

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
AUGUST 27, 2013**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on August 27, 2013 was called to order by President McManigle at 1:01 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. President McManigle presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Director Griffiths
Director McManigle
Director Sanford
Director Brazier

Absent: Director Lucy

Also Present: General Manager Brady
Assistant General Manager/Finance Manager Buckley
Executive Assistant/Board Secretary Washburn
Human Resources & Safety Manager Bush
Legal Counsel Moser
Water Operations & Customer Service Manager Atilano
Superintendent Maccarrone
Superintendent Miller
Superintendent Walker
Supervisor Zuniga
District Engineer Plonka

Four members of the public were present for Open Session.

4. **ADDITIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

President McManigle pointed out how on Item #9, Mr. Buckley was requesting the date of the public hearing being changed to November 19th in order to prevent a special mailing to notify the ratepayers of the proposed rate changes.

5. **ORAL/Written COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

There were no comments.

(*) - Asterisk indicates a report is attached.

***6. APPROVAL OF MINUTES**

A. July 23, 2013 - Regular Board Meeting

Action:

Moved by Director Sanford to approve the minutes as revised. Seconded by Director Brazier.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director McManigle, Director Sanford and Director Brazier.
NOES: None.
ABSTAINED: None.
ABSENT: Director Lucy.

President McManigle noted changes submitted to Ms. Washburn have already been made.

President McManigle pointed out "Fallbrook Chamber of Commerce" should be "Bonsall Chamber of Commerce" on Page #6A3.

Director Griffiths noted the word "is" should be "his" before "discontent" on Page #6A6. He also pointed out on Page #6A8, Director Sanford "showed" him a document not "provided" one.

7. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

A. President's Report (Director McManigle)

There was no report given.

B. Representative Report (Appointed Representative)

1. SDCWA

Director Sanford reported the primary focus continues to be on the Bay Delta renovation.

Dr. Brady added the FPUD Board expressed an interest in having a joint Board meeting with RMWD's Board and have the SDCWA and Bay Delta representatives give a presentation.

2. CSDA

There was no report given.

3. LAFCO

Dr. Brady reported he attended his first Advisory Committee on behalf of RMWD where he provided them with an update as to the possible consolidation of FPUD and RMWD.

(*) - Asterisk indicates a report is attached.

4. San Luis Rey Watershed Council

Director Brazier reported due to the fact a quorum did not exist until about fifteen minutes prior to the end of the meeting, the Council only had an opportunity to vote on the approval of the agenda and minutes. She noted they also talked about the upcoming events including the clean-up to be held at the Old Bonsall Bridge area. She solicited for ideas of other areas that may need clean up.

5. Santa Margarita Watershed Council

There was nothing to report.

Dr. Brady announced the recent notice from Camp Pendleton that the Secretary of the Navy has received a letter accusing Camp Pendleton of criminal activity from FPUD's Director Archie McPhee. He stated the Secretary of the Navy has assigned an investigator with which he and other staff members will need to address the allegations as part of their investigation.

C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)

Director Griffiths reported on discussions and meetings he had with people involved with the matter of agricultural monitoring groups. It was noted this should be discussed under Item #12.

D. Directors Comments

Director Griffiths provided a magazine article related to monitoring groups which he asked to be scanned and emailed out to the other Directors.

*8. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)

A. Budget and Finance Committee

1. July 11, 2013 Minutes

Mr. Stitle presented the Board with handouts pertaining to potential reserve funds. He talked about the need for reserves and how the Board will need to determine how to fund, replenish, and use these monies. Discussion ensued.

Director Sanford mentioned there were things happening at SDCWA that could perhaps enable RMWD to create a reserve without RMWD without impacting its rates and how these things were in addition to the lawsuit filed against SDCWA.

Mr. Stitle expressed concern RMWD needed to start replacing infrastructure sooner than later. He confirmed an actuary should be conducted from an independent party which is something that should be done every two years. He recommended the Board authorize Mrs. Plonka to hire an actuary to do the work. Dr. Brady suggested he, Mr. Buckley, and Mrs. Plonka meet to discuss how this should be implemented and report back to the Board.

- B. Communications Committee**
1. July 1, 2013 Minutes

Mrs. Bednarski reported the committee was still in the process of ironing out what RMWD was doing in comparison to FPU. She pointed out in addition to what the committee was currently doing with the newsletter, the "Communicator" and road show, there were two items on the agenda to which she will comment later in the meeting.

- C. Engineering Committee**
1. April 2, 2013

Mrs. Plonka mentioned the committee met on August 6th, where the committee reviewed the current engineering projects, discussed the agricultural monitoring group and RFP for the San Luis Rey Groundwater Supply Study as well as the sewer policy amendment before the Board today. She concluded by noting Dr. Brady's update on the JPA and consolidation.

