



DUE TO THE COVID-19 STATE OF EMERGENCY AND PURSUANT TO WAIVERS TO CERTAIN BROWN ACT PROVISIONS UNDER THE GOVERNOR'S EXECUTIVE ORDERS, THIS MEETING IS BEING CONDUCTED VIA TELECONFERENCE AND THERE WILL BE NO PHYSICAL LOCATION FROM WHICH MEMBERS OF THE PUBLIC MAY PARTICIPATE

MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THE BOARD MEETING OPEN SESSION BY GOING TO <https://us02web.zoom.us/j/85830956215> OR BY CALLING 1-669-900-6833 or 1-346-248-7799 or 1-253-215-8782 or 1-301-715-8592 or 1-312-626- 6799 or 1-929-205-6099 (WEBINAR/MEETING ID: 858 3095 6215) (CLOSED SESSION WILL NOT BE ACCESSIBLE TO MEMBERS OF THE PUBLIC; HOWEVER, INSTRUCTIONS FOR SUBMITTING PUBLIC COMMENT ON CLOSED SESSION ITEMS ARE PROVIDED IN ITEM #4.)

MEMBERS OF THE PUBLIC WISHING TO ADDRESS THE BOARD UNDER PUBLIC COMMENT OR ON A SPECIFIC AGENDA ITEM MAY SUBMIT WRITTEN COMMENTS TO OUR BOARD SECRETARY BY EMAIL AT DWASHBURN@RAINBOWMWD.COM OR BY MAIL TO 3707 OLD HIGHWAY 395, FALLBROOK, CA 92028. ALL PUBLIC COMMENTS RECEIVED AT LEAST ONE HOUR IN ADVANCE OF THE MEETING WILL BE READ TO THE BOARD DURING THE APPROPRIATE PORTION OF THE MEETING. THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT'S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.

RAINBOW MUNICIPAL WATER DISTRICT BOARD MEETING

Tuesday, February 23, 2021

Closed Session 12:00 p.m.

Open Session 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office

3707 Old Highway 395

Fallbrook, CA 92028

Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten-minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be audio and video recorded with copies available upon request. Requests for audio recordings will be fulfilled once draft minutes for such meeting have been prepared. There are no costs associated with obtaining copies of audio and video recordings; however, these recordings will only be retained according to the policies provided in the District's Administrative Code. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, February 23, 2021, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL: Gasca___ Hamilton___ Mack___ Moss___ Rindfleisch___**
3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
4. **INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

CHAIR TO READ ALOUD - "If at any point, anyone would like to ask a question or make a comment and have joined this meeting with their computer, they can click on the "Raise Hand" button located at the bottom of the screen. We will be alerted that they would like to speak. When called upon, please unmute the microphone and ask the question or make comments in no more than three minutes.

*Those who have joined by dialing a number on their telephone, will need to press *6 to unmute themselves and then *9 to alert us that they would like to speak.*

A slight pause will also be offered at the conclusion of each agenda item discussion to allow public members an opportunity to make comments or ask questions."

5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should email or mailing their comments to the Board Secretary one hour before the Closed Session scheduled start time. All written public comments will be read to the Board prior to their adjournment to Closed Session. Any person wishing to speak to the Board regarding Closed Session agenda items may do so by calling (760) 728-1178, listening for "Thank you for calling Rainbow Municipal Water District", dialing Extension 429, and entering pin 8607 at the Closed Session scheduled start time. Once all public comment is heard, this call will be disconnected, and the Board will adjourn to Closed Session. To participate in the Open Session portion of the meeting, please follow the instructions provided at the top of Page 1 of this agenda. Speaking time shall generally be limited to three minutes unless a longer period is permitted by the Board President.

6. **CLOSED SESSION**
 - A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))
 - * Three Items
 - B. Conference with Legal Counsel - Existing Litigation Pursuant to Government Code Section 54956.9(d)(1)
 - * Kessner et al., v. Rainbow Municipal Water District, et al.

(*) - Asterisk indicates a report is attached.

C. Conference with Labor Negotiators (Government Code §54957.6 and §54957)

Agency Designated Representatives

Tom Kennedy
Karleen Harp

Discussions regarding labor negotiations for:

Rainbow Employees Association
Rainbow Association of Supervisors and Confidential Employees
Rainbow Exempt Employees Association

7. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

Time Certain: 1:00 p.m.

8. **REPEAT CALL TO ORDER**

9. **PLEDGE OF ALLEGIANCE**

10. **REPEAT ROLL CALL**

11. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**

12. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

13. **REPEAT INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

CHAIR TO READ ALOUD - *"If at any point, anyone would like to ask a question or make a comment and have joined this meeting with their computer, they can click on the "Raise Hand" button located at the bottom of the screen. We will be alerted that they would like to speak. When called upon, please unmute the microphone and ask the question or make comments in no more than three minutes.*

*Those who have joined by dialing a number on their telephone, will need to press *6 to unmute themselves and then *9 to alert us that they would like to speak.*

A slight pause will also be offered at the conclusion of each agenda item discussion to allow public members an opportunity to make comments or ask questions."

14. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak or may email or mail their comments to the Board Secretary one hour before the Open Session scheduled start time. All written public comments received will be read to the Board during the appropriate portion of the meeting.

No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes unless a longer period is permitted by the Board President.

(*) - Asterisk indicates a report is attached.

***15. APPROVAL OF MINUTES**

- A. January 26, 2021 - Regular Board Meeting

***16. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (Director Hamilton)
- B. Representative Report (Appointed Representative)
 - 1. SDCWA
 - A. Summary of Board Meeting – January 28, 2021
 - 2. CSDA
 - 3. LAFCO
 - 4. San Luis Rey Watershed Council
 - 5. Santa Margarita River Watershed Watermaster Steering Committee
 - 6. ACWA
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
 - 1. Board Seminar/Conference/Workshop Training Attendance Reports
- D. Directors Comments
- E. Legal Counsel Comments
 - 1. Attorney Report - New COVID-19 Regulations 501668-0002

17. COMMITTEE REPORTS

- A. Budget and Finance Committee
- B. Communications and Customer Service Committee
- C. Engineering and Operations Committee

CONSENT CALENDAR ITEMS

18. NOTICE OF COMPLETION AND ACCEPTANCE OF NELLA LANE WATER MAIN REPLACEMENT PROJECT

(All facilities for the Nella Lane Water Main Replacement Project have been constructed per plans, inspected, and tested per specifications. Upon acceptance by the Board, the improvements become part of the District's water distribution system and Staff takes over operation and maintenance.)

19. NOTICE OF COMPLETION AND ACCEPTANCE OF THE SAGEWOOD ROAD WATER PIPELINE IMPROVEMENTS PROJECT

(All facilities for the Sagewood Road Water Pipeline Improvements Project have been constructed per plans, inspected, and tested per specifications. Upon acceptance by the Board, the improvements become part of the District's water distribution system and Staff takes over operation and maintenance.)

***20. NOTICE OF COMPLETION AND ACCEPTANCE OF THE VISTA VALLEY VILLAS PRESSURE REDUCING STATION PROJECT**

(Request that the Board of Directors accept the Vista Valley Villas Pressure Reducing Station project as complete and to approve filing the project Notice of Completion. Installation of one new pressure reducing station, two new plug valves, and removal of a pipeline cross connect and connection of two pipe runs were completed within budget.)

(*) - Asterisk indicates a report is attached.

21. **CONSENT TO THE OMISSION OF SIGNATURES FROM THE FINAL MAP FOR THE FAIRVIEW DEVELOPMENT, COUNTY OF SAN DIEGO TRACT NO. 5427-1, AND MAKE A FINDING THAT THE FINAL MAP WILL NOT UNREASONABLY INTERFERE WITH THE FREE AND COMPLETE EXERCISE OF THE DISTRICT'S EASEMENTS**
(The Developer of the Fairview Development has requested a letter from the District stating that the Final Map for the Fairview development will not unreasonably interfere with the free and complete exercise of any easements, held by Rainbow Municipal Water District within the boundaries of the map. This finding by the District will allow the Final Map to be recorded without the signature and acknowledgement by the District on the Final Map itself.)

BOARD ACTION ITEMS

- *22. **ADOPT RESOLUTION NO. 21-07 FIXING THE TIME AND PLACE OF HEARING AND MEETING ON PROPOSED WATER AVAILABILITY CHARGES FOR IMPROVEMENT DISTRICT NO. 1**
(As part of the annual process for setting the water availability charges for Improvement District No. 1, it is necessary to hold a public hearing on the proposed charges. Upon approval of Resolution No. 21-07, the public hearing will be set for June 22, 2021 at 1:00 p.m. at the District Headquarters.)
23. **FISCAL YEAR 2020-21 MID-YEAR BUDGET REVIEW AND BUDGET ADJUSTMENTS**
(Mid-year is customarily a suitable time to compare budget estimates with the first half of actual data and make appropriate adjustments where deemed necessary for the balance of the Fiscal Year. The District's budget for the year has come in as expected with the exception of some unexpected expenses.)
- *24. **CONSIDER ADOPTION OF 2021 REVISION TO THE RAINBOW MUNICIPAL WATER DISTRICT STRATEGIC PLAN**
(Since the Strategic Plan is a living document, we had planned to update it every four to five years.)
- *25. **DISCUSSION AND POSSIBLE ACTION REGARDING CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS: SEAT A**
(CSDA's Elections and Bylaws Committees notifies each of the CSDA voting member presidents and general managers when there is a call for nominations to the CSDA Board of Directors.)
26. **BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

BOARD INFORMATION ITEMS

27. **UPDATE ON WATER SERVICE UPGRADE PROJECT (WSUP) AND IMPACTS ON WATER LOSS**
28. **DISCUSSION REGARDING POSSIBLY AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 2.03.010 – REMUNERATION AND REIMBURSEMENT POLICY**
(This item is to provide the Board with an opportunity to consider amending and updating RMWD's Administrative Code Section 2.03.010 with an updated list of compensable meetings and allowable reimbursements.)

PRESENTATIONS

29. **CIP STRATEGIC PLAN PRESENTATION**
- *30. **RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**
- A. **General Manager Comments**
1. Meetings, Conferences and Seminar Calendar

(*) - Asterisk indicates a report is attached.

- B. Communications**
 - 1. Staff Training Report-D. Rubio
- C. Operations Comments**
 - 1. Operations Report
- D. Engineering Comments**
 - 1. Engineering Report
 - 2. As-Needed Services Expenditures Summary
 - 3. RMWD Sewer Equivalent Dwelling Units (EDU's) Status
- E. Human Resource & Safety Comments**
 - 1. Human Resources Report
 - 2. Organizational Chart
- F. Finance Comments**
 - 1. Board Information Report
 - 2. Budget vs. Actual Fund 1, 2, and 3
 - 3. Fund Balance Projections
 - 4. Treasury Report
 - 5. Five Year Demand
 - 6. Water Sales Summary
 - 7. Check Register
 - 8. Directors' Expenses
 - 9. Credit Card Breakdown
 - 10. Developer Projections
 - 11. RMWD Properties

31. **LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

32. **ADJOURNMENT - To Tuesday, March 23, 2021 at 1:00 p.m.**

ATTEST TO POSTING:

Pam Moss

Pam Moss
Secretary of the Board

2-16-21 @ 11:30 a.m.

Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.

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**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
JANUARY 26, 2021**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on January 26, 2021 was called to order by Vice President Hamilton at 12:03 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. *(Due to COVID restrictions the meetings are being held virtually.)* Vice President Hamilton presiding.

2. **ROLL CALL**

Present: Director Gasca *(via video conference)*, Director Hamilton *(via video conference)*, Director Mack, Director Rindfleisch *(via video conference)*, Director Moss *(via video conference)*.

Also Present Via Teleconference or Video Conference:

General Manager Kennedy, Legal Counsel Smith, Executive Assistant Washburn, Human Resources Manager Harp, Information and Technology Manager Khattab.

No members of the public were present via teleconference or video teleconference before Closed Session.

3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no changes to the agenda.

4. **INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

Vice President read aloud the instructions for those attending via teleconference or video conference.

5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

There were no comments.

The meeting adjourned to Closed Session at 12:05 p.m.

6. **CLOSED SESSION**

- A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))

* Two Items

(*) - Asterisk indicates a report is attached.

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B. Conference with Labor Negotiators (Government Code §54957.6 and §54957)

Agency Designated Representatives

Tom Kennedy
Karleen Harp

Discussions regarding labor negotiations for:

Rainbow Employees Association
Rainbow Association of Supervisor and Confidential Employees
Rainbow Exempt Employees Association

7. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

The meeting reconvened at 1:18 p.m.

Time Certain: 1:00 p.m.

8. REPEAT CALL TO ORDER

The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on January 26, 2021 was called to order by Vice President Hamilton at 1:18 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. *(Due to COVID restrictions the meetings are being held virtually.)* Vice President Hamilton presiding.

9. PLEDGE OF ALLEGIANCE

10. REPEAT ROLL CALL

Present: Director Gasca *(via video conference)*, Director Hamilton *(via video conference)*, Director Mack, Director Rindfleisch *(via video conference)*, Director Moss *(via video conference)*.

Also Present Via Teleconference or Video Conference:

General Manager Kennedy, Legal Counsel Smith, Executive Assistant Washburn, Engineering and Capital Improvement Manager Williams, Finance Manager Largent, Human Resources Manager Harp, Operations Manager Gutierrez, Information and Technology Manager Khattab, Meter Services Supervisor Wilson, Construction and Maintenance Supervisor Lagunas, Customer Service and Communications Supervisor Gray, Associate Engineer Powers, Project Manager Tamimi, Customer Service Representative Stalker, Engineering Technician Rubio.

Eight members of the public were present for Open Session via teleconference or video teleconference.

11. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Legal Counsel reported the Board met in Closed Session to discuss three items noting there was no reportable action.

(*) - Asterisk indicates a report is attached.

12. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)

There were no changes to the agenda.

13. REPEAT INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE

Vice President read aloud the instructions for those attending via teleconference or video conference.

14. PRESENTATION OF BOARD MEMBER ELECTION CERTIFICATES

Mr. Kennedy shared a virtual presentation of the Board Member election certificates that were not available at the December Board meeting.

15. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

There were no comments.

***16. APPROVAL OF MINUTES**

A. December 8, 2020 - Regular Board Meeting

Motion:

To approve the minutes.

Action: Approve, Moved by Director Mack, Seconded by Director Moss.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

***17. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

A. President's Report

There was no report given.

(*) - Asterisk indicates a report is attached.

- B. Representative Report (Appointed Representative)**
 - 1. SDCWA**

Mr. Kennedy reported the meeting will be on Thursday and how one of the main topics will be regarding the Urban Water Management Forecasts. He noted RMWD's forecasts show either flat to declining sales; therefore, the District was not forecasting any increases because to do so would be to ignore what has been seen over the last few years. He pointed out information will be collected by the General Managers to be presented to SDCWA to receive some feedback.

Mr. Kennedy also referenced the letter received and shared with the RMWD Board Members from SDCWA's General Counsel regarding his comments made at RMWD's December Board meeting which he stands by. He stated his responsibility as the RMWD representative at SDCWA is to relate to the RMWD Board what he observes, and his impressions as opposed to just reading the meeting minutes. He stated the manner in which and the fact that the RCS project has been pushed forward has been regrettable due to the waste of money it will be to the RMWD ratepayers.

Mr. Kennedy noted the SDCWA Board Chair also recently appointed new committees including a newly created Financial Strategy Working Group whose work has not yet been defined.

Director Mack inquired about an email he recently received from the Chair of SDCWA stating they were thrilled with the judge's ruling in favor of SDCWA to receive the attorney's fees. Mr. Kennedy confirmed this was for the attorneys fee portion on the award; however, the amount has yet to be calculated.

- 2. CSDA**

Director Mack recalled how he applied to be appointed to a CSDA committee, but never received a confirmation of appointment email. He said he recently received an email to attend a CSDA Legislative Committee meeting; however, he did not attend because his appointment had not been confirmed. He stated he will reach out to CSDA to see if his appointment has been made.

Mr. Kennedy announced there will be a CSDA quarterly meeting held virtually in February.

- 3. LAFCO**

Mr. Kennedy reported there would be a LAFCO meeting on Monday; however, at the recent Special District Advisory Committee, the topic of discussion was related the resource conservation districts which will also be discussed at the regular LAFCO meeting.

- 4. San Luis Rey Watershed Council**

Director Gasca said he has attempted to reach out to the Council; however, he has not received any response.

- 5. Santa Margarita River Watershed Watermaster Steering Committee**

Vice President Hamilton reported the main topic of discussion at the quarterly meeting was related to the Indian Tribe and other interested parties have basically agreed to all terms and now the process involved getting the legal documents prepared to submit to the judge. He noted the next meeting will be held on April 20, 2021.

6. ACWA

Director Mack said he received an email from ACWA announcing the Spring Conference was coming up in the next few months. He confirmed this conference would be held virtually.

- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)**
 - 1. Board Seminar/Conference/Workshop Training Attendance Reports**

There were no reports.

D. Directors Comments

Vice President Hamilton inquired about the results of the pilot project that took place in late 2020.

- E. Legal Counsel Comments**
 - 1. Attorney Report: COVID-19 Vaccination Updates for Employers 501668-0002**

Legal Counsel summarized the information contained in his written report.

18. COMMITTEE REPORTS

A. Budget and Finance Committee

Mr. Nelson reported the committee reviewed and recommended the Board approve the two variance requests before the Board today for consideration. He noted there was also discussed a few other related matters as well as elected officers for the year with him continuing to serve as the Chair and Randy Ross as Vice Chairperson.

B. Communications and Customer Service Committee

Vice President Hamilton reported the committee received an update on the payment portal change, WSUP status and its preliminary results being reported out to the ratepayers.

C. Engineering and Operations Committee

Mr. Nelson reported the committee received an overall review on Item #27 before the Board today for consideration. He noted the committee was recommending the Board approve the reappointment of Robert Marnett and appointment of Helene Brazier as members on the committee. He mentioned the committee also received an update on the WSUP program and will elect their committee officers at their next meeting.

CONSENT CALENDAR

***19. APPROVAL OF RESOLUTION NO. 21-01 ESTABLISHING CHECK SIGNING AUTHORITY**

***20. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 21-05 — A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES AND THE GENERAL MANAGER EFFECTIVE JANUARY 26, 2021 THROUGH JUNE 30, 2021**

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21. **POSSIBLE ACTION TO CONSENT TO THE EXTENSION OF THE JOINT AGREEMENTS TO IMPROVE MAJOR SUBDIVISION FOR COUNTY OF SAN DIEGO TRACT NO. 5338-2 THROUGH 5338-6, HORSE CREEK RIDGE**

Motion:

To approve the Consent Calendar items.

Action: Approve, Moved by Director Rindfleisch, Seconded by Director Mack.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

BOARD ACTION ITEMS

- *22. DISCUSSION AND POSSIBLE APPOINTMENT OF BOARD OFFICERS AND REPRESENTATIVES**

Director Gasca nominated Hayden Hamilton to serve as Board President.

Vice President Hamilton nominated Miguel Gasca to serve as Vice President.

Director Mack nominated Tracy Largent to serve as Treasurer.

Director Rindfleisch nominated Pam Moss to serve as Board Secretary.

Director Gasca nominated Michael Mack to serve as the CSDA representative.

It was noted Tom Kennedy would continue to serve as the LAFCO representative.

Vice President Hamilton nominated Tom Kennedy to serve as the SDCWA representative.

It was noted Director Rindfleisch was appointed by the Board to serve on the Budget and Finance Committee and Director Gasca to serve on the Engineering and Operations Committee at the December 8, 2020 Board meeting and Vice President Hamilton will continue to serve on the Communications and Customer Service Committee.

Vice President offered to remain the representative at the Santa Margarita River Watershed Watermaster Steering Committee.

It was noted Director Gasca would continue to serve as the San Luis Rey Watershed Council and Director Rindfleisch as the Alternate.

It was noted Director Gasca would serve as the ACWA representative and Director Mack as the Alternate.

(*) - Asterisk indicates a report is attached.

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Motion:

To approve all the positions as noted.

Action: Approve, Moved by Director Gasca, Seconded by Director Moss.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

- *23. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 21-03 OF THE BOARD OF DIRECTORS OF THE RAINBOW MUNICIPAL WATER DISTRICT APPOINTING A REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY WATER AUTHORITY (SDCWA)**

Motion:

To nominate Tom Kennedy.

Action: Approve, Moved by Director Mack, Seconded by Director Moss.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

- *24. CONSIDER ADOPTING RESOLUTION NO. 21-04 DESIGNATING ANOTHER DISTRICT'S REPRESENTATIVE AS PROXY VOTE TO THE SAN DIEGO COUNTY WATER AUTHORITY (SDCWA) IN THE ABSENCE OF THE RAINBOW MUNICIPAL WATER DISTRICT (RMWD) REPRESENTATIVE**

President Hamilton inquired as to who should be appointed. Mr. Kennedy stated it was up to the Board to decide who they would like to appoint.

Mr. Kennedy pointed out there was a requirement for Mr. Kennedy to notify to proxy when he is unable to attend a SDCWA meeting.

Motion:

To appoint Gary Arant of Valley Center Municipal Water District.

Action: Approve, Moved by Director Gasca, Seconded by Director Mack.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

(*) - Asterisk indicates a report is attached.

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- *25. CONSIDER ACTION TO APPROVE A THREE-YEAR CONTRACT RENEWAL WITH SOFTCHOICE, INC. FOR THE LICENSING OF MICROSOFT OFFICE 365, OFFICE ADVANCED THREAT PROTECTION, AZURE SECURITY, SQL SERVER AND WINDOWS LICENSING**

Mr. Kennedy explained this was the retail provider for the Microsoft products RMWD needs to relicense every few years. He pointed out Microsoft sets the pricing.

Motion:

To approve Option 1 : Approve Softchoice’s Microsoft Enterprise Agreement and Select Plus Agreement with Microsoft for the Suite of Microsoft Products for \$70,590 which will be paid equally on the anniversary date for the next three (3) years, make a finding that this action does not constitute a “project” as defined by CEQA, and authorize the General Manager to execute a contract with Softchoice, Inc. to renew the contract.

Action: Approve, Moved by Director Moss, Seconded by Director Hamilton.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

- *26. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 21-02 APPROVING AN INITIAL STUDY / MITIGATED NEGATIVE DECLARATION AND A MITIGATION MONITORING AND REPORTING PROGRAM UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR LIFT STATION NO. 1 REPLACEMENT PROJECT**

Mr. Williams noted the ISMND has been completed. He explained the project Kennedy Jenks was currently working on consists of the Thoroughbred Lift Station, Thoroughbred Force Main, Olive Hill Road Gravity Main and the gravity main upsizing along Highway 76. He stated the public comment period has concluded with two comments received which have been provided responses.

Director Gasca inquired as to whether this was supplemental work done specific to this project. Mr. Kennedy stated the Programmatic EIR was still underway; however, this project needed to move forward prior to that being completed due to the Meadowood development coming on board.

Director Moss inquired as to whether this was the area where Mr. Kennedy pointed out the rights-of-way were crossing through parking lots. Mr. Kennedy confirmed this was that site.

Motion:

To accept Option 1 - Adopt Resolution 21-02 for the Lift Station 1 Replacement Project IS/MND and MMRP (included as Appendix G of the IS/MND), approve the Lift Station 1 Replacement Project, and approve Filing the Notice of Determination for the IS/MND.

Action: Approve, Moved by Director Gasca, Seconded by Director Moss.

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Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

***27. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO HOCH CONSULTING TO PROVIDE DESIGN SERVICES FOR THE HUTTON AND TURNER PUMP STATIONS**

Mr. Williams explained RMWD issued Requests for Proposals to which proposals were received that were both reviewed by staff and some members of the Engineering and Operations Committee. He noted this was a two-part pump station project. He mentioned when SDCWA has shutdowns throughout the year, RMWD must bring in rental pump stations and generators; however, these pump stations will become permanent with one having its own emergency generator onsite and the other requiring a rental one. He shared pictures of the approximate site locations.

Director Gasca reiterated his request to include the Division in which the projects are located in the staff action letters.

Discussion ensued related to the site locations.

Director Moss explained why Camino Del Cielo makes a better location.

Director Mack asked why one of the pump stations would not have a permanent emergency generator. Mr. Kennedy explained this was due to location, what the property owners will accept, site and noise constraints as well as cost. He noted the analysis conducted showed the extra level of redundancy did not appear to be as critical. Director Mack inquired as to the roughly estimated cost would be to add another permanent generator. Mr. Kennedy estimated the costs to be approximately \$100,000-\$200,000.

Motion:

To adopt Option 1 - Award a Professional Services Agreement to Hoch Consulting to provide design services for the Hutton and Turner Pump Station Project not to exceed \$166,149, make a finding that this action does not constitute a "project" as defined by CEQA, and authorize the General Manager to execute a contract for the design of the Hutton and Turner Pump Stations with Hoch Consulting.

Action: Approve, Moved by Director Hamilton, Seconded by Director Moss.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

***28. DISCUSSION AND POSSIBLE ACTION TO APPROVE A VARIANCE FROM MAXIMUM CAPACITY AND 12 MONTH ROLLING AVERAGE REQUIREMENTS IN ORDER TO DOWNSIZE FROM A 1 1/2" TO A 3/4" METER**

Ms. Largent explained the customer was requesting to downsize their meter. She noted the current lot size was three acres, but the customer was within the 12-month rolling average

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maximum. She pointed out customers are usually required to be under a 1/2 acre; however, since they have purchased the property they have been well below the average for that meter size, have made a great deal of changes to the property, and, according to their application, are no longer utilizing the property for agriculture, they are requesting a variance.

President Hamilton inquired about the meter requirement for sprinkler systems and whether this is part of the process for considering a variance. Director Moss stated it may be wise for the District to require the fire department to sign off on the meter downsizes in terms of sprinkler system requirements. Ms. Largent agreed to include this as part of the Administrative Code updates.

Motion:

To approve the variance to Ordinance No. 19-04.

Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

***29. DISCUSSION AND POSSIBLE ACTION TO APPROVE A VARIANCE FROM ORDINANCE 19-04 TO ALLOW A LOT, LARGER THAN 0.5 ACRES, TO QUALIFY FOR CAPACITY CLASS "B" 3/4" METER AND APPROVE THE CAPACITY CLASS WATER USE AGREEMENT**

Ms. Largent explained the Terrace Downs HOA had previously done a downsize of 20 meters after which they spent time changing to drought-tolerant landscaping with a plan to come back to the Board at this later time to request additional downsizes. She noted the request was for 16 meters to move from a 1" to a 3/4". She pointed out it was confirmed there are no indoor fire sprinklers and they are well below the required 50 units per month to be a 3/4" meter. She added this request has been coordinated with the WSUP to not switch these out until this matter came before the Board for consideration.

Motion:

To approve Option 1 – Approve the variance to Ordinance 19-04 to allow a property larger than 0.5 acres to qualify for capacity class B.

Action: Approve, Moved by Director Gasca, Seconded by Director Hamilton.

Vote: Motion passed (summary: Ayes = 3, Noes = 0, Abstain = 1).

Ayes: Director Gasca, Director Hamilton, Director Mack.

Abstain: Director Moss.

Absent: Director Rindfleisch.

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30. DISCUSSION AND POSSIBLE ACTION TO APPROVE WAIVING OF LATE FEES FOR FEBRUARY 2021 FOR CUSTOMERS SET UP ON AUTOPAY

Mr. Kennedy mentioned this has been discussed with the committees as part of the process of changing the online payment portal. He stated there are approximately 1,000 customers utilizing autopay who need to re-enroll in the new system; therefore, the Board may want to consider granting a waiver of late fees for the month of February to provide an opportunity for these autopay customers to get signed up on the new system.

Director Moss said she has had no mail delivered on some of these situations; therefore, she agreed with approving the waiver.

Ms. Largent stated the postcards were mailed out the previous Friday, an online announcement has been made, and an article will be included in the newsletter.

Motion:

To approve Option 1 – Approve waiving late fees for Autopay Customers for February 2021.

Action: Approve, Moved by Director Moss, Seconded by Director Gasca.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 4).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss.

Absent: Director Rindfleisch.

31. CONSIDER COMMITTEE MEMBER REAPPOINTMENTS

Mr. Kennedy explained this item was for the Board to consider reappointing one member from the Engineering and Operations Committee and another from the Communications and Customer Service Committee.

Motion:

To approve Option 1 – Reappoint all the committee members seeking reappointment.

Action: Approve, Moved by Director Hamilton, Seconded by Director Mack.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 4).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss.

Absent: Director Rindfleisch.

32. DISCUSSION AND POSSIBLE ACTION TO APPOINT HELENE BRAZIER TO SERVE AS A MEMBER OF THE ENGINEERING AND OPERATIONS COMMITTEE

Motion:

To approve Option 1 – Appoint Helene Brazier to serve as a member of the public on the Engineering and Operations Committee.

(*) - Asterisk indicates a report is attached.

Action: Approve, Moved by Director Hamilton, Seconded by Director Gasca.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 4).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Moss.

Absent: Director Rindfleisch.

***33. DISCUSSION AND POSSIBLE ACTION SUPPORTING A NOMINATION TO ACWA BOARD OF DIRECTORS REGION 10**

Mr. Kennedy explained this item was to find out if anyone on the Board was interested in being nominated to serve on the ACWA Board of Directors to finish out a term that became vacant.

Director Moss asked what this position would involve. Legal Counsel stated ACWA was the largest coalition of public water agencies within the State of California. He suggested the benefit for RMWD having someone serve on the Board would be having a vote on significant policies, being able to share matters of interest to agencies throughout the state with the Board so they can decide whether RMWD should cast their vote at ACWA in support or opposition of at ACWA on matters affecting the statewide water community.

Director Gasca mentioned there was one seat available for San Diego County which is the one ACWA was seeking to fill.

Director Moss asked Mr. Kennedy for input. Mr. Kennedy said there was not a super time-consuming position; however, the Board Members will be required to attend the conferences and there will be some politicking involved on behalf of the District. He noted there will be some expenses to RMWD in terms of travel expenses related to conference attendance once the conferences are conducted in person as opposed to virtually. He added this would be an opportunity to raise the District's stature and how the net overall benefit to the ratepayers would be increasing the District's knowledge on regional issues.

It was noted the current President is from Irvine Ranch which is a part of Region 10.

Director Mack supported nominating Director Moss for this position. Director Hayden noted this was a one-year appointment and how it would assist with name recognition.

Motion:

To nominate Director Moss to this position.

Action: Approve, Moved by Director Mack, Seconded by Director Hamilton.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

(*) - Asterisk indicates a report is attached.

34. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

Mr. Kennedy noted there was some required training to be completed by the current Board Members to meet the District of Distinction requirements. He pointed out Director Moss will need to complete the required Governance Training and how Director Moss and Director Rindfleisch would also need to apply for the Certificate in Special District Governance, respectively, before RMWD can remit an application for the District of Distinction in 2023. He mentioned there are some virtual Special District Leadership Academy courses being held in March, April, and May that will assist in meeting the Governance Training requirements. He recommended Director Moss meet with Ms. Washburn regarding these scheduled courses as they will be helpful, especially to a new Board Member in addition to meeting the training requirements.

President Hamilton asked Ms. Washburn to notify the Board when their regulatory training is due. Ms. Washburn stated she has calendar reminders scheduled so when the expiration dates approach, she will be contacting the respective Board Members.

Director Mack expressed interest in attending the ACWA Spring Conference.

Motion:

To approve Director Mack attending the 2021 ACWA Spring Conference virtually.

Action: Approve, Moved by Director Hamilton, Seconded by Director Gasca.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch, Director Moss.

BOARD INFORMATION ITEMS**35. COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) PRESENTATION**

Ms. Largent gave a presentation as she summarized the information contained in the report. She noted this was the first time RMWD has prepared this report and asked the Board to contact her with any feedback, input, or suggestions for improvement. She confirmed this report was available on the District's website.

President Hamilton asked if this was a required report. Ms. Largent explained it is required the District is audited and its financials are put out annually and how this report will assist the District in obtaining financing should that be deemed necessary in the future.

36. STRATEGIC PLAN REVIEW

Mr. Kennedy stated a draft of the Strategic Plan was sent to the Board Members. He acknowledged Director Moss's comments to add the accomplishments from the 2016 version to this updated version which will be included in the cover letter to recognize the strides made. He solicited input from the remaining Board Members and asked for any feedback to be provided within the next few weeks. He said if no comments are received from the Board, staff will proceed in finalizing the plan to bring to the Board for approval.

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Mr. Kennedy pointed out staff was currently working on a CIP Strategic Plan which will be brought to the Board as part of the mid-year budget adjustments next month.

***37. DISCUSSION REGARDING POSSIBLY AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 2.03.010 – REMUNERATION AND REIMBURSEMENT POLICY**

Mr. Kennedy noted there was a question relating to Board Member compensation for serving on and attending committee meetings as well as reimbursement for lunches purchased by Directors on Board meeting days when Closed Sessions start before 1:00 p.m. He referenced the memo including the action taken by the Board in 2008 noting staff was seeking input from the current Board since this action was taken twelve years ago.

Director Rindfleisch stated by adding the permissible per diem to the Administrative Code, it encourages participation and putting your best foot forward which is most likely why other agencies allow compensation for committee participation.

President Hamilton noted he believed committees consists of voluntary members with voluntary participation; therefore, he finds it difficult to pay individuals who are participating with ratepayers on a voluntary basis. He said he thinks this sends a wrong signal. He said in terms of ad hoc committees, Board Members do spend a great deal more time and energy participating in this committees as opposed to the time spent participating on standing committees.

Director Mack suggested possibly setting a timeframe spent on District business such as any more than one hour be compensable because everyone's time is valuable.

Director Rindfleisch added some of the other items that have allowed for per diem such as COWU and CSDA are sometimes on the shorter side of committee meetings which is the genesis of his thoughts. He reiterated by compensating Board Members will encourage participation and more accountability; however, he understood President Hamilton's concerns in that compensating some Board Members when the remaining committee members are serving on a volunteer basis could be viewed as challenges. He pointed out those volunteers also did not put forth the expense and time to run for election or apply for a job, so this was something to think about.

Director Moss stated she tends to agree with Director Rindfleisch's comments.

Director Gasca stated there are a number of ratepayers volunteering their time to serve on the standing committees; therefore, the Board Members should also volunteer their time as well.

Mr. Kennedy recommended he and Ms. Washburn put together proposed revisions to the Administrative Code to include the input provided by the Board for consideration at the February meeting.

President Hamilton said relative to committees, was RMWD one of the few agencies with ratepayers participating in its committees which is a very unique distinction when it comes to the issue of compensations. He said if a someone is assigned to work on a committee by management or the Board, that is one scenario, but when dealing with a committee made up of volunteer ratepayers, the Board could be treading on thin ice by putting compensation as a participatory factor. He said ad hoc committees are different in that they take up a considerable amount of time and work.

Mr. Kennedy offered to separate ad hoc and standing committees.

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Director Gasca said he understands Director Rindfleisch's point of view and if compensation for participating on standing committees were approved by this Board, he would continue to decline compensation for his participation which is something that would be something each individual Board Member could decide to do as well.

Director Moss said she believes there is a distinction when Board Members should or should not be paid. She stated she understands both sides; however, as a member of the public serving on one of the standing committees for a very long time, she would not have been offended if a Board Member participating on the committee was compensated. She noted it is a time and effort commitment and should be evaluated for the different types of meetings. President Hayden stated this could be left to the individual discretion of the Director to decide if their participation warrants compensation.

Mr. Kennedy said this input was helpful and option will be prepared for the Board to consider at the February Board meeting in hopes of reach a general consensus of the Board. He reiterated the fact the Administrative Code states compensation would be granted, does not mean the Directors need to seek compensation. He noted determining how to break out putting a time limit on meetings may be more challenging. He pointed out there may be a need to discuss adding compensation for meetings such as COWU, CSDA Quarterly Dinner Meetings as the Board sees fit.

President Hamilton pointed out there is a maximum limit on how many meetings for which an elected official may be compensated.

