with the 600% increase in cost he has experienced and how he thinks what is happening is unfair and not right. He noted he has decided to downsize to two 1" meters for his two parcels off the same existing lateral. He said he does not want to incur any charges associated with the addition of the two meters; however, he will now pay \$2,600 as opposed to \$700 per year for the two locked off meters. He requested RMWD pay to have the two 1" meters installed off the existing lateral as well as connection to the backflow device that will remain in place.

Mr. Kennedy explained the primary request for a variance was to not require Mr. Mahr to hire a contractor to install the second lateral, but not to propose to the Board that RMWD pay for the costs associated with the work involved to change the meters out. He said unless the Board wants to direct staff to do otherwise, waiving any fees associated with the change out has not been considered.

Legal Counsel noted the District does have discretion to grant a variance; however, there was always a potential for liability for a gift of public funds when a variance is granted.

Director Brazier asked for clarification on the requirement for backflow devices. Mr. Kennedy clarified the current ordinance does not require a backflow device for locked off meters; however, RMWD cannot turn it back on until a device is installed. He said once a locked off meter is turned back on, staff will make sure there is a backflow device in place before reactivating the meter on for those properties that require the device.

Legal Counsel explained this variance specifically addressed the engineering requirements. She said if the costs are justifiably part of the O&M, then there would be no risk of a gift of public funds issue; however, if it is not justifiable from an engineering perspective and RMWD was waiving fees that would otherwise be charged other ratepayers, there was a potential risk. She cautioned RMWD wants to be consistent on how it treats all ratepayers. Mr. Kennedy stated the internal analysis was for the second meter was that the customer should pay the costs and labor fees due to the fact it was a whole new service just as any other customer would be required to pay. He noted this was not a practice staff intends to bring back on a regular occasion for this type of situation; therefore, the recommendation was not waive all costs. He noted the estimate of costs would be approximately \$500.

Mr. Mahr reiterated he now pays \$2,600 per year to RMWD for locked off water meters after the installation; therefore, he only thinks it is fair that he does not have to pay the cost. He asked for clarification that he was paying \$62 from January until the installation of the new meters. Mr. Kennedy said he would be paying the new fixed charges and once the process is complete, RMWD will calculate the new numbers and determine whether Mr. Mahr would receive a credit or a bill to make up the difference. Discussion ensued.

Vice President Walker asked Legal Counsel if RMWD were to absorb the costs under the circumstances that downsizing is a one-time brought on by this new rate structure, would the District be at risk. Legal Counsel answered it would be a risk if the District does agree to waive the cost; however, there was no risk in the variance before the Board for consideration.

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Legal Counsel explained although it was not substantial liability in one instance; however, but if RMWD is treating ratepayers inconsistently it would be a problem. She reiterated there was no legal risk for granting the variance of not installing the second lateral, but there is some minimal risk if RMWD chooses to waive the cost associated with installing the second meter. Mr. Kennedy reiterated he did not propose waiving those costs.

It was noted Mr. Mahr's cost would be approximately \$400-\$500 versus \$5,000-\$6,000 to provide service to the second location.

**Action:**

***Moved by Director Stewart to approve the variance. Seconded by Director Brazier.***

***After consideration, the motion CARRIED by the following vote:***

<b>AYES:</b>	Directors Bigley, Brazier, Stewart, and Walker
<b>NOES:</b>	None
<b>ABSTAINED:</b>	None
<b>ABSENT:</b>	Director Sanford

Mr. Mahr asked for clarification regarding his costs. Mr. Kennedy said the cost associated with the one meter and one box will be paid for by RMWD, but the cost associated with the putting in the second box Mr. Mahr will need to pay for which Mr. Maccarrone will put together a detailed cost estimate.

Mr. Mahr asked about reimbursement of the differential between the smaller and larger meter. Mr. Kennedy explained this applied to the fixed fees (Item #11) where the Board approved a policy where if customer downsize, RMWD would waive the new fees back to January. It was noted a 2" meter with full capacity fees currently costs \$61,907 plus installation charges and a 1" costs \$22,102 plus cost of installation.

**\*13. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES CONTRACT TO PREPARE THE WATER AND WASTEWATER ASSET COST AND CAPACITY FEE STUDY**

Mr. Kennedy pointed out there were only two responses to the widely distributed request for proposals. He noted the asset valuation on RMWD's ledgers is undervalued as to what the real assets values are by quite a bit. Discussion ensued regarding depreciation expense.

Vice President Walker expressed concern that staff must be aware of consultants stacking their proposals. He stated as long as the team was the best to properly conduct the work regardless of where they reside; however, they must be engaged.

**Action:**

***Moved by Director Brazier to authorize staff to negotiate the contract. Seconded by Director Stewart.***

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***After consideration, the motion CARRIED by the following vote:***

**AYES:** Directors Bigley, Brazier, Stewart, and Walker  
**NOES:** None  
**ABSTAINED:** None  
**ABSENT:** Director Sanford

- \*14. DISCUSSION AND POSSIBLE ACTION REGARDING EXECUTION OF A SECOND AMENDMENT TO JOINT AGREEMENT TO IMPROVE SUBDIVISION, JOINT LIEN CONTRACT AND HOLDING AGREEMENT FOR SAN DIEGO TRACT NO. 5012-1**

Legal Counsel suggested this item be delayed.

It was confirmed the waterline does not exist at this time.

There was no action taken.

- \*15. DISCUSSION AND POSSIBLE ACTION ACCEPTING THE AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 2015**

Mr. Kennedy pointed out although the audit was provided to the Board for review last year, it had not been formally accepted and filed.

**Action:**

***Moved by Director Brazier to accept the audit report. Seconded by Director Bigley.***

***After consideration, the motion CARRIED by the following vote:***

**AYES:** Directors Bigley, Brazier, Stewart, and Walker  
**NOES:** None  
**ABSTAINED:** None  
**ABSENT:** Directors Sanford

- \*16. DISCUSSION AND POSSIBLE ACTION REGARDING CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS, SEAT B**

**Vice President Walker called for nominations. There were none.**

- \*17. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR JANUARY/FEBRUARY 2016**

- A. General Manager Comments**
  - 1. Meetings, Conferences and Seminar Calendar
- B. Communications**
  - 1. Ratepayer Letters
  - 2. Fallbrook Food Pantry
  - 3. Rescission of Conservation Order
- C. Construction & Maintenance Comments**
  - 1. Construction and Maintenance Report

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- 2. Valve Maintenance Report
- 3. Garage/Shop Repair
- D. Water Operations Comments**
  - 1. Water Operations Report
  - 2. Electrical/Telemetry Report
- E. Wastewater Comments**
  - 1. Wastewater Report
- F. Operations Comments**
  - 1. Water Quality Report
  - 2. Cross Connection Control Program Report
- G. Engineering Comments**
  - 1. Engineering Report
- H. Customer Service Comments**
  - 1. Field Customer Service Report
  - 2. Meters Report
- I. Safety Comments**
  - 1. Safety Report
- J. Human Resources Comments**
  - 1. Property/Liability and Workers' Compensation Longevity Distribution
- K. Finance Manager Comments**
  - 1. Interim Financial Statement - January
  - 2. Visa Breakdown
  - 3. Directors' Expense-January
  - 4. Check Register
  - 5. Water Usage Report-January
  - 6. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

Mr. Kennedy made mention of communications provided including the rescission of the Conservation Order. He also talked about the need to increase security at the outdoor pump stations.

**Action:**

***Moved by Director Brazier to receive and file information and financial items for January/February 2016. Seconded by Director Stewart.***

***After consideration, the motion CARRIED by the following vote:***

- AYES:** Directors Bigley, Brazier, Stewart, and Walker
- NOES:** None
- ABSTAINED:** None
- ABSENT:** Director Sanford

**18. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

It was noted Item #14 would be on the agenda if available as well as discussion regarding electronic agenda packets and Robert's Rules of Order.

Mr. Kennedy mentioned Board Member pictures would be taken at the April 26, 2016 Board meeting.

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19. ADJOURNMENT - To Tuesday, April 26, 2016 at 1:00 p.m.

*The meeting was adjourned with a motion made by Director Walker to a regular meeting on April 26, 2016 at 1:00 p.m.*

The meeting was adjourned at 2:56 p.m.

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**Tory Walker, Board Vice President**

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**Dawn M. Washburn, Board Secretary**





## SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING MARCH 24, 2016

- 1 Monthly Treasurer's Report on Investments and Cash Flow.  
The Board noted and filed the monthly Treasurer's Report.
  
- 2 Approve the Recommended Debt Management Activities.
  - A) The Board authorized the issuance of Water Revenue Refunding Bonds –Series 2016A to refund certain outstanding long-term debt to yield debt service savings, including the following actions:
    - a. Adopted a resolution authorizing the issuance of Water Revenue Refunding Bonds, Series 2016A, for the purpose of refunding certain existing long-term debt; and authorized the Director Finance to utilize a negotiated method of sale.
    - b. Approved the forms of financing documents for the refunding bond issuances including the Preliminary Official Statement for the Series 2016A Bonds.
    - c. Approved the selection of the underwriting team and US Bank as trustee.
  
  - B) Authorized the issuance of Subordinate Lien Water Revenue Refunding Bonds, Series 2016S-1 to replace the maturing Subordinate Lien Water Revenue Refunding Bonds, Series 2011S-1, including the following actions:
    - a. Adopted a resolution authorizing the issuance of Subordinate Lien Water Revenue Refunding Bonds, Series 2016S-1, in an aggregate principal amount not to exceed \$90 million for the purpose of a portion of outstanding tax-exempt commercial paper; authorize the payment of Series 2011S-1 Bonds with commercial paper notes; and authorized a negotiated method of sale for the issuance.
    - b. Approved the forms of financing documents for the refunding bond issuances including the Preliminary Official Statement for the 2016S-1 Bonds.
    - c. Approved the selection of the underwriting team and US Bank as trustee.
  
  - C) Adopted a resolution authorizing the increase in the size of the Extendable Commercial Paper (ECP) program to \$100M and authorized and approved certain actions in connection herewith.
    - a. Approved the selection of Bank of America/Merrill Lynch, J.P. Morgan and Morgan Stanley to serve as dealers on the Series 1 ECP.



- b. Increased the aggregate principal amount of short-term revenue certificates (including Series 1 ECP Notes) authorized at any time to be outstanding to \$450,000,000.
  - c. Approved the forms of financing documents including an Offering Memorandum.
  
- 3 Adopt positions on various state and federal bills.
  - A) The Board adopted a position of Support on AB 1928 (Campos), relating to irrigation system performance standards and labeling requirements.
  - B) The Board adopted a position of Support on AB 2022 (Gordon), relating to advanced purified demonstration drinking water for educational purposes.
  - C) The Board adopted a position of Support if Amended on AB 2040 (Melendez), relating to outdoor water efficiency improvement tax credits.
  - D) The Board adopted a position of Support on AB 2438 (Waldron), relating to CEQA exemptions for recycled water pipelines.
  - E) The Board adopted a position of Oppose on AB 2801 (Gallagher), relating to statutes of limitations on validation actions.
  - F) The Board adopted a position of Support on ACA 8 (Bloom), relating to vote threshold for local agency bonded indebtedness ballot measures.
  - G) The Board adopted a position of Support and Seek Amendments on SB 919 (Hertzberg), relating to renewable energy rates and tariffs for local water supply development facilities.
  - H) The Board adopted a position of Support on SB 927 (Anderson), relating to director elections within the Fallbrook Public Utility District.
  - I) The Board adopted a position of Support if Amended on SB 1173 (Hertzberg).
  - J) The Board adopted a position of Support on H.R. 4615 (Huffman), relating to federal tax exemptions for water conservation rebates.
  - K) The Board adopted a position of Support and Seek Amendments on S. 2533 (Feinstein), relating to short-term and long-term drought relief provisions for California.



- 4 Proposed Amendment to Sponsored Legislation – AB 2515 (Weber).  
 The Board approved a proposed amendment to sponsored legislation – AB 2515 (Weber), as recommended by the Legislation, Outreach and Conservation Committee, Alternative #3: Statutorily implement Recommendation 6-2 from the Independent Technical Panel’s “Recommendations Report to the Legislature on Landscape Water Use Efficiency,” relating to standardizing the Model Water Efficient Landscape Ordinance revision process.
- 5 Modify Shortage Management Actions in Response to Securing Drought-Resilient Supply Credits under State Water Resources Control Board Emergency Regulation for Statewide Urban Water Conservation.  
 In response to obtaining the drought-resilient credits, the Board approved Ordinance No. 2016-01, including:
- a. Rescinded Ordinance No. 2015-02, *An Ordinance of the Board of Directors of the San Diego County Water Authority Allocating Water Pursuant to the Water Authority’s Drought Management Plan, Imposing Additional Requirements upon Water Authority Member Agencies Relating to the Use and Conservation of Water, and Establishing Penalties for Violations of Allocations and Requirements*; and
  - b. Continued the current provisions that address member agency municipal and industrial and Transitional Special Agricultural Water Rate supply allocations and penalty assessment for fiscal year 2016; and
  - c. Continued the Mandatory Supply Cutback Stage (Stage III) of the Water Authority’s Water Shortage and Drought Response Plan; and
  - d. Rescinded the July 2014 notification of a Regional Drought Response Level 2, Drought Alert condition.
- 6 Procurement contract for a new 23.5-ton mobile crane truck.  
 The Board authorized the General Manager to award a contract to San Diego Freightliner for the purchase of a 23.5-ton mobile crane truck for a total not-to-exceed amount of \$266,751.90.
- 7 Notice of Completion for the San Vicente Marina Facilities project.  
 The Board authorized the General Manager to accept the San Vicente Marina Facilities project as complete, record the Notice of Completion, and release funds held in retention to Pulice Construction, Inc. following the expiration of the retention period.



**MINUTES OF THE BUDGET AND FINANCE COMMITTEE MEETING  
OF THE RAINBOW MUNICIPAL WATER DISTRICT  
MARCH 8, 2016**

1. **CALL TO ORDER:** The Budget & Finance Committee meeting of the Rainbow Municipal Water District was called to order by Chairperson Stitle on March 8, 2016 in the Board Room of the District Office at 3707 Old Highway 395, Fallbrook, CA 92028 at 1:02 p.m. Chairperson Stitle presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

**Present:** Member Stitle  
Member Clyde  
Member Hensley (*Arrived at 1:28 p.m.*)  
Alternate Moss

**Absent:** Member Carlstrom  
Member Ross

**Also Present:** General Manager Kennedy  
Executive Assistant Washburn  
Finance Manager Martinez  
Engineering Manager Kirkpatrick  
Meter Services Crew Leader Diaz

There was one public member present.

4. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA (Limit 3 Minutes)**

There were no comments.

**COMMITTEE ACTION ITEMS**

5. **COMMITTEE MEMBER COMMENTS**

There were no comments.

\*6. **APPROVAL OF MINUTES**

A. February 9, 2016

**Action:**

***Moved by Member Clyde to accept the minutes as presented. Seconded by Member Moss.***

***After consideration, the motion CARRIED by the following vote:***

**AYES:** Members Stitle, Moss, and Clyde  
**NOES:** None  
**ABSTAINED:** None  
**ABSENT:** Members Ross, Carlstrom, and Hensley

**7. UPDATES**

**A. Strategic Plan**

Mr. Kennedy talked about the document provided to the Committee that was approved by the Board of Directors at their last meeting. He pointed out this document includes the specific goals and objectives related to the Strategic Plan with the main focus areas broken down into categories and sub-categories with detailed objective and department areas of responsibilities, expected completion dates, as well as some sort of measurement of success. He clarified GFOA stands for Government Finance Officers Association.

Mr. Kennedy reviewed the fiscal responsibility portion of the goals and objectives. He explained the budget will look different with more connection to strategic planning as well as the goals and objectives.

Mr. Clyde requested the goals and objectives document be emailed to the Committee Members.

Mr. Stitle inquired as to whether RMWD had actually physically started on the budget process. Mrs. Martinez stated she has been working with Springbrook on the setup and she will be scheduling a fast track process for the budget process. She verified Springbrook has accepted all the data.

Mr. Kennedy continued to review the goals and objectives noting RMWD will take a look at the reserves and investment policies which the Committee will review and in turn make a recommendation to the Board for their consideration in terms of 2016 reserves and investments. He recommended this be something done on a regular basis to allow exploration of different investment vehicles to make sure the best decisions are made.

Discussion ensued regarding labor negotiations and some of the steps involved.

Mr. Kennedy gave an update related to changing the look of and information provided on the RMWD bills, elaborated on the importance District of Distinction program and how the steps involved for it to be achieved by RMWD, as well as enhancing information to customers in regards to their consumption through AMI. Discussion followed.

Mr. Ratican stated he has spent 35 years processing and working with state agencies. He recommended RMWD have a line item for water resources/conservation due to the fact the state will be looking at this closer. Mr. Kennedy offered to meet with Mrs. Gray to see if they can come up with something to bring to the Board at the next quarterly update.

**B. CIP with Update from Developers as to Dates**

Mrs. Kirkpatrick presented another developer update spreadsheet she provided to the Committee. She noted those developments with which she has been in constant contact. Discussion ensued regarding the Horse Ridge Creek development.



**C. Accela (Springbrook)**

Mrs. Martinez reiterated last week staff went through the first session involving the utility billing which was more of a setup process. She noted there were two major issues being reviewed, one being sewer being calculated on an average whereas RMWD goes by the lowest. She explained they do not do any customization; therefore, there will be ticket order placed to see if they can cater to the District's needs. She noted the second issue had to do with allocations which may require staff to clean this up manually on a monthly basis to update on the TSWAR accounts. She mentioned the second session will be a follow up once these ticket items are completed, the third session involves training, and the fourth session will be to go live.

Discussion ensued.

***Mr. Hensley joined the meeting at 1:28 p.m.***

*Discussion returned from Item #9.*

Mr. Kennedy pointed out another change to the Administrative Code was to allow for some additional methods of payment. He clarified any amounts over \$50,000 will be paid by check with the exception of SDCWA who requires wire transfer. Discussion ensued regarding means of internal controls over wire transfers.

Mr. Hensley encouraged staff to make sure there was some type of documentation showing who the vendor is in order to prevent money being paid to false vendors. Discussion ensued regarding setting up parameters to keep this from happening at RMWD.

It was noted the Budget and Finance Committee has reviewed this matter and a specific proposal will be brought to the Committee for evaluation.

*Discussion went to Item #10.*

**8. MONTHLY WATER AND SEWER SALES REPORT WITH PROJECTIONS FOR REMAINDER OF YEAR**

Mrs. Martinez talked about the report provided to the Committee. She noted she did not work on the sewer sales at this time due to other pressing items coming up that will be discussed in Item #9.

**9. DISCUSSION REGARDING HOW TO ADDRESS DELINQUENT ACCOUNTS**

Mrs. Martinez explained there have been several customer calls due to a recent change to an old policy that was set in place several years establishing a waiver of charges policy. It was when Section 8 of the Administrative Code was adopted, it did not have any provisions for waiving late fees.

Mr. Kennedy asked the Committee Members to look at Mrs. Martinez's proposal for a policy where customers who have incurred a late fee within a two year period, that late fee can be waived. Discussion ensued regarding how RMWD could possibly notify landlords of their tenants not paying their bills and thereby incurring late fees.

**Action:**

***Moved by Member Moss the Committee waive the late fees once every two years for accounts normally in good standing. Seconded by Member Hensley.***

***After consideration, the motion CARRIED by the following vote:***

**AYES:** Members Stittle, Clyde, Moss, and Hensley  
**NOES:** None  
**ABSTAINED:** None  
**ABSENT:** Members Ross and Carlstrom

Discussion returned to Item 7C.

**10. DISCUSSION AND POSSIBLE ACTION REGARDING LOCKED METERS AND METER DOWNSIZING**

Mr. Kennedy recalled when the Cost of Service Study was completed, the Committee talked about what to do with locked meters at some length including the RMWD policy allowing for a waiver of all SDCWA fees, half of RMWD's fees, and fixed pump charges. He explained when the study was done, Proposition 218, the San Juan Capistrano case, as well as the 2009 Paland case were taken into consideration. He stated the courts were very clear in their decision in the Paland case which was directly related to locked meters. He said after reviewing this information very closely with the assistance of Legal Counsel, it was determined that because the decision to discontinue water service was a voluntary act by the property owner that cannot be anticipated by the District in advance, it would not be in compliance with Proposition 218. He said it was not found anywhere in the Administrative Code where RMWD has a lock off fee. He explained this matter could be the District at some type of risk.

Mr. Kennedy stated in order to for RMWD to be in compliance, it was necessary to determine how this matter should be addressed. He reviewed some of the options for the Committee to consider. Discussions ensued.

Mr. Kennedy explained the other aspect of this was to set something in the Administrative Code to allow property owners to at a maximum of once per year change their character of service according to the definitions in the Administrative Code subject to RMWD's approval. He noted this would give the District a process to where a property owner would come in and demonstrate they qualify for a character of service change. He verified there would be a notification sent out to those customers who may benefit from this opportunity.

Mr. Diaz stated he would have a report on the meter classifications before the next Board meeting.

Mr. Kennedy clarified he wanted to present this to the Committee to see if there were any red flags in the proposed policy changes. He pointed out there would be a discussion at the next Board meeting regarding this matter including possibly revising the interpretation of the Administrative Code fees and charges.

Mrs. Kirkpatrick mentioned some customers will be happy to downsize their meters; however, there will be others who will want to keep their meters without paying the unlocked charges.

**11. MONTHLY FINANCIAL REPORT**

Mrs. Martinez and Mr. Kennedy reviewed the monthly financial report handouts provided with the Committee.

Mr. Hensley requested summaries of these reports rather than so many pages of details.

**12. REVIEW OF GROUNDWATER ISSUE**

Mr. Kennedy reported the formation of the GSA's is moving forward. He stated this means RMWD will be proceeding with the San Luis Rey Municipal Water District to form a GSA in this area. He mentioned he has retained a groundwater attorney to provide RMWD with specific advice regarding this matter. Discussion ensued regarding the anticipated completion dates.

**13. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED BUDGET AND FINANCE COMMITTEE MEETING**

It was noted a description of the budget process and timelines as well as financing the Master Plan should be on the next agenda.

**14. ADJOURNMENT**

*The meeting was adjourned with a motion made by Member Clyde and seconded by Member Hensley.*

**The meeting adjourned at 3:06 p.m.**

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**Harry Stitle, Committee Chairperson**

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**Dawn M. Washburn, Board Secretary**



**MINUTES OF THE COMMUNICATIONS COMMITTEE MEETING  
OF THE RAINBOW MUNICIPAL WATER DISTRICT  
MARCH 7, 2016**

1. **CALL TO ORDER** – The Communications Committee Meeting of the Rainbow Municipal Water District on March 7, 2016 was called to order by Chairperson Daily at 3:32 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Chairperson Daily, presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

**Present:** Member O’Leary  
Member Daily  
Member Kurnik  
Member Kirby

**Absent:** Member Brazier  
Member Romani

**Also Present:** General Manager Kennedy  
Executive Assistant Washburn  
Administrative Analyst Gray

No members of the public were present.

4. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA**

There were no comments.

**COMMITTEE ACTION ITEMS**

5. **COMMITTEE MEMBER COMMENTS**

Mr. O’Leary reported he attended the February 23, 2016 Regular Board meeting to report on this committee. He noted the Board approved the Strategic Plan which will be discussed later in this meeting.

\*6. **APPROVAL OF MINUTES**

A. February 1, 2016

**Action:**

***Moved by Member Kirby to approve the minutes as written. Seconded by Member Kurnik.***

***After consideration, the motion CARRIED by the following vote:***

**AYES:** Members Kirby, Daily, O'Leary, and Kurnik  
**NOES:** None  
**ABSTAINED:** None  
**ABSENT:** Members Brazier and Romani

**7. REVIEW OF COMMUNICATIONS PLAN**

Mrs. Gray pointed out communications falls under Item #4 of the Strategic Plan Goals and Objectives where everything the committee had talked about achieving has been included.

Mr. Kennedy added Mrs. Gray was collecting bills from various local districts from which to reference when looking at changing the look of RMWD's bills. He noted the finance department was currently working with the new billing company and hope to have something next month for this committee to review.

Mr. O'Leary suggested the RMWD's bill include information about the monthly fixed costs that must be paid regardless of the actual water use. Discussion ensued regarding locked off meters.

Mrs. Gray showed the enhancements made to the newsletter. She also noted RMWD was in the application process for a booth at the Avocado Festival and if selected, she will submit the necessary information to the festival committee. It was suggested there be maps of the RMWD's divisions and samples of the desalination plant water available at the festival.

Discussion ensued regarding the upcoming newsletter and the information to be included. Mrs. Gray noted she wants to include something related to water conservation and construction updates in each edition.

It was noted the phone number was missing from the bottom of the newly enhanced newsletter. It was also suggested the footer could be smaller.

Mr. Kennedy pointed out once the full Board is in place, he would like to publish one press release per month. He stated he would have announcements on the Board appointees for both The Village News and Union Tribune after the selections have been made. He also mentioned it would be worthwhile to publish something regarding Dennis Sanford participating in a run off election for the seat he ran for at LAFCO.

Discussion ensued regarding special projects that will demand publicity notification during 2016.

**8. REVIEW AND UPDATE OF STRATEGIC PLAN**

It was noted the strategic plan was difficult to find on the front page on RMWD's website.

Discussion ensued regarding the water reclamation plant preliminary design report study as well as the groundwater project in terms of how both fit in the strategic plan.

Mr. O'Leary suggested press releases should be more tailored than the press taking agenda items from which to start a story and gathering quotes after the fact. Mr. Kennedy recommended identifying a subset of the agenda items at each Board meeting that are of interest and substance to determine whether the committee wants to prepare a press release.

Mr. O'Leary talked about the goal of improving communications between the committees and the Board of Directors. He suggested there may be some press release ideas if there is a joint meeting. Mr. Kennedy noted the Budget and Finance Committee will have a joint meeting with the Board near budget time, the Engineering Committee around the time the Groundwater and Water Reclamation studies are being completed in the summer, and the Communications in the fall. He explained these joint meetings would be at the normal Board meeting dates and times.

**9. REVIEW AND ANALYSIS OF RMWD RELATED MEDIA STORIES**

Mr. Kennedy pointed out there have been more than one customers have expressed concern with the locked off meter costs increasing; some of which have stated they would be going to the media regarding the situation. Discussion followed.

Mr. Daily solicited for other media related stories for discussion.

**10. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED COMMUNICATIONS COMMITTEE MEETING**

Mr. O'Leary noted he would be absent at the next meeting.

It was suggested there be an update on the Avocado Festival and review of the 4<sup>th</sup> Grade Calendar contest entries on the next agenda.

**11. ADJOURNMENT**

**Action:**

***Moved by Member O'Leary to adjourn the meeting. Seconded by Member Kirby.***

***After consideration, the motion CARRIED by the following vote:***

<b>AYES:</b>	Members Daily, Kirby, Kurnik, and O'Leary
<b>NOES:</b>	None
<b>ABSTAINED:</b>	None
<b>ABSENT:</b>	Members Brazier and Romani

The meeting adjourned at 4:50 p.m.

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**Mike Daily, Committee Chairperson**

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**Dawn M. Washburn, Board Secretary**





**MINUTES OF THE ENGINEERING COMMITTEE MEETING  
OF THE RAINBOW MUNICIPAL WATER DISTRICT  
MARCH 2, 2016**

1. **CALL TO ORDER** – The Engineering Committee Meeting of the Rainbow Municipal Water District on March 2, 2016 was called to order by Chairperson Prince at 3:01 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Chairperson Prince, presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

**Present:** Member Prince  
Member Stitle  
Member Ratican  
Member Taufer  
Member Murray  
Member Brazier  
Member Kirby  
Alternate Robertson  
Alternate Kirkpatrick

**Absent:** None

**Also Present:** General Manager Kennedy  
Assistant Rubio

There were five public members present: Mr. & Mrs. Mahr, Mr. Marmett (District ratepayers), Mr. Warren and Mr. Joseph (Atkins Consultants).

4. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA**

Mr. Kennedy asked to move Mr. and Mrs. Mahr's question to Agenda Item 10.

**COMMITTEE ACTION ITEMS**

\*5. **APPROVAL OF MINUTES**

A. February 3, 2016

**Action:**

***Moved by Member Stitle to approve the minutes as corrected. Seconded by Member Taufer.***

***After consideration, the motion CARRIED by the following vote:***

- AYES:** Member Prince, Member Brazier, Member Taufer, Member Stitle, Member Ratican, Member Murray, Member Kirby, Alternate Member Robertson, and Alternate Member Kirkpatrick
- NOES:** None
- ABSTAINED:** None
- ABSENT:** None

Discussion went to Item #10.

**6. DISCUSSION AND POSSIBLE ACTION TO APPOINT 2016 COMMITTEE OFFICERS**

Mrs. Brazier said she would like to stay on the committee, although not as an officer. Mr. Prince asked if anyone would like to be a Vice Chairperson. Mr. Stitle volunteered.

**Action:**

***Moved by Member Robertson to appoint Member Stitle as Vice Chairperson. Seconded by Member Murray.***

***After consideration, the motion CARRIED by the following vote:***

- AYES:** Member Prince, Member Brazier, Member Taufer, Member Stitle, Member Ratican, Member Murray, Member Kirby, Alternate Member Robertson, and Alternate Member Kirkpatrick
- NOES:** None
- ABSTAINED:** None
- ABSENT:** None

**Action:**

***Moved by Member Stitle to elect Member Prince as Chairperson. Seconded by Member Kirby.***

***After consideration, the motion CARRIED by the following vote:***

- AYES:** Member Prince, Member Brazier, Member Taufer, Member Stitle, Member Ratican, Member Murray, Member Kirby, Alternate Member Robertson, and Alternate Member Kirkpatrick
- NOES:** None
- ABSTAINED:** None
- ABSENT:** None

**7. DISCUSSION REGARDING JOINT COMMITTEE MEETING WITH THE BOARD OF DIRECTORS**

Mr. Kennedy said the Board approved detailed recommendations from the Strategic Plan and one of those items included yearly joint committee meetings with the Board. He asked the committee members to prepare a list of specific items for discussion and to work together on the scheduling. Discussion ensued.

**8. MASTER PLAN UPDATE**

Mrs. Kirkpatrick provided copies of the Draft Master Plan’s missing appendices. She directed the committee members’ attention to the Atkins Consultant Representatives for comments and questions regarding the Draft Mater Plan. Discussion ensued.

***Alternate Member Robertson left at 4:00 p.m.***

Mr. Kennedy explained that California State requires urban water suppliers to update their Urban Water Management Plan, which contains detailed evaluation of the water supplies necessary to meet customer demands; whereas the Master Plan reviews the facilities more than the sources of water. Discussion ensued.

Mr. Ratican brought up a few comments for discussion and recommended that all edits be highlighted to facilitate the review.

Mr. Kennedy asked if there were any comments on the CIP list. He explained the CIP list needs to be released to the Budget and Finance Committee for planning purposes. Discussion ensued.

**Action:**

***Moved by Member Stitle to approve the CIP list. Seconded by Member Brazier***

***After consideration, the motion CARRIED by the following vote:***

<b>AYES:</b>	Member Prince, Member Brazier, Member Taufer, Member Stitle, Member Ratican, Member Murray, Member Kirby and Alternate Member Kirkpatrick.
<b>NOES:</b>	None
<b>ABSTAINED:</b>	None
<b>ABSENT:</b>	None

**9. SAN LUIS REY GROUNDWATER UPDATE**

Mr. Kennedy said a specialist water rights attorney obtain by the District has been assisting with streamlining the Ground Water Sustainability (GSA) process. He pointed out there has been revised legislation on how to form GSAs, which multiple agencies would be working through. He mentioned the next step would be to complete the ground water assessment report and obtain the Board’s approval. Discussion ensued.

**10. STANDARDS AND SPECIFICATIONS MANUAL**

Mr. Kennedy introduced Mr. and Mrs. Mahr as current District ratepayers with a property containing a locked off meter. He mentioned during the cost of service study for the new rate structure the attorneys reviewed Prop 218 and it was determined that waiving the service fees for locked off meters was not consistent with the California Constitution and to continue the same practice would subject the District to potential law suits from all the ratepayers that do not have locked meters. He pointed out the options available for Mr. and Mrs. Mahr would be to pay the service fee, reduce the size of the meter or terminate service. Discussion ensued.

Mr. Kennedy said Mr. and Mrs. Mahr had requested to downsize their meter for two 1-inch meters per current District policy, although they are also requesting to hook up their two parcels to one lateral, which would not comply with the District's standards. He pointed out District standards only allow one service lateral per property. Discussion ensued.

Mr. Mahr said he has been a member of the District since 1973 and never thought he would have to address the District under these circumstances. He pointed out he went from a \$62 bill for a locked off meter to a \$411 bill, which was very upsetting. He stated he could not afford the new fixed charges on his locked meter, therefore he has elected the option to downsize his current meter to two 1-inch meters. Discussion ensued.

Mr. Kennedy said the question here was whether to allow two parcels to hook up to the same lateral. He mentioned having two parcels served by one lateral would pose a certain amount of risk, such as low pressure and low flow issues. Discussion ensued.

Mr. Ratican suggested when Mr. and Mrs. Mahr decide to sell the lots they should ensure there was a reservation for easement on the lot that does not have the service. He also recommended the requirement of a written maintenance agreement between the two lots. Mr. Kennedy replied the District would ensure those items would be stipulated as part of the conditions. Discussion ensued.

**Action:**

***Moved by Member Prince to recommend to the Board to approve the two 1-inch meters on a single lateral. Seconded by Member Kirby.***

***After consideration, the motion CARRIED by the following vote:***

**AYES:** Member Prince, Member Taufer, Member Stitle, Member Ratican, Member Murray, Member Kirby, Alternate Member Robertson, and Alternate Member Kirkpatrick  
**NOES:** None  
**ABSTAINED:** Member Brazier  
**ABSENT:** None

Mrs. Kirkpatrick provided a handout summarizing the comments received by the committee members regarding the Draft Standards and Specifications Manual. She said any additional comments must be submitted soon, since she plans to bring the final draft to the Board next month.

**Action:**

***Moved by Member Robertson to include the proposed changes and any other changes on the Standards and Specification Manual and recommend to the Board for approval. Seconded by Member Stitle.***

***After consideration, the motion CARRIED by the following vote:***

**AYES:** Member Prince, Member Brazier, Member Taufer, Member Stitle, Member Ratican, Member Murray, Member Kirby, Alternate Member Robertson, and Alternate Member Kirkpatrick  
**NOES:** None  
**ABSTAINED:** None  
**ABSENT:** None

Discussion went to Item #6.

**11. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED ENGINEERING COMMITTEE MEETING**

The recommended agenda items for the next scheduled Engineering Committee Meeting were vacating Golf Green Estates easements and agenda changes.

**12. ADJOURNMENT**

The meeting adjourned at 4:50 p.m.

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**Timothy Prince, Committee Chairperson**

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**Dawn M. Washburn, Board Secretary**





## BOARD ACTION

### BOARD OF DIRECTORS

April 26, 2016

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#### SUBJECT

DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 16-09 DESIGNATING VANESSA MARTINEZ AS CONTRACT SIGNER FOR ALL UNION BANK TRANSACTIONS

#### DESCRIPTION

This Resolution replaces Resolution No. 15-17, which appointed Tom Kennedy as contract signer.

#### POLICY

N/A

#### BOARD OPTIONS/FISCAL IMPACTS

N/A

#### STAFF RECOMMENDATION

Staff recommends Adoption of Resolution No. 16-09.

Tom Kennedy, General Manager

4/26/16





**RESOLUTION NO. 16-09**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF RAINBOW MUNICIPAL WATER DISTRICT  
DESIGNATING VANESSA MARTINEZ AS CONTRACT SIGNER FOR ALL  
TRANSACTIONS WITH UNION BANK**

**WHEREAS**, in the conduct of District business it is necessary for the District to utilize the Union Bank, and

**WHEREAS**, this institution requires an authorized person to sign contracts establishing contracts with the Union Bank;

**NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED** by the Board of Directors of Rainbow Municipal Water District that

1. Vanessa Martinez be designated as the contract signer; and
2. Resolution 16-09 replaces Resolution 15-17.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of Rainbow Municipal Water District held on the 26<sup>th</sup> day of April, 2016 by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Dennis Sanford, Board President

ATTEST:

\_\_\_\_\_  
Dawn Washburn, Board Secretary





## BOARD ACTION

### BOARD OF DIRECTORS

April 26, 2016

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#### SUBJECT

DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 16-10 — A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY RATES OF PAY FOR DISTRICT EMPLOYEES EFFECTIVE JULY 3, 2015 THROUGH JUNE 30, 2016 AND THE GENERAL MANAGER'S SALARY EFFECTIVE AUGUST 28, 2015 THROUGH AUGUST 28, 2016.

#### DESCRIPTION

Resolution 16-03 incorrectly reflects the salary range for the Associate Engineer job title. Originally it was in fact placed in salary grade 70, but due to very little response to the position during recruitment it was moved to a higher grade, and additional requirements added to the job description. The Associate Engineer was moved to salary grade 90 and the educational requirement of a PE (Professional Engineer) was added to justify the increase to a higher salary grade.

Resolution No. 16-10 rescinds Resolution No. 16-03.

#### POLICY

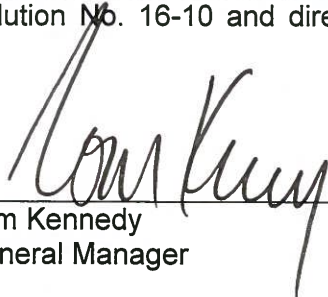
This document needs to be updated as needed to comply with CalPERS requirements and California Code of Regulations 570.5 and 571.

#### BOARD OPTIONS/FISCAL IMPACTS

N/A

#### STAFF RECOMMENDATION

Staff recommends the Board approves Resolution No. 16-10 and direct Human Resources to post a copy on the RMWD website.

  
\_\_\_\_\_  
Tom Kennedy  
General Manager

April 26, 2016



**RESOLUTION NO. 16-10**

**RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY RATES OF PAY FOR DISTRICT EMPLOYEES EFFECTIVE July 3, 2015 through June 30, 2016**

<b>Job Title</b>	<b>Salary Grade</b>	<b>Monthly Salary Range</b>
General Manager	n/a	\$17,000
Engineering Manager Finance Manager Human Resources Manager Operations Manager	120	\$10,209-\$13,395
Constr. & Maintenance Superintendent Senior Accountant Wastewater Superintendent Water Operations Superintendent	95	\$7,975-\$10,464
Associate Engineer Constr. & Maintenance Superintendent Wastewater Superintendent Water Operations Superintendent	90	\$7,591-\$9,960
Constr. & Maintenance Superintendent Senior Accountant Wastewater Superintendent Water Operations Superintendent	85	\$7,225-\$9,480
IT Administrator	80	\$6,877-\$9,023
Crew Leader Executive Assistant/Board Secretary	70	\$6,129-\$8,042
Crew Leader	65	\$5,834-\$7,654
Administrative Analyst Assistant Engineer Crew Leader	60	\$5,553-\$7,286
Accountant Accounting Specialist II Electrical/Electronic Technician II Engineering Inspector II Engineering Technician II Human Resources Technician II Senior Customer Service Representative II System Operator III	55	\$5,285-\$6,935
Electrical/Electronic Technician I Engineering Inspector I Mechanic II Water Quality Technician II	50	\$5,030-\$6,600

Accounting Specialist I Electrical/Electronic Technician I Engineering Inspector I Engineering Technician I Human Resources Technician I Purchasing/Warehouse Technician II Safety Administrator II Senior Customer Service Representative I System Operator II Utility Worker III Water Quality Technician I	45	\$4,788-\$6,282
Administrative Assistant II Purchasing/Warehouse Technician I Safety Administrator I Water Quality Technician I	40	\$4,557-\$5980
Mechanic I Purchasing/Warehouse Technician I Safety Administrator I System Operator I Utility Worker II	35	\$4,338-\$5,691
Administrative Assistant I	30	\$4,129-\$5,417
Customer Service Representative II Utility Worker I	25	\$3,930-\$5,156
Customer Service Representative I	15	\$3,560-\$4,671

Resolution 16-10 rescinds Resolution 16-03.

**PASSED, APPROVED, AND ADOPTED** in Open Session at a meeting of the Board of Directors of the Rainbow Municipal Water District held on the 26<sup>th</sup> day of April, 2016 by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Dennis Sanford, Board President

**ATTEST:**

\_\_\_\_\_  
Dawn Washburn, Board Secretary



## BOARD ACTION

### BOARD OF DIRECTORS

April 26, 2016

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#### SUBJECT

DISCUSSION AND POSSIBLE ACTION TO APPOINT ROBERT MARNETT AS AN ALTERNATE MEMBER TO THE ENGINEERING COMMITTEE

#### DESCRIPTION

At their April 6, 2016 Engineering Committee meeting, the committee members voted to recommend the RMWD Board of Directors appoint Robert Marnett as an alternate member to the Engineering Committee. If appointed, Mr. Marnett will take Sherry Kirkpatrick's place on the committee.

#### POLICY

Administrative Code Section 2.09; Committees

#### BOARD OPTIONS/FISCAL IMPACTS

The Board may make the appointments.

#### STAFF RECOMMENDATION

Staff recommends the Board appoint Robert Marnett as an alternate member to the Engineering Committee.

  
\_\_\_\_\_  
Tom Kennedy  
General Manager

April 26, 2016







## BOARD ACTION

### BOARD OF DIRECTORS

April 26, 2016

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#### SUBJECT

DISCUSSION AND POSSIBLE ACTION REGARDING VACATION OF EXISTING EASEMENTS FOR THE GOLF GREEN ESTATES, TM 5498-1

#### BACKGROUND

The Golf Green Estates development consists of 94 lots surrounding the Bonsall Elementary School. The developers have been going through the plan checking process with the District and the County of San Diego.

#### DESCRIPTION

The District has existing easements for sewer lines that are adjacent and cross the Golf Green Estates development shown on the attached Exhibits. The development has granted the District easements over our existing sewer lines and proposed sewer lines. There are existing easements that do not have facilities in them and other easements where facilities will be relocated during the construction of the development. The Developer is requesting we quitclaim the easements that will no longer be in use. As part of the Golf Green Estates development, they will be deeding the District a site for the new LS1.

The Engineering Committee has reviewed the easement vacation request and recommend the easements be vacated once conditions are met with the District. Facilities.

#### POLICY

N/A

#### BOARD OPTIONS/FISCAL IMPACTS

1. Authorize the General Manager to execute quitclaim of easements once facilities are relocated out and accepted by the District.
2. Provide other direction to Staff.

#### STAFF RECOMMENDATION

Staff recommends Option 1.