BOARD ACTION ITEMS

- 9. DISCUSSION AND POSSIBLE ACTION TO SET A DATE FOR PUBLIC HEARING REGARDING SETTING RATES AND CHARGES FOR COMMODITY RATES, O&M METER RATES AND SEWER RATES**

Action:

Moved by Director Brazier to adopt the date as November 19, 2013. Seconded by Director Sanford.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director McManigle, Director Sanford and Director Brazier.
NOES: None.
ABSTAINED: None.
ABSENT: Director Lucy.

Mr. Buckley pointed out by changing the date to November 19, 2013, it would allow sufficient time for the Budget and Finance Committee to hone these rates as well as save RMWD from spending money on a special mailer due to the fact it can be done in the September edition of the District newsletter.

- *10. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 13-09; AN AMENDMENT TO CONTRACT BETWEEN RAINBOW MWD AND THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM**

Dr. Brady confirmed this was the next in the series of steps to implement CalPERS "Golden Handshake".

Action:

Moved by Director Brazier to adopt Resolution No. 13-09. Seconded by Director Sanford.

(*) - Asterisk indicates a report is attached.

After consideration, the motion CARRIED by the following vote:

AYES: Director McManigle, Director Sanford and Director Brazier.
NOES: Director Griffiths.
ABSTAINED: None.
ABSENT: Director Lucy.

Director Griffiths noted he was opposed to this from the very beginning.

***11. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE 13-07 AMENDING AND UPDATING SECTION 9.05.010-TERM OF PERMITS OF THE RMWD ADMINISTRATIVE CODE (SEWER POLICY)**

Mrs. Plonka pointed out this change was to address the getting individuals who pre-paid sewer EDU's under RMWD's current sewer policy. She noted the solution being proposed was to credit those individuals the dollar amount they paid and apply it to the District's current sewer definition without expiration of their capacity in the system. She explained this was sparked by developers coming to RMWD with expired permits.

Dr. Brady reaffirmed RMWD wants to ensure compliance with all current requirements.

Director Brazier pointed out the Engineering Committee discussed this matter thoroughly and the group as a whole thought this was absolutely the fairest way to handle this matter for the ratepayers as well as RMWD.

Director Sanford expressed concern about what kind of fiscal impact this change would have on the individuals that own these EDU's. Mrs. Plonka stated barring there were no additional letter agreements, there should not be any impact. She explained it was not her intention to cost anyone anything, but rather to come up with a solution to the problem. She noted she would be taking a closer look at each of the thirty-two files to determine the significant financial impacts associated with those customers who have an additional letter agreement with past general managers and seek advice from Legal Counsel if deemed necessary.

Mr. Stitle and Mrs. Plonka provided an example of what an "additional letter agreement" may entail.

Action:

Moved by Director Brazier to adopt Option 1 - Adopt Ordinance 13-07 to amend Section 9.05.010 of the RMWD Administrative Code. Seconded by Director Sanford.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director McManigle, Director Sanford and Director Brazier.
NOES: None.
ABSTAINED: None.
ABSENT: Director Lucy.

***12. DISCUSSION AND POSSIBLE ACTION REGARDING IMPLEMENTATION OF A MONITORING GROUP**

Mrs. Plonka provided an informational update including staff's creation of a survey letter with a postcard that was at the printer to be mailed out on August 28th per direction given to her.

President McManigle expressed concern the information on that card included a \$1,200 one-time set up fee. Mrs. Plonka explained this number was based on the estimates received from the Request for Proposal from local consulting firms. President McManigle stated the information given at the meeting leads him to believe that he has no option other than going to The Farm Bureau which was not the case.

Director Griffiths mentioned a meeting he had with the individuals overseeing this program and proposed he and Director Sanford meet with those individuals and come back with a recommendation to Dr. Brady as to how RMWD should proceed technically.

Director Sanford cited the motion taken at the July 23, 2013 RMWD regular board meeting and pointed out staff was only doing what they were directed to do.

President McManigle questioned the source of the numbers. Mrs. Plonka clarified these were provided by the consultants. President McManigle asked why staff did not meet with the individuals Director Griffiths met with regarding this matter. Dr. Brady noted he did meet with these individuals several weeks prior and how they were completely unwilling to give estimates.

Mrs. Plonka added also at the direction of the Board, she contacted multiple people who had done this in other regions. She mentioned in her conversation with Gary Colton, past Board Member for the Central Valley Regional Board and State Regional Board, respectively, and how he updated her on how this program was handled at Central Valley and how vastly different it was from what San Diego Regional Board was attempting to do. She explained the differences. She pointed out Mr. Bebee was told by the Regional Board they would dictate to the agencies about the requirements, not vice versa. She concluded by noting the next step could be for the farmers to appeal to the state board should negotiations fail.

Dr. Brady mentioned he had received a compliance letter for his personal property and how he was interested to see what results would come from their upcoming visit.