Director Mack said he truly appreciates information provided by Board Members serving as the District's representative at other organizations and recognizes there is time spent which is valuable.

***38. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**

A. General Manager Comments

1. Meetings, Conferences and Seminar Calendar

B. Communications

1. Staff Training Report

C. Operations Comments

1. Operations Report – November
2. Operations Report - December

D. Engineering Comments

1. Engineering Report
2. As-Needed Services Expenditures Summary
3. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

E. Human Resource & Safety Comments

1. Human Resources Report

F. Finance Comments

1. Board Information Report – December
2. Budget vs. Actual Fund 1, 2, and 3 - October
3. Fund Balance Projections - October
4. Treasury Report - October
5. Five Year Demand - October
6. Water Sales Summary - October
7. Check Register - October
8. Directors' Expenses - October

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9. Credit Card Breakdown - October
10. Developer Projections - October
11. RMWD Properties – October
12. Board Information Report – January
13. Budget vs. Actual Fund 1, 2, and 3 – November
14. Fund Balance Projections – November
15. Treasury Report – November
16. Five Year Demand – November
17. Water Sales Summary – November
18. Check Register – November
19. Directors' Expenses – November
20. Credit Card Breakdown – November
21. Developer Projections – November
22. RMWD Properties – November

Mr. Kennedy said after giving this recurring item some consideration in terms of whether a motion and vote is necessary before the discussion. Legal Counsel stated once the reports provided are reviewed, there is no requirement for the Board to make a motion and take a vote to receive and file these items.

Mr. Kennedy announced Mr. Williams has been promoted to fill the engineering vacancy and was now the Engineering and Capital Improvement Program Manager.

Mr. Gutierrez provided a presentation updating the Board on the work being conducted relative to pressure reducing stations. He noted RMWD saved approximately \$10,000 on one of these projects utilizing inhouse staff as opposed to outside contractors and how there were ten more to complete. Director Mack suggested something be published on the website or in the newsletter notifying the customers of the savings.

Mr. Gutierrez also updated the Board on the current sewer lining project noting 10,000 feet of pipe has been lined which in turn has extended the lifespan of that pipe by approximately 25-50 years as well as eliminated the need to pay Oceanside for drain water treatment.

Mr. Gutierrez and Mr. Williams shared photographs relating to the recent pilot project. Mr. Kennedy reported the project was an overall success; however, RMWD wants to explore more options.

Director Rindfleisch excused himself from the meeting at 3:13 p.m.

President Hayden referenced the Operations Report asking whether RMWD charges the contractor when the pump was jammed with their rope. Mr. Gutierrez explained because it is difficult to determine the origin of the object, the District does not charge the contractors.

The information and financial items were received and filed.

39. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

It was noted the mid-year budget adjustment, strategic plan, renumeration and reimbursement Administrative Code updates, setting the public hearing for ID 1, WSUP program progress report with water loss audit review should be on the next meeting agenda.

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40. ADJOURNMENT

The meeting was adjourned by President Hamilton to a regular meeting on February 23, 2021, at 1:00 p.m.

The meeting was adjourned at 3:28 p.m.

Hayden Hamilton, Board President

Dawn M. Washburn, Board Secretary



SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING January 28, 2021

1. Retirement of Directors.
The Board adopted Resolution Nos. 2021-01 and 2021-02 honoring Betty Evans and Christy Guerin upon their retirements from the Board of Directors.
2. Confirm the submittal for appointment for Chair Gary Croucher as the alternate representative and Jim Madaffer as the primary representative to the Colorado River Board of California.
The Board adopted Resolution No. 2021-03 confirming the Submittal for Appointment of Chair Gary Croucher as the Alternate to the Colorado River Board of California.
3. Construction Contract with Pacific Hydrotech Corporation and Amendments with LEE & RO, Inc. for the Hauck Mesa Storage Reservoir project.
The Board authorized the General Manager to award a construction contract to Pacific Hydrotech Corporation in the amount of \$11,370,360 for the Hauck Mesa Storage Reservoir project and accepted Amendments 1 through 3 for an increase of \$150,000 and authorized the General Manager to execute Amendment 4 to the professional services contract with LEE & RO, Inc. in the amount of \$163,593, increasing the contract amount from \$1,173,404 to \$1,336,997.
4. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
5. Service contracts with Capstone Fire and Safety Management Inc., Patriot Environmental Services, and Total Safety, U.S., Inc., to provide Standby Confined Space Entry and Rescue Services.
The Board authorized the General Manager to execute three individual service contracts with Capstone Fire and Safety Management, Inc., Patriot Environmental Services, and Total Safety, U.S., Inc., to provide standby confined space entry and rescue services for two years, with an option to extend contracts for an additional two years, for a total not-to-exceed amount of \$750,000.
6. Approval of Minutes.
The Board approved the minutes the Special Water Planning Committee meeting of November 12, 2020 and the Formal Board of Directors' meeting of November 19, 2020 and Special Board of Directors' meeting of December 10, 2020.



TO: Rainbow Municipal Water District
FROM: Alfred Smith
DATE: February 23, 2021
RE: Attorney Report: New COVID-19 Regulations
501668-0002

I. INTRODUCTION.

This attorney report provides an update on new COVID-19 regulatory requirements. Cal/OSHA recently implemented new emergency standards (“ETS”) to prevent the spread of COVID-19.

The ETS apply to all California employees except to those (1) employees who are already covered under Cal/OSHA’s Aerosol Transmissible Diseases standard; (2) employees who are working from home; and (3) single-employee employers who do not have contact with others.

Non-compliance with these new regulations can result in a fine. The maximum penalty for regulatory or general violations is set at \$13,277; the maximum for serious violations is set at \$25,000; and the maximum for repeat or willful violations is set at \$132,765.

II. SUMMARY OF NEW REGULATIONS.

A. The ETS require employers to take certain steps including, but not limited to:

- Developing and implementing a written COVID-19 Prevention Program or ensuring its elements are already present in an existing Injury and Illness Prevention Program (Cal/OSHA has posted a model COVID-19 Prevention Program);
- Investigating and responding to COVID-19 cases in the workplace;
- Requiring employee training;
- Requiring physical distancing, mask wearing, cleaning and disinfecting;
- Following the reporting, recordkeeping and access requirements;

- Excluding employees who have tested positive or been exposed to COVID-19;
- Providing employer-provided housing protocols;
- Providing transportation protocols; and
- Knowing what to do if there have been multiple COVID-19 positive tests in the workplace.

B. Specific Requirements of the ETS:

- Within one business day, employers must notify all employees, independent contractors and vendors who may have been exposed to COVID-19 at the workplace.
- Employers must offer COVID-19 testing “at **no cost** to employees during their working hours and to all employees who had potential COVID-19 exposure in the workplace.”
- Employers must immediately investigate COVID-19 cases to determine whether they have an exposed workplace, an outbreak, a major outbreak or a non-outbreak setting and respond according to the ETS requirements for each situation.
- Employers must evaluate how to maximize the quantity of outdoor air and whether it is possible to increase filtration efficiency.
- Employers must conduct periodic inspections to ensure compliance with the ETS.
- Employers must inform their employees of the importance of not coming to work and obtaining a COVID-19 test if the employee has COVID-19 symptoms.
- Employers must keep a record of and track all COVID-19 cases.
- Employers shall provide face coverings and ensure they are worn by employees over the nose and mouth with the following exceptions:
 - Employees exempted from wearing face coverings due to a disability shall wear an effective non-restrictive alternative, if their condition or disability permits; and
 - Any employee not wearing a face covering or other effective alternative, for any reason, shall be at least six feet apart from all other persons, unless the unmasked employee is tested at least twice weekly. However, employers may not use COVID-19 testing as an alternative to face coverings when face coverings are otherwise required.
- The ETS mandates that when employees are excluded from work for certain COVID-19 related reasons: “employers shall continue and maintain an employee’s

earnings, seniority and all other employee rights and benefits, including the employee's right to their former job status." Although an employer may require exhaustion of statutorily required paid sick leave, the ETS removes any cap. Employers do not have to follow these obligations if they establish that the employee's exposure was not work related.

- Employees who have not been excluded or isolated by any local health department ("LHD") need not be excluded by the employer if they are temporarily reassigned to work where they do not have contact with other persons.
- Employers may not require a negative test before an employee can return to work from isolation or quarantine.

C. If there is a positive COVID-19 case at the worksite, employers must:

- Determine the day and time the COVID-19 case was last present;
- Determine who may have had been exposed;
- Give notice of the potential COVID-19 exposure, within one business day, in a way that does not reveal any personal identifying information, to all employees, independent contractors and vendors who may have been exposed to the positive COVID-19 case; and
- Investigate whether any workplace conditions could have contributed to the risk of COVID-19 exposure, and what could be done to reduce exposure to COVID-19 hazards.

D. If there are three or more COVID-19 cases within a 14-day period, employers must comply with the following additional requirements:

- Immediately test potentially exposed employees and test them again one week later;
- Provide continuous weekly tests to employees who remain at the workplace after the first two initial tests; and
- Contact the applicable LHD immediately, but no longer than 48 hours after the employer knows, or with diligent inquiry would have known, of the three or more COVID-19 cases.

E. If there are twenty or more COVID-19 cases within a 30-day period, employers must comply with the following additional requirements:

- Provide COVID-19 testing to all employees twice a week;

- In buildings or structures with mechanical ventilation, filter recirculated air with minimum efficiency reporting value (“MERV”) 13 or higher efficiency filters if compatible with the ventilation system;
- If MERV-13 or higher filters are not compatible with the ventilation system, use filters with the highest compatible filtering efficiency; and
- Evaluate whether portable or mounted high efficiency particulate air (HEPA) filtration units or other air cleaning systems would reduce the risk of transmission and implement their use to the highest degree feasible.

II. **CONCLUSION.**

Cal/OSHA has posted answers to frequently asked questions on its website which can be viewed at: <https://www.dir.ca.gov/dosh/coronavirus/COVID19FAQs.html>

Cal/OSHA has also posted a one-page fact sheet on the new regulations which can be viewed at:
https://www.dir.ca.gov/dosh/dosh_publications/COVIDOnePageFS.pdf

AES

BOARD OF DIRECTORS

February 23, 2021

SUBJECT

NOTICE OF COMPLETION AND ACCEPTANCE OF NELLA LANE WATER MAIN REPLACEMENT PROJECT

BACKGROUND

The 660-foot stretch of 8-inch cement mortar lined and coated (CML&C) steel water pipeline on Nella Lane in Vista, CA was constructed in 1979 and was identified as a high priority pipeline for replacement in the Water Pipeline Condition Assessment completed for the District's pipelines. The pipeline is located within the roadway on Nella Lane and received a high project risk score because it has a recent break history, it is located in highly corrosive soils, and has high pressure.

Before Construction of the replacement pipe, District staff constructed a pressure reducing station near the intersection of Nella Lane and Gopher Canyon Road in order to reduce the pressure of the pipeline on Nella Lane. The addition of a pressure reducing station made it feasible to construct the majority of the replacement pipeline using polyvinyl chloride (PVC) pipe which is not vulnerable to corrosion and is less expensive to construct.

The replacement project included the construction of approximately 90-feet of 8-inch diameter CML&C steel pipe, 560-feet of 8-inch diameter PVC pipe along Nella Lane and the associated appurtenances including water services, fire hydrant assemblies, automatic air release and vacuum relief valves. The project also included the abandonment of the existing pipeline.

The Nella Lane Water Main Replacement design, bid, and construction were accelerated to allow for the completion of construction ahead of a County of San Diego paving project.

DESCRIPTION

The Board of Directors authorized the General Manager to execute a contract with T.E. Roberts for the Nella Lane Water Main Replacement project on August 25, 2020 for \$301,734. A Change Order was required for additional work for rock breaking bringing the total contract amount to \$315,338. The project was completed on December 16, 2020.

Facilities constructed and ready for acceptance include the following:

- 90 feet of 8-inch diameter CML&C steel pipe, 560 feet of 8-inch diameter PVC pipe, and associated appurtenances, including water services, fire hydrant assemblies, automatic air release and vacuum relief valves.

All facilities have been constructed per plans, inspected, and tested per specifications. Upon acceptance by the Board, the improvements become part of the District's water distribution system and Staff takes over operation and maintenance. For construction projects, the District requires contractors to provide payment and performance bonds. These certificates are issued by insurance companies for the value of

the project to guarantee satisfactory completion of the project. Once the project is completed to the satisfaction of the District, bonds can be released. Released bonds do not constitute an exchange of funds but a release of insurance coverage on the project's construction and completion guarantee. Nella Lane Water Main Replacement project payment bond of \$301,734 and 90% of the performance bond, \$271,560 will be released based on the satisfactory completion of the project. There is a one-year warranty period for all improvements which commences after board acceptance. The District will retain 10% of the performance bond, \$30,173, as the warranty bond for this one-year period. Installation costs will be added to the District's total asset valuation along with all other eligible costs associated with the project.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. This project replaced a pipeline identified as a high priority pipeline in the 2018 Water Pipeline Condition Assessment. The pressure was reduced and the risk to corrosion was eliminated by using PVC pipe. It is also important to ensure that all new infrastructure is properly accepted administratively and incorporated into the District's records.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board, filing a Notice of Completion and accepting the facilities, does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

This project was identified and budgeted in the 5-Year Capital Fund within the Water Capital Fund Budget. The construction costs of the improvements by T.E. Roberts was \$315,338. This amount will be added to the District's Total Valuation under project number 600036. The final amount of other costs associated with the project will be added to the District's asset valuation once year end financials have been completed.

STAFF RECOMMENDATION

District staff recommends that the Board of Director approve the following actions:

- Accept the Nella Lane Water Main Replacement project.
- Approve filing the Notice of Completion.
- Add installation costs to the District's total valuation.
- Release the Payment Bond in the amount of \$301,734.
- Release 90% of the Performance Bond in the amount of \$271,560.
- Retain 10% of the performance bond in the amount of \$30,173 as the warranty bond for one year.
- Make a finding that the action herein does not constitute a "project" as defined by CEQA.



Chad Williams
Engineering & CIP Program Manager

2/23/2021

BOARD OF DIRECTORS

February 23, 2021

SUBJECT

NOTICE OF COMPLETION AND ACCEPTANCE OF THE SAGEWOOD ROAD WATER PIPELINE IMPROVEMENTS PROJECT

BACKGROUND

The 530-foot stretch of 12-inch tar wrapped steel water pipeline near Sagewood Road and Dentro De Lomas Road in Bonsall, CA was constructed in 1958 and is no longer active because of needed repairs. The physical location of this water pipeline was on an easement, which is not aligned with the roads. This stretch of pipeline is essential for looping in the Morro pressure zone and connecting the pipeline in Dentro De Lomas Road to the pipeline in Little Gopher Canyon Road.

District Staff identified a new location for the pipeline that is aligned with Sagewood Road and obtained the necessary easements along the route. The pipeline was installed along the new alignment which serves the same hydraulic purpose for the distribution system as the original pipeline; however, it is located along a roadway making it easier to access and maintain. In addition, the pipeline was built of polyvinyl chloride (PVC) pipe which is not vulnerable to corrosion and is less expensive to construct.

The project included the construction of approximately 633-feet of 12-inch diameter PVC pipe along Sagewood Road and the associated appurtenances including a new fire hydrant and an air release and vacuum relief assembly. The project also included the abandonment of the existing pipeline.

DESCRIPTION

The Board of Directors authorized the General Manager to execute a contract with T.E. Roberts for the Sagewood Road Water Pipeline Improvements project on August 25, 2020 for \$280,399. Additional work required due to a defective pipe at the tie-in location resulted in a Change Order of \$3,666 for a total Contract Amount of \$284,065. The project was completed on January 27, 2021.

Facilities constructed and ready for acceptance include the following:

- 633 feet of 12-inch diameter PVC pipe along Sagewood Road and the associated appurtenances including a new fire hydrant and an air release and vacuum relief assembly.

All facilities have been constructed per plans, inspected, and tested per specifications. Upon acceptance by the Board, the improvements become part of the District's water distribution system and Staff takes over operation and maintenance. For construction projects, the District requires contractors to provide payment and performance bonds. These certificates are issued by insurance companies for the value of the project to guarantee satisfactory completion of the project. Once the project is completed to the satisfaction of the District, bonds can be released. Released bonds do not constitute an exchange of funds but a release of insurance coverage on the project's construction and completion guarantee. Sagewood Road Water Pipeline Improvements project payment bond of \$280,399 and 90% of the performance bond, \$252,359 will be released based on the satisfactory completion of the project. There is a one-year warranty

period for all improvements which commences after board acceptance. The District will retain 10% of the performance bond, \$28,040, as the warranty bond for this one-year period. Installation costs will be added to the District's total asset valuation along with all other eligible costs associated with the project.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. This project replaced a failed waterline, which was out of service and relocated it from an easement that is difficult to access to a roadway. The new waterline restored looping between waterlines in Dentre De Lomas Road and Little Gopher Canyon Road. It is also important to ensure that all new infrastructure is properly accepted administratively and incorporated into the District's records.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board, filing a Notice of Completion and accepting the facilities, does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

This project was identified and budgeted in the 5-Year Capital Fund within the Water Capital Fund Budget. The construction costs of the improvements by S.C.W Construction Corporation was \$284,065. This amount will be added to the District's Total Valuation under project number 600021. The final amount of other costs associated with the project will be added to the District's asset valuation once year end financials have been completed.

STAFF RECOMMENDATION

District staff recommends that the Board of Directors approve the following actions:

- Accept the Sagewood Road Water Pipeline Improvements project.
- Approve filing the Notice of Completion.
- Add installation costs to the District's total valuation.
- Release the Payment Bond in the amount of \$280,399.
- Release 90% of the Performance Bond in the amount of \$252,359.
- Retain 10% of the performance bond in the amount of \$28,040 as the warranty bond for one year.
- Make a finding that the action herein does not constitute a "project" as defined by CEQA.



Chad Williams
Engineering & CIP Program Manager

2/23/2021

BOARD OF DIRECTORS

February 23, 2021

SUBJECT

NOTICE OF COMPLETION AND ACCEPTANCE OF THE VISTA VALLEY VILLAS PRESSURE REDUCING STATION PROJECT

BACKGROUND

Rainbow Municipal Water District (District) has significant pressure issues with its water system stemming from the topography of the District. The recent condition assessment study indicated that system pressure is one of the key causal factors in pipeline failures. In recent years, the District has been developing better ways to both replace old pressure reducing (PR) stations and install new ones in key areas of the system. One of the most cost-effective methods has been to install pre-manufactured PR stations that are housed in fiberglass “dog-house” structures, manufactured by Engineered Fluid, Inc. (EFI). The District has had positive experiences installing these PR stations and in 2019 ordered ten pre-manufactured PR stations from EFI to be installed in various strategic locations throughout the District including one PR station custom designed for the Vista Valley Villas Homeowners Association.

The Vista Valley Villas Pressure Reducing Station project included the construction of (1) one EFI PR Station, (2) installation of two new valves in existing water mains just north of the EFI PR station site, and (3) removal of an existing pipe cross and connecting two pipe runs. The benefit of item 2 was to allow the District to isolate smaller sections of pipe in the case of a leak to minimize interruption to service. The benefit of item 3 is that a low pressure line would be fed from two directions and would allow for uninterrupted service during PR maintenance.

See Exhibit 1 of this report to show the three different locations of this project.

DESCRIPTION

The Board of Directors authorized the General Manager to execute a contract with S.C.W Contracting Corporation for the Vista Valley Villas Pressure Reducing Station project on June 23, 2020 for \$334,700. The project was completed on January 18, 2021 on budget.

Facilities constructed and ready for acceptance include the following:

- One EFI PR Station
- Two 12 inch Plug Valves and appurtenances north of EFI Station
- Two pipe runs (8-inch and 12-inch CMLC Pipe) and appurtenances

All facilities have been constructed per plans, inspected, and tested per specifications. Upon acceptance by the Board, the improvements become part of the District’s water distribution system and Staff takes over operation and maintenance. For construction projects, the District requires contractors to provide payment and performance bonds. These certificates are issued by insurance companies for the value of the project to guarantee satisfactory completion of the project. Once the project is completed to the satisfaction of the District, bonds can be released. Released bonds do not constitute an exchange of funds

but a release of insurance coverage on the project's construction and completion guarantee. Vista Valley Villas Pressure Reducing Station project payment bond of \$334,700 and 90% of the performance bond, \$301,230 will be released based on the satisfactory completion of the project. There is a one-year warranty period for all improvements which commences after board acceptance. The District will retain 10% of the performance bond, \$33,470, as the warranty bond for this one-year period. Installation costs will be added to the District's total asset valuation along with all other eligible costs associated with the project.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. Installation of a premanufactured EFI PR station reduces pressure related breaks. It also provides District staff with easy access for maintenance. It is also important to ensure that all new infrastructure is properly accepted administratively and incorporated into the District's records.

Strategic Focus Area Five: Customer Service. Installation of PR stations reduce pressure related breaks for District customers. Addition of valves and disconnecting and reconnecting a pipe crossing minimizes interruption of service to District customers during routine maintenance and unforeseen leaks.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board, filing a Notice of Completion and accepting the facilities, does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

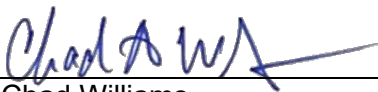
BOARD OPTIONS/FISCAL IMPACTS

This project was identified and budgeted in the 5-Year Capital Fund within the Water Capital Fund Budget. The construction costs of the improvements by S.C.W Construction Corporation was \$334,700. This amount will be added to the District's Total Valuation under project number 600007. The final amount of other costs associated with the project will be added to the District's asset valuation once year end financials have been completed.

STAFF RECOMMENDATION

District staff recommends that the Board of Director approve the following actions:

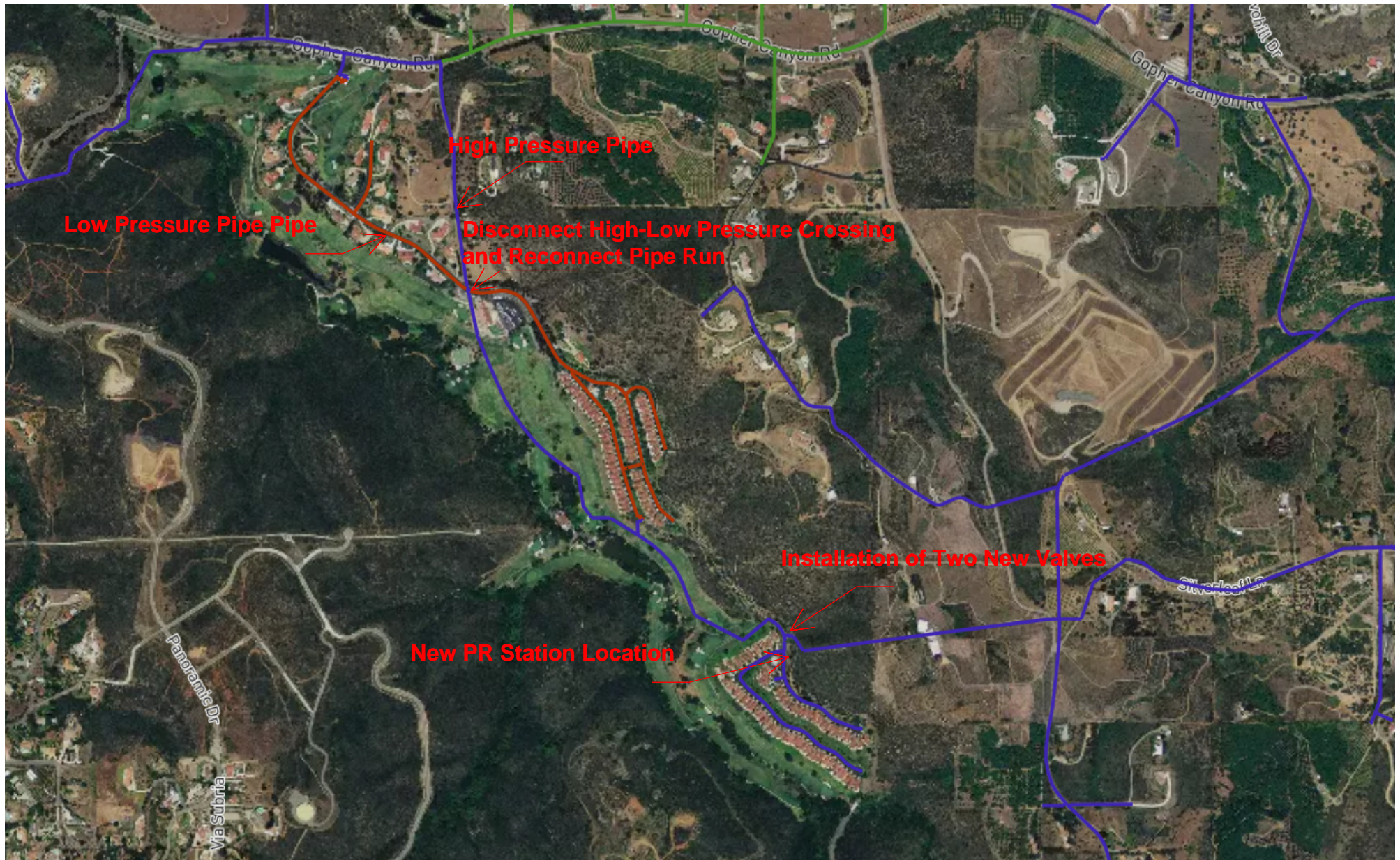
- Accept the Vista Valley Villas Pressure Reducing Station project.
- Approve filing the Notice of Completion.
- Add installation costs to the District's total valuation.
- Release the Payment Bond in the amount of \$334,700.
- Release 90% of the Performance Bond in the amount of \$301,230.
- Retain 10% of the performance bond in the amount of \$33,470 as the warranty bond for one year.
- Make a finding that the action herein does not constitute a "project" as defined by CEQA.



Chad Williams
Engineering & CIP Program Manager

2/23/2021

EXHIBIT 1: PROJECT LOCATION MAP



1" = 1261 ft

Vista Valley Villas PRS
Project Site



This map may represent a visual display of related geographic information. Data provided here on is not guarantee of actual field conditions. To be sure of complete accuracy, please contact the responsible staff for most up-to-date information.

BOARD OF DIRECTORS

February 23, 2021

SUBJECT

CONSENT TO THE OMISSION OF SIGNATURES FROM THE FINAL MAP FOR THE FAIRVIEW DEVELOPMENT, COUNTY OF SAN DIEGO TRACT NO. 5427-1, AND MAKE A FINDING THAT THE FINAL MAP WILL NOT UNREASONABLY INTERFERE WITH THE FREE AND COMPLETE EXERCISE OF THE DISTRICT'S EASEMENTS

BACKGROUND

The Fairview development which is located west of the I-15 on West Lilac Road is installing improvements in conjunction with the County of San Diego and the District. The development consists of a total of 73 detached condominiums within private streets. The District has been working with the developer, D.R. Horton through plan checking and coordination of the necessary facility improvements for the development. The Board took action to approve the Construction Agreement on October 27, 2020 which was required by the District and binds D.R. Horton to complete necessary improvements for the District as specified on the approved plans. Facilities included in the agreement for the District are water pipelines, sewer pipelines and two pressure reducing stations.

The District has also been working with D.R. Horton to record easement documents for access to operate and maintain the RMWD facilities which will be constructed on the property to serve the Fairview development. In addition, the District is successor to an easement on the Development property which was granted to Bonsall Heights Water District in 1956.

DESCRIPTION

D.R. Horton is working towards recording the Final Map for the Fairview Development, County of San Diego Tract No. 5427-1. Randee Martin of Hunsaker & Associates, working on behalf of D.R. Horton, has requested a letter from the District stating that the Final Map for the Fairview development will not unreasonably interfere with the free and complete exercise of any easements, held by Rainbow Municipal Water District within the boundaries of the map. This finding by the District will allow the Final Map to be recorded without the signature and acknowledgement by the District on the Final Map itself. District staff and legal counsel have reviewed the matter and determined that approving the signature omission letter will not degrade the District's rights in any way.

According to the Subdivision Map Act, a tentative and final map shall be required for all subdivisions creating five or more parcels, five or more condominiums as defined in section 783 of the Civil Code, a community apartment project containing five or more parcels, or for the conversion of a dwelling to a stock cooperative containing five or more dwelling units, except where exclusions apply. According to section

66436, "A statement, signed and acknowledged by all parties having any record title interest in the subdivided real property, consenting to the preparation and recordation of the final map is required." However, "if the legislative body determines that division and development of the property in the manner set forth on the approved tentative map will not unreasonably interfere with the free and complete exercise of the public entity or public utility right-of-way or easement, the signature of the public entity or public utility may be omitted."

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. The District must provide the correct documentation at the outset of development to ensure that easements and rights-of-way are in place to operate and maintain infrastructure that is to be accepted by the Board.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

The action before the Board does not present any fiscal impacts.

STAFF RECOMMENDATION

District staff recommends that the Board of Directors approve the following actions:

- Consent to the omission of signatures from the Final Map for the Fairview development, County of San Diego Tract No. 5427-1.
- Make a finding that the same Final Map will not unreasonably interfere with the free and complete exercise of any easements held by Rainbow Municipal Water District within the boundaries of the map.
- Authorize the General Manager to send a letter acknowledging the finding to the County of San Diego.
- Make a finding that the action herein does not constitute a "project" as defined by CEQA.



Chad Williams
Engineering & CIP Program Manager

02/23/2021



BOARD ACTION

BOARD OF DIRECTORS

February 23, 2021

SUBJECT

ADOPT RESOLUTION NO. 21-07 FIXING THE TIME AND PLACE OF HEARING AND MEETING ON PROPOSED WATER AVAILABILITY CHARGES FOR IMPROVEMENT DISTRICT NO. 1

BACKGROUND

As part of the annual process for setting the water availability charges for Improvement District No. 1, it is necessary to hold a public hearing on the proposed charges.

DESCRIPTION

The Board will take this opportunity to set a public hearing on the entry of charges and fees for Improvement District No. 1. Upon approval of Resolution No. 21-07, the public hearing will be set for June 22, 2021 at 1:00 p.m. at the District Headquarters.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Government Code Section 54954.6; Water Code Sections 71630, 71631.5, and 71632

Strategic Plan Focus Area Four: Fiscal Responsibility; Fiscally responsible, transparent and sustainable approaches to managing and forecasting the District's finances.

ENVIRONMENTAL

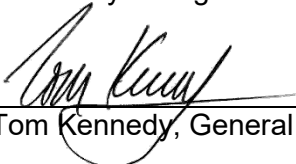
In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

Assessment provides approximately \$400,000 of revenue to District. Failure to set hearing will impact tax revenue.

STAFF RECOMMENDATION

It is recommended that the Board of Directors approve Resolution No. 21-07, Fixing the Time and Place of Hearing and Meeting on Proposed Water Availability Charges for Improvement District No. 1.


Tom Kennedy, General Manager

2/23/2021

RESOLUTION NO. 21-07

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RAINBOW MUNICIPAL WATER DISTRICT
FIXING THE TIME AND PLACE OF HEARING
AND MEETING ON PROPOSED WATER AVAILABILITY CHARGES
FOR IMPROVEMENT DISTRICT NO. 1**

WHEREAS, Sections 54954.6 of the Government Code provides for public hearings prior to adoption of new or increased taxes or assessments; and

WHEREAS, Section 71630 of the Water Code authorizes the Board of Rainbow Municipal Water District to establish in each fiscal year water standby assessments or water availability charges in any portion of the District to which water is made available by the District, whether water is actually used or not; and

WHEREAS, Section 71631.5 of the Water Code provides that the standby assessment of availability charge for an improvement district shall not exceed \$30 per acre per year for each acre of land on which the charge is levied or \$30 per year for a parcel less than one acre; and

WHEREAS, Section 71632 of the Water Code provides that the ordinance fixing a standby assessment or availability charge may be adopted by the Board only after adoption of a resolution setting forth the particular schedule or schedules of charges or assessments proposed to be established by the ordinance and after hearing on said resolution; and

WHEREAS, information and matters have been presented to, and considered by, the Board of Directors regarding the existence, location and financial requirements of the system making water available to lands within Improvement District No. 1; and

WHEREAS, it is deemed necessary and desirable by the Board of Directors that water availability charges be levied on lands within Improvement District No. 1, and that said water availability charges shall be uniform through said areas;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED, by the Board of Directors of the Rainbow Municipal Water District as follows:

1. That the schedule of water availability charges proposed to be established for all areas within Improvement District No. 1 for the fiscal year 2021-2022 shall be as follows:

For each separately assessed parcel of land of one acre or more in size: \$10.54 for each acre and for each fractional part of an acre.

For each separately assessed parcel of land less than one acre in size: \$10.54.

2. That the Charges shall be fixed in said amounts for parcels of land as shown on the last equalized assessment roll of the County of San Diego, State of California. Said charges shall be collected in the same form and manner as county taxes are collected for the fiscal year 2021-2022. Said charges shall be a lien upon the property and shall be of the same force and effect as other liens for taxes and their collection, may be enforced by the same means as provided for the enforcement of liens for state and county taxes.

3. That a public hearing before the Board of Directors of Rainbow Municipal Water District shall be held at 1:00 p.m. on Tuesday, June 22, 2021 at the office of the District, 3707 Old Highway 395, Fallbrook California, 92028 for the purpose of considering the adoption of an Ordinance which will fix and establish said water availability charges.
4. That the Secretary shall cause a notice of the time and place of the hearing to be given by publishing a notice in a newspaper of general circulation, printed and published within the county, once a week for two successive weeks. Such publication shall occur once a week or oftener, with at least five days intervening between the respective publication dates not counting such publication dates. The period of notice commences upon the first day of publication and terminates at the end of the fourteenth day, including therein the first day.
5. That the Secretary has caused written notice of the hearing to be mailed, as required by law, to each person to whom a parcel of real property described in the proposed charge is assessed on the last equalized assessment roll. Such notice shall be mailed to the address shown on the last equalized assessment roll or such other address known to the Secretary.
6. That at the time stated in the notice, the Board of Directors shall hear and consider all objections or protests, if any, to this Resolution and may continue the hearing from time to time. Upon the conclusion of the hearing, the Board of Directors may adopt, revise, change, reduce, or modify an assessment or charge, or overrule any or all objections.

PASSED AND ADOPTED at a meeting of the Board of Directors of the Rainbow Municipal Water District held on the 23rd day of February 2021 by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Hayden Hamilton, Board President

ATTEST:

Dawn M. Washburn, Board Secretary

This Resolution supersedes Resolution No. 20-03 passed and adopted on February 25, 2020.



BOARD ACTION

BOARD OF DIRECTORS

February 23, 2021

SUBJECT

FISCAL YEAR 2020-21 MID-YEAR BUDGET REVIEW AND BUDGET ADJUSTMENTS

BACKGROUND

Mid-year is customarily a suitable time to compare budget estimates with the first half of actual data, and make appropriate adjustments where deemed necessary for the balance of the Fiscal Year. The District's budget for the year has come in as expected with the exception of some unexpected expenses.

DESCRIPTION

Operating:

Sales are budgeted at 13,500 acre-feet (AF) for Fiscal Year 2020-21 (FY21). We are anticipating coming in over the budgeted amount if current sales trend in the same pattern as the second half of FY20. FY21 YTD sales through January 31, 2021 were 10,770 AF vs 9,453 AF for the same period in the prior year. This difference, if sales for the second half of the year for FY21 are consistent with FY20, will result in an additional net revenue of (revenue less water purchase expense) of approximately \$850,000 above what was budgeted. In addition, the progress of the meter replacement project is expected to continue to have a positive impact on sales. Staff is not recommending any budget changes to revenues for mid-year. It is important to have up-to-date budget data with sound projections to ensure financial stability of the District so Finance staff has met with Department Managers and Supervisors to do a mid-year review and check in on the line items in each department's operating budget.

To accurately budget expenditures, adjustments are being recommended based on changing conditions and unanticipated expenses. Expenditures tend to be steady and fixed throughout the year as opposed to revenues which fluctuate with climate changes. The most significant mid-year expense adjustments are to professional services due to consultant services for a new headquarters and LAFCO payments for the de-annexation; as well as to safety supplies due to an increase of PPE purchases to comply with COVID safety regulations.