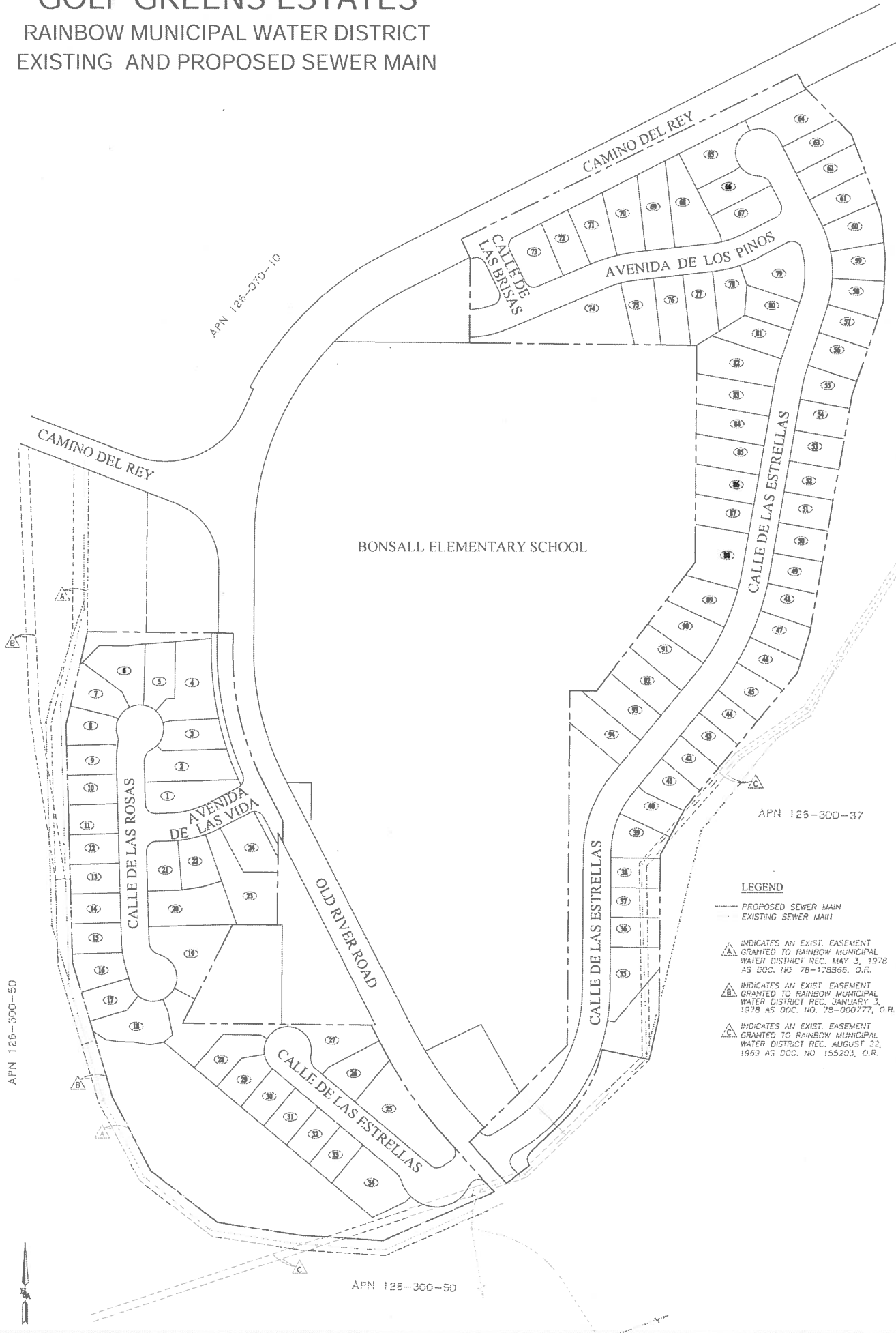
  
 Sherry Kirkpatrick  
 Engineering Manager

April 26, 2016



# GOLF GREENS ESTATES

RAINBOW MUNICIPAL WATER DISTRICT  
EXISTING AND PROPOSED SEWER MAIN



BONSALL ELEMENTARY SCHOOL

**LEGEND**

--- PROPOSED SEWER MAIN  
- - - EXISTING SEWER MAIN

- ▲ INDICATES AN EXIST. EASEMENT GRANTED TO RAINBOW MUNICIPAL WATER DISTRICT REC. MAY 3, 1978 AS DOC. NO. 78-178866, O.R.
- ▲ INDICATES AN EXIST. EASEMENT GRANTED TO RAINBOW MUNICIPAL WATER DISTRICT REC. JANUARY 3, 1978 AS DOC. NO. 78-066777, O.R.
- ▲ INDICATES AN EXIST. EASEMENT GRANTED TO RAINBOW MUNICIPAL WATER DISTRICT REC. AUGUST 22, 1969 AS DOC. NO. 155203, O.R.

APN 126-300-50

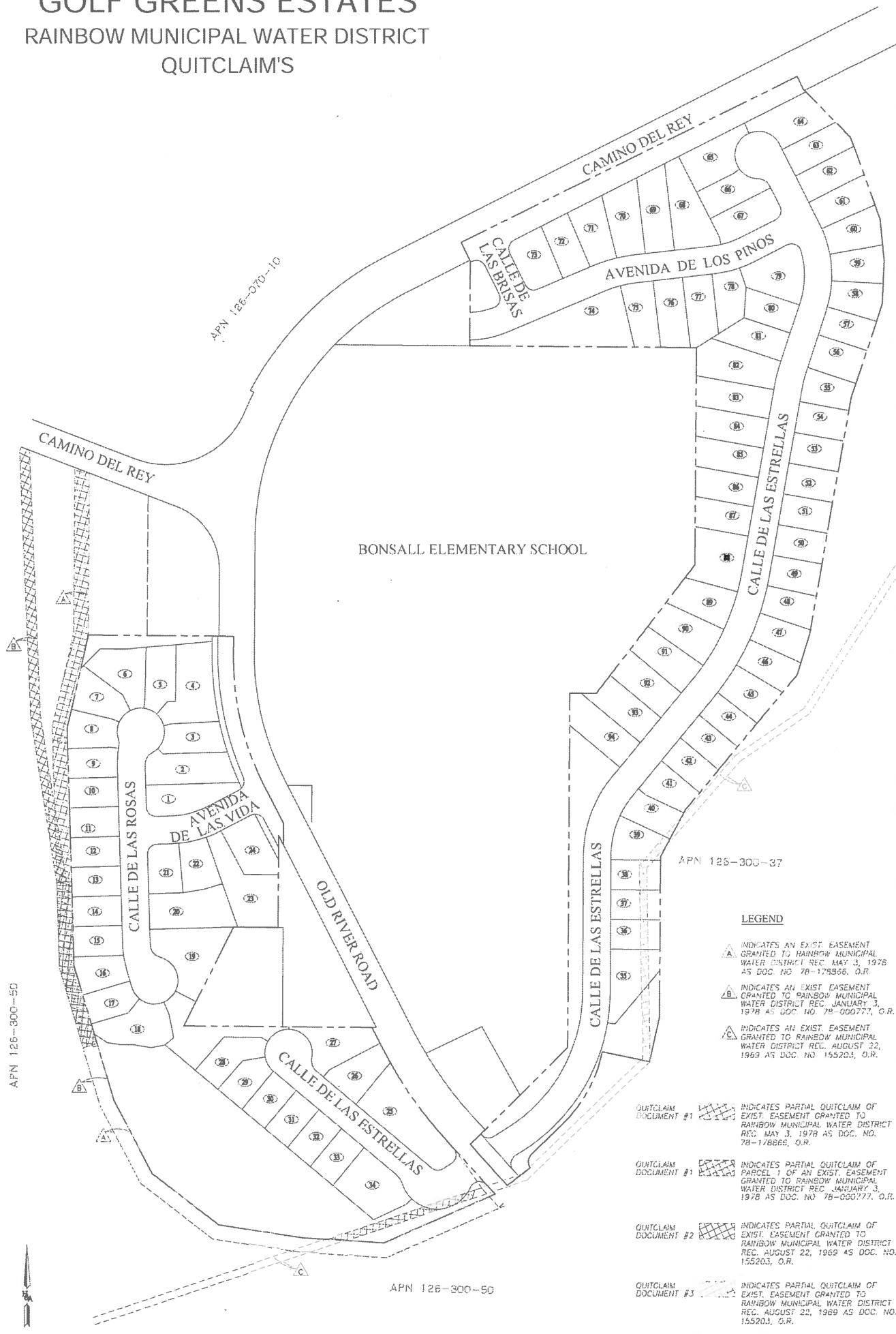
APN 126-070-10

APN 126-300-37

APN 126-300-50

# GOLF GREENS ESTATES

RAINBOW MUNICIPAL WATER DISTRICT  
QUITCLAIM'S



BONSALL ELEMENTARY SCHOOL

**LEGEND**

- ▲ INDICATES AN EXIST EASEMENT GRANTED TO RAINBOW MUNICIPAL WATER DISTRICT REC. MAY 3, 1978 AS DOC. NO. 78-178866, O.R.
- ▲ INDICATES AN EXIST EASEMENT GRANTED TO RAINBOW MUNICIPAL WATER DISTRICT REC. JANUARY 3, 1978 AS DOC. NO. 78-050777, O.R.
- ▲ INDICATES AN EXIST EASEMENT GRANTED TO RAINBOW MUNICIPAL WATER DISTRICT REC. AUGUST 22, 1969 AS DOC. NO. 155203, O.R.

- QUITCLAIM DOCUMENT #1 [Symbol] INDICATES PARTIAL QUITCLAIM OF EXIST. EASEMENT GRANTED TO RAINBOW MUNICIPAL WATER DISTRICT REC. MAY 3, 1978 AS DOC. NO. 78-178866, O.R.
- QUITCLAIM DOCUMENT #1 [Symbol] INDICATES PARTIAL QUITCLAIM OF PARCEL 1 OF AN EXIST. EASEMENT GRANTED TO RAINBOW MUNICIPAL WATER DISTRICT REC. JANUARY 3, 1978 AS DOC. NO. 78-050777, O.R.
- QUITCLAIM DOCUMENT #2 [Symbol] INDICATES PARTIAL QUITCLAIM OF EXIST. EASEMENT GRANTED TO RAINBOW MUNICIPAL WATER DISTRICT REC. AUGUST 22, 1969 AS DOC. NO. 155203, O.R.
- QUITCLAIM DOCUMENT #3 [Symbol] INDICATES PARTIAL QUITCLAIM OF EXIST. EASEMENT GRANTED TO RAINBOW MUNICIPAL WATER DISTRICT REC. AUGUST 22, 1969 AS DOC. NO. 155203, O.R.

APN 126-300-50

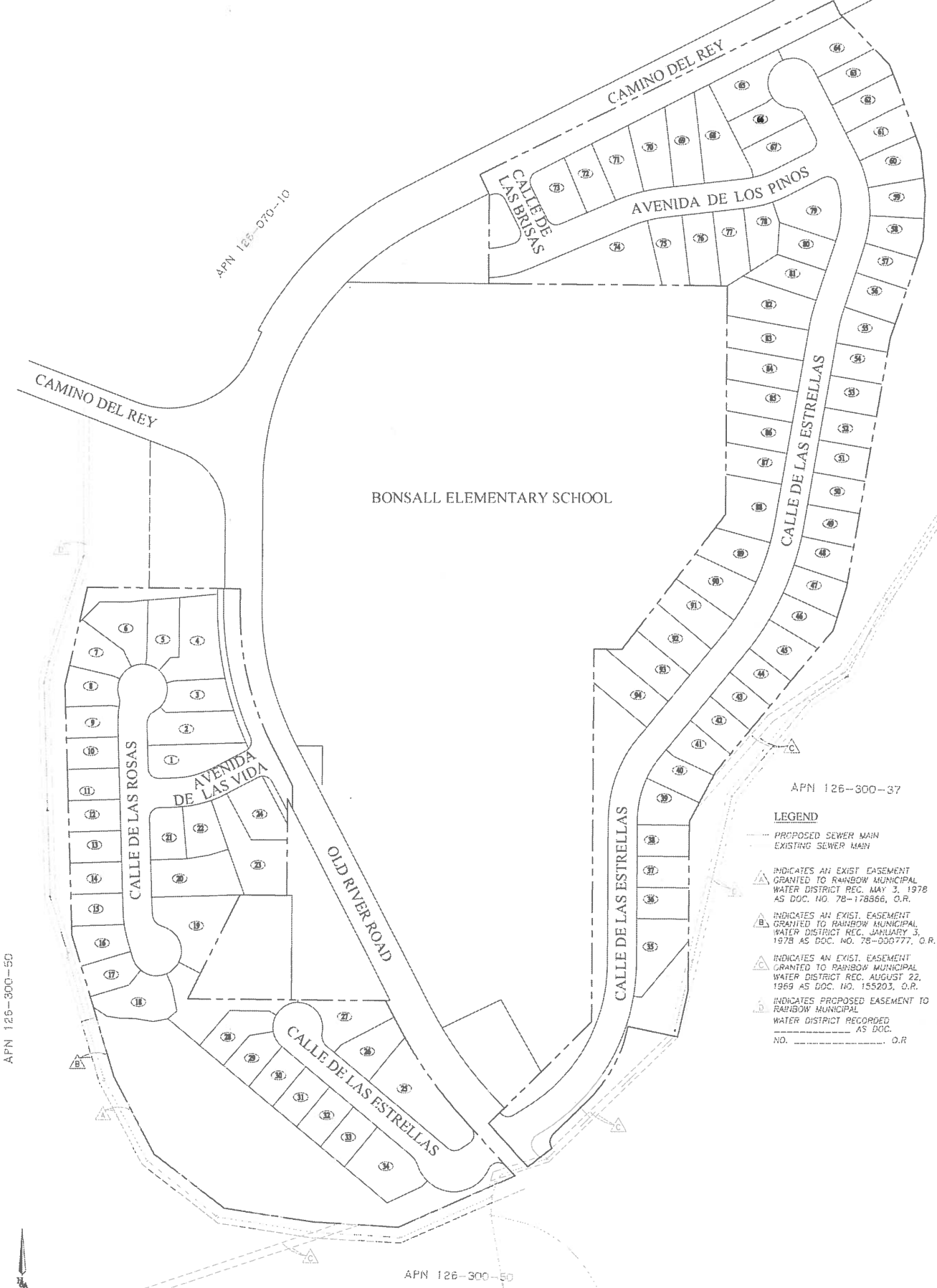
APN 126-070-10

APN 126-300-37

APN 126-300-50

# GOLF GREENS ESTATES

RAINBOW MUNICIPAL WATER DISTRICT  
ULTIMATE SEWER LAYOUT



APN 126-070-10

APN 126-300-37

APN 126-300-50

APN 126-300-50

- LEGEND**
- PROPOSED SEWER MAIN
  - EXISTING SEWER MAIN
  - △ INDICATES AN EXIST. EASEMENT GRANTED TO RAINBOW MUNICIPAL WATER DISTRICT REC. MAY 3, 1978 AS DOC. NO. 78-178866, O.R.
  - △ INDICATES AN EXIST. EASEMENT GRANTED TO RAINBOW MUNICIPAL WATER DISTRICT REC. JANUARY 3, 1978 AS DOC. NO. 78-000777, O.R.
  - △ INDICATES AN EXIST. EASEMENT GRANTED TO RAINBOW MUNICIPAL WATER DISTRICT REC. AUGUST 22, 1969 AS DOC. NO. 155203, O.R.
  - △ INDICATES PROPOSED EASEMENT TO RAINBOW MUNICIPAL WATER DISTRICT RECORDED AS DOC. NO. --- AS DOC. O.R.







## BOARD ACTION

### BOARD OF DIRECTORS

April 26, 2016

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#### SUBJECT

DISCUSSION AND POSSIBLE ACTION REGARDING REVISION OF ACCEPTANCE OF TERMS FOR QUITCLAIM OF EASEMENTS IN EXCHANGE FOR WIDER EASEMENT AND NEW EASEMENT IN THE PROPOSED MOOSA MITIGATION BANK PHASE 1 PORTION

#### BACKGROUND

The District has been negotiating with the Conservation Land Group, who represent the owner San Luis Rey Downs Enterprises (SLRDE) regarding our easements and our concerns since the closure of the golf course. The San Luis Rey Golf Course shut down on August 6, 2014. SLRDE is turning the land into a mitigation bank. The mitigation bank will be split into possibly three phases, shown on the attached exhibit. The District is only considering the easements on the Phase 1 portion of the project. The Board approved the terms for the easements for the Phase 1 portion of the project at the May 26, 2015 Board meeting, which included a conditional quitclaim of #22 in exchange for 10 foot widening of #23, a 5 foot widening of #26, and allowing a small amount of grading over #23.

#### DESCRIPTION

The District has water and wastewater facilities located along the golf course in easements of various lengths giving the District the right to access, maintain and repair District facilities when necessary. Due to the concerns of having a sewer line in the middle of a mitigation bank and the difficulties of accessing, maintaining and repairing lines in close proximity to mitigation land the District is planning on relocating the lines out of the mitigation bank into Camino Del Rey. Therefore, the need to widen the existing easement #26 would not be necessary. The District would need a new easement from our existing sewer line to Camino Del Rey in order to relocate the sewer line. Thus, revising the original terms approved by the Board last May. The Engineering Committee has reviewed the terms and recommends the approval of the revision. If the District determines relocating the lines is not feasible, we will retain the current location of the sewer line.

#### POLICY

NA

#### BOARD OPTIONS/FISCAL IMPACTS

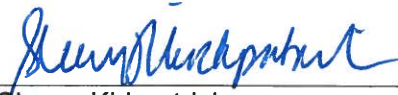
1. Authorize the General Manager to execute quitclaim for easement once the District receives the additional easements.
2. Provide direction to staff to amend the proposal for larger easements.

3. Do not quitclaim easements. District will be left with its existing easements and concerns of access and having enough room to repair facilities.

**STAFF RECOMMENDATION**

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Staff recommends Option 1.



---

Sherry Kirkpatrick  
Engineering Manager

April 26, 2016





**Legend**

**WaterMain**  
Pr\_Zn\_Nm

- Morro
- MorroAscorParkPS
- MorroAscotParkPS
- MorroClubVistaPS
- MorroSLRDownsPS
- MorroVillasForePS
- RMWDParcels
- Road

**SewerMain**  
LineType

- GRAVITY
- PRE
- PS Lift Stations

Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community



This map represents a visual aid intended to assist Rainbow MWD personnel with the management of the water and wastewater system facilities. Data provided herein is not a guarantee of actual field conditions nor a substitute for record drawings and field verification.







## BOARD ACTION

### BOARD OF DIRECTORS

April 26, 2016

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#### SUBJECT

DISCUSSION AND POSSIBLE ACTION REGARDING EXECUTION OF A SECOND AMENDMENT TO JOINT AGREEMENT TO IMPROVE SUBDIVISION, JOINT LIEN CONTRACT AND HOLDING AGREEMENT FOR SAN DIEGO TRACT NO. 5012-1

#### BACKGROUND

The Gilligan development consists of 13 lots south of Morro Reservoir on Catherine Road shown in the enclosed Figure. Improvements related to the District consist of approximately 3,825 feet of water main to serve the development. There are no sewer improvements as the development is on septic. The development was initially processed through the County and the District in 1998 and has an approved map. This amendment releases Bank of America from the lien and holding agreement and assigns First American Trust to assume all obligations of Bank of America. This agreement is being reviewed by Legal Counsel and revisions were recommended to the County.

#### DESCRIPTION

Below is a description of each agreement and its role:

Second Amendment to Joint Agreement:

- Amend the Joint Agreement to include the First American Trust and assume all obligations of Bank of America to First American Trust.

Joint Lien Contract

- Extend postponement of construction

Holding Agreement and Holding Agreement on the property

- Holding agreement restricts any sale of the lots until obligations are met under the Joint Lien Contract.

The Joint Lien will be replaced once the property owner decides to start construction with securities acceptable to both the District and the County. The Joint Lien and Holding agreement are in effect until September 24, 2017.

**BOARD OPTIONS/FISCAL IMPACTS**

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There are no fiscal impacts. The development is responsible for all costs.

The Board options are:

1. Authorize the General Manager to execute Joint Agreement to Improve Subdivision, Joint Lien Contract and Holding Agreement for San Diego Tract No. 4750-1
2. Provide other direction to Staff.

**STAFF RECOMMENDATION**

---

Staff recommends Option 1.

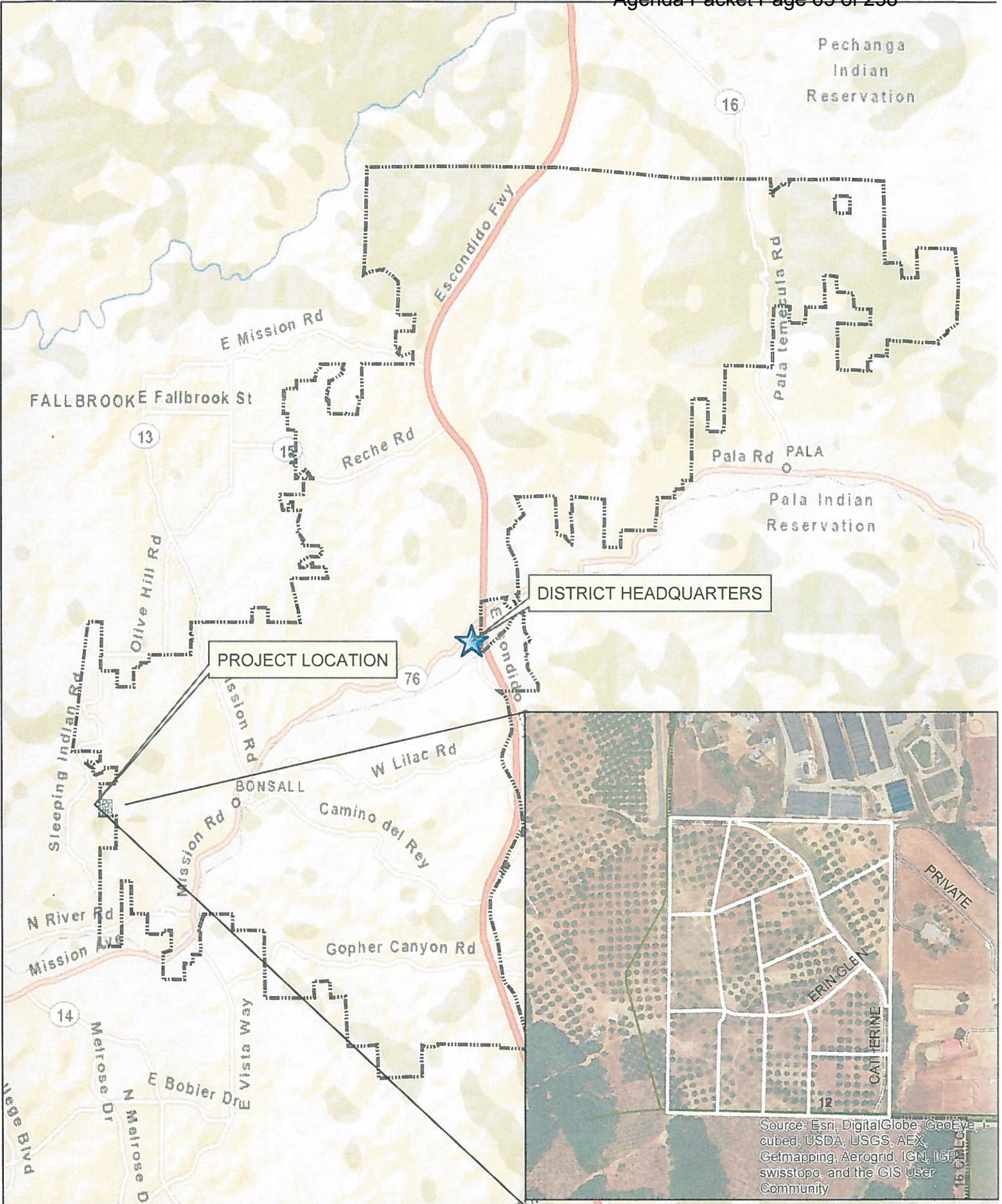


---

Sherry Kirkpatrick  
Engineering Manager

April 26, 2016





Source: Esri, DigitalGlobe, GeoEye, I-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community



# GILLIGAN GROVES TM 5012-1



**SECOND AMENDMENT TO JOINT AGREEMENT TO IMPROVE MAJOR  
SUBDIVISION, COUNTY OF SAN DIEGO TRACT NO. 5012-1, JOINT LIEN CONTRACT  
AND HOLDING AGREEMENT NO. 00-4625**

(Including Extension of Time and Substitution of Holder)

This Second Amendment to Joint Agreement to Improve Major Subdivision, County of San Diego Tract No 5012-1, Joint Lien Contract and Holding Agreement No. 00-4625 is entered into this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, between the County of San Diego, a political subdivision of the State of California ("County"), Rainbow Municipal Water District ("District"), Bank of America, N.A. (Current Holder), successor by merger to LaSalle Bank, N.A., First American Trust, FSB (New Holder), G-Three LLC, a California Limited Liability Company and Jane B. Gilligan, Trustee of the John A. Gilligan Family Trust, dated September 3, 1974 collectively known as ("Owners"), with respect to the following:

**RECITALS**

A. On September 23, 1998 (6), the Board of Supervisors of the County approved a 13 lot subdivision commonly identified as San Diego Tract No. 5012-1, Final Map 13645, and more particularly described as Lots 1 through 13, inclusive, Map No. 13645, in the County of San Diego, State of California, filed in the Office of the County Recorder of said County, September 25, 1998, (hereinafter the "Subdivision"). At the time the final map was approved, J. Phillip Gilligan, Co-Trustee of the John A. Gilligan Family Trust executed September 3, 1974 (Gilligan), Donald M. Hoffman, Trustee of the Jet Trust (Hoffman), collectively known as ("Original Owners") entered into an agreement dated September 23, 1998 with the District and County entitled, "Joint Agreement to Improve Major Subdivision County of San Diego Tract No. 5012-1" ("Joint Improvement Agreement"), to guarantee the construction of public and private improvements in compliance with the Subdivision Map Act (Govt. Code § 66410, et seq.). County, District, Original Owners and Security Trust Company ("Security Trust"), entered into an agreement entitled, "Joint Lien Contract," recorded on September 24, 1998 ("Joint Lien Contract") to secure the obligations stated in the Joint Improvement Agreement. Title to the subdivision was transferred to Security Trust as holder pursuant to Holding Agreement No. 00-4625 recorded on September 24, 1998 ("Holding Agreement") to implement the Joint Lien Contract.

B. At the request of the Original Owners, the Board of Supervisors of the County on February 25, 2004 (23), approved an "Amendment to Joint Agreement to Improve Subdivision, Joint Lien Contract and Joint Holding Agreement" ("First Amendment") recorded March 15, 2004, whereby the time to complete improvements required by the Joint Improvement Agreement was extended and G-Three LLC, a California Limited Liability Company, substituted Hoffman and assumed all obligations stated in and relating to the Joint Improvement Agreement, Joint Lien Contract and Holding Agreement.



C. First American Trust, FSB (Successor to Bank of America, N.A. successor by merger to La Salle Bank, N.A. which was the successor to The Chicago Trust Company of California, which was the successor to Security Trust Company) desires to fully assume all obligations of Bank of America, N.A. as the holder stated in and relating to the Joint Lien Contract and the Holding Agreement.

D. County is amenable to allowing First American Trust, FSB to fully assume all obligations of Bank of America, N.A. as holder stated in and relating to the Joint Lien Contract and Holding Agreement.

### **AGREEMENT**

**WHEREFORE**, it is agreed by and between County, District, First American Trust, FSB, Bank of America, N.A. and Owners as follows:

1. First American Trust, FSB fully and unconditionally assumes all obligations as holder in place of Bank of America, N.A. stated in and relating to the Joint Lien Contract and the Holding Agreement. Bank of America, N.A. is hereby released of all obligations stated in and relating to the Joint Lien Contract and the Holding Agreement.

2. Section II of the Joint Lien Contract and Section 4 of the Holding Agreement are amended to allow for the transfer of title between the Owners and any former or future holder under the Holding Agreement for the sole purpose of allowing for the substitution of holders. Consent to the substitution of holders shall be approved in writing by the County's Director, Department of Public Works, or his designee. Substitution of First American Trust, FSB in place of Bank of America, N.A. is hereby approved. Owner shall cause a deed or deeds reflecting transfer of title to the subdivision to First American Trust, FSB as holder to be recorded.

3. The County Subdivision Ordinance, San Diego County Code of Regulatory Ordinances § 81.101 et seq., ("Subdivision Ordinance") was amended and restated by Ordinance No. 10037, effective March 26, 2010. The Joint Improvement Agreement, Joint Lien Contract and Holding Agreement are amended and shall be interpreted in a manner consistent with the Subdivision Ordinance, as amended. By way of example, references to Subdivision Ordinance Sections 81.406.1 and 81.712 in Section F. of the Recitals to the Joint Lien Contract shall mean and refer respectively to Sections 81.409 and 81.711, references to Subdivision Ordinance Section 81.214 in Section D. of the Recitals, Sections I.A.(2) and III. of the Joint Lien Contract shall mean and refer to Section 81.205, and references to Subdivision Ordinance Section 81.406 in Section IV.B. of the Joint Lien Contract shall mean and refer to Section 81.409.

4. Without limiting the ability to grant extensions of the performance completion date or require immediate completion of improvements, Section I of the Joint Improvement Agreement



and Section I.H. of the Joint Lien Contract are amended to require substitution of security and the construction of subdivision improvements by September 24, 2017.

5. Owners shall make all deposits required by the County and District.

6. Except as hereinabove amended, the Joint Improvement Agreement, Joint Lien Contract and Holding Agreement and all provisions, terms and conditions thereof shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this amendment to be executed as of the date first written above.

G-THREE LLC, A CALIFORNIA LIMITED LIABILITY COMPANY, OWNER

By: *Theresa M Gilligan-Krol*  
Name Theresa Gilligan-Krol Title Managing Member G-Three LLC

JANE B. GILLIGAN, Trustee of the JOHN A. GILLIGAN FAMILY TRUST, dated September 3, 1974, OWNER

By: *Jane B. Gilligan, TR*  
Jane B. Gilligan, Trustee

COUNTY OF SAN DIEGO

RAINBOW MUNICIPAL WATER DISTRICT

By: \_\_\_\_\_  
Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Name: Title:



*11-17-2015.*  
See Attached For Official Notary Wording

**BANK OF AMERICA, N.A., (CURRENT HOLDER) Successor by merger to LASALLE BANK, N.A.**

By: Tom #1 Sr Vice President  
Name Title

By: [Signature] VP  
Name Title

**FIRST AMERICAN TRUST, FSB (NEW HOLDER)**

By: [Signature] Vice Pres.  
Name Title

By: [Signature] TRUST OFFICER  
Name Title

Note: All signatures must be notarized.

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of ORANGE )

On OCTOBER 13, 2015 before me, SCOTT J. MIYASHIRO NOTARY PUBLIC  
Date Here Insert Name and Title of the Officer

personally appeared E.A. MARKWORTH AND ROBERT BLACKWELL  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Scott J. Miyashiro  
Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_ Document Date: \_\_\_\_\_  
Number of Pages: \_\_\_\_\_ Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_  
 Corporate Officer -- Title(s): \_\_\_\_\_  
 Partner --  Limited  General  
 Individual  Attorney in Fact  
 Trustee  Guardian or Conservator  
 Other: \_\_\_\_\_  
Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_  
 Corporate Officer -- Title(s): \_\_\_\_\_  
 Partner --  Limited  General  
 Individual  Attorney in Fact  
 Trustee  Guardian or Conservator  
 Other: \_\_\_\_\_  
Signer Is Representing: \_\_\_\_\_

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of San Diego )  
On 10/16/2015 before me, Amy J. McKenna, Notary Public  
Date Here Insert Name and Title of the Officer  
personally appeared Thomas Fink and Sheri Metrovich  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~is/are~~ subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in ~~his/her/their~~ authorized capacity(ies), and that by ~~his/her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Amy J. McKenna  
Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_ Document Date: \_\_\_\_\_

Number of Pages: \_\_\_\_\_ Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

Corporate Officer — Title(s): \_\_\_\_\_

Partner —  Limited  General

Individual  Attorney in Fact

Trustee  Guardian or Conservator

Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

Corporate Officer — Title(s): \_\_\_\_\_

Partner —  Limited  General

Individual  Attorney in Fact

Trustee  Guardian or Conservator

Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_

**CALIFORNIA ALL-PURPOSE  
CERTIFICATE OF ACKNOWLEDGMENT  
(CALIFORNIA CIVIL CODE § 1189)**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA )  
COUNTY OF San Diego )

On November 17, 2015 before me, Francesca Falzarano (notary public)  
(Date) (Here Insert Name and Title of the Officer)

personally appeared Jane B Gilligan and Theresa Gilligan-Kral  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same  
in his/her/their authorized capacity(ies) and that by his/her/their signature(s) on the instrument  
the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

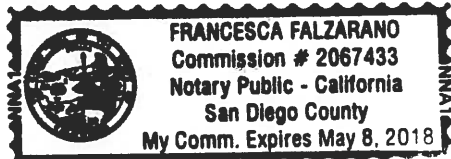
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

[Signature]  
Signature of Notary Public



(Notary Seal)



**ADDITIONAL OPTIONAL INFORMATION**

**Description of Attached Document**

Title or Type of Document: Second Amendment to join Agreement to improve major Subdivision, County of San Diego Tract No. 5012-1, Joint Lien Contract and holding agreement, NO. 004625 Document Date: NOV 17, 2015.  
Number of Pages: 4 Signer(s) Other Than Named Above: \_\_\_\_\_

Additional Information: \_\_\_\_\_  
[Signature] 11-17-2015.



**RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO:**

Tom Fink, Sr. Vice President  
U.S. Trust, Bank of America PWM  
450 B. Street, 20th Floor  
San Diego, CA 92101

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

**CONFIRMATION OF RELEASE OF DUTIES AND OBLIGATIONS  
UNDER JOINT LIEN CONTRACT AND HOLDING AGREEMENT**

Each of the County of San Diego, a political subdivision of the State of California (the "County"), Rainbow Municipal Water District (the "District"), G-Three LLC, a California Limited Liability Company ("G-Three") and Jane B. Gilligan, as the sole successor Trustee of the John A. Gilligan Family Trust dated September 3, 1974 (the "Gilligan Trust"), **hereby releases each of** (i) Bank of America, N.A. (the "Bank"), in its corporate capacity, and (ii) the Bank in its capacity as "Holder" under that certain Holding Agreement No. 00 4625 entered into on September 23, 1998 (collectively, the "Released Parties"), from any and all duties, liabilities, claims and obligations of or under the following contracts, agreements or instruments:

1. The Joint Lien Contract entered into on September 23, 1998 by and between County, District, Donald M. Hoffman as Trustee of the Jet Trust (i.e., G-Three's predecessor-in-interest) and the Gilligan Trust (by J. Phillip Gilliam, as the then acting Trustee), and recorded on September 24, 1998 as Document No. 1998-0610549 in the Official Records of San Diego County, California, and as thereafter amended from time to time(the "Joint Lien Contract"); and

2. The Holding Agreement No. 00 4625 dated and entered on September 23, 1998, by and between Donald M. Hoffman as Trustee of the Jet Trust (i.e., G-Three's predecessor-in-interest), the Gilligan Trust (by J. Phillip Gilliam, as the then acting Trustee) and Security Trust Company, as recorded on September 24, 1998 as Document No. 1998-0610550 in the Official Records of San Diego County, California, and as thereafter amended from time to time (the "Holding Agreement").

The Bank is the successor-in-interest to Security Trust Company through a series of bank mergers and/or acquisitions. Specifically, (i) Chicago Trust Company of California was the

successor-in-interest to Security Trust Company, (ii) LaSalle Bank N.A. was the successor-in-interest to Chicago Trust Company of California, and (iii) Bank of America, N.A. is the successor-in-interest to LaSalle Bank N.A.

The County and the District further confirm their authorization and approval for the Bank as "Holder" under the Holding Agreement to transfer and convey title of the real property identified in Exhibit "A" attached hereto and incorporated herein (i.e., the real property that was the subject of the Holding Agreement and the Joint Lien Contract) to "G-Three LLC, a California Limited Liability Company" and "Jane B. Gilligan, successor Trustee of the John A. Gilligan Family Trust dated September 3, 1974," as undivided fee owners, and such transfer has been and is authorized and approved by the County and the District.

Dated: \_\_\_\_\_

The County of San Diego, a political  
Subdivision of the State of California:

\_\_\_\_\_  
[signature]

By: \_\_\_\_\_  
[Insert Name]

(On behalf of its Board of Supervisors)

Its: \_\_\_\_\_  
[Insert Title/Capacity]

Dated: \_\_\_\_\_

Rainbow Municipal Water District:

\_\_\_\_\_  
[signature]

By: \_\_\_\_\_  
[Insert Name]

Its: \_\_\_\_\_  
[Insert Title/Capacity]

[signatures continued next page]



Dated: 01-29-16

G-Three LLC, a California Limited Liability Company:

Theresa M. Gilligan-Krol  
[signature]

By: Theresa M. Gilligan-Krol  
[Insert Name]

Its: managing member G-Three LLC  
[Insert Title/Capacity]

Dated: Jan. 29, 2016

Jane B. Gilligan  
Jane B. Gilligan, as the sole successor  
Trustee of the John A. Gilligan Family Trust  
dated September 3, 1974

[A NOTARY ACKNOWLEDGEMENT FOR EACH SIGNATORY IS TO FOLLOW]

Acknowledgment (G-Three LLC Representative)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA )
COUNTY OF San Diego ) ss:

On Jan 29, 2016 before me, Tessa Patti, Notary Public
Notary Public (insert name and title of the officer),

personally appeared Theresa M. Gilligan Krol, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: Tessa Patti



[Seal]

**Acknowledgment (Trustee of the Gilligan Trust)**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA )  
 )  
 ) ss:  
COUNTY OF San Diego )

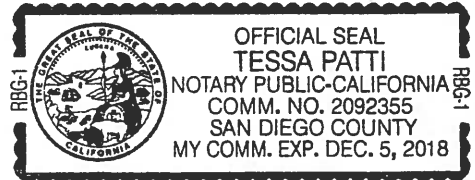
On Jan 29, 2016 before me, Tessa Patti, Notary Public  
Notary Public (insert name and title of the officer),

personally appeared Jane F. Gilligan, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in ~~his/her/their~~ authorized capacity(ies), and that by ~~his/her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: Tessa Patti



[Seal]

**Acknowledgment (District Representative)**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA )  
 ) ss:  
COUNTY OF SAN DIEGO )

On \_\_\_\_\_, 2015 before me, \_\_\_\_\_  
Notary Public (insert name and title of the officer),

personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: \_\_\_\_\_

[Seal]

**EXHIBIT "A" – LEGAL DESCRIPTION**

059626\7299484v2

**EXHIBIT "A"**

THAT PORTION OF THE SOUTHWEST QUARTER OF SECTION 24, TOWNSHIP 10 SOUTH, RANGE 4 WEST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO OFFICIAL PLAT THEREOF, DESCRIBED AS FOLLOWS:

**BEGINNING** AT THE SOUTHWEST CORNER OF SAID SECTION 24; THENCE NORTH 00° 36' 22" EAST, 1,311.40 FEET; THENCE SOUTH 88° 50' 57" EAST, 987.08 FEET; THENCE SOUTH 00° 29' 58" WEST, 1,314.49 FEET; THENCE NORTH 88° 40' 17" WEST, 989.55 FEET TO THE **POINT OF BEGINNING**.



## BOARD ACTION

### BOARD OF DIRECTORS

April 26, 2016

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#### SUBJECT

DISCUSSION AND POSSIBLE ACTION TO ADOPT THE 2016 WATER AND WASTEWATER MASTER PLAN UPDATE

#### BACKGROUND

On January 27, 2015 the Board approved the award of the update to the Water and Wastewater Master Plans to Atkins. The purpose of the Master Plan Updates is to identify potential system deficiencies, confirm transmission main sizing and identify future capital improvements projects based on updated ultimate demand projections. The District's most recent water and wastewater master plans were prepared by Dudek & Associates in 2006. There is the potential for a considerable amount of new development both within and outside the current District boundaries in the near future. The water and wastewater master plans serve as the basis for critical infrastructure decisions and capital fees. Any delays in the master plan completion will delay the capacity fee analysis. With the rising cost of imported water it is important for the District to develop local water sources to improve reliability and stabilize water rates. Most critical among the infrastructure decisions is to build a District-owned wastewater reclamation plant and recycled distribution system, or to continue to convey wastewater to Oceanside. The master plans will consider both existing and ultimate, year 2030, conditions.

#### DESCRIPTION

Water Master Plan:

The scope of work for this study included tasks to document and analyze existing facilities, develop unit water demands and peaking factors, project ultimate water demands, update the water system hydraulic models and recommend facility and operational improvements based on the hydraulic analysis results. General conclusions from the report include:

- Water demands have declined significantly since our peak in 1990. Transmission mains, pumps and storage are sized to meet ultimate demands. No major CIP projects recommend in these areas.
- Several areas of high pressure were identified (>200psi). Several zone boundary revisions were recommended to reduce pressures and increase reliability with pressure reducing stations.
- The updated hydraulic model exhibited difficulty in meeting minimum fire flow requirements and projects to increase fire flow were listed.
- Overall reservoir capacity for the District is 235 MG. There is an operational storage surplus of 88 MG and during a 10 day outage from SDCWA there is an overall water storage surplus of 39.4 MG. Beck reservoir is not required for potable water storage. The Beck Reservoir UV Project is no longer on the CIP list and once this Master Plan is adopted the project will be officially ended.
- SANDAG Series 13 Land Use was used for ultimate build-out demand projections.
- Ultimate system average day demand is projected to be 18.7 MGD.

## Wastewater Master Plan:

The need for updating the wastewater master plan is similar in nature to that of the water master plan. The purpose for the Master Plan is to identify capacity restrictions in the existing system, evaluate potential additional flows associated with growth of the customer base, size the infrastructure needs to accommodate the capacity for growth and overall plan improvements that minimize the risk of sanitary sewer overflows. The scope of work for this study included tasks to document and analyze the existing facilities, project the flows and impacts of additional flows into the system as new connections are made, update the wastewater system hydraulic models and recommend facility and operational improvements based on the hydraulic analysis results. General conclusions from the report include:

- To continue for to the City of Oceanside San Luis Rey Wastewater Treatment plant, interceptor upgrades are required.
- Inflow and Infiltration is contributing a substantial volume to overall system flows.
- Treatment capacity at the City of Oceanside San Luis Rey WWTP is limited to 1.5 MGD. Additional capacity of 0.14 MGD is required for buildout.
- Existing average dry weather flows total 0.7 MGD, or 46% of available treatment capacity.
- Sewer flows have dropped in response to the drought mandate.
- Lift Station 1 and surrounding pipelines from Mission on SR 76 to Lift Station 2 have been verified requiring upsize. District is currently designing this project.

The WRP project alternatives offer opportunities for the District to be independent of the City of Oceanside, avoid costs to upsize pipelines to Oceanside for ultimate buildout and purchase additional capacity at the San Luis Rey Wastewater Treatment plant. A WRP would provide a reliable, drought proof local water supply for agricultural users. The WRP plant alternatives have been included in the CIP along with a recycled water capital improvement projects. District is currently completing a predesign report for this alternative.

There is a potential that we can identify solutions that would allow certain improvements, both physical and contractual, to be made with the City of Oceanside that would provide a cost effective way to remain with the City of Oceanside and receive recycled water. Part of the pre-design process that is underway currently includes discussions with Oceanside that will settle this point. Two meetings have been held to date and while this process shows promise, the details have not yet been settled. Should this process bear fruit, a revision to the Master Plan will be made to adjust the CIP list related to how the wastewater is reclaimed.

The Engineering Committee and the Board have had project updates from the Master Planning team. At the March Engineering Committee, comments were given to the team to incorporate into the report and the committee recommends the Board adopt the 2016 Master Plan Updates.

The Master Plan Update is provided under separate cover and available on our website.

## **POLICY**

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It is the policy of the District for the Board of Directors to adopt Master Plan documents to be utilized by District staff for planning and execution of infrastructure projects.

8.38 – Water Master Plan

9.01.030 – Sewer Master Plan



**BOARD OPTIONS/FISCAL IMPACTS**

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This project is included in the District's 2015/2016 CIP budget. The Master Plans CIP list will be used to phase out and budget projects.

- 1) Adopt the 2016 Water and Wastewater Master Plan Update
- 2) Review the 2016 Water and Wastewater Master Plan Update and adopt at the next regular meeting. Release the draft CIP list to the Finance Committee for their finance model projections and budgetary purposes
- 3) Direct staff to recommend other options

**STAFF RECOMMENDATION**

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Staff recommends Option 1 or Option 2.

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Sherry Kirkpatrick  
Engineering Manager

April 26, 2016





## BOARD ACTION

### BOARD OF DIRECTORS

April 26, 2016

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### SUBJECT

DISCUSSION AND POSSIBLE ACTION RELATED TO NORTH COUNTY IRRIGATED LANDS GROUP

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### DESCRIPTION

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#### Background

Since the 1980s, the San Diego Regional Water Quality Control Board has regulated discharges from agricultural and nursery operations (agricultural operations) to prevent or minimize the discharge of pollutants that may adversely impact the quality or beneficial uses of the waters of the State. In the late 2000's, The RWQCB issued Conditional Waiver No. 4 (Order No. R4-2007-0104) which required agricultural operations to perform site specific monitoring on their own or join a regional monitoring group.

Starting in 2010, former RMWD General Manager Dave Seymour embarked on an effort to create a monitoring group and received applications from about 200 RMWD customers to join the RMWD monitoring group. After being informed by the RWQCB that there were some technical issues with the documentation of the initial monitoring group, a revised effort was launched in 2013 to both correct the administrative record and establish a separate Limited Liability Corporation (LLC) for the group. The RMWD Board of Directors created the North County Irrigated Lands Group, LLC (NCILG) in January 2014.

After creating the NCILG, RMWD staff undertook a second registration process with agricultural customers. During this process, a total of 98 customers representing 565 irrigated acres joined the NCILG. After collecting the initial fees of \$250/irrigated acre, a delay in the regulations from the RWQCB lead to a refund of \$100/irrigated acre to those who had paid a few months earlier. Refunds were mailed out in the spring of 2014. A total of \$41,000 remained in the NCILG fund after the refunds.

Over the next several months, RMWD staff, as well as Chuck Sneed working as a consultant, worked to prepare for the monitoring requirements of Waiver 4. At the time, it was anticipated that additional regulatory changes would be forthcoming, so a good deal of effort was in anticipation of the new regulations, but the bulk of the work was in communicating with members about required inspections and other activities.

#### Current Regulatory Environment

While it was anticipated that the RWQCB would enact a successor to Waiver 4 sometime in late 2014, that never materialized. Waiver 4 had actually expired in early 2014 and early drafts of a successor starting being published in late 2014. As the months went by, in August 2015 the RWQCB finally notified operators of monitoring groups that there was no specific requirements to comply with Waiver 4. The RWQCB went on to remind us that any discharges are still required to be in compliance with the general provisions of the Water Code.

In recent communications with RWQCB staff, it appears that they are in a renewed effort to complete the next version of the regulations prior to the end of calendar year 2016. A California Environmental Quality Act process has been initiated as the first step in developing the new regulations. The staff at the San Diego RWQCB is focusing on court cases from other areas of the State to provide clarity on how to develop the revised regulations. At issue are changes that may require increased monitoring of nitrogen as well as provisions for how small farmers are required to comply. At this point it is impossible to tell if the new regulations will be more restrictive than the previous version or not, but some of the anti-backsliding provisions of the statutes will pretty much ensure that the new regulations will have additional provisions that are not included in the previous version.

### **Financial Viability of NCILG**

The NCILG is a small group consisting of 565 irrigated acres of land. As a comparison, the Farm Bureau's monitoring group has over 35,000 acres of land under its program. Early estimates by RMWD staff informed NCILG members that annual costs would be about \$10/acre for the monitoring program. At the current acreage count, this amounts to just \$5,650 per year in revenue to support the program.

In its current form, the required monitoring and reporting required under Waiver 4 will cost a great deal. In order to be in compliance, a monitoring plan must be prepared by a properly licensed engineering firm and the monitoring itself must be completed by appropriately certified individuals. While no formal monitoring has been performed by the NCILG, the Farm Bureau has performed this monitoring and the cost for their program is in excess of \$100,000 per year for the service. If we add RMWD staff time to handle communications with members, collection of fees, and communications with regulators, the total annual cost of the NCILG is expected to exceed \$150,000.

It is important to note here that while these costs seem very high, the fact is that since the members of the NCILG are spread all across the District's large boundary, the monitoring program is nearly as extensive as it would be for the Farm Bureau's group since the monitoring areas are overlapping. We essentially have two groups monitoring the same basic area.

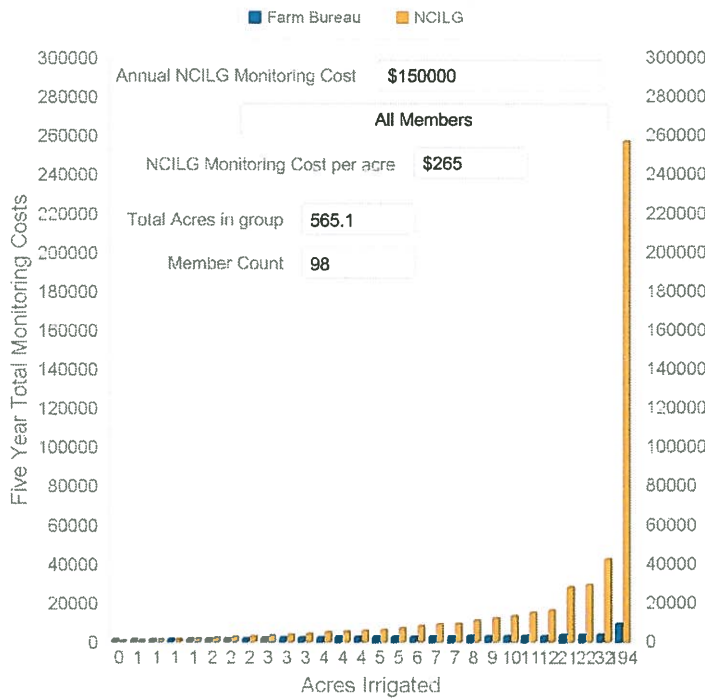
No part of the NCILG's costs may be subsidized by the RMWD general fund as this would be a violation of Props 218 and 26. All costs must be recovered by the members of the NCILG on an annual basis. The most viable way to recover costs is by dividing all of the expenses by the number of acres and charging based on a per-acre fee. Based on the current projections of costs and the number of acres in the group, the annual cost per acre for RMWD is expected to be approximately \$265 per acre.

One of the reasons that the NCILG was formed was over concerns about the cost of membership in the Farm Bureau. The Farm Bureau has an enrollment fee of \$250 per acre up to a max of \$1250 just to join plus a fee of \$250 per year to maintain membership. This is in addition to any specific costs related to the monitoring program. The Farm Bureau has a strict policy about the requirement to be a member of the Farm Bureau to participate in any of their programs.

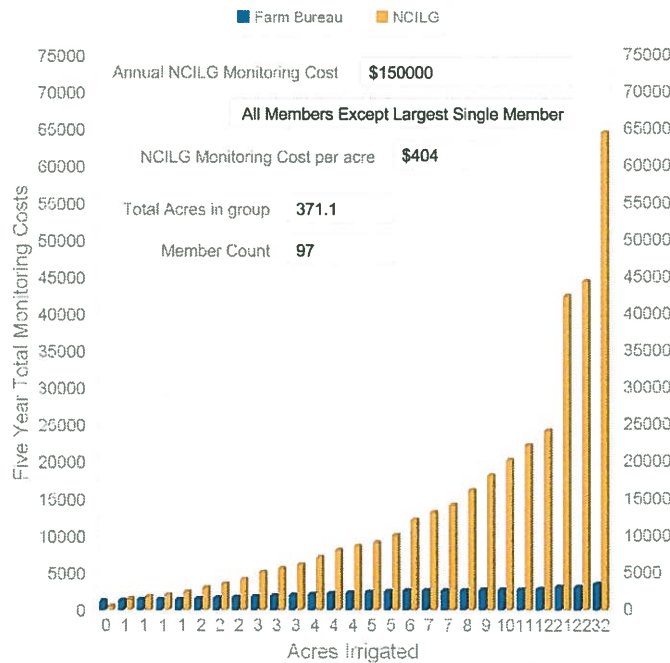
The Farm Bureau cost structure is such that the monitoring costs are spread among a much larger group of acreage than the NCILG, so that even if the costs for their program were double the NCILG cost (unlikely) the total cost per acre per year would still be under \$10/acre. This is a small fraction of the cost per acre of the NCILG, but the question has been whether or not the membership dues from the Farm Bureau would overwhelm the monitoring costs.

The following charts are designed to highlight the financial issues confronting the NCILG. In order to deal with the impact of the first year fee from the Farm Bureau, these comparisons use a five year cost analysis.

The first chart shows the relative costs for parcels of various sizes between the Farm Bureau and the NCILG.



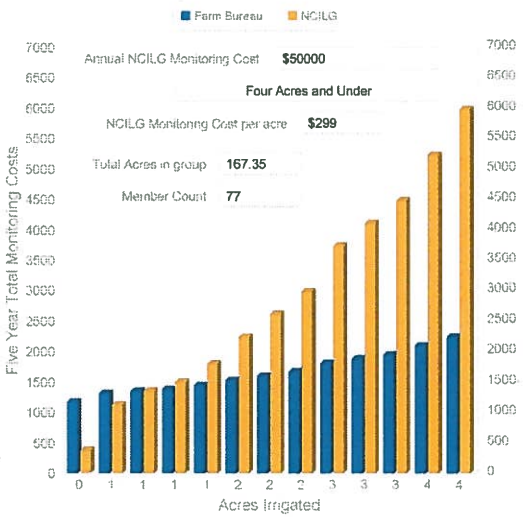
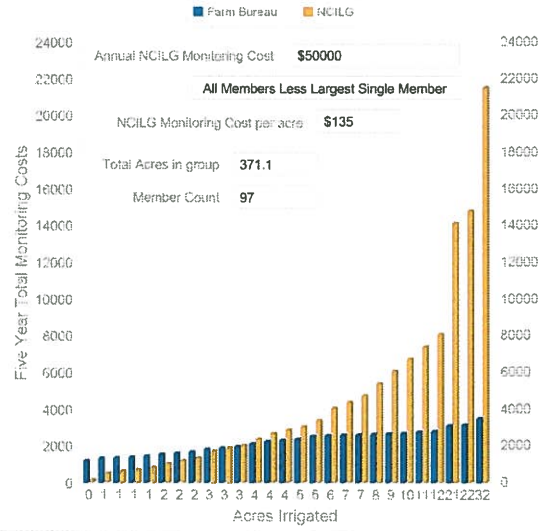
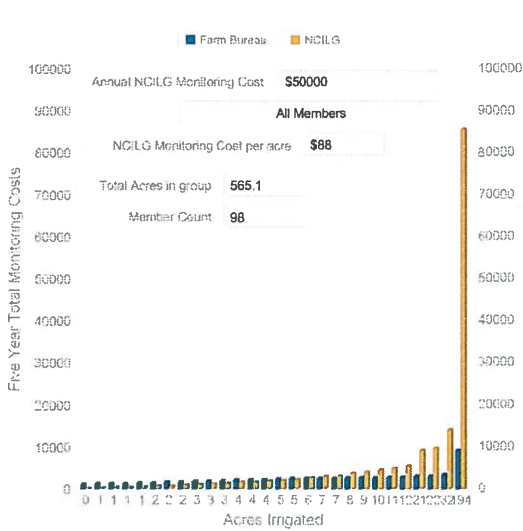
As this chart shows, the higher the acreage the greater the cost for the NCILG program. While the majority of the members of the NCILG group are small, one member has 194 acres under irrigation. As this chart clearly shows, that one member will pay a huge percentage of the total cost – and much more than they would in the Farm Bureau’s group. The cost per acre here is \$265 – a number that is certain to compel a reaction by the larger members of the group. If only this one large member leaves the group, the numbers shift dramatically:



Here, with just one member leaving due to the high cost of the NCILG, the per acre cost swells to over \$400 per acre and the five year costs to be in the NCILG are higher for nearly all members. In this scenario we should expect additional membership losses. The following chart considers what the impact would be if only the small members (2 acres or under) remain:



Now the NCILG would be reduced to just 65 acres and this chart shows that operating a regional monitoring program for such a small area is not practical. It must be stressed here that since these parcels are spread all around the watershed, the level of effort for monitoring does not go down in a linear fashion with the number of acres. However, even if it were possible to cut the cost of the program by 2/3rds (down to \$50K per year) the picture does not get much better:



Any way you slice the data here, it is increasingly clear that many members will leave the NCILG for the Farm Bureau's group for the simple reason that it is cheaper, and that as members leave it will get more expensive for those left behind. As each wave of departures forces a recalculation of costs, more will make the decision to seek a lower cost of compliance and will leave as well.

**POLICY**

This item relates to the NCILG, LLC and thereby has no specific RMWD policy impacts.

**BOARD OPTIONS/FISCAL IMPACTS**

Since the NCILG is an LLC, the Board has several options:

1. Dissolve the NCILG – in this process, the group would simply be dissolved. Staff would notify both the members of the NCILG and the RWQCB of the dissolution. Members would be on their own to determine how to comply with upcoming regulations.

2. Transfer Responsibility of the NCILG to the members – in this process, we would solicit from within the members of the group one or more individuals who are willing to register with the Secretary of State as being in charge of the group and assuming legal control of the LLC. The LLC is a corporation and requires certain actions to be taken in addition to the day to day management of the group.
3. Transfer the LLC to the Farm Bureau – legal counsel has indicated that the Board could transfer the entire LLC over to the Farm Bureau. This may allow for an easier transition for the members and a more cost effective option for the long term. There will need to be a bit of coordination between the current members and the Farm Bureau as each would need to join the Farm Bureau in order to obtain coverage from their monitoring group. Initial discussions with the Farm Bureau indicates that they are not interested in taking over the LLC, so this option may not be viable.

### **STAFF RECOMMENDATION**

It is abundantly clear that the continued viability of the NCILG is unlikely. For this reason, the Staff recommendation is to take one of the three actions indicated above. Staff recommends that the Board solicit input from the members of the NCILG in the form of a poll to determine whether or not there is a strong preference of the members of the group as to which option is more desirable. Absent such a poll, the staff recommendation would be to choose Option 3 as it is unlikely that either of the other options will be anywhere close to being as cost effective.

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Tom Kennedy  
General Manager

April 26, 2016





## BOARD ACTION

### BOARD OF DIRECTORS

April 26, 2016

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#### SUBJECT

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DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 16-07 AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 8.12 – RENDERING AND PAYMENT OF BILLS

#### BACKGROUND

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On November 1, 2000, the Board of Directors approved Resolution No. 00-22, Establishing a Waiver of Charges Policy. The policy allowed certain fees such as late fees and unlock fee, to be waived upon customer request if they have had no late charges over the preceding two years and have not been granted a waiver within the two year period preceding the date of the late bill. Since the inclusion of section 8 of the Administrative Code in 2014, the Waiver of Charges Policy has been superseded by the new language pertaining to delinquent account fees in Administrative Code Section 8.12.020.6. The new wording states that no fees related to delinquent accounts will be refunded except in the case of an error made by the District.

The District has received numerous inquiries from Customers requesting a waiver of a penalty fee incurred such as a late fee or a 48 hour notice fee, and some have referenced that in the past they were allowed such adjustment on account. The Customer Service department has been adhering to the Code and not allowing waiving of late fee and or 48 hour notice fee. Customers have asked if the District could reconsider or revise the language, to allow for a waiver.

Staff has reached out to other surrounding Water districts on how they addressed consideration of waiving a late fee, and we have received the following responses below:

Santa Fe Irrigation District (SFID) -generally forgive late fees only one time per customer for the duration of their account with District. However, SFID will look at individual circumstances and if the customer had something truly beyond their control, SFID will take that into account.

Valley Center Municipal Water District's Administrative Code -Delinquent interest may be waived the first time incurred to recognize the customer's lack of knowledge of District policies.

Vallecitos Water District -waive one type of fee per account. Ex. Late fee, return check, lock meter. At times, an exception may be made due to special circumstances and we will place an alert on the account so we know an exception was made and no more fees will be waived.

Rincon del Diablo Water District - waive one late fee a year for an "account in good standing".

Staff's preference is to allow a waiver of one late fee penalty per account within a two year period. This is to extend a good faith courtesy to the customer in case a situation transpired that was beyond their control.

Staff solicited the Budget and Finance Committee recommendation to determine what direction should the District take on waiving of a late fee. The recommendation was to allow a waiver of one late fee penalty per account within a two year period.

Staff recommends approving the revised Administrative Code Section 8.12.020.6 to allow for the one time waiver of late fee in a two year period.

**DESCRIPTION**

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Revise Administrative Code to include language giving the District authorization to waive a one-time courtesy of a delinquent/late fee in a two year period, preceding the date of the late bill.

**ATTACHMENTS**

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1. Resolution No. 00-22
2. Administrative Code Section 8.12.020.6
3. Redlined and Final Draft of Revised Administrative Code Section 8.12.020.6

**POLICY**

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Administrative Code Section 8.12

**BOARD OPTIONS/FISCAL IMPACTS**

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1. Approve Ordinance No. 16-07 Amending and Updating Administrative Code Section 8.12 – Rendering and Payment of Bills.
2. Approve Ordinance No. 16-07 with revisions.
3. Deny approval of Ordinance No. 16-07.

**STAFF RECOMMENDATION**

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Staff recommends Option 1.

  
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Vanessa Martinez  
Finance Manager

April 26, 2016

**RESOLUTION NO. 00-22**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE RAINBOW MUNICIPAL WATER DISTRICT  
ESTABLISHING A WAIVER OF CHARGES POLICY**

**WHEREAS**, customers of the District may request adjustment to bills received by them from the District; and

**WHEREAS**, it is the intent of the District to provide uniformity in responding to customer requests for adjustments;

**NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED** by the Board of Directors of Rainbow Municipal Water District as follows:

The General Manager is authorized to negotiate and compromise customer claims and accounts receivable of the district and to direct the writing off of such items in order to adjust district accounts provided that all items in excess of one thousand dollars shall be subject to approval by the Board of Directors. The General Manager shall report all matters compromised to the Board of Directors at the next regularly scheduled Board meeting.

Nothing in this section is intended to prevent a customer or the General Manager from appealing a claim to the Board.

Any amount to be waived or written off shall be documented and approved in writing according to the following schedule:

Claims up to \$250	Approval by the Utility Billing supervisor
Claims from \$250 to \$500	Approval by the Senior Accountant
Claims from \$500 to \$1,000	Approval by the General Manager

A request for waiver must be made in writing by the customer.

Consideration for waiver is limited to:

**Late Charges.** A customer will have a late charge waived upon request if they have had no late charges over the preceding two years and have not been granted a waiver within the two year period preceding the date of the late bill.

**Unlock Fee.** A customer will have an unlock fee waived upon request if they have not been granted such a waiver in the immediate two years preceding their request.

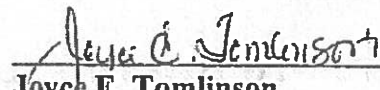
**PASSED, AND ADOPTED** at a Regular meeting of the Board of Directors of Rainbow Municipal Water District held on this 1st day of November, 2000, by the following vote:

**AYES: DIRECTORS: Baughman, Christensen, Tomlinson, Sjursen,  
and Hatfield.**

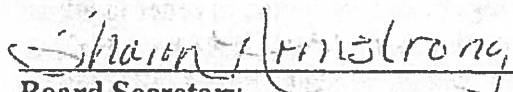
**NOES: DIRECTORS: None**

**ABSENT: DIRECTORS: None**

**ABSTAIN: DIRECTORS: None**

  
\_\_\_\_\_  
**Joyce E. Tomlinson**  
**President of the Board**

**ATTEST:**

  
\_\_\_\_\_  
**Board Secretary**



**Section 8.12.010**  
**Rendering of Bills**

Bills will be rendered once a month.

**Section 8.12.020**  
**Payment of Bills**

All bills for water or for service or materials are due and payable upon receipt. Failure to receive a bill does not relieve a customer of liability for payment.

**8.12.020.1 Delinquent**

**8.12.020.2** Bills are issued to cover the preceding billing period. Payment is due and payable upon receipt and delinquent thirty (30) days after the billing date. At that time, a delinquent charge will be added to the unpaid balance. If said bills are not paid within sixty-five (65) days of the billing date, the District may discontinue service until all charges have been paid in full, provided that residential services may be discontinued per Sections 8.13 and 8.14. An established turn-on charge will be made to restore service following discontinuance.

If a payment made by check or credit card is not honored by the issuing bank for any reason, the District will inform the Customer of the returned payment. The Customer shall have five (5) business days to pay the full amount with cash or certified check only. If the Customer does not pay in full within the allotted time, the District will discontinue service, provided that residential services may be discontinued per Sections 8.13 and 8.14.

**8.12.020.3** Any Customer desiring water service from the District who has had service discontinued for non-payment of a bill at any time or whose check has been returned by the Customer's bank shall be required to post a security deposit equal to twice the estimated average periodic bill.

**8.12.020.3.1** This deposit is in addition to the payment of all charges due and any applicable re-establishment of service charges

**8.12.020.3.2** The General Manager may waive or adjust the security deposit requirement with sufficient written justification.

**8.12.020.3.3** The security deposit will be returned to the depositor two (2) years after the last lock-off for non-payment, if the depositor has maintained a timely paid, delinquent free account record during the two-year period, or when the account is paid in full on termination of service, whichever occurs first.

**8.12.020.3.4** The security deposit can be cash, a certificate of deposit, letter of credit or bond, or any other comparable guarantees approved by the District's General Manager. No interest shall be paid on any deposit.

#### **8.12.020.4 Unreadable Water Meters – Estimated Water Bill**

The District will make every attempt to read the meter monthly. However, when the meter is broken or is determined to be unreadable, the amount to be billed will be estimated. The estimated bill will be determined in the following manner:

##### **8.12.020.4.1 Calculating the Estimated Bill**

The Customer's water usage during a like month in the year immediately preceding the billing cycle in which the meter became broken or was determined to be unreadable shall be used in calculating the estimated bill. If this history is not available, water usage during the month immediately preceding the billing cycle shall be used in calculating the estimated bill.

When a meter malfunctions, the meter shall be repaired or replaced at the District's expense. If a meter is abused or broken by Customer, the Customer shall bear the cost involved repairing or replacing the meter. A bill describing the material and labor involved in the project shall be presented to the Customer and shall be paid in full.

#### **8.12.020.5 Responsibility for Water Bill; Notices to Residential Occupants**

Payment of the water bill shall be the responsibility of the Customer. The District requires a signed application by both Tenant and Owner when the property is a rental.

An unpaid or delinquent bill is the responsibility of the person in whose name the water service is held. If the Customer is the non-occupant owner, manager or operator of a residence, District shall make every good faith effort to inform the residential occupants by written notice when the account is delinquent that service will be terminated in 10 days, including an additional 5 days if notice is by mail. The notice shall inform the residents that they have the right to become a customer of the District without being required to pay the delinquent bill, provided it is feasible to provide separately metered service to such residents.

Where services is provided through a master meter to a multi-unit residential structure or structures, or mobile-home park, the District will comply with the additional requirements of section 10009.1 of the Public Utilities Code for notice to residents and offering residential reasonable conditions for service to the property prior to termination of service. The General Manager shall issue guidelines for assistance to residential users served by a master meter and a form for such notice and requirements for requesting separate service. In the event the service is in the name of a renter or lessee, water service will not be re-established in the name of such renter or lessee or any other current or subsequent renter or lessee, but shall be established and held in the legal (record) Owner's name as shown on the San Diego County Assessor's Tax Roll.

#### **8.12.020.6 Delinquent Account Fees**

The Board of Directors shall establish from time to time certain fees for delinquent accounts and service fees for various actions related to delinquent accounts. The District will have the ability to waive one late/delinquent fee upon request by customer

~~within a two year period, preceding the date of the late bill. No fees related to delinquent accounts will be refunded except in the case of an error made by the District.~~

**8.12.020.7 Collection of Unpaid Bills by Lien**

The following measures may be taken to make collection of any bill in excess of \$20.00 which remains delinquent 63 days after the date of bill issue.

**8.12.020.7.1** After the 63 day delinquent period, a written notice will be sent to the legal Owner of the land or property, as shown in the San Diego Assessor's tax roll, notifying the legal Owner of the land or property of accruing unpaid water and other service charges that may become a lien on such property.

**8.12.020.7.2** Five business days after the date of notification referenced in Section 8.12.020.7.1 herein, The District may secure payment of unpaid water bills and other service charges by filing for record (i.e., lien) in the office of the San Diego County Recorder, a certificate specifying the amount of such charges and the name and address of the person liable there for.

**8.12.020.7.3** In May of each calendar year, the legal Owner of the land or property will be notified in writing any accrued unpaid water bills or other service charges as well as a \$45.00 service charge will be turned over to the County Tax Assessor's tax roll for that calendar year for collection. If water bills and other service charges remain unpaid, a second written notification will be sent to the legal Owners of the land or property in June of same calendar year.

**8.12.020.7.4** On August 1<sup>st</sup> of each calendar year all unpaid water bills and service charges for that calendar year will be sent to the San Diego County Tax Assessor's tax roll for collection.

**8.12.020.7.5** From the time of recordation of the certificate, the amount required to be paid, together with interest and penalties, constitutes a lien upon all real property in the county owned by the person or afterwards and, before the lien expires, acquired by him or her.

**8.12.020.7.6** The lien has the force, priority, and effect of a judgment lien and shall continue for 10 years from the date of the filing of the certificate unless sooner released or otherwise discharged, and may be extended by filing for record a new certificate.





**Section 8.12.010**  
**Rendering of Bills**

Bills will be rendered once a month.

**Section 8.12.020**  
**Payment of Bills**

All bills for water or for service or materials are due and payable upon receipt. Failure to receive a bill does not relieve a customer of liability for payment.

**8.12.020.1 Delinquent**

**8.12.020.2** Bills are issued to cover the preceding billing period. Payment is due and payable upon receipt and delinquent thirty (30) days after the billing date. At that time, a delinquent charge will be added to the unpaid balance. If said bills are not paid within sixty-five (65) days of the billing date, the District may discontinue service until all charges have been paid in full, provided that residential services may be discontinued per Sections 8.13 and 8.14. An established turn-on charge will be made to restore service following discontinuance.

If a payment made by check or credit card is not honored by the issuing bank for any reason, the District will inform the Customer of the returned payment. The Customer shall have five (5) business days to pay the full amount with cash or certified check only. If the Customer does not pay in full within the allotted time, the District will discontinue service, provided that residential services may be discontinued per Sections 8.13 and 8.14.

**8.12.020.3** Any Customer desiring water service from the District who has had service discontinued for non-payment of a bill at any time or whose check has been returned by the Customer's bank shall be required to post a security deposit equal to twice the estimated average periodic bill.

**8.12.020.3.1** This deposit is in addition to the payment of all charges due and any applicable re-establishment of service charges

**8.12.020.3.2** The General Manager may waive or adjust the security deposit requirement with sufficient written justification.

**8.12.020.3.3** The security deposit will be returned to the depositor two (2) years after the last lock-off for non-payment, if the depositor has maintained a timely paid, delinquent free account record during the two-year period, or when the account is paid in full on termination of service, whichever occurs first.

**8.12.020.3.4** The security deposit can be cash, a certificate of deposit, letter of credit or bond, or any other comparable guarantees approved by the District's General Manager. No interest shall be paid on any deposit.

#### **8.12.020.4 Unreadable Water Meters – Estimated Water Bill**

The District will make every attempt to read the meter monthly. However, when the meter is broken or is determined to be unreadable, the amount to be billed will be estimated. The estimated bill will be determined in the following manner:

##### **8.12.020.4.1 Calculating the Estimated Bill**

The Customer's water usage during a like month in the year immediately preceding the billing cycle in which the meter became broken or was determined to be unreadable shall be used in calculating the estimated bill. If this history is not available, water usage during the month immediately preceding the billing cycle shall be used in calculating the estimated bill.

When a meter malfunctions, the meter shall be repaired or replaced at the District's expense. If a meter is abused or broken by Customer, the Customer shall bear the cost involved repairing or replacing the meter. A bill describing the material and labor involved in the project shall be presented to the Customer and shall be paid in full.

#### **8.12.020.5 Responsibility for Water Bill; Notices to Residential Occupants**

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An unpaid or delinquent bill is the responsibility of the person in whose name the water service is held. If the Customer is the non-occupant owner, manager or operator of a residence, District shall make every good faith effort to inform the residential occupants by written notice when the account is delinquent that service will be terminated in 10 days, including an additional 5 days if notice is by mail. The notice shall inform the residents that they have the right to become a customer of the District without being required to pay the delinquent bill, provided it is feasible to provide separately metered service to such residents.

Where services is provided through a master meter to a multi-unit residential structure or structures, or mobile-home park, the District will comply with the additional requirements of section 10009.1 of the Public Utilities Code for notice to residents and offering residential reasonable conditions for service to the property prior to termination of service. The General Manager shall issue guidelines for assistance to residential users served by a master meter and a form for such notice and requirements for requesting separate service. In the event the service is in the name of a renter or lessee, water service will not be re-established in the name of such renter or lessee or any other current or subsequent renter or lessee, but shall be established and held in the legal (record) Owner's name as shown on the San Diego County Assessor's Tax Roll.

#### **8.12.020.6 Delinquent Account Fees**

The Board of Directors shall establish from time to time certain fees for delinquent accounts and service fees for various actions related to delinquent accounts. The District will have the ability to waive one late/delinquent fee upon request by customer within a two year period, preceding the date of the late bill.

**8.12.020.7 Collection of Unpaid Bills by Lien**

The following measures may be taken to make collection of any bill in excess of \$20.00 which remains delinquent 63 days after the date of bill issue.

**8.12.020.7.1** After the 63 day delinquent period, a written notice will be sent to the legal Owner of the land or property, as shown in the San Diego Assessor's tax roll, notifying the legal Owner of the land or property of accruing unpaid water and other service charges that may become a lien on such property.

**8.12.020.7.2** Five business days after the date of notification referenced in Section 8.12.020.7.1 herein, The District may secure payment of unpaid water bills and other service charges by filing for record (i.e., lien) in the office of the San Diego County Recorder, a certificate specifying the amount of such charges and the name and address of the person liable there for.

**8.12.020.7.3** In May of each calendar year, the legal Owner of the land or property will be notified in writing any accrued unpaid water bills or other service charges as well as a \$45.00 service charge will be turned over to the County Tax Assessor's tax roll for that calendar year for collection. If water bills and other service charges remain unpaid, a second written notification will be sent to the legal Owners of the land or property in June of same calendar year.

**8.12.020.7.4** On August 1<sup>st</sup> of each calendar year all unpaid water bills and service charges for that calendar year will be sent to the San Diego County Tax Assessor's tax roll for collection.

**8.12.020.7.5** From the time of recordation of the certificate, the amount required to be paid, together with interest and penalties, constitutes a lien upon all real property in the county owned by the person or afterwards and, before the lien expires, acquired by him or her.

**8.12.020.7.6** The lien has the force, priority, and effect of a judgment lien and shall continue for 10 years from the date of the filing of the certificate unless sooner released or otherwise discharged, and may be extended by filing for record a new certificate.



**Ordinance No. 16-07**

**Ordinance of the Board of Directors of the Rainbow Municipal Water District  
Amending the Administrative Code Section 8.12 –  
Rendering and Payment of Bills**

WHEREAS, the Rainbow Municipal Water District has, from time to time, adopted various rules and regulations for the operation of the District; and

WHEREAS, certain of those rules and regulations require updating to reflect best practices, as well as changes in applicable laws; and

WHEREAS, the Board of Directors has determined that changes in the rules or regulations of the District shall occur solely by amendment to the Administrative Code;

NOW, THEREFORE,

BE IT ORDAINED by the Board of Directors of Rainbow Municipal Water District as follows:

1. The following rules and regulations of the District, collected and attached are hereby adopted and shall be incorporated into the Administrative Code, consisting of:

8.12 Rendering and Payment of Bills

2. The General Manager is hereby directed to update the Administrative Code to reflect the approval of these rules and regulations, and to assign or reassign the numbering of the Administrative Code as necessary to codify these rules and regulations as amended.

3. This ordinance shall take effect immediately upon its adoption on this 26<sup>th</sup> day of April, 2016.

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

\_\_\_\_\_  
Dennis Sanford, Board President

**ATTEST:**

\_\_\_\_\_  
Dawn Washburn, Board Secretary





## BOARD ACTION

### BOARD OF DIRECTORS

April 26, 2016

---

#### SUBJECT

DISCUSSION AND POSSIBLE ACTION RELATED TO CONVERSION TO PAPERLESS BOARD PACKETS

#### DESCRIPTION

In an effort to be as transparent as possible, RMWD Board packets include all information related to items under discussion at the Board. While the Brown Act only requires a brief description of the matter under consideration to be included in the Agenda, the practice at RMWD has been to provide all of the information, including Action Letters, staff or consultant reports, contracts, and other information items in the complete package. This package must be made available to the public upon request, but our practice is to create a PDF from the paper board packet that is put on our website.

A key point here is that the current packet is developed in paper form, hand numbered, and then scanned into digital form. This has been the practice for a number of years and while it works there are a number of downsides:

- Staff time to compile the paper version
  - o Compilation
  - o Numbering
  - o Collation
- Duplication costs to produce the versions for the Board and public
- Postage costs to mail packets to Board members
- Delivery costs in the form of staff to drive packets out to Board member homes when time constraints prevent us from being able to mail them.

At the request of the Board, Staff has prepared a cost estimate for the process of transitioning from our current practices (attached). Based on this estimate, the total cost, including staff time, to produce, duplicate and deliver Board packets is about \$10,900 per year. These projections were developed by RMWD staff and are based on the labor rate of the Executive Secretary who performs these tasks.

If we were to shift to a paperless agenda system, the process of developing Board packets would shift entirely to electronic documents in the PDF format. All agendas would be distributed to staff and Board members digitally and will be made available to the public on our website. We would only produce print versions for customers who requested print versions. State Law allows for us to recover the cost of such printing and since board packets can be very large we would encourage interested parties to simply download the information for themselves. If they are unable or unwilling to do so we will try to provide print versions of the items in question but the Board may want to determine what sort of de minimis printing should be free of charge.

In this paperless agenda system, each Board member would have a special folder on their device that is linked to a service called Dropbox. Dropbox is a file transfer service in which staff at RMWD would deposit all agenda packets (regular board, committee, and even SDCWA) into the Dropbox folder at our offices and it would automatically sync and download to the remote folder on the device of each Board member. There is no action needed on the part of the Board member other than to have the device on and connected to a network.

The cost to migrate to a paperless agenda will include a one-time cost to procure iPads, along with ongoing costs to support the cellular service for the iPads, the file transfer software, and the remaining staff time to develop the PDF versions of the Board packets. The total annual cost, which is still dominated by staff time, is just over \$4530 per year. One-time costs are expected to be about \$3500 but there may be options that could reduce this. Some of the memory requirements of the iPads could be reduced which will lower costs.

The net annual savings (after one-time costs) is expected to be over \$6000 per year. It should be noted here that the labor costs involved will not disappear entirely as the person involved will be engaged in other tasks. The purpose of this action is to try to free up staff time for more productive endeavors. If the staff time costs of both options are removed, there is still a net savings (after one-time costs) each year of about \$80.00, but the more productive use of staff time is the overall goal.

This proposal includes the purchase of iPads for each Board member. The system that is envisioned does not require a District owned iPad and Board members could choose to use their own device. Any tablet or laptop would work as the Dropbox file transfer system will work with nearly any operating system.

Further, if Board members have reliable internet connections at their homes, we could avoid the cost of the cellular service on the remote devices. Board members can connect to the District's wifi network when here, and connect to their home networks when at home. This would save a considerable amount of the annual cost of this program. We can tailor the system to meet the needs of each Board member.

**POLICY**

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N/A

**BOARD OPTIONS/FISCAL IMPACTS**

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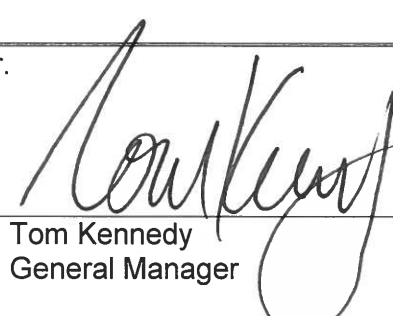
The fiscal impacts of this process are identified in the attached cost analysis and in either options will save on staff time. There are several options for the Board to choose from here:

1. Develop a paperless agenda system using District owned iPads
2. Develop a paperless agenda system using devices owned by Directors or some combination of the two
3. Direct staff to identify additional options

**STAFF RECOMMENDATION**

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Staff supports Board direction on this matter.



Tom Kennedy  
General Manager

04/26/2016



**Current Practice of Hard Copy Agenda Packets**

TASK	TASK BREAKDOWN	ANNUAL COST ESTIMATE	DESCRIPTION/NOTES
Copying	\$.05-\$.11/Page - Average Size Packet - 300 Pages = \$15/Package x 6 Packages (Board/Legal) x 11 Meetings Per Year	\$990.00	Average Per Year
Paper	\$3.78/Ream -6 Reams of Paper x 11 Meetings = 66 Reams/Year	\$250.00	Using Hole Punched Paper
Binder Clips	6 Packages x 11 Meetings Per Year	\$5.00	Average Per Year
Xerox Use	240 Minutes x 11 Meetings = 2,640 Minutes/Year		No Hard Costs. Occupying Printer from Other Employee Use
Staff Time	10 Hrs./Mtg. x 11 Mtgs. = 110 Hours x Hourly Rate of \$80.34 (Includes Rate and Benefits)	\$8,837.40	Average Per Year for Complete Agenda Preparation Process
Delivery	Average Consisting of Hourly Rate, OT, Truck Use, Fuel, Other Tasks Being Abandoned	\$482.40	For Use For Last Minute Packet Distribution
Postage	\$5.00/Package x 6 Packages x 11 Meetings Per Year	\$330.00	Average Per Year
<b>Total</b>		<b>\$10,894.80</b>	

**Projected Costs for Electronic Board Packets**

**Annual Costs**

Item	Cost Breakdown	Cost per year	Description
Cell Service	5 Ipads	\$1,800.00	Per Year
Dropbox	File transfer service	\$180.00	Per year
Staff Time	5 Hours/Mtg. x 11 Mtgs. = 55 Hours Per Year	\$2,552.00	Average Per Year
<b>Total Annual Cost</b>		<b>\$4,532.00</b>	

**One Time Cost**

Ipad Purchase	5 Ipads x \$700/Ipad	\$3,500.00	Estimated Purchase Price
<b>Total One Time Cost</b>		<b>\$3,500.00</b>	

First Year Savings \$2,862.80

Annual Savings after first year \$6,362.80

Note that certain savings are from labor costs that will not disappear but will be put to use performing other tasks instead of those itemized above





## BOARD ACTION

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### BOARD OF DIRECTORS

April 26, 2016

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### SUBJECT

DISCUSSION AND POSSIBLE ACTION RELATED TO LAFCO RUNOFF ELECTION

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### DESCRIPTION

In March the District was notified that the recent election for the Special District Alternate seat for the Local Agency Formation Commission (LAFCO) required a runoff election. Of the four candidates, none received a majority, so the two candidates who received the most votes have now been slated to run in a runoff election. The runoff will be between Judy Hansen of Leucadia Wastewater and our own Dennis Sanford. Ms. Hansen received 15 votes in the regular election while Mr. Sanford received 9 votes.

### POLICY

N/A

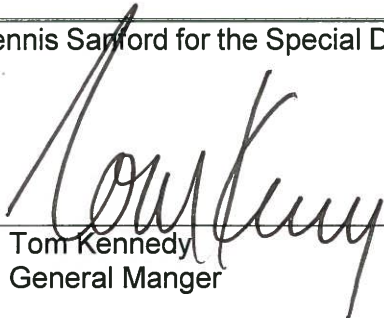
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### BOARD OPTIONS/FISCAL IMPACTS

There are no fiscal impacts of this agenda item although being more directly represented in LAFCO could have positive fiscal impacts during any future LAFCO interactions.

### STAFF RECOMMENDATION

Staff recommends that the Board vote for Dennis Sanford for the Special District Alternate seat at LAFCO.

  
Tom Kennedy  
General Manger

04/26/2016





9335 Hazard Way • Suite 200 • San Diego, CA 92123  
 (858) 614-7755 • FAX (858) 614-7766

San Diego Local Agency Formation Commission

Website: www.sdlafco.org

**Chairman**

Bill Horn  
 County Board of  
 Supervisors

March 25, 2016

**Vice Chairman**

Sam Abed  
 Mayor  
 City of Escondido

TO: Independent Special Districts of San Diego County

FROM: Executive Officer  
 Administrative Assistant

**Members**

Dianne Jacob  
 County Board of  
 Supervisors

SUBJECT: **2015–2016 RUN-OFF Special Districts Election**

Andrew Vanderlaan  
 Public Member

Lorie Zapf  
 Councilmember  
 City of San Diego

Lorraine Wood  
 Councilmember  
 City of Carlsbad

Jo MacKenzie  
 Vista Irrigation District

Vacant  
 Special District

On March 4, 2016, the independent special districts were notified by letter that a run-off election would be required for the alternate special district member position on the Local Agency Formation Commission (LAFCO). A run-off election between the two top vote getters is necessary per the election rules, because none of the four candidates that participated in the recent election received a majority of the votes cast. Judy Hanson of the Leucadia Wastewater District received 15 votes; Dennis Sanford of the Rainbow Municipal Water District received 9 votes; Mark Robak of the Otay Water District received 5 votes and Joel Scalzitti of the Helix Water District received 4 votes.

**Alternate Members**

Greg Cox  
 County Board of  
 Supervisors

An approximate ten week time period will be provided for the run-off election for the two top vote getters (Judy Hanson and Dennis Sanford), commencing on **March 25, 2016**. The run-off election will be held by mailed ballot with a **June 3, 2016** due date for the return of ballots. The top vote getter must again receive a majority of the votes cast and the installation is tentatively scheduled for the August 1, 2016 LAFCO meeting.

Chris Cate  
 Councilmember  
 City of San Diego

Racquel Vasquez  
 Councilmember  
 City of Lemon Grove

Ed Sprague  
 Olivenhain Municipal  
 Water District

Special District Election Ballots and Vote Certification forms on which to record the votes are attached (**Attachment 1**). A list of the eligible independent special districts is provided for your convenience in label format (**Attachment 2**). A summary of the nominations and copies of Nomination Forms are also attached (**Attachment 3**).

Harry Mathis  
 Public Member

**Executive Officer**

Michael D. Ott

**Ballots without a valid authorized signature, or ballots cast for more than the indicated number of positions will be disregarded.**

**Legal Counsel**

Michael G. Colantuono

Independent Special Districts

Page 2

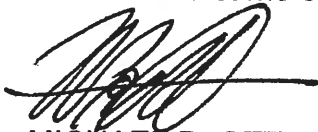
March 25, 2016

The ballots should be considered by your full district board. As stated in the previous ballot materials, State Law and the Selection Committee Rules require a district's vote to be cast by its presiding officer, or an alternate member of the *legislative body* appointed by the other members. Therefore, the certification form has been incorporated with the ballot forms to be signed by the board member who has been designated to cast your district's votes. **A ballot received without a signed certification form will not be counted.**

Write-in candidates are permitted, and spaces have been provided for that purpose. The deadline for receipt of the ballots by LAFCO is **June 3, 2016**. The Selection Committee Rules require that marked ballots be returned **by certified mail, return receipt requested**. Facsimile (FAX) ballots and certification forms will be accepted, **if necessary to meet the ballot deadline**, but originals must be submitted as soon as possible thereafter.

The Selection Committee Rules stipulate that a majority of the districts shall constitute a quorum for the conduct of committee business. There are 61 independent special districts in San Diego County; therefore, a minimum of **31** ballots must be received to certify that a legal election was conducted. The ballots will be kept on file in this office, and may be inspected, upon request.

Please contact me or Tamaron Luckett at (858) 614-7755 if you have any questions.