Operating Budget Adjustments

| Department | Account Description | FY 21 Proposed Budget | | Justification |
|----------------------------|---------------------------------|-----------------------|---------------------|--|
| | | Adjustments | Description | |
| Administration | Professional Services | \$ 50,000 | Increase | New Headquarters and Detachment |
| Garage | Vehicles | \$ 40,000 | Increase (Transfer) | New vehicle for Meter's Supervisor |
| Risk Management | Safety Supplies | \$ 35,000 | Increase | Covid PPE & Supplies |
| Operations | Overtime | \$ 30,000 | Increase | Main Breaks and Covid Coverage |
| Administration | Supplies & Services | \$ 15,000 | Increase | Detachment Notices |
| Risk Management | Supplies & Services | \$ 12,000 | Increase | Additional Safety Supplies Needed: New AED unit |
| Human Resources | Workforce Development | \$ 10,000 | Increase (Transfer) | Additional Coaching by Liebert, Cassidy & Whitmore |
| Engineering | Training/Tuition Reimbursement | \$ (1,500) | Decrease | Line item was reviewed by new manager. |
| Engineering | Printing & Reproductions | \$ (1,500) | Decrease | Line item was reviewed by new manager. |
| Engineering | Equipments | \$ (2,000) | Decrease | Line item was reviewed by new manager. |
| Engineering | Travels, Conferences & Training | \$ (2,860) | Decrease | Line item was reviewed by new manager. |
| Engineering | Supplies & Services | \$ (8,650) | Decrease | Line item was reviewed by new manager. |
| Human Resources | Professional Services | \$ (10,000) | Decrease (Transfer) | Salary Study Postponed due to Covid Employment Situation |
| Distribution | Right of Way Maintenance | \$ (40,000) | Decrease (Transfer) | Reduction in Scheduled Maintenance |
| Engineering | Legal Services | \$ (40,000) | Decrease | Line item was reviewed by new manager. |
| Net Budget Increase | | \$ 85,490 | | |

Capital:

During the Fiscal Year 2020-21 (FY21) Mid-Year budget adjustment, Staff took a comprehensive look at all budget accounts and for the first time, did the same for its Capital Improvement Project (CIP) budget as well. Staff created the Rainbow Municipal Water District Capital Improvement Plan Prioritization Guidelines and evaluated every CIP with funds currently associated to projects. In addition, Staff evaluated CIPs with funding scheduled to be allocated in future budgets and evaluated their independent standing with relationship to the overall CIP budget.

Of note, Staff identified CIPs that had either been completed or were no longer needed. Many of these CIPs had funding allocations and Staff was able to close the project out or cancel it in future years. These projects are identified in the tables below. There were also CIPs that have been merged with larger projects and these CIPs too were either renamed or reclassified under the larger project. All project name changes and cancellations are shown on the tables below so as to provide full transparency. The tables below include only CIPs that have a requested mid-year budget adjustment. The full CIP 5-year plan will be presented with the FY 2021-22 budget review and is included here as Attachment A. Water Wholesale Capital Projects are presented separately in the 5-year CIP plan so that staff can determine the feasibility of return on investment with the available financing options, potential transportation cost savings and detachment timeline. As of December 31, 2020, a total of \$3,577,120 has been paid out on CIPs. With the budget adjustments we are proposing here, the total FY21 Water CIP budget will be \$7,222,585 and the total FY21 Waste Water CIP budget will be \$2,168,982.

Due to the extensive work put in to the new process, Staff is confident that budgeting going forward will have less reallocation requests/requirements and will be accurately budgeted to match actual expenditures for each FY. Staff is working interdepartmentally to ensure that projects are identified, ranked, able to be staffed and funding is available. This District wide effort to rank each CIP will ensure that the highest priority CIPs are addressed first and all CIPs have both funding and personnel available to bring each of them from the design process and through the construction process.

Water Capital Budget Proposed Adjustments

| # Project | FY 21 Approved Budget @60% | FY 21 YTD Spend thru 12/31/20 | FY 21 Remaining Budget | FY 21 Proposed Budget Adjustments | FY 21 Proposed Adjusted Budget | Justification |
|--|----------------------------------|-------------------------------------|------------------------------|--|---|--------------------------------------|
| 600001 Rainbow Heights PS(#1) Upgrades | \$ 782,219 | \$ 500,661 | \$ 281,558 | \$ 1,987,048 | \$ 2,769,267 | Timing of Project Completion |
| 600031 Olive Hill Estates Transmission Line Relocation | \$ 900,000 | \$ 837,604 | \$ 62,396 | \$ 169,369 | \$ 1,069,369 | Existing Contract and Actuals Review |
| 600035 Morro Mixing | \$ 150,000 | \$ 1,871 | \$ 148,129 | \$ 112,519 | \$ 262,519 | Existing Contract and Actuals Review |
| 600015 Water Condition Assessment | \$ - | \$ 43,391 | \$ (43,391) | \$ 35,887 | \$ 35,887 | Existing Contract and Actuals Review |
| 600058 Manual Transfer Switches | \$ - | \$ - | \$ - | \$ 35,000 | \$ 35,000 | IT Project |
| 600019 Water System Monitoring Program | \$ - | \$ 10,096 | \$ (10,096) | \$ 26,250 | \$ 26,250 | Existing Contract and Actuals Review |
| 600046 Sampling Ports for testing | \$ 15,000 | \$ - | \$ 15,000 | \$ (15,000) | \$ - | Existing Contract and Actuals Review |
| TBD Gird Road 1,600 feet upszie from 12 inch to 18 inch or larger | \$ 60,000 | \$ - | \$ - | \$ (60,000) | \$ - | Existing Contract and Actuals Review |
| 300007 Programatic EIR-District-Wide | \$ 270,000 | \$ 31,721 | \$ 238,279 | \$ (60,037) | \$ 209,963 | Existing Contract and Actuals Review |
| 600009 Isolation Valve Installation Program | \$ 90,000 | \$ 10,488 | \$ 79,512 | \$ (78,842) | \$ 11,158 | Existing Contract and Actuals Review |
| 600007 Pressure Reducing Stations | \$ 450,000 | \$ 343,140 | \$ 106,860 | \$ (87,818) | \$ 362,182 | Existing Contract and Actuals Review |
| 600030 Corrosion Prevention Program Development & Implementation | \$ 150,000 | \$ 9,077 | \$ 140,923 | \$ (133,625) | \$ 16,375 | Existing Contract and Actuals Review |
| 600049 Gomez PS Building (Huntley PS Generator) | \$ 150,000 | \$ - | \$ 150,000 | \$ (150,000) | \$ - | Existing Contract and Actuals Review |
| 600021 Pala Mesa Fairways 383 A and C | \$ 150,000 | \$ - | \$ - | \$ (150,000) | \$ - | Existing Contract and Actuals Review |
| 600017 Pressure Reducing Station Replacement Program (Combined with 6) | \$ 180,000 | \$ 82,882 | \$ 97,118 | \$ (180,000) | \$ - | Existing Contract and Actuals Review |
| 600038 Blue Breton Water System Looping Project | \$ 222,000 | \$ - | \$ 222,000 | \$ (222,000) | \$ - | Existing Contract and Actuals Review |
| 600021 Sarah Ann Dr. Line 400A | \$ 225,000 | \$ - | \$ - | \$ (225,000) | \$ - | Existing Contract and Actuals Review |
| 600008 Weese WTP Permanent Emergency Interconnect & PS | \$ 300,000 | \$ 3,307 | \$ 296,693 | \$ (272,018) | \$ 27,983 | Existing Contract and Actuals Review |
| 600040 Vallecitos PS Replacement | \$ 318,000 | \$ 780 | \$ 317,220 | \$ (318,000) | \$ - | Existing Contract and Actuals Review |
| 600021 Pipeline Upgrade Project | \$ 1,950,000 | \$ 654,896 | \$ 1,295,104 | \$ (383,491) | \$ 1,566,509 | Existing Contract and Actuals Review |
| 600034 Rice Canyon Tank Transmission PL to I-15/SR76 Corridor | \$ 600,000 | \$ 74,409 | \$ 525,591 | \$ (399,576) | \$ 200,424 | Existing Contract and Actuals Review |
| 600013 Hutton & Turner Pump Station | \$ 696,000 | \$ 26,879 | \$ 669,121 | \$ (521,700) | \$ 174,300 | Existing Contract and Actuals Review |
| Total | | | | \$ (891,034) | | |

Waste Water Capital Budget Proposed Adjustments

| # Project | FY 21 Approved Budget | FY 21 YTD Spend thru 12/31/20 | FY 21 Remaining Budget | FY 21 Proposed Budget Adjustments | FY 21 Proposed Adjusted Budget | Justification |
|---|-----------------------------|-------------------------------------|------------------------------|--|---|---|
| 530021 Almendra Court, I-15 Crossing Sewer Rehabilitation | \$ 40,000 | \$ - | \$ 40,000 | \$ (40,000) | \$ - | Project Canceled |
| 530006 Sewer System Rehabilitation Program | \$ 100,000 | \$ - | \$ 100,000 | \$ (100,000) | \$ - | Project Canceled |
| 530018 Fallbrook Oaks Forcemain and Manhole Replacement | \$ 300,000 | \$ 12,344 | \$ 287,656 | \$ (300,000) | \$ - | Timing of Project Pushed Out |
| 530015 Sewer System Condition Assessment Program | \$ 300,000 | \$ 3,845 | \$ 296,155 | \$ (300,000) | \$ - | Project Canceled |
| 530025 Old River Road LS to Stallion Outfall Repair (Combine with 530017) | \$ 500,000 | \$ - | \$ 500,000 | \$ (500,000) | \$ - | Project Canceled |
| 530024 Old River Road LS Equalization Basin N/A | \$ 1,000,000 | \$ - | \$ 1,000,000 | \$ (1,000,000) | \$ - | Project Canceled |
| 530017 N River Road Land Outfall Rehabilitation (Operations Project) | \$ 2,500,000 | \$ 758,625 | \$ 1,741,375 | \$ (1,308,637) | \$ 1,191,363 | Timing of Project Completion Pulled In & Budget Reduced |
| 530001 Throughbred Lift Station and Sewer Improvements | \$ 3,000,000 | \$ 92,455 | \$ 2,907,545 | \$ (2,532,381) | \$ 467,619 | Timing of Project Pushed Out |
| Total | | | | \$ (6,081,018) | | |

Following the completion of the Mid-Year budget review, staff will begin work on the Fiscal Year 2021-22 Budget. Planning sessions will be held in late February/early March with the Management team to begin to develop priorities and discuss direction regarding major capital projects for the next fiscal year.

Attachments:

Attachment A – 5-year Capital Improvement Plan

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Four: Fiscal Responsibility

BOARD OPTIONS/FISCAL IMPACTS

1. Approve Amended Operating Budget FY 2020-21 as provided in Attachment A with a Projected Net Budget Operating Expense Increase of \$85,490, Water Capital Project Decrease of \$891,034, and Waste Water Decrease of \$6,081,018.
2. Recommend revisions to staff and amend budget accordingly.
3. Provide other direction to Staff.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

STAFF RECOMMENDATION

Staff recommends Option 1.



Tracy Largent, CPA
Finance Manager

02/23/2021

Water - Fund 60 Projected Balance

FY21 Beginning Cash

| |
|-------------|
| \$1,948,157 |
|-------------|

| | Proposed Adjusted Budget FY 20/21 | Proposed Budget FY 21/22 | Proposed Budget FY 22/23 | Proposed Budget FY 23/24 | Proposed Budget FY 24/25 | Proposed Budget FY 25/26 |
|---|---|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| Fund Balances: | | | | | | |
| Beginning Available Balance | \$1,104,994 | (\$1,079,237) | (\$2,848,612) | (\$6,607,987) | (\$9,522,987) | (\$13,047,986) |
| Transfer From Rate Stabilization | 3,603,760 | | | | | |
| Financing | | | | | | |
| Transfer from Operating Reserves | | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 |
| Capacity Fees Current Year | | | | | | |
| Less: Capital Labor | (300,000) | (300,000) | (300,000) | (300,000) | (300,000) | (300,000) |
| Less: Capital Project Budgets | (5,487,991) | (4,469,375) | (6,459,375) | (5,615,000) | (6,225,000) | (6,800,000) |
| Projected Ending Available Balance w/o Capacity Fees | (\$1,079,237) | (\$2,848,612) | (\$6,607,987) | (\$9,522,987) | (\$13,047,986) | (\$17,147,984) |
| Forecasted Capacity Fees | 1,986,601 | 3,032,956 | 1,653,761 | 83,210 | 3,515,542 | 3,515,542 |
| Potential Ending Available Balance | \$907,364 | \$2,170,945 | \$65,331 | (\$2,766,459) | (2,775,916) | (3,360,372) |

Water Capital Project Budgets:

| Project # | Project Name | Requested Budget | Approved @ 60% of Budget | YTD Actuals as of 12/31/2020 | Proposed Budget Adjustments | Proposed Adjusted Budget | Proposed Budget | Proposed Budget | Proposed Budget | Proposed Budget | |
|--------------|---|--------------------|--------------------------|------------------------------|-----------------------------|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
| 300007 | Programatic EIR for Existing Easements | \$ 450,000 | \$ 270,000 | \$ 31,721 | \$ (60,037) | \$ 209,963 | \$ 75,000 | | | | |
| 300008 | New District Headquarters | 200,000 | 120,000 | 74,889 | | 120,000 | 150,000 | 450,000 | 2,000,000 | | |
| 600000 | Highway 76 Water Upsize | | - | - | | - | | | | | |
| 600001 | Rainbow Heights PS (#1) Upgrades/Recon. | 1,303,698 | 782,219 | 500,661 | 1,987,048 | 2,769,267 | | | | | |
| 600002 | Gird to Monserate Hill Water Line | | - | | | - | | 140,000 | 1,400,000 | | |
| 600003 | San Luis Rey Imported Return Flow Recovery | | - | 261 | | - | | | | 600,000 | |
| 600007 | Pressure Reducing Stations | 750,000 | 450,000 | 343,140 | (87,818) | 362,182 | 250,000 | 750,000 | 250,000 | 750,000 | |
| 600009 | Isolation Valve Installation Program | 150,000 | 90,000 | 10,488 | (78,842) | 11,158 | 150,000 | 500,000 | 500,000 | 500,000 | |
| 600015 | Water Condition Assessment | | - | 43,391 | 35,887 | 35,887 | | | | 50,000 | |
| 600017 | Pressure Reducing Station Replacement Program (Combined with 60007) | 300,000 | 180,000 | 82,882 | (180,000) | - | | | | | |
| 600019 | Water System Monitoring Program | | - | 10,096 | 26,250 | 26,250 | 184,375 | 184,375 | 25,000 | | |
| 600021 | Pipeline Upgrade Project | 3,250,000 | 1,950,000 | 654,896 | (383,491) | 1,566,509 | | | 1,000,000 | 1,000,000 | |
| 600024 | Meters for Developments | | - | - | | - | | | | | |
| 600026 | Camino Del Rey Waterline Relocation | | - | 15 | | - | 50,000 | 50,000 | | | |
| 600030 | Corrosion Prevention Program Development and Implementation | 250,000 | 150,000 | 9,077 | (133,625) | 16,375 | 250,000 | 600,000 | 600,000 | 600,000 | |
| 600037 | Live Oak Park Road Bridge Replacement | | - | 782 | | - | 300,000 | 300,000 | | | |
| 600040 | Vallecitos PS Relocation | 530,000 | 318,000 | 780 | (318,000) | - | | 1,100,000 | 1,000,000 | | |
| 600045 | Gopher Canyon Water Pipeline Improvements | | - | | | - | 2,300,000 | | | | |
| 600046 | Sampling Ports for testing Project Completed | 25,000 | 15,000 | | (15,000) | | | | | | |
| 600047 | Generator at Sumac | | - | | | - | 50,000 | | | | |
| 600048 | Northside Zone Supply Redundancy | | - | | | - | | | | 500,000 | |
| 600049 | Gomez PS Building | 250,000 | 150,000 | | (150,000) | | 100,000 | 1,250,000 | 100,000 | 650,000 | |
| 600050 | Lookout Mountain Electrical Upgrade. The Complete electrical upgrade w/emerg. generator | | - | | | - | | 1,000,000 | | | |
| 600051 | North Feeder and Rainbow Hills Water Line Replacements | | - | | | - | | | | 150,000 | |
| 600055 | Pipe Lining Pilot Project | | - | 373 | | - | 100,000 | | | 1,850,000 | |
| 600058 | Electrical Panel Switches | | - | | 35,000 | 35,000 | 160,000 | | | | |
| 600067 | Pala Mesa Fairways 383 A and C | 250,000 | 150,000 | | (150,000) | | | | | 250,000 | |
| 600068 | Sarah Ann Drive Line 400 A | 375,000 | 225,000 | | (225,000) | | 100,000 | 275,000 | | | |
| 600069 | Wilt Road (1331) | | - | | | - | | | | 500,000 | |
| 600072 | Katie Lendre Drive Line | | - | | | - | 250,000 | | | | |
| 600071 | Del Rio Estates Line Ext 503 | | - | | | - | | | 250,000 | | |
| 600072 | East Heights Line 147L | | - | | | - | | | | 500,000 | |
| 600073 | East Heights Line 147A | | - | | | - | | | | 250,000 | |
| 600074 | Via Zara - PUP | | - | | | - | | | 125,000 | | |
| 600075 | Roy Line Ext | | - | | | - | | | | 250,000 | |
| 610032 | Beck Dam Inundation Map | | - | 61 | | - | | | | | |
| 610036 | Dentro de Lomas Repair | | - | 280 | | - | | | | | |
| | Los Alisos South 243 | | - | | | - | | | | 500,000 | |
| N/A | Department Level Capital Expenses | 559,000 | 335,400 | | | 335,400 | | | | | |
| Total | | \$8,642,698 | \$5,185,619 | \$1,763,792 | \$ 302,372 | \$5,487,991 | \$4,469,375 | \$6,459,375 | \$5,615,000 | \$6,225,000 | \$6,800,000 |
| | @60% | \$5,185,619 | | | | | | | | | |

Wholesale Water Efficiency - Fund 26 Projected Balance

FY21 Beginning Cash

| |
|-----------|
| \$392,761 |
|-----------|

| | Proposed Adjusted | Proposed Budget | Proposed Budget | Proposed Budget | Proposed Budget | Proposed Budget |
|---|----------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| | Budget | Proposed Budget | Budget | Budget | Budget | Budget |
| | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 23/24 | FY 23/24 |
| Fund Balances: | | | | | | |
| Beginning Available Balance | \$392,761 | \$12,158,167 | \$483,167 | (\$266,833) | (\$266,833) | (\$266,833) |
| Transfer From Rate Stabilization | | | | | | |
| Financing | 13,500,000 | | | | | |
| Transfer from Operating Reserves | | | | | | |
| Capacity Fees Current Year | | | | | | |
| Less: Capital Labor | | | | | | |
| Less: Capital Project Budgets | (1,734,594) | (11,675,000) | (750,000) | 0 | 0 | 0 |
| Projected Ending Available Balance | \$ 12,158,167 | \$ 483,167 | \$ (266,833) | \$ (266,833) | \$ (266,833) | \$ (266,833) |

Wholesale Water Efficiency Capital Project Budgets:

| | | Projected Budgets | | | | | | | | | |
|--------------|---|--------------------|--------------------------|------------------------------|-----------------------------|--------------------------|---------------------|------------------|-----------------|-----------------|-----------------|
| Project # | Project Name | Requested Budget | Approved @ 60% of Budget | YTD Actuals as of 12/31/2020 | Proposed Budget Adjustments | Proposed Adjusted Budget | Proposed Budget | Proposed Budget | Proposed Budget | Proposed Budget | Proposed Budget |
| | | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
| 600008 | Weese WTP Permanent Emergency Interconnect and Pressure Station | \$ 500,000 | \$ 300,000 | \$ 3,307 | \$ (272,018) | \$ 27,982 | | \$ 750,000 | | | |
| 600013 | Hutton & Turner Pump Stations (SDCWA Shutdown Pump Stations) | 1,160,000 | 696,000 | 26,879 | (521,700) | 174,300 | 4,000,000 | | | | |
| 600029 | Via Ararat Drive Waterline Project | | | 45 | | | | | | | |
| 600031 | Olive Hill Estates Transmission Line Reconnection | 1,500,000 | 900,000 | 837,604 | 169,369 | 1,069,369 | | | | | |
| 600034 | Rice Canyon Tank Transmission PL to I-15/SR76 Corridor | 1,000,000 | 600,000 | 74,409 | (399,576) | 200,424 | 3,375,000 | | | | |
| 600035 | Tank and Reservoir Mixing Upgrades | 250,000 | 150,000 | 1,871 | 112,519 | 262,519 | | | | | |
| 600038 | Blue Breton Water System Looping Project | 370,000 | 222,000 | | (222,000) | | | | | | |
| | Wilt Road Feeder (14 inch Water Line) | | | | | | 3,300,000 | | | | |
| | Gird Road 1,600' upsized from 12" to 18" or larger | 100,000 | 60,000 | | (60,000) | | 1,000,000 | | | | |
| Total | | \$4,880,000 | \$2,928,000 | \$944,115 | (\$1,193,406) | \$1,734,594 | \$11,675,000 | \$750,000 | \$0 | \$0 | \$0 |

Wastewater - Fund 52 & 53 Projected Fund Balance

FY21 Beginning Cash

| |
|--------------|
| \$13,486,918 |
|--------------|

| Fund Balances: | Proposed | Proposed | Proposed | Proposed | Proposed | Proposed |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Adjusted Budget | Budget | Budget | Budget | Budget | Budget |
| | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
| Beginning Available Balance | 13,696,384 | \$14,277,402 | \$5,927,402 | \$3,652,402 | \$1,602,402 | \$1,352,403 |
| Restricted CFD Funds* | 2,750,000 | | | | | |
| Financing | | | | | | |
| Sewer Connections Current Year | | | | | | |
| Less: Capital Project Budgets | (2,168,982) | (8,350,000) | (2,275,000) | (2,050,000) | (250,000) | 0 |
| Projected Ending Available Balance w/o Capacity Fees | \$14,277,402 | \$5,927,402 | \$3,652,402 | \$1,602,402 | \$1,352,403 | \$1,352,405 |
| Forecasted Sewer Connections | 1,460,628 | 5,042,378 | 5,042,378 | 42,378 | 4,479,355 | 4,479,355 |
| Potential Ending Available Balance | \$15,738,030 | \$12,430,408 | \$15,197,786 | \$13,190,164 | \$17,419,520 | \$21,898,877 |

*Restricted Cash amounts are available for drawdown throughout the specified Capital Project process.

Wastewater Capital Project Budgets:

| Project # | Project Name | Approved Budget FY 20/21 | YTD Actuals as of 12/31/2020 FY 20/21 | Proposed Budget Adjustments FY 20/21 | Proposed Adjusted Budget FY 20/21 | Proposed Budget FY 21/22 | Proposed Budget FY 22/23 | Proposed Budget FY 23/24 | Proposed Budget FY 24/25 | Proposed Budget FY 25/26 |
|--------------|--|-----------------------------|---|--|--------------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| 530001 | Thoroughbred Lift Station and Sewer Improvements | \$ 3,000,000 | \$ 92,455 | \$ (2,532,381) | \$ 467,619 | \$ 8,000,000 | \$ 2,000,000 | \$ 250,000 | \$ 250,000 | \$ - |
| 530006 | Sewer System Rehabilitation Program | 100,000 | | (100,000) | - | | | | | |
| 530015 | Sewer System Condition Assessment Program | 300,000 | 3,845 | (300,000) | - | | | | | |
| 530017 | N River Road Land Outfall Rehabilitation (Operations Project) | 2,500,000 | 758,625 | (1,308,637) | 1,191,363 | \$250,000 | | | | |
| 530018 | Fallbrook Oaks Forcemain and Manhole Replacement | 300,000 | 12,344 | (300,000) | - | | \$150,000 | \$1,650,000 | | |
| 530020 | Rancho Viejo LS Wet Well Expansion | | | | - | 100,000 | | | | |
| 530021 | Almendra Court, I-15 Crossing Sewer Rehabilitation | 40,000 | | (40,000) | - | | | 150,000 | | |
| 530023 | Replace Rancho Monserate LS Emergency Generator | | | | - | | 125,000 | | | |
| 530024 | Old River Road LS Equalization Basin | 1,000,000 | | (1,000,000) | - | | | | | |
| 530025 | Old River Road LS to Stallion Outfall Repair (Combine with 530017) | 500,000 | | (500,000) | - | | | | | |
| N/A | Department Level Capital Expenses | 310,000 | | | 310,000 | | | | | |
| NA | City of Oceanside WW Plant | 200,000 | | | 200,000 | | | | | |
| Total | | \$ 8,250,000 | \$ 867,269 | \$ (6,081,018) | \$ 2,168,982 | \$ 8,350,000 | \$ 2,275,000 | \$ 2,050,000 | \$ 250,000 | \$ - |

Water Service Upgrade Projected Fund Balance

FY21 Beginning Cash

\$ 7,261,642

Fund Balances:

| | Budget FY 20/21 | Budget FY 21/22 | Budget FY 22/23 | Budget FY 23/24 |
|---|--------------------|---------------------|---------------------|---------------------|
| Beginning Available Balance | \$7,168,951 | \$3,068,951 | \$ (131,049) | \$ (131,049) |
| Less: Meter Replacement/Upgrade Project | (4,100,000) | (3,200,000) | 0 | 0 |
| Projected Fund Balance | \$3,068,951 | \$ (131,049) | \$ (131,049) | \$ (131,049) |

Capital Project Budgets:

| | | Project Budgets | | | | | |
|--------------|---------------------------|---------------------|--------------------|---|--------------------|--------------------|--------------------|
| GL Project # | Project Name | Actuals FY 19/20 | Budget FY 20/21 | YTD Actuals as of 12/31/2020 FY 20/21 | Budget FY 21/22 | Budget FY 22/23 | Budget FY 23/24 |
| 600027 | Service Meter Replacement | \$3,403,236 | \$1,300,000 | \$274,098 | \$1,400,000 | | |
| 600028 | Water Service Upgrade | 497,891 | 2,800,000 | 712,971 | 1,800,000 | | |
| Total | | \$149,702 | \$3,901,128 | \$4,100,000 | \$987,069 | \$3,200,000 | \$ - |

Rainbow MWD Developer Projections - Water

Installations

| Development Name (Active) (Inactive) | Purchased | Anticipated Sales (Connections) | | | | | | | Water LF | PRS | Timing |
|--|-----------|---------------------------------|----------|----------|----------|----------|--------|-------|----------|-----|-----------------|
| | | FY 19/20 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24+ | Total | | | |
| Horse Ridge Creek | 274.8 | | 23.8 | | | | | 23.8 | 34407 | 1 | In Progress |
| Horse Ridge Creek (RAH) | 113 | | | | | | | 0 | | | In Progress |
| Campus Park West | | | | | | | | 9 | | | |
| Fairview-Lilac Del Cielo | | | 20 | 56 | | | | 76 | 2247 | 1 | Recent Activity |
| Golf Green Estates | 77 | | 20 | | | | | 20 | 5475 | | In Progress |
| Pala Mesa Highlands | 104 | | 27 | | | | | 27 | 10089 | 1 | In Progress |
| Bonsall Oaks/Polo | | | | | | | 154 | 154 | 21531 | 3 | |
| Ocean Breeze (Vessels) | | | | | | | 396 | 396 | | | |
| | | | | | | | | 0 | | | |
| Rancho Viejo Phase 3 | | | | | | | 47 | 47 | | | |
| Campus Park | | | | | | | 53 | 53 | | | |
| Meadowood* | | | 100 | 250 | 151 | | | 501 | | 1 | In Progress |
| Single Service Laterals | | 6 | 5 | 5 | 5 | 5 | 5 | 31 | | | See Notes** |
| TOTAL WATER METERS | 568.8 | 6 | 196 | 311 | 156 | 5 | 664 | 1,338 | | | |

Revenue Projections

| Meter Size (in) | Revenue Per Meter (Existing) | Purchased | Anticipated Sales | | | | | | Total |
|----------------------|------------------------------------|-----------|-------------------|--------------------|--------------------|--------------------|-----------------|--------------------|---------------------|
| | | | FY 19/20 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24+ | |
| 5/8 | 6,241 | | | 20 | 56 | | | | 76 |
| 3/4 | 10,401 | 531.8 | | 171 | 250 | 151 | | 644 | 1,216 |
| 1 | 16,642 | 0 | | 5 | 5 | 5 | 5 | 20 | 40 |
| 1 1/2 | 27,043 | 34 | | | | | | | - |
| 2 | 62,406 | 3 | | | | | | | - |
| 3 | 124,812 | | | | | | | | - |
| 4 | 208,020 | | | | | | | | - |
| Total | | 568.8 | | 196 | 311 | 156 | 5 | 664 | 1,332 |
| Total Revenue | | | | \$1,986,601 | \$3,032,956 | \$1,653,761 | \$83,210 | \$7,031,084 | \$13,787,612 |

Notes:

*Actual amount will vary depending on final agreements.

**Average from last 10 years.

Rainbow MWD Developer Projections - Sewer

Installations

| Development Name (Active) (Inactive) | Purchased (EDUs) | Anticipated Sales (EDUs) | | | | | | | Sewer LF | LS | Timing |
|--|---------------------|--------------------------|----------|----------|----------|----------|--------|-------|----------|----|-------------|
| | | FY 19/20 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24+ | Total | | | |
| Horse Ridge Creek | 723 | | | | | | | 0 | 29916 | 1 | In Progress |
| Horse Ridge Creek (RAH) | 169.5 | | | | | | | 0 | | | |
| Campus Park West | | | | | | | | 9 | | | |
| Fairview-Lilac Del Cielo | 38.9 | | 38.9 | | | | | 39 | 1382 | | Recent |
| Golf Green Estates | 94.5 | | 25.8 | | | | | 26 | 4318 | | In Progress |
| Pala Mesa Highlands | 126.88 | | 35.7 | | | | | 36 | 11501 | | In Progress |
| Bonsall Oaks/Polo | 59.85 | | | | | | | 96.2 | 21027 | | Recent |
| Ocean Breeze (Vessels) | | | | | | | | 479 | | | Recent |
| Rancho Viejo Phase 3 | | | | | | | | 47 | | | Recent |
| | | | | | | | | 0 | 2251 | | |
| Campus Park | | | | | | | | 0 | | | |
| Meadowood* | | | | 422 | 422 | | | 844 | | | |
| Misc. SFR | | | 3 | 3 | 3 | 3 | 3 | 15 | | | |
| TOTAL EDUs | | - | 103 | 425 | 425 | 3 | 634 | 1591 | | | |

Revenue Projections

| | | Purchased (EDUs) | Anticipated Sales | | | | | | | Total |
|----------------------|-----------|---------------------|-------------------|-------------|-------------|-------------|----------|-------------|-----------------|-------|
| | | | FY 19/20 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24+ | | |
| Existing Fee | \$ 14,126 | 281.23 | | 103 | 425 | 425 | 3 | 634 | 1,591 | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| Meadowwood | | 883 | | | | | | | | |
| Total | | | - | 103 | 425 | 425 | 3 | 634 | 1,591 | |
| Total Revenue | | | \$0 | \$1,460,628 | \$5,042,378 | \$5,042,378 | \$42,378 | \$8,958,709 | \$20,546,472 ** | |

Notes:

*Actual amount will vary depending on final agreements.

** Actual amounts will vary depending on final exchange agreements.

7,421,800 6,003,550
 1,460,628 42,378
 5,961,172 5,961,172 11,922,344

BOARD OF DIRECTORS

February 23, 2021

SUBJECT

CONSIDER ADOPTION OF 2021 REVISION TO THE RAINBOW MUNICIPAL WATER DISTRICT STRATEGIC PLAN

BACKGROUND

In 2016 the Board adopted our first ever formal Strategic Plan for the District. This plan outlined the Mission Statement, Organizational Values, and six Key Focus Areas. The 2016 Strategic Plan was developed through a series of workshops that involved all stakeholders: the Board of Directors, our Committee members, staff, and the public.

Since the adoption of the 2016 Strategic Plan, staff has integrated the facets of the plan into everything that is done at Rainbow MWD. Our goal was to put the plan into action, not just put it on a bookshelf. Here are some highlights of how that has taken place:

- Every Board Action letter has a distinct section where staff outlines how the action sought by the Board ties to a particular area or areas of the Strategic Plan.
- We have implemented an Excellence Coin Program where all staff members receive a coin that symbolizes membership on the Rainbow team and has the core values engraved around the rim of the coin. Further, we have special Excellence Coins for each core value identified in the Strategic Plan that are given out to employees who are nominated by their peers. These nominations are made when an employee demonstrates in their work the values set forth in the plan.
- We use elements of the Strategic Plan and the values described within as part of our recruitment efforts to attract high quality team members.

In the nearly five years since its adoption staff has worked with the Board to accomplish many of the objectives outlined in the plan. Here is a brief summary of some of the significant accomplishments:

Water Resources

- Staff completed the feasibility study on water reclamation, and while the outcome indicated that a separate recycled water system was not cost effective, there may be opportunity for direct potable reuse once the regulations for that process are finished.
- The San Luis Rey groundwater development project feasibility study was completed and staff continues to work to establish a firm foundation for the exercise of imported return flow water rights in the region.
- The District joined the Upper San Luis Rey Groundwater Sustainability Agency after working for several years with all stakeholders in the region. Unfortunately, a few other agencies involved decided to challenge tribal water rights in the region, leading to the GSA breaking up. Staff continues to work with our tribal neighbors and other stakeholders in an effort to fulfill the objectives of SGMA.

Asset Management

- Staff has fully implemented an Enterprise Asset Management system that contains a database of over 100,000 assets that are maintained by the District. All work on every asset and all labor expended by District staff is tracked through this system. To date, over 833,000 hours have been logged into the system.
- Staff completed our initial Condition Assessment and update it regularly with information from the Enterprise Asset Management system. This process helps our CIP team to identify the assets that are most in need of rehabilitation or replacement.
- Staff has developed a separate CIP Strategic Plan to guide the ongoing planning for long term asset rehabilitation.

Workforce Management

- Our HR team has expanded training and development opportunities for staff across a variety of topics. Notably, Rainbow MWD had the most employees of any agency complete the Cal State San Marcos Water Leadership program.
- Cost effective recognition programs (including the Excellence Coin) have resulted in significant increases in employee satisfaction as evidenced in our most recent survey.
- The Board has completed all Governance Training which qualified us for the District of Distinction Accreditation from CSDA.

Fiscal Responsibility

- All of our annual budgets have received the GFOA Excellence in Budgeting award and our first ever Comprehensive Annual Financial Report has been submitted for the GFOA Excellence in Financial Reporting award.
- Through negotiations with our labor bargaining units we have transitioned to Consumer Driven Health Plans that has sharply reduced the cost escalation of our benefit packages.
- We have completed the transition to new finance and utility billing software systems.

Customer Service

- We implemented the Flume Smart Water Monitor program to provide our customers with detailed consumption data between meter reads. To date over 500 customers have signed up with more coming on line each month.
- We have revamped our customer online bill pay system with many enhanced features such as pay by text.
- All key staff members in the field now have iPads and other devices with complete access to our GIS, EAM, and other productivity applications.

Communications

- We continue to update and enhance our website to provide new features, including real time online TDS monitoring systems for our agricultural users.
- We have enhanced our outreach programs related to our capital projects with custom signage in project areas that feature QR codes so customers can easily access data on our website from their mobile phones.

DESCRIPTION

The process to work through this update started just before the pandemic hit. After initial interviews with the Board, the project was put on hold as we worked through how to complete the process under new public health rules. We completed the process using Zoom meetings during the summer and the plan was reviewed by our committees through the fall. The draft was presented to the Board at the January 2021 Board meeting for review and feedback.