MICHAEL D. OTT  
Executive Officer



TAMARON R. LUCKETT  
Administrative Assistant

MDO:TRL/trl

Attachments

- (1) Special District Election Ballots and Vote Certification Run-Off Form
- (2) Independent Special District List
- (3) Independent Special District Summary of Nominations and Copies of Nomination Forms

2015-2016 RUN-OFF SPECIAL DISTRICTS ELECTION  
BALLOT and VOTE CERTIFICATION  
FOR ALTERNATE LAFCO SPECIAL DISTRICT MEMBER

VOTE FOR ONLY ONE

\* **Judy Hanson** [ ]  
(Leucadia Wastewater District)

**Dennis A. Sanford** [ ]  
(Rainbow Municipal Water District)

Write-In

\_\_\_\_\_ [ ]  
(Print Name)

I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of District)  
at the 2015-2016 Special Districts Selection Committee Election as:

[ ] the presiding officer, or\*\*

[ ] the duly-appointed alternate board member.\*\*

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

**\*\*The ballot and vote certification form must be signed by the board member who has been designated to cast your district's votes. A ballot received without a signed certification form will not be counted.**

\* = Nominating Committee's Recommendation

**Return Ballot and Vote Certification Form to:  
San Diego LAFCO  
Tameron Luckett  
9335 Hazard Way, Suite 200  
San Diego, CA 92123  
(858) 614-7755 (office) · (858) 614-7766 (FAX)**

**LIST OF INDEPENDENT SPECIAL DISTRICTS**

FIRE CHIEF  
ALPINE FPD  
1364 TAVERN ROAD  
ALPINE CA 91909-3831

FIRE CHIEF  
BONTIA-SUNNYSIDE FPD  
4900 BONITA ROAD  
BONITA CA 91902-1725

FIRE CHIEF  
BORREGO SPRINGS FPD  
PO BOX 898  
BORREGO SPRINGS CA 92004-0898

GENERAL MANAGER  
BORREGO WATER DISTRICT  
PO BOX 1870  
BORREGO SPRINGS CA 92004-1870

GENERAL MANAGER  
CANEBRAKE CWD  
140 SMOKETREE LANE  
JULIAN CA 92036-9336

GENERAL MANAGER  
CUYAMACA WATER DISTRICT  
PO BOX 609  
JULIAN CA 92036-0609

FIRE CHIEF  
DEER SPRING FPD  
8709 CIRCLE R DRIVE  
ESCONDIDO CA 92026-5802

GENERAL MANAGER  
DESCANSO CSD  
C/O DAN DEMOSS  
4131 NORTHGATE BLVD  
SACRAMENTO CA 95834-1218

GENERAL MANAGER  
FAIRBANKS RANCH CSD  
C/O DUDEK & ASSOC  
605 THIRD STREET  
ESCINITAS CA 92024-3513

GENERAL MANAGER  
FALLBROOK HEALTHCARE DIST  
577 EAST ELDER STREET UNIT U  
FALLBROOK CA 92028-3079

GENERAL MANAGER  
FALLBROOK PUD  
PO BOX 2290  
FALLBROOK CA 92088-2290

AMINISTRATIVE DIRECTOR  
GROSSMONT HEALTHCARE DIST  
9001 WAKARUSA STREET  
LA MESA CA 91942-3300

GENERAL MANAGER  
HELIX WATER DISTRICT  
7811 UNIVERSITY AVENUE  
LA MESA CA 91941-0427

GENERAL MANAGER  
JACUMBA CSD  
PO BOX 425  
JACUMBA CA 91934-0425

GENERAL MANAGER  
JULIAN CSD  
PO BOX 681  
JULIAN CA 92036-0681

FIRE CHIEF  
JULIAN – CUYAMACA FPD  
PO BOX 33  
JULIAN CA 92036-0033

GENERAL MANAGER  
LAKE CUYAMACA REC & PARK DIST  
15027 HIGHWAY 79  
JULIAN CA 92036-9530

FIRE CHIEF  
LAKESIDE FPD  
12216 LAKESIDE AVENUE  
LAKESIDE CA 92040-1715

GENERAL MANAGER  
LAKESIDE WATER DISTRICT  
10375 VINE STREET  
LAKESIDE CA 92040-2440

GENERAL MANAGER  
LEUCADIA WASTEWATER DIST  
1960 LA COSTA AVENUE  
CARLSBAD CA 92009-6810

FIRE CHIEF  
LOWER SWEETWATER FPD  
2725-B GRANGER AVENUE  
NATIONAL CITY CA 91950

GENERAL MANAGER  
MAJESTIC PINES CSD  
PO BOX 266  
JULIAN CA 92036-0266

GENERAL MANAGER  
MISSION RCD  
1588 S MISSION ROAD SUITE 100  
FALLBROOK CA 92028-4112

GENERAL MANAGER  
MOOTAMAI MWD  
PO BOX 812  
PAUMA VALLEY CA 92061-0812

GENERAL MANAGER  
MORRO HILLS CSD  
PO BOX 161  
FALLBROOK CA 92088-0161

GENERAL MANAGER  
NORTH COUNTY CEMETERY DIST  
2640 GLEN RIDGE ROAD  
ESCONDIDO CA 92027-4532



FIRE CHIEF  
 NORTH COUNTY FPD  
 330 SOUTH MAIN AVENUE  
 FALLBROOK CA 92028-2938

GENERAL MANAGER  
 OLIVENHAIN MWD  
 1966 OLIVENHAIN ROAD  
 ENCINITAS CA 92024-5676

GENERAL MANAGER  
 OTAY WATER DISTRICT  
 2554 SWEETWATER SPRINGS BLVD  
 SPRING VALLEY CA 91978-2004

GENERAL MANAGER  
 PADRE DAM MWD  
 PO BOX 719003  
 SANTEE CA 92072-9003

GENERAL MANAGER  
 PALOMAR HEALTH  
 975 SOUTH ANDREASEN DRIVE  
 ESCONDIDO CA 92029-1934

GENERAL MANAGER  
 PAUMA MWD  
 PO BOX 706  
 PAUMA VALLEY CA 92061-0706

GENERAL MANAGER  
 PAUMA VALLEY CSD  
 33129 COLE GRADE ROAD  
 PAUMA VALLEY CA 92061-9518

FIRE CHIEF  
 PINE VALLEY FPD  
 PO BOX 130  
 PINE VALLEY CA 91962-0130

GENERAL MANAGER  
 POMERADO CEMETERY DISTRICT  
 14361 TIERRA BONITA ROAD  
 POWAY CA 92064-3027

GENERAL MANAGER  
 QUESTHAVEN MWD  
 20560 QUESTHAVEN ROAD  
 SAN MARCOS CA 92078-6810

GENERAL MANAGER  
 RAINBOW MWD  
 3707 OLD HIGHWAY 395  
 FALLBROOK CA 92028-9372

GENERAL MANAGER  
 RAMONA CEMETERY DISTRICT  
 532 ASH STREET  
 RAMONA CA 92065-1404

GENERAL MANAGER  
 RAMONA MWD  
 105 EARLHAM STREET  
 RAMONA CA 92065-1558

GENERAL MANAGER  
 C/O DUDEK & ASSOCIATES  
 605 THIRD STREET  
 ENCINITAS CA 92024-3513

FIRE CHIEF  
 RANCHO SANTA FE FPD  
 PO BOX 410  
 RANCHO SANTA FE CA 92067-0410

GENERAL MANAGER  
 RESOURCE CONSERVATION DIST  
 OF GREATER SAN DIEGO COUNTY  
 11769 WATERHILL ROAD  
 LAKESIDE CA 92040-2905

GENERAL MANAGER  
 RINCON DEL DIABLO MWD  
 1920 NORTH IRIS LANE  
 ESCONDIDO CA 92026-1318

GENERAL MANAGER  
 RINCON RANCH CSD  
 PO BOX 882  
 PAUMA VALLEY CA 92061-0882

FIRE CHIEF  
 SAN DIEGO RURAL FPD  
 14024 PEACEFUL VALLEY RANCH RD  
 JAMUL CA 91935-3202

GENERAL MANAGER  
 SAN LUIS REY MWD  
 5328 HIGHWAY 76  
 FALLBROOK CA 92028-7806

FIRE CHIEF  
 SAN MIGUEL CONSOL FPD  
 2850 VIA ORANGE WAY  
 SPRING VALLEY CA 91978-1746

GENERAL MANAGER  
 SANTA FE IRRIGATION DISTRICT  
 PO BOX 409  
 RANCHO SANTA FE CA 92067-0409

GENERAL MANAGER  
 SOUTH BAY IRRIGATION DISTRICT  
 PO BOX 2328  
 CHULA VISTA CA 91912-2328

ADMINISTRATION  
 TRI-CITY HEALTHCARE DISTRICT  
 4002 VISTA WAY  
 OCEANSIDE CA 92056-4506

GENERAL MANAGER  
 UPPER SAN LUIS REY RCD  
 PO BOX 921  
 PAUMA VALLEY CA 92061-0921

GENERAL MANAGER  
 VALLECITOS WATER DISTRICT  
 201 VALLECITOS DE ORO  
 SAN MARCOS CA 92069-1453

GENERAL MANAGER  
VALLEY CENTER CEMETERY DIST  
PO BOX 645  
VALLEY CENTER CA 92082-0645

GENERAL MANAGER  
VALLEY CENTER PARKS AND REC DIST  
PO BOX 141  
VALLEY CENTER CA 92082-0141

FIRE CHIEF  
VALLEY CENTER FPD  
28234 LILAC ROAD  
VALLEY CENTER CA 92082-5413

GENERAL MANAGER  
VALLEY CENTER MWD  
PO BOX 67  
VALLEY CENTER CA 92082-0067

FIRE CHIEF  
VISTA FPD  
955 VALE TERRACE DRIVE #A  
VISTA CA 92084-5213

GENERAL MANAGER  
VISTA IRRIGATION DISTRICT  
1391 ENGINEER STREET  
VISTA CA 92081-8840

GENERAL MANAGER  
WYNOLA WATER DISTRICT  
PO BOX 193  
SANTA YSABEL CA 92070-0193

GENERAL MANAGER  
WHISPERING PALMS CSD  
C/O DUDEK & ASSOCIATES  
605 THIRD STREET  
ENCINITAS CA 92024-3513

GENERAL MANAGER  
YUIMA MWD  
PO BOX 177  
PAUMA VALLEY CA 92061-0177

**SUMMARY OF NOMINATIONS**

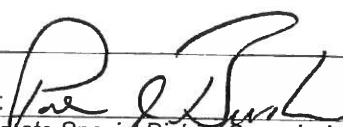
**LAFCO Alternate Special District Member Nominees**

**Judy Hanson** (Leucadia Wastewater District)

**Dennis A. Sanford** (Rainbow Municipal Water District)

(Office Use)

**SAN DIEGO LAFCO**

NOMINATED BY:	
District Name:	Leucadia Wastewater District
District Phone:	(760) 753-0155
NAME OF NOMINEE:	
Name:	Judy Hanson
Address:	1960 La Costa Avenue, Carlsbad, CA 92009
Phone:	(760) 753-0155
NOMINATED FOR:	
<i>Please check one box Refer to the List of Incumbents.</i>	<b>LAFCO POSITION:</b> <input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input checked="" type="checkbox"/> Alternate Special District Member (Term expires in 2019)
	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b> <input type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	Ms. Hanson has served on Leucadia Wastewater District (LWD) Board of Directors since 1983 and was re-elected in 2012. She is also a member of LWD's Human Resources, Investment & Finance, and Employee Recognition Committees.
LAFCO EXPERIENCE:	Ms. Hanson has served on the Special Districts Advisory Committee since 1996 and has consistently attended LAFCO meetings.
ADDITIONAL INFORMATION:	Ms. Hanson also serves as a Board member of the California Sanitation Risk Management Authority (CSRMA). In addition, she has served on the San Diego Chapter of California Special District Association (CSDA) for approximately seven years, where she held various positions including the Chapter President.
Print name: Paul J. Bushee, General Manager	Presiding Officer Authorized Signature: 

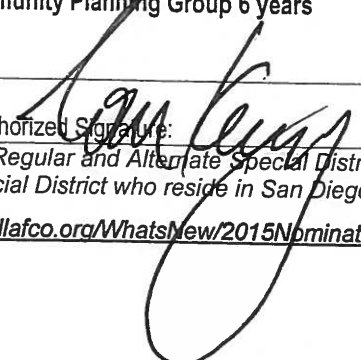
*\*In accordance with Government Code Section 56332, LAFCO Regular and Alternate Special District Commissioners must be members of the legislative body of an independent Special District who reside in San Diego County.*

*This form can be downloaded at the following link: <http://www.sdlafco.org/WhatsNew/2015Nomination.doc>.*

ATTACHMENT 2

(Office Use)

**SAN DIEGO LAFCO**

<b>NOMINATED BY:</b>	
District Name:	Rainbow Municipal Water District
District Phone:	760-728-1178
<b>NAME OF NOMINEE:</b>	
Name:	Dennis A. Sanford
Address:	3707 Old Highway 395 Rainbow CA 92028
Phone:	714-299-9865
<b>NOMINATED FOR:</b>	
Please check <u>one</u> box Refer to the List of Incumbents.	<b>LAFCO POSITION:</b> ( ) Regular Special District Member (Term expires in 2017) (x ) Alternate Special District Member (Term expires in 2019)
	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b> ( ) Special Districts Advisory Committee (Term expires in 2019)
<b>DISTRICT EXPERIENCE:</b>	Served as Director for 5 years Served as President of the Board of Directors 1 year Served as President of North County JPA 1 year Served as Director San Diego County Water Authority 2 years Served as RMWD Santa Margarita Watershed Representative 3 years
<b>LAFCO EXPERIENCE:</b>	As President and Director the RMWD Board of Directors during the FPUD/RMWD situation, I have developed a very good working knowledge of the importance of LAFCO and its functions over the past 2 years. I believe, due to my experience with various public agencies in San Diego County, I could lend valuable insight and favorably contribute to the LAFCO Commission. I have also served as the RMWD LAFCO representative for the past 3 years.
<b>ADDITIONAL INFORMATION:</b>	Served at President of Rainbow Community Planning Group 2 years Served a member of Rainbow Community Planning Group 6 years
Print name: Dennis A. Sanford	Presiding Officer Authorized Signature: 

\*In accordance with Government Code Section 56332, LAFCO Regular and Alternate Special District Commissioners must be members of the legislative body of an independent Special District who reside in San Diego County.

This form can be downloaded at the following link: <http://www.sdlafco.org/WhatsNew/2015Nomination.doc>.

**ATTACHMENT 2**





April 14, 2016

«AddressBlock»

Subject: LAFCO Runoff Election - Dennis Sanford for LAFCO Alternate Commissioner Seat

Dear «Greeting» «Last\_Name\_Only»,

As you may be aware, there is a runoff election for the Special District Alternate seat on the San Diego Local Agency Formation Commission (LAFCO). The Board of Directors of the Rainbow Municipal Water District nominated me to run for this position and I was gratified to receive enough votes to be included in the runoff election.

Over the last several years, I have been working closely with LAFCO staff and others related to a number of topics. While the most publicized efforts were related to the Fallbrook PUD merger application, at Rainbow we have also handled more routine annexations and other less controversial LAFCO activities.

I realize that much has been made in the media about Rainbow and our opposition to the FPUD efforts, but this does not mean that I do not value LAFCO and the important role it plays in our local governments. I was one of the leaders who supported the formation of the Joint Powers Authority, and I am in favor of consolidations under the right conditions. Unfortunately, the conditions present between RMWD and FPUD were not amenable to a successful merger.

Over the last several years I have gained a great deal of experience and knowledge related to LAFCO and the statutes that are the foundation of its actions. This experience is essential to being a successful member of the Commission.

I would be honored to receive your vote to serve our region as an Alternate Member on the Commission.

Sincerely,

A handwritten signature in black ink, appearing to read "Dennis Sanford", is written over a faint, light-colored signature line.

Dennis Sanford  
President, RMWD Board of Directors



LEADERS IN  
ENVIRONMENTAL  
PROTECTION

**BOARD OF DIRECTORS**

DONALD F. OMSTED, PRESIDENT

JUDY K. HANSON, VICE PRESIDENT

ALLAN JULIUSSEN, DIRECTOR

DAVID KULCHIN, DIRECTOR

ELAINE SULLIVAN, DIRECTOR

PAUL J. BUSHEE, GENERAL MANAGER

March 28, 2016

Ref: 16-4903

**Re: LAFCO Run-Off Election – Request Your Vote for Ms. Judy Hanson**

Dear LAFCO Members,

On behalf of the Leucadia Wastewater District (LWD) Board of Directors, I am writing to request your vote for Ms. Judy Hanson for the Special District's Board Alternate position in the upcoming LAFCO run-off election. The LWD Board nominated Ms. Hanson for the Board position in September 2015. Please note that the LAFCO Special District's Nominating Committee has also selected Ms. Hanson as its recommended candidate.

Ms. Hanson presently serves as the Vice Chair of the LAFCO Special District Advisory Committee (SDAC) and has served on this committee since 1996. In addition to the SDAC, Ms. Hanson has an extensive professional background with special districts that has spanned over 50 years. She has been on the LWD Board of Directors since 1983, serving on various Board committees as well as Board president in 2003, 2007 and 2011.

Ms. Hanson has also held various officer positions on the Board of Directors of the San Diego Chapter of the California Special Districts Association (CSDA), serving as Chapter President in 2004. Furthermore, Ms. Hanson was a special district employee for virtually her entire professional career, which included over 33 years of service with the San Dieguito Water District and later the City of Encinitas.

As can be seen, Ms. Hanson's involvement with special districts has been extensive on a personal, professional and political level. Throughout her career, Judy has been a long-time and tireless advocate for special districts from the platform of local control and fiscal conservatism. We are confident that, if elected, Ms. Hanson will continue to make many valuable contributions to LAFCO and represent special districts in a very positive way.

For these reasons, we urge you to vote for Ms. Judy Hanson for the LAFCO Special Districts Board Alternate in the upcoming run-off election. Your support is greatly appreciated.

Best regards,

Donald Omsted  
President, Board of Directors





## BOARD INFORMATION

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### BOARD OF DIRECTORS

April 26, 2016

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### SUBJECT

DISCUSSION REGARDING ROBERT'S RULES OF ORDER

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### DESCRIPTION

At the March 22, 2016 Board meeting, Director Brazier suggested the current Board have an opportunity to discuss in Open Session the current practices at RMWD as it pertains to the Robert's Rules of Order in Board and committee meetings, respectively.

Once the Board has had an opportunity to discuss this matter, Staff will review the Administrative Code to determine if any amendments to the Administrative Code are necessary for Board approval at their next meeting.

### STAFF RECOMMENDATION

This item is informational and for discussion purposes only.

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A handwritten signature in black ink that reads 'Tom Kennedy'. The signature is written in a cursive, slightly slanted style.

Tom Kennedy, General Manager

4/26/16





## BOARD INFORMATION

### BOARD OF DIRECTORS

April 26, 2016

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#### SUBJECT

DISCUSSION REGARDING ADMINISTRATIVE CODE CHAPTER 2.03 REMUNERATION AND REIMBURSEMENT AND CHAPTER 4.10 EMPLOYEE BUSINESS EXPENSE

#### DESCRIPTION

Discussion regarding Administrative Code Chapter 2.03 - Remuneration and Reimbursement and Chapter 4.10 - Employee Business Expenses to determine if the language should be amended to set per diem limits in conformity with Federal General Services Administration allowance.

#### BACKGROUND

The Administrative Code for Chapter 2.03 and Chapter 4.10 that address per diem allowance, has not been updated since 2012 and 2007 respectively. It is prudent of the District to constantly review and update any administrative code that needs to be updated or brought up to standards.

Presently, the District does not have per diem limits established in the Administrative Code for members of the Board of Directors. Rainbow Municipal Water District takes its stewardship over the use of the District's limited public resources seriously; the public resources should only be used for business related benefit for the District and within reasonable limits. Industry standards utilize the Federal General Services Administration hereinafter "FGSA" per diem allowance as a guidance to set their own agency per diem limits.

At present, the administrative code does not give direction for staff to determine what amount of reimbursement is reasonable for members of the board for business incurred expense. Reasonable amounts can vary from one person to another and are subjective. Allowing the District to adhere to the FGSA will keep all board reimbursements within limits.

Additionally, in Chapter 4.10 Employee Business Expenses per diem limits are established in the code for employee related business expenses, however, a recommendation would be to not set specific amounts as with time cost tends to increase and does not allow flexibility. Setting the guidance to reference the FGSA allowance amounts allows for flexibility, as those amounts are constantly changing to adjust for inflation.

#### ATTACHMENTS

- FGSA Per Diem Rates for California
- FGSA Per Diem Rates for Meals and Incidental Expenses

#### POLICY

Administrative Code Chapters 2.03 and 4.10.

**STAFF RECOMMENDATION**

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This item is informational and for discussion purposes only.



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Vanessa Martinez, Finance Manager

April 26, 2016

# FY 2016 Per Diem Rates for California

(October 2015 - September 2016)

Cities not appearing below may be located within a county for which rates are listed.

To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

## You searched for: California

Primary Destination (1, 2)	County (3, 4)	Max lodging by Month (excluding taxes)												M&IE (5)	
		2015			2016										
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep		
Standard Rate	Applies for all locations without specified rates	\$89	\$89	\$89	\$89	\$89	\$89	\$89	\$89	\$89	\$89	\$89	\$89	\$89	\$51
Antioch / Brentwood / Concord	Contra Costa	\$132	\$132	\$132	\$132	\$132	\$132	\$132	\$132	\$132	\$132	\$132	\$132	\$132	\$64
Bakersfield / Ridgecrest	Kern	\$95	\$95	\$95	\$95	\$95	\$95	\$95	\$95	\$95	\$95	\$95	\$95	\$95	\$59
Barstow / Ontario / Victorville	San Bernardino	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$54
Death Valley	Inyo	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$64
Eureka / Arcata / McKinleyville	Humboldt	\$94	\$94	\$94	\$94	\$94	\$94	\$94	\$94	\$94	\$112	\$112	\$112	\$94	\$74
Fresno	Fresno	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$64
Los Angeles	Los Angeles / Orange / Ventura / Edwards AFB less the city of Santa Monica	\$150	\$150	\$150	\$157	\$157	\$157	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$64
Mammoth Lakes	Mono	\$116	\$116	\$159	\$159	\$159	\$116	\$116	\$116	\$116	\$116	\$116	\$116	\$116	\$74
Mill Valley / San Rafael / Novato	Marin	\$146	\$130	\$130	\$146	\$146	\$146	\$146	\$146	\$146	\$146	\$146	\$146	\$146	\$74
Monterey	Monterey	\$134	\$134	\$134	\$134	\$134	\$134	\$134	\$134	\$134	\$175	\$175	\$134	\$74	
Napa	Napa	\$191	\$149	\$149	\$149	\$149	\$149	\$149	\$149	\$191	\$191	\$191	\$191	\$191	\$69
Oakhurst	Madera	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$115	\$115	\$115	\$91	\$64
Oakland	Alameda	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$69
Palm Springs	Riverside	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$92	\$92	\$92	\$123	\$64
Point Arena / Gualala	Mendocino	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$69
Redding	Shasta	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$64
Sacramento	Sacramento	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$64

Primary Destination (1, 2)	County (3, 4)	Max lodging by Month (excluding taxes)												M&IE (5)	
		2015			2016										
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep		
San Diego	San Diego	\$140	\$140	\$140	\$153	\$153	\$153	\$153	\$153	\$153	\$153	\$153	\$140	\$140	\$64
San Francisco	San Francisco	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$74
San Luis Obispo	San Luis Obispo	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$133	\$133	\$133	\$112	\$64
San Mateo / Foster City / Belmont	San Mateo	\$178	\$178	\$178	\$184	\$184	\$184	\$178	\$178	\$178	\$178	\$178	\$178	\$178	\$69
Santa Barbara	Santa Barbara	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$211	\$211	\$161	\$74
Santa Cruz	Santa Cruz	\$129	\$129	\$129	\$129	\$129	\$129	\$129	\$129	\$129	\$164	\$164	\$164	\$129	\$59
Santa Monica	City limits of Santa Monica	\$217	\$217	\$217	\$217	\$217	\$217	\$217	\$217	\$217	\$252	\$252	\$252	\$217	\$64
Santa Rosa	Sonoma	\$134	\$118	\$118	\$118	\$118	\$118	\$134	\$134	\$134	\$134	\$134	\$134	\$134	\$64
South Lake Tahoe	El Dorado	\$111	\$111	\$136	\$136	\$136	\$136	\$136	\$136	\$136	\$136	\$162	\$162	\$111	\$64
Stockton	San Joaquin	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$64
Sunnyvale / Palo Alto / San Jose	Santa Clara	\$187	\$187	\$187	\$187	\$187	\$187	\$187	\$175	\$175	\$187	\$187	\$187	\$187	\$64
Tahoe City	Placer	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$64
Truckee	Nevada	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$74
Visalia / Lemoore	Tulare / Kings	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$59
West Sacramento / Davis	Yolo	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$64
Yosemite National Park	Mariposa	\$118	\$118	\$118	\$107	\$107	\$107	\$107	\$107	\$107	\$132	\$132	\$132	\$118	\$69

## Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

## FY 2016 Meals and Incidental Expenses (M&IE) Breakdown

The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to Section 301-11.18 of the Federal Travel Regulation for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

The table lists the six M&IE tiers in the lower 48 continental United States (currently ranging from \$51 to \$74). If you need to deduct a meal amount, first determine the location where you will be working while on official travel. You can look up the location-specific information at [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem). The M&IE rate for your location will be one of the six tiers listed on this table. Find the corresponding amount on the first line of the table (M&IE Total) and then look below for each specific meal deduction amount.

The table also lists the portion of the M&IE rate that is provided for incidental expenses (currently \$5 for all tiers).

<b>Total</b>	<b>Continental Breakfast/ Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>IE</b>
<b>\$51</b>	\$11	\$12	\$23	\$5
<b>\$54</b>	\$12	\$13	\$24	\$5
<b>\$59</b>	\$13	\$15	\$26	\$5
<b>\$64</b>	\$15	\$16	\$28	\$5
<b>\$69</b>	\$16	\$17	\$31	\$5
<b>\$74</b>	\$17	\$18	\$34	\$5

This table lists the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

<b>Total</b>	<b>First &amp; Last Day of Travel</b>
\$51	<b>\$38.25</b>
\$54	<b>\$40.50</b>
\$59	<b>\$44.25</b>

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Total	First & Last Day of Travel
\$64	\$48.00
\$69	\$51.75
\$74	\$55.50

**Looking for the foreign and outside the continental United States (OCONUS) breakdown chart?** Visit FTR Appendix B. (Note: Appendix B breakdowns do not apply to any locations in the continental United States; use the table listed above.)

The shortcut to this page is [www.gsa.gov/mie](http://www.gsa.gov/mie).

**QUESTIONS:**

For all travel policy questions, email [travelpolicy@gsa.gov](mailto:travelpolicy@gsa.gov).



**RELATED GSA TOPICS**

- FedRooms®
- Travel E-mail Notification
- POV Mileage Reimbursement Rates

**GOVERNMENT LINKS**

- Fire Safety Information

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**MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS**

VARIABLE					
DATE	2016	MEETING	LOCATION	ATTENDEES	POST
May	12	SDCWA Special Board Meeting	SDCWA	GM	N/A
May	*	CSDA -- San Diego Chapter	(Location to be Announced) 6:00 p.m.	GM	N/A
May	*	LAFCO Special Meeting	County Admin Center, Room 358 – 9:30am	Sanford (As Advised by GM)	N/A
May	*	Santa Margarita Watershed Council	Rancho California Water District	Sanford	N/A

\* To Be Announced

**MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS**

<b>RECURRING</b>						
<b>DATE</b>	<b>2016</b>	<b>MEETING</b>	<b>LOCATION</b>	<b>ATTENDEES</b>	<b>POST</b>	
May	2	LAFCO	County Admin. Center Room 358 9:00 am	Sanford (As Advised by GM)	N/A	
May	2	Communications Committee Mtg.	RMWD Board Room 3:30 p.m.	Appointed Director, General Manager	4/28	
May	4	Engineering Committee Meeting	RMWD Board Room 3:00 p.m.	Appointed Director, General Manager	4/28	
May	10	Budget & Finance Committee Mtg.	RMWD Board Room 1:00 p.m.	Appointed Director, General Manager	4/28	
May	17	SDCWA GM's Meeting	SDCWA, San Diego 9:30 a.m.	General Manager	N/A	
May	17	Council of Water Utilities	Stoneridge Country Club 7:15 a.m. Poway	All Directors, General Manager	5/12	
May	20	LAFCO Advisory Committee	LAFCO, 9335 Harzard Way, 9:30 a.m.	General Manager	N/A	
May	20	NC Managers	Golden Egg 7:45 a.m.	General Manager	N/A	
May	23	San Luis Rey Watershed Council	Fallbrook Public Utility District 1:00 p.m.	Walker	N/A	
May	24	RMWD General Board	RMWD Board Room (Start Time to Be Determined)	All Directors	5/19	
May	25	North County Water Group	Rincon Del Diablo, Escondido 7:30 a.m.	All Directors on a Rotating Schedule, General Manager	N/A	
May	26	SDCWA Full Board Meeting	SDCWA Board Room, 3-5 p.m.	General Manager	N/A	

**27461-A Diaz Rd**  
**Temecula, CA 92590**  
951-296-9335 Fax 951-296-9339

March 29, 2016

Rainbow Municipal Water District  
3707 Old Hwy. 395  
Fallbrook CA 92028  
760-728-1178 Fax 760-728-2575  
Atten: Board of Directors / Tom Kennedy

Re: 20-6003-1

I received your letter regarding the illegal and excessive fee increase. You indicated that there were numerous public meetings and a Protest Hearing on December 15, 2015. You also indicated that notices were sent to all the property owners regarding these rate changes and public hearings. I do not recall receiving a single notice regarding any rate changes or public protest hearings. I followed the take over attempt by Fallbrook Water, but did not see any notices regarding your attempt to Price Gouge your captive customer base. Please provide the minutes, dates, sample ballot, and notices that were sent for these meetings. Also provide the vote results. This evidence is needed to file a claim with the PUC and or any subsequent Class Action Suit against RMWD.

Your letter also indicates that you were not aware were the quote that I provided for you came from. For some reason you made the assumption that it came from Proposition 218. This is incorrect.

In my letter to you dated March 14, 2016 I clearly stated that this was part of the decision in the appeal from Paland vs Brooktrails. We looked at the decision in Paland vs Brooktrails because this was the reasoning your customer service rep, Cindy Steward, indicated was your basis for your Price Gouging and you newly imposed illegal fees.

Below is another copy of the part of the decision in the appeal that refers to price increases and newly imposed fees

"If an agency seeks to impose a new or increased property-related fee, it must mail to affected property owners a detailed notice that explains the proposed fee and announces a public hearing. However, no formal balloting is required at this stage in the process. Instead, the agency must at the public hearing consider all protests against the fee or charge. "If written protests against the fee or charge are presented by a majority of owners . . . the agency shall not impose the fee or charge." Section 6, subdivision (c) of Article XIII D provides that if a majority of the affected property owners protest a fee, "then, '[e]xcept for fees or charges for sewer, water, and refuse collection services,' the fee still may not be imposed or increased 'unless and until that fee or charge is submitted and approved by a majority vote of the property owners of the property subject to the fee or charge or, at the option of the agency, by a two-thirds vote of the electorate residing in the affected area.'"

We have owned this lot for over 15 years and have not used a single drop of RMWD water during this time. We agreed many years ago to pay \$23.05 per month for Operations & Maintenance. We will not pay any more !! This is an outrageous fee for someone that does not use your service, and over the last 15 years you have done nothing to earn it except give us access to your water if we decide to use it. However paying \$23000.00 + for a water meter should be enough to pay for that access.

You also indicated that we can downsize our meter to receive interested in downsizing our meter, and I think we have the smallest meter that you offer. However I would be willing to sell your meter back to you for \$23000.00.

In regards to your statement that under state law we must start any claim with the RMWD Board of Directors. This is my second letter and protest that is directed to the RMWD Board of Directors. You can consider my first letter as the starting point of this claim. The desire of my neighbors and I are to resolve this matter quickly and without a lawsuit, but we are willing to go as far as you make us to prevent these outrageous and unjustified increases to a captive customer base.

RMWD needs to issue a credit for these outrageous increases within 14 days of date of this letter.

Thank you



Dan Haahr



April 1, 2016

Mr. Dan Haahr  
 West States Properties  
 27461-A Diaz Rd  
 Temecula, CA 92590

Subject: Rate Changes at RMWD

Dear Mr. Haahr:

I have received your letter dated March 29, 2016 and wanted to respond to your concerns. I understand that the changes in our fees for locked off meters is a challenge for customers who are in this situation and your frustration is understandable. Please know that this action was not something that the District wanted to take, but was compelled to do by changes in State Law.

I will address your concerns in the order in which they appear in your letter.

#### **Notices to property owners**

The District obtained a current list of all property owners within the District from the San Diego County Assessor's office and used this list to mail out notices. The notices were mailed on October 30, 2015 and the envelope had a special note on the exterior indicating that important information about water rates was enclosed. We mailed over 8000 letters out – even though we only have about 7800 water accounts. I am not sure how the property in question is listed on the County rolls or what address is used, but I can assure you that we mailed notices to all of the property owners on the list we got from the County. In addition, we put notices in our monthly newsletter and on our website. A copy of the rate change notice is attached.

#### **Meeting minutes and dates**

The minutes of the various meetings are on our website. The Budget and Finance Committee began discussions about the rate changes at the February 2015 meeting and continued discussions throughout the year. In some months the agenda item is listed as "Raftelis Update" as this was the firm that was doing the work. Here is the web address: <http://www.rainbowmwd.com/budget-and-finance-committee>. The 2015 meetings are at the bottom part of the page.

#### **Sample ballot and results**

There was no "sample ballot" sent out to property owners. In the protest process under Prop 218, property owners simply need to send in a written protest in the form of a letter, postcard, or even a handwritten protest that is done on the fly at the protest hearing. Under Prop 218, if a majority (50%+1) of the property owners submit a protest, the rates cannot be adopted. In our case, about 4000 protest letters would have been required. The District received 9 protest letters in advance of the hearing and another 8 at the hearing itself for a total of 17 protest letters.

#### **Legal Quotes**

In your letter you indicate that I made an incorrect assumption about a quote in your first letter. If that is the case, I apologize. What I can say is that the District was very careful to follow the letter of the law in the development and implementation of the new water rates.

#### **Meter Downsizing**

If you have a 1" or smaller meter, then you are correct, you would not be eligible for downsizing.

Dan Haahr  
April 1, 2016  
Page 2

**Claim against the District**

Under State law, a public agency cannot be sued directly without the party that is seeking relief first filing a claim with the agency. Government Code Section 910 contains the requirements for filing a claim. Here is an excerpt:

*910. A claim shall be presented by the claimant or by a person acting on his or her behalf and shall show all of the following:*

- (a) The name and post office address of the claimant.*
- (b) The post office address to which the person presenting the claim desires notices to be sent.*
- (c) The date, place and other circumstances of the occurrence or transaction which gave rise to the claim asserted.*
- (d) A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim.*
- (e) The name or names of the public employee or employees causing the injury, damage, or loss, if known.*
- (f) The amount claimed if it totals less than ten thousand dollars (\$10,000) as of the date of presentation of the claim, including the estimated amount of any prospective injury, damage, or loss, insofar as it may be known at the time of the presentation of the claim, together with the basis of computation of the amount claimed. If the amount claimed exceeds ten thousand dollars (\$10,000), no dollar amount shall be included in the claim. However, it shall indicate whether the claim would be a limited civil case.*

In your situation I will consider the date of your first letter as the start date for the claim. As you can see above, your claim needs to include a description of the damage or loss on your part and some information about the total value of the claim. I am not sure what monetary amount you are claiming here, but in order for us to process the claim, you need to specify what amount of money is included in the claim. As subsection (f) above indicates, there is a threshold value of \$10,000 below which you need to provide an amount claimed with a description as to how you arrived at that amount.

Right now, your claim is incomplete and cannot be processed further. Please provide us with the information required by Government Code Section 910 including the basis for, and amount of damages. Once we receive that information, in accordance with our Administrative Code, your claim will either be processed by me, or the Board of Directors depending on the monetary size of the claim.

**Credit for rate increase**

I apologize, but I am unable to provide a credit for the fees due on your service.

Again, I know that the changes in our rates has had a negative impact on your water bill and that this appears to be unfair to you. I wish that there were other options that I could offer, but unfortunately we are limited in what we can do by law.

Sincerely,

RAINBOW MUNICIPAL WATER DISTRICT



Tom Kennedy  
General Manager  
cc: Board of Directors



**NOTICE OF PUBLIC HEARING  
CONCERNING PROPOSED  
WATER RATE INCREASES  
DECEMBER 15, 2015 AT 1:00 pm**

**NOTICE IS HEREBY GIVEN THAT** the Board of Directors of Rainbow Municipal Water District (the “District”) will conduct a public hearing on December 15, 2015, at 1:00 p.m. in the Boardroom of the District Headquarters at 3707 Old Highway 395, Fallbrook, CA 92028, to consider adopting increases in the rates for its water service fees effective January 1, 2016 and an ordinance that would authorize the District to pass through increased costs in Purchased Wholesale Water, increases in the cost of energy necessary to move water, increases to the District’s Cost of Operations and Maintenance and Capital Facilities, and any reduction in the allocation of ad valorem property tax revenues by the State of California (“Ad Valorem Pass Through”) pursuant to Proposition 1A. Over the past five years (2011-2015) since the District last adjusted its water rates and charges, these rates and charges have been subject to, and reflect, an adjustment to pass through charges by the District’s wholesaler supplier, the San Diego County Water Authority, as well as inflationary adjustments based on RMWD’s internal operating costs.

**REASONS FOR THE PROPOSED RATE INCREASES**

The District’s Mission Statement is to provide our customers reliable, high quality water and water reclamation services in a fiscally sustainable manner. While the District continually strives for cost reductions and efficient utilization of the assets it holds, it also needs to keep pace with inflation and other increases in costs, including, among others, the cost to purchase water and to comply with regulations. The District purchases its water from the San Diego County Water Authority (“SDCWA”). SDCWA in turn purchases a substantial portion of its water supplies from the Metropolitan Water District of Southern California (“MWD”). MWD imports water from two sources: the Colorado River via the Colorado River Aqueduct and Northern California via the California Aqueduct. On January 17, 2014, Governor Jerry Brown issued a drought state of emergency declaration in response to record-low water levels in California’s rivers and reservoirs as well as an abnormally low snowpack. The drought has impacted the cost of imported water the District purchases from SDCWA and the availability of local water supplies. On January 1, 2016, SDCWA will be increasing the cost of wholesale water that it delivers to the District including a new Supply Reliability Charge. In addition to increases in the costs of wholesale water, the District anticipates there will be future increases in the costs of operating and maintaining the water system. Revenues collected from rates and charges are used to cover the cost of purchased water from SDCWA and costs to operate and maintain the water system and to provide ongoing repairs, replacements, and upgrades to the water system. As described below, the District is also proposing to adjust rates annually for a five-year period for any increases in such costs.

**Components of RMWD Water Bills**



## HOW THE WATER RATES ARE CALCULATED

The District's rate structure for monthly water service fees is comprised of four components: (1) a SDCWA Fixed Charge ("SDCWA Fixed"), which is a fixed monthly charge established by SDCWA on the basis of the meter size of the parcel of property receiving water service; (2) a Rainbow Municipal Water District Operations and Maintenance Charge ("RMWD O&M Charge"), which also is a fixed monthly charge established on the basis of the meter size of the parcel of property receiving water service; (3) a pumping charge that consists of both a fixed monthly charge and variable charges based on the pump zone of the property; and (4) a Commodity Charge, which is determined on the basis of the amount of water served to a parcel of property in units of water (one unit of water is equivalent to approximately 748 gallons of water).

The SDCWA Fixed Charge is imposed by SDCWA on the District for the purpose of recovering certain SDCWA infrastructure costs. The SDCWA Fixed Charge is based on the size of the customer's meter and is imposed on the District by SDCWA and passed through to our customers. This fee also contains the new Supply Reliability Charge.

The RMWD O&MC is calculated on the basis of recovering certain fixed costs of the District to operate, maintain, and deliver water to its customers. These costs include, among others, meter reading, billings and collections, customer service, water facilities repairs and maintenance, meter reading, and certain other costs imposed on the District by SDCWA.

The Commodity Charge is a variable charge and generally consists of tiers which impose different rates per unit of water as the level of consumption increases. The rates for the variable Commodity Charge are based on the number of units of water delivered to a property and the water customer classification. These rates are calculated on the basis of the cost of providing water and infrastructure, purchasing water from SDCWA, and managing the District's water resources. The proposed rate increases include pre-defined Demand Reduction Rates to offset loss of revenue should water sales fall below current forecasts.

The rates for all four components of the District's water service fees are structured in such a way as to proportionately allocate the costs of providing water to each customer class and to manage the District's water resources.

The current and proposed rate increases are described in the tables below. If approved, the proposed rate increases will be effective on and after January 1, 2016. In addition to the water service charges described to the right, the District also imposes a fixed monthly fire meter service fee on certain properties as a condition of extending or initiating water service by (1) the installation of a private fire suppression system, and (2) upon the request of the consumer or property owner for the delivery of water to the property for the purpose of fire service protection.

To avoid operational deficits, depletion of reserves, an inability to address infrastructure and water quality improvements, and to continue to provide a safe, reliable water supply, the District is also proposing to pass through to its customers: (1) any increases in the rates of the SDCWA Fixed Charges imposed on the District by SDCWA (an "SDCWA Fixed Pass Through"); (2) any future charges and any rate increases to any other existing charges, including imported water charges, that are imposed on the District by SDCWA (a "SDCWA Pass Through"); (3) any increases in energy costs imposed on the District by San Diego Gas and Electric ("an Energy Pass Through"); (4) future increases in the costs of operating and maintaining the water system, including capital facilities, based on an annual inflationary adjustment in the San Diego Consumer Price Index, All Items, 1982-1984=100 for All Urban Consumers ("CPI-U") determined by the United States Department of Labor Statistics annually for the previous calendar year (an "Inflationary Pass Through"); and (5) any reduction in the allocation of ad valorem property tax revenues by the State of California ("Ad Valorem Pass Through") pursuant to Proposition 1A. Proposition 1A was approved by the voters in November 2004, with the intent of protecting the property tax revenues of local governments. Under Proposition 1A, the State of California is allowed to borrow local government property taxes on the condition that they will be paid back within 3 years. The foregoing are collectively referred to in this notice as "Pass Through Increases."

Any SDCWA Fixed Pass Through will only impact the rates of the SDCWA Fixed Charges. Any SDCWA Pass Through, any Inflationary Pass Through, Energy Pass Through, and any Ad Valorem Pass Through will impact the rates of the Meter Charge, Commodity Charge, and the Fire Meter Service Charge. If approved by the Board of Directors, the District may annually implement the Pass Through Increases for a five-year period commencing January 1, 2016, through December 31, 2021, provided, however, that (1) any increase to the rates described above as a result of any SDCWA Pass Through, Energy Pass Through, Inflationary Pass Through, or Ad Valorem Pass Through shall not exceed 15% per year; and (2) in no event shall such rates be increased by more than the cost of providing water service.



### Proposed RMWD Fixed O&M Charges

#### SFR, MFR, Commercial, and Institutional

Meter Size	Proposed RMWD O&M Fixed Charge	Current RMWD O&M Charge	Difference (\$)	Difference (%)
5/8"	\$23.82	\$28.35	(\$4.53)	-16%
3/4"	\$23.82	\$35.45	(\$11.63)	-33%
1"	\$37.20	\$46.10	(\$8.90)	-19%
1-1/2"	\$70.64	\$70.90	(\$0.26)	0%
2"	\$110.78	\$124.05	(\$13.27)	-11%
3"	\$237.86	\$212.70	\$25.16	12%
4"	\$425.15	\$354.50	\$70.65	20%
6"	\$873.31	\$602.60	\$270.71	45%

#### Agriculture, TSAWR Domestic, and TSAWR Commercial

Meter Size	Proposed RMWD AG O&M Fixed Charge	Current RMWD O&M Charge	Difference (\$)	Difference (%)
5/8"	\$43.26	\$28.35	\$14.91	53%
3/4"	\$43.26	\$35.45	\$7.81	22%
1"	\$69.59	\$46.10	\$23.49	51%
1-1/2"	\$135.44	\$70.90	\$64.54	91%
2"	\$214.45	\$124.05	\$90.40	73%
3"	\$464.64	\$212.70	\$251.94	118%
4"	\$833.36	\$354.50	\$478.86	135%
6"	\$1,715.63	\$602.60	\$1,113.03	185%

### Proposed SDCWA Fixed Pass Through Charges

#### SFR, MFR, Commercial, Agriculture, Institutional

Meter Size	Pass-Through Fixed Charge (applicable to all but TSAWR customers)	Current CWA Fixed (Non-TSAWR)	Difference (\$)	Difference (%)
5/8"	\$35.02	\$30.48	\$4.54	14.9%
3/4"	\$35.02	\$30.48	\$4.54	14.9%
1"	\$58.37	\$48.77	\$9.60	19.7%
1-1/2"	\$116.75	\$91.44	\$25.31	27.7%
2"	\$186.79	\$158.49	\$28.30	17.9%
3"	\$408.61	\$274.31	\$134.30	49.0%
4"	\$735.50	\$487.66	\$247.84	50.8%
6"	\$1,517.71	\$1,097.24	\$420.47	38.3%

Please note that certain Non-TSAWR residential and commercial customers are being reclassified as agricultural customers based on guidelines in regulations from the State Water Resources Control Board. This reclassification affects residential and commercial properties with over 1 acre of agricultural use under irrigation.

#### TSAWR Customers (TSAWR Domestic and TSAWR Commercial)

Meter Size	Pass-Through Fixed Charge (applicable to TSAWR)	Current SDCWA Fixed (TSAWR Dom)	Current SDCWA Fixed (TSAWR Com)	Difference TSAWR Dom (\$)	Difference TSAWR Dom (%)	Difference TSAWR Com (\$)	Difference TSAWR Com (%)
5/8"	\$17.05	30.48	16.17	-\$13.43	-44.1%	\$0.88	5.5%
3/4"	\$17.05	30.48	16.17	-\$13.43	-44.1%	\$0.88	5.5%
1"	\$28.42	48.77	25.87	-\$20.35	-41.7%	\$2.55	9.9%
1-1/2"	\$56.84	91.44	48.5	-\$34.60	-37.8%	\$8.34	17.2%
2"	\$90.94	91.44	84.07	-\$0.50	-0.5%	\$6.87	8.2%
3"	\$198.93	91.44	145.5	\$107.49	117.6%	\$53.43	36.7%
4"	\$358.08	91.44	258.66	\$266.64	291.6%	\$99.42	38.4%
6"	\$738.90	91.44	581.99	\$647.46	708.1%	\$156.91	27.0%

Your monthly bill is comprised of fixed fees from RMWD and SDCWA which are based on your meter size and account classification.  
 SFR: Single Family Residential  
 MFR: Multi-Family Residential  
 TSAWR: Transitional Special Agricultural Rate

### RMWD Proposed Pumping Charges

#### Fixed Pumping Charge

Pump Zone	Current Charge	Proposed Charge	Difference (\$)	Difference (%)
All	\$ 8.77	\$ 9.51	\$ 0.74	8.4%

#### Variable Pumping Charge (\$/Unit)

Pump Zone	Current Charge	Proposed Rate (\$/Unit)	Difference (\$)	Difference (%)
Rainbow Heights	\$0.43	\$0.77	\$0.34	79%
ID U-1	\$0.27	\$0.48	\$0.21	78%
Vallecitos	\$0.15	\$0.27	\$0.12	80%
Northside	\$0.05	\$0.09	\$0.04	80%
Morro Tank	\$0.08	\$0.14	\$0.06	75%
Huntley	\$0.31	\$0.55	\$0.24	77%
Magee Tank	\$1.42	\$2.53	\$1.11	78%

Pump Charges apply to those customers who live at higher elevations that require the water to be pumped in order to provide service. Cost increases in this area are primarily due to increases in energy costs.

**Important Notice:** All rates and charges shown in these tables apply to the rate increases effective January 1, 2016. Additional rate changes will be made during the five year term of this rate setting notice. Rate changes will be made in accordance with the methodologies described in this notice.

**Proposed Demand Reduction Rates**

Customer Class	Proposed Rates (\$/hcf)	Current Rate	Difference (\$)	Difference (%)	Proposed Rates			
					(15% Reduction)	(25% Reduction)	(30% Reduction)	(35% Reduction)
<b>Single Family Residential</b>					<b>2.2%</b>	<b>4.8%</b>	<b>6.0%</b>	<b>7.6%</b>
Tier 1 10	\$3.31	\$3.00	\$0.31	10%	\$3.39	\$3.47	\$3.51	\$3.57
Tier 2 26	\$3.48	\$3.15	\$0.33	10%	\$3.56	\$3.65	\$3.69	\$3.75
Tier 3 27+	\$3.81	\$3.15	\$0.66	21%	\$3.90	\$4.00	\$4.04	\$4.11
<b>MFR</b>	<b>\$3.40</b>	<b>\$3.15</b>	<b>\$0.25</b>	<b>8%</b>	<b>\$3.48</b>	<b>\$3.57</b>	<b>\$3.61</b>	<b>\$3.66</b>
<b>Commercial</b>	<b>\$3.51</b>	<b>\$3.15</b>	<b>\$0.36</b>	<b>11%</b>	<b>\$3.59</b>	<b>\$3.68</b>	<b>\$3.72</b>	<b>\$3.78</b>
<b>Agriculture with Residence</b>								
Tier 1 10	\$3.31	\$3.00	\$0.31	10%	\$3.39	\$3.47	\$3.51	\$3.57
Tier 2 26	\$3.48	\$3.15	\$0.33	10%	\$3.56	\$3.65	\$3.69	\$3.75
Tier 3 27+	\$3.24	\$3.15	\$0.09	3%	\$3.32	\$3.40	\$3.44	\$3.49
<b>Agriculture</b>	<b>\$3.24</b>	<b>\$3.15</b>	<b>\$0.09</b>	<b>3%</b>	<b>\$3.32</b>	<b>\$3.40</b>	<b>\$3.44</b>	<b>\$3.49</b>
<b>TSAWR Domestic</b>								
Tier 1 10	\$3.31	\$3.00	\$0.31	10%	\$3.39	\$3.47	\$3.51	\$3.57
Tier 2 26	\$3.48	\$3.15	\$0.33	10%	\$3.56	\$3.65	\$3.69	\$3.75
Tier 3 27+	\$2.77	\$2.83	-\$0.06	-2%	\$2.84	\$2.91	\$2.94	\$2.99
<b>TSAWR Commercial</b>	<b>\$2.77</b>	<b>\$2.83</b>	<b>-\$0.06</b>	<b>-2%</b>	<b>\$2.84</b>	<b>\$2.91</b>	<b>\$2.94</b>	<b>\$2.99</b>
<b>Institutional</b>	<b>\$3.58</b>	<b>\$3.15</b>	<b>\$0.43</b>	<b>14%</b>	<b>\$3.66</b>	<b>\$3.76</b>	<b>\$3.80</b>	<b>\$3.86</b>
<b>Construction</b>	<b>\$4.30</b>	<b>\$3.15</b>	<b>\$1.15</b>	<b>37%</b>	<b>\$4.40</b>	<b>\$4.51</b>	<b>\$4.56</b>	<b>\$4.63</b>

The proposed commodity rates include pre-defined Demand Reduction Rates which may be imposed by the RMWD Board should Demand fall below projections by the given amounts. Demand Reductions could be caused by State mandated cutbacks, conservation, wet weather, or a combination of these factors.

*Please note that the Demand Reduction Rates may apply to future rate increases in proportion to the percentages listed at the top of each column. For example, if in a future year the demand reduction is 25% below the baseline demand, a 4.8% increase will be applied to all variable rates*

**Protest Provisions**

Any property owner or any tenant directly responsible for the payment of water service fees may submit a written protest to the proposed water rate increases and Pass Through Increases, provided, however, only one protest will be counted per identified parcel. To be used in determining whether there is a majority protest as set forth below, each protest must: (1) be in writing; (2) state whether the protest is submitted in opposition to the water rate increases, and/or Pass Through Increases; (3) provide the location of the identified parcel (by assessor’s parcel number or service address); and (4) include the name and signature of the person submitting the written protest. Written protests may be submitted by mail to: Rainbow Municipal Water District at 3707 Old Highway 395, Fallbrook, CA 92028. Written protests may also be submitted in person at the District’s office, or at the public hearing (see date, time and location above). All written protests must be received prior to the conclusion of the public input portion of the Public Hearing. Any protest submitted via e-mail or other electronic means will not be accepted as a formal written protest. Please identify on the front of the envelope for any protest, whether mailed or submitted in person, that the enclosed letter is for the Public Hearing on the Proposed Rate Increases and Pass Through Increases.

The Board of Directors will consider all written protests timely submitted and hear and consider all public comments made at the public hearing. Oral comments at the public hearing will not qualify as the written protests to be used in determining whether there is a majority protest. At the conclusion of the public hearing, the Board of Directors will determine whether to adopt the proposed water rate increases and Pass Through Increases described in this notice. If, after the close of the public hearing, written protests against the proposed rate increases and Pass Through Increases as outlined above are not presented by a majority of the owners of record and tenants directly responsible for the payment of water service fees for the identified parcels upon which the increases are proposed to be imposed, the Board of Directors will be authorized to impose the rate increases and Pass Through Increases.

If you have any questions regarding the information provided in this notice, or the rates applicable to your property, please contact Rainbow Municipal Water District at 760-728-1178. A copy of the District’s 2015 Potable Water Cost of Service Study Report will be available for review at [www.rainbowmwd.com](http://www.rainbowmwd.com) starting November 1, 2015.

## *Lowell Ranch*

April 11, 2016

Rainbow Municipal Water District  
Board of Directors, Bill Stuart, & Tom Kennedy, GM  
3707 Old Highway 395  
Fallbrook, CA 92028  
(Fax: 760.728.2575, 3/22/16; and emailed to Bill Stewart, Board Member)

Re: Parcels 124-190-18 & 19  
2 "Standby" meters –  
✓ 3" meter account 26-0161-5  
✓ 2" meter account 26-0161-5

Bill and Board of Directors,

Bill, thank you for speaking to my wife Ann and myself concerning the large increase in our "inactive/standby" 3" and 2" water meters. I looked at FPUD and Valley Center rates, as we discussed. (Our 3" locked-off meter went from \$106.35 a month to \$873.25 per month. The 2" meter went from \$62.03 a month to \$297.57 per month.)

FPUD has no charge for a locked-off meter and Valley Center has a flat \$50 charge for any size, locked-off meter. We next took the LAFCO list of water districts and called for rates. I've done my best effort at capturing rates, but this information needs to be verified. Please note the flat meter rates on average are about half of Rainbow Water. It was very difficult to discuss the "SDCWA Fixed Pass Through" shown on the Rainbow charges, as no one at the other water districts knew what I was talking about.

The other water districts said they charge the meter rate, plus water consumed. If Rainbow has pulled SDCWA water charges out of the water rates and are showing it separately, this would be against proposition 218 and other findings. It would mean the group using water is being subsidized by the group with locked-off meters. Again, no one can adequately explain the differences in Rainbow's high rates, nor the combined meter rate and SDCWA Fixed Pass Through.

We'd like to ask the Board to first have Rainbow verify the information in the two charts below. And then, hold a public hearing with for all those with locked-off meters to explain the enormous disparity. We understand that Eric Larson, with San Diego Farm Bureau, recently met with the General Manager of Rainbow Water, representing several members of the Bureau. His recommendation is to request a similar public meeting, a reevaluation of the rates, and explanation for the difference with other water districts.

We are attaching a copy of our previous letter of March 22, 2016.

The attention of the Board to this matter is greatly appreciated. Thank you.

## Lowell Ranch

*Water District Meter Size: 3"	*Meter Rate	**SDCWA Fixed Pass Through"	*Total Meter Rate + SDCWA Fixed	*Inactive / "Standby"/ Locked- Off
FPUD	\$214.60	\$0	\$214.60	\$0
Valley Center	\$148.77	\$0	\$148.77	\$50
Vallecitos	\$356.20	\$0	\$356.20	\$12.50
Carlsbad	\$237.76	\$0	\$237.76	\$237.76
Otay	\$132.02	\$0	\$132.02	\$132.02
Olivenhain	\$289.64	\$0	\$289.64	\$289.64
Yuma	\$338.00	\$26.50	\$364.50	\$0
Rincon	\$201.08	\$0	\$201.08	\$201.08
Average	\$239.76	\$3.31	\$243.07	\$115.38
Rainbow – AG	\$464.64	\$408.61	\$873.35	\$873.25
% above avg.	194%	400%	360%	760%
Rainbow – Family & Comm.	\$237.86	\$408.61	\$646.47	\$646.67
% above avg.	0%	400%	265%	560%

- \* Information shown are from phone conversations and must be verified.

*Water District Meter Size: 2"	*Meter Rate	**SDCWA Fixed Pass Through"	*Total Meter Rate + SDCWA Fixed	*Inactive / "Standby"/ Locked- Off
FPUD	\$130.42	\$0	\$130.42	\$0
Valley Center	\$148.77	\$0	\$148.77	\$50
Vallecitos	\$178.11	\$0	\$178.11	\$12.50
Carlsbad	\$129.78	\$0	\$129.78	\$129.78
Otay	\$69.61	\$0	\$69.61	\$69.61
Olivenhain	\$289.64	\$0	\$289.64	\$289.64
Yuma	\$183.15	\$0	\$183.15	\$0
Rincon	\$103.03	\$26.50	\$129.53	\$103.03
Average	\$154.06	\$3.31	\$157.38	\$81.82
Rainbow – AG	\$1,232	\$408.61	\$873.35	\$873.25
% above avg.	194%		360%	760%
Rainbow – Family & Comm.	\$237.86	\$408.61	\$646.47	\$646.67
% above avg.	155%	400%	411%	787%

- \* Information shown are from phone conversations and must be verified.



Ann & Chuck Leatherbury

Cc: Eric Larson, San Diego Farm Bureau

Attachments: Letter of March 22, 2016

## Lowell Ranch

March 22, 2016

Rainbow Municipal Water District  
Board of Directors, Bill Stuart, & Tom Kennedy, GM  
3707 Old Highway 395  
Fallbrook, CA 92028  
(Fax: 760.728.2775, 3/22/16; and emailed to Bill Stewart, Board Member)  
2575

Re: Parcels 124-190-18 & 19  
4 Water Meter, but 3" meter account 28-0161-5 in particular

This is in response to my conversations yesterday with Tom Kennedy and the new Board member for our district, Bill Stuart. This is not a request for an "exception", but to advise the Board that the over 800% increase violates the five requirements for Proposition 218 on which the Capistrano case, they have quoted, is based.

Our 3" meter rate was increased from \$106.35 to \$873.25 per month. This is a meter that does not have a backflow device, as it has not been used for many years. It does not require the annual inspection / maintenance of other meters in use with backflow devices. (The following quotes highlighted in yellow and in italics are from Proposition 218.)

***Total Cost Requirement:*** *The first requirement is that the revenues derived from the property-related fee or charge must not exceed the funds required to provide the property related service.<sup>13201</sup>* This meter does not require the annual inspection / maintenance of other meters in use with backflow devices.

***Use Requirement:*** *The second requirement is that revenues derived from the property-related fee or charge must not be used for any purpose other than that for which the property-related fee or charge was imposed.<sup>13211</sup>* We have been advised by the Board that goal of the new rate system is to: (a) keep the rates low, for large agricultural users; (b) being large users the maintenance and related rate increases aren't relatively substantial; and (c) during the publicized battle to prevent the forced merger with FPUD, this was one of the primary arguments made by Rainbow Water.

***Proportional Cost of Service Required:*** *The third requirement is that the amount of a property-related fee or charge must not exceed the proportional cost of the property-related service attributable to the parcel.<sup>13221</sup>* This requirement is frequently referred to as the "cost of service" requirement under Proposition 218, and generally receives the most attention in court cases. Again, the proportional increase of over 800% cannot be rationalized as an over 800% increase in "cost of the property-related service".

*A property-related fee or charge report prepared by a local agency is generally a "public record"<sup>13231</sup> whereby a member of the public, including persons subject to a proposed property-related fee or charge, may make a written request and receive a copy of the report pursuant to the California Public Records Act.<sup>13231</sup>* We hereby request a copy of this property related report.

## **Lowell Ranch**

***Actual Use or Immediate Availability Requirement:*** *The fourth requirement is intended to add a temporal component to the property-related fee or charge restrictions. Under the plain language of this provision, property owners using an existing property-related service are not supposed to be paying costs associated with future use of that service, including future service to their own property. This is especially the case with respect to paying for the costs of expensive public improvements for which property owners may not receive direct benefits from until years later (if ever at all).*

This section prevents Rainbow from justifying the 800%+ increase by stating it is charging "costs associated with future use of the service."

*The fourth requirement is intended to add a temporal component to the property-related fee or charge restrictions. Under the plain language of this provision, property owners using an existing property-related service are not supposed to be paying costs associated with future use of that service, including future service to their own property. This is especially the case with respect to paying for the costs of expensive public improvements for which property owners may not receive direct benefits from until years later (if ever at all).*

Nox can Rainbow Water justify the 800%+ increase by stating the meter is for "standby ... future use".

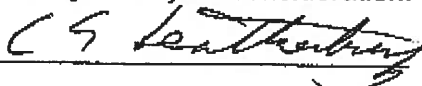
*The Court of Appeal in the Capistrano decision did not hold that Proposition 218 invalidated all tiered (conservation) water rates in California. The appellate court merely stated that "tiers must still correspond to the actual cost of providing service at a given level of usage. The water agency here did not try to calculate the cost of actually providing water at its various tier levels. It merely allocated all its costs among the price tier levels, based not on costs, but on predetermined usage budgets."<sup>1381</sup>*

The "level of usage" of our shut-off meters is zero, yet we are being charged the same amount as large usage customers in violation of the Court of Appeals finding in the Capistrano case.

*The Court of Appeal in the Capistrano case having soundly rejected that argument, many local government interests now want to amend the California Constitution to deprive voters of their constitutional right to vote on water utility levies that exceed the cost of providing the service to each parcel of property.*

Rainbow Water has exceeded the cost of providing the service to our parcel. We request that Rainbow insist on moving forward with this violation of Proposition 218, it is also subject a requirement for a public vote, not a Board vote.

Thank you for your consideration.



Chuck Leatherbury, Representing Leatherbury Family Trust and Lowell Family Trust

Calif. Prop Prop. 218 (1996)

Jarvis

wikipedia

+ San Juan Capistrano case

## Requirements for Existing, New, or Increased Property-Related Fees and Charges[edit]

Subdivision (b) of Section 6 of Article XIII D sets forth five requirements that every property-related fee or charge must satisfy. An agency may not extend, impose, or increase any property-related fee or charge unless it meets all five requirements.<sup>[362]</sup> The five requirements help ensure that any property-related fee or charge levied by an agency is a legitimate fee or charge and not a tax. All property-related fees and charges are subject to and must comply with the five requirements.<sup>[366]</sup> Property-related fees or charges existing when Proposition 218 became effective (November 6, 1996) must be in compliance with the five requirements by July 1, 1997.<sup>[367]</sup>

If a property-related fee or charge is constitutionally prohibited under any of the five requirements, Proposition 218 does not prohibit that levy from being imposed as a *tax* so long as all other legal requirements are satisfied, including the applicable voter approval requirement.<sup>[368]</sup>

### Total Cost Requirement[edit]

The first requirement is that the revenues derived from the property-related fee or charge must not exceed the funds required to provide the property related service.<sup>[369]</sup>

This requirement is an aggregate cost requirement applicable to the combined cost from all parcels while the "cost of service" requirement contains a similar requirement at the parcel level.<sup>[370]</sup> Use of the term "required" in the constitutional language is intended to preclude local agencies from levying property-related fees or charges for costs that are excessive, unreasonable, or unnecessary. If those assessed a property-related fee or charge believe the levy is excessive, unreasonable or unnecessary, the exercise of the local initiative power under Proposition 218 to reduce or repeal the property-related fee or charge is also an available remedy.

### Use Requirement[edit]

The second requirement is that revenues derived from the property-related fee or charge must not be used for any purpose other than that for which the property-related fee or charge was imposed.<sup>[371]</sup>

### Proportional Cost of Service Requirement[edit]

The third requirement is that the amount of a property-related fee or charge must not exceed the proportional cost of the property-related service attributable to the parcel.<sup>[372]</sup> This requirement is frequently referred to as the "cost of service" requirement under Proposition 218, and generally receives the most attention in court cases.

Unlike with special assessments on real property, Proposition 218 does not expressly require an agency to prepare a detailed report in support of a property-related fee or charge. However, as a practical matter, in order to comply with the constitutional requirements applicable to property-related fees and charges, particularly the "cost of service" requirement, a local agency must

prepare a detailed supporting report. This is especially the case since under Proposition 218 in any legal action contesting the validity of a property-related fee or charge, the burden is on the *local agency* to demonstrate compliance with the procedures and requirements applicable to property-related fees and charges.<sup>[173]</sup>

*Request copy of report*

A property-related fee or charge report prepared by a local agency is generally a "public record"<sup>[174]</sup> whereby a member of the public, including persons subject to a proposed property-related fee or charge, may make a written request and receive a copy of the report pursuant to the California Public Records Act.<sup>[175]</sup> Payment of a fee covering the direct costs of duplicating any requested pages from a property-related fee or charge report may also be required by the local agency.<sup>[176]</sup>

#### **Actual Use or Immediate Availability Requirement[edit]**

The fourth requirement is that no property-related fee or charge may be imposed for a property-related service unless that service is actually used by, or immediately available to, the owner of the property in question. In addition, property-related fees or charges based on potential or future use of a property-related service are not permitted.<sup>[177]</sup>

The fourth requirement is intended to add a temporal component to the property-related fee or charge restrictions. Under the plain language of this provision, property owners using an existing property-related service are not supposed to be paying costs associated with *future* use of that service, including future service to their own property. This is especially the case with respect to paying for the costs of expensive public improvements for which property owners may not receive direct benefits from until years later (if ever at all).

The practical effect of the fourth requirement, if properly interpreted, is to shift the financing of future use public improvements from user based property-related fees or charges to other funding mechanisms, including special assessments which contain stronger protections for property owners such as the requirement of an assessment ballot proceeding. However, California courts to date have generally allowed local agencies greater than intended latitude in charging property owners for potential or future use of a property-related service.<sup>[178][179]</sup>

#### **Classification of Standby Charges[edit]**

A standby charge has historically been considered an assessment levied upon real property according to the availability of water.<sup>[180]</sup> Under Proposition 218, a standby charge, regardless of whether characterized as a property-related charge or an assessment, is classified as an assessment and may not be levied by a local agency without compliance with the generally more restrictive procedures and requirements for assessments contained in Section 4 of Article XIII D of the California Constitution.<sup>[181]</sup>

#### **General Governmental Services Prohibition[edit]**

The fifth requirement is that no property-related fee or charge may be levied for general governmental services including, but not limited to, police, fire, ambulance or library services,



where the general governmental service is available to the public at large in substantially the same manner as it is to property owners.<sup>[382]</sup> The fifth requirement makes it difficult, but not impossible, for local agencies to lawfully impose property-related fees or charges for general governmental services. General governmental services available to the public at large are ordinarily financed from tax revenues.

### **Tiered (Conservation) Water Rates and the 2015 *Capistrano* Decision[edit]**

On April 20, 2015, the California Court of Appeal in Orange County in *Capistrano Taxpayers Association, Inc. v. City of San Juan Capistrano*, 235 Cal. App. 4th 1493 (April 2015) construed Proposition 218 as prohibiting local governments from charging higher water rates on heavier water users (tiered or "conservation" water rates) without complying with the "cost of service" requirements<sup>[383]</sup> under the measure.<sup>[384][385]</sup> The *Capistrano* decision received widespread international coverage in the media because the decision came down during a severe drought in California. The *Capistrano* decision was also heavily criticized by California Governor Jerry Brown when the decision came down.<sup>[386]</sup> On October 9, 2015, California Governor Jerry Brown in a bill signing message further criticized the water conservation pricing aspect of the *Capistrano* decision.<sup>[387]</sup>

### **Tiered (Conservation) Water Rates Not Prohibited Under Proposition 218[edit]**

The Court of Appeal in the *Capistrano* decision did not hold that Proposition 218 invalidated all tiered (conservation) water rates in California. The appellate court merely stated that "tiers must still correspond to the actual cost of providing service at a given level of usage. The water agency here did not try to calculate the cost of actually providing water at its various tier levels. It merely allocated all its costs among the price tier levels, based not on costs, but on predetermined usage budgets."<sup>[388]</sup>

The Court of Appeal in the *Capistrano* decision further stated that "[t]he way Proposition 218 operates, water rates that exceed the cost of service operate as a tax, similar to the way a 'carbon tax' might be imposed on use of energy. But, we should emphasize: Just because such above-cost rates are a tax does not mean they cannot be imposed—they just have to be submitted to the relevant electorate and approved by the people in a vote. . . . However, if a local government body chooses to impose tiered rates unilaterally without a vote, those tiers must be based on cost of service for the incremental level of usage, not predetermined budgets."<sup>[389]</sup>

Furthermore, in subsequently approving the resolution adopting the emergency regulation for mandatory urban water conservation in California, the California State Water Resources Control Board acknowledged that the *Capistrano* decision "does not foreclose the use of conservation-oriented rate structures."<sup>[390]</sup> Subsequent enforcement and compliance data released by the California State Water Resources Control Board reveal that the vast majority of local agencies in California are meeting their water conservation mandates in the months following the *Capistrano* decision.<sup>[391]</sup>

The gist of the *Capistrano* decision is that local agencies cannot act in an arbitrary manner and must "show their work" if they want to levy tiered (conservation) water rates as a proper fee or charge under Proposition 218 *without* approval by the voters in an election.

As a matter of legislative policy, many local agencies want to impose water utility fees and charges in *excess* of the cost of providing the service to each parcel *without* voter approval. Prior to the passage of Proposition 218 in 1996, local agencies were generally allowed to do this, and frequently did so by transferring the "excess" water utility revenues to the general fund and then spending the proceeds on purposes completely *unrelated* to the provision of water utility service such as public employee salaries and benefits.

Local government interests argued in the *Capistrano* case that Proposition 218 should be interpreted to allow the imposition of water utility fees and charges in excess of the cost of providing the service.<sup>13921</sup> The Court of Appeal in the *Capistrano* case having soundly rejected that argument, many local government interests now want to amend the California Constitution to deprive voters of their constitutional right to vote on water utility levies that exceed the cost of providing the service to each parcel of property.



April 13, 2016

Ms. Felicia Marcus, Chair, and  
Honorable Members of the State Water Resources Control Board  
c/o Jeaning Townsend, Clerk of the Board  
1001 "I" Street, 24<sup>th</sup> Floor  
Sacramento, CA 95814

Subject: Comment Letter – Urban Water Conservation Workshop 4/20/16

Dear Ms. Marcus and Honorable Members of the State Water Resources Control Board:

On behalf of the Board of Directors of the Rainbow Municipal Water District, we thank you for the opportunity to comment on possible revisions to the Extended Regulations for Urban Water Conservation. It has been a challenging year for all water purveyors in California – some due to drought and some due to new regulatory regimes that contradicted decades old planning for drought periods. Working together in regional cooperation, the water agencies of San Diego County have invested billions of dollars over the last few decades to prepare ourselves for water supply conditions just like the ones we experienced in water years 2011 to 2014. As a result, even though there have been several years of exceptionally poor hydrological conditions, San Diego County had full supplies for all of our users. Once the State issued mandatory cutbacks, we were challenged to find places to store all the extra water that was made available as a result.

Based on the reality that water agencies across the State have very different supply conditions, we urge the SWRCB to end the “one size fits all” statewide mandates to conservation. Through the process of developing our Urban Water Management Plans (and in our case an Agricultural Water Management Plan as well), we have accurate forecasts for both supply and demand. As a region, we have detailed conservation mechanisms that will ensure that supplies will always meet demands. These mechanisms include regional enforcement policies to ensure that member agencies meet their conservation targets.

We recommend that the SWRCB implement a supply based approach rather than a conservation mandate approach. In such a program, individual agencies, or regional groups of agencies would certify that the supply conditions for that agency or region are adequate to meet demands. In areas where supply could be an issue, the agency or region would develop regionally specific conservation mandates in order to balance supply and demand. Certification of supplies would require agencies or regions to demonstrate that they have supply reserves adequate to meet future droughts. Further, agencies or regions adopting this

SWRCB  
April 13, 2016  
Page 2

approach would need to have clearly defined demand management plans in place in order to effectively reduce demand should it be necessary.

As it turns out, the member agencies of the San Diego County Water Authority have practiced this exact form of water supply and demand management for many years and were in the process of ramping up our regional water conservation standards when the Emergency Regulations went into effect last year. With our long term conservation efforts having reduced our water consumption while our population nearly doubled, the San Diego region is a model of how water agencies should plan and prepare for water shortages.

We urge the SWRCB to adopt a reasonable, regional process of balancing supply and demand rather than a statewide conservation mandate.

Thank you again for the opportunity to provide input on this important topic.

Sincerely,

RAINBOW MUNICIPAL WATER DISTRICT

A handwritten signature in black ink, appearing to read "Tom Kennedy", with a long horizontal stroke extending to the right and curving back under the name.

Tom Kennedy  
General Manager

cc: RMWD Board of Directors  
RMWD General Counsel



## BOARD INFORMATION

### BOARD OF DIRECTORS

April 26, 2016

### SUBJECT

Construction & Maintenance Report

### DESCRIPTION

Activities for Construction & Maintenance Division

Occurrences for March: **22**

Main Line	7
Air/Vac	2
Blow-Off	1
Wharfhead	0
Valve	4
Fire Hydrant	2
Meter Lateral	6
Damage Done by Individuals	0

Total for 2015-2016 fiscal YTD: **138**

Main Line	37
Air/Vac	20
Blow-Off	3
Wharfhead	6
Valve	18
Fire Hydrant	9
Meter Lateral	43
Damage Done by Individuals	2

A. The locations of failures are as follows:

#### Main Line Repairs

Job #	Date Reported	GPM	Status	Location	Cause
4268	2/6/16	500	Completed	Fire Road	Wear out 12" CMLC
4275	2/9/16	3	Completed	Los Alisos Drive	Wear out 8" CMLC
4276	3/9/16	1	Completed	Flowerwood Lane	Joint 8" Ductile

#### Control Valve Maintenance

Job #	Date Reported	GPM	Status	Location	Cause
21093	3/2/16	N/A	Completed	Esterlina Station	Leaks through (2) 8" Gate – (2) 4" Gate

**SDCWA Shutdown**

Job #	Date Reported	GPM	Status	Location	Cause
18091	3/20 – 3/26/16	N/A	Completed	Moosa Pump Station	Routine Maintenance

**Air Vac Repairs**

Job #	Date Reported	GPM	Status	Location	Cause
26387	3/2/16	N/A	Completed	Live Oak Park	Update to standards 1" Galvanized
26388	3/9/16	N/A	Completed	Fire Road	New installation 2" Brass
26389	3/24/16	N/A	Completed	Camino Alisos	Update to standards 1" Brass

**Blow Off Repairs**

Job #	Date Reported	GPM	Status	Location	Cause
27125	3/26/16	4	In progress	Oak Cliff Drive	Wear out 2" Brass

**Wharfhead Repairs**

Job #	Date Reported	GPM	Status	Location	Cause
28137	3/28/16	N/A	Completed as of 4/1/16	Arroyo Pacifico	Wear out 2" Brass

**Meter Lateral Repairs**

Job #	Date Reported	GPM	Status	Location	Cause
3227	3/1/16	N/A	Completed	Crest Heights	Update to standards 1" Copper
3215	3/2/16	N/A	Completed	Via Inca	Maintenance 1" Copper
3228	3/21/16	2	Completed	Mt. Olympus	Wear out 1" Copper
3229	3/28/16	N/A	Completed	Pala Mesa Oaks	Wear out 1" Copper

**Meter Lateral Replacements**

Job #	Date Reported	GPM	Status	Location	Cause
2525	2/6/16	.1	Completed	Fire Road	Poly 2" Poly

**Valve Repairs**

Job #	Date Reported	GPM	Status	Location	Cause
5084	2/25/16	N/A	In progress	Spa Haven	Off-Track 6" Plug

**Valve Repairs (Cont'd.)**

<b>Job #</b>	<b>Date Reported</b>	<b>GPM</b>	<b>Status</b>	<b>Location</b>	<b>Cause</b>
5085	3/9/16	N/A	Completed	Flowerwood Lane	Maintenance 8" Plug

**Valve Replacements**

<b>Job #</b>	<b>Date Reported</b>	<b>GPM</b>	<b>Status</b>	<b>Location</b>	<b>Cause</b>
16133	3/9/16	N/A	Completed	Fire Road	New installation 12" Gate
16134	3/9/16	N/A	Completed	Fire Road	Leaks through 6" Gate
16135	3/23/16	N/A	In progress	Via Mariposa	Leaks through 6" Gate

**Fire Hydrant Repairs**

<b>Job #</b>	<b>Date Reported</b>	<b>GPM</b>	<b>Status</b>	<b>Location</b>	<b>Cause</b>
8599	2/5/16	N/A	Completed	Spa Haven	Update to standards 6" CMLC
8601	3/1/16	N/A	Completed	Via Monserate	Wear out 6" CMLC
8602	3/9/16	N/A	Completed	Triple Crown	Wear out 6" CMLC
8603	3/17/16	N/A	Completed	Fire Road	Maintenance 6" CMLC

**Damage Done by Individual**

<b>Job #</b>	<b>Date Reported</b>	<b>GPM</b>	<b>Status</b>	<b>Location</b>	<b>Cause</b>
8586	5/14/15	2,070	On hold	Reche Road	Hit by car 6" CMLC

B. After-Hours Standby Calls

Total Standby calls for March: **49**

Checked for Leaks	<b>11</b>
Meter Leak Repairs	<b>1</b>
Turned Water Off (Locked Meter)	<b>0</b>
Turned Water On (Unlock Meter)	<b>8</b>
Complaints of No Water	<b>11</b>
High Pressure	<b>4</b>
Low Pressure	<b>2</b>
Alarms at RMWD	<b>1</b>
Wastewater Calls	<b>0</b>
Water Quality Calls	<b>2</b>
Backflow Calls	<b>2</b>
Customer Leak Calls	<b>3</b>
Emergency Locates	<b>0</b>
Miscellaneous Calls	<b>4</b>

Total Standby calls for fiscal year-to-date: **443**

Checked for Leaks	<b>84</b>
Meter Leak Repairs	<b>32</b>
Turned Water Off (Locked Meter)	<b>14</b>
Turned Water On (Unlock Meter)	<b>57</b>
Complaints of No Water	<b>47</b>
High Pressure	<b>53</b>
Low Pressure	<b>11</b>
Alarms at RMWD	<b>13</b>
Wastewater Calls	<b>1</b>
Water Quality Calls	<b>15</b>
Backflow Calls	<b>25</b>
Customer Leak Calls	<b>45</b>
Emergency Locates	<b>3</b>
Miscellaneous Calls	<b>43</b>

  
 \_\_\_\_\_  
 John Maccarrone  
 Construction & Maintenance Superintendent

4/26/16

  
 \_\_\_\_\_  
 Darren Milner  
 Operations Manager

4/26/16





## BOARD INFORMATION

### BOARD OF DIRECTORS

April 26, 2016

#### SUBJECT

Valve Maintenance Report

#### DESCRIPTION

Activities for Valve Maintenance Division

A. Total valves operated in March: **255**

Total valves operated fiscal YTD: **2,856**

#### DISTRIBUTION VALVES

Gate	10" & smaller	40
Plug	10" & smaller	15
Butterfly	10" & smaller	2
<b>Total Small:</b>		<b>57</b>
Gate	12" & larger	20
Plug	12" & larger	10
Butterfly	12" & larger	8
<b>Total Large:</b>		<b>38</b>
<b>Total Dist. Valves:</b>		<b>95</b>

Gate	10" & smaller	464
Plug	10" & smaller	213
Butterfly	10" & smaller	4
<b>Total Small:</b>		<b>681</b>
Gate	12" & larger	102
Plug	12" & larger	89
Butterfly	12" & larger	30
<b>Total Large:</b>		<b>221</b>
<b>Total FY Dist. Valves:</b>		<b>902</b>

#### OTHER VALVES

Air Vacs – 1", 2", 4"	<b>56</b>
Blow Offs – 2"	<b>19</b>
Fire Hydrants – 6"	<b>50</b>
Wharfheads – 2"	<b>35</b>
<b>Total Other Valves:</b>	<b>160</b>

Air Vacs – 1", 2", 4"	<b>702</b>
Blow Offs – 2"	<b>335</b>
Hydrants & Hydrant Valves –	<b>658</b>
Wharfheads – 2"	<b>259</b>
<b>Total FY Other Valves:</b>	<b>1,954</b>

#### BROKEN VALVES

B. Total broken valves in March: **6**

Total broken valves for fiscal YTD: **53**

2" and Under	Repaired	<b>0</b>
	Replaced	<b>2</b>
	Discovered	<b>0</b>
4" and Over	Repaired	<b>1</b>
	Replaced	<b>3</b>
	Discovered	<b>0</b>

2" and Under	Repaired	<b>0</b>
	Replaced	<b>14</b>
	Discovered	<b>3</b>
4" and Over	Repaired	<b>4</b>
	Replaced	<b>9</b>
	Discovered	<b>23</b>

**UNABLE TO LOCATE**

C. Total UTL valves in March: **0**

Total UTL valves for fiscal YTD: **5**

Checked	<b>0</b>
Found / Operated	<b>0</b>
Removed from Map Book	<b>0</b>

Checked	<b>0</b>
Found / Operated	<b>1</b>
Removed from Map Book	<b>4</b>

D. Other maintenance:

March:

2015-2016 fiscal YTD:

Air Vacs Replaced	1"	<b>2</b>
	2"	<b>0</b>
	4"	<b>0</b>
Air Vacs	Serv. Stops Installed	<b>0</b>
	Repaired	<b>0</b>
	Painted	<b>6</b>
Hydrants	Repaired	<b>0</b>
	Replaced	<b>0</b>
	Painted	<b>0</b>
Wharfheads	Repaired	<b>0</b>
	Painted	<b>0</b>
Pressure Station Valves	Adjusted	<b>0</b>
	Rebuilt	<b>2</b>
	Replaced	<b>0</b>
	Painted	<b>0</b>

Air Vacs Replaced	1"	<b>12</b>
	2"	<b>3</b>
	4"	<b>0</b>
Air Vacs	Serv. Stops Replaced	<b>0</b>
	Repaired	<b>0</b>
	Painted	<b>26</b>
Hydrants	Repaired	<b>0</b>
	Replaced	<b>5</b>
	Painted	<b>7</b>
Wharfheads	Repaired	<b>2</b>
	Painted	<b>3</b>
Pressure Station Valves	Adjusted	<b>3</b>
	Rebuilt	<b>15</b>
	Replaced	<b>0</b>
	Painted	<b>0</b>

E. Miscellaneous

March:

2015-2016 fiscal YTD:

Shutdowns	<b>5</b>
New Valves	<b>11</b>
Abandoned Valves	<b>0</b>
Underground Service Alert Locates	<b>0</b>

Shutdowns	<b>43</b>
New Valves	<b>32</b>
Abandoned Valves	<b>0</b>
Underground Service Alert Locates	<b>699</b>

  
 John Maccarrone 4/26/16  
 Construction & Maintenance Superintendent

  
 Darren Milner 4/26/16  
 Operations Manager

### MAINTENANCE PLAN 2015-2016

2015								
Month	Planned Operation	Operated	Not Operable	PRV	Shut Downs	System Repair	Other Work, Yard	Map Book
<b>Average</b>	<b>303.1</b>	<b>339.4</b>	-----	-----	-----	-----	-----	-----
January	304	304	30	5	4	0	Yes	Yes
February	304	381	45	0	3	0	Yes	Yes
March	304	343	20	1	3	4	Yes	No
April	304	340	23	1	3	0	Yes	No
May	304	393	11	2	3	8	Yes	No
June	304	382	4	3	2	4	Yes	No
July	304	417	25	1	2	3	Yes	No
August	304	317	46	2	3	10	Yes	No
September	304	338	30	3	2	4	Yes	No
October	304	429	15	1	3	4	Yes	No
November	304	198	22	1	8	6	Yes	No
December	304	231	32	0	13	4	Yes	No
<b>Totals 2015</b>	<b>3,648</b>	<b>4,073</b>	<b>303</b>	<b>20</b>	<b>49</b>	<b>47</b>	-----	-----

2016								
Month	Planned Operation	Operated	Not Operable	PRV	Shut Downs	System Repair	Other Work, Yard	Map Book
January	304	413	35	1	3	10	Yes	Yes
February	304	242	16	3	4	9	Yes	Yes
March	304	255	17	2	5	7	Yes	Yes
April	303							
May	303							
June	303							
July	303							
August	303							
September	303							
October	303							
November	303							
December	303							
<b>Totals 2016</b>	<b>3,639</b>	<b>910</b>	<b>68</b>	<b>6</b>	<b>12</b>	<b>26</b>	-----	-----

Total Valves in System:       **7,287**

Valves Operated to Date:       **4,983**

Valves Inoperable:           **371**





# BOARD INFORMATION

## BOARD OF DIRECTORS

April 26, 2016

## SUBJECT

Garage / Shop Report

## DESCRIPTION

Activities for Garage/Shop Division – March 2016

**A. Maintenance/Service: 37**

2015-2016 Fiscal YTD: **324**

Vehicles	<b>21</b>
Small Equipment	<b>13</b>
Large Equipment	<b>3</b>

Vehicles	<b>223</b>
Small Equipment	<b>41</b>
Large Equipment	<b>60</b>

**B. Emergencies: 5**

2015-2016 Fiscal YTD: **46**

Vehicles	<b>3</b>
Equipment	<b>2</b>

Vehicles	<b>22</b>
Equipment	<b>24</b>

  
 \_\_\_\_\_  
 John Maccarrone  
 Construction & Maintenance Superintendent

  
 \_\_\_\_\_  
 Darren Milner  
 Operations Manager

4/26/16

4/26/16





## BOARD INFORMATION

### BOARD OF DIRECTORS

April 26, 2016

#### SUBJECT

Water Operations Report

#### DESCRIPTION

Activities for Water Operations Division

A. March:

2015-2016 Fiscal YTD:

Tanks/Reservoirs	Maint. / Weeds	1
	Inspected	13
	Painted (Contractor)	0
	Repairs (Contractor)	1
	Repairs (RMWD)	0
	Residuals	336
Reservoir Covers	Repaired	0
	Inspected	3
	Washed/Cleaned	0
Pump Stations	Maint. / Weeds	196
	Painted	0
	Repaired	2
Chlorine Stations	Maint. / Weeds	112
	Painted	0
	Repaired	3
Back-up Generators	Tested	16
	Maintenance	0
Connection Reads		32
Morro PRVs		84
Flow Changes	SDCWA	80
Patrol Calls		16

Tanks/Reservoirs	Maint. / Weeds	23
	Inspected	106
	Painted (Contractor)	7
	Repairs (Contractor)	6
	Repairs (RMWD)	4
	Residuals	3,269
Reservoir Covers	Repaired	2
	Inspected	27
	Washed/Cleaned	3
Pump Stations	Maint. / Weeds	1,915
	Painted	0
	Repaired	22
Chlorine Stations	Maint. / Weeds	1,092
	Painted	0
	Repaired	20
Back-up Generators	Tested	158
	Maintenance	4
Connection Reads		312
Morro PRVs		819
Flow Changes	SDCWA	730
Patrol Calls		121

Marc Walker  
Water Operations Superintendent

4/26/16

Darren Milner  
Operations Manager

4/26/16







## BOARD INFORMATION

### BOARD OF DIRECTORS

April 22, 2016

### SUBJECT

Electrical / Telemetry Report – March 2016

### DESCRIPTION

Activities for Electrical & Telemetry

#### A. Electrical:

2015-2016 Fiscal YTD:

Maintenance	Reservoirs & Tanks	0
	Pump Stations	5
	Lift Stations	1
	CL2 Stations	0
	District Offices	2
Repairs	Reservoirs & Tanks	0
	Pump Stations	1
	Lift Stations	1
	CL2 Stations	1
	District Offices	1

Maintenance	Reservoirs & Tanks	1
	Pump Stations	18
	Lift Stations	18
	CL2 Stations	2
	District Offices	18
Repairs	Reservoirs & Tanks	0
	Pump Stations	11
	Lift Stations	4
	CL2 Stations	4
	District Offices	4

#### B. Telemetry:


2015-2016 Fiscal YTD:

Maintenance	SDCWA Connection	1
	Tanks	3
	Pump Stations	0
	Lift Stations	0
	CL2 Stations	0
	District Offices	5
Repairs	SDCWA Connection	0
	Tanks	1
	Pump Stations	0
	Lift Stations	0
	CL2 Stations	0
	District Offices	0

Maintenance	SDCWA Connection	1
	Tanks	3
	Pump Stations	0
	Lift Stations	7
	CL2 Stations	0
	District Offices	39
Repairs	SDCWA Connection	0
	Tanks	5
	Pump Stations	0
	Lift Stations	3
	CL2 Stations	2
	District Offices	0