This Action Item is to adopt the 2021 update to the Strategic Plan.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area One: Water Resources
Strategic Focus Area Two: Asset Management
Strategic Focus Area Three: Workforce Development
Strategic Focus Area Four: Fiscal Responsibility
Strategic Focus Area Five: Customer Service
Strategic Focus Area Six: Communication

ENVIRONMENTAL


In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

There are no direct fiscal impacts from the adoption of the 2021 update to the Strategic Plan, although some of the objectives in the plan may have fiscal impacts that will be evaluated by the Board at the time those programs come forward for approval.

STAFF RECOMMENDATION

Staff recommends adoption of the 2021 update to the Strategic Plan.



Tom Kennedy
General Manager

February 23, 2021



Strategic Plan

Revised 2020

Est. 2016



INTRODUCTION

The Rainbow Municipal Water District Board of Directors is pleased to present the 2020 Update to the Rainbow Municipal Water District Strategic Plan. This plan is based on the 2016 Strategic Plan and allows for refreshing and bringing upcoming strategic goals and objectives current. This plan was developed through a series of collaborative workshops and a working session with the Board of Directors and RMWD staff. In addition, the Board working session was conducted via a publicly noticed meeting. Due to Covid-19 restrictions, public involvement was allowed via Zoom meeting access only. The result of these combined efforts is an updated Plan that provides organizational focus and clarifies priorities that will drive the District's activities to effectively serve its customers.

The Plan reaffirms our 2016 Mission, clarifies our Core Values, and outlines six Strategic Focus Areas. The Strategic Focus Areas reflect the vital core business issues that are critical for the District's continued success. Each Strategic Focus Area includes a brief description of its fundamental importance to the District. Strategic Focus Areas are supported by a broad Goal to address the focus area. Specific Objectives have been identified to provide meaningful, practical steps to be taken to accomplish the Goal. Each year, the General Manager, and Leadership team will develop detailed plans that include specific, measurable actions that are designed to ensure implementation of the goals and objectives.



This is a living document as the conditions in the area of water supply and reclamation change over time. This document will be reviewed by the Board of Directors on an annual basis along with the various goals and objectives presented by the RMWD staff. At intervals not to exceed five years, the Board of Directors will revisit the Mission Statement, Values, and Strategic Focus Areas and again refresh the Plan to ensure that it remains aligned with the needs of the District at that time.

Thank you to all who participated in this collaborative effort. Every contribution, however small, was important and all contributions were greatly appreciated. This Strategic Plan will serve as the primary roadmap as the Board of Directors and staff continue to strive forward in our mission to providing our customers reliable, high quality water and water reclamation services in a fiscally sustainable manner!

-Board of Directors
Rainbow Municipal Water District

STRATEGIC PLANNING PROCESS

The Strategic Planning update process for Rainbow Municipal Water District was comprehensive and inclusive. The Board of Directors and District employees contributed to assess the 2016 Plan and assuring a practical and relevant plan to help guide the future of the District. In addition, the Community was invited to provide their input at the Board working session.

COMMUNICATION & INVOLVEMENT



The process began with the interview input gathering from District staff and individual Directors. The planning activity followed a four-phased planning process:

Phase I - Planning to Plan

The District staff and Board of Directors began the process by assessing the 2016 plan and determining that an update process was necessary instead of a full re-write, to refresh and make current some of the projects still working and then add as needed to set the proper direction for the next few years.

Phase II - Analyze the Situation

This critical phase included taking an objective look at the District to identify strategic challenges, direction and needs. Several analyses were conducted including:

- 1) Review of existing mission and key mandates
- 2) Identification of critical input needed for this update
- 3) A deep dive critical review of the 2016 Strategic Plan to determine if the Strategic Focus Areas continued to be valid, then clearly understand the status of those actions and projects by that plan. Strategic goals and objectives were reviewed to assess their completion or need to include status for the purposes of the update.

Phase III - Set Strategic Direction

All of the data generated from Phase II was used to set the Strategic Direction for District for the next few years. This included reaffirming the Mission, creating Core Values and outlining six Strategic Focus Areas. The Strategic Focus Areas are the most critical "make or break" issues for the District's continued success. Each Strategic Focus Area is supported by a broad Goal. Specific objectives were developed to provide practical steps to be taken to accomplish the Goal. During this Phase the Board of Directors were allowed individual input, then held a workshop to assess the Mission, Vision and Values for the District, then thoroughly discuss the Goals and Objectives for the next few years. All foundational statements were affirmed by the Board.

Phase IV - Complete and Monitor the Plan

The end result of the planning process is a practical document that serves as a roadmap for the future direction of the District. The General Manager, Department Managers and Superintendents will develop detailed plans, including measurable actions that will ensure implementation of the goals and objectives. The Board of Directors will review the Strategic Plan on an annual basis to ensure that the Strategic Focus Areas continue to meet the needs of the District.



OUR MISSION AND VALUES

MISSION STATEMENT

To provide our customers reliable, high quality water and water reclamation services in a fiscally sustainable manner.

CORE VALUES



INTEGRITY: We believe in openness, trust, ethics and transparency. We practice direct and honest communication in all of our day-to-day interactions.

PROFESSIONALISM: A professional work place is the cornerstone of any quality organization. We have open and respectful communication and interactions, both internally and with our customers. Our employees will always exhibit professionalism in all of their day to day interactions.



Responsibility: Individual and organizational responsibility and accountability for accomplishing the District's mission is a core value. We focus on doing our work in an efficient, reliable, and cost effective manner.

Teamwork: We understand the value of teamwork and are committed to working together both internally and externally. Our focus is on supporting one another to collectively be our best. We encourage communication and collaboration. We focus on quality and have pride in the work we do in service to our customers.



Innovation: Innovation and creative thinking are supported and encouraged. We realize that good ideas can come from many sources, including our customers, and we continually encourage new and better ways of doing our work. Our goal is not innovation for innovation's sake, but for finding ways to improve service and lower costs.

STRATEGIC FOCUS AREA ONE:

WATER RESOURCES

Imported water supplies are becoming increasingly unreliable and more expensive. Increasing costs from drought, government regulations and additional forces outside of the District's control require that RMWD diversify its water resources in the region to ensure a safe, sustainable, and reliable source for its customers.

WATER RESOURCES GOAL:

Develop a diversified water portfolio, including conservation and alternative sources, to provide a reliable, resilient supply.



OBJECTIVES:

- Successfully detach from San Diego County Water Authority.
- Seek agreements with neighboring agencies for permanent interconnections
- Complete feasibility and risk/benefit study for the San Luis Rey groundwater development project. Commence full design if project is deemed feasible.
- Assess other non-local sources such as reclamation and groundwater.
- Assess ways to generate value from unused in-district water storage

STRATEGIC FOCUS AREA TWO:**ASSET MANAGEMENT**

Aging infrastructure, rising costs, increasing regulations and security concerns require that key assets are maintained properly. Careful planning for anticipated future demands and pipeline rehabilitation is essential for efficient operation of the system. Effective asset management is an important tool to ensure we get the best value from the investments made by our customers in our assets.

ASSET MANAGEMENT GOAL:

Continue to refine the asset management process to plan for, prioritize and fund maintenance, replacement, expansion and rehabilitation of District infrastructure, facilities and equipment.

OBJECTIVES:

- Perform continuous condition assessment and documentation.
- Develop plans for efficient use of District resources (reservoirs, facilities, etc.)
- Pursue the lowest-cost replacement of the Administrative Facility.
- Develop strategies to address the funding challenges for asset rehabilitation made clear by the Condition Assessment Program.
- Document a clear connection between condition assessment and capital replacement costs for the option of having a separate fixed capital charge in the rates.

STRATEGIC FOCUS AREA THREE:

WORKFORCE DEVELOPMENT



Employees are the most valuable asset in any organization. Increasing demands, rapidly increasing regulations, and an aging workforce, require water districts to have highly motivated employees that are committed to continuous learning and improvement.

WORKFORCE DEVELOPMENT GOAL:

Recruit, develop and retain a highly skilled and knowledgeable workforce that is experienced, up-to-date, innovative and loyal to the District and its customers.

OBJECTIVES:

- Conduct regular needs analysis to ensure adequate staffing levels, succession planning, and proper labor allocation to meet operational needs.
- Position the District as an employer of choice in this industry and this region.
- Implement effective Performance Management programs including performance assessments, employee recognition, and continuous feedback.
- Maintain education and training opportunities to ensure continuous improvement, leadership development and learning for all staff.
- Create a culture of excellence where we embody safe and efficient work practices.
- Ensure continuous Board development and participation in industry-related activities.

STRATEGIC FOCUS AREA FOUR:**FISCAL RESPONSIBILITY**

Increasing costs of water, labor, supplies and energy, along with public scrutiny require that all public agencies be especially conscious of planning and managing their fiscal resources. It is critical that agencies have sound financial plans and make the best possible decisions for the sustainability of the District in service to its customers.

FISCAL RESPONSIBILITY GOAL:

Fiscally responsible, transparent and sustainable approaches to managing and forecasting the District's finances.

**OBJECTIVES:**

- Develop a Comprehensive Annual Financial Report (CAFR) in compliance with Government Financial Officers Association (GFOA) standards.
- Continue practice of budget preparation and documentation in compliance with Government Financial Officers Association (GFOA) standards.
- Continually assess appropriate reserve and investment policies to protect customers.
- Continue proper management of the Capital Improvement Program (CIP)
- Develop sustainable water rates
- Proactively manage and maintain sustainable employee benefits.
- Implement a Continuous Improvement Process for all district operations.

STRATEGIC FOCUS AREA FIVE:**CUSTOMER SERVICE**

The primary purpose of RMWD is to provide reliable, quality water and water reclamation to our customers. Water customers expect and deserve the best service at the best value.

CUSTOMER SERVICE GOAL:

Provide top quality customer service by meeting customer needs, being responsive and providing timely communication. .

OBJECTIVES:

- Develop measurable metrics and gather feedback on customer interactions.
- Be known for top-quality customer service.
- Enhance and further develop the online bill pay experience and continually communicate bill pay options to customers.
- Enhance knowledge of customer service staff through industry specific training.
- Enhance the use of social media for outreach, promote a culture of being proactive and educating customers about our industry.

STRATEGIC FOCUS AREA SIX:**COMMUNICATION**

Effective communication is the glue that keeps organizations working together and operating efficiently. In this age of information overload and competing technologies, it is more important than ever to ensure clear, concise and accurate communication, both within the organization and to the public. Effective communication ensures better understanding, improved teamwork and increased customer satisfaction.

**COMMUNICATION GOAL:**

Ensure effective communication and good working relationships within the region, our customers and staff.

OBJECTIVES:

- Continue use of newsletters, updated website, local advertisements, channel competence to respond accordingly to customers, (responsible, reliable, speed, and value)
- Enhance and improve educational programs in local school systems, including at the community college level.
- Develop useful and engaging internal communication methods to keep staff education about the District's plans, challenges and successes.

CONTRIBUTORS

This Strategic Plan would not have been possible without participation from the Board of Directors and key members of the RMWD Staff. Each contributing party played an important and critical role in the planning process; sharing what they know about Rainbow Municipal Water District and its business operations. This collaborative process allowed the group to establish a clear and positive direction for the future of the District.

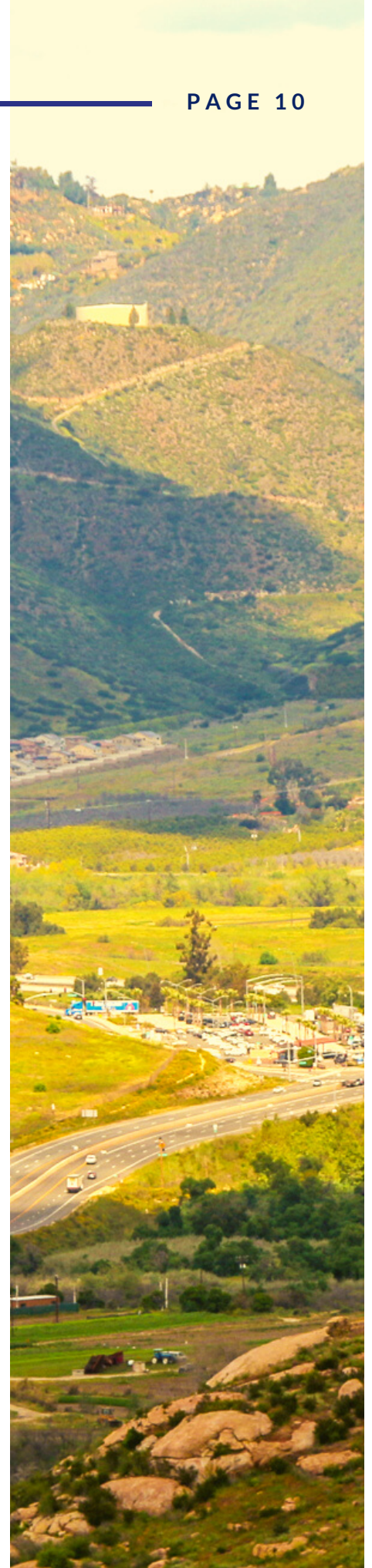
MEMBERS INCLUDED:

BOARD OF DIRECTORS

- Division 1: Pam Moss
- Division 2: Hayden Hamilton
- Division 3: Miguel Gasca
- Division 4: Carl Rindfleisch
- Division 5: Michael Mack

STRATEGIC PLANNING COMMITTEE:

- Tom Kennedy, General Manager
- Tracy Largent, Finance Manager
- Karleen Harp, Human Resources Manager
- Robert Gutierrez, Operations Manager
- Ahmed Khattab, IT Manager
- Chad Williams, Acting District Engineer



STAFF

ADMINISTRATION OFFICE

General Manager: Tom Kennedy
 Executive Assistant: Dawn Washburn
 HR Manager: Karleen Harp
 Risk Management Officer: Charmaine Esnard
 HR Assistant: Claudia Ramirez

FINANCE

Finance Manager: Tracy Largent
 Senior Accountant: Renee Rubio
 Accounting Specialist: Laura Martinez
 Purchase & Inventory: Chris Daugherty
 District Services Rep: Amanda Holtz

CUSTOMER SERVICE

Supervisor: Cynthia Gray
 Customer Service Reps: Leslie Mondragon
 Corynn Stalker
 Katherine Kilmer
 Joshua Cruz

ENGINEERING

Acting Engineering Mgr: Chad Williams
 Associate Engineer: Michael Powers
 Engineering Tech II: Delia Rubio
 Engineering Project Mgr: Malik Tamimi
 Senior Eng. Inspector: Ryan Stockton

INFORMATION TECHNOLOGY

I.T. Manager: Ahmed Khattab
 Information Sys Specialist: Freddy Espino
 Tech Services Lead: Ed Bradley
 Electrical Technician: Mark Cline

FIELD OPERATIONS

Operations Manager: Robert Gutierrez
 Fleet Mechanic: Rene Del Rio

CONSTRUCTION & MAINTENANCE

Supervisor: Esaud Lagunas
 Lead: Wayne Nault
 Utility Workers: Justin Demary
 Thomas Sjuneson
 Michael Gonzalez
 Bernardo Nunez
 Dennis Mendez
 Bryan Ortiz
 Alex Dagondon
 Luis Martinez

WATER OPERATIONS

Supervisor: Steve Coffey
 Lead: Bryan Rose
 System Operators: Chris Heincy
 Jerry Kraft
 Gerardo Cancino
 Ricardo Zaragoza
 Chuck Faust
 Scott Simpson

WASTEWATER

Superintendent: Ramon Zuniga
 Utility Workers: Ruben Lopez
 Chris Hand
 Victor Veenstra

METERS

Supervisor: Mark Wilson
 Utility Workers: Kenny Diaz
 Clem Taylor
 Chris Hoelscher
 David Hill
 Carlos Ramos
 Victor Tornero
 Jesus Hernandez

BOARD OF DIRECTORS

February 23, 2021

SUBJECT

DISCUSSION AND POSSIBLE ACTION REGARDING CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS: SEAT A

BACKGROUND

CSDA's Elections and Bylaws Committees notifies each of the CSDA voting member presidents and general managers when there is a call for nominations to the CSDA Board of Directors.

DESCRIPTION

In February 2020 RMWD received notification the Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2022-2024 term. The notification attached provides a breakdown in the election process, responsibility, and commitment and expectations.

Should the RMWD Board of Directors make a nomination, a copy of the member district's minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is March 29, 2021. Nominations and supporting documentation may be mailed or emailed.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Six: Communication - Active involvement in CSDA helps the District stay abreast of activities in Sacramento that deeply affect our customers. Engagement at CSDA also helps build relationships that can be helpful when we need support on policy issues that are important to our customers.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS


Should a Board Member be elected to serve on the CSDA Board, they may be eligible for Per Diem payments in accordance with the District's Administrative Code. CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy. CSDA does not reimburse expenses for the Special Districts Legislative Days or CSDA Annual Conference even if a Board or committee meeting is held in conjunction with the event. CSDA does not reimburse expenses for the Special District Leadership Academy classes even if a Board or committee meeting is held in conjunction to the event.

The Board has two options:

1. Nominate one Director or the General Manager to run for the CSDA Board of Directors Seat A.
2. Do not make a nomination for the CSDA Board of Directors Seat A.

STAFF RECOMMENDATION

Staff supports direction.



Tom Kennedy, General Manager

February 23, 2021



**California Special
Districts Association**
Districts Stronger Together

DATE: January 28, 2021
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT A**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2022 - 2024 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is March 29, 2021. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on May 28, 2021. All votes must be received through the system no later than 5:00 p.m. July 16, 2021. The successful candidates will be notified no later than July 20, 2021. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2021.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat A – Ralph Emerson, GM, Garberville Sanitary District*
Sierra Network Seat A – Noelle Mattock, Director, El Dorado Hills Community Services District*
Bay Area Network Seat A – Chad Davisson, GM, Ironhouse Sanitary District*
Central Network Seat A – Vacant
Coastal Network Seat A – Elaine Magner, Director, Pleasant Valley Recreation and Park District*
Southern Network Seat A – Jo MacKenzie, Director, Vista Irrigation District*

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district May 28, 2021. All votes must be received through the system no later than 5:00 p.m. July 16, 2021.*

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail Amberp@csda.net by **March 29, 2021** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on May 28, 2021 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. July 16, 2021.

The successful candidates will be notified no later than July 20, 2021. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2021.

(* = Incumbent is running for re-election)

If you have any questions, please contact Amber Phelen at amberp@csda.net.



**California Special
Districts Association**
Districts Stronger Together

2021 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csla.net

DEADLINE FOR RECEIVING NOMINATIONS – March 29, 2021



**California Special
Districts Association**
Districts Stronger Together

2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**



California Special Districts Association
DISTRICT NETWORKS



BOARD OF DIRECTORS

February 23, 2021

SUBJECT

UPDATE ON WATER SERVICE UPGRADE PROJECT (WSUP) AND IMPACTS ON WATER LOSS

BACKGROUND

During 2017 and 2018, the District performed a comprehensive meter accuracy study on our customer water meters. This study showed that, on average, our meters were only registering about 94% of the water that passed through them. This level of meter inaccuracy not only reduces revenue to the District, but it also allows imported water to leak undetected at our customers' properties.

In the latter part of 2018, the Board approved a contract with ABM to perform the Water Service Upgrade Project. This project would not only replace the meters with more accurate meters, but would also dramatically improve our water services. The project includes a new ball valve for customer use, replacement of aging and non-standardized meter boxes, and the replacement of District side pressure regulators where applicable.

The total project cost for the ABM project was \$10.7 Million. In 2019 the contract with ABM was ended by way of a mutual agreement between the parties. Subsequent to that, District staff developed a hybrid approach using contracted meter replacement services from Concord Utility Services (meter replacement, valve installation, regulator replacement) and temporary District staff to perform meter box excavation and backfill. The combined cost of this hybrid approach was estimated to have a total project cost of \$7.1 Million saving over \$3 Million over the ABM approach.

It should be noted here that the Board was advised the \$7.1 Million estimate would likely increase as the project moved forward as there were many variables that were unknown at the time.

DESCRIPTION

Project Initiation

The project kicked off in early 2020, but was put on hold during the early days of the pandemic. Once new safety protocols could be developed, the project got restarted in the spring of 2020 with an expected 18 – 24 month duration.

As has been reported previously, there were many variables that were unknown at the outset of the project. The District had used a wide variety of meter installation standards over the years, some of which came from mutual water companies that were folded into the District over time. When combined with non-standard rural roadways, the crews encountered many different types of challenges in performing the project. At the outset we all understood this would be the case, so the first few months provided a great deal of information as to what to expect through the duration of the project.

Based on information gathered during the first phases of the project, some changes were made in late 2020. First, due to resource limitations, District staff was having a hard time keeping up with the pace of Concord in order to backfill meter boxes in a timely manner. Based on this, the tasks of backfilling the meter boxes once all other work was completed was transferred to Concord. Working with Concord, our staff also streamlined the scheduling and communication efforts in order to both keep customers informed and synchronize the work as much as possible. A change order was issued to Concord on October 1, 2020 in the amount of \$824,500 to take on the backfilling process and relocation of existing backflow devices. It should be noted here that there was a commensurate reduction in the amount of internal labor on the project that offset a great deal of this change order. Additional project management support was also contracted with Harris and Associates. The total estimate to complete the project now stood at \$8,384,500.

Progress to Date

As of February 10, 2021 the project stands at 42% complete! The change order to have Concord handle backfills has worked as expected and the backlog of backfills has been caught up to the project. At this stage of the process, our staff and Concord have identified solutions to every unusual circumstance they have come across, so the learning curve phase is over. At the current pace, the project should be completed by the end of calendar year 2021.

Impacts on Water Loss

Over the last several months several Board members (and Committee members) have asked when we would see the positive impact of the new meter installations. Staff has explained that comparing a single month this year to the same month last year can be very inaccurate due to differences in weather patterns and other factors. The best way to evaluate the impact is to perform longer term audits of water loss.

After each fiscal year, staff prepares a comprehensive water audit using the AWWA Water Audit Software. This system is developed by the AWWA Water Loss Control Committee, on which your General Manager has served for over 12 years. This software (really a big Excel file) takes a look at all the water that comes into the system and all the water that passes through customer meters. It also assesses data quality and many other factors. Water loss is separated into real losses (leaks) and apparent losses (inaccurate meters, data handling errors, etc.).

In prior years we would meter to our customers approximately 7% less water than we buy from SDCWA. While some of this is due to leaks in water mains, 7% of the water we sell is a LOT of water. For instance, a really large main break can lose up to an acre foot of water. In order to lose 7% of our water through leaks we would need to have half a dozen of this size leak every day. Clearly this is not happening and it was one of our previous audits that led staff to begin comprehensive meter testing.

When we entered the results from the meter testing into the water audit software, it raised our apparent loss levels and reduced our real loss levels. The real loss levels that the software computed were very much in line with what staff felt was a reasonable approximation. Prior to any meter replacements, the total loss was still approximately 7% with 5.4% of that coming from apparent losses.

When we performed the audit at the end of FY20, we had only just begun the WSUP meter replacement process but had also replaced a number of meters during the fall of 2019 and early 2020. The results of this effort showed up clearly in the water audit. The software requires the entry of meter inaccuracies. If we entered in the 5.4% we had used in previous years, the software would show our real losses were negative – as if we gained water through leaks! Because this cannot be the case, the software would display an error message.

Since we do not have a new round of meter accuracy tests, we adjusted the meter inaccuracy value until the real loss numbers were approximately the same as in prior years. We have no evidence to suggest that leaks are any higher or lower than previous years, and we have replaced a bunch of meters. In order

to achieve balance, the meter inaccuracy level was brought down to 3.9% - a full 1.5% decrease! This represents a reduction in losses through meters of about 225 acre feet for the year.

The 225 acre foot change in apparent losses does not automatically result in an additional 225 acre feet of water sold through customer meters. Some users with new meters found leaks and repaired them, or adjusted their irrigation systems to avoid larger water bills. The monetary value of this improvement presents itself in either less wholesale water we purchased but did not bill to a customer or increased revenue from bills. If all of the 225 acre feet was billed through to customers, at our retail rate this equates to a bit over \$550,000 for the year. If all of this water was valued at the wholesale rate (if customers change behavior due to more accurate billing) the savings from not having to buy water that is not sold is approximately \$420,000 for the year. The actual savings is somewhere between these two values, but there is no good way to accurately state exactly where the actual value is between the two.

This result shows the immediate financial benefit of the WSUP program and, since it was early days at the end of FY20, we expect to see a continued improvement in these numbers. It is apparently clear that the returns from the WSUP project will, as predicted, easily cover the short-term debt payments on the loans that funded the project. While it took longer than expected to get off the ground, the predictions on the outcome of the project are proving to be correct at this point.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area One: Water Resources – less water loss conserves precious imported water.

Strategic Focus Area Two: Asset Management – our water services are our main asset tied to our customers and keeping them in good shape is good for all.

Strategic Focus Area Four: Fiscal Responsibility – paying for water we don't sell costs all of our customers more money.

Strategic Focus Area Five: Customer Service – improved services will allow customers to control water to their properties themselves, without risking damage to our curb stop valves.

ENVIRONMENTAL

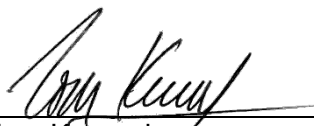
N/A – Informational item only

BOARD OPTIONS/FISCAL IMPACTS

N/A Informational Item only

STAFF RECOMMENDATION

N/A – Informational Item Only



Tom Kennedy
General Manager

February 23, 2021

BOARD OF DIRECTORS

February 23, 2021

SUBJECT

DISCUSSION REGARDING POSSIBLY AMENDING AND UPDATING ADMINISTRATIVE CODE SECTION 2.03.010 – REMUNERATION AND REIMBURSEMENT POLICY

DESCRIPTION

In 2008, the Board voted to not permit Board Members appointed to serve on any of RMWD's respective standing committees. This action has not been presented to the Board for reconsideration since that time.

At the January 26, 2021 Regular Board meeting, the Board was provided with information in regards to an inquiry made as to whether Board Members could claim compensation in the amount of \$150.00 for attending ad hoc and standing committees as well as reimbursement for meals purchased by Board Members for the purpose of participating in the Closed Session portions of their Regular Board meetings should the Closed Sessions start on or before 12:00 p.m. During this meeting, the Board shared input regarding this matter to which staff agreed to provide a list of meetings for the Board to consider which would be compensable.

This item is to solicit the Board for input as to whether Directors serving as designated representatives shall be compensated for participation in the following meetings:

- RMWD Standing Committees
- Ad Hoc Committees, as established by the Board
- California Special Districts Association (CSDA)
- San Luis Rey Watershed Council
- Local Agency Formation Commission (LAFCO)
- Santa Margarita River Watershed Watermaster Steering Committee
- Associate of California Water Agencies (ACWA)

The Board may also want to consider whether the following meetings being pre-approved for all Directors to receive compensation:

- Attending a Local Agency Formation Commission (LAFCO) meeting in which District business is discussed or affected as part of the LAFCO agenda.
- Attending a meeting with the General Manager or General Counsel, or a member of their respective staff, at the request of the General Manager or General Counsel.
- Attending California Special District Association (CSDA) quarterly dinners/meetings.
- Attending Council of Water Utilities (COWU) meetings.
- Attending AB1234 required training courses.
- Attending AB1825 required training courses.
- Attending District facility tours.

Additional items to be considered are as follows:

- Whether a specified amount of time must be spent attending any of the meetings listed herein before a Director may receive compensation.
- Whether meals purchased by Directors for attending Closed Sessions starting at or before 12:00 p.m. shall be compensable.

Staff solicited other agencies for a list of their compensable meetings. The results of this survey have been provided under separate cover.



Tom Kennedy, General Manager

2/23/2021

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

| VARIABLE | | | | | |
|-----------------|-------------|---|---|--------------------|-------------|
| DATE | 2021 | MEETING | LOCATION | ATTENDEES | POST |
| March | 11 | SDCWA Special Board Meeting | SDCWA | GM | N/A |
| March | * | CSDA – San Diego Chapter | The Butcher Shop – 6:00 p.m. 5255 Kearny Villa Road San Diego, CA 92123 | Mack | N/A |
| March | * | LAFCO Special Meeting | County Admin Center, Room 302 – 9:30am | (As Advised by GM) | N/A |
| March | * | Santa Margarita River Watershed Watermaster Steering Committee | Rancho California Water District | Hamilton | N/A |

* To Be Announced

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

| RECURRING | | | | | |
|------------------|-------------|--|---|-------------------------------------|-------------|
| DATE | 2021 | MEETING | LOCATION | ATTENDEES | POST |
| March | 1 | LAFCO | County Admin. Center Room 302 9:00 am | As Advised by GM | N/A |
| March | 3 | Engineering & Operations Committee Meeting | RMWD Board Room 3:00 p.m. | Appointed Director, General Manager | 2/25 |
| March | 4 | Communications & Customer Service Committee Mtg. | RMWD Board Room 3:30 p.m. | Appointed Director, General Manager | 2/25 |
| March | 9 | Budget & Finance Committee Mtg. | RMWD Board Room 1:00 p.m. | Appointed Director, General Manager | 2/25 |
| March | 16 | SDCWA GM's Meeting | SDCWA, San Diego 9:00 a.m. | General Manager | N/A |
| March | * | Council of Water Utilities | The Butcher Shop – 8:00 a.m. 5255 Kearny Villa Road San Diego, CA 92123 | All Directors, General Manager | N/A |
| March | 19 | NC Managers | Golden Egg 7:45 a.m. | General Manager | N/A |
| March | 23 | RMWD General Board | RMWD Board Room (Start Time to Be Determined) | All Directors | 3/16 |
| March | 24 | North County Work Group (NCWG) | Rincon Del Diablo, Escondido 7:30 a.m. | General Manager | N/A |
| March | 24 | San Luis Rey Watershed Council | Pala Administration Building 1:00 p.m. | Appointed Director | N/A |
| March | 25 | SDCWA Full Board Meeting | SDCWA Board Room, 3-5 p.m. | General Manager | N/A |

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

- **CHANGES – ADDITIONS - DELETIONS:**

~NOTE~ Some or all the meetings listed may be held via teleconference, video conference, or cancelled due to the current COVID-19 situation. Please contact the District with any inquiries.



STAFF TRAINING REPORT

| | |
|--|---|
| ATTENDEES NAME(S): | Delia A. Rubio |
| TITLE OF TRAINING/CONFERENCE/WORKSHOP/CLASS: | Best Practices in Contractor Prequalification |
| DATE(S) ATTENDED: | January 15, 2021 |
| AGENCY HOSTING TRAINING/CONFERENCE/WORKSHOP/CLASS: | Lorman |
| LOCATION: | RMWD - Webinar |
| DESCRIPTION OF TOPIC(S)/LEARNING EXPERIENCE: | |
| <p>This webinar provided information regarding best practices and proper tools to use when trying to establish and implement qualification systems that will produce accurate data. Finding quality contractors who meet or exceed commercial, safety, financial, and environmental corporate standards is difficult and time-consuming and the use of a third-party prequalifying company was recommended. The best practices discussed and recommended were based on a study by Campbell Institute regarding Contract Management. I was able to download this resource for reference when preparing updates to the District's contractor's prequalification application package.</p> <p>The following tips were provided:</p> <p>Importance was placed on assessment of Contractor's safety statistics. Use of the Experience Modification Rate (EMR), Total Recordable Incident Rate, fatality rate and other OSHA recordables. It was noted that the EMR can be debatable and to use a combination of the other safety statistics available.</p> <p>Use of an internal scale or checklist to assign grades to contractors during prequalification. In which the contractor would have to receive a passing grade to be approved for work. (Note: The District did use a scoring sheet to grade its prequalified contractors.) These grades are typically based on safety statistics. The General Contractors are in charge of holding their subcontractors to safety standards.</p> <p>What to focus on for qualification content: Safety Performance, Regulatory Compliance, Financial Strength - provide financial statements, Quality, Insurance, Sustainability, Cyber Security, Anti-Bribery, Hiring Practices, Litigation and Citations - checking for bankruptcy.</p> <p>The importance of evaluating the performance of the contractors, after the work has been completed was highly recommended. Documenting the post-job evaluation is an effective tool during future prequalification reviews.</p> <p>Overall, I thought this course was informational and provided additional resources to use during the District's prequalification process. It also, brought out the complexities of this process and how useful it would be to solicit assistance during this process to ensure all requirements are met, which presently have not been maintained/updated due to insufficient time/staff.</p> | |

BOARD OF DIRECTORS

February 23, 2021

SUBJECT

Operations Report for January 2021

DESCRIPTION

Activities for Operations & Maintenance Division

CONSTRUCTION & MAINTENANCE DEPARTMENT:

| | Repairs | Installations | Leaks |
|-----------------------|----------------|----------------------|--------------|
| Mainline | 3 | | 1 |
| Service | 3 | | 1 |
| Hydrants | 1 | | |
| Valves | | 10 | |
| Meters | | 2 | |
| Blow-Offs | 1 | | |
| Air Vacs | 1 | | |
| Running Totals | 9 | 12 | 2 |

- Hialeah PRV is 100% complete.
- Night work at River Village to repair 8" CMLC.
- Shutdown to replace two services on Sleeping Indian.
- Potholed El Paseo to drop exposed line.
- Skycrest is 100% complete.

WATER OPERATIONS AND VALVE MAINTENANCE DEPARTMENT:

Water Operations:

- Morro Reservoir de-watered in preparation for inflation and cleaning.
- (2) District warning signs replaced.
- 9-year Asbestos samples collected in distribution system.
- Performed (0) fire flow tests. **Total for year (0) of 137**

- Performed quarterly tank inspections the 13 tanks.
- Collected all tank/reservoirs nitrification samples.
- Replaced (1) pump control valve at Gomez pump station.
- Performed routine maintenance/rebuilding on (4) pressure station CLA VAL's.

Valve Maintenance:

| Monthly Totals | Valves (Distribution) | Appurtenance Valves | Annual Totals |
|-------------------|-----------------------|---------------------|---------------|
| Exercised | 25 | 25 | 50 |
| Inoperable | 0 | 2 | 2 |
| Repaired | 0 | 0 | 0 |
| Replaced | 0 | 0 | 0 |
| Installed | 0 | 0 | 0 |

Valve Maintenance completed and/or oversaw the following:

- 148 utility locates completed- **Annual Total (148).**
- Assisted with (7) shutdowns- **Annual Total (7).**
- Raised (0) fire hydrants (installed breakaway spools).
- Replaced (4) air/vacs (0) wharf heads (6) Fire hydrants (0) gate valve.
- Painted 35 appurtenances- **Annual Total (35).**
- Assisted on EFI shelters, Almendra Court PRS, Hialeah PRS.
- Worked with Construction crew on needed jobs many times throughout the month.

METERS DEPARTMENT:

Current Projects:

- Water Service Upgrade Project
- Concord is in route **21 and 30** and will continue in **8, 12, and 14.**
- **3662** (42%) meters have been replaced by Concord.

Backflows:

- **471** tested last month and **714** backflow inspections completed this year.

Customer Service Requests:

- **806** total resolved requests/check bills for the month of January. **860** Year to date total Service requests/ check bills.

WASTEWATER:

Monthly, Semi Annual and Annual Reports: California Integrated Water Quality System (CIWQS): Confirmation # 2590524 Reported "No Spill Report" for Month: January 2021.

Lift Stations:

1-14-2021 - Rancho Viejo generator failure backfired caused muffler damage. Generator placed in operational mode pending final repairs.

PROJECTS:

North River Road CIP project # 17422 Rainbow Municipal Water District set up bypass and hold flow at Old River Road lift station.

January 11,2021 Segment # 13 and 14 – Rainbow provided 1 semi-truck

January 12,2021 Segment 1&2 Rainbow provided (2) 20,000 portable tanks & (3) 5,500 semi-trucks.

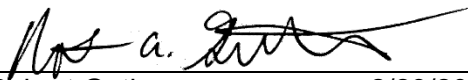
EAM W/O # 184190 1-28-2021 – Removed and installed new Flodar meter. Existing flow meter in service for over 20 + years.