C. Special Projects:

DATE	LOCATION	DESCRIPTION
3/8/16	District Shop	Maintenance on Shop antenna wire
3/9/16	Sumac Antenna	New SCADA project; remove fallen tree
3/7 & 3/10/16	Huntley Pump Station	Maintenance: new light fixtures
3/11/16	“ “ “	Replace/repair wiring; damaged by theft
3/16/16	Various Areas	Class given by Rain for Rent on shutdown pumps
3/21/16	Lift Station #3	Class given by Rain for Rent on new trash pump
3/22/16	All Lift Stations	I/R survey on motor control centers
3/23/16	Building 1	Install new phone extension
3/28/16	Connection #9	Connection #9 project

  
 Marc Walker 4/26/16  
 Water Operations Superintendent

  
 Darren Milner 4/26/16  
 Operations Manager



# BOARD INFORMATION

## BOARD OF DIRECTORS

April 26, 2016

### SUBJECT

Wastewater Report

### DESCRIPTION

Activities for Wastewater Division

**A. March 2016:**

Lift Stations	Maintenance	48
	Pump/Dry Well Repairs	10
	Wet Well Repairs	0
	Elect. Controls	6
	Generator Maint.	1
	Load Test	1
	Samples	2
Cleaning & Maintenance	Line Cleaning	21,509 ft.
	CCTV Inspection	0
	Easement Cleaning	1
	Customer Calls	1
Wet Wells	General Cleaning	15
High Frequency	Cleaning Areas	2,551 ft.
Collection	Sewer Line Repairs	0
Manholes	Raised	0
	Inspections	116
	Repairs	1
	Clean Roots	1

**2015-2016 fiscal YTD:**

Lift Stations	Maintenance	372
	Dry Well Repairs	65
	Wet Well Repairs	6
	Elect. Controls	46
	Generator Maint.	5
	Load Test	6
	Samples	14
Cleaning & Maintenance	Line Cleaning	59,319 ft.
	CCTV Inspection	3,169 ft.
	Easement Cleaning	18
	Customer Calls	26
Wet Wells	General Cleaning	115
High Frequency	Cleaning Areas	22,116 ft.
Collection	Sewer Line Repairs	0
Manholes	Raised	33
	Inspections	419
	Repairs	26
	Clean Roots	8

**B. After-Hours Stand-by Calls:**

Total Standby calls for March: **12**

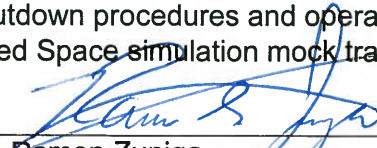
Private Sewer Spills	0
RMWD Spills	0
Telemetry Alarms	0
Lift Station Alarms	0
High or Low Level Alarms	8
SmartCover Manhole Alarms	4
Customer Calls	0
Miscellaneous	0


Total Standby calls 2015-2016 fiscal YTD: **120**

Private Sewer Spills	1
RMWD Spills	0
Telemetry Alarms	23
Lift Station Alarms	11
High or Low Level Alarms	55
SmartCover Manhole Alarms	18
Customer Calls	12
Miscellaneous	0

**C. Wastewater Training**

- Rain for Rent: 6" sewage trash pump start-up & shutdown procedures and operational review
- RMWD / North County Fire: Beck Reservoir Confined Space simulation mock training

  
 Ramon Zuniga 4/26/16  
 Wastewater Superintendent

  
 Darren Milner 4/26/16  
 Operations Manager





# BOARD INFORMATION

## BOARD OF DIRECTORS

April 26, 2016

### SUBJECT

Water Quality Report

### DESCRIPTION

Activities for Water Quality Division – March 2016

#### A. Samples:

#### 2015-2016 Fiscal YTD:

Inlet/Outlet - Beck	MPN / HPC General Physicals Fluoride	<b>Beck is offline</b>
Open Reservoir - Beck	MPN / HPC General Physicals Fluoride Nitrification Testing	<b>Beck is offline</b>
Dosing	Copper Sulfate Sodium Hypochlorite	<b>0</b> <b>0</b>
Tanks / Covered Reservoirs	Nitrification Testing Fluoride Specials	<b>15</b> <b>0</b> <b>0</b>
Morro Reservoir Zone	Ammonia / Nitrification	<b>0</b>
Routines		<b>22</b>
THM / HAA5		<b>0</b>
Specials		<b>3</b>

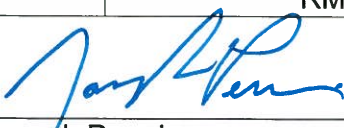
Inlet/Outlet - Beck	MPN / HPC General Physicals Fluoride	<b>Beck is offline</b>
Open Reservoir - Beck	MPN / HPC General Physicals Fluoride Nitrification Testing	<b>Beck is offline</b>
Dosing	Copper Sulfate Sodium Hypochlorite	<b>0</b> <b>0</b>
Tanks / Covered Reservoirs	Nitrification Testing Fluoride Specials	<b>282</b> <b>0</b> <b>6</b>
Morro Reservoir Zone	Ammonia / Nitrification	<b>0</b>
Routines		<b>181</b>
THM / HAA5		<b>8</b>
Specials		<b>28</b>


#### B. Water Quality:

#### 2015-2016 Fiscal YTD:

Dead End Flushing		<b>0</b>
Calls	Customer RMWD	<b>3</b> <b>0</b>

Dead End Flushing		<b>0</b>
Calls	Customer RMWD	<b>20</b> <b>0</b>

  
 \_\_\_\_\_  
 Joseph Perreira 4/26/16  
 Water Quality Technician

  
 \_\_\_\_\_  
 Darren Milner 4/26/16  
 Operations Manager





## BOARD INFORMATION

### BOARD OF DIRECTORS

April 26, 2016

#### SUBJECT

Cross Connection Control Program – March 2016

#### DESCRIPTION

Activities for Cross Connection Control:

A. Currently, there are **4,950** backflow devices recorded in the system.

B. In March, the following was performed:

2015-2016 fiscal YTD:

Installation 1 <sup>st</sup> Notices sent	0
Installation 2 <sup>nd</sup> Notices sent	0
Installation 3 <sup>rd</sup> Notices sent	0
Customer complaints	0
Services locked due to noncompliance	0
New devices installed, inspected	7
Annual test notices sent	1,695
Annual devices tested	0
Device failures & repairs	20
Replaced devices	0
Correction inspections	0
Property inspections	1

Installation 1 <sup>st</sup> Notices sent	1
Installation 2 <sup>nd</sup> Notices sent	0
Installation 3 <sup>rd</sup> Notices sent	0
Customer complaints	0
Services locked due to noncompliance	0
New devices installed, inspected	20
Annual test notices sent	4,143
Annual devices tested	3,647
Device failures & repairs	195
Replaced devices	8
Correction inspections	0
Property inspections	1

C. Construction Meters - Backflow Tests: 0

D. Hangers for Blocked Access: 0

Joseph Perreira  
Water Quality Technician

4/26/16

Darren Milner  
Operations Manager

4/26/16







## BOARD INFORMATION

### BOARD OF DIRECTORS

April 26, 2016

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### SUBJECT

Engineering Report for March 2016

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### DESCRIPTION

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#### CAPITAL PROJECTS:

Afton Farms Water Line Ext. (201449): Contractor completed the installation of the 8" pipeline. The pipeline is currently in service and was online for the March 2016 SDCWA Shutdown. Staff processing final contract requirements prior to issuing the notice of completion.

Gird to Monserate Hill (201045): Psomas is working on the preliminary design report. Staff is working on pipeline alignment with property owners and alternatives to rehabilitate the existing pipeline.

Horse Creek Lift Station (200555): Developer is working on obtaining the permit from Army Corps of Engineers.

Highway 76 East Segment (201260): Contractor has installed 7,610 feet of 18" sewerline out of 10,300 feet. All of the four casings have been installed.

Lift Station 1 (201040): Staff is working on location regarding the site for the lift station before the siphon.

Water and Wastewater Asset Cost and Capacity Fee Study (201663): Board approved project award to Willdan. Staff working on preparing the professional service agreement.

Water Reclamation Plant & Recycled Water Distribution System (201672): Staff met with Oceanside. Dudek working on the preliminary design report.

Wastewater Outfall Replacement (201266): Project on hold until further evaluation from the Master Plan and the WRP study.

#### OTHER PROJECTS:

Moosa Creek Mitigation Bank (201459): Staff working with Consultant on easements.

San Luis Rey Ground Water Sources (201446): Report finalized and being reviewed by staff and consultant.

Valley Center Regional Infrastructure Coordination: Report finalized and submitted to Valley Center.

Water and Wastewater Master Plans (201337W/201571WW): Final report was submitted. Staff and engineering reviewing the report.

**DEVELOPER PROJECTS:**

Golf Green Estates (90100): (near Lift Station 1): 94 SFR planned across from Bonsall Elementary School. Offsite plans are approved and preconstruction meeting is scheduled on April 12, 2016.

Heling Hill Run (00000): 5 Lot Subdivision with 260 foot waterline extension. Plan check one complete.

Horse Ranch Creek Ridge (D.R. Horton - formally Campus Park, Passerelle) (90096): 850 WMs / 850 EDUs – Off of Highway 76 and Horse Ranch Creek Road. Plan check for units 1-4, wastewater, and water complete. Caltrans approved construction of forcemain and waterline in Highway 76. Project is under review with the Army Corps of Engineers and Pala Indians.

Malabar Ranch (90061): 31 WMs / 29 EDUs – There are 17 out of 31 homes built. Contractor shall complete waterline relocation and punch list items.

Nessy Burger (00000): Nessy Burger’s is proposing to install a permanent building. Plan check one completed.

Olive Hill Estates (90066): 37 WMs / 59.2 EDUs – Contractor is working on completing above ground appurtenances. Staff is installing meters.

Pala Mesa Highlands (90056): 124 Lots on Old Highway 395. Plan check three completed.

**OTHER:**

ITEMS	NO#	ITEMS	NO#
Water Availability Letters	0	Water Meters Purchased	5
Sewer Availability Letters	0	Sewer EDUs Purchased	0
Water Commitment Letters	1	Scheduled/Emergency Shutdowns	1
Sewer Commitment Letters	0	Jobs Closed (Dai Dang)	1

  
 \_\_\_\_\_  
 Sherry Kirkpatrick 4/26/16  
 Engineering Manager



## BOARD INFORMATION

### BOARD OF DIRECTORS

April 26, 2016

#### SUBJECT

Field Customer Service Report – April, 2016

#### DESCRIPTION


Activities for Customer Services Section:

A. Customer service calls responded to: **185**

2015-2016 fiscal YTD: **1,884**

Read for Transfer	<b>64</b>
Locked Service	<b>14</b>
Unlocked Service	<b>26</b>
Checked for High Pressure	<b>12</b>
Checked for Low Pressure	<b>9</b>
Reports of No Water	<b>5</b>
Delivered 48-Hour Notices	<b>54</b>
Waste - Drought	<b>1</b>

Read for Transfer	<b>535</b>
Locked Service	<b>209</b>
Unlocked Service	<b>176</b>
Checked for High Pressure	<b>100</b>
Checked for Low Pressure	<b>52</b>
Report of No Water	<b>31</b>
Delivered 48-Hour Notices	<b>717</b>
Waste - Drought	<b>64</b>

  
 \_\_\_\_\_  
 Kenny Diaz  
 Meter Services – Crew Leader

3/22/16

  
 \_\_\_\_\_  
 Vanessa Martinez  
 Finance Manager

3/22/16





# BOARD INFORMATION

## BOARD OF DIRECTORS

April 26, 2016

### SUBJECT

Meters Report – March, 2016

### DESCRIPTION

Activities for Meter Services Section:

**A. Meter Replacement:**

2015-2016 fiscal YTD:

Stuck / Damage		Itron Repairs		New Itron Installations		Stuck / Damage		Itron Repairs		New Itron Installations	
5/8"	0	5/8"	0	5/8"	0	5/8"	0	5/8"	0	5/8"	0
3/4"	39	3/4"	1	3/4"	0	3/4"	109	3/4"	20	3/4"	0
1"	24	1"	5	1"	0	1"	119	1"	40	1"	0
1 1/2"	0	1 1/2"	0	1 1/2"	0	1 1/2"	9	1 1/2"	4	1 1/2"	0
2"	5	2"	0	2"	0	2"	21	2"	6	2"	0
3"	0	3"	0	3"	0	3"	1	3"	0	3"	0
4"	0	4"	0	4"	0	4"	0	4"	0	4"	0
6"	0	6"	0	6"	0	6"	0	6"	0	6"	0
<b>TOTAL:</b>	<b>9</b>		<b>5</b>		<b>0</b>		<b>200</b>		<b>69</b>		<b>0</b>

**B. Meter service calls responded to: 425**

2015-2016 fiscal YTD: **4,286**

Meter Leaks Reported	<b>17</b>
Checked Meter Reads	<b>302</b>
Replaced Meter Heads	<b>5</b>
Troubleshoot Meters	<b>101</b>

Meter Leaks Reported	<b>237</b>
Checked Meter Reads	<b>3,616</b>
Replaced Meter Heads	<b>52</b>
Troubleshoot Meters	<b>381</b>

  
 \_\_\_\_\_  
 Kenny Diaz  
 Meter Services – Crew Leader  
 4/26/16

  
 \_\_\_\_\_  
 Vanessa Martinez  
 Finance Manager  
 4/26/16





## BOARD INFORMATION

### BOARD OF DIRECTORS

April 26, 2016

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#### SUBJECT

Safety Report – March 2016

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#### DESCRIPTION

Safety and Regulatory Update

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- A. Safety Training
  - Confined Space Entry Class – 22 Employees
  
- B. Tailgate Safety Meetings
  - Backhoe Safety
  - SCADA Training
  - Emergency Preparedness
  - Confined Space
  
- C. Target Safety Online Training
  - Advanced Construction Safety Mod 1
  - Advanced Construction Safety Mod 2
  - Water Industry Hydraulics
  - Water Industry Disinfection Basics

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Jeff Stacy  
Safety Administrator

4/26/16

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Darren Milner  
Operations Manager

4/26/16







# INFORMATION

## BOARD OF DIRECTORS

April 7, 2016

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### SUBJECT

Changes in Personnel and Reporting

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### DESCRIPTION

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Darren Milner joined the District's team effective March 28, 2016 as the new Operations Manager.

Rene Bush retired from the District effective April 2, 2016.

### POLICY

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N/A

### FISCAL IMPACTS

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N/A

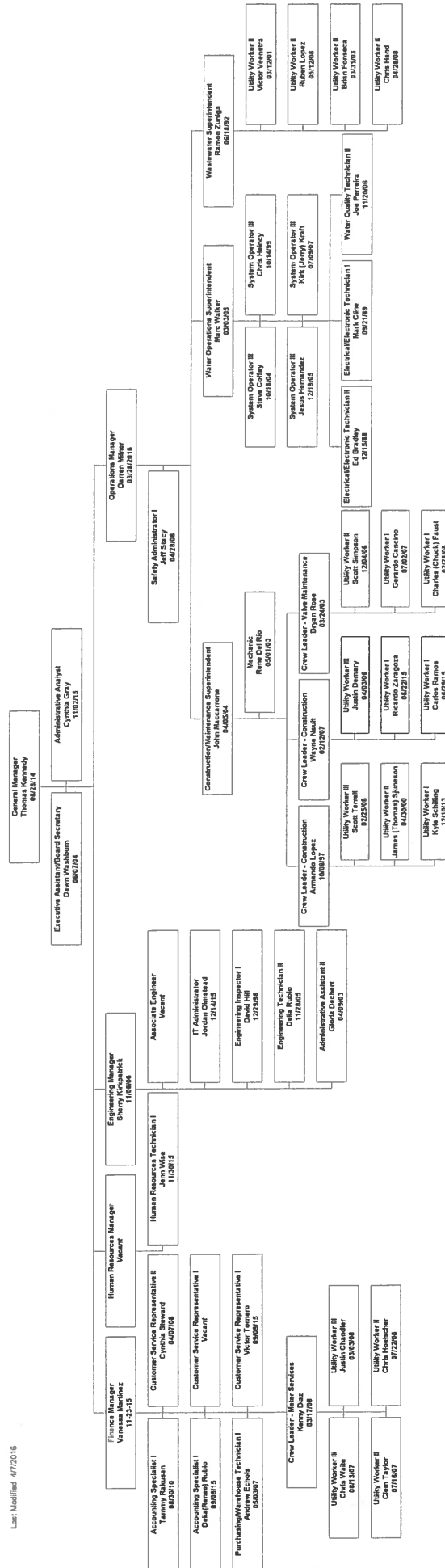
  
\_\_\_\_\_  
Jenn Wise  
Human Resources Technician

04/07/16



RAINBOW MUNICIPAL WATER DISTRICT  
ORGANIZATIONAL CHART

Creation Date 02/12/14  
Last Modified 4/7/2016

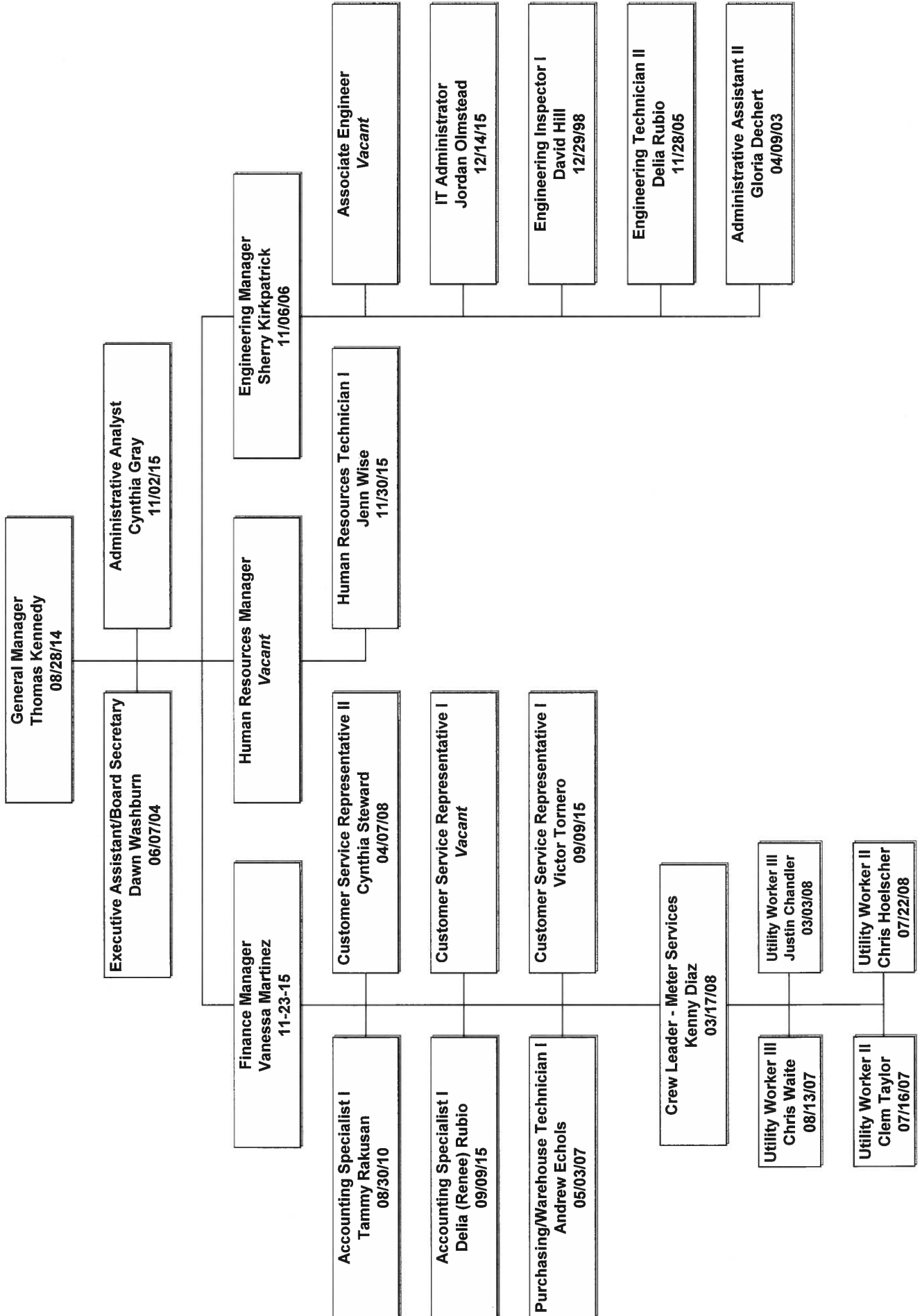




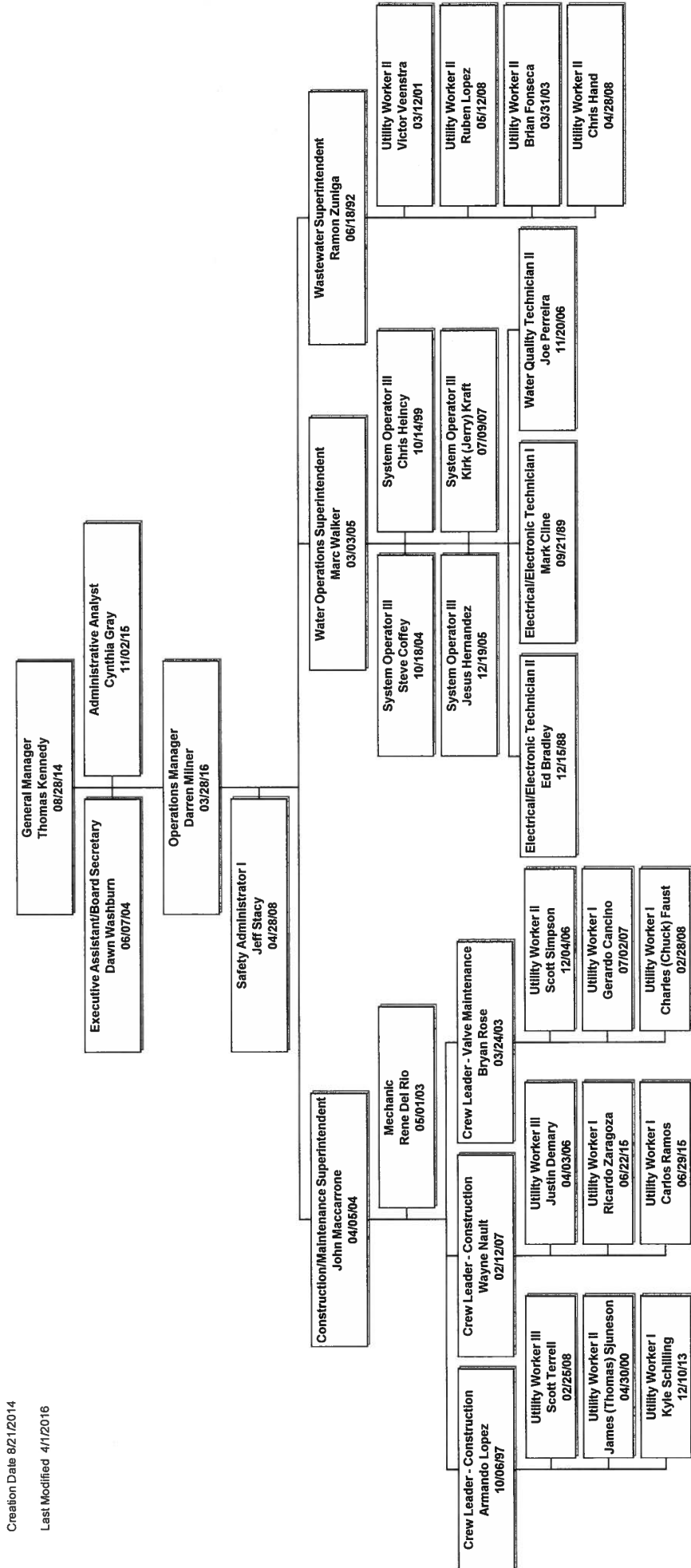
RAINBOW MUNICIPAL WATER DISTRICT  
 ORGANIZATIONAL CHART  
 PAGE 1 OF 2

Creation Date 8/21/2014

Last Modified 4/1/2016



RAINBOW MUNICIPAL WATER DISTRICT  
ORGANIZATIONAL CHART  
PAGE 2 OF 2





## BOARD INFORMATION

April 26, 2016

### SUBJECT

Interim Financial report for February, 2016: The information is compiled and presented on an unaudited basis. The budget amounts for Water Sales, Cost of Water Sold, and Property Tax Revenues are spread to the individual months based on historical monthly averages. All other budget categories are spread over twelve equal months. This report represents eight months of the fiscal year so we can compare actuals versus budgeted figures.

### DESCRIPTION

Explanation of significant variances within the Financial Statements:

Water Revenues the FYTD 2016 units sold is 19.0% less than the units of sale for the same period one year ago and 65% than the budgeted units.

Cost of Water Sold varies similarly with the water sales. However, water purchases contain both variable costs and fixed costs.

Pumping expenses consist mostly of electricity and natural gas costs. Cost is somewhat in line to what was budgeted a little under by 16% for the year to date.

Water Operations includes all water quality testing and SCADA monitoring. Cost is under budget for the year to date..

Valve Maintenance maintains and repairs the thousands of valves contained within the infrastructure. Cost is 5% over budget for the year to date.

Water Distribution consists of the water administration and construction/maintenance crews. Cost is below budget for the year to date by 15%.

Meter Services performs all meter reading and customer onsite response and repair. Cost is close to what has been budgeted for the year to date.

Garage Services performs maintenance and repair of the district fleet vehicles and pumps. Cost is under budget for the year to date due.

General & Administration/Human Resources is over the budget for the year to date, but that is due to recognition of paid insurances at beginning of year and not spread throughout year.

Legal Services include general counsel as well as litigation activities. Cost is close to bring at budget for the year to date.

Safety & Security performs all training and education to maintain a safe work environment. This includes the cost of maintaining security at all RMWD sites. Cost is under budget for the fiscal year.

Finance provides all general accounting, payroll, disbursements, cash management and purchasing services. Cost is below budget for the year.

Customer Service provides all billing, collections and related customer services. Cost is under budget for the fiscal year.

Sewer Collection is responsible for all wastewater collection and maintenance. Wastewater treatment provided by the City of Oceanside is the primary cost factor. Cost is under budget for the fiscal year.

Engineering provides in house general engineering and inspection services. A portion of the Engineering department labor transfers to capital projects. Cost is under budget for the fiscal year.

Property Taxes; the majority of apportionments are paid in December, April, and May.

Capacity Fees represent water and sewer meters that have been connected and placed into service. The budget does not account for capacity fees. All capacity fees are transferred directly to the Water or Sewer CIP Funds.

Other Income consists of late fees on customer accounts, rents and leases, plan check fees and FEMA grant payments.

**POLICY**

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*No specific policy referenced.*

**BOARD OPTIONS/FISCAL IMPACTS**

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N/A

**STAFF RECOMMENDATION**

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None

  
\_\_\_\_\_  
Vanessa Martinez  
Finance Manager

April 26, 2016



# Interim Financial Statements

## General Ledger Budget Status

User: vmartinez  
Printed: 4/12/2016 - 12:14 PM  
Period: 1 to 8, 2016



Fund	01	WATER FUND	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R10		WATER REVENUE	13,525,669.00	3,455,023	3,455,023	10,070,646	-	10,070,646	74.46
01-00-41110		Water Sales-Domestic	0.00	(132,477)	(132,477)	132,477	-	132,477	0.00
01-00-41115		Water Sales-Domestic-Unbilled	0.00	1,615,660	1,615,660	(1,615,660)	-	(1,615,660)	0.00
01-00-41120		Water Sales-Ag-Dom Non Cert	0.00	(141,394)	(141,394)	141,394	-	141,394	0.00
			0.00	1,829,797	1,829,797	(1,829,797)	-	(1,829,797)	0.00
01-00-41160		Water Sales-Ag. Non Discount	0.00	(17,588)	(17,588)	17,588	-	17,588	0.00
01-00-41165		Water Sales-Ag.Nondis Unbilled	0.00	110,346	110,346	(110,346)	-	(110,346)	0.00
01-00-41170		Water Sales-Construction	0.00	(5,950)	(5,950)	5,950	-	5,950	0.00
01-00-41175		Water Sales-Construction-Unbil	0.00	2,681,087	2,681,087	(2,681,087)	-	(2,681,087)	0.00
01-00-41180		Water Sales-Sawr Full Agric	0.00	(120,417)	(120,417)	120,417	-	120,417	0.00
01-00-41185		Water Sales-Sawr Ag Unbilled	10,598,686.00	3,987,158	3,987,158	6,611,528	-	6,611,528	62.38
01-00-41190		Water Sales-Sawr Ag/Dom	0.00	(217,076)	(217,076)	217,076	-	217,076	0.00
01-00-41195		Water Sales Sawr Ag/D Unbilled	5,283,629.27	3,144,014	3,144,014	2,139,616	-	2,139,616	40.50
01-00-42120		Monthly O & M Charges	4,508,350.58	3,069,107	3,069,107	1,439,243	-	1,439,243	31.92
01-00-42121		Infrastructure Access Charge	486,481.00	10,579	10,579	475,902	-	475,902	97.83
01-00-42130		Readiness-To-Serve Rev Id#1	426,052.34	242,321	242,321	183,731	-	183,731	43.12
01-00-42140		Pumping Charges	2,500.00	5,800	5,800	(3,300)	-	(3,300)	0.00
01-00-43101		Operating Inc Turn On/Off Fees	218,976.00	151,513	151,513	67,463	-	67,463	30.81
01-00-43104		Operating Inc. R.P. Charges	500.00	1,550	1,550	(1,050)	-	(1,050)	0.00
01-00-43106		Operating Inc Water Letter Fee	30,000.00	13,200	13,200	16,800	-	16,800	56.00
01-00-43109		Operating Inc Inspections	3,000.00	650	650	2,350	-	2,350	78.33
01-00-43110		Operating Inc Plans And Specs	2,400.00	3,050	3,050	(650)	-	(650)	0.00
01-00-43111		Operating Inc Install Fees,Hyd	48,600.00	6,979	6,979	41,621	-	41,621	85.64
01-00-43114		Operating Inc-Miscellaneous	8,500.00	18,630	18,630	(10,130)	-	(10,130)	0.00
01-00-43116		New Meter Sales/Install Parts	0.00	26,808	26,808	(26,808)	-	(26,808)	0.00
01-00-43117		Notice Delivery Revenue	35,143,344.19	19,738,370	19,738,370	15,404,975	-	15,404,975	43.83
R40		R10 Sub Totals:	316,383.00	19,546	19,546	296,837	-	296,837	93.82
01-00-49301		INTEREST EXPENSE	316,383.00	19,546	19,546	296,837	-	296,837	93.82
		Property Tax Rev. - Ad Valorem							
R50		INTEREST INCOME	4,342.28	-	-	4,342	-	4,342	100.00
01-00-49201		Interest Revenues-Water Fund	4,342.28	-	-	4,342	-	4,342	100.00

Period: 1 to 8, 2016

	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R70							
01-00-49102	0.00	1,260	1,260	(1,260)	-	(1,260)	0.00
	60,360.00	17,902	17,902	42,458	-	42,458	70.34
01-00-49109	60,360.00	19,162	19,162	41,198	-	41,198	68.25
R80							
CURRENT YEAR NET REV/EXP	35,524,429.47	19,777,077	19,777,077	15,747,352	-	15,747,352	44.33
E01							
01-00-50001	17,962,086.93	12,786,422	12,786,422	5,175,665	-	5,175,665	28.81
01-00-50002	0.00	-	-	-	-	-	0.00
01-00-50003	527,580.00	(53,684)	(53,684)	53,684	-	53,684	0.00
01-00-50005	435,546.00	351,723	351,723	175,857	-	175,857	33.33
01-00-50006	-1,605,654.82	(773,398)	(773,398)	145,552	-	145,552	33.42
01-00-50008	0.00	-	-	(832,257)	-	(832,257)	0.00
01-00-50009	1,204,945.50	803,142	803,142	401,804	-	401,804	33.35
01-00-50010	622,440.00	403,191	403,191	219,249	-	219,249	35.22
01-00-50011	2,148,367.50	1,207,027	1,207,027	941,341	-	941,341	43.82
01-00-50012	0.00	123,296	123,296	(123,296)	-	(123,296)	0.00
01-00-50013	0.00	1,106,938	1,106,938	(1,106,938)	-	(1,106,938)	0.00
01-00-52176	21,295,311.11	16,244,650	16,244,650	5,050,661	-	5,050,661	23.72
01-00-56503	0.00	281,846	281,846	(281,846)	-	(281,846)	0.00
01-00-56505	0.00	24,954	24,954	(24,954)	-	(24,954)	0.00
01-00-56516	0.00	3,749	3,749	(3,749)	-	(3,749)	0.00
01-00-56517	0.00	26,053	26,053	(26,053)	-	(26,053)	0.00
01-00-57100	0.00	677	677	(677)	-	(677)	0.00
	0.00	-	-	-	-	-	0.00
	0.00	50,433	50,433	(50,433)	-	(50,433)	0.00
	0.00	1,061,255	1,061,255	(1,061,255)	-	(1,061,255)	0.00
	0.00	1,448,967	1,448,967	(1,448,967)	-	(1,448,967)	0.00
E05							
E05 Sub Totals:	21,295,311.11	17,693,617	17,693,617	3,601,694	-	3,601,694	16.91
Expense Sub Totals:	-14,229,118.36	(2,083,460)	(2,083,460)	(12,145,658)	-	(12,145,658)	
Dept 00 Sub Totals:							
PAYROLL & EMPLOYEE EXPENSES	0.00	1,350	1,350	(1,350)	-	(1,350)	0.00
Board Member Expenses	0.00	1,350	1,350	(1,350)	-	(1,350)	0.00
E40							
01-20-56501	0.00	84	84	(84)	-	(84)	0.00
	0.00	20	20	(20)	-	(20)	0.00

Period: 1 to 8, 2016

	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	0.00	103	103	(103)	-	(103)	0.00
MEDIR							
E40 Sub Totals:	0.00	1,453	1,453	(1,453)	-	(1,453)	0.00
Expense Sub Totals:	0.00	1,453	1,453	(1,453)	-	(1,453)	0.00
Dept 20 Sub Totals:							
<b>PAYROLL &amp; EMPLOYEE EXPENSES</b>							
E05	85,495.51	45,682	45,682	39,813	-	39,813	46.57
01-31-56101	500.00	150	150	350	-	350	69.99
01-31-56103	5,300.72	2,793	2,793	2,508	-	2,508	47.31
01-31-56501	1,239.68	479	479	760	-	760	61.34
01-31-56502	18,110.00	8,432	8,432	9,678	-	9,678	53.44
01-31-56503	956.38	293	293	664	-	664	69.39
01-31-56504	223.00	207	207	16	-	16	7.31
01-31-56505	670.72	172	172	498	-	498	74.31
01-31-56506	14,277.75	4,856	4,856	9,421	-	9,421	65.99
	3,243.68	1,786	1,786	1,458	-	1,458	44.94
	200.00	117	117	83	-	83	41.29
	2,600.00	229	229	2,371	-	2,371	91.19
	741.27	-	-	741	-	741	100.00
01-31-56515							
01-31-56516							
01-31-56520							
Other Post Employment Benefits	133,558.71	65,197	65,197	68,362	-	68,362	51.18
	61,500.00	39,889	39,889	21,611	-	21,611	35.14
	1,500.00	1,210	1,210	290	-	290	19.35
	12,000.00	8,281	8,281	3,719	-	3,719	30.99
Supplies & Services	7,500.00	1,600	1,600	5,900	-	5,900	78.67
01-31-72150	1,000.00	-	-	1,000	-	1,000	100.00
Regulatory Permits	526,000.00	306,979	306,979	219,021	-	219,021	41.64
Utilities - Electricity	609,500.00	357,958	357,958	251,542	-	251,542	41.27
E10 Sub Totals:	743,058.71	423,155	423,155	319,904	-	319,904	43.05
Expense Sub Totals:	743,058.71	423,155	423,155	319,904	-	319,904	43.05
Dept 31 Sub Totals:							
<b>PAYROLL &amp; EMPLOYEE EXPENSES</b>							
E05	625,640.76	378,584	378,584	247,057	-	247,057	39.49
01-32-56101	45,000.00	35,194	35,194	9,806	-	9,806	21.79
01-32-56103	38,789.73	24,718	24,718	14,071	-	14,071	36.28
01-32-56501	9,071.79	6,234	6,234	2,837	-	2,837	31.28
01-32-56502	109,421.32	79,721	79,721	29,700	-	29,700	27.14
01-32-56503	8,911.14	2,938	2,938	5,973	-	5,973	67.03
01-32-56504	2,338.84	1,793	1,793	546	-	546	23.34
01-32-56505	6,136.36	1,504	1,504	4,633	-	4,633	75.50
01-32-56506	104,482.01	40,064	40,064	64,418	-	64,418	61.65

Period: 1 to 8, 2016

	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-32-56507	0.00	733	733	(733)	-	(733)	0.00
01-32-56509	2,000.00	418	418	1,582	-	1,582	79.10
01-32-56512	20,492.98	17,216	17,216	3,277	-	3,277	15.99
01-32-56515	1,410.50	1,315	1,315	96	-	96	6.78
01-32-56516	0.00	10,494	10,494	(10,494)	-	(10,494)	0.00
01-32-56517	10,400.00	8,536	8,536	1,864	-	1,864	17.93
01-32-56518	16,900.00	2,342	2,342	14,558	-	14,558	86.14
01-32-56520	5,424.48	-	-	5,424	-	5,424	100.00
01-32-56524	1,006,419.91	611,804	611,804	394,616	-	394,616	39.21
01-32-60000	39,900.00	1,153	1,153	38,747	-	38,747	97.11
01-32-63100	20,500.00	13,528	13,528	6,972	-	6,972	34.01
01-32-63102	52,800.00	13,665	13,665	39,135	-	39,135	74.12
01-32-72000	1,000.00	36	36	964	-	964	96.35
01-32-72010	310,000.00	77,121	77,121	232,879	-	232,879	75.12
01-32-72150	661,600.00	487,535	487,535	174,065	-	174,065	26.31
01-32-73000	36,000.00	6,907	6,907	29,093	-	29,093	80.81
01-32-75300	0.00	123	123	(123)	-	(123)	0.00
01-32-78000	5,000.00	-	-	5,000	-	5,000	100.00
01-32-82000	1,000.00	233	233	767	-	767	76.69
01-32-82000	1,500.00	2,352	2,352	(852)	-	(852)	0.00
01-32-75300	11,900.00	9,994	9,994	1,906	-	1,906	16.02
01-32-78000	0.00	-	-	-	-	-	0.00
Capital Equipment	1,141,200.00	612,647	612,647	528,553	-	528,553	46.32
E15 Sub Totals:	2,147,619.91	1,224,451	1,224,451	923,168	-	923,168	42.99
Expense Sub Totals:	2,147,619.91	1,224,451	1,224,451	923,168	-	923,168	42.99
Dept 32 Sub Totals:							
E05	300,525.41	205,549	205,549	94,977	-	94,977	31.60
01-33-56101	4,500.00	4,926	4,926	(426)	-	(426)	0.00
01-33-56103	18,632.58	12,878	12,878	5,754	-	5,754	30.88
01-33-56501	4,357.62	3,231	3,231	1,126	-	1,126	25.85
01-33-56502	70,702.80	44,804	44,804	25,899	-	25,899	36.63
01-33-56503	4,526.41	1,589	1,589	2,938	-	2,938	64.91
01-33-56504	890.88	1,008	1,008	(117)	-	(117)	0.00
01-33-56505	3,160.06	807	807	2,353	-	2,353	74.46
01-33-56506	50,187.74	22,271	22,271	27,917	-	27,917	55.62
01-33-56507	0.00	705	705	(705)	-	(705)	0.00
01-33-56509	1,200.00	160	160	1,040	-	1,040	86.67
01-33-56512	11,401.86	7,886	7,886	3,516	-	3,516	30.84
01-33-56515	1,008.00	749	749	259	-	259	25.70
01-33-56516	0.00	5,420	5,420	(5,420)	-	(5,420)	0.00

Period:		Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-33-56517	Employee Paid Time Off Exp	10,400.00	1,375	1,375	9,025	-	9,025	86.78
01-33-56520	Deferred Comp-Employer Contrib	2,605.64	-	-	2,606	-	2,606	100.00
01-33-56524	Other Post Employment Benefits	484,099.00	313,357	313,357	170,742	-	170,742	35.27
01-33-73000	Small Tools And Equipment	61,500.00	42,370	42,370	19,130	-	19,130	31.11
01-33-75300	Travel/Conferences/Training	1,000.00	163	163	837	-	837	83.71
		1,000.00	-	-	1,000	-	1,000	100.00
		50,000.00	47,677	47,677	2,323	-	2,323	4.65
01-33-82000	Shop And Field Equipment	113,500.00	90,210	90,210	23,290	-	23,290	20.52
E25	WATER DISTRIBUTION EXPENSES	597,599.00	403,567	403,567	194,032	-	194,032	32.47
	Expense Sub Totals:	597,599.00	403,567	403,567	194,032	-		
	Dept 33 Sub Totals:							
E05	PAYROLL & EMPLOYEE EXPENSES	894,168.55	593,805	593,805	300,364	-	300,364	33.59
01-34-56101	Regular Salaries	80,000.00	45,786	45,786	34,214	-	34,214	42.77
01-34-56103	Overtime Paid, Comptime Earn.	55,438.45	35,807	35,807	19,631	-	19,631	35.41
01-34-56501	Employer'S Share Fica Ssi	12,965.44	9,199	9,199	3,766	-	3,766	29.05
01-34-56502	Employer'S Share Fica Medicare	173,015.28	102,696	102,696	70,319	-	70,319	40.64
01-34-56503	Medical Ins Acwa Health Ben	11,027.35	3,185	3,185	7,842	-	7,842	71.12
01-34-56504	Dental Insurance	2,338.84	2,329	2,329	10	-	10	0.42
01-34-56505	Vision Ins Acwa	7,700.46	1,717	1,717	5,983	-	5,983	77.70
01-34-56506	Life, S/T,L/T Disability Ins	149,326.15	49,118	49,118	100,208	-	100,208	67.11
01-34-56507	Retirement-Calpers	0.00	1,180	1,180	(1,180)	-	(1,180)	0.00
01-34-56509	Employee Holidays	5,000.00	501	501	4,499	-	4,499	89.98
01-34-56512	Employee Training/Tuition Reim	34,863.19	20,427	20,427	14,436	-	14,436	41.41
01-34-56515	Worker'S Compensation Ins	2,646.00	2,105	2,105	541	-	541	20.44
01-34-56516	State Unemployment Ins, E.T.T.	0.00	16,223	16,223	(16,223)	-	(16,223)	0.00
01-34-56517	Employee Paid Time Off Exp	10,400.00	8,285	8,285	2,116	-	2,116	20.34
01-34-56518	Duty Pay	24,700.00	2,408	2,408	22,292	-	22,292	90.25
01-34-56520	Deferred Comp-Employer Contrib	7,752.70	-	-	7,753	-	7,753	100.00
01-34-56524	Other Post Employment Benefits	1,471,342.41	894,772	894,772	576,571	-	576,571	39.19
01-34-73000	Small Tools And Equipment	358,184.00	188,712	188,712	169,472	-	169,472	47.31
01-34-75300	Sewage Treat.-Oceanside Plant	1,500.00	-	-	1,500	-	1,500	100.00
		1,500.00	275	275	1,225	-	1,225	81.69
	E25 Sub Totals:	1,832,526.41	1,083,759	1,083,759	748,768	-	748,768	40.86
	Expense Sub Totals:	1,832,526.41	1,083,759	1,083,759	748,768	-	748,768	