Purchase order # 11152, \$7,953.22

Mutual Aid: Month of January 2021

End - North River Road assessment and repairs to 15" outfall sewer line

Rain for Rent 20,000 (2) tanks
Liquid Environmental (3) semi-trucks
Traffic Safety Solutions



Robert Gutierrez 2/23/2021
Operations Manager

BOARD OF DIRECTORS

February 23, 2021

SUBJECT

Engineering Report for January 2021

DESCRIPTION

CAPITAL PROJECTS:

Quiet Title: District staff is working with Legal Counsel on this project. The attorneys have served all known decedents of the original property owners. Next step is to have an order for service by publication. After that, assuming no responses, we can provide a default judgment to the court. KDM Meridian is performing the Record of Survey. The record of survey was submitted to the county but placed on hold. After the District Counsel completes Quiet Title action and resolves boundary issues, the record of survey will be finalized. Due to the COVID-19 restrictions, the Quiet Title action is delayed. A legal description document to be included in the record of survey was prepared and sent to counsel. The next step is requesting a Court Judgement.

North River Road Sewer Pipe Lining (Southwest Corporation): The contractor completed pipe lining by mid-January 2021 and has begun working on punch list items.

Pipeline Upgrade Project (PUP) No. 1 (Omnis Consulting): The project has been divided into multiple bid packages. The Sagewood Road Water Improvements construction was completed and the facilities will be considered by the Board of Directors for acceptance at the February 2021 Board Meeting. The CEQA document Initial Study/Mitigated Negative Declaration for the Gopher Canyon Water Pipeline Improvements was released for 30-Day Public Review on January 15, 2021. The public review closing date will be February 13, 2021. The Bid documents for the Gird Road Water Pipeline Improvements, Eagles Perch Water Pipeline Improvements, and Via Vera Water Pipeline Improvements have been completed and ready for bid. These projects have been placed on the CIP schedule to be bid out accordingly.

Pipeline Upgrade Project (PUP) No. 2 (Harris & Assoc.): The award of a construction contract for the Nella Lane Water Main Replacement Project was expedited due to a County of San Diego project starting in the same area. The Nella Lane construction was completed and the facilities will be considered by the Board of Directors for acceptance at the February 2021 Board Meeting. Consultant is working on the 90% design and CEQA documentation for the remaining pipe segments.

Rainbow Heights Pump Station Replacement (Orion Construction Corp): The contractor is in the submittal phase of this project. Construction is scheduled to begin in March 2021.

Rainbow Heights Road Pipe Installation Project (Cal-Campfire): District staff is working on an in-house installation of a 6-inch PVC water line towards the end of Rainbow Heights Road to extend the District's existing transmission main close to Cal-Campfire. A topographic survey was completed in January 2021. Project design is anticipated to be completed in February 2021 and installation of the pipe before the end of this fiscal year.

Rainbow Valley Blvd. Cathodic Protection Project (Corrpro,Co., Inc): The project is for design services for cathodic protection of the transmission main starting at Rainbow Heights Pump Station to Rainbow Hills Pump Station along 8th Street, Rainbow Valley Road, and Frontage Road. The Consultant will provide 30% design by February 2021.

Rice Canyon Tank Transmission Line (Dexter Wilson Eng.): The Consultant is completing the final design. Final Design is expected in February 2021.

Thoroughbred and Schoolhouse Lift Stations (Kennedy Jenks Assoc.): Consultant is moving forward with design of the following: 1. Thoroughbred Lift Station, 2. Force Main from Thoroughbred Lift Station to Old River Road, 3. Olive Hill Road Gravity Main Improvements (appurtenant to Lift Station), and 4. Upsize of existing Sewer Line along Highway 76. The CEQA documents were completed and the Final IS/MND was adopted at the January 2021 Board Meeting. The Consultant continues to work on the project design plans and Caltrans Encroachment permit application. The project design is scheduled to be completed by the end of this fiscal year.

Vista Valley Country Club Villas HOA PRS Project (SCW Contracting): Project includes rock excavation into existing slope, construction of a retaining wall, installation of one EFI PRS, removing an existing pipe cross and connecting the two piping runs, and installation of two plug valves in the Vista Valley Country Club Villas HOA. All construction under the contract was completed. The project is scheduled to come to the Board for acceptance at the February 2021 Board Meeting.

Weese Filtration Plant Interconnect: The final design plans and bid package is scheduled to be completed in mid-February 2021. This is due to the update in the District's bid package template that will be received from Legal Counsel in mid-February. The updated bid package template will be used and the project design plans and bid package will be completed and ready for public bidding in the future.

MAJOR DEVELOPER PROJECTS:

Bonsall Oaks (formally Polo Club): 165 SFR / 59.9 EDUs – A second amendment to and assignment and assumption of joint agreement to improve major subdivision Tract No. 4736-1 was made and entered on December 3, 2019 between the Developer, County of San Diego and RMWD. Plans for a construction change were submitted to the District and were reviewed by District Staff.

Fairview-Lilac Del Cielo (Bonsall LLC): 73 Units / 77.8 Sewer EDUs – The developer paid 50% of the sewer connection fees and the agreement is effective for five years from the date of execution (12/31/24). The construction contract was executed on October 30, 2020 and a Notice to Proceed was issued on December 30, 2020. The contractor is on site constructing water and sewer infrastructure.

Golf Green Estates (Development Solutions): 94 SFR / 120.3 Sewer EDUs – Across from Bonsall Elementary School on Old River Road. Staff is working with the developer on easement issues. Onsite punch list was prepared by staff. Contractor to complete items on the punch list. All water meters have been purchased - 97.

Horse Creek Ridge (D.R. Horton): 627 SFR/MF, 430 Water Meters (Reduced by 124 Water Meters) / 723.9 Sewer EDUs – On Highway 76 and Horse Ranch Creek Road. Currently inspecting meter installs, meter releases and sewer connections. All water meters have been purchased - 430.

Horse Creek Ridge Unit 6R5 Promontory (Richmond American Homes): 116 Units, 124 Water Meters (includes irrigation plus 3 SF meters purchased by DRH) / 169.5 Sewer EDUs - On Highway 76 and Horse Ranch Creek Road. D.R. Horton, master developer of HCR sold Unit 6-R5, 124 lots, Promontory Subdivision to Richmond American Homes. Currently the sewer EDUs are covered under an agreement with D.R. Horton. Staff inspecting meter installs, meter releases and sewer connections. All water meters have been purchased - 116.

Malabar Ranch (Davidson Communities): 31 SFR / 29 EDUs - On Via Monserate / La Canada. There are 17 out of 31 homes built. Developer needs to complete the waterline relocation and punch list items.

Meadowood (Pardee Homes): Approximately 850 Units / 501 SFR - On Pala Road/Horse Ranch Creek Road. The developer is grading the project now. The Board has entered an Out of Agency Service Agreement with the Developer. A formal Annexation by LAFCO is expected to be heard by the Commission at the January 2021 LAFCO meeting. District Staff has completed plan reviews for improvements in Horse Ranch Creek Road, Planning Area 1, Planning Area 3, Planning Area 4, Planning Area 5A, Planning Area 5B, and the Final Map. Plan Reviews continue for Planning Area 5C. The contractor is onsite working on water and sewer infrastructure.

Ocean Breeze Ranch: The District completed the review of the revised water and sewer system analysis reports, conditions of approval, and improvement plans in December 2020. District Staff also reviewed an exhibit showing a Utility Conflict and provided comments in January 2021.

Pala Mesa Highlands (Beazer Homes): 124 SFR / 160.2 Sewer EDUs – On Old Highway 395. The PRS needs to be installed. Currently inspecting meter installs, meter releases and sewer connections. All water meters have been purchased - 129.

MINOR DEVELOPER PROJECTS:

Cal-A-Vie (Spa Havens) Water Main Extension on Spa Havens Way: District staff has completed three plan checks.

Carefield Senior Living: District staff has completed one plan check. Waiting on Developer response.

VNUIT Sewer Main Extension on Highway 76: District staff has completed five plan checks. District staff is working with Developer to resolve utility crossing conflicts.

Monserate Winery: District staff has completed four plan checks. Design Engineer has submitted Mylars for final review.

Walker Farm Road: District staff has completed one plan check. Waiting on Developer response.

Wiestling 198' Water Main Extension on West Lilac Road: Staff is waiting on the Developer to complete and return the closeout documents for execution by staff.

OTHER:

| ITEMS | NO# | ITEMS | NO# |
|----------------------------|------------|--|------------|
| Water Availability Letters | 3 | Water Meters Purchased | 3 |
| Sewer Availability Letters | 1 | Sewer EDUs Purchased | 0 |
| Water Commitment Letters | 1 | Jobs Closed: | |
| Sewer Commitment Letters | 1 | Olive Hill Estates Transmission Line Reconnection Sewer Pipe Lining | |

Chad A Williams

Chad Williams 2/23/21

Engineering & CIP Program Manager

**AS-NEEDED CONTRACT EXPENDITURES REPORT
FEBRUARY 2021**

| CONTRACT INFO | FUND SOURCE | ASSIGN. NO. | STATUS | ASSIGN. DATES | DESCRIPTION | AUTHORIZED AMOUNT | NOT TO EXCEED AMOUNT | INVOICED TO DATE | CURRENT BALANCE |
|--|-------------|-------------|-----------|---------------|---|-------------------|----------------------|------------------|-----------------|
| Title: As-Needed Land Surveying Services | NON-CIP | 2019-01 | Closed | 5/14/2019 | Topography - Dentre De Lomas Road repair. | | \$ 5,115.40 | \$ 5,115.40 | |
| Firm: Johnson-Frank & Assoc. | NON-CIP | 2019-02 | Closed | 8/6/2019 | Easement review - McDowell / Mead. | | \$ 4,100.00 | \$ 1,404.25 | |
| Expires: 8/29/2021 (C#18-16) | | 2020-03 | Closed | 9/19/2020 | Survey & Reset Monument Los Alisos Lane. | | \$ 6,079.00 | \$ 4,297.76 | |
| | | | | | | \$ 50,000.00 | \$ 15,294.40 | \$ 10,817.41 | \$ 39,182.59 |
| Title: As-Needed Land Surveying Services | NON-CIP | 2018-01 | Closed | 9/11/2018 | Stake easement on Morro Hills due to 20" watermain failure. | | \$ 7,280.00 | \$ 7,278.75 | |
| Firm: KDM Meridian, Inc. | CIP | 2019-02 | Closed | 1/9/2019 | RMWD "Base Map" to perform in-house design of proposed water facilities on Via Ararat. | | \$ 5,800.00 | \$ 5,800.00 | |
| Expires: 8/29/2021 (C#18-14) | CIP | 2019-03 | Cancelled | --- | Assignment Cancelled - 4 PTR Plottable Easements. | | \$ - | \$ - | |
| | CIP | 2019-04 | Closed | 4/24/2019 | Stake easement on Gird Road for construction project. | | \$ 5,400.00 | \$ 5,400.00 | |
| | CIP | 2019-05 | Closed | 6/18/2019 | Legal and Plat for Campbell - Via Ararat. | | \$ 1,195.00 | \$ 1,195.00 | |
| | NON-CIP | 2019-06 | Closed | 10/24/2019 | Stake easement on Via Oeste Drive and Laketree Drive. | | \$ 10,900.00 | \$ 7,725.00 | |
| | CIP | 2019-07 | Closed | 11/8/2019 | Easements for new PS on W. Liac/Via Ararat. | | \$ 4,100.00 | \$ 1,100.00 | |
| | NON-CIP | 2020-08 | Closed | 4/6/2020 | Linda Vista Drive - Mainline Break. | | \$ 5,563.00 | \$ 5,562.50 | |
| | CIP | 2020-09 | Closed | 4/6/2020 | Gird Road - Winery easement anlysis and exhibit. | | \$ 7,680.00 | \$ 6,900.00 | |
| | CIP | 2020-10 | Closed | 9/1/2020 | Additional Gird Road - Winery easement analysis and new exhibit. | | \$ 5,320.00 | \$ 5,320.00 | |
| | CIP | 2020-11 | Closed | 11/6/2020 | Easement for Hialeah PRS - Via De La Reina. | | \$ 3,990.00 | \$ 2,545.00 | |
| | NON-CIP | 2020-12 | Closed | 12/3/2020 | Stake easement - Winterhaven Court | | \$ 4,490.00 | \$ 3,527.50 | |
| | NON-CIP | 2020-13 | Open | 12/16/2020 | Legal and Plat for Gird Road - Winery | | \$ 5,460.00 | | |
| | CIP | 2021-14 | Open | 1/29/2021 | Survey & stacking of easements - Rancho Amigos | | \$ 7,530.00 | | |
| | | | | | Change Order 01 for \$50K | \$ 100,000.00 | \$ 74,708.00 | \$ 52,353.75 | \$ 47,646.25 |
| Title: As-Needed Land Surveying Services | NON-CIP | 2019-00A | Closed | 5/15/2019 | Title Reports, Legals & Plats - Los Sicomoros. | | \$ 7,705.00 | \$ 7,705.00 | |
| Firm: Right-of-Way Eng. | NON-CIP | 2019-00B | Closed | 6/18/2019 | Adams Property Easement - Ranger Road. | | \$ 1,885.00 | \$ 1,885.00 | |
| Expires: 8/29/2021 (C#18-15) | CIP | 2019-00C | Closed | 6/30/2019 | Pardee Easement - North River. | | \$ 2,875.00 | \$ 2,875.00 | |
| | NON-CIP | 2019-01 | Closed | 6/19/2019 | Easement Survey - Grove View Road. | | \$ 4,220.00 | \$ 3,285.00 | |
| | CIP | 2019-02 | Closed | 10/3/2019 | Easement Survey - Pala Mesa/Tezalote/Fire Rd/Pala Lake. | | \$ 15,640.00 | \$ 15,451.30 | |
| | CIP | 2019-03 | Closed | 11/6/2019 | Easement Survey - Moosa Creek Pump Station. Restake and reconfigure easement authorized additional \$525. | | \$ 5,675.20 | \$ 5,675.20 | |
| | CIP | 2020-04 | Closed | 2/19/2020 | Lemonwood Easement Location. | | \$ 5,370.00 | \$ 4,390.00 | |
| | CIP | 2020-05 | Closed | 6/9/2020 | Easement Survey - Hutton Pump Station. | | \$ 5,687.50 | \$ 4,577.50 | |
| | CIP | 2020-06 | Closed | 7/30/2020 | Easement Survey - Rainbow Heights Rd - Calfire Camp Site . | | \$ 5,756.00 | \$ 4,177.60 | |
| | CIP | 2020-07 | Closed | 8/26/2020 | Easement Survey - RHR - Calfire Camp Site Additional Services. | | \$ 2,276.00 | \$ - | |
| | CIP | 2020-08 | Closed | 10/19/2020 | Easement Survey - OHE Rancho Del Caballo. | | \$ 1,620.00 | \$ 1,445.00 | |
| | CIP | 2020-09 | Closed | 11/3/2020 | Easement Survey - Rainbow Heights Rd. Westside - Calfire Camp Site. | | \$ 11,521.00 | \$ 8,449.20 | |
| | CIP | 2021-10 | Open | 1/11/2021 | Topographic Survey - Rainbow Heights Road | | \$ 8,820.00 | \$ - | |
| | CIP | 2021-11 | Open | 1/19/2021 | Easement Survey - Skycrest Drive | | \$ 7,710.00 | | |
| | CIP | 2021-12 | Pending | 2/4/2021 | Easement Survey - Camino Del Cielo | | \$ 5,490.00 | | |
| | | | | | Change Order 01 for \$50K | \$ 100,000.00 | \$ 92,250.70 | \$ 59,915.80 | \$ 40,084.20 |
| Title: As-Needed Civil Engineering Services | Both | 2019-01 | Closed | 12/18/2019 | PRS and other Schematic Design/Drafting Services. | | \$ 10,000.00 | \$ 7,527.50 | |
| Firm: Dudek | CIP | 2020-02 | Closed | 8/5/2020 | Design of Hutton Pump Station Site - Assignment Cancelled. | | \$ 1,787.50 | \$ 1,787.50 | |
| Expires: 6/25/2022 (C# 19-16) | | | | | | | | | |

**AS-NEEDED CONTRACT EXPENDITURES REPORT
FEBRUARY 2021**

| CONTRACT INFO | FUND SOURCE | ASSIGN. NO. | STATUS | ASSIGN. DATES | DESCRIPTION | AUTHORIZED AMOUNT | NOT TO EXCEED AMOUNT | INVOICED TO DATE | CURRENT BALANCE |
|---------------|-------------|-------------|--------|---------------|-------------|-------------------|----------------------|------------------|-----------------|
| | | | | | | \$ 150,000.00 | \$ 11,787.50 | \$ 9,315.00 | \$ 140,685.00 |

**AS-NEEDED CONTRACT EXPENDITURES REPORT
FEBRUARY 2021**

| CONTRACT INFO | FUND SOURCE | ASSIGN. NO. | STATUS | ASSIGN. DATES | DESCRIPTION | AUTHORIZED AMOUNT | NOT TO EXCEED AMOUNT | INVOICED TO DATE | CURRENT BALANCE |
|--|-------------|-------------|--------|---------------|---|-------------------|----------------------|------------------|-----------------|
| Title: As-Needed Civil Engineering Services | NON-CIP | 2019-01 | Closed | 7/16/2019 | PS&E Pavement Repair - Dentro De Lomas. | | \$ 8,890.00 | \$ 8,890.00 | |
| Firm: Omnis Consulting, Inc. | CIP | 2019-02 | Closed | 8/1/2019 | Olive Hill Estates Transmission Water Main. | | \$ 73,700.00 | \$ 73,700.00 | |
| Expires: 7/01/2022 (C#19-17) | CIP | 2019-03 | Closed | 10/14/2019 | Vista Valley Retaining Wall Design. | | \$ 23,495.00 | \$ 23,040.67 | |
| | CIP | 2019-04 | Closed | 12/3/2019 | Sarah Ann to Gird Road Force Main Replacement. | | \$ 22,790.00 | \$ 22,790.00 | |
| | CIP | 2020-05 | Closed | 3/24/2020 | Gird Road Water Main Upsize. | | \$ 21,120.00 | \$ 21,120.00 | |
| | CIP | 2020-06 | Open | 8/5/2020 | Caltrans Encroachment Permit Renewal. | | \$ 6,410.00 | \$ - | |
| | NON-CIP | 2020-07 | Open | 10/14/2020 | Standard Drawing - CAD Updates. | | \$ 4,400.00 | \$ - | |
| | NON-CIP | 2020-08 | Closed | 10/29/2020 | PEIR Pipe Alignment Analysis. | | \$ 19,920.00 | \$ 19,920.00 | |
| | | | | | Change Order 01 for \$150K | \$ 300,000.00 | \$ 180,725.00 | \$ 169,460.67 | \$ 130,539.33 |
| Title: As-Needed Civil Engineering Services | CIP | 2019-01 | Open | 12/18/2019 | Live Oak Park Road Bridge Crossing. | | \$ 42,020.00 | \$ 27,145.00 | |
| Firm: HydroScience Eng., Inc. | | | | | | | | | |
| Expires: 6/25/2022 (C#19-18) | | | | | | | | | |
| | | | | | | \$ 150,000.00 | \$ 42,020.00 | \$ 27,145.00 | \$ 122,855.00 |
| Title: As-Needed Real Estate Appraisal Services | CIP | 2019-01 | Closed | 9/19/2019 | North River Rd Easement Appraisal. | | \$ 3,500.00 | \$ 3,500.00 | |
| Firm: Anderson & Brabant, Inc. | CIP | 2020-02 | Closed | 2/19/2020 | PRS Fire Road Appraisal. | | \$ 7,500.00 | \$ 7,500.00 | |
| Expires: 6/25/2022 (C# 19-19) | | | | | | \$ 20,000.00 | \$ 11,000.00 | \$ 11,000.00 | \$ 9,000.00 |
| Title: As-Needed Real Estate Appraisal Services | NON-CIP | 2019-01 | Closed | 7/15/2019 | Bonsall Reservoir Appraisal (to include rent value). | | \$ 3,050.00 | \$ 3,050.00 | |
| Firm: ARENS Group, Inc. | CIP | 2020-02 | Closed | 1/7/2020 | Moosa Creek Pump Station Easement Appraisal. | | \$ 5,350.00 | \$ 6,542.50 | |
| Expires: 6/11/22 (C# 19-20) | CIP | 2020-03 | Closed | 1/7/2020 | Hutton Pump Station Easement Appraisal. | | \$ 3,400.00 | \$ 3,400.00 | |
| | | | | | | \$ 20,000.00 | \$ 11,800.00 | \$ 12,992.50 | \$ 7,007.50 |
| Title: As-Needed Geotechnical Services | CIP | 2020-01 | Closed | 6/25/2020 | Rainbow Heights Pump Station geotechnical exploration. | | \$ 8,630.00 | \$ 8,484.20 | |
| Firm: Leighton Consulting, Inc. | | | | | | | \$ - | \$ - | |
| Expires: 11/13/2022 (C# 19-39) | | | | | | \$ 100,000.00 | \$ 8,630.00 | \$ 8,484.20 | \$ 91,515.80 |
| Title: As-Needed Geotechnical Services | NON-CIP | 2020-01 | Closed | 3/26/2020 | Dentro De Lomas geotech observation and material testing. | | \$ 6,518.00 | \$ 1,369.00 | |
| Firm: Ninyo & Moore G.E.S. | | 2020-02 | Closed | 8/6/2020 | Vista Valley Villas PRS geotech observation and material testing. | | \$ 10,235.00 | \$ 7,136.00 | |
| Expires: 11/1/2022 (C# 19-40) | | | | | | \$ 100,000.00 | \$ 16,753.00 | \$ 8,505.00 | \$ 91,495.00 |
| Title: As-Needed Geotechnical Services | CIP | 2020-01 | Closed | 7/7/2020 | Olive Hills Estates Trans. Main geotech observation/field test. | | \$ 36,619.00 | \$ 17,563.00 | |
| Firm: ATLAS (SCST, LLC) | | | | | | | | | |
| Expires: 11/20/2022 (C# 19-41) | | | | | | \$ 100,000.00 | \$ 36,619.00 | \$ 17,563.00 | \$ 82,437.00 |



**SEWER EQUIVALENT DWELLING UNITS (EDUs) STATUS REPORT
JANUARY 2021**

| STATUS SUMMARY | EDUs |
|---|-----------------|
| Total Treatment Capacity Purchased from Oceanside | 8,333.33 |
| Less 5% Contractual Allowance | 416.67 |
| EDUs Set Aside by Board for Emergencies | 60.00 |
| EDUs Connected | 5,126.42 * |
| EDUs Unconnected/Committed | 208.72 |
| Total EDUs Available for Purchase: | 2,521.53 |

| DEVELOPMENTS WITH UNCONNECTED/COMMITTED EDUs | EDUs | CAPACITY FEES PAID |
|---|---------------|---------------------------|
| Bonsall Oaks (Polo Club) - 165 Lots | 59.85 | \$ 1,038,336 |
| Fairview (Lilac Del Cielo/Bonsall Group) - 77.8** | 38.90 | \$ 549,499 |
| Passarelle (HRC Commercial) - 96.57 | 96.57 | \$ - |
| Others (5 or less) | 13.40 | \$ 225,449 |
| TOTAL UNCONNECTED: | 208.72 | \$ 1,813,284 |

*There is a delay between connections and new account activations.

**Paid initial 50% of Sewer Capacity Fee.

BOARD OF DIRECTORS

FEBRUARY 23, 2021

SUBJECT

HUMAN RESOURCES REPORT FOR JANUARY/FEBRUARY 2021

DESCRIPTION

Personnel changes, human resources activities, and safety report for JANUARY/FEBRUARY 2021

RECRUITMENT:

- **Engineering and CIP Manager** - We interviewed 3 candidates for this position and are pleased to share that an offer was made to Chad Williams and he has accepted. Chad has over 20 years' experience in the water industry, as well as experience in leadership roles within the Engineering departments. In his first year at RMWD, Chad managed over \$5 million in projects. Chad has been in the "acting" position for the last 6 months while we conducted recruitment and has been able to do so effectively.
- **Now hiring Utility Worker: Temp (WSUP project)**- Victor Tornero accepted a full-time position with a city. Thus, the position is now vacant and has been posted. Currently we have received 90 applications, 40 have completed the position assessments, and 7 applicants have been forwarded to the Hiring Supervisor/Manager for review.

LABOR NEGOTIATIONS:

- Meetings with all 3 Bargaining Units started on February 10th.

COIN AWARDS:

- **RAMON ZUNIGA – INNOVATION**
"Ramon coordinated with our propane company to have remote tank monitors installation on the propane tanks located throughout the district. Wastewater, Water OPS, and Facilities will be able to monitor the levels of all the tanks from their smartphones. This will save time and resources not having to drive to each location to check levels."
- **WAYNE NAULT- RESPONSIBILITY**
"Wayne has done a great job being a mentor to everyone on the construction team. Every day he shows up to work with a positive attitude and desire to teach everyone new skills to complete the job. Not only that but he has taken on multiple challenges when building pressure station and always takes them on with great care and values the opinions and suggestions everyone on the team has for resolving the unique challenges that arise."
- **ESAUD LAGUNAS – PROFESSIONALISM**
"Esa is an exceptional member of our staff. He exemplifies all that we are trying to achieve in terms of best work practices and standards of excellence. The good results we enjoy are due in no small part to the tremendous effort on his part. He is an amazing employee, worthy of commendation for his consistent effort to help all departments, not just Construction."
- **AMANDA HOLTZ – PROFESSIONALISM**
"I nominate Amanda Holtz's for the coin of professionalism. Amanda responds to emails in a timely manner, works well under pressure, and is reliable. Amanda takes initiative by contacting contractors to get all necessary information for jobs and communicates with customers on jobs being done such as, downsizing and new installs. Customers are always talking highly of Amanda and say she is very

professional and informative.”

- **TRACY LARGENT- INNOVATION**

“Tracy and Ahmed worked so hard on getting our new payment software up and running after hearing the customers reviews and complaints. They took the feedback and made sure to find a different program in a timely manner to not only help our customers, but our team as well!”

- **KARLEEN HARP- INNOVATION**

“Recently, in partnership with IT, Karleen and Ahmed collaborated in the creation on the RMWD COVID-19 APPS. The new COVID-19 apps were a result of many hours of brainstorming, communicating, testing, revising, and designing. Due to the launch of these applications, Our contact tracing is now more accurate, easily accessible and we are receiving more engagement from the staff. Not to mention- we are truly leading our industry with our innovative ways of quickly acting on preventative measures to protect our workforce.”

- **AHMED KHATTAB- INNOVATION Honorable Mention**

Ahmed received an Honorable mention in INNOVATION due to his active collaborations with both Karleen and Tracy in their new projects.

FEBRUARY 2021 RMWD Anniversaries:

- Wayne Nault, Team Lead-Construction | February 12 – 13 years
- Chris Daugherty, Purchasing and Inventory Control Specialist | February 12 – 3 years
- Chuck Faust | Valve Maintenance | February 25 –13 years
- Ahmed Khattab | February 26– 3 years

SAFETY:

Incidents

There were 1 lost time incident related to COVID-19 and zero non-COVID related lost time or modified duty work-related incidents.

Safety Training

Target Solutions online training: 53 completions for the January training period 2021

Future planning to increase safety awareness throughout the district to include:

Hazardous Communication

Hearing Protection Program Review

Claims in Progress/Completed

- Jones 5285 Triple Crown Dr.
- Youssefzade 5902 Rio Valle Dr.
- Tarazon 5303 Triple Crown Dr.

Tailgate/ Office Safety Trainings

Hazmat Transportation



Karleen Harp, COSM Human
Resources Manager

02/23/2021

Mission

To provide our customers with reliable, high-quality water and water reclamation service in a fiscally sustainable manner.

Core Values

Responsibility | Teamwork | Innovation | Integrity | Professionalism

ORGANIZATIONAL CHART



RESIDENTS AND CUSTOMERS
OF RAINBOW MUNICIPAL WATER DISTRICT

ELECTED BOARD OF DIRECTORS



DIVISION 1 DIRECTOR:
PAM MOSS
BOARD SECRETARY



DIVISION 2 DIRECTOR:
HAYDEN HAMILTON
BOARD PRESIDENT



DIVISION 3 DIRECTOR:
MIGUEL GASCA
BOARD VICE PRESIDENT



DIVISION 4 DIRECTOR
CARL RINDFLEISCH



DIVISION 5 DIRECTOR:
MICHAEL MACK

BOARD APPOINTMENTS

ADVISORY COMMITTEES

- BUDGET & FINANCE
- ENGINEERING & OPERATIONS
- CUSTOMER SERVICE & COMMUNICATIONS

LEGAL COUNSEL
NOSSAMAN LLC



GENERAL MANAGER
TOM KENNEDY



TREASURER
TRACY LARGENT, CPA
FINANCE MANAGER

AUDITOR
LANCE, SOLL &
LUNGHARD

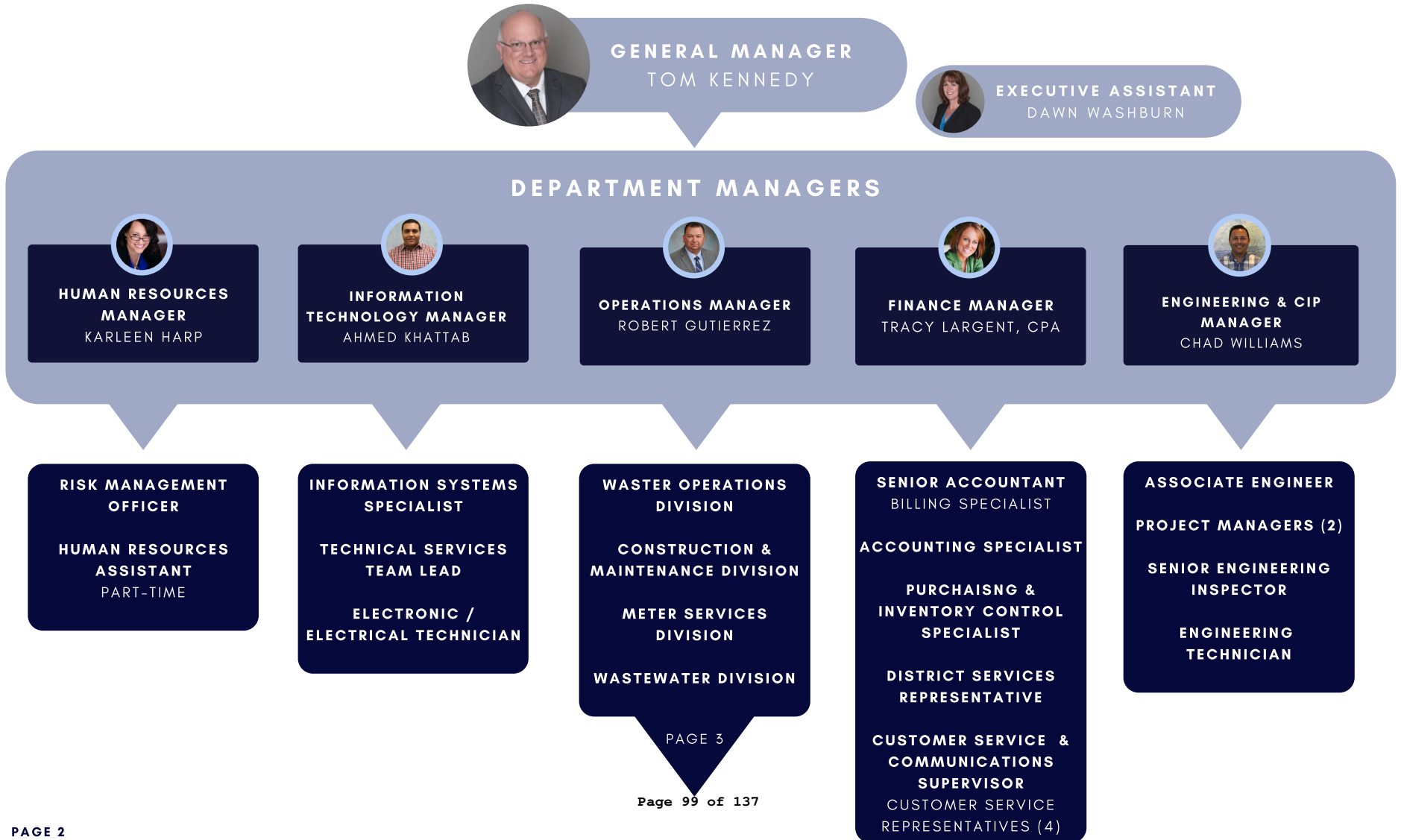
Mission

To provide our customers with reliable, high-quality water and water reclamation service in a fiscally sustainable manner.

Core Values

Responsibility | Teamwork | Innovation | Integrity | Professionalism

ORGANIZATIONAL CHART - STAFF

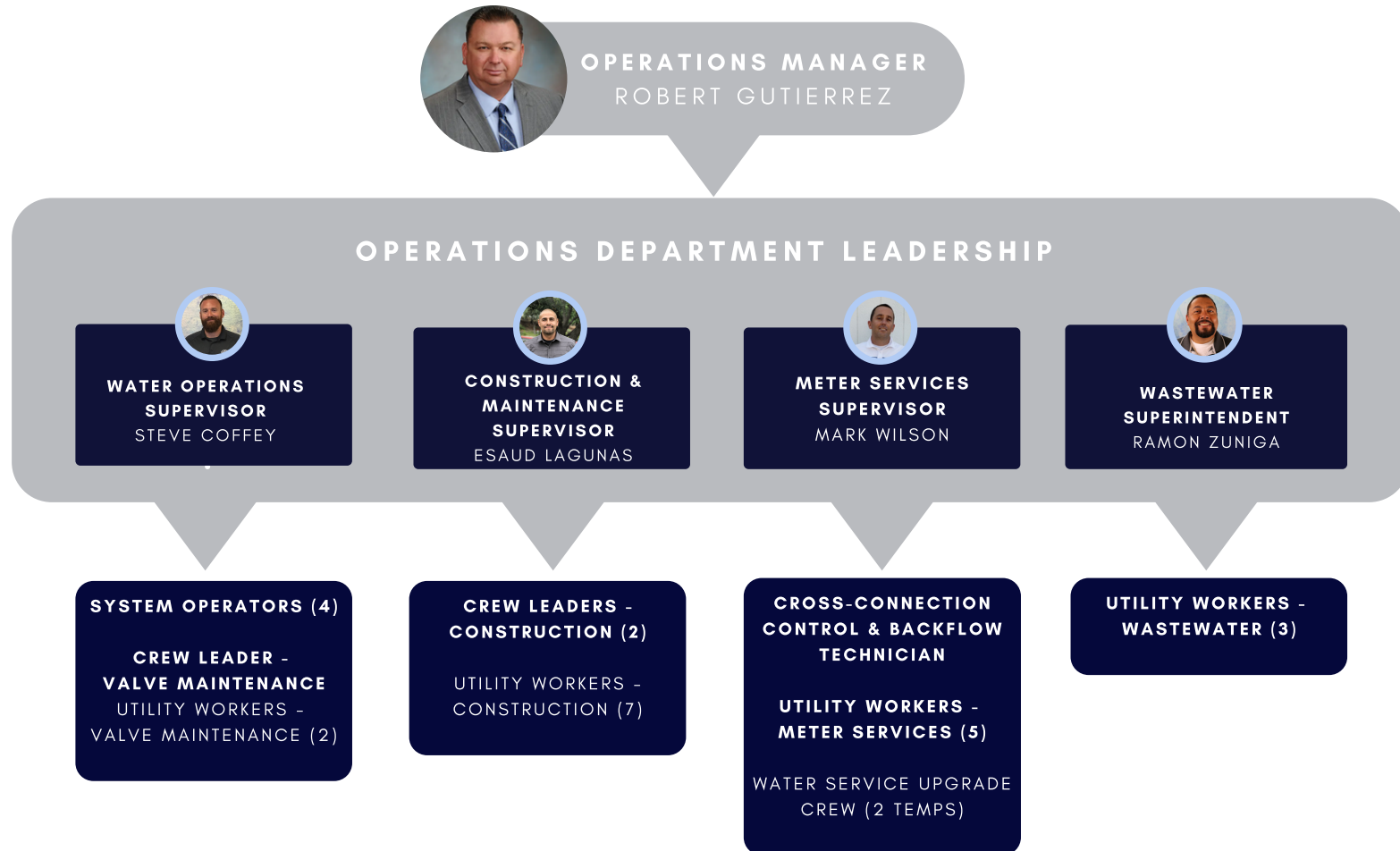


Mission

To provide our customers with reliable, high-quality water and water reclamation service in a fiscally sustainable manner.