Period: 1 to 8, 2016

	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 34 Sub Totals:							
E05							
01-35-56101	436,907.36	307,259	307,259	129,648	-	129,648	29.67
01-35-56103	3,000.00	11,225	11,225	(8,225)	-	(8,225)	0.00
01-35-56501	27,088.26	18,427	18,427	8,661	-	8,661	31.97
01-35-56502	6,335.16	4,689	4,689	1,646	-	1,646	25.99
01-35-56503	80,818.38	52,468	52,468	28,350	-	28,350	35.08
01-35-56504	5,308.23	1,691	1,691	3,617	-	3,617	68.15
01-35-56505	1,057.92	1,607	1,607	(549)	-	(549)	0.00
01-35-56506	3,691.95	893	893	2,799	-	2,799	75.80
01-35-56507	72,963.53	31,312	31,312	41,651	-	41,651	57.09
01-35-56509	0.00	762	762	(762)	-	(762)	0.00
01-35-56510	0.00	4,018	4,018	(4,018)	-	(4,018)	0.00
01-35-56512	2,000.00	1,024	1,024	976	-	976	48.79
01-35-56515	19,069.91	10,314	10,314	8,756	-	8,756	45.92
01-35-56516	1,485.75	1,176	1,176	310	-	310	20.85
01-35-56517	0.00	8,923	8,923	(8,923)	-	(8,923)	0.00
01-35-56520	14,950.00	1,318	1,318	13,632	-	13,632	91.18
	674,676.45	457,107	457,107	217,570	-	217,570	32.25
Deferred Comp-Employer Contrib							
01-35-56524	3,788.11	-	-	3,788	-	3,788	100.00
01-35-63404	230,050.00	116,796	116,796	113,254	-	113,254	49.23
01-35-66000	0.00	-	-	-	-	-	0.00
01-35-66100	0.00	-	-	-	-	-	0.00
01-35-70000	88,000.00	61,802	61,802	26,198	-	26,198	29.77
01-35-72000	800.00	-	-	800	-	800	100.00
01-35-73000	500.00	-	-	500	-	500	100.00
01-35-75300	130,000.00	67,934	67,934	62,066	-	62,066	47.74
01-35-82000	453,138.11	246,533	246,533	206,606	-	206,606	45.59
Shop And Field Equipment							
E30 Sub Totals:	1,127,814.56	703,639	703,639	424,175	-	424,175	37.61
Expense Sub Totals:							
Dept 35 Sub Totals:	1,127,814.56	703,639	703,639	424,175	-	424,175	37.61
E25							
01-36-72000	0.00	(84)	(84)	84	-	84	0.00
WATER DISTRIBUTION EXPENSES							
Supplies And Services							
E25 Sub Totals:	0.00	(84)	(84)	84	-	84	0.00
Expense Sub Totals:							
Dept 36 Sub Totals:	0.00	(84)	(84)	84	-	84	0.00



Period: 1 to 8, 2016

	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
02-00-49201	84,675.00	(404)	(404)	85,079	-	85,079	100.48
R80	2,927,523.07	1,748,391	1,748,391	1,179,133	-	1,179,133	40.28
02-00-52176	0.00	172,759	172,759	(172,759)	-	(172,759)	0.00
02-00-57100	0.00	387,564	387,564	(387,564)	-	(387,564)	0.00
E60 Sub Totals:	0.00	387,564	387,564	(387,564)	-	(387,564)	0.00
Expense Sub Totals:	-2,927,523.07	(1,360,826)	(1,360,826)	(1,566,697)	-		
Dept 00 Sub Totals:							
E05	401,514.35	246,673	246,673	154,841	-	154,841	38.56
02-61-56101	60,000.00	16,038	16,038	43,962	-	43,962	73.27
02-61-56103	24,893.89	15,902	15,902	8,992	-	8,992	36.12
02-61-56501	5,821.96	3,997	3,997	1,825	-	1,825	31.35
02-61-56502	90,993.36	59,321	59,321	31,673	-	31,673	34.81
02-61-56503	8,230.00	1,745	1,745	6,485	-	6,485	78.79
02-61-56504	1,113.60	1,347	1,347	(233)	-	(233)	0.00
02-61-56505	4,686.35	849	849	3,838	-	3,838	81.89
02-61-56506	67,052.90	26,147	26,147	40,906	-	40,906	61.00
02-61-56507	0.00	906	906	(906)	-	(906)	0.00
02-61-56509	3,000.00	1,072	1,072	1,928	-	1,928	64.27
02-61-56512	18,711.41	10,183	10,183	8,528	-	8,528	45.58
02-61-56515	1,260.00	1,051	1,051	209	-	209	16.58
02-61-56516	0.00	7,149	7,149	(7,149)	-	(7,149)	0.00
02-61-56517	10,400.00	8,500	8,500	1,900	-	1,900	18.27
02-61-56518	13,000.00	1,393	1,393	11,607	-	11,607	89.29
02-61-56520	3,481.24	-	-	3,481	-	3,481	100.00
02-61-56524	714,159.06	402,273	402,273	311,886	-	311,886	43.67
02-61-60000	47,800.00	21,062	21,062	26,738	-	26,738	55.94
02-61-72000	19,000.00	3,792	3,792	15,208	-	15,208	80.04
02-61-72150	500.00	-	-	500	-	500	100.00
02-61-72400	0.00	10,716	10,716	(10,716)	-	(10,716)	0.00
02-61-72600	74,000.00	58,070	58,070	15,930	-	15,930	21.53
02-61-72702	4,600.00	5,400	5,400	(800)	-	(800)	0.00
02-61-73000	300.00	-	-	300	-	300	100.00
02-61-72400	800.00	538	538	262	-	262	32.75
02-61-72600	33,000.00	2,420	2,420	30,580	-	30,580	92.67
02-61-72702	0.00	-	-	-	-	-	0.00
02-61-73000	2,000.00	1,000	1,000	1,000	-	1,000	50.00
02-61-73000	2,000.00	500	500	1,500	-	1,500	75.00



Period: 1 to 8, 2016

Fund	03	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
		970,000.00	454,029	454,029	515,971	-	515,971	53.19
		331,100.00	-	-	331,100	-	331,100	100.00
		50,000.00	41,027	41,027	8,973	-	8,973	17.95
		12,000.00	5,850	5,850	6,150	-	6,150	51.25
		2,000.00	1,986	1,986	14	-	14	0.70
		20,000.00	21,096	21,096	(1,096)	-	(1,096)	0.00
		1,569,100.00	627,485	627,485	941,615	-	941,615	60.01
		2,283,259.06	1,029,758	1,029,758	1,253,501	-	1,253,501	54.90
		2,283,259.06	1,029,758	1,029,758	1,253,501	-	1,253,501	54.90
		2,927,523.07	1,748,391	1,748,391	1,179,133	-	1,179,133	40.28
		2,283,259.06	1,417,323	1,417,323	865,937	-	865,937	37.93
		-644,264.01	(331,068)	(331,068)	(313,196)	-	(1,437)	0.00
		185,000.00	148,745	148,745	36,255	-	36,255	19.60
		5,000.00	2,425	2,425	2,575	-	2,575	51.50
		190,000.00	151,170	151,170	38,830	-	38,830	20.44
		0.00	1,437	1,437	(1,437)	-	(1,437)	0.00
		0.00	1,437	1,437	(1,437)	-	(1,437)	0.00
		0.00	1,279,697	1,279,697	(1,279,697)	-	(1,279,697)	0.00
		65,000.00	95,492	95,492	(30,492)	-	(30,492)	0.00
		8,500.00	47,532	47,532	(39,032)	-	(39,032)	0.00
		0.00	1,050	1,050	(1,050)	-	(1,050)	0.00
		73,500.00	1,423,771	1,423,771	(1,350,271)	-	(1,350,271)	0.00
		263,500.00	1,576,379	1,576,379	(1,312,879)	-	(1,312,879)	0.00
		-263,500.00	(1,576,379)	(1,576,379)	1,312,879	-	6,600	48.89
		13,500.00	6,900	6,900	6,600	-	-	0.00
		0.00	-	-	-	-	-	0.00
		300.00	-	-	300	-	300	100.00

Period: 1 to 8, 2016

	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
03-20-72000	7,495.00	766	766	6,729	-	6,729	89.78
Supplies And Services							
03-20-75300	21,295.00	7,666	7,666	13,629	-	13,629	64.00
Travel/Conferences/Training							
E40	0.00	335	335	(335)	-	(335)	0.00
ADMINISTRATION & HR EXPENSES							
03-20-56501	0.00	78	78	(78)	-	(78)	0.00
FICAR							
03-20-56502	79.65	-	-	80	-	80	100.00
MEDIR							
03-20-56515	79.65	413	413	(334)	-	(334)	0.00
Worker's Compensation Ins.							
E40 Sub Totals:	21,374.65	8,079	8,079	13,296	-	13,296	62.20
Expense Sub Totals:							
Dept 20 Sub Totals:	21,374.65	8,079	8,079	13,296	-	13,296	62.20
E75	0.00	48	48	(48)	-	(48)	0.00
BOARD OF DIRECTORS							
03-22-75300	0.00	48	48	(48)	-	(48)	0.00
Travel/Conf/Training							
E75 Sub Totals:	0.00	48	48	(48)	-	(48)	0.00
Expense Sub Totals:	0.00	48	48	(48)	-	(48)	0.00
E75	0.00	-	-	-	-	-	0.00
BOARD OF DIRECTORS							
03-29-56202	0.00	50	50	(50)	-	(50)	0.00
Director's Compensation							
03-29-75300	0.00	50	50	(50)	-	(50)	0.00
Travel/Conf/Training							
E75 Sub Totals:	0.00	50	50	(50)	-	(50)	0.00
Expense Sub Totals:	0.00	50	50	(50)	-	(50)	0.00
E05	87,631.73	49,946	49,946	37,686	-	37,686	43.00
PAYROLL & EMPLOYEE EXPENSES							
03-36-56101	1,000.00	-	-	1,000	-	1,000	100.00
Regular Salaries							
03-36-56103	5,433.17	2,755	2,755	2,679	-	2,679	49.30
Overtime Paid, Comp Time Earn.							
03-36-56501	1,270.66	701	701	570	-	570	44.82
Employer'S Share Fica Ssi							
03-36-56502	18,552.72	11,607	11,607	6,946	-	6,946	37.44
Employer'S Share Fica Medicare							
03-36-56503	1,618.14	317	317	1,301	-	1,301	80.40
Medical Ins Acwa Health Ben							
03-36-56504	214.25	266	266	(52)	-	(52)	0.00
Dental Insurance							
03-36-56505	1,333.72	158	158	1,175	-	1,175	88.13
Vision Ins Acwa							
03-36-56506	14,634.50	5,326	5,326	9,308	-	9,308	63.61
Life, S/T,L/T Disability Ins							
03-36-56512	500.00	-	-	500	-	500	100.00
Employee Training/Tuition Reim							
03-36-56515	1,906.69	2,047	2,047	(140)	-	(140)	0.00
Worker'S Compensation Ins							
	242.58	206	206	37	-	37	15.15

Period: 1 to 8, 2016

Dept	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
03-36-56516	2,500.98	238	238	2,263	-	2,263	90.48
03-36-56520	759.79	-	-	760	-	760	100.00
03-36-56524	137,598.93	73,567	73,567	64,032	-	64,032	46.54
03-36-56517	0.00	1,632	1,632	(1,632)	-	(1,632)	0.00
03-36-63000	2,000.00	3,305	3,305	(1,305)	-	(1,305)	0.00
03-36-63100	20,000.00	62,695	62,695	(42,695)	-	(42,695)	0.00
03-36-63421	144,375.00	50,221	50,221	94,154	-	94,154	65.21
03-36-63422	70,000.00	34,693	34,693	35,307	-	35,307	50.44
03-36-73000	5,500.00	3,944	3,944	1,556	-	1,556	28.29
	2,700.00	1,541	1,541	1,159	-	1,159	42.93
	1,000.00	1,152	1,152	(152)	-	(152)	0.00
	215,000.00	117,766	117,766	97,234	-	97,234	45.23
03-36-83000	461,575.00	276,948	276,948	184,627	-	184,627	40.00
E35 Sub Totals:	599,173.93	350,515	350,515	248,659	-	248,659	41.50
Expense Sub Totals:	599,173.93	350,515	350,515	248,659	-	248,659	41.50
Dept 36 Sub Totals:	739,627.64	398,702	398,702	340,926	-	340,926	46.09
ADMINISTRATION/HR	3,100.00	2,493	2,493	607	-	607	19.58
Regular Salaries	45,856.91	14,497	14,497	31,360	-	31,360	68.39
Overtime Paid, Comp Time Earn.	10,724.60	5,547	5,547	5,178	-	5,178	48.28
Employer'S Share Fica Ssi	94,146.24	44,764	44,764	49,382	-	49,382	52.45
Employer'S Share Fica Medicare	13,657.41	1,822	1,822	11,836	-	11,836	86.66
Medical Ins Acwa Health Ben	1,808.30	974	974	835	-	835	46.16
Dental Insurance	11,256.80	1,078	1,078	10,179	-	10,179	90.42
Vision Ins Acwa	123,517.82	33,279	33,279	90,238	-	90,238	73.06
Life, S/T,L/T Disability Ins	0.00	135	135	(135)	-	(135)	0.00
Retirement-Calpers	16,000.00	9,447	9,447	6,553	-	6,553	40.96
Employee Holidays	950.00	-	-	950	-	950	100.00
Employee Uniform Allowance	16,092.78	13,293	13,293	2,799	-	2,799	17.40
Employee Training/Tuition Reim	2,047.39	1,437	1,437	611	-	611	29.82
Worker'S Compensation Ins	21,108.75	1,260	1,260	19,849	-	19,849	94.03
State Unemployment Ins, E. T. T.	6,412.78	-	-	6,413	-	6,413	100.00
Deferred Comp-Employer Contrib	1,106,307.42	528,727	528,727	577,581	-	577,581	52.21
Other Post Employment Benefits	0.00	19,270	19,270	(19,270)	-	(19,270)	0.00
ADMINISTRATION & HR EXPENSES	8,475.00	6,505	6,505	1,970	-	1,970	23.24
Employee Relations	0.00	5,539	5,539	(5,539)	-	(5,539)	0.00
EMPLOYEE PAID TIME OFF EXP	275,160.00	179,848	179,848	95,312	-	95,312	34.64
03-41-56513							
03-41-56517							

Period: 1 to 8, 2016

	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
03-41-60100	0.00	236	236	(236)	-	(236)	0.00
03-41-63100	2,500.00	-	-	2,500	-	2,500	100.00
03-41-63102	35,800.00	24,654	24,654	11,146	-	11,146	31.13
03-41-63200	3,000.00	2,250	2,250	750	-	750	24.99
03-41-63400	78,680.00	91,285	91,285	(12,605)	-	(12,605)	0.00
	186,000.00	252,172	252,172	(66,172)	-	(66,172)	0.00
03-41-65000	20,000.00	5,260	5,260	14,740	-	14,740	73.70
03-41-65100	160,000.00	189,246	189,246	(29,246)	-	(29,246)	0.00
03-41-70000	200,000.00	144,462	144,462	55,538	-	55,538	27.77
	27,050.00	22,091	22,091	4,959	-	4,959	18.33
03-41-72000	250.00	-	-	250	-	250	100.00
03-41-72200	54,255.00	50,776	50,776	3,479	-	3,479	6.41
	1,000.00	-	-	1,000	-	1,000	100.00
	15,000.00	19,591	19,591	(4,591)	-	(4,591)	0.00
	7,500.00	7,559	7,559	(59)	-	(59)	0.00
03-41-74000	27,476.00	30,098	30,098	(2,622)	-	(2,622)	0.00
	23,150.00	14,610	14,610	8,540	-	8,540	36.89
03-41-75300	38,280.00	29,752	29,752	8,528	-	8,528	22.28
03-41-78000	3,715.00	-	-	3,715	-	3,715	100.00
03-41-78700	5,640.00	3,451	3,451	2,189	-	2,189	38.81
03-41-78900	1,172,931.00	1,098,655	1,098,655	74,276	-	74,276	6.33
E40 Sub Totals:	2,279,238.42	1,627,382	1,627,382	651,857	-	651,857	28.60
Expense Sub Totals:	2,279,238.42	1,627,382	1,627,382	651,857	-	651,857	28.60
Dept 41 Sub Totals:							
E05							
03-43-56101	71,927.03	41,862	41,862	30,065	-	30,065	41.80
03-43-56103	300.00	812	812	(512)	-	(512)	0.00
03-43-56501	4,459.48	3,243	3,243	1,217	-	1,217	27.28
03-43-56502	1,042.94	821	821	222	-	222	21.31
03-43-56503	8,449.56	9,651	9,651	(1,201)	-	(1,201)	0.00
03-43-56504	1,328.15	527	527	801	-	801	60.31
03-43-56505	175.85	300	300	(124)	-	(124)	0.00
03-43-56506	1,094.70	175	175	919	-	919	83.98
	12,011.81	6,386	6,386	5,626	-	5,626	46.84
	350.00	135	135	215	-	215	61.43
	1,564.98	1,786	1,786	(221)	-	(221)	0.00
	199.10	210	210	(11)	-	(11)	0.00
	2,052.78	516	516	1,537	-	1,537	74.88
	623.63	-	-	624	-	624	100.00
03-43-56512							
03-43-56515							
03-43-56516							
03-43-56520							
Other Post Employment Benefits	105,580.01	66,422	66,422	39,158	-	39,158	37.09
	0.00	4,546	4,546	(4,546)	-	(4,546)	0.00

Period: 1 to 8, 2016

	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
03-43-56510	0.00	196	196	(196)	-	(196)	0.00
03-43-56513	0.00	5,904	5,904	(5,904)	-	(5,904)	0.00
03-43-63100	8,000.00	-	-	8,000	-	8,000	100.00
03-43-72000	14,700.00	8,138	8,138	6,562	-	6,562	44.64
03-43-72200	27,500.00	3,725	3,725	23,775	-	23,775	86.45
03-43-72400	200.00	-	-	200	-	200	100.00
03-43-72500	800.00	255	255	545	-	545	68.13
03-43-73000	37,500.00	13,443	13,443	24,057	-	24,057	64.15
03-43-75300	300.00	-	-	300	-	300	100.00
	3,000.00	483	483	2,517	-	2,517	83.89
	92,000.00	36,691	36,691	55,309	-	55,309	60.12
E55	197,580.01	103,113	103,113	94,467	-	94,467	47.81
	197,580.01	103,113	103,113	94,467	-	94,467	47.81
E05	365,416.15	239,528	239,528	125,888	-	125,888	34.45
03-51-56101	200.00	2,459	2,459	(2,259)	-	(2,259)	0.00
03-51-56103	22,655.80	14,744	14,744	7,912	-	7,912	34.92
03-51-56501	5,298.53	3,691	3,691	1,607	-	1,607	30.34
03-51-56502	32,890.32	27,131	27,131	5,759	-	5,759	17.51
03-51-56503	3,287.00	1,335	1,335	1,952	-	1,952	59.39
03-51-56504	890.88	824	824	67	-	67	7.55
03-51-56505	2,072.50	676	676	1,396	-	1,396	67.38
03-51-56506	61,024.50	21,213	21,213	39,811	-	39,811	65.24
03-51-56507	0.00	759	759	(759)	-	(759)	0.00
03-51-56509	2,400.00	80	80	2,320	-	2,320	96.67
03-51-56512	13,986.49	7,264	7,264	6,723	-	6,723	48.07
03-51-56515	1,008.00	1,116	1,116	(108)	-	(108)	0.00
03-51-56516	10,400.00	1,107	1,107	9,293	-	9,293	89.36
03-51-56520	3,168.26	-	-	3,168	-	3,168	100.00
03-51-56524	524,698.43	321,927	321,927	202,771	-	202,771	38.65
03-51-69000	0.00	2,653	2,653	(2,653)	-	(2,653)	0.00
03-51-70100	43,500.00	26,841	26,841	16,659	-	16,659	38.30
03-51-70400	14,420.00	18,270	18,270	(3,850)	-	(3,850)	0.00
03-51-72700	50,000.00	33,739	33,739	16,261	-	16,261	32.52
	100.00	5,446	5,446	(5,346)	-	(5,346)	0.00
	1,800.00	1,110	1,110	690	-	690	38.31
	2,500.00	1,723	1,723	777	-	777	31.07
03-51-75300	112,320.00	89,782	89,782	22,538	-	22,538	20.07

Period: 1 to 8, 2016

	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E50 Sub Totals:	637,018.43	411,709	411,709	225,310	-	225,310	35.37
Expense Sub Totals:	637,018.43	411,709	411,709	225,310	-	225,310	35.37
Dept 51 Sub Totals:							
PAYROLL & EMPLOYEE EXPENSES	194,113.78	78,612	78,612	115,502	-	115,502	59.50
Regular Salaries	3,500.00	3,044	3,044	456	-	456	13.02
Overtime Paid, Comp Time Earn.	12,035.05	5,541	5,541	6,494	-	6,494	53.96
Employer'S Share Fica Ssi	2,814.65	1,282	1,282	1,533	-	1,533	54.45
Employer'S Share Fica Medicare	34,101.36	17,750	17,750	16,351	-	16,351	47.95
Medical Ins Acwa Health Ben	3,584.36	530	530	3,055	-	3,055	85.23
Dental Insurance	474.58	312	312	163	-	163	34.31
Vision Ins Acwa	2,954.33	165	165	2,789	-	2,789	94.40
Life, S/T,L/T Disability Ins	32,417.00	8,173	8,173	24,244	-	24,244	74.79
Retirement-Calpers	0.00	208	208	(208)	-	(208)	0.00
Employee Holidays	1,000.00	-	-	1,000	-	1,000	100.00
Employee Training/Tuition Reim	4,223.52	2,047	2,047	2,177	-	2,177	51.54
Worker'S Compensation Ins	537.33	1,007	1,007	(470)	-	(470)	0.00
State Unemployment Ins, E.T.T.	5,539.95	498	498	5,042	-	5,042	91.01
Deferred Comp-Employer Contrib	1,683.02	-	-	1,683	-	1,683	100.00
Other Post Employment Benefits	298,978.93	119,170	119,170	179,809	-	179,809	60.14
EMPLOYEE PAID TIME OFF EXP	0.00	2,327	2,327	(2,327)	-	(2,327)	0.00
Bad Debt Exp/Billing Adjust'S	300.00	-	-	300	-	300	100.00
Supplies And Services	12,000.00	4,038	4,038	7,962	-	7,962	66.35
Printing And Reproductions	110,500.00	94,286	94,286	16,214	-	16,214	14.67
Travel/Conferences/Training	2,200.00	2,794	2,794	(594)	-	(594)	0.00
	1,000.00	-	-	1,000	-	1,000	100.00
	126,000.00	103,445	103,445	22,555	-	22,555	17.90
E55 Sub Totals:	424,978.93	222,615	222,615	202,364	-	202,364	47.62
Expense Sub Totals:	424,978.93	222,615	222,615	202,364	-	202,364	47.62
Dept 52 Sub Totals:							
PAYROLL & EMPLOYEE EXPENSES	465,967.61	189,832	189,832	276,136	-	276,136	59.26
Regular Salaries	4,000.00	1,071	1,071	2,929	-	2,929	73.21
Overtime Paid, Comp Time Earn.	28,889.99	12,195	12,195	16,695	-	16,695	57.79
Employer'S Share Fica Ssi	6,756.53	3,095	3,095	3,661	-	3,661	54.19
Employer'S Share Fica Medicare	84,591.18	39,038	39,038	45,553	-	45,553	53.85
Medical Ins Acwa Health Ben	8,604.21	1,443	1,443	7,162	-	7,162	83.23
Dental Insurance	1,139.23	904	904	235	-	235	20.65
Vision Ins Acwa	7,091.82	599	599	6,492	-	6,492	91.55
Life, S/T,L/T Disability Ins	77,816.59	22,784	22,784	55,032	-	55,032	70.72

Period: 1 to 8, 2016

	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
03-91-56507	0.00	287	287	(287)	-	(287)	0.00
03-91-56509	1,200.00	-	-	1,200	-	1,200	100.00
03-91-56512	10,138.50	6,080	6,080	4,059	-	4,059	40.03
03-91-56515	1,289.86	928	928	362	-	362	28.06
03-91-56516	13,298.57	1,325	1,325	11,973	-	11,973	90.03
03-91-56520	4,040.07	-	-	4,040	-	4,040	100.00
03-91-56524	714,824.16	279,582	279,582	435,242	-	435,242	60.89
03-91-56517	0.00	5,228	5,228	(5,228)	-	(5,228)	0.00
03-91-70000	5,000.00	-	-	5,000	-	5,000	100.00
03-91-72200	62,310.00	50,000	50,000	12,310	-	12,310	19.76
03-91-72400	200,000.00	128,980	128,980	71,020	-	71,020	35.51
03-91-72700	21,134.00	178,932	178,932	(157,798)	-	(157,798)	0.00
03-91-72000	500.00	-	-	500	-	500	100.00
03-91-72200	765.00	50	50	715	-	715	93.47
03-91-72400	0.00	32	32	(32)	-	(32)	0.00
03-91-72700	5,000.00	195	195	4,805	-	4,805	96.10
03-91-75300	294,709.00	363,418	363,418	(68,709)	-	(68,709)	0.00
E65 Sub Totals:	1,009,533.16	643,000	643,000	366,534	-	366,534	36.31
Expense Sub Totals:	1,009,533.16	643,000	643,000	366,534	-	366,534	36.31
Dept 91 Sub Totals:	263,500.00	1,576,379	1,576,379	(1,312,879)	-	(1,312,879)	0.00
Fund Revenue Sub Totals:	5,168,897.53	3,366,510	3,366,510	1,802,387	-	1,802,387	34.87
Fund Expense Sub Totals:	4,905,397.53	1,790,131	1,790,131	3,115,266	-	3,115,266	40.33
Fund 03 Sub Totals:	38,715,452.54	23,101,846	23,101,846	15,613,606	-	15,613,606	40.33
Revenue Totals:	35,196,086.29	26,317,959	26,317,959	8,878,128	-	8,878,128	25.22
Expense Totals:	-3,519,366.25	3,216,112	3,216,112	(6,735,478)	-	(6,735,478)	25.22

Period: 1 to 8, 2016

Report Totals:

Budget Amount    Period Amount    YTD Amount    YTD Var    Encumbered Amount    Available    % Available

GL-Budget Status (4/12/2016 - 12:14 PM)



FIRST BANKCARD VISA BREAKDOWN  
 FEBRUARY, 2016

NEW ACCOUNT

DATE OF CHARGE	AMOUNT	PURPOSE
1/20/2016	\$ 25.41	EMPLOYEE RELATIONS - ANNIVERSARY BREAK
1/28/2016	\$ 17.27	BEST BUY - BLUETOOTH HEADSET
2/9/2016	\$ 10.76	EMPLOYEE RELATIONS - BIRTHDAY LUNCHEON
2/9/2016	\$ 22.44	EMPLOYEE RELATIONS - EMPLOYEE WORKSHOP
2/10/2016	\$ 39.42	EMPLOYEE RELATIONS - BIRTHDAY LUNCHEON
2/10/2016	\$ 6.20	EMPLOYEE RELATIONS - BIRTHDAY LUNCHEON

CHECK # 51816

AMOUNT \$ 121.50

FIRST BANKCARD VISA BREAKDOWN

FEBRUARY, 2016

NEW ACCOUNT

DATE OF CHARGE	AMOUNT	PURPOSE
1/20/2016	\$ 52.38	VILLAGE PIZZA - EMPLOYEE RELATIONS PLANNING COMMITTEE
1/27/2016	\$ 107.88	DNH HOMAIN HOSTING SERVICES
2/8/2016	\$ 35.08	RAINBOW OAKS RESTAURANT - LUNCH W/GM

CHECK # 51814

AMOUNT \$ 195.34

FIRST BANKCARD VISA BREAKDOWN  
FEBRUARY, 2016

NEW ACCOUNT

DATE OF CHARGE	AMOUNT	PURPOSE
2/3/2016	\$ 7.29	AMAZON - PETTY CASH SLIPS

CHECK # 51815

AMOUNT \$ 7.29

FIRST BANKCARD VISA BREAKDOWN  
FEBRUARY, 2016  
NEW ACCOUNT

DATE OF CHARGE	AMOUNT	PURPOSE
1/21/2016	\$ 39.50	SAN DIEGO COUNTY RECORDER FEES
2/10/2016	\$ 76.50	SAN DIEGO COUNTY RECORDER FEES

CHECK # 51817

AMOUNT \$ 116.00

AMERICAN EXPRESS BREAKDOWN  
FEBRUARY, 2016

BOTH ACCOUNTS

DATE OF CHARGE	AMOUNT	VENDOR & PURPOSE
2/3/2016	\$ 192.49	CORELOGIC - REALQUEST MAP SEARCH, MORTGAGE DATA AND PROPERTY DETAIL DATA - FEBRUARY
2/17/2016	\$ 73.00	CULLIGAN - WATER SOFTNER
2/1/2016	\$ 1,198.70	ABCANA INDUSTRIES - HYPOCHLORITE
2/18/2016	\$ 210.00	ATLAS PUMPING - MONTHLY BIN RENTAL
2/17/2016	\$ 5,025.64	BRADY SAND - CLASS II BASE
1/29/2016	\$ 150.00	CALIFORNIA SPECIAL DISTRICT ASSOCIATION - VANESSA MARTINEZ SEMINAR
2/25/2016	\$ 2,586.68	COUNTY OF SAN DIEGO AIR POLLUTION CONTROL DISTRICT
2/18/2016	\$ 741.51	W.W. GRAINGER - SHOVELS, FLARE NUT, SOFT COIL WATER TUBING, SECURITY LIGHT, TEFLON PIPE DOPE, HACK SAW BLADES
2/18/2016	\$ 142.52	W.W. GRAINGER - SOFT COIL WATER TUBING
2/18/2016	\$ 163.35	W.W. GRAINGER - HUNTLEY PUMP STATION - FLOOD LIGHT
2/26/2016	\$ 863.99	MICRODAQ.COM
2/17/2016	\$ 28,351.09	NATIONAL METER - 1' METER W/ITRON - 100WATT ERT
2/3/2016	\$ 199.00	NATIONAL SEMINARS
2/17/2016	\$ 658.75	OFFICE DEPOT - DESK CHAIRS
2/17/2016	\$ 1,464.02	OFFICE DEPOT - STAPLER, PENCIL CUP HOLDER., PAPER HOLDER. CHAIRMAT, POST-IT NOTES, MESH STACKING TRAYS
2/17/2016	\$ (41.73)	OFFICE DEPOT - CREDIT DUE
2/10/2016	\$ 5,962.88	PACIFIC PIPELINE - GATE VALVE, POWER SEAL CLAMP
2/18/2016	\$ 22,026.00	PALOMAR BACKFLOW - BACKFLOW CERTIFICATIONS
2/2/2016	\$ 89.42	PROFLOWERS - FLOWERS FOR LARRY CARLSTOM
2/17/2016	\$ 4,275.00	PROCOPIO, CORY, HARGREAVES & SAVITCH LLP - LEGAL SERVICES - WATER
2/17/2016	\$ 521.43	PROCOPIO, CORY, HARGREAVES & SAVITCH LLP - LEGAL SERVICES - LABOR & EMPLOYMENT
2/17/2016	\$ 199.50	PROCOPIO, CORY, HARGREAVES & SAVITCH LLP - LEGAL SERVICES - GENERAL
2/17/2016	\$ 798.00	PROCOPIO, CORY, HARGREAVES & SAVITCH LLP - LEGAL SERVICES - GENERAL
1/26/2016	\$ 383.14	PRUDENTIAL OVERALL - MONTHLY UNIFORMS
1/26/2016	\$ 275.42	PRUDENTIAL OVERALL - MONTHLY UNIFORMS
1/26/2016	\$ 297.68	PRUDENTIAL OVERALL - MATS & MISC
2/25/2016	\$ 372.18	PRUDENTIAL OVERALL - MONTHLY UNIFORMS
2/25/2016	\$ 273.06	PRUDENTIAL OVERALL - MONTHLY UNIFORMS
2/25/2016	\$ 175.70	PRUDENTIAL OVERALL - MATS & MISC
2/26/2016	\$ 767.99	TOOLTOPIA
2/18/2016	\$ 16,677.63	WESTERN WATER WORKS - COUPLING, SHORT FLARE NUTS, FLANGE BOLT KITS, BUTT STRAPS, AIR VALVE, AIR VALVE SCREENS

CHECK # 51813

AMOUNT \$ 95,074.04



FIRST BANKCARD VISA BREAKDOWN  
MARCH, 2016

NEW ACCOUNT

DATE OF CHARGE	AMOUNT	PURPOSE	GL#
2/20/2016	\$ 70.00	CRAIGSLIST - EMPLOYMENT AD	03-41-72000
2/20/2016	\$ 70.00	CRAIGSLIST - EMPLOYMENT AD	03-41-72000
2/22/2016	\$ 18.63	VILLAGE PIZZA - INTERVIEW PANEL - OPS MANAGER	03-41-72000
3/4/2016	\$ 88.94	EMPLOYEE RELATIONS - BIRTHDAY LUNCHEON	03-41-56513
3/7/2016	\$ 37.26	VILLAGE PIZZA - INTERVIEW PANEL - ACCOUNTING SPECIALIST	03-41-72000
3/8/2016	\$ 269.00	SKILLPATH - JOHN MACCARRONE	03-41-75300
3/8/2016	\$ 269.00	SKILLPATH - RAMON ZUNIGA	03-41-75300
3/8/2016	\$ 269.00	SKILLPATH - MARC WALKER	03-41-75300
3/8/2016	\$ 269.00	SKILLPATH - JEFF STACY	03-41-75300
3/8/2016	\$ 269.00	SKILLPATH - KENNY DIAZ	03-41-75300
3/8/2016	\$ 33.90	SKILLPATH - JOHN MACCARRONE	03-41-75300
3/8/2016	\$ 33.90	SKILLPATH - RAMON ZUNIGA	03-41-75300
3/8/2016	\$ 33.90	SKILLPATH - MARC WALKER	03-41-75300
3/8/2016	\$ 33.90	SKILLPATH - JEFF STACY	03-41-75300
3/8/2016	\$ 33.90	SKILLPATH - KENNY DIAZ	03-41-75300

CHECK # 51942

AMOUNT \$ 1,799.33

FIRST BANKCARD VISA BREAKDOWN

MARCH, 2016

NEW ACCOUNT

DATE OF CHARGE	AMOUNT	PURPOSE
2/19/2016	\$ 29.95	SPERRY SOFTWARE - DUPLICATE EMAIL ELIMINATOR
2/24/2016	\$ 70.16	RAINBOW OAKS RESTAURANT - #2 INTERVIEW - ASSOC. ENGINEER
2/27/2016	\$ 40.00	115 FASTTRAK REPLENISHMENT
3/5/2016	\$ 22.32	AMAZON - BOOKS
3/5/2016	\$ 22.32	AMAZON - BOOKS

CHECK # 51941

AMOUNT \$ 184.75



FIRST BANKCARD VISA BREAKDOWN  
MARCH, 2016  
NEW ACCOUNT

DATE OF CHARGE      AMOUNT      PURPOSE      GL#

CHECK #

AMOUNT      \$      -

FIRST BANKCARD VISA BREAKDOWN

MARCH, 2016

NEW ACCOUNT

DATE OF CHARGE	AMOUNT	PURPOSE
2/22/2016	\$ 86.69	MONOPRICE - 5-PORT GIGABIT ETHERNET SWITCH
3/11/2016	\$ 142.92	NEWEGG - DIGITAL AUDIO PLAYER
3/11/2016	\$ 290.25	RAIN WATER SOLUTIONS - RAIN BARRELS
3/14/2016	\$ 34.00	AMAZON - RIBBON CSARTRIDGE
3/14/2016	\$ 111.53	AMAZON - ROXIMITY BADGE HOLDERS
3/16/2016	\$ 25.20	AMAZON - RETRACTABLE REEL ID BADGE HOLDER
3/16/2016	\$ 478.29	AMAZON - PROXIMITY CARDS

CHECK # 51943

AMOUNT \$ 1,168.88

AMERICAN EXPRESS BREAKDOWN  
MARCH, 2016

NEW ACCOUNT

DATE OF CHARGE	AMOUNT	VENDOR & PURPOSE	GL#
03/10/16	\$ 2,472.32	ABCANA INDUSTRIES - HYPOCHLORITE	01-32-72000
03/18/16	\$ 1,123.56	ACWA SPRING CONFERENCE & EXHIBITION - AIRFARE, HOTEL & CONFERENCE - DIRECTOR STEWART	03-20-75300
03/18/16	\$ 1,123.56	ACWA SPRING CONFERENCE & EXHIBITION - AIRFARE, HOTEL & CONFERENCE - G.M. TOM KENNEDY	03-41-75300
03/14/16	\$ 210.00	ATLAS PUMPING - MONTHLY BIN RENTAL	02-61-78300
03/21/16	\$ 795.00	AWWA ANNUAL CONFERENCE AND EXPOSITION - TOM KENNEDY	03-41-75300
03/23/16	\$ 104.35	BOARD OF EQUALIZATION - 2015 SALES USE TAXES	02-61-72000
03/08/16	\$ 5,485.07	BRADY SAND - CLASS II BASE	01-34-72000
03/10/16	\$ 696.22	BRADY SAND - CLASS II BASE	01-34-72000
03/16/16	\$ 175.00	CALIFORNIA SPECIAL DISTRICT ASSOCIATION - CONFERENCE - TOM KENNEDY	03-41-75300
03/16/16	\$ 175.00	CALIFORNIA SPECIAL DISTRICT ASSOCIATION - CONFERENCE - DIRECTOR SANFORD	03-25-75300
03/17/16	\$ 550.00	CALIFORNIA-NEVADA SECTION - CYNTHIA GRAY - GRADE 1 WATER USE EFFICIENCY WORKSHOP	03-41-56512
03/28/16	\$ 2.89	CORELOGIC - PROPERTY DETAIL REPORT	03-91-72000
03/03/16	\$ 192.50	CORELOGIC - REALQUEST MAP SEARCH, MORTGAGE DATA AND PROPERTY DETAIL DATA - FEBRUARY	03-91-72000
03/03/16	\$ 20.00	CORELOGIC - REALQUEST MAP SEARCH, MORTGAGE DATA AND PROPERTY DETAIL DATA - FEBRUARY	03-91-72000
03/16/16	\$ 75.00	CULLIGAN - WATER SOFTNER	03-41-63401
03/28/16	\$ 483.91	W.W. GRAINGER - LED FLOODLIGHTS	03-31-63401
03/28/16	\$ 302.87	W.W. GRAINGER - MARKING PAINTS AND OSHA SAFETY SPRAY PAINTS	01-00-14610
03/28/16	\$ 485.61	W.W. GRAINGER - REPLACEMENT OF CONSTRUCTION LADDERS	01-34-72000
03/10/16	\$ 161.99	HANK'S HARDWARE - FORKLIFT PROPANE CYLINDER	03-36-63100
03/04/16	\$ 52.14	HODGE PRODUCTIONS - REKEYABLE PADLOCKS	01-34-72000
03/03/16	\$ 257.04	HOME DEPOT - 4 CYCLE FUEL	03-36-63421
03/17/16	\$ 1,078.92	HOME DEPOT - GENERATOR	03-43-63100
03/07/16	\$ 134.73	HOME DEPOT - METER TRUCKS - TINE RAKE AND PUSH BROOMS	01-35-72000
03/15/16	\$ 132.03	HOME DEPOT - SAWZALL BLADE SET, FOLDING JAB SAW, GEL GRIP HAND TROWEL	01-35-72000
03/08/16	\$ 31,575.61	NATIONAL METER - 5/8", 3/4", 1" 1/2" METER WITTRON - 100WATT ERT & 3" METER WITTRON REGULATOR	01-00-14610
03/08/16	\$ 4,365.00	NATIONAL METER - 1" METER WITTRON - 100WATT ERT	01-35-72000
03/08/16	\$ (167.36)	OFFICE DEPOT - CREDIT DUE	03-41-72900
03/08/16	\$ 2,353.88	OFFICE DEPOT - REPORT COVERS, PAPER, PRINTER RIBBON, ENVELOPES AND FILE FOLDERS	03-41-72900
03/10/16	\$ 646.86	OFFICE DEPOT - ORGANIZER, SHIPPING LABELS, STAPLE REMOVER, PENS, BACKREST, FOOTREST, KEYBOARD, TONER, CLOCK	03-41-72900
03/25/16	\$ 1,317.27	OFFICE DEPOT - INK, BLACK ON WHITE TAPE, TONER, LETTER TRAY, DAILY PLANNER, PUSHPINS	03-41-72900
03/28/16	\$ 1,938.36	PACIFIC PIPELINE - BRASS NIPPLES, 1" COMBO AIR VALVE	01-00-14610
03/08/16	\$ 14,028.00	PALOMAR BACKFLOW - BACKFLOW CERTIFICATIONS	01-35-63404
03/08/16	\$ 6,744.00	PALOMAR BACKFLOW - BACKFLOW CERTIFICATIONS	01-35-63404
03/25/16	\$ 3,889.90	PROCOPIO, CORY, HARGREAVES & SAVITCH LLP - LEGAL SERVICES - WATER	03-41-70300
03/25/16	\$ 940.50	PROCOPIO, CORY, HARGREAVES & SAVITCH LLP - LEGAL SERVICES - LABOR & EMPLOYMENT	03-41-70300
03/25/16	\$ 997.50	PROCOPIO, CORY, HARGREAVES & SAVITCH LLP - LEGAL SERVICES - WATER	J201449/60-00-11158
03/21/16	\$ 65.47	PROFLOWERS - FLOWERS FOR ADRIANA OCHOA	03-41-56513
03/10/16	\$ (57.34)	PRUDENTIAL OVERALL - CREDIT DUE	03-41-56511
03/10/16	\$ 505.48	PRUDENTIAL OVERALL - MONTHLY UNIFORMS	03-41-56511
03/10/16	\$ 370.92	PRUDENTIAL OVERALL - MONTHLY UNIFORMS	03-41-56511
03/10/16	\$ 281.16	PRUDENTIAL OVERALL - MATS & MISC	03-41-63401
03/14/16	\$ 122.59	PRUDENTIAL OVERALL - MONTHLY UNIFORMS	03-41-56511
03/14/16	\$ 92.14	PRUDENTIAL OVERALL - MONTHLY UNIFORMS	03-41-56511
03/14/16	\$ 6.30	PRUDENTIAL OVERALL - MATS & MISC	03-41-63401
03/25/16	\$ 55.55	SEARS - CRAFTSMAN 58 PIECE MECHANICS TOOL SET - METER CREW	01-35-72000
03/25/16	\$ 360.08	SEARS - TOOL GASKET SCRAPER - METER CREW	01-35-72000
03/16/16	\$ 281.96	SOUTHWEST AIRLINES - DIRECTOR SANFORD - 2016 CSDA LEGISLATIVE DAYS	03-25-75300
03/16/16	\$ 281.96	SOUTHWEST AIRLINES - TOM KENNEDY - 2016 CSDA LEGISLATIVE DAYS	03-41-75300
03/11/16	\$ 87.05	TOOLS RENEWED, INC. - REPLACEMENT SPRINGS KIT FOR PNEUMATIC PAVEMENT BREAKER	03-36-63000
03/16/16	\$ 37.26	VILLAGE PIZZA - LUNCH FOR ASSOCIATE ENGINEER INTERVIEW PANEL	03-41-72000
03/18/16	\$ 69.95	WEATHERTECH - UNIT #32 - HEAVY DUTY FLOOR MATS	03-36-63422
03/10/16	\$ (159.41)	WESTERN WATER WORKS - CREDIT DUE	01-00-14610
03/10/16	\$ 9,151.17	WESTERN WATER WORKS - GALVANIZED VENT CAP, WELD ON FLANGES, RED BRASS PIPE, BREAK-OFF BOLTS,	01-00-16410
03/25/16	\$ 1,017.24	WESTERN WATER WORKS - STEEL COUPLINGS, GALVANIZED CAPS, GALVANIZED MUSHROOM VENT CAP, PRESSURE GAUGE	01-00-14610