Core Values

Responsibility | Teamwork | Innovation | Integrity | Professionalism



BOARD OF DIRECTORS

February 23, 2021

SUBJECT

FINANCE REPORT FOR FEBRUARY 2021

DESCRIPTION

Summary:

FY 2020/2021 Water Sales:

Budgeted 13,500 AF

Actual DEC FYTD 20/21 9,724 AF

Actual DEC FYTD 19/20 9,138 AF

Actual DEC FYTD 18/19 10,222 AF

December FYTD 2020/2021 Budget vs Actual:

For FY 2020/21 (FY21), the board followed the recommendation of staff and committee to budget future sales lower and more in line with the most recent years' trends at 13,500 AF for FY21, with operating expenses being budgeted within this lower operating revenue level as well. We are anticipating coming in over the budgeted amount if current sales trend in the same pattern as the second half of FY20. Staff has a separate board action this month to increase the operating expense budget by \$85,490, due mainly to main breaks, COVID supplies and detachment related expenses.

Treasury Report:

Interest Revenue for December 2020 was \$20,221 compared to \$41,166 for the prior month. Gains from assets sales were \$5,095 for December 2020. Investment valuation was down \$9,897 from the prior month and up \$82,620 over the prior year.

Water Purchases & Water Sales:

The Five-Year Water Purchases Demand Chart (Attachment D) reports purchases; this data is available in real time. The Water Sales Summary Report (Attachment E) represents water that was billed to customers, so the data is time delayed in comparison to the Five-Year Water Purchases Demand Chart. Water Loss from meter inaccuracy and breaks is also not included in the Five-Year Demand Chart since this data is from purchases. These two reports will not correlate unless they are both presented for the same date; we provide the purchases report in real time to provide the board with the most current demand information available.

Attachments:

- A. Budget vs Actuals (DEC FYTD21)
- B. Fund Balance & Developer Projections (FY21)
- C. Treasury Report (DEC FY21)
- D. Five-Year Water Purchases Demand Chart (through 2/1/2021)
- E. Water Sales Summary (DEC FY21)
- F. Check Register (DEC FY21)
- G. Directors' Expense Report (DEC FY21)
- H. Credit Card Breakdown (DEC FY21)
- I. RMWD Properties


Tracy Largent, CPA
Finance Manager

February 23, 2021

Statement of Revenues & Expenses Budget vs. Actual

Operating Funds (Water, Wastewater, & General Funds)

December 31, 2021



Positive = Over Budget

Negative = Under Budget

| | FY 20/21 YTD Revenues/Expenditures | FY 20/21 YTD Operating Budget | YTD Variance \$ | YTD Variance % | FY 20/21 Annual Operating Budget | Notes |
|---|---------------------------------------|----------------------------------|------------------|----------------|-------------------------------------|-------|
| Operating : | | | | | | |
| 41110-Water Sales-SF, MF, CM, IS | 5,497,574 | 3,769,182 | 1,728,392 | 46% | 7,538,364 | |
| 41112-Sewer Charges-Established Acct | 1,537,897 | 1,597,327 | -59,430 | -4% | 3,194,655 | |
| 42120-Monthly O & M Charges | 4,098,738 | 4,194,168 | -95,430 | -2% | 8,388,335 | |
| 42121-Monthly O&M Charges - CWA | 2,446,694 | 2,578,849 | -132,155 | -5% | 5,157,699 | |
| 43101-Operating Inc Turn On/Off Fees | 0 | 2,500 | -2,500 | -100% | 5,000 | |
| 43106-Operating Inc-Sewer Letter Fee | 850 | 500 | 350 | 70% | 1,000 | |
| 41120-Water Sales-Ag-Dom Non Cert | 831,258 | 535,277 | 295,982 | 55% | 1,070,554 | |
| 41160-Water Sales-Ag. Non Discount | 2,465,494 | 2,015,735 | 449,759 | 22% | 4,031,470 | |
| 41170-Water Sales-Construction | 295,802 | 48,721 | 247,081 | 507% | 97,442 | |
| 41180-Water Sales - Tsawr Com | 3,735,338 | 1,914,176 | 1,821,162 | 95% | 3,828,353 | |
| 41190-Water Sales-Sawr Ag/Dom | 2,525,803 | 2,594,862 | -69,058 | -3% | 5,189,723 | |
| 42130-Readiness-To-Serve Rev Id#1 | 83,360 | 125,000 | -41,640 | -33% | 250,000 | |
| 42140-Pumping Charges | 440,190 | 304,156 | 136,034 | 45% | 608,312 | |
| -Water Sales | 23,958,998 | 19,680,453 | 4,278,546 | 22% | 39,360,905 | |
| 43100-Operating Inc Oak Crest Service Charges | 11,700 | 11,700 | 0 | 0% | 23,400 | |
| 43102-Operating Inc Penalty/Int Chgs | 344,285 | 25,000 | 319,285 | 1277% | 50,000 | |
| 43104-Operating Inc. R.P. Charges | 122,255 | 122,833 | -577 | 0% | 245,665 | |
| 43108-Operating Inc Plan Check Rev. | 158,613 | 27,500 | 131,113 | 477% | 55,000 | |
| 43110-Operating Inc Inspections | 8,732 | 10,000 | -1,268 | -13% | 20,000 | |
| 43111-Operating Inc Install Fees Hyd | 2,415 | 1,000 | 1,415 | 142% | 2,000 | |
| 43114-Operating Inc-Miscellaneous | 0 | 3,500 | -3,500 | -100% | 7,000 | |
| 43116-New Meter Sales/Install Parts | 19,935 | 20,000 | -65 | 0% | 40,000 | |
| 43117-Notice Delivery Revenue | -1 | 2,500 | -2,501 | -100% | 5,000 | |
| -Other Operating Revenue | 667,934 | 224,033 | 443,901 | 198% | 448,065 | |
| 42200-Overhead Trs From Water Sewer | 4,012,212 | 4,012,211 | 0 | 0% | 8,024,423 | |
| -Transfers from Water & Waste Water | 4,012,212 | 4,012,211 | 0 | 0% | 8,024,423 | |
| REVENUE-Operating Revenue | 28,639,144 | 23,916,697 | 4,722,448 | 20% | 47,833,393 | |

Positive = Over Budget

Negative = Under Budget

| | FY 20/21 YTD Revenues/Expenditures | FY 20/21 YTD Operating Budget | YTD Variance \$ | YTD Variance % | FY 20/21 Annual Operating Budget | Notes |
|--------------------------------------|---------------------------------------|----------------------------------|------------------|----------------|-------------------------------------|--------------------------|
| 50001-Water Purchases | 12,633,273 | 8,515,482 | 4,117,792 | 48% | 17,030,963 | Seasonal |
| 50003-Water In Storage | 131,480 | 0 | 131,480 | | 0 | |
| 50005-Ready To Serve Charge | 246,903 | 249,390 | -2,487 | -1% | 498,780 | FC estimate for budget |
| 50006-Infrastructure Access Charge | 322,044 | 347,472 | -25,428 | -7% | 694,944 | FC estimate for budget |
| 50008-Ag Credit-Sawr | -669,460 | -504,860 | -164,600 | 33% | -1,009,721 | |
| 50010-Customer Service Charge | 554,561 | 554,562 | -1 | 0% | 1,109,124 | |
| 50011-Capacity Reservation Charge | 197,946 | 209,967 | -12,021 | -6% | 419,934 | FC estimate for budget |
| 50012-Emergency Storage Charge | 838,053 | 801,690 | 36,363 | 5% | 1,603,380 | FC estimate for budget |
| 50013-Supply Reliability Charge | 465,013 | 488,460 | -23,447 | -5% | 976,920 | FC estimate for budget |
| -Cost of Purchased Water Sold | 14,719,814 | 10,662,162 | 4,057,652 | 38% | 21,324,324 | |
| 56101-Regular Salaries | 2,358,247 | 2,631,498 | -273,250 | -10% | 5,262,995 | |
| 56103-Overtime Paid Comptime Earn. | 259,846 | 177,500 | 82,346 | 46% | 355,000 | |
| 56202-Director's Compensation | 4,800 | 7,000 | -2,200 | -31% | 14,000 | |
| 56518-Duty Pay | 19,250 | 22,300 | -3,050 | -14% | 44,600 | |
| 56520-Deferred Comp-Employer Contrib | 72,027 | 70,242 | 1,785 | 3% | 140,485 | |
| -Salary & Labor Expenses | 2,714,171 | 2,908,540 | -194,369 | -7% | 5,817,080 | |
| 56501-Employer's Share FICA SSI | 98,962 | 150,881 | -51,919 | -34% | 301,763 | |
| 56502-Employer's Share Medicare | 37,723 | 38,258 | -535 | -1% | 76,516 | |
| 56515-Worker's Compensation Ins | 158,510 | 72,320 | 86,191 | 119% | 144,640 | Entire Year Paid in July |
| 56516-State Unemployment Ins E.T.T. | 614 | 6,609 | -5,994 | -91% | 13,217 | |
| -Taxes | 295,810 | 268,068 | 27,742 | 10% | 536,136 | |
| 56503-Medical Insurance | 455,595 | 462,523 | -6,928 | -1% | 925,046 | |
| 56504-Dental Insurance | 43,454 | 43,626 | -172 | 0% | 87,252 | |
| 56505-Vision Insurance | 5,957 | 5,815 | 142 | 2% | 11,631 | |
| 56506-Life S/T L/T Disability Ins | 26,272 | 27,416 | -1,145 | -4% | 54,832 | |
| 56507-Retirement-CalPERS | 255,682 | 279,593 | -23,911 | -9% | 559,186 | |
| 56511-Employee Uniform Allowance | 9,348 | 12,500 | -3,152 | -25% | 25,000 | |
| 56512-Employee Training/Tuition Reim | 11,587 | 10,800 | 787 | 7% | 21,600 | |
| 56513-Employee Relations | 3,761 | 7,300 | -3,539 | -48% | 14,600 | |
| 56524-Other Post Employment Benefits | 8,465 | 0 | | | 0 | |
| 56530-Gasb 68 Pension | 552,548 | 215,000 | 337,548 | 157% | 430,000 | Entire Year Paid in July |
| -Fringe Benefits | 1,372,667 | 1,064,574 | 308,094 | 29% | 2,129,147 | |
| 52176-Overhead Transfer To Gen Fund | 4,012,212 | 4,012,211 | 0 | 0% | 8,024,423 | |
| -Transfers | 4,012,212 | 4,012,211 | 0 | 0% | 8,024,423 | |
| 60000-Equipment | 14,577 | 47,000 | -32,423 | -69% | 94,000 | |

Attachment A

Positive = Over Budget

Negative = Under Budget

| | FY 20/21 YTD Revenues/Expenditures | FY 20/21 YTD Operating Budget | YTD Variance \$ | YTD Variance % | FY 20/21 Annual Operating Budget | Notes |
|--------------------------------------|---------------------------------------|----------------------------------|-----------------|----------------|-------------------------------------|--------------------------|
| 60100-Computers | 31,420 | 51,020 | -19,600 | -38% | 102,040 | |
| 63100-Equipment Maintenance | 74,110 | 87,300 | -13,190 | -15% | 174,600 | |
| 63102-Equipment Maintenance Contract | 13,271 | 29,113 | -15,842 | -54% | 58,225 | |
| 63200-Equipment Rental | 40,750 | 58,500 | -17,750 | -30% | 117,000 | |
| 63400-Kitchen Supplies | 6,019 | 7,000 | -981 | -14% | 14,000 | |
| 63401-Building Maintenance | 85,048 | 68,100 | 16,948 | 25% | 136,200 | |
| 63404-Backflow Expenses | 48,720 | 75,250 | -26,530 | -35% | 150,500 | |
| 63421-Fuel And Oil | 62,759 | 70,000 | -7,241 | -10% | 140,000 | |
| 63422-Repair Supplies Auto | 32,840 | 35,000 | -2,160 | -6% | 70,000 | |
| 65000-Property/Liability Insurance | 401,242 | 200,000 | 201,242 | 101% | 400,000 | Entire Year Paid in July |
| 65100-District Paid Insurance Claims | 140,124 | 145,000 | -4,876 | -3% | 290,000 | |
| 65200-Miscellaneous Expense | 7,553 | 0 | 7,553 | | 0 | |
| 66000-Bad Debt Exp/Billing Adjust'S | 0 | 2,500 | -2,500 | -100% | 5,000 | |
| 69000-Postage | 19,004 | 23,250 | -4,246 | -18% | 46,500 | |
| 70000-Professional Services | 490,045 | 465,600 | 24,445 | 5% | 931,200 | |
| 70100-Annual Audit Services | 30,200 | 17,500 | 12,700 | 73% | 35,000 | |
| 70300-Legal Services | 110,007 | 225,000 | -114,993 | -51% | 450,000 | |
| 70400-Bank Service Charges | 29,368 | 25,000 | 4,368 | 17% | 50,000 | |
| 72000-Supplies & Services | 606,229 | 619,400 | -13,171 | -2% | 1,238,800 | |
| 72001-Right Of Way Expenses | 142,497 | 100,000 | 42,497 | 42% | 200,000 | |
| 72010-Tank Maintenance | 396,551 | 432,250 | -35,699 | -8% | 864,500 | |
| 72150-Regulatory Permits | 7,633 | 38,800 | -31,167 | -80% | 77,600 | |
| 72200-Books & Resources | 1,410 | 1,150 | 260 | 23% | 2,300 | |
| 72400-Dues & Subscriptions | 287,188 | 307,387 | -20,198 | -7% | 614,773 | |
| 72500-Safety Supplies | 33,928 | 20,750 | 13,178 | 64% | 41,500 | |
| 72600-Sewer Line Cleaning | 9,433 | 29,000 | -19,568 | -67% | 58,000 | |
| 72700-Printing & Reproductions | 1,536 | 7,000 | -5,464 | -78% | 14,000 | |
| 72702-Public Notices & Advertising | 456 | 1,100 | -645 | -59% | 2,200 | |
| 72900-Stationary & Office Supplies | 2,512 | 2,500 | 12 | 0% | 5,000 | |
| 73000-Small Tools & Equipment | 26,720 | 24,400 | 2,320 | 10% | 48,800 | |
| 74000-Communicatons & Phone Bills | 837 | 4,250 | -3,413 | -80% | 8,500 | |
| 74100-Phone Bill | 53,602 | 46,500 | 7,102 | 15% | 93,000 | |
| 75300-Travel, Conferences & Training | 1,928 | 20,995 | -19,067 | -91% | 41,990 | |
| 75400-Workforce Development | 4,779 | 1,650 | 3,129 | 190% | 3,300 | |
| 75500-Recruitment | 2,325 | 9,400 | -7,075 | -75% | 18,800 | |

Positive = Over Budget

Negative = Under Budget

| | FY 20/21 YTD Revenues/Expenditures | FY 20/21 YTD Operating Budget | YTD Variance \$ | YTD Variance % | FY 20/21 Annual Operating Budget | Notes |
|---|---------------------------------------|----------------------------------|------------------|----------------|-------------------------------------|-------|
| 77000-Sewage Treat.-Oceanside Plant | 0 | 525,000 | -525,000 | -100% | 1,050,000 | |
| 78000-Utilities - Electricity | 286,366 | 291,250 | -4,884 | -2% | 582,500 | |
| 78300-Hazardous Waster Material Disposal | 4,380 | 6,000 | -1,620 | -27% | 12,000 | |
| 78700-Utilities - Propane | 2,607 | 7,750 | -5,143 | -66% | 15,500 | |
| 78900-Trash Pick-Up | 5,015 | 5,375 | -360 | -7% | 10,750 | |
| -Other Operating Expenses | 3,514,988 | 4,134,039 | -619,051 | -15% | 8,268,078 | |
| EXPENSE-Operating Expense | 26,629,662 | 23,049,594 | 3,580,068 | 16% | 46,099,188 | |
| Operating Revenue (Expenses) | 2,009,482 | 867,102 | 1,142,380 | 132% | 1,734,205 | |
| Non Operating : | | | | | | |
| 49301-Property Tax Rev. - Ad Valorem | 257,294 | 227,500 | 29,794 | 13% | 455,000 | |
| -Property Tax Revenue | 257,294 | 227,500 | 29,794 | 13% | 455,000 | |
| 49200-Interest Revenues | -5 | 0 | -5 | | | |
| -Investment Income | -5 | 0 | -5 | | | |
| 49050-Revenue Billing Adjustments | 21,316 | 0 | 21,316 | | 0 | |
| 49106-Other Intergovernmental - State | 0 | 1,500 | -1,500 | -100% | 3,000 | |
| 49107-Recycling Revenue | 0 | 4,000 | -4,000 | -100% | 8,000 | |
| 49109-Miscellaneous Revenue | 68,471 | 18,000 | 50,471 | 280% | 36,000 | |
| 49114-Misc Revenue - Eng. Services | 4,250 | 2,500 | 1,750 | 70% | 5,000 | |
| 57050-Expense Billing Adjustments | 20,946 | 0 | 20,946 | | 0 | |
| 57525-Loan Costs | 0 | 0 | 0 | | | |
| -Other Nonoperating Revenue/Expense | 73,091 | 26,000 | 47,091 | 181% | 52,000 | |
| -Non Operating Revenue (Expenses) | 330,380 | 253,500 | 76,880 | 30% | 507,000 | |
| Debt Service | | 1,187,414 | -1,187,414 | -100% | 2,374,827 | |
| Current Year Net Revenue Less Expense* | \$ 2,339,862 | | | | \$ (133,622) | |

*Does not Include: Depreciation Expense

Operating & Debt Service Fund Balance

Current Year FY21 Beginning Cash
 \$5,917,191

| | Water Operating | Wastewater Operating | General Operating | Rate Stabilization | Debt Service | TOTAL |
|---|------------------|----------------------|--------------------|--------------------|------------------|--------------------|
| | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 |
| Fund Balances: | | | | | | |
| Beginning Available Balance | \$286,838 | \$1,489,894 | \$1,122,838 | \$3,603,760 | \$664,639 | \$7,167,969 |
| Transfer to Water Capital | | | | (3,603,760) | | (3,603,760) |
| Transfer to/from Rate Stabilization | | | | | | 0 |
| Budgeted Operating Surplus (Loss) | 100,547 | (234,170) | 8,159,423 | | (2,447,793) | 5,578,007 |
| Transfers In/(Out) | | | (8,159,423) | | 2,447,793 | (5,711,630) |
| Projected Ending Available Balance | \$387,385 | \$1,255,724 | \$1,122,838 | \$0 | \$664,639 | \$3,430,586 |

Water - Fund 60 Projected Balance

FY21 Beginning Cash

| |
|-------------|
| \$1,948,157 |
|-------------|

| | Proposed Adjusted Budget FY 20/21 | Proposed Budget FY 21/22 | Proposed Budget FY 22/23 | Proposed Budget FY 23/24 | Proposed Budget FY 24/25 | Proposed Budget FY 25/26 |
|---|---|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| Fund Balances: | | | | | | |
| Beginning Available Balance | \$1,104,994 | (\$1,079,237) | (\$2,848,612) | (\$6,607,987) | (\$9,522,987) | (\$13,047,986) |
| Transfer From Rate Stabilization | 3,603,760 | | | | | |
| Financing | | | | | | |
| Transfer from Operating Reserves | | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 |
| Capacity Fees Current Year | | | | | | |
| Less: Capital Labor | (300,000) | (300,000) | (300,000) | (300,000) | (300,000) | (300,000) |
| Less: Capital Project Budgets | (5,487,991) | (4,469,375) | (6,459,375) | (5,615,000) | (6,225,000) | (6,800,000) |
| Projected Ending Available Balance w/o Capacity Fees | (\$1,079,237) | (\$2,848,612) | (\$6,607,987) | (\$9,522,987) | (\$13,047,986) | (\$17,147,984) |
| Forecasted Capacity Fees | 1,986,601 | 3,032,956 | 1,653,761 | 83,210 | 3,515,542 | 3,515,542 |
| Potential Ending Available Balance | \$907,364 | \$2,170,945 | \$65,331 | (\$2,766,459) | (2,775,916) | (3,360,372) |

Water Capital Project Budgets:

| Project # | Project Name | Requested Budget | Approved @ 60% of Budget | YTD Actuals as of 12/31/2020 | Proposed Budget Adjustments | Proposed Adjusted Budget | Proposed Budget | Proposed Budget | Proposed Budget | Proposed Budget | |
|--------------|---|--------------------|--------------------------|------------------------------|-----------------------------|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
| 300007 | Programatic EIR for Existing Easements | \$ 450,000 | \$ 270,000 | \$ 31,721 | \$ (60,037) | \$ 209,963 | \$ 75,000 | | | | |
| 300008 | New District Headquarters | 200,000 | 120,000 | 74,889 | | 120,000 | 150,000 | 450,000 | 2,000,000 | | |
| 600000 | Highway 76 Water Upsize | | - | - | | - | | | | | |
| 600001 | Rainbow Heights PS (#1) Upgrades/Recon. | 1,303,698 | 782,219 | 500,661 | 1,987,048 | 2,769,267 | | | | | |
| 600002 | Gird to Monserate Hill Water Line | | - | | | - | | 140,000 | 1,400,000 | | |
| 600003 | San Luis Rey Imported Return Flow Recovery | | - | 261 | | - | | | | 600,000 | |
| 600007 | Pressure Reducing Stations | 750,000 | 450,000 | 343,140 | (87,818) | 362,182 | 250,000 | 750,000 | 250,000 | 750,000 | |
| 600009 | Isolation Valve Installation Program | 150,000 | 90,000 | 10,488 | (78,842) | 11,158 | 150,000 | 500,000 | 500,000 | 500,000 | |
| 600015 | Water Condition Assessment | | - | 43,391 | 35,887 | 35,887 | | | | 50,000 | |
| 600017 | Pressure Reducing Station Replacement Program (Combined with 60007) | 300,000 | 180,000 | 82,882 | (180,000) | - | | | | | |
| 600019 | Water System Monitoring Program | | - | 10,096 | 26,250 | 26,250 | 184,375 | 184,375 | 25,000 | | |
| 600021 | Pipeline Upgrade Project | 3,250,000 | 1,950,000 | 654,896 | (383,491) | 1,566,509 | | | 1,000,000 | 1,000,000 | |
| 600024 | Meters for Developments | | - | - | | - | | | | | |
| 600026 | Camino Del Rey Waterline Relocation | | - | 15 | | - | 50,000 | 50,000 | | | |
| 600030 | Corrosion Prevention Program Development and Implementation | 250,000 | 150,000 | 9,077 | (133,625) | 16,375 | 250,000 | 600,000 | 600,000 | 600,000 | |
| 600037 | Live Oak Park Road Bridge Replacement | | - | 782 | | - | 300,000 | 300,000 | | | |
| 600040 | Vallecitos PS Relocation | 530,000 | 318,000 | 780 | (318,000) | - | | 1,100,000 | 1,000,000 | | |
| 600045 | Gopher Canyon Water Pipeline Improvements | | - | | | - | 2,300,000 | | | | |
| 600046 | Sampling Ports for testing Project Completed | 25,000 | 15,000 | | (15,000) | | | | | | |
| 600047 | Generator at Sumac | | - | | | - | 50,000 | | | | |
| 600048 | Northside Zone Supply Redundancy | | - | | | - | | | | 500,000 | |
| 600049 | Gomez PS Building | 250,000 | 150,000 | | (150,000) | | 100,000 | 1,250,000 | 100,000 | 650,000 | |
| 600050 | Lookout Mountain Electrical Upgrade. The Complete electrical upgrade w/emerg. generator | | - | | | - | | 1,000,000 | | | |
| 600051 | North Feeder and Rainbow Hills Water Line Replacements | | - | | | - | | | | 150,000 | |
| 600055 | Pipe Lining Pilot Project | | - | 373 | | - | 100,000 | | | 1,850,000 | |
| 600058 | Electrical Panel Switches | | - | | 35,000 | 35,000 | 160,000 | | | | |
| 600067 | Pala Mesa Fairways 383 A and C | 250,000 | 150,000 | | (150,000) | | | | | 250,000 | |
| 600068 | Sarah Ann Drive Line 400 A | 375,000 | 225,000 | | (225,000) | | 100,000 | 275,000 | | | |
| 600069 | Wilt Road (1331) | | - | | | - | | | | 500,000 | |
| 600072 | Katie Lendre Drive Line | | - | | | - | 250,000 | | | | |
| 600071 | Del Rio Estates Line Ext 503 | | - | | | - | | | 250,000 | | |
| 600072 | East Heights Line 147L | | - | | | - | | | | 500,000 | |
| 600073 | East Heights Line 147A | | - | | | - | | | | 250,000 | |
| 600074 | Via Zara - PUP | | - | | | - | | | 125,000 | | |
| 600075 | Roy Line Ext | | - | | | - | | | | 250,000 | |
| 610032 | Beck Dam Inundation Map | | - | 61 | | - | | | | | |
| 610036 | Dentro de Lomas Repair | | - | 280 | | - | | | | | |
| | Los Alisos South 243 | | - | | | - | | | | 500,000 | |
| N/A | Department Level Capital Expenses | 559,000 | 335,400 | | | 335,400 | | | | | |
| Total | | \$8,642,698 | \$5,185,619 | \$1,763,792 | \$ 302,372 | \$5,487,991 | \$4,469,375 | \$6,459,375 | \$5,615,000 | \$6,225,000 | \$6,800,000 |
| | @60% | \$5,185,619 | | | | | | | | | |

Wholesale Water Efficiency - Fund 26 Projected Balance

FY21 Beginning Cash

| |
|-----------|
| \$392,761 |
|-----------|

| | Proposed Adjusted | Proposed Budget | Proposed Budget | Proposed Budget | Proposed Budget | Proposed Budget |
|---|----------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| | Budget | Proposed Budget | Budget | Budget | Budget | Budget |
| | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 23/24 | FY 23/24 |
| Fund Balances: | | | | | | |
| Beginning Available Balance | \$392,761 | \$12,158,167 | \$483,167 | (\$266,833) | (\$266,833) | (\$266,833) |
| Transfer From Rate Stabilization | | | | | | |
| Financing | 13,500,000 | | | | | |
| Transfer from Operating Reserves | | | | | | |
| Capacity Fees Current Year | | | | | | |
| Less: Capital Labor | | | | | | |
| Less: Capital Project Budgets | (1,734,594) | (11,675,000) | (750,000) | 0 | 0 | 0 |
| Projected Ending Available Balance | \$ 12,158,167 | \$ 483,167 | \$ (266,833) | \$ (266,833) | \$ (266,833) | \$ (266,833) |

Wholesale Water Efficiency Capital Project Budgets:

| | | Projected Budgets | | | | | | | | | |
|--------------|---|--------------------|--------------------------|------------------------------|-----------------------------|--------------------------|---------------------|------------------|-----------------|-----------------|-----------------|
| Project # | Project Name | Requested Budget | Approved @ 60% of Budget | YTD Actuals as of 12/31/2020 | Proposed Budget Adjustments | Proposed Adjusted Budget | Proposed Budget | Proposed Budget | Proposed Budget | Proposed Budget | Proposed Budget |
| | | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
| 600008 | Weese WTP Permanent Emergency Interconnect and Pressure Station | \$ 500,000 | \$ 300,000 | \$ 3,307 | \$ (272,018) | \$ 27,982 | | \$ 750,000 | | | |
| 600013 | Hutton & Turner Pump Stations (SDCWA Shutdown Pump Stations) | 1,160,000 | 696,000 | 26,879 | (521,700) | 174,300 | 4,000,000 | | | | |
| 600029 | Via Ararat Drive Waterline Project | | | 45 | | | | | | | |
| 600031 | Olive Hill Estates Transmission Line Reconnection | 1,500,000 | 900,000 | 837,604 | 169,369 | 1,069,369 | | | | | |
| 600034 | Rice Canyon Tank Transmission PL to I-15/SR76 Corridor | 1,000,000 | 600,000 | 74,409 | (399,576) | 200,424 | 3,375,000 | | | | |
| 600035 | Tank and Reservoir Mixing Upgrades | 250,000 | 150,000 | 1,871 | 112,519 | 262,519 | | | | | |
| 600038 | Blue Breton Water System Looping Project | 370,000 | 222,000 | | (222,000) | | | | | | |
| | Wilt Road Feeder (14 inch Water Line) | | | | | | 3,300,000 | | | | |
| | Gird Road 1,600' upsized from 12" to 18" or larger | 100,000 | 60,000 | | (60,000) | | 1,000,000 | | | | |
| Total | | \$4,880,000 | \$2,928,000 | \$944,115 | (\$1,193,406) | \$1,734,594 | \$11,675,000 | \$750,000 | \$0 | \$0 | \$0 |

Wastewater - Fund 52 & 53 Projected Fund Balance

FY21 Beginning Cash

| |
|--------------|
| \$13,486,918 |
|--------------|

| Fund Balances: | Proposed | Proposed | Proposed | Proposed | Proposed | Proposed |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Adjusted Budget | Budget | Budget | Budget | Budget | Budget |
| | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 |
| Beginning Available Balance | 13,696,384 | \$14,277,402 | \$5,927,402 | \$3,652,402 | \$1,602,402 | \$1,352,403 |
| Restricted CFD Funds* | 2,750,000 | | | | | |
| Financing | | | | | | |
| Sewer Connections Current Year | | | | | | |
| Less: Capital Project Budgets | (2,168,982) | (8,350,000) | (2,275,000) | (2,050,000) | (250,000) | 0 |
| Projected Ending Available Balance w/o Capacity Fees | \$14,277,402 | \$5,927,402 | \$3,652,402 | \$1,602,402 | \$1,352,403 | \$1,352,405 |
| Forecasted Sewer Connections | 1,460,628 | 5,042,378 | 5,042,378 | 42,378 | 4,479,355 | 4,479,355 |
| Potential Ending Available Balance | \$15,738,030 | \$12,430,408 | \$15,197,786 | \$13,190,164 | \$17,419,520 | \$21,898,877 |

*Restricted Cash amounts are available for drawdown throughout the specified Capital Project process.

Wastewater Capital Project Budgets:

| Project # | Project Name | Approved Budget FY 20/21 | YTD Actuals as of 12/31/2020 FY 20/21 | Proposed Budget Adjustments FY 20/21 | Proposed Adjusted Budget FY 20/21 | Proposed Budget FY 21/22 | Proposed Budget FY 22/23 | Proposed Budget FY 23/24 | Proposed Budget FY 24/25 | Proposed Budget FY 25/26 |
|--------------|--|-----------------------------|---|--|--------------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| 530001 | Thoroughbred Lift Station and Sewer Improvements | \$ 3,000,000 | \$ 92,455 | \$ (2,532,381) | \$ 467,619 | \$ 8,000,000 | \$ 2,000,000 | \$ 250,000 | \$ 250,000 | \$ - |
| 530006 | Sewer System Rehabilitation Program | 100,000 | | (100,000) | - | | | | | |
| 530015 | Sewer System Condition Assessment Program | 300,000 | 3,845 | (300,000) | - | | | | | |
| 530017 | N River Road Land Outfall Rehabilitation (Operations Project) | 2,500,000 | 758,625 | (1,308,637) | 1,191,363 | \$250,000 | | | | |
| 530018 | Fallbrook Oaks Forcemain and Manhole Replacement | 300,000 | 12,344 | (300,000) | - | | \$150,000 | \$1,650,000 | | |
| 530020 | Rancho Viejo LS Wet Well Expansion | | | | - | 100,000 | | | | |
| 530021 | Almendra Court, I-15 Crossing Sewer Rehabilitation | 40,000 | | (40,000) | - | | | 150,000 | | |
| 530023 | Replace Rancho Monserate LS Emergency Generator | | | | - | | 125,000 | | | |
| 530024 | Old River Road LS Equalization Basin | 1,000,000 | | (1,000,000) | - | | | | | |
| 530025 | Old River Road LS to Stallion Outfall Repair (Combine with 530017) | 500,000 | | (500,000) | - | | | | | |
| N/A | Department Level Capital Expenses | 310,000 | | | 310,000 | | | | | |
| NA | City of Oceanside WW Plant | 200,000 | | | 200,000 | | | | | |
| Total | | \$ 8,250,000 | \$ 867,269 | \$ (6,081,018) | \$ 2,168,982 | \$ 8,350,000 | \$ 2,275,000 | \$ 2,050,000 | \$ 250,000 | \$ - |

Water Service Upgrade Projected Fund Balance

FY21 Beginning Cash

\$ 7,261,642

Fund Balances:

| | Budget FY 20/21 | Budget FY 21/22 | Budget FY 22/23 | Budget FY 23/24 |
|---|--------------------|---------------------|---------------------|---------------------|
| Beginning Available Balance | \$7,168,951 | \$3,068,951 | \$ (131,049) | \$ (131,049) |
| Less: Meter Replacement/Upgrade Project | (4,100,000) | (3,200,000) | 0 | 0 |
| Projected Fund Balance | \$3,068,951 | \$ (131,049) | \$ (131,049) | \$ (131,049) |

Capital Project Budgets:

| | | Project Budgets | | | | | |
|--------------|---------------------------|---------------------|--------------------|---|--------------------|--------------------|--------------------|
| GL Project # | Project Name | Actuals FY 19/20 | Budget FY 20/21 | YTD Actuals as of 12/31/2020 FY 20/21 | Budget FY 21/22 | Budget FY 22/23 | Budget FY 23/24 |
| 600027 | Service Meter Replacement | \$3,403,236 | \$1,300,000 | \$274,098 | \$1,400,000 | | |
| 600028 | Water Service Upgrade | 497,891 | 2,800,000 | 712,971 | 1,800,000 | | |
| Total | | \$149,702 | \$3,901,128 | \$4,100,000 | \$987,069 | \$3,200,000 | \$ - |

Rainbow MWD Developer Projections - Water

Installations

| Development Name (Active) (Inactive) | Purchased | Anticipated Sales (Connections) | | | | | | | Water LF | PRS | Timing |
|--|-----------|---------------------------------|----------|----------|----------|----------|--------|-------|----------|-----|-----------------|
| | | FY 19/20 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24+ | Total | | | |
| Horse Ridge Creek | 274.8 | | 23.8 | | | | | 23.8 | 34407 | 1 | In Progress |
| Horse Ridge Creek (RAH) | 113 | | | | | | | 0 | | | In Progress |
| Campus Park West | | | | | | | | 9 | | | |
| Fairview-Lilac Del Cielo | | | 20 | 56 | | | | 76 | 2247 | 1 | Recent Activity |
| Golf Green Estates | 77 | | 20 | | | | | 20 | 5475 | | In Progress |
| Pala Mesa Highlands | 104 | | 27 | | | | | 27 | 10089 | 1 | In Progress |
| Bonsall Oaks/Polo | | | | | | | 154 | 154 | 21531 | 3 | |
| Ocean Breeze (Vessels) | | | | | | | 396 | 396 | | | |
| | | | | | | | | 0 | | | |
| Rancho Viejo Phase 3 | | | | | | | 47 | 47 | | | |
| Campus Park | | | | | | | 53 | 53 | | | |
| Meadowood* | | | 100 | 250 | 151 | | | 501 | | 1 | In Progress |
| Single Service Laterals | | 6 | 5 | 5 | 5 | 5 | 5 | 31 | | | See Notes** |
| TOTAL WATER METERS | 568.8 | 6 | 196 | 311 | 156 | 5 | 664 | 1,338 | | | |

Revenue Projections

| Meter Size (in) | Revenue Per Meter (Existing) | Purchased | Anticipated Sales | | | | | | Total |
|----------------------|------------------------------------|-----------|-------------------|--------------------|--------------------|--------------------|-----------------|--------------------|---------------------|
| | | | FY 19/20 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24+ | |
| 5/8 | 6,241 | | | 20 | 56 | | | | 76 |
| 3/4 | 10,401 | 531.8 | | 171 | 250 | 151 | | 644 | 1,216 |
| 1 | 16,642 | 0 | | 5 | 5 | 5 | 5 | 20 | 40 |
| 1 1/2 | 27,043 | 34 | | | | | | | - |
| 2 | 62,406 | 3 | | | | | | | - |
| 3 | 124,812 | | | | | | | | - |
| 4 | 208,020 | | | | | | | | - |
| Total | | 568.8 | | 196 | 311 | 156 | 5 | 664 | 1,332 |
| Total Revenue | | | | \$1,986,601 | \$3,032,956 | \$1,653,761 | \$83,210 | \$7,031,084 | \$13,787,612 |

Notes:

*Actual amount will vary depending on final agreements.

**Average from last 10 years.

Rainbow MWD Developer Projections - Sewer

Installations

| Development Name (Active) (Inactive) | Purchased (EDUs) | Anticipated Sales (EDUs) | | | | | | | Sewer LF | LS | Timing |
|--|---------------------|--------------------------|----------|----------|----------|----------|--------|-------|----------|----|-------------|
| | | FY 19/20 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24+ | Total | | | |
| Horse Ridge Creek | 723 | | | | | | | 0 | 29916 | 1 | In Progress |
| Horse Ridge Creek (RAH) | 169.5 | | | | | | | 0 | | | |
| Campus Park West | | | | | | | | 9 | | | |
| Fairview-Lilac Del Cielo | 38.9 | | 38.9 | | | | | 39 | 1382 | | Recent |
| Golf Green Estates | 94.5 | | 25.8 | | | | | 26 | 4318 | | In Progress |
| Pala Mesa Highlands | 126.88 | | 35.7 | | | | | 36 | 11501 | | In Progress |
| Bonsall Oaks/Polo | 59.85 | | | | | | | 96.2 | 21027 | | Recent |
| Ocean Breeze (Vessels) | | | | | | | | 479 | | | Recent |
| Rancho Viejo Phase 3 | | | | | | | | 47 | | | Recent |
| | | | | | | | | 0 | 2251 | | |
| Campus Park | | | | | | | | 0 | | | |
| Meadowood* | | | | 422 | 422 | | | 844 | | | |
| Misc. SFR | | | 3 | 3 | 3 | 3 | 3 | 15 | | | |
| TOTAL EDUs | | - | 103 | 425 | 425 | 3 | 634 | 1591 | | | |

Revenue Projections

| | | Purchased (EDUs) | Anticipated Sales | | | | | | | Total |
|----------------------|-----------|---------------------|-------------------|-------------|-------------|-------------|----------|-------------|-----------------|-------|
| | | | FY 19/20 | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24+ | | |
| Existing Fee | \$ 14,126 | 281.23 | | 103 | 425 | 425 | 3 | 634 | 1,591 | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| Meadowwood | | 883 | | | | | | | | |
| Total | | | - | 103 | 425 | 425 | 3 | 634 | 1,591 | |
| Total Revenue | | | \$0 | \$1,460,628 | \$5,042,378 | \$5,042,378 | \$42,378 | \$8,958,709 | \$20,546,472 ** | |

Notes:

*Actual amount will vary depending on final agreements.

** Actual amounts will vary depending on final exchange agreements.

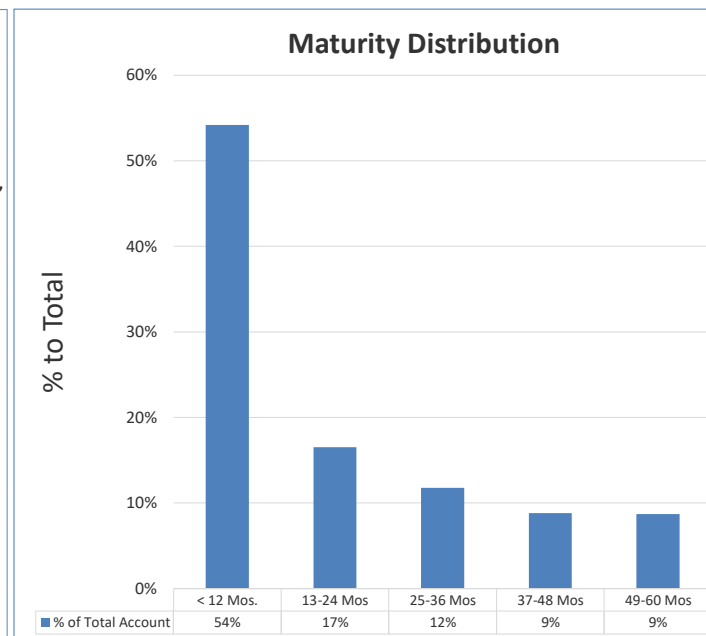
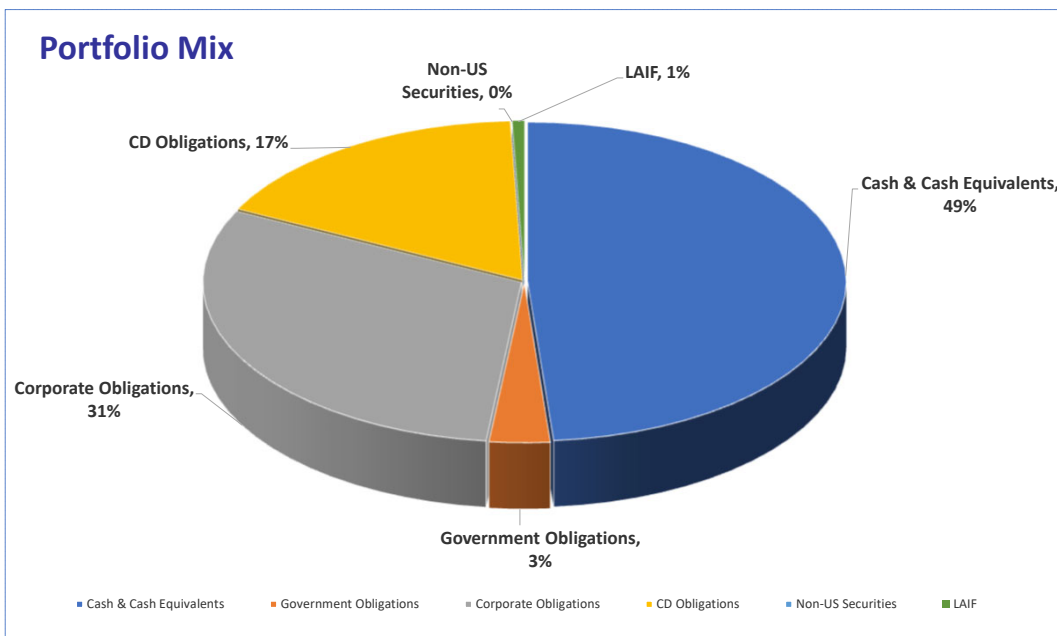
7,421,800 6,003,550
 1,460,628 42,378
 5,961,172 5,961,172 11,922,344

RAINBOW MUNICIPAL WATER DISTRICT
 TREASURER'S MONTHLY REPORT OF INVESTMENTS
 PORTFOLIO SUMMARY
 12/31/2020



Quarterly Statement - 2

| TYPE | ISSUER | CUSIP | Bond Rating | Date of Maturity | Par Value | Cost Basis | Market Value* | Interest Rate | Yield to Maturity | Semi-Annual Interest | Days to Maturity | Object |
|--------------------------------------|---------------------------------------|---------------|-------------|------------------|---------------|----------------------|----------------------|---------------|-------------------|----------------------|------------------|--------|
| Money Market Funds | JP MORGAN MONEY MARKET | 48125C068S | N/A | | | \$ 1,615,487 | \$ 1,615,487 | | | | 0 | 11508 |
| Trust | Willimington Trust | CSCDA 2017-01 | | | | \$ 2,750,000 | \$ 2,750,000 | | | | 0 | 10301 |
| Money Market Funds | Zions Bank | 7326251D | | | | \$ 629,132 | \$ 629,132 | 2.090% | | | 0 | 10310 |
| Money Market Funds | Zions Bank | 7326250 | | | | \$ 4,990,768 | \$ 4,990,768 | 2.060% | | | 0 | 10311 |
| Money Market Funds | Zions Bank | 7326251E | | | | \$ 1,642,232 | \$ 1,642,232 | 2.090% | | | 0 | 10309 |
| Total Cash & Cash Equivalents | | | | | \$ - | \$ 11,627,619 | \$ 11,627,619 | | | | | |
| Non-Callable | FEDERAL FARM CR BKS | 3133EHRU9 | Aaa | 07/19/22 | \$ 200,000 | \$ 200,938 | \$ 205,476 | 1.900% | 1.800% | \$ 1,909 | 565 | 11508 |
| Non-Callable | FEDERAL HOME LOAN BANKS | 3130ADR9 | Aaa | 03/10/23 | \$ 500,000 | \$ 501,990 | \$ 528,475 | 2.670% | 2.660% | \$ 6,702 | 799 | 11508 |
| Total Government Obligations | | | | | \$ 700,000 | \$ 702,928 | \$ 733,951 | | | | | |
| Make Whole | CITIBANK NA | 17325FAQ1 | Aa3 | 07/23/21 | \$ 475,000 | \$ 486,623 | \$ 481,997 | 3.400% | 2.150% | \$ 8,075 | 204 | 11508 |
| Callable 3/1/22 | UNION BK CALIF N A MEDIUM TERM | 90520EAH4 | A2 | 04/01/22 | \$ 308,000 | \$ 315,377 | \$ 318,032 | 3.150% | 1.900% | \$ 13,860 | 456 | 11508 |
| Callable 3/1/22 | UNION BK CALIF N A MEDIUM TERM | 90520EAH4 | A2 | 04/01/22 | \$ 290,400 | \$ 297,355 | \$ 299,858 | 3.150% | 1.900% | \$ 13,860 | 456 | 11508 |
| Callable 3/1/22 | UNION BK CALIF N A MEDIUM TERM | 90520EAH4 | A2 | 04/01/22 | \$ 281,600 | \$ 288,344 | \$ 290,772 | 3.150% | 1.900% | \$ 13,860 | 456 | 11508 |
| Non-Callable | WELLS FARGO | 95000U2B8 | A2 | 07/22/22 | \$ 980,000 | \$ 989,232 | \$ 1,014,418 | 2.610% | 2.410% | \$ 12,909 | 568 | 11508 |
| Callable 10/1/22 | PNC BK N A PITTSBURG PA | 69349LAG3 | A3 | 11/01/22 | \$ 980,000 | \$ 999,179 | \$ 1,020,915 | 2.700% | 2.065% | \$ 13,489 | 670 | 11508 |
| Bullet | BANK OF AMERICA CORP | 06051GEU9 | A2 | 01/11/23 | \$ 475,000 | \$ 490,794 | \$ 503,600 | 3.300% | 2.300% | \$ 7,838 | 741 | 11508 |
| Bullet | JP MORGAN CHASE AND CC | 46625HJX98 | A2 | 05/13/24 | \$ 930,000 | \$ 981,522 | \$ 1,028,273 | 3.625% | 2.400% | \$ 16,856 | 1229 | 11508 |
| Stepped/CBLE 2/28/25 | WELLS FARGO & CC | 95001D5X4 | A2 | 02/28/25 | \$ 850,000 | \$ 858,075 | \$ 848,428 | 2.050% | 2.060% | \$ 8,713 | 1520 | 11508 |
| Callable 9/10/25 | AMERICAN HOND FIN CORP MTN | 02665WDN8 | | 09/10/25 | \$ 500,000 | \$ 506,050 | \$ 507,630 | 1.000% | 1.300% | \$ 2,500 | 1714 | 11508 |
| Callable 9/30/23 | CITIGROUP INC | 17298CKE7 | A3 | 09/30/23 | \$ 1,000,000 | \$ 1,000,000 | \$ 992,360 | 1.000% | 1.000% | \$ 5,000 | 1003 | 11508 |
| Total Corporate Obligations | | | | | \$ 7,070,000 | \$ 7,212,550 | \$ 7,306,281 | | | | | |
| FDIC Ins. CD | DISCOVER BANK | 254672F29 | N/A | 08/10/21 | \$ 248,000 | \$ 248,000 | \$ 250,222 | 1.520% | 1.500% | \$ 1,885 | 222 | 11508 |
| FDIC Ins. CD | WELLS FARGO BANK NATL ASSN | 949763AF3 | N/A | 08/17/21 | \$ 98,000 | \$ 98,000 | \$ 98,933 | 1.570% | 1.550% | \$ 769 | 229 | 11508 |
| FDIC Ins. CD | WELLS FARGO BANK NATL ASSN | 949763AF3 | N/A | 08/17/21 | \$ 150,000 | \$ 150,000 | \$ 151,428 | 1.570% | 1.550% | \$ 1,178 | 229 | 11508 |
| FDIC Ins. CD | MB FINL BK NA CHIC IL | 55266CZJ8 | N/A | 11/18/21 | \$ 247,000 | \$ 247,000 | \$ 253,108 | 2.810% | 2.850% | \$ 3,470 | 322 | 11508 |
| FDIC Ins. CD | FLAGSTAR BK FSB TROY MICH | 33847E2K2 | N/A | 06/13/22 | \$ 245,000 | \$ 246,749 | \$ 253,455 | 2.440% | 2.200% | \$ 3,010 | 529 | 11508 |
| FDIC Ins. CD | GOLDMAN SACHS BK USA NY | 38148PKT3 | N/A | 06/14/22 | \$ 245,000 | \$ 245,000 | \$ 253,114 | 2.340% | 2.350% | \$ 2,867 | 530 | 11508 |
| FDIC Ins. CD | CAPITAL ONE NATL ASSN VA | 14042RKL4 | N/A | 11/22/22 | \$ 250,000 | \$ 250,000 | \$ 260,893 | 2.400% | 2.400% | \$ 3,000 | 691 | 11508 |
| FDIC Ins. CD | MORGAN STANLEY | 61747MF63 | N/A | 01/11/23 | \$ 246,000 | \$ 246,000 | \$ 258,699 | 2.630% | 2.650% | \$ 3,235 | 741 | 11508 |
| FDIC Ins. CD | BMW BANK NORTH AMER | 05580AMB7 | N/A | 03/29/23 | \$ 240,000 | \$ 240,000 | \$ 254,935 | 2.860% | 2.900% | \$ 3,432 | 818 | 11508 |
| FDIC Ins. CD | SALLIE MAE BK SLT LAKE CITY | 795450M44 | Aaa | 04/11/23 | \$ 240,000 | \$ 240,000 | \$ 255,432 | 2.900% | 2.950% | \$ 3,480 | 831 | 11508 |
| FDIC Ins. CD | CAPITAL ONE BANK (USA) NAT | 1402TAW7 | N/A | 06/19/24 | \$ 245,000 | \$ 245,000 | \$ 264,149 | 2.520% | 2.500% | \$ 3,087 | 1266 | 11508 |
| FDIC Ins. CD | MORGAN STANLEY PVT BK PURCHA | 61760AL49 | N/A | 06/24/24 | \$ 245,000 | \$ 245,000 | \$ 262,118 | 2.290% | 2.250% | \$ 2,805 | 1271 | 11508 |
| FDIC Ins. CD | FIRST NATL BK MCGREGOR TEX | 32112UDA6 | N/A | 06/28/24 | \$ 249,000 | \$ 250,743 | \$ 269,184 | 2.300% | 2.150% | \$ 2,884 | 1275 | 11508 |
| FDIC Ins. CD | MERRICK BK SOUTH JORDAN UTAH | 59013KBV7 | N/A | 07/31/24 | \$ 249,000 | \$ 249,000 | \$ 266,323 | 2.200% | 2.200% | \$ 2,739 | 1308 | 11508 |
| FDIC Ins. CD | BMO HARRIS BY NATL CHIC | 05581W7S8 | NA | 05/28/25 | \$ 210,000 | \$ 210,000 | \$ 210,365 | 0.750% | 0.750% | \$ 788 | 1609 | 11508 |
| FDIC Ins. CD | STATE BK INDIA CHICAGO ILL | 856283N69 | NA | 06/26/25 | \$ 248,000 | \$ 252,166 | \$ 251,350 | 0.950% | 0.940% | \$ 1,198 | 1638 | 11508 |
| FDIC Ins. CD | JPMORGAN CHASE BK NA COLUMBU | 48128UHS1 | NA | 07/31/25 | \$ 249,000 | \$ 249,000 | \$ 249,092 | 0.550% | 0.550% | \$ 685 | 1673 | 11508 |
| Total CD Obligations | | | | | \$ 3,904,000 | \$ 3,911,659 | \$ 4,062,800 | | | | | |
| Total Non-US Securities | | | | | \$ - | \$ - | \$ - | | | | | |
| Subtotal Long Term Pooled Investment | Local Agency Investment Fund (LAIF)** | 1.002271318 | | | \$ 11,674,000 | \$ 23,454,755 | \$ 23,730,651 | | | | | 10103 |
| Portfolio Totals | | | | | | \$ 23,601,188 | \$ 23,877,417 | | | | | |



This monthly report accurately reflects all District pooled investments. It is in conformity with the Investment Administrative code section 5.03.080. The District has sufficient cash flow to meet six months of obligations. This is in effect in compliance with the current Investment Policy.

Tracy Largent

1/27/2021

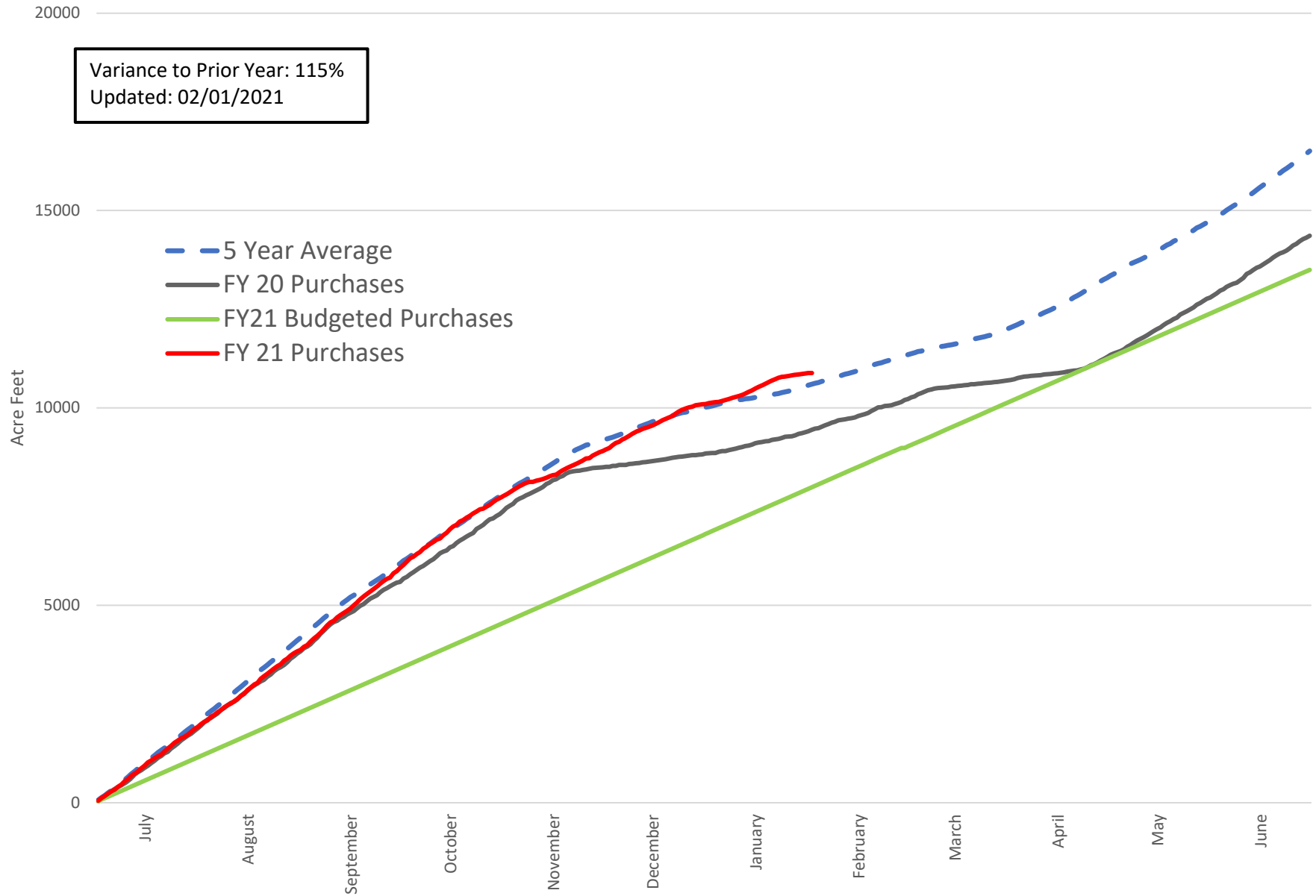
Tracy Largent, Treasurer

*Source of Market Value - MUFG monthly statements

**Source of LAIF FMV - CA State Treasurer Pooled Money Investment Account @ <https://www.treasurer.ca.gov/pmia-laif/reports/valuation.asp>

System Demands Comparison Chart

Variance to Prior Year: 115%
Updated: 02/01/2021



Comparative Water Sales YTD from Prior Years

FISCAL YEAR 2020-2021

| Quantity of Meters | User Code | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | Acre Feet |
|--------------------|-----------|---------|---------|---------|---------|---------|---------|-----|-----|-----|-----|-----|-----|-----------|
| 553 | AD | 34,763 | 39,406 | 46,230 | 42,502 | 34,921 | 21,626 | | | | | | | 504 |
| 400 | AG | 109,886 | 131,840 | 137,233 | 129,675 | 105,410 | 64,136 | | | | | | | 1,557 |
| 267 | CM | 43,615 | 49,777 | 48,946 | 49,458 | 35,129 | 19,261 | | | | | | | 565 |
| 19 | CN | 6,330 | 12,547 | 10,164 | 14,057 | 8,403 | 5,244 | | | | | | | 130 |
| 21 | IS | 2,513 | 2,972 | 3,359 | 3,231 | 1,698 | 1,013 | | | | | | | 34 |
| 114 | MF | 14,151 | 14,484 | 14,090 | 14,996 | 12,993 | 9,384 | | | | | | | 184 |
| 323 | SC | 137,945 | 133,502 | 160,919 | 156,961 | 123,278 | 85,624 | | | | | | | 1,832 |
| 1021 | SD | 186,337 | 204,966 | 223,721 | 229,964 | 179,016 | 112,667 | | | | | | | 2,609 |
| 5536 | SF | 169,793 | 186,711 | 189,918 | 189,511 | 157,332 | 112,083 | | | | | | | 2,308 |
| 8254 | Total | 705,333 | 776,205 | 834,580 | 830,355 | 658,180 | 431,038 | - | - | - | - | - | - | 9,724 |

FISCAL YEAR 2019-2020

| Quantity of Meters | User Code | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | Acre Feet |
|--------------------|-----------|---------|---------|---------|---------|---------|---------|-----|-----|-----|-----|-----|-----|-----------|
| 553 | AD | 28,018 | 36,530 | 36,506 | 32,640 | 37,164 | 15,379 | | | | | | | 428 |
| 400 | AG | 113,285 | 139,802 | 139,715 | 135,633 | 132,703 | 48,601 | | | | | | | 1,629 |
| 267 | CM | 35,561 | 46,750 | 44,883 | 40,374 | 29,303 | 16,496 | | | | | | | 490 |
| 19 | CN | 1,484 | 1,549 | 1,183 | 1,041 | 1,286 | 314 | | | | | | | 16 |
| 21 | IS | 3,060 | 1,799 | 1,946 | 2,046 | 2,048 | 927 | | | | | | | 27 |
| 114 | MF | 11,910 | 11,187 | 11,539 | 11,065 | 12,605 | 8,386 | | | | | | | 153 |
| 323 | SC | 135,069 | 157,307 | 156,337 | 136,485 | 152,308 | 47,287 | | | | | | | 1,802 |
| 1021 | SD | 164,817 | 213,262 | 218,596 | 179,714 | 207,689 | 77,699 | | | | | | | 2,438 |
| 5536 | SF | 150,907 | 188,769 | 182,811 | 153,331 | 174,251 | 89,028 | | | | | | | 2,156 |
| 8254 | Total | 644,111 | 796,955 | 793,516 | 692,329 | 749,357 | 304,117 | - | - | - | - | - | - | 9,138 |

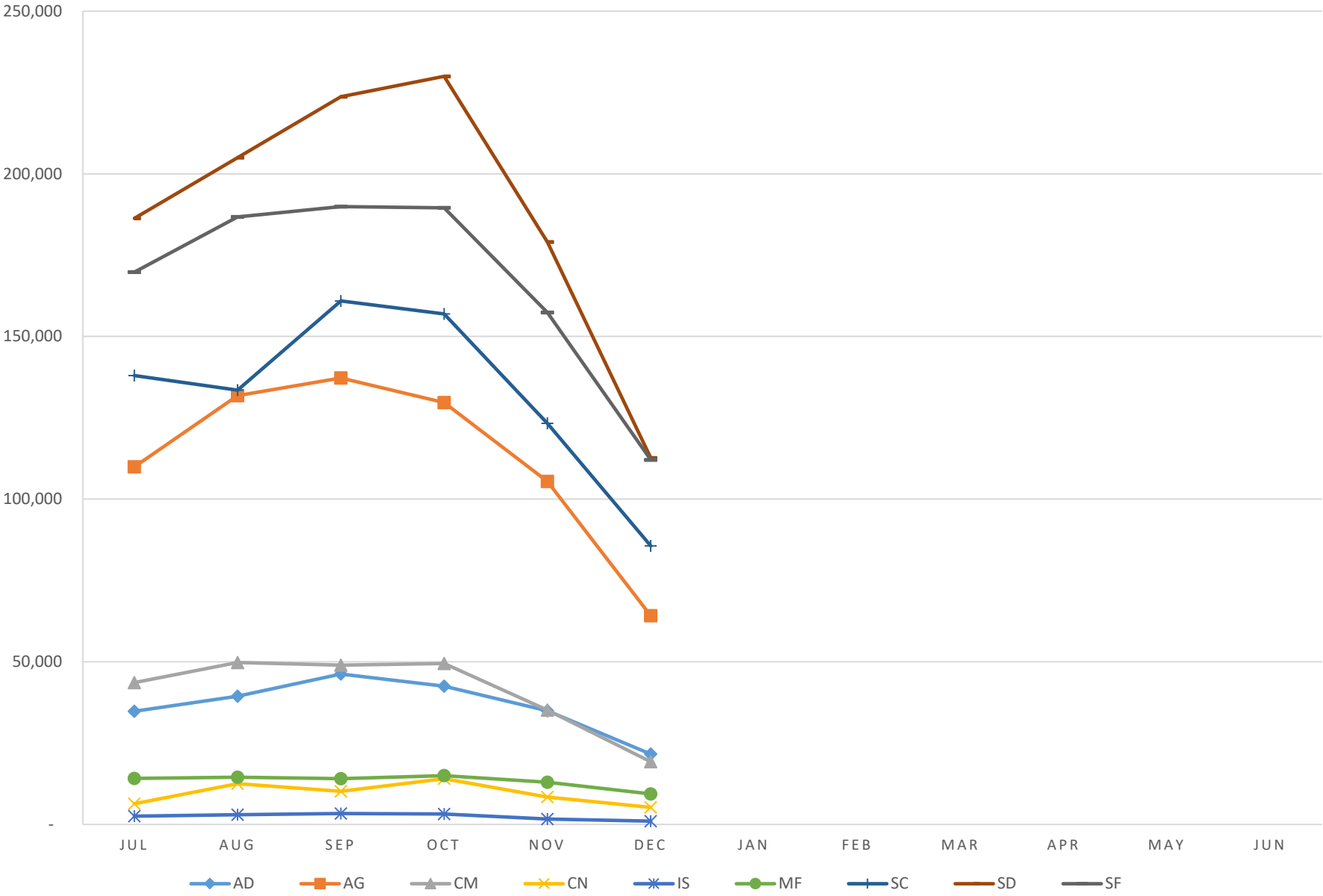
FISCAL YEAR 2018-2019

| Quantity of Meters | User Code | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | Acre Feet |
|--------------------|-----------|---------|---------|---------|---------|---------|---------|-----|-----|-----|-----|-----|-----|-----------|
| 562 | AD | 34,648 | 47,312 | 45,104 | 28,007 | 29,134 | 20,794 | | | | | | | 471 |
| 402 | AG | 129,946 | 149,080 | 154,084 | 110,908 | 93,077 | 70,762 | | | | | | | 1,625 |
| 264 | CM | 51,483 | 67,254 | 66,114 | 36,283 | 24,307 | 15,501 | | | | | | | 599 |
| 23 | CN | 3,982 | 27,189 | 4,915 | 2,545 | 3,115 | 2,815 | | | | | | | 102 |
| 21 | IS | 4,964 | 3,824 | 3,852 | 3,447 | 2,161 | 1,736 | | | | | | | 46 |
| 112 | MF | 11,653 | 12,856 | 13,798 | 11,513 | 11,816 | 10,461 | | | | | | | 166 |
| 323 | SC | 165,088 | 203,887 | 203,899 | 134,052 | 132,762 | 83,121 | | | | | | | 2,118 |
| 1024 | SD | 230,264 | 264,247 | 273,401 | 189,659 | 170,318 | 118,228 | | | | | | | 2,861 |
| 5468 | SF | 168,323 | 192,173 | 207,384 | 146,492 | 144,114 | 114,763 | | | | | | | 2,234 |
| 8199 | Total | 800,351 | 967,822 | 972,551 | 662,906 | 610,804 | 438,181 | - | - | - | - | - | - | 10,222 |

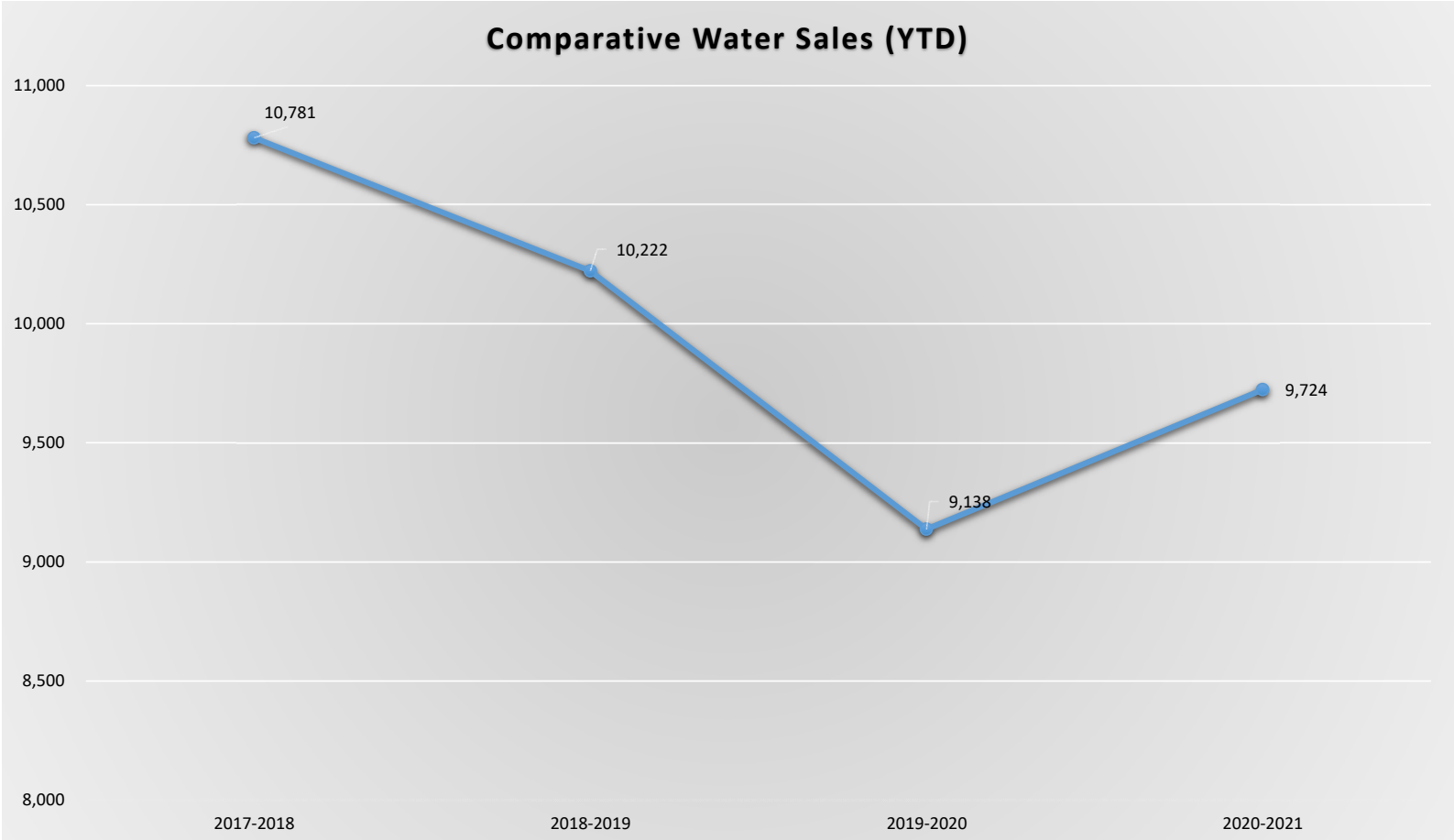
FISCAL YEAR 2017-2018

| Quantity of Meters | User Code | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | Acre Feet |
|--------------------|-----------|---------|---------|---------|---------|---------|---------|-----|-----|-----|-----|-----|-----|-----------|
| 563 | AD | 33,310 | 29,712 | 36,164 | 31,255 | 32,514 | 30,935 | | | | | | | 445 |
| 395 | AG | 144,066 | 131,474 | 145,280 | 120,785 | 126,036 | 102,884 | | | | | | | 1,769 |
| 247 | CM | 33,715 | 42,488 | 33,812 | 26,189 | 24,168 | 16,762 | | | | | | | 407 |
| 32 | CN | 2,447 | 3,983 | 8,073 | 10,623 | 18,605 | 5,773 | | | | | | | 114 |
| 20 | IS | 2,320 | 2,440 | 2,793 | 2,488 | 2,335 | 1,700 | | | | | | | 32 |
| 96 | MF | 11,472 | 10,002 | 13,072 | 10,304 | 11,489 | 11,350 | | | | | | | 155 |
| 323 | SC | 179,822 | 156,120 | 202,103 | 148,336 | 176,307 | 145,994 | | | | | | | 2,316 |
| 1024 | SD | 244,799 | 223,157 | 271,457 | 222,398 | 243,725 | 210,020 | | | | | | | 3,250 |
| 5196 | SF | 174,946 | 165,760 | 194,809 | 155,004 | 162,664 | 146,096 | | | | | | | 2,294 |
| 7896 | Total | 826,897 | 765,136 | 907,563 | 727,382 | 797,843 | 671,514 | - | - | - | - | - | - | 10,781 |