CHECK # 51940

AMOUNT \$ 97,488.76



FY 2015-2016

Disbursement Date	Description	Bob Lucy-21	Jack Griffiths-22	Dennis Sanford-25	Helene Brazier-27	Tory Walker-29	Paul Christensen
07/31/15	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS					\$ 25.00 \$ 300.00	\$ 340.62 (340.62)
	Monthly Totals	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 325.00	\$ -
08/31/15	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS			\$ 456.20			\$ 340.56 (340.56)
	Monthly Totals	\$ -	\$ -	\$ 456.20	\$ -	\$ -	\$ -
09/30/15	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE AND EXPENSES REIMBURSEMENT FROM DIRECTORS					\$ 25.00 \$ 450.00 \$ 29.34	\$ 340.56 (340.56)
	Monthly Totals	\$ 300.00	\$ 329.34	\$ 450.00	\$ 300.00	\$ 475.00	\$ -
10/31/15	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE AND EXPENSES REIMBURSEMENT FROM DIRECTORS					\$ 150.00 \$ 150.00 \$ 175.34	\$ 340.56 (340.56)
	Monthly Totals	\$ -	\$ 150.00	\$ 325.34	\$ 150.00	\$ 150.00	\$ -
11/30/15	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS					\$ 35.96 \$ 450.00 \$ 900.00 \$ 450.00 \$ 600.00	\$ 340.56 (340.56)
	Monthly Totals	\$ 300.00	\$ 450.00	\$ 935.96	\$ 450.00	\$ 600.00	\$ -
12/31/15	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS					\$ 150.00 \$ 150.00 \$ 150.00 \$ 150.00 \$ 150.00	\$ 340.56 (340.56)
	Monthly Totals	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ -

FY 2015-2016

Disbursement Date	Description	Bob Lucy-21	Jack Griffiths-22	Dennis Sanford-25	Helene Brazier-27	Tory Walker-29	Paul Christensen
01/31/16	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER CSDA TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS					\$ 25.00 \$ 300.00	\$ 340.56
	Monthly Totals	\$ -	\$ 150.00	\$ 300.00	\$ 150.00	\$ 325.00	\$ -
02/28/16	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER CSDA TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS		\$ 150.00 \$ 9.18	\$ 300.00	\$ 150.00	\$ 25.00 \$ 300.00	\$ (340.56)
	Monthly Totals	\$ -	\$ 159.18	\$ 300.00	\$ 150.00	\$ 325.00	\$ -
03/31/16	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA TRAINING WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS						
	Monthly Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/16	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. CSDA,SAN DIEGO CHAPTER WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS						
	Monthly Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
05/31/16	CAL PERS - HEALTH INS. ASSURANT - DENTAL INS. VALLEY CENTER MWD CSDA-SAN DIEGO CHAPTER COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS						
	Monthly Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
06/30/16	CAL PERS - HEALTH INS. COUNCIL OF WATER UTILITIES VALLEY CENTER MWD WATER AGENCIES ASSOC OF S.D. COUNCIL OF WATER UTILITIES DIRECTORS' MEETINGS MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS						
	Monthly Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Check No	Check Date	Payee and Description	Check Amount
51809	03/03/2016	AFLAC HEALTH AND ACCIDENTAL INSURANCE	\$ 159.06
			\$ 159.06
51810	03/03/2016	COLONIAL LIFE & ACCIDENT INS. HEALTH AND ACCIDENTAL INSURANCE	\$ 60.71
			\$ 60.71
51812	03/03/2016	LINCOLN NATIONAL PR Batch 00003.02.2016 Lincoln Life PR Batch 00003.02.2016 Lincoln - Employer	\$ 8,006.50 \$ 3,802.50
			\$ 11,809.00
		Total for 3/3/2016:	\$ 12,802.27
51813	03/09/2016	AMERICAN EXPRESS CA Special District Association - Vaneesa Matrinzez - Seminar Monthly Rental Agreement Star12 Renewal - Seminars Flowers for Larry Carlstom Office Chairs 5 Drawer Road Chest Monthly Uniforms Mats & Misc. Monthly Uniforms Monthly Uniforms Monthly Uniforms Monthly Uniforms Mats & Misc. Monthly Uniforms Monthly Uniforms Mats & Misc. Monthly Uniforms Monthly Uniforms Mats & Misc. Monthly Uniforms Monthly Uniforms Mats & Misc. Monthly Uniforms Monthly Uniforms Mats & Misc. Monthly Uniforms Mats & Misc. Monthly Uniforms Class II Base Class II Base Class II Base Annual Permit Renewal for Natural Gas Engines at PS #1 Gate Valves Power Seal Clamp Gate Valves Male Meter Thread Male Meter Thread Flange Bolt Kit, Flare Adaptor Coupling, Steel Plug, Swivel Adaptor Short Flare Nut, Flare Adaptor Range Gasket, Center Ring, Trackhead, End Ring Center Ring Flange Bolt Kit Butt Strap, Air Valve Combo Bolt Kit with Double Washers, Flange Tee, Air Vac Repair Kit Galvanized Vent Cap Monthly Bin Rental Legal Services Legal Services Legal Services Legal Services Backflow Certifications Backflow Certifications Backflow Certifications Data Loggers Reaquest Map Seach, Mortgage Data and Property Detail Data Cartridges, Paper Toner	\$ 150.00 \$ 73.00 \$ 199.00 \$ 89.42 \$ 658.75 \$ 767.99 \$ 130.56 \$ 128.28 \$ 92.48 \$ 123.71 \$ 92.48 \$ 122.02 \$ 6.30 \$ 90.46 \$ 127.35 \$ 163.10 \$ 90.46 \$ 122.81 \$ 6.30 \$ 92.14 \$ 6.30 \$ 128.87 \$ 163.10 \$ 90.46 \$ 2,250.56 \$ 1,692.52 \$ 1,082.56 \$ 2,586.68 \$ 1,708.57 \$ 569.12 \$ 3,685.18 \$ 66.42 \$ 92.99 \$ 357.80 \$ 2,612.35 \$ 99.04 \$ 405.84 \$ 85.56 \$ 362.88 \$ 6,753.78 \$ 4,414.40 \$ 1,166.40 \$ 260.17 \$ 210.00 \$ 199.50 \$ 4,275.00 \$ 798.00 \$ 521.43 \$ 7,554.00 \$ 7,296.00 \$ 7,176.00 \$ 863.99 \$ 192.50 \$ 292.05

Check No	Check Date	Payee and Description	Check Amount
		Toner	\$ 165.33
		Stapler, Pencil Cip, Paper Holder, Post-it Notes, Chairmat, Pens	\$ 314.27
		Mesh Stacking Letter Tray	\$ 111.94
		DVD-R Spindle	\$ 27.51
		USB Drive	\$ 15.38
		2 Shelf Cart	\$ 80.35
		Credit Due	\$ 105.94
		Markers, Staples, Posted Stamp, Binders, Clipboard	\$ (41.73)
		Pens	\$ 226.04
		File Jackets, Stamp, Pens, Duster	\$ 7.87
		Pens	\$ 74.19
		Laminating Pouch	\$ 7.87
		3-Tier Swivel Dish	\$ 5.17
		Soft Coil Water Tubing	\$ 30.11
		Shovels, Brass Tube	\$ 142.52
		Huntley Pump Station - LED Floodlight	\$ 491.39
		Teflon Pipe Dope, Hacksaw Blades, Brush	\$ 163.35
		Hypochlorite Solution	\$ 250.12
		1" Meter w/ltron - 100WATT ERT	\$ 1,198.70
		1" Meter w/ltron - 100WATT ERT	\$ 3,974.40
			\$ 24,376.69
			\$ 95,074.04
51814	03/09/2016	<b>FIRST BANKCARD</b>	
		Domain Hosting Service by Grable Graphics	
		Employee Relations - Lunch with the General Manager	\$ 107.88
		Employee Relations - Event Planning Committee	\$ 35.08
			\$ 52.38
			\$ 195.34
51815	03/09/2016	<b>FIRST BANKCARD</b>	
		Petty Cash Slips	\$ 7.29
			\$ 7.29
51816	03/09/2016	<b>FIRST BANKCARD</b>	
		Employee Relations - Anniversay Break	
		Bluetooth Headset	\$ 25.41
		Employee Relations - Quarterly Birthday Luncheon	\$ 17.27
		Employee Relations - Quarterly Birthday Luncheon	\$ 10.76
		Employee Relations - Quarterly Birthday Luncheon	\$ 39.42
		Employee Relations - Workshop	\$ 6.20
			\$ 22.44
			\$ 121.50
51817	03/09/2016	<b>FIRST BANKCARD</b>	
		San Diego County Recorder Fees	\$ 39.50
		San Diego County Recorder Fees	\$ 76.50
			\$ 116.00
51818	03/09/2016	<b>MICHAEL ADAMS</b>	
		Refund on closed account	\$ 80.63
			\$ 80.63
51819	03/09/2016	<b>MIRAMAR TRUCK CENTER-SAN DIEGO</b>	
		Unite #32 - Replacement	\$ 91,523.66
			\$ 91,523.66
51820	03/09/2016	<b>MK CIRCA, LLC</b>	
		Refund on overpayment on Account #29-8268-0	\$ 1,608.36
		Refund on overpayment on Account #29-8269-0	\$ 1,873.03
			\$ 3,481.39
51821	03/09/2016	<b>PLIC-SBD GRAND ISLAND</b>	
		Monthly Dental Insurance	\$ 6,124.02
			\$ 6,124.02



Check No	Check Date	Payee and Description	Check Amount
51822	03/09/2016	<b>RESERVE ACCOUNT</b> Postage for Admin. Postage Machine	\$ 3,300.00
			<b>\$ 3,300.00</b>
51823	03/09/2016	<b>ROSE FAMILY TRUST</b> Refund on closed account	\$ 91.89
			<b>\$ 91.89</b>
51824	03/09/2016	<b>VERNON WILLIS</b> Refund for overpayment	\$ 1,242.68
			<b>\$ 1,242.68</b>
		Total for 3/9/2016:	<b>\$ 201,358.44</b>
51825	03/15/2016	<b>ACTIVE AUTO COLLISION</b> Unit #41 - Repair Front Bumper	\$ 377.03
		Unit #42 - Repair Front Bumper	\$ 321.20
			<b>\$ 698.23</b>
51826	03/15/2016	<b>AIRGAS SAFETY INC</b> New PPE for Ed Bradley - Tanking Climbing/Sewer Fall Protection	\$ 289.78
		New PPE for Ed Bradley - Tanking Climbing/Sewer Fall Protection	\$ 304.36
		Replacement of PPE Supplies	\$ 220.91
			<b>\$ 815.05</b>
51827	03/15/2016	<b>AIRGAS USA, LLC</b> Monthly Agreement	\$ 119.47
			<b>\$ 119.47</b>
51828	03/15/2016	<b>AMERICAN WATER WORKS ASSOC.</b> Annual Membership Renewal - April 2016 - March 2017	\$ 1,920.00
			<b>\$ 1,920.00</b>
51829	03/15/2016	<b>AMERIGAS - TEMECULA</b> Lift Station #1 - Propane	\$ 106.92
		Lift Station #5 - Propane	\$ 117.72
			<b>\$ 224.64</b>
51830	03/15/2016	<b>ART'S TRENCH PLATE &amp;</b> Trench Plate Rental	\$ 180.00
		Trench Plate Rental	\$ 1,580.00
		Trench Plate Rental	\$ 757.00
			<b>\$ 2,517.00</b>
51831	03/15/2016	<b>ATKINS NORTH AMERICA, INC</b> 2015 Updates to Water/Wastewater Master Plans	\$ 21,983.90
		2015 Updates to Water/Wastewater Master Plans	\$ 21,983.90
			<b>\$ 43,967.80</b>
51832	03/15/2016	<b>BABCOCK LABORATORIES, INC</b> Monthly Water Analysis	\$ 105.00
		Monthly Water Analysis	\$ 15.00
		Monthly Water Analysis	\$ 125.00
		Monthly Water Analysis	\$ 30.00
		Monthly Water Analysis	\$ 75.00
		Monthly Water Analysis	\$ 60.00
		Monthly Water Analysis	\$ 15.00
		Monthly Water Analysis	\$ 30.00
			<b>\$ 455.00</b>

Check No	Check Date	Payee and Description	Check Amount
51833	03/15/2016	<b>BIRD FAMILY TIRE AND AUTO</b> Unit #20 - Evaporator Valve, Charge A/C	\$ 313.43
51834	03/15/2016	<b>BOB COLEMAN</b> Payment on District Claim	\$ 313.43
51835	03/15/2016	<b>BONSALL PEST CONTROL</b>	\$ 1,562.01
51836	03/15/2016	<b>BP BATTERY</b> Battery Unit #247 - Battery	\$ 90.00 \$ 90.00 \$ 207.01 \$ 43.69
51837	03/15/2016	<b>BRIAN FONSECA</b> Employee Computer Assistance Program	\$ 250.70 \$ 2,000.00
51838	03/15/2016	<b>BRYAN ROSE</b> Reimbursement for Plant Maintenance Tech. Grade 1 Renewal Fee	\$ 2,000.00 \$ 81.00
51839	03/15/2016	<b>CONTROLLED MOTION SOLUTIONS</b> Unit #75 - Hose, Fitting, Miniclamp	\$ 81.00 \$ 19.21
51840	03/15/2016	<b>COUNCIL OF WATER UTILITIES</b> Tom Kennedy's Attendance at COWU Meeting Tory Walker's Attendance at COWU Meeting	\$ 19.21 \$ 25.00 \$ 25.00
51841	03/15/2016	<b>COVERALL NORTH AMERICA, INC</b> Monthly Service	\$ 50.00 \$ 995.00
51842	03/15/2016	<b>CROP PRODUCTION SVC INC,</b> Unit #247 - Fuel Pump Kit	\$ 995.00 \$ 110.46
51843	03/15/2016	<b>CWEA</b> Annual Membership Renewal for Chris Hand - ID #0000443381 Annual Membership Renewal for Ruben Lopez - ID #0000441001	\$ 110.46 \$ 164.00 \$ 164.00
51844	03/15/2016	<b>DATAPROSE INC.</b> Monthly Mailing of Water Bills and Newsletters Monthly Mailing of Water Bills and Newsletters Monthly Mailing of Water Bills and Newsletters Monthly Mailing of Water Bills and Newsletters	\$ 328.00 \$ 2,869.36 \$ 1,027.56 \$ 503.41 \$ 2,049.19
			\$ 6,449.52

Check No	Check Date	Payee and Description	Check Amount
51845	03/15/2016	<b>DEPT OF TRANSPORTATION</b> Relocation of Sewer Facilities Hi-Way 76 - Final Payment	\$ 178,460.81
			\$ 178,460.81
51846	03/15/2016	<b>DRAVES PIPELINE, INC</b> River Village	\$ 5,206.67
			\$ 5,206.67
51847	03/15/2016	<b>EMPLOYEE RELATIONS, INC</b> New Hire Background Check	\$ 250.15
			\$ 250.15
51848	03/15/2016	<b>FALLBROOK AUTO PARTS</b> Unit #23 & #24 - Oil Filter, Air Filter, Fleet Supplies Unit #4 - Serpentine Blet, Curved Hoses, Thermostat	\$ 159.49 \$ 72.48
			\$ 231.97
51849	03/15/2016	<b>FALLBROOK IRRIGATION SUPPLIES</b> Fence Silt with Stakes	\$ 431.76
			\$ 431.76
51850	03/15/2016	<b>FALLBROOK OIL CO</b> Fuel Deliveries Fuel Deliveries Fuel Deliveries Fuel Deliveries Fuel Deliveries Fuel Deliveries	\$ 180.85 \$ 382.55 \$ 606.49 \$ 484.70 \$ 190.61 \$ 577.22
			\$ 2,422.42
51851	03/15/2016	<b>FALLBROOK WASTE AND RECYCLING</b> Refuse Service - Lower Yard Monthly Refuse and Recycle Monthly Refuse and Recycle	\$ 943.00 \$ 123.25 \$ 212.30
			\$ 1,278.55
51852	03/15/2016	<b>FERGUSON WATERWORKS #1083</b> Villa Fore - Ball Angle Meter Valve Steel Coupling, Weld Flange, 1" Copper 45	\$ 501.64 \$ 385.56
			\$ 887.20
51853	03/15/2016	<b>FORD OF ESCONDIDO</b> Unit #20 - Clutch	\$ 330.39
			\$ 330.39

Check No	Check Date	Payee and Description	Check Amount
51854	03/15/2016	<b>HAWTHORNE LIFT SYSTEMS</b> Unit #170 - Drive Wheel Reservoir	\$ 904.24
51855	03/15/2016	<b>HAWTHORNE MACHINERY COMPANY</b> Unit #105 - Various Parts	\$ 203.53
51856	03/15/2016	<b>HOME DEPOT</b> Credit Due Steel Stake, DynaFlex, Lumber Huntley Pump Station - Conduit, 90 Degree Elbow Metal Disc Wheel, Cable Ties, Umbrella Pipe Thread Tape, Gas Leak Dectector, GFCI Outlet Conduit, Coupling, Reducing Bushing, Cover, Compression Coupling Small Angle Grinder Cord Cover Conduit, Spring Nut, Reducing Bushing	\$ (56.72) \$ 75.50 \$ 65.30 \$ 163.94 \$ 68.02 \$ 168.77 \$ 127.44 \$ 61.37 \$ 42.17
51857	03/15/2016	<b>INNOVYZE, INC.</b> Water and Sewer Models System Support	\$ 715.79 \$ 3,500.00
51858	03/15/2016	<b>JOE'S HARDWARE</b> 100ft Phone Line Jig Saw Blades Mouse Bait Station	\$ 3,500.00 \$ 12.30 \$ 18.45 \$ 4.70
51859	03/15/2016	<b>KEVIN MILLER</b> Reimburse Retired Employee Health Ins - March 2016	\$ 35.45 \$ 726.00
51860	03/15/2016	<b>KNIGHT SECURITY &amp; FIRE SYSTEMS</b> Replaced Greybar on Roof Hatch, Evaluated Bldg 2 Restroom Window	\$ 726.00 \$ 118.00
51861	03/15/2016	<b>MISSION RESOURCE CONSERVATION DISTRICT</b> Home Water Use Evaluations - February 2016	\$ 118.00 \$ 187.50
51862	03/15/2016	<b>MITEL LEASING</b> Lease Agreement	\$ 187.50 \$ 575.70 \$ 575.70

Check No	Check Date	Payee and Description	Check Amount
51863	03/15/2016	MODULAR BUILDING CONCEPTS, INC	
		Rental Agreement	\$ 248.40
		Rental Agreement	\$ 478.44
			\$ 726.84
51864	03/15/2016	NETWORK FLEET, INC.	
		Monthly Airtime Charges for GPS Tracking - March 2016	\$ 780.00
			\$ 780.00
51865	03/15/2016	QUALITY CHEVROLET	
		Unit #24 - Connector	
		Unit #24 - Oil Line Connector	\$ 43.94
		Unit #24 - Hoses	\$ 40.20
		Unit #18 - Resistor, Connector	\$ 101.84
			\$ 138.14
			\$ 324.12
51866	03/15/2016	REM MECHANICAL, INC	
		Repairs	\$ 680.00
			\$ 680.00
51867	03/15/2016	RHO MONSERATE C.C.H.A.	
		Electric Charge	\$ 435.33
			\$ 435.33
51868	03/15/2016	RICARDO ZARAGOZA	
		Reimbursement for Tuition Fees - Operation of WW Treatment	\$ 237.68
			\$ 237.68
51869	03/15/2016	RYAN HERCO PRODUCTS CORP	
		Check Valve Repair Kit and Pressure Relief Valve Rebuild Kit	\$ 174.14
			\$ 174.14
51870	03/15/2016	SAN DIEGO COUNTY ASSESSOR/RECORDER/CLERK	
		Acct #51-6203-2 - Recording Release of Lien	\$ 13.00
		Acct #07-8244-0 - Recording Release of Lien	\$ 13.00
			\$ 26.00
51871	03/15/2016	SAN DIEGO COUNTY FARM BUREAU	
		Regional Agricultural Water Management Plan	\$ 4,637.50
			\$ 4,637.50
51872	03/15/2016	SAN DIEGO GAS & ELECTRIC	
		Monthly Electric Service	
		Monthly Electric Service	\$ 9.24
		Monthly Electric Service	\$ 12.00
			\$ 5,208.12
			\$ 5,229.36
51873	03/15/2016	SOUTHWEST ANSWERING SERVICE, INC.	
		Monthly Answering Service	\$ 1,665.34
			\$ 1,665.34
51874	03/15/2016	STONE-MILLER CONSULTANTS, INC.	
		As-Needed Hydrogeologist Services	\$ 6,841.00
			\$ 6,841.00

Check No	Check Date	Payee and Description	Check Amount
51875	03/15/2016	T.R.Y. ENTERPRISES, INC. Patrol Services for March 2016 for the District Yard Patrol Services for March 2016 - Huntley Pump Station	\$ 510.00
			\$ 475.00
			<b>\$ 985.00</b>
51876	03/15/2016	TCN, INC Monthly 48 Hour Notice Calls	\$ 16.82
			\$ 16.82
			<b>\$ 16.82</b>
51877	03/15/2016	TETRA TECH, INC. As-Needed Construction Support Services	\$ 17,262.24
			\$ 17,262.24
			<b>\$ 17,262.24</b>
51878	03/15/2016	TK CONSTRUCTION Afton Farms Waterline Extension	\$ 68,115.00
			\$ 68,115.00
			<b>\$ 68,115.00</b>
51879	03/15/2016	TONY'S CUSTOM UPHOLSTERY Unit #20 - Drivers Side Seat Repair & Arm Rest Repair Unit #41 - Drivers Side Seat Repair	\$ 400.00
			\$ 179.00
			\$ 579.00
51881	03/15/2016	UNDERGROUND SERVICE ALERT Locate Utilities	\$ 132.00
			\$ 132.00
			<b>\$ 132.00</b>
51882	03/15/2016	UNUM LIFE INSURANCE Monthly Short Term Disability	\$ 588.00
			\$ 588.00
			<b>\$ 588.00</b>
51883	03/15/2016	VICTOR VEENSTRA 15 Year Anniversary	\$ 200.00
			\$ 200.00
			<b>\$ 200.00</b>
51884	03/15/2016	WESTERN LANDSCAPE MAINT PLUS, Landscape Maintenance Service	\$ 483.00
			\$ 483.00
			<b>\$ 483.00</b>
51885	03/15/2016	WESTERN SALES, LLC Carbon Odor Control for Manholes and Lift Stations	\$ 464.60
			\$ 464.60
			<b>\$ 464.60</b>
51886	03/15/2016	XEROX CORP. Monthly Lease Monthly Lease	\$ 686.73
			\$ 744.21
			\$ 1,430.94
			<b>\$ 1,430.94</b>
Total for 3/15/2016:			<b>\$ 371,446.56</b>
ACH	03/17/2016	LINCOLN NATIONAL RETIREMENT RETIREMENT	\$ 4,062.50
			\$ 8,566.50
			<b>\$ 12,629.00</b>
51899	03/17/2016	AFLAC HEALTH AND ACCIDENTAL INSURANCE	\$ 159.06
			\$ 159.06
			<b>\$ 159.06</b>
51900	03/17/2016	COLONIAL LIFE & ACCIDENT INS. HEALTH AND ACCIDENTAL INSURANCE	\$ 60.71
			\$ 60.71
			<b>\$ 60.71</b>

Check No	Check Date	Payee and Description	Check Amount
51901	03/17/2016	<b>ACWA</b> Publication/Subscription - Guidelines for Conduct & AB1234 Comp.	\$ 24.00
			\$ 24.00
51902	03/17/2016	<b>CDW GOVERNMENT, INC.</b> Acrobat Pro Licenses - 1 Year Card Printer for Secure Site Access & Warranty	\$ 1,716.80 \$ 1,894.96
			\$ 3,611.76
51903	03/17/2016	<b>CO'S TRAFFIC CONTROL, INC.</b> Rentals Traffic Control Rental	\$ 2,233.00 \$ 260.00 \$ 2,233.00
			\$ 4,726.00
51904	03/17/2016	<b>CWEA</b> Annual Memebership Renewal for Brain Fonseca - ID#0000301821	\$ 164.00
			\$ 164.00
51905	03/17/2016	<b>DAR FRYER HYDRAULICS, INC</b> Diagnose/Repair in Ground Lift in Garage	\$ 1,281.47
			\$ 1,281.47
51906	03/17/2016	<b>FALLBROOK EQUIPMENT RENTAL</b> Light Tower Rental 1/2 Yard Concrete 1/4 Yard Concrete	\$ 244.00 \$ 140.40 \$ 129.60
			\$ 514.00
51907	03/17/2016	<b>ROSTEK TRUST</b> Refund for Overpayment	\$ 141.53
			\$ 141.53
		Total for 3/17/2016:	\$ 24,085.03
51526	03/24/2016	<b>AIRGAS SAFETY INC</b> Replacement of PPE Replacement of PPE	\$ 132.54 \$ 33.13
			\$ 165.67
51527	03/24/2016	<b>AIRGAS USA, LLC</b> Black Welding Helmet	\$ 43.50
			\$ 43.50
51528	03/24/2016	<b>ALL THINGS FALLBROOK</b> Replacement of PPE	\$ 673.38
			\$ 673.38
51529	03/24/2016	<b>AMERIGAS - TEMECULA</b> Propane Gas	\$ 2,062.23
			\$ 2,062.23
51530	03/24/2016	<b>ART'S TRENCH PLATE &amp;</b> Trench Plate Rental Trench Plate Rental Trench Plate Rental	\$ 30.00 \$ 250.00 \$ 105.00
			\$ 385.00

Check No	Check Date	Payee and Description	Check Amount
51531	03/24/2016	AT&T	
		Monthly Phone Service	\$ 76.70
		Monthly Phone Service	\$ 90.88
			<b>\$ 167.58</b>
51532	03/24/2016	AT&T	
		Monthly Phone Service	\$ 21.49
		Monthly Phone Service	\$ 18.07
		Monthly Phone Service	\$ 18.16
		Monthly Phone Service	\$ 406.57
		Monthly Phone Service	\$ 50.71
			<b>\$ 39.80</b>
			<b>\$ 554.80</b>
51533	03/24/2016	AT&T LONG DISTANCE	
		Monthly Phone Service	\$ 16.07
			<b>\$ 16.07</b>
51534	03/24/2016	AYALA ENGINEERING, INC.	
		Work to Stop Groundwater Infiltration	\$ 2,600.00
			<b>\$ 2,600.00</b>
51535	03/24/2016	BANNER DAY, INC	
		Huntley PS - Weed Abatement	\$ 2,850.00
			<b>\$ 2,850.00</b>
51536	03/24/2016	CHARLES C. SNEED	
		Reimburse Retired Employee Health Ins - March 2016	\$ 363.00
			<b>\$ 363.00</b>
51537	03/24/2016	COUNTY OF SAN DIEGO-DPW	
		Road Permits	\$ 498.00
			<b>\$ 498.00</b>
51538	03/24/2016	DRAVES PIPELINE, INC	
		Via Encinos - 8" Water Main Repair	\$ 11,591.45
			<b>\$ 11,591.45</b>
51539	03/24/2016	ED BRADLEY	
		Reimbursement for Work Safety Boots	\$ 145.79
			<b>\$ 145.79</b>
51540	03/24/2016	FALLBROOK AUTO PARTS	
		Fuel Line Hose, Shop Supplies, Fuel Filter	\$ 80.75
		Thermostat & Seal, Oil Filter	\$ 28.92
		Unit #53-Oil & Fuel Filter, Wheel Nut Cover, Unit #4-Air Filter	\$ 47.25
			<b>\$ 156.92</b>
51541	03/24/2016	FALLBROOK EQUIPMENT RENTAL	
		3/4 Yard Concrete Mix	\$ 162.00
		1 Yard Concrete Mix	\$ 183.60
			<b>\$ 345.60</b>
51542	03/24/2016	FALLBROOK GLASS, INC.	
		Rework and Repair Existing Window in Bldg. 2 Restroom	\$ 378.00
			<b>\$ 378.00</b>



RAINBOW MUNICIPAL WATER DISTRICT  
 FOR BOARD INFORMATION  
 March 31, 2016  
 GENERAL LEDGER

Check No	Check Date	Payee and Description	Check Amount
51543	03/24/2016	<b>FEDEX</b> Delivery Service	\$ 52.64
			\$ 52.64
51908	03/24/2016	<b>FERGUSON WATERWORKS #1083</b> 3/4", 1", 1 1/2" and 2" Couplings B/S Spring Range Ball Corporatoin Stop 300PSI Gauge, 300 & 600 PSI Liquid Fill Gauge, 30PSI Liquid Gaug Flange Bolt Kit Brass Nipples Wharfheads	\$ 2,882.52 \$ 3,027.54 \$ 990.36 \$ 837.00 \$ 1,101.60 \$ 116.94 \$ 2,566.08
			\$ 11,522.04
51909	03/24/2016	<b>GIL FRANCO, TIRE HAULER</b> Used Tires Disposal	\$ 22.00
			\$ 22.00
51910	03/24/2016	<b>HACH</b> Water Quality Supplies	\$ 1,517.55
			\$ 1,517.55
51911	03/24/2016	<b>IMAGE SOURCE</b> Monthly Copy Count	\$ 141.37
			\$ 141.37
51913	03/24/2016	<b>JCG TECHNOLOGIES</b> Audio Recording Software for Board Room	\$ 2,980.00
			\$ 2,980.00
51914	03/24/2016	<b>KENNEDY/JENKS CONSULTANTS INC</b> Lift Station 1 Replacement	\$ 13,208.87
			\$ 13,208.87
51915	03/24/2016	<b>ONESOURCE DISTRIBUTORS, LLC</b> Huntley PS - Parts for Repairs after Break-in	\$ 922.78
			\$ 922.78
51916	03/24/2016	<b>PETTY CASH</b> After Hours Meal - Brian Fonsecc After Hours Meal - John Maccarrone After Hours Meal - John Maccarrone Training - Jeff Stacy Propane for Forklift After Hours Meals - 2 Employees - John Maccarrone Mail Oakcrest Annual Report Mail Monthly SWRCB Report Training Expense - Jeff Stacy After Hours Meal - 4 Employees - Ramon Zuniga After Hours Meal - Brian Fonseca Propane for Forklift Mail Monthly SWRCB Report Propane for Forklift Training Expense - Ramon Zuniga Training Expense - Jeff Stacy Training Expense - John Maccarrone	\$ 9.63 \$ 22.80 \$ 25.21 \$ 13.26 \$ 25.86 \$ 14.22 \$ 8.55 \$ 8.11 \$ 15.00 \$ 32.75 \$ 8.18 \$ 25.86 \$ 8.33 \$ 20.80 \$ 27.09 \$ 26.83 \$ 24.49
			\$ 316.97

Check No	Check Date	Payee and Description	Check Amount
51917	03/24/2016	<b>PETTY CASH</b>	
		Drinks for Employee Training Workshop	\$ 15.03
		Brake Clips	\$ 4.27
		Brake Drums	\$ 20.00
		Reimburse Tammy Rakusan for Toaster for District	\$ 37.71
		Reimburse Dawn Washburn for Board Secretary Luncheon and Mileage	\$ 39.16
		Employee Relations - 1st Quarter Birthday Luncheon	\$ 10.68
		Drink for Panelist on Accounting Interview Panel	\$ 1.00
		Reimburse Dawn Washburn for Mileage to Workshop	\$ 20.74
		Drink for Panelist on Associate Engineering Interview Panel	\$ 1.00
		Reimburse Marc Walker for Lunches at Training Seminar	\$ 24.40
		Reimburse Kenny Diaz for Lunches at Training Seminar	\$ 24.83
		Fuel Filters for Small Equipment	\$ 36.29
		Reimburse Dawn Washburn for Framing of Bob Lucy's Commendation	\$ 32.40
			\$ 267.51
51918	03/24/2016	<b>PITNEY BOWES, INC</b>	
		Monthly Lease Agreement	\$ 686.82
			\$ 686.82
51919	03/24/2016	<b>PSOMAS</b>	
		Gird/Monserate Hill Waterline Design	\$ 5,877.50
			\$ 5,877.50
51920	03/24/2016	<b>R.J. SAFETY SUPPLY CO, INC.</b>	
		4 Channel Impact Needed for Confined Space Operations	\$ 1,020.60
			\$ 1,020.60
51921	03/24/2016	<b>SAN DIEGO COUNTY ASSESSOR/RECORDER/CLERK</b>	
		Acct #23-1822-5 - Recording Release of Lien	\$ 13.00
		Acct #10-3865-0 - Recording Release of Lien	\$ 13.00
			\$ 26.00
51922	03/24/2016	<b>SAN DIEGO GAS &amp; ELECTRIC</b>	
		Monthly Gas and Electric Service	\$ 32,997.16
		Monthly Gas and Electric Service	\$ 1,072.47
		Monthly Gas and Electric Service	\$ 3,934.65
			\$ 38,004.28
51923	03/24/2016	<b>SHEPHERD &amp; STAATS, INC.</b>	
		Administrative Services	\$ 2,500.00
		Prebilling for Postage, Reproduction and Envelopes for Mailing	\$ 500.00
			\$ 3,000.00
51924	03/24/2016	<b>SHERRY MULLENNIX</b>	
		Reimburse Retired Employee Health Ins - March 2016	\$ 600.00
			\$ 600.00

Check No	Check Date	Payee and Description	Check Amount
51925	03/24/2016	SHRED-IT USA LLC Service Agreement	\$ 121.28
			\$ 121.28
51926	03/24/2016	STREAMLINE Monthly Web Management Fee	\$ 300.00
			\$ 300.00
51927	03/24/2016	TIME WARNER CABLE Monthly Internet Connection	\$ 1,250.00
			\$ 1,250.00
51928	03/24/2016	USA BLUEBOOK Dechlorination Tablets & Table Mat	\$ 796.48
			\$ 796.48
51929	03/24/2016	VERIZON WIRELESS Monthly Cellular Service	\$ 1,907.73
			\$ 1,907.73
51930	03/24/2016	WEST COAST GEOTECHNICAL, INC Afton Farms Waterline Extension - Engineering Geoloaist Services	\$ 6,684.00
			\$ 6,684.00
51931	03/24/2016	XEROX FINANICAL SERVICES Monthly Lease Acreer Monthly Lease Agreement	\$ 567.14
			\$ 567.14
		Total for 3/24/2016:	\$ 114,790.55
ACH	03/31/2016	LINCOLN NATIONAL RETIREMENT RETIREMENT	\$ 3,462.50
			\$ 8,566.50
			\$ 12,029.00
51912	03/31/2016	AFLAC HEALTH AND ACCIDENTAL INSURANCE	\$ 159.06
			\$ 159.06
51932	03/31/2016	COLONIAL LIFE & ACCIDENT INS. HEALTH AND ACCIDENTAL INSURANCE	\$ 60.71
			\$ 60.71
		Total for 3/31/2016:	\$ 12,599.27
		Report Total (137 checks):	\$ 737,082.12



OFFICE  
 PETTY CASH - 2/9/16 THROUGH 3/21/16  
 RECEIPTS:

ITEM #	AMOUNT	GL ACCT NUMBER	PAYEE	DATE	DETAIL
1	15.03	03-41-56513	RENE' BUSH	2/9/2016	DRINKS FOR EMPLOYEE TRAINING WORKSHOP
2	4.27	03-36-72000	JOHN MACCARRONE	2/22/2016	BRAKE CLIPS
2	20.00	03-36-63422	JOHN MACCARRONE	2/24/2016	BRAKE DRUMS
3	37.71	03-41-72000	TAMMY RAKUSAN	2/24/2016	REIMBURSE TAMMY RAKUSAN FOR TOASTER FOR THE DISTRICT
4	39.16	03-41-75300	DAWN WASHBURN	3/1/2016	REIMBURSE DAWN WASHBURN FOR BOARD SECRETARY LUNCHEON & MILEAGE
5	10.68	03-41-56513	RENE' BUSH	3/3/2016	EMPLOYEE RELATIONS - 1ST QTR. BIRTHDAY LUNCHEON
6	1.00	03-41-72000	JENNIFER WISE	3/7/2016	DRINK FOR PANELIST ON ACCOUNTING INTERVIEW PANEL
7	20.74	03-41-75300	DAWN WASHBURN	3/10/2016	REIMBURSE DAWN WASHBURN FOR MILEAGE TO WORKSHOP
8	1.00	03-41-72000	JENNIFER WISE	3/16/2016	DRINK FOR PABELIST ON ASSOCIATE ENGINEER INTERVIEW PANEL
9	24.40	03-41-753000	MARC WALKER	3/17/2016	REIMBURSE MARC WALKER FOR LUNCHES AT TRAINING SEMINAR
10	24.83	03-41-75300	KENNY DIAZ	3/17/2016	REIMBURSE KENNY DIAZ FOR LUNCHES AT TRAINING SEMINAR
11	36.29	03-36-63000	JEFF STACY	3/21/2016	FUEL FILTERS FOR SMALL EQUIPMENT
12	\$ 32.40	03-41-56513	DAWN WASHBURN	3/21/2016	REIMBURSE DAWN WASHBURN FOR FRAMING OF BOB LUCY'S COMMENDATION
TOTAL	\$ 267.51				



# Water Sales

FISCAL YEAR 2015-2016

Quantity of Meters	User Code	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Grand Total
603	AD	30,356	26,642	33,534	25,587	25,443	21,066	12,771	10,052	19,635	0	0	0	205,086
403	AG	143,165	124,117	153,405	124,206	109,787	85,657	48,604	35,648	94,227	0	0	0	918,816
226	CM	32,962	37,023	39,441	31,322	16,330	12,064	8,859	8,591	11,738	0	0	0	198,330
37	CN	6,680	7,040	5,931	3,994	5,788	3,061	1,002	1,184	781	0	0	0	35,461
1	D	8	10	10	8	4	6	5	4	5	0	0	0	60
24	IS	2,773	2,779	2,486	3,073	3,299	2,641	828	796	2,141	0	0	0	20,816
88	MF	11,351	10,279	10,887	9,952	9,664	8,600	8,072	6,667	7,745	0	0	0	83,217
326	SC	162,756	144,892	188,145	132,002	133,998	109,284	46,707	38,985	108,085	0	0	0	1,064,854
1036	SD	245,271	212,690	257,481	197,005	187,876	161,614	82,360	57,842	154,623	0	0	0	1,556,762
5092	SF	148,574	143,407	162,620	135,035	120,710	96,900	69,379	52,517	95,128	0	0	0	1,024,270
													<b>Grand Total by Acre/Feet YTD</b>	<b>11,726</b>

# Water Purchase

Rainbow MWD  
Water Purchases from SDCWA  
ACRE FEET

YEAR	July	August	September	October	November	December	January	February	March	April	May	June	Total
2015-16	1,766.7	1,965.0	1,918.7	1,510.3	1,272.4	897.8	438.6	1,248.6	927.0	1,960.2	1,380.0	1,616.7	11,945
2014-15	2,483.3	2,662.7	2,209.0	2,300.1	1,384.8	485.6	787.6	1,303.3	1,489.1	2,130.8	2,539.8	2,286.4	20,062
2013-14	2,812.9	2,439.9	2,393.3	1,854.2	1,314.6	1,302.7	1,868.0	1,304.0	977.7	2,130.8	2,539.8	2,286.4	23,224
2012-13	2,461.2	2,747.8	2,790.3	2,287.9	1,949.5	758.7	716.6	785.0	1,427.8	2,283.2	1,977.3	2,218.1	22,403
2011-12	2,614.5	2,643.7	2,423.6	1,931.2	865.6	1,134.0	1,221.8	1,124.0	950.0	1,113.8	2,017.0	2,794.9	20,834
2010-11	2,476.3	2,573.3	2,527.0	1,309.7	1,228.0	699.4	836.0	855.1	547.5	1,413.9	1,973.0	2,055.1	18,494
2009-10	3,119.1	3,090.9	3,004.5	2,573.2	2,371.3	739.9	637.2	384.3	886.0	1,132.0	1,968.0	2,500.1	22,407
2008-09	2,786.0	2,858.0	2,746.0	2,992.1	2,023.7	850.0	1,541.2	924.9	1,990.0	2,439.1	2,713.0	2,387.2	26,251
2007-08	3,755.0	3,982.0	3,461.0	3,069.0	2,498.0	561.0	560.0	415.0	1,619.0	2,372.0	2,186.3	2,740.8	27,219
2006-07	4,024.0	3,782.0	3,598.3	2,932.1	3,102.5	1,166.4	2,329.1	911.2	2,172.5	2,568.5	3,194.6	3,363.1	33,144
2005-06	3,921.6	3,866.7	3,794.4	2,495.4	2,736.7	2,403.6	1,915.2	1,812.6	818.0	827.0	2,615.0	3,295.0	30,501
2004-05	3,713.3	4,147.1	3,859.9	2,083.3	727.8	1,048.9	556.2	658.9	478.6	2,185.0	2,565.2	3,248.7	25,273
2003-04	3,700.0	3,986.0	3,646.0	3,493.0	1,977.0	1,742.0	2,181.0	886.0	1,834.0	2,818.0	3,799.0	3,238.3	33,300
2002-03	3,987.0	3,993.0	3,159.0	2,924.0	1,770.0	1,235.0	2,351.0	1,630.0	777.0	2,121.0	1,967.0	3,083.0	28,997
2001-02	3,461.0	3,289.0	3,171.0	3,195.0	1,834.0	1,626.0	2,175.0	1,605.0	2,399.0	2,666.0	2,846.0	3,369.0	31,636
2000-01	3,272.1	3,928.5	2,834.4	2,890.9	1,862.2	2,312.9	1,207.6	814.3	1,073.0	1,661.0	2,353.0	3,119.3	27,329
1999-00	3,153.9	3,144.8	2,649.3	3,653.2	2,775.0	2,380.7	1,840.3	885.2	1,298.1	2,107.5	2,745.5	3,224.9	29,858
1998-99	3,076.9	3,240.6	2,830.2	2,406.4	1,434.2	1,241.5	1,489.4	1,118.3	1,557.0	1,734.0	2,435.1	2,592.0	25,156
1997-98	3,019.0	3,072.0	2,506.0	2,409.6	1,685.3	736.5	437.6	137.7	598.7	1,255.3	1,205.9	2,075.9	19,140
1996-97	3,200.3	2,995.6	2,848.7	2,887.4	1,303.5	445.5	182.0	998.1	2,840.0	2,233.7	2,684.4	2,527.4	25,147
1995-96	2,730.5	2,993.2	2,837.6	2,826.4	2,117.6	1,364.6	1,363.3	449.1	702.1	2,118.5	2,565.7	2,789.8	24,858
1994-95	2,938.0	3,422.0	2,307.0	2,541.0	1,707.0	1,399.0	490.0	582.0	321.0	1,247.0	1,624.0	1,988.0	20,566
5 Yr. Avg	2,569.6	2,613.5	2,468.6	1,936.6	1,348.5	876.1	1,086.0	1,074.3	1,078.4	1,780.4	1,977.4	2,194.2	21,004
2011-15	12%	12%	12%	9%	6%	4%	5%	5%	5%	8%	9%	10%	100%
10 Yr Avg.	3,045.4	3,064.7	2,894.7	2,374.5	1,947.5	1,010.1	1,241.3	981.9	1,287.8	1,824.1	2,256.4	2,525.7	24,454
2006-15	12%	13%	12%	10%	8%	4%	5%	4%	5%	7%	9%	10%	100%





**SEWER EQUIVALENT DWELLING UNITS (EDUs) STATUS REPORT  
MARCH 2016**

<b>STATUS SUMMARY</b>	<b>EDUs</b>
Total Treatment Capacity Purchased from Oceanside	8,333.33
Less 5% Contractual Allowance	416.67
EDUs Set Aside by Board for Emergencies	60.00
EDUs Connected	3,899.40
EDUs Unconnected	1,304.44
<b>Total EDUs Available for Purchase:</b>	<b>2,652.83</b>

<b>DEVELOPMENTS WITH UNCONNECTED EDUs</b>	<b>EDUs</b>	<b>CAPACITY FEES PAID</b>
Others (Misc. SFR)	17.20	\$ 298,420
Horse Creek Ridge/ Passarelle	850.57	\$ -
Palomar College	100.00	\$ -
Polo Club	59.85	\$ 1,022,775
Pala Mesa Highlands	124.00	\$ 2,151,400
Golf Green Estates	102.46	\$ 1,743,180
Lake Vista Estates	2.76	\$ 46,150
Vista Valley Country Club	5.00	\$ 86,750
Silver Holdings	9.00	\$ 153,810
Olive Hill Estates	33.60	\$ 574,224
<b>Total Unconnected:</b>	<b>1,304.44</b>	<b>\$ 6,076,709</b>