USAGE BY CUSTOMER CLASS FY 20-21



Comparative Water Sales YTD from Prior Years





Check Register December 2020

| Description | Bank Transaction Code | Issue Date | Amount |
|--|-----------------------|------------|-----------|
| M-RAE ENGINEERING, INC. | ACH | 12/03/2020 | 27,824.67 |
| BOOT BARN INC | CHECK | 12/03/2020 | 175.20 |
| DAILY JOURNAL CORPORATION | CHECK | 12/03/2020 | 97.50 |
| FEDEX | CHECK | 12/03/2020 | 32.29 |
| JOHNSON EQUIPMENT CO. | CHECK | 12/03/2020 | 6,263.51 |
| PRECISION BRAKE & ALIGNMENT | CHECK | 12/03/2020 | 357.50 |
| T S INDUSTRIAL SUPPLY | CHECK | 12/03/2020 | 4,131.80 |
| TEMECULA TROPHY CO. | CHECK | 12/03/2020 | 90.75 |
| TERRY SMALL | CHECK | 12/03/2020 | 1,624.83 |
| TIME WARNER CABLE | CHECK | 12/03/2020 | 1,250.00 |
| HOME DEPOT CC - ALL (OCTOBER/NOVEMBER STATEMENT) | EFT | 12/10/2020 | 5,386.86 |
| AIRGAS USA, LLC | ACH | 12/11/2020 | 1,885.47 |
| CHRIS BROWN | ACH | 12/11/2020 | 15,000.00 |
| BABCOCK LABORATORIES, INC | ACH | 12/11/2020 | 10.00 |
| CONCORD ENVIRONMENTAL ENERGY, INC. | ACH | 12/11/2020 | 28,455.53 |
| DESIGN SPACE MODULAR BUILDINGS | ACH | 12/11/2020 | 3,499.28 |
| FALLBROOK EQUIPMENT RENTAL | ACH | 12/11/2020 | 228.00 |
| FLYERS ENERGY LLC | ACH | 12/11/2020 | 2,338.70 |
| ICONIX WATERWORKS (US) INC | ACH | 12/11/2020 | 11,594.91 |
| INFOR (US), INC. | ACH | 12/11/2020 | 90.00 |
| INFOR PUBLIC SECTOR, INC. | ACH | 12/11/2020 | 69,932.89 |
| LIQUID ENVIRONMENTAL SOLUTIONS OF CA, LLC | ACH | 12/11/2020 | 210.00 |
| MISSION RESOURCE CONSERVATION DISTRICT | ACH | 12/11/2020 | 69.50 |
| PARKHOUSE TIRE, INC. | ACH | 12/11/2020 | 453.94 |
| PATRIOT PORTABLE RESTROOMS-SD | ACH | 12/11/2020 | 151.37 |

| Description | Bank Transaction Code | Issue Date | Amount |
|---|-----------------------|------------|-----------|
| PRECISION MOBILE DETAILING | ACH | 12/11/2020 | 980.50 |
| REM MECHANICAL, INC | ACH | 12/11/2020 | 321.00 |
| THE WELD SHOP, INC | ACH | 12/11/2020 | 925.00 |
| TRAFFIC SAFETY SOLUTIONS, LLC | ACH | 12/11/2020 | 24,217.50 |
| UNDERGROUND SERVICE ALERT | ACH | 12/11/2020 | 209.65 |
| WESTERN LANDSCAPE MAINTENANCE PLUS, INC. | ACH | 12/11/2020 | 530.15 |
| ARAMARK UNIFORM SERVICES | CHECK | 12/11/2020 | 777.46 |
| AT&T MOBILITY | CHECK | 12/11/2020 | 2,097.75 |
| BOOT BARN INC | CHECK | 12/11/2020 | 131.55 |
| COLONIAL LIFE & ACCIDENT INS. | CHECK | 12/11/2020 | 60.71 |
| COPY 2 COPY | CHECK | 12/11/2020 | 69.44 |
| CORE & MAIN LP | CHECK | 12/11/2020 | 28,162.54 |
| DAILY JOURNAL CORPORATION | CHECK | 12/11/2020 | 97.50 |
| DESIREE & KEITH SAKOW | CHECK | 12/11/2020 | 746.17 |
| DIAMOND ENVIRONMENTAL SERVICES | CHECK | 12/11/2020 | 544.26 |
| FALLBROOK AUTO PARTS | CHECK | 12/11/2020 | 2,555.35 |
| FALLBROOK IRRIGATION SUPPLIES | CHECK | 12/11/2020 | 418.82 |
| FALLBROOK PROPANE GAS CO. | CHECK | 12/11/2020 | 1,450.17 |
| FALLBROOK WASTE AND RECYCLING | CHECK | 12/11/2020 | 458.02 |
| FEDEX | CHECK | 12/11/2020 | 131.80 |
| FREEDOM AUTOMATION, INC. | CHECK | 12/11/2020 | 1,425.00 |
| IMPACT DESIGN | CHECK | 12/11/2020 | 301.54 |
| JAMES STONE | CHECK | 12/11/2020 | 2,171.39 |
| JOE'S HARDWARE | CHECK | 12/11/2020 | 108.27 |
| JOHNSON EQUIPMENT CO. | CHECK | 12/11/2020 | 6,263.51 |
| KNOCKOUT PEST CONTROL& TERMITE, INC. | CHECK | 12/11/2020 | 75.00 |
| LAUREN FELKINS | CHECK | 12/11/2020 | 1,663.31 |
| MACK'S WATER TRUCKS | CHECK | 12/11/2020 | 1,320.00 |
| MOBILE MINI, INC | CHECK | 12/11/2020 | 179.20 |
| MODULAR BUILDING CONCEPTS, INC | CHECK | 12/11/2020 | 296.31 |
| MR. & MRS. MCDOWELL | CHECK | 12/11/2020 | 3,569.00 |
| NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES | CHECK | 12/11/2020 | 2,897.00 |
| NORCO TRAILERS | CHECK | 12/11/2020 | 6,958.00 |

| Description | Bank Transaction Code | Issue Date | Amount |
|---|-----------------------|------------|------------|
| NOVA WIESTLING | CHECK | 12/11/2020 | 15,793.43 |
| NUTRIEN AG SOLUTIONS, INC | CHECK | 12/11/2020 | 377.07 |
| OCCUPATIONAL HEALTH CENTERS OF CA, A MEDICAL CORP | CHECK | 12/11/2020 | 1,510.00 |
| ORION CONSTRUCTION CORPORATION | CHECK | 12/11/2020 | 49,400.00 |
| PACIFIC PIPELINE SUPPLY | CHECK | 12/11/2020 | 1,648.16 |
| PERRAULT CORPORATION | CHECK | 12/11/2020 | 2,423.68 |
| PITNEY BOWES INC. | CHECK | 12/11/2020 | 1,786.82 |
| RAMON ZUNIGA | CHECK | 12/11/2020 | 61.92 |
| RHO MONSERATE C.C.H.A. | CHECK | 12/11/2020 | 343.56 |
| RICHARDSON TECHNOLOGIES, INC. | CHECK | 12/11/2020 | 305.00 |
| RIGHT-OF-WAY ENGINEERING SERV | CHECK | 12/11/2020 | 1,445.00 |
| ROOF CONSTRUCTION | CHECK | 12/11/2020 | 23,765.00 |
| SAN DIEGO GAS & ELECTRIC | CHECK | 12/11/2020 | 43,255.87 |
| STATE WATER RESOURCES CONTROL BOARD | CHECK | 12/11/2020 | 682.00 |
| T S INDUSTRIAL SUPPLY | CHECK | 12/11/2020 | 4,371.36 |
| T.E. ROBERTS, INC. | CHECK | 12/11/2020 | 159,077.50 |
| TCN, INC | CHECK | 12/11/2020 | 38.20 |
| TEMECULA VALLEY PAINT, INC. | CHECK | 12/11/2020 | 985.07 |
| TOOLSHED EQUIPMENT RENTALS | CHECK | 12/11/2020 | 213.29 |
| ULINE | CHECK | 12/11/2020 | 663.23 |
| UTILITY SYSTEMS SCIENCE & SOFTWARE, INC. | CHECK | 12/11/2020 | 1,660.00 |
| VALLEY CONSTRUCTION MANAGEMENT | CHECK | 12/11/2020 | 8,415.00 |
| VERIZON WIRELESS | CHECK | 12/11/2020 | 8,000.54 |
| WATERLINE TECHNOLOGIES INC. | CHECK | 12/11/2020 | 2,416.29 |
| WAYNE GOSSETT FORD | CHECK | 12/11/2020 | 54,877.14 |
| WELLS FARGO BANK | CHECK | 12/11/2020 | 4,497.31 |
| UNION BANK CC - KENNEDY (NOVEMBER STATEMENT) | EFT | 12/14/2020 | 52.94 |
| UNION BANK CC - HARP (NOVEMBER STATEMENT) | EFT | 12/14/2020 | 10.00 |
| UNION BANK CC - ZUNIGA (NOVEMBER STATEMENT) | EFT | 12/14/2020 | 840.25 |
| UNION BANK CC - ROSE (NOVEMBER STATEMENT) | EFT | 12/14/2020 | 30.10 |
| UNION BANK CC - DAUGHERTY (NOVEMBER STATEMENT) | EFT | 12/14/2020 | 256.54 |
| UNION BANK CC - DEL RIO (NOVEMBER STATEMENT) | EFT | 12/14/2020 | 219.43 |
| UNION BANK CC - WILLIAMS (NOVEMBER STATEMENT) | EFT | 12/14/2020 | 10.00 |

| Description | Bank Transaction Code | Issue Date | Amount |
|--|-----------------------|------------|--------------|
| UNION BANK CC - LAGUNAS (NOVEMBER STATEMENT) | EFT | 12/14/2020 | 256.57 |
| SDCWA WATER PURCHASE- OCT 2020 | WIRE | 12/14/2020 | 2,086,635.08 |
| NBS BENEFITS-ADMINISTRATION FEES | EFT | 12/15/2020 | 125.00 |
| FLYERS ENERGY LLC | ACH | 12/17/2020 | 2,775.51 |
| ICONIX WATERWORKS (US) INC | ACH | 12/17/2020 | 21,379.38 |
| INFOR PUBLIC SECTOR, INC. | ACH | 12/17/2020 | 104,764.23 |
| PRECISION MOBILE DETAILING | ACH | 12/17/2020 | 262.00 |
| VISTA FENCE INCORPORATED | ACH | 12/17/2020 | 2,346.00 |
| WATER QUALITY SPECIALISTS | ACH | 12/17/2020 | 1,950.00 |
| NORCO TRAILERS | ACH | 12/17/2020 | 6,958.00 |
| CORE & MAIN LP | CHECK | 12/17/2020 | 174.38 |
| COUNTY OF SAN DIEGO, RCS | CHECK | 12/17/2020 | 308.28 |
| FALLBROOK PROPANE GAS CO. | CHECK | 12/17/2020 | 652.50 |
| FALLBROOK WASTE AND RECYCLING | CHECK | 12/17/2020 | 2,178.63 |
| FEDEX | CHECK | 12/17/2020 | 32.60 |
| FLUME TECH | CHECK | 12/17/2020 | 816.71 |
| LANCE, SOLL & LUNGHARD LLP | CHECK | 12/17/2020 | 3,020.00 |
| MODULAR BUILDING CONCEPTS, INC | CHECK | 12/17/2020 | 1,019.32 |
| NATIONAL SAFETY COMPLIANCE, INC | CHECK | 12/17/2020 | 387.74 |
| PACIFIC PIPELINE SUPPLY | CHECK | 12/17/2020 | 9,854.20 |
| RAIN FOR RENT RIVERSIDE | CHECK | 12/17/2020 | 8,780.59 |
| SHRED-IT USA LLC | CHECK | 12/17/2020 | 245.16 |
| SOUTHWEST ANSWERING SERVICE, INC. | CHECK | 12/17/2020 | 837.48 |
| T S INDUSTRIAL SUPPLY | CHECK | 12/17/2020 | 7,807.89 |
| ADP - ADVICE OF DEBIT #569762424 | EFT | 12/18/2020 | 1,279.10 |
| ACWA-JPIA | ACH | 12/23/2020 | 183,722.62 |
| ALLIED TRAFFIC & EQUIPMENT RENTALS INC | ACH | 12/23/2020 | 185.08 |
| BABCOCK LABORATORIES, INC | ACH | 12/23/2020 | 2,012.42 |
| BOOT WORLD, INC | ACH | 12/23/2020 | 200.00 |
| CONCORD ENVIRONMENTAL ENERGY, INC. | ACH | 12/23/2020 | 65,371.22 |
| FALLBROOK EQUIPMENT RENTAL | ACH | 12/23/2020 | 772.65 |
| FLYERS ENERGY LLC | ACH | 12/23/2020 | 2,155.35 |
| HARRIS & ASSOCIATES, INC. | ACH | 12/23/2020 | 33,686.25 |

| Description | Bank Transaction Code | Issue Date | Amount |
|--|-----------------------|------------|-----------|
| ICONIX WATERWORKS (US) INC | ACH | 12/23/2020 | 6,282.23 |
| INFRASTRUCTURE ENGINEERING CORPORATION | ACH | 12/23/2020 | 2,750.00 |
| INLAND KENWORTH (US) INC | ACH | 12/23/2020 | 713.69 |
| KENNEDY/JENKS CONSULTANTS INC | ACH | 12/23/2020 | 24,823.13 |
| MK DIAMOND PRODUCTS, INC | ACH | 12/23/2020 | 210.33 |
| PALOMAR BACKFLOW | ACH | 12/23/2020 | 222.08 |
| PRECISION MOBILE DETAILING | ACH | 12/23/2020 | 262.00 |
| PRINCIPAL LIFE INSURANCE COMPANY | ACH | 12/23/2020 | 8,011.40 |
| QUALITY GATE COMPANY | ACH | 12/23/2020 | 874.95 |
| RT LAWRENCE CORPORATION | ACH | 12/23/2020 | 635.70 |
| STREAMLINE | ACH | 12/23/2020 | 300.00 |
| WESTERN LANDSCAPE MAINTENANCE PLUS, INC. | ACH | 12/23/2020 | 532.51 |
| ARAMARK UNIFORM SERVICES | CHECK | 12/23/2020 | 794.19 |
| AT&T | CHECK | 12/23/2020 | 91.02 |
| AT&T LONG DISTANCE | CHECK | 12/23/2020 | 54.07 |
| ATLAS ENGINEERING WEST, INC. | CHECK | 12/23/2020 | 3,190.00 |
| AZUGA, INC. | CHECK | 12/23/2020 | 1,136.95 |
| B & C CRANE SERVICE, INC. | CHECK | 12/23/2020 | 580.00 |
| BALTIC NETWORKS USA | CHECK | 12/23/2020 | 1,271.91 |
| BONSALL PEST CONTROL | CHECK | 12/23/2020 | 200.00 |
| BOOT BARN INC | CHECK | 12/23/2020 | 343.36 |
| CHRIS HEINCY | CHECK | 12/23/2020 | 105.00 |
| CHRIS WAITE | CHECK | 12/23/2020 | 344.18 |
| COLONIAL LIFE & ACCIDENT INS. | CHECK | 12/23/2020 | 60.71 |
| CORE & MAIN LP | CHECK | 12/23/2020 | 23,797.63 |
| CRAIG SHOBE | CHECK | 12/23/2020 | 2,145.00 |
| DELL MARKETING L.P. | CHECK | 12/23/2020 | 775.47 |
| DEXTER WILSON ENGINEERING | CHECK | 12/23/2020 | 6,597.50 |
| DIAMOND ENVIRONMENTAL SERVICES | CHECK | 12/23/2020 | 424.14 |
| DITCH WITCH WEST | CHECK | 12/23/2020 | 119.80 |
| FALLBROOK PUBLIC UTILITY DIST | CHECK | 12/23/2020 | 2,250.00 |
| FEDEX | CHECK | 12/23/2020 | 139.24 |
| FERGUSON WATERWORKS #1083 | CHECK | 12/23/2020 | 9,860.42 |

| Description | Bank Transaction Code | Issue Date | Amount |
|---|-----------------------|------------|------------|
| GOLDEN STATE INDUSTRIAL COATINGS, INC. | CHECK | 12/23/2020 | 1,775.00 |
| HDR ENGINEERING, INC. | CHECK | 12/23/2020 | 4,287.50 |
| HEALTH-METRICS, INC | CHECK | 12/23/2020 | 1,505.00 |
| HELIX ENVIRONMENTAL PLANNING INC | CHECK | 12/23/2020 | 4,521.71 |
| HERCULES INDUSTRIES, INC | CHECK | 12/23/2020 | 893.07 |
| HOCH CONSULTING | CHECK | 12/23/2020 | 35,542.50 |
| INFOSEND, INC. | CHECK | 12/23/2020 | 4,764.19 |
| JOE'S HARDWARE | CHECK | 12/23/2020 | 13.30 |
| JOHNSON-FRANK & ASSOCIATES, INC. | CHECK | 12/23/2020 | 4,205.26 |
| KDM MERIDIAN | CHECK | 12/23/2020 | 2,545.00 |
| KNOCKOUT PEST CONTROL& TERMITE, INC. | CHECK | 12/23/2020 | 375.00 |
| LEIGHTON CONSULTING, INC. | CHECK | 12/23/2020 | 4,687.20 |
| MOBILE MINI, INC | CHECK | 12/23/2020 | 1,328.62 |
| NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES | CHECK | 12/23/2020 | 1,182.00 |
| NORTHERN TOOL & EQUIPMENT | CHECK | 12/23/2020 | 947.20 |
| OMNIS CONSULTING INC. | CHECK | 12/23/2020 | 16,320.00 |
| PACIFIC PIPELINE SUPPLY | CHECK | 12/23/2020 | 7,874.79 |
| PERRAULT CORPORATION | CHECK | 12/23/2020 | 4,436.05 |
| PUBLIC POLICY STRATEGIES, INC. | CHECK | 12/23/2020 | 7,500.00 |
| RIGHT-OF-WAY ENGINEERING SERV | CHECK | 12/23/2020 | 13,414.30 |
| SAN DIEGO COUNTY ASSESSOR/RECORDER/CLERK | CHECK | 12/23/2020 | 40.00 |
| SAN DIEGO GAS & ELECTRIC | CHECK | 12/23/2020 | 139.66 |
| SECRETARY OF STATE | CHECK | 12/23/2020 | 20.00 |
| STATE WATER RESOURCES CONTROL BOARD | CHECK | 12/23/2020 | 2,848.00 |
| T.E. ROBERTS, INC. | CHECK | 12/23/2020 | 112,464.80 |
| TIAA COMMERCIAL FINANCE, INC. | CHECK | 12/23/2020 | 2,829.83 |
| TRAFFIC SUPPLY, INC. | CHECK | 12/23/2020 | 1,012.34 |
| VALLEY CONSTRUCTION MANAGEMENT | CHECK | 12/23/2020 | 5,610.00 |
| NBS BENEFITS-DEP CARE FSA 250866 | EFT | 12/28/2020 | 4,814.68 |
| BABCOCK LABORATORIES, INC | ACH | 12/29/2020 | 307.00 |
| FLYERS ENERGY LLC | ACH | 12/29/2020 | 2,968.71 |
| ICONIX WATERWORKS (US) INC | ACH | 12/29/2020 | 81,905.26 |
| PARKHOUSE TIRE, INC. | ACH | 12/29/2020 | 3,768.77 |

| Description | Bank Transaction Code | Issue Date | Amount |
|---|-----------------------|---------------|---------------------|
| SPECIALTY MOWING SERVICES, INC - W9 | ACH | 12/29/2020 | 3,975.00 |
| TRAFFIC SAFETY SOLUTIONS, LLC | ACH | 12/29/2020 | 19,685.00 |
| UNDERGROUND SERVICE ALERT | ACH | 12/29/2020 | 74.37 |
| CORE & MAIN LP | CHECK | 12/29/2020 | 377.87 |
| KDM MERIDIAN | CHECK | 12/29/2020 | 3,527.50 |
| PACIFIC PIPELINE SUPPLY | CHECK | 12/29/2020 | 5,876.60 |
| RAIN FOR RENT RIVERSIDE | CHECK | 12/29/2020 | 324.50 |
| T S INDUSTRIAL SUPPLY | CHECK | 12/29/2020 | 9,006.59 |
| WHITE CAP CONSTRUCTION SUPPLY | CHECK | 12/29/2020 | 1,528.54 |
| ZION BANCORPORATION, NATIONAL ASSOCIATION | WIRE | 12/29/2020 | 68,697.72 |
| HOME DEPOT CC - ALL (DECEMBER STATEMENT) | EFT | 12/30/2020 | 2,455.93 |
| | | Total: | 3,767,925.98 |

**Director's Expenses
FY 2020-2021**

| Disbursement Date | Description | Helene Brazier | Miguel Gasca | Claude Hamilton | Michael Mack | Carl Rindfleisch |
|----------------------|--|-------------------|------------------|--------------------|------------------|---------------------|
| 07/31/20 | CAL PERS - HEALTH INS. WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 |
| | TRAVEL EXPENSES MILEAGE EXPENSE | | | | \$ 102.35 | |
| | REIMBURSEMENT FROM DIRECTORS | | | | | |
| | Monthly Totals | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 252.35</u> | <u>\$ 150.00</u> |
| 08/31/20 | CAL PERS - HEALTH INS. WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 |
| | TRAVEL EXPENSES MILEAGE EXPENSE | | | | | |
| | REIMBURSEMENT FROM DIRECTORS | | | | | |
| | Monthly Totals | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> | <u>\$ 150.00</u> |

**Director's Expenses
FY 2020-2021**

| Disbursement Date | Description | Helene Brazier | Miguel Gasca | Claude Hamilton | Michael Mack | Carl Rindfleisch |
|-------------------|--|----------------|--------------|-----------------|--------------|------------------|
| 09/30/20 | WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE AND EXPENSES REIMBURSEMENT FROM DIRECTORS | | \$ 150.00 | \$ 150.00 | \$ 300.00 | \$ 300.00 |
| | Monthly Totals | \$ - | \$ 150.00 | \$ 150.00 | \$ 300.00 | \$ 300.00 |
| 10/31/20 | WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE AND EXPENSES REIMBURSEMENT FROM DIRECTORS | | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 |
| | Monthly Totals | \$ - | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 |

**Director's Expenses
FY 2020-2021**

| Disbursement Date | Description | Helene Brazier | Miguel Gasca | Claude Hamilton | Michael Mack | Carl Rindfleisch |
|----------------------|---|-------------------|--------------------|--------------------|--------------------|---------------------|
| 11/30/20 | WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS | | \$ 375.00 | | \$ 375.00 | |
| | | | | | \$ 150.00 | \$ 450.00 |
| | Monthly Totals | \$ - | \$ 375.00 | \$ - | \$ 525.00 | \$ 450.00 |
| 12/31/20 | WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE REIMBURSEMENT FROM DIRECTORS | | \$ 450.00 | \$ 150.00 | \$ 450.00 | \$ 150.00 |
| | Monthly Totals | \$ - | \$ 450.00 | \$ 150.00 | \$ 450.00 | \$ 150.00 |
| | REPORT TOTAL: | \$ 300.00 | \$ 1,425.00 | \$ 750.00 | \$ 1,827.35 | \$ 1,350.00 |



AMERICAN EXPRESS

December 2020

| GL Finance Code | GL Transaction Amount | Description |
|-----------------|-----------------------|---------------------------------------|
| GL 03 42 56513 | 106.55 | 1800FLOWERS.COM |
| GL 03 52 72000 | 14.00 | AMAZON |
| GL 03 44 60100 | 0.26 | AMAZON |
| GL 01 34 72000 | 8,148.48 | AMAZON #111-1394541-8889841/PO# 11159 |
| GL 03 44 60100 | 80.84 | AMAZON #111-7959287-0457012 |
| GL 03 44 60100 | 475.09 | AMAZON #112-1840419-2697828 |
| GL 03 44 60100 | 84.91 | AMAZON #112-2536760-8825063 |
| GL 03 44 60100 | 338.50 | AMAZON #112-2536760-8825063 |
| GL 03 44 60100 | 127.68 | AMAZON #112-5442553-9793855 |
| GL 03 44 60100 | 297.91 | AMAZON #112-9356131-0605861 |
| GL 02 61 72000 | 86.16 | AMAZON #114-0192953-0721054/PO# 11131 |
| GL 03 42 72000 | 188.50 | AMAZON #114-0743978-9313061 |
| GL 01 34 72000 | 775.78 | AMAZON #114-1289480-2023452/PO# 11124 |
| GL 01 34 72000 | 673.15 | AMAZON #114-1673686-0966644/PO# 11106 |
| GL 03 41 63401 | 13.98 | AMAZON #114-2340164-0545860 |
| GL 03 42 72000 | 27.77 | AMAZON #114-2686799-2997002 |
| GL 01 34 72000 | 164.51 | AMAZON #114-3418160-8533057/PO# 11129 |
| GL 01 33 73000 | 99.33 | AMAZON #114-4077039-9987455/PO# 11143 |
| GL 02 61 72000 | 269.35 | AMAZON #114-4495889-7393861/PO# 11130 |
| GL 03 41 63400 | 66.56 | AMAZON #114-5461168-0346640 |
| GL 03 36 60000 | 176.01 | AMAZON #114-6666371-0853842 |
| GL 03 41 63401 | 169.54 | AMAZON #114-7317690-7870622 |
| GL 01 34 72000 | 2,330.61 | AMAZON #114-9240935-6958608/PO# 11128 |
| GL 02 61 72000 | 413.73 | AMAZON #114-9917042-1235447/PO# 11127 |
| GL 03 43 72000 | 2.99 | APPLE.COM |
| GL 03 44 60100 | 90.00 | ATLISSIAN #AT-121301189 |
| GL 03 44 60100 | 245.10 | AUTHORIZE.NET, 12-1-20 |

| GL Finance Code | GL Transaction Amount | Description |
|-----------------------|-----------------------|---|
| GL 03 44 60100 | 247.91 | AZURE #E0300CZY72 |
| GL 01 34 72000 | 49.27 | CDFTA-DIESEL FUEL TAX 3RD QRT |
| GL 01 34 72000 | 1.13 | CDFTA-DIESEL FUEL TAX PROCESSING CHARGE |
| GL 03 44 60100 | 192.50 | CORELOGIC |
| GL 03 43 72000 800013 | 175.00 | COVID CLINIC |
| GL 03 43 72000 800013 | 150.00 | COVID CLINIC |
| GL 03 43 72000 800013 | 1,400.00 | COVID CLINIC |
| GL 03 43 72000 800013 | 1,200.00 | COVID CLINIC |
| GL 03 43 72000 800013 | 150.00 | COVID HEALTH |
| GL 03 41 63401 | 85.29 | CULLIGAN #123120 |
| GL 01 34 72000 | 627.00 | CUT-RATE BATTERIES #64976 |
| GL 03 44 60100 | 30.00 | DIGITAL RIVER |
| GL 03 44 60100 | 24.00 | DIGITAL RIVER |
| GL 03 44 60100 | 39.99 | DIRECT TV |
| GL 03 42 56513 | 105.03 | FALLBROOK FLORIST #79593 |
| GL 01 35 63401 | 269.00 | FLOWTESTSUMMARY.COM |
| GL 03 41 63400 | 76.50 | FRUIT GUYS #5544597 |
| GL 03 41 63400 | 38.25 | FRUIT GUYS #5545347 |
| GL 03 41 63400 | 76.50 | FRUIT GUYS #5546116 |
| GL 03 41 63400 | 38.25 | FRUIT GUYS #5547096 |
| GL 03 51 72000 | 460.00 | GFOA |
| GL 01 32 72000 | 302.35 | GRAINGER #9696299354 |
| GL 03 43 72500 | 1,938.13 | GRAINGER #9699684107/PO# 10768 |
| GL 01 32 72000 | 239.94 | GRAINGER #9699700309/PO# 11037 |
| GL 01 99 15260 | 175.57 | GRAINGER #9699700309/PO# 11037 |
| GL 03 43 72500 | 287.71 | GRAINGER #9707807401/PO# 11051 |
| GL 03 43 72500 | 1,588.79 | GRAINGER #9708575072/PO# 11051 |
| GL 03 41 63401 | 28.99 | GRAINGER #9710852717 |
| GL 03 43 72500 | 187.06 | GRAINGER #9710852725/PO# 11061 |
| GL 03 43 72500 | 395.13 | GRAINGER #9710899726/PO# 10879 |
| GL 03 43 72500 | 1,938.13 | GRAINGER #9711549130/PO# 10768 |
| GL 01 32 72000 | 582.27 | GRAINGER #9726285704/PO# 11095 |
| GL 03 43 72500 | 346.63 | GRAINGER #9730724805/PO# 10879 |
| GL 03 36 63421 | 1,901.81 | GRAINGER #9733307731 |

| GL Finance Code | GL Transaction Amount | Description |
|-----------------------|-----------------------|--------------------------------|
| GL 01 32 72000 | 446.64 | GRAINGER #9734532964/PO# 11118 |
| GL 01 32 72000 | 65.17 | GRAINGER #9734532964/PO# 11118 |
| GL 03 43 72500 | 224.28 | GRAINGER #9737649591/PO# 11051 |
| GL 02 61 72000 | 804.79 | GRAINGER #9741455381/PO# 11135 |
| GL 03 41 74100 | 967.10 | JIVE |
| GL 03 44 60100 | 75.00 | LOGMEIN.COM |
| GL 03 41 63400 | 750.00 | NATUREBOX #11091 |
| GL 03 41 70300 | 10,963.00 | NOSSAMAN #515543 |
| GL 60 99 70300 600008 | 248.50 | NOSSAMAN #515543 |
| GL 60 99 70300 600028 | 461.50 | NOSSAMAN #515543 |
| GL 60 99 70300 600030 | 852.00 | NOSSAMAN #515543 |
| GL 03 41 70300 | 1,575.00 | NOSSAMAN #515544 |
| GL 03 91 70300 700034 | 4,152.50 | NOSSAMAN #515544 |
| GL 03 91 70300 700009 | 630.00 | NOSSAMAN #515544 |
| GL 03 41 70300 | 8,438.12 | NOSSAMAN #515545 |
| GL 03 41 70300 | 282.00 | NOSSAMAN #515547 |
| GL 03 41 70300 | 1,505.95 | NOSSAMAN #515548 |
| GL 03 91 70300 300008 | 405.00 | NOSSAMAN #515548 |
| GL 03 91 70300 700027 | 4,635.00 | NOSSAMAN #515549 |
| GL 03 41 70300 | 3,510.00 | NOSSAMAN #515550 |
| GL 03 41 70300 | 1,260.00 | NOSSAMAN #515552 |
| GL 03 41 70300 | 2,278.28 | NOSSAMAN #515553 |
| GL 60 99 70300 600008 | 1,105.00 | NOSSAMAN #515553 |
| GL 03 41 73000 | 4,402.00 | NOSSAMAN #516569 |
| GL 60 99 70300 700034 | 461.50 | NOSSAMAN #516569 |
| GL 60 99 70300 600008 | 2,343.00 | NOSSAMAN #516569 |
| GL 60 99 70300 600037 | 3,053.00 | NOSSAMAN #516569 |
| GL 60 99 70300 600035 | 781.00 | NOSSAMAN #516569 |
| GL 03 91 70300 300008 | 284.00 | NOSSAMAN #516569 |
| GL 60 99 70300 600055 | 1,100.50 | NOSSAMAN #516569 |
| GL 03 41 70300 | 373.14 | NOSSAMAN #516570 |
| GL 03 91 70300 700034 | 810.00 | NOSSAMAN #516570 |
| GL 03 41 70300 | 17,632.00 | NOSSAMAN #516571 |
| GL 03 41 70300 | 47.00 | NOSSAMAN #516573 |

| GL Finance Code | GL Transaction Amount | Description |
|-----------------------|-----------------------|--|
| GL 03 41 70300 | 322.00 | NOSSAMAN #516574 |
| GL 60 99 70300 600037 | 180.00 | NOSSAMAN #516574 |
| GL 03 41 70300 | 5,445.00 | NOSSAMAN #516575 |
| GL 03 41 70300 | 495.00 | NOSSAMAN #516577 |
| GL 03 41 70300 | 417.52 | NOSSAMAN #516580 |
| GL 60 99 70300 600030 | 422.50 | NOSSAMAN #516580 |
| GL 60 99 70300 600035 | 162.50 | NOSSAMAN #516580 |
| GL 03 41 72900 | 121.30 | OFFICE DEPOT #134676374001 |
| GL 03 41 72900 | 112.01 | OFFICE DEPOT #136075115001 |
| GL 03 41 72900 | 19.92 | OFFICE DEPOT #136119442001 |
| GL 03 41 72900 | 42.29 | OFFICE DEPOT #140410276001 |
| GL 03 43 72500 800013 | 408.37 | OFFICE DEPOT #142807884001 |
| GL 03 41 75300 | 17.65 | PREPASS |
| GL 03 44 60100 | 10.00 | RING |
| GL 03 43 72000 | 67.75 | STARBUCKS |
| GL 03 44 60100 | 28.80 | WASABI |
| GL 03 41 63401 | 178.58 | WAXIE #79650900 |
| GL 03 41 63401 | 466.84 | WAXIE #79668368 |
| GL 03 41 63401 | 541.42 | WAXIE #79685126 |
| GL 01 99 15260 | 38,682.25 | WESTERN WATER #1300723-00/PO# 10950 |
| GL 01 99 15260 | (238.67) | WESTERN WATER #1301744-00/PO# 10950 |
| GL 01 34 72000 | 300.00 | WHIP AROUND |
| GL 01 35 72000 | 35.00 | ZOHO #66583535 |
| GL 03 44 60100 | 174.91 | ZOOM |
| | 156,150.33 | American Express (December Statement) |

Rainbow Municipal Water District
Property spreadsheet

| APN | Description of Use | Acreage |
|-------------------|--|---------------|
| 1023000800 | North Reservoir | 4.8 |
| 1023001100 | U-1 Pump Station | 0.14 |
| 1023005000 | Rainbow Creek Crossing near North Reservoir | 0.89 |
| 1023005300 | Connection 9 | 0.01 |
| 1024300900 | Pump Station across PS1 (not in use) | 0.12 |
| 1025702000 | U-1 Tanks | 1.08 |
| 1026305400 | Pump Station #1 | 0.33 |
| 1026602000 | Booster Pump Station #4 | 0.03 |
| 1027001600 | Pump Station #3 | 0.67 |
| 1071702800 | Connection 7 | 1.60 |
| 1071702900 | Pala Mesa Tank | 10.35 |
| 1080206900 | Northside Reservoir | 9.23 |
| 1082210600 | Beck Reservoir | 27.25 |
| 1082210900 | Near Beck Reservoir | 4.82 |
| 1082211000 | Near Beck Reservoir | 6.23 |
| 1082211800 | Near Beck Reservoir - Excess Property (not in use) | 4.68 |
| 1084210600 | Rice Canyon Tank | 1.00 |
| 1084410300 | Canonita Tank | 2.41 |
| 1091410700 | Gomez Creek Tank | 1.00 |
| 1092310900 | Rainbow Heights Tank | 0.35 |
| 1092330300 | Rainbow Heights Tank | 0.99 |
| 1092341000 | Rainbow Heights Concrete Tank - used for SCADA | 1.74 |
| 1093101800 | Vallecitos Tank | 0.55 |
| 1093822800 | Magee Tank | 1.03 |
| 1093912400 | Magee Pump Station | 0.3 |
| 1100721000 | Huntley Road Pump Station | 0.52 |
| 1102203700 | Huntley Chlorination Station (not in use) | 0.2 |
| 1212011000 | Morro Tank | 0.31 |
| 1212011100 | Morro Tank | 4.85 |
| 1212011200 | Morro Reservoir | 13.01 |
| 1213300900 | Morro Reservoir | 6.79 |
| 1250703200 | Sumac Reservoir (Not in Use) | 1.72 |
| 1250902600 | Headquarters | 7.38 |
| 1250903400 | Headquarters | 4.43 |
| 1250903500 | Headquarters | 3.40 |
| 1250903800 | Headquarters | 17.03 |
| 1251002100 | Rancho Viejo Lift Station #5 | 0.05 |
| 1252311800 | Hutton Tank | 1.39 |
| 1252312600 | Hutton Tank | 0.89 |
| 1260803100 | Via de los Cepillos Easement | 0.47 |
| 1261708700 | Lift Station #2 | 0.08 |
| 1261708900 | Lift Station #2 | 0.12 |
| 1263004200 | Lift Station #1 | 0.01 |
| 1270710500 | Bonsall Reservoir (Not in Use) | 6.19 |
| 1270710600 | Connection 6 | 0.28 |
| 1271512300 | Turner Tank | 15.12 |
| 1721404300 | Gopher Canyon Tank | 1.84 |
| | <i>Total</i> | 167.68 |