Director Brazier asked for clarification as to how issues have kept reoccurring at past Board meeting, Legal advised the Board it could only be brought up by a member of the prevailing side in the first vote. Legal Counsel stated RMWD follows the Robert's Rules as a guideline which ultimately prevents a minority from continually bringing up something that has already been decided. Director Brazier inquired as to whether bringing this matter up for possible action violates Robert's Rules in that it was only voted on in a previous meeting. Legal Counsel pointed out since staff was not proposing any action, this was an informational update; however, Robert's Rules was a guideline.

Director Sanford explained the reason he wanted this at the last meeting and again at this meeting was that the Board has an obligation to keep the agricultural customers informed.

President McManigle disagreed that a non-profit organization can require someone to be a member of a different organization in order to gain the benefits of the non-profit organization. Director Sanford reiterated this matter should not be ignored. President McManigle stressed if The Farm Bureau no longer accepts members, they he has every justification to do it based on the fact it was the only monitoring group.

Director Griffith expressed concern with the cost involved and suggested RMWD look into this further.

President McManigle appreciated Mrs. Plonka comment about being able to appeal to the state board.

Mrs. Plonka asked if the Board wanted her to proceed with mailing out the letters prepared to address the agricultural users. President McManigle said he did not due to the fact he found the information to be misleading. Director Sanford said unless the Board rescinds or changes the direction provided at the July Board meeting, staff needed to proceed accordingly.

No action taken.

***13. DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTION OF RESOLUTION NO. 13-10 EXPRESSING OPPOSITION TO THE PROPOSED GREGORY CANYON LANDFILL (REQUESTED BY: DIRECTOR SANFORD)**

Director Sanford suggested RMWD take a stand and voice its concern about the potential water supply that would undoubtedly get polluted at some time in the future due to leaks.

Action:

Moved by Director Brazier to approve the adoption of Resolution 13-10. Seconded by Director Sanford.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director McManigle, Director Sanford and Director Brazier.
NOES: None.
ABSTAINED: None.
ABSENT: Director Lucy.

14. DISCUSSION AND POSSIBLE ACTION REGARDING COMMUNICATIONS COMMITTEE RECOMMENDATION TO REDUCE MONTHLY NEWSLETTERS TO ALTERNATING MONTHS

Mrs. Bednarski explained why the Committee felt it may be beneficial to produce a newsletter every other month.

Director Griffiths suggested cutting other customer outreach and keeping a monthly newsletter.

Discussion followed.

Director Brazier stressed RMWD needs consistent communications with ratepayers; therefore, she firmly supported having a monthly newsletter. President McManigle and Director Griffiths agreed.

(*) - Asterisk indicates a report is attached.

President McManigle stressed the importance of communicating directly with RMWD ratepayers about only RMWD matters and how these communications should be expanded, especially with so many topics to write about including the monitoring group matters.

Director Griffiths agreed the newsletter would be purposeful in providing updates on certain matters such as the monitoring group.

Action:

Moved by Director Brazier that RMWD retain a monthly newsletter. Seconded by Director Sanford.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director McManigle, Director Sanford and Director Brazier.
NOES: None.
ABSTAINED: None.
ABSENT: Director Lucy.

Ms. Rhyne suggested the Board and general manager provide the committee with subjects that could be addressed in the newsletters.

President McManigle thanked Mrs. Bednarski and noted his appreciation for this committee. He reiterated the communications needs to be much stronger. Mrs. Bednarski stated this was nice to hear from the Board on this matter.

15. DISCUSSION AND POSSIBLE ACTION REGARDING EXPANSION OF RMWD'S CUSTOMER OUTREACH PROGRAMS

Director Brazier distributed copies of Administrative Code Sections 1.03 and 2.09 as she noted how they relate to customer outreach.

Mrs. Bednarski mentioned the committee reviewed this at the last minute due to uncertainty as to where they fit in recommending expenditures for upcoming customer outreach programs.

Dr. Brady said approximately \$5,000 was allocated for the general purpose of public outreach including conservation and/or educational information at grade school levels. He noted his intention to provide updates to ratepayers on the possible consolidation.

Director Brazier said although she was unopposed to public outreach, she wanted to understand how the committees were to be functioning. She asked whether or not the original legislation set forth by the Board was to have committees report the Board to seek permission for doing things for approval to spend money. She also asked if this Board has any control over what information is put out by a FPUD employee working on behalf of the Communications Committee in regards to public information, especially when the Board sometimes recognizes the information may be inaccurate and dismissive of RMWD.

Director Sanford noted he favored public outreach and how it was important for both RMWD and FPUD to be out there in front of the community. He acknowledged Director Brazier's comments and stated accountability of the information being put out in the public was on the general manager who will in turn answer to the Board should any concerns arise.

(*) - Asterisk indicates a report is attached.

Director Griffiths expressed his opinion that the committees were established by the Board; therefore, they should report to the Board. Dr. Brady acknowledged the committees were created by the Board of Directors; however, the working relationship between the staff and committee members is a month-to-month ongoing process to discuss bringing things to the Board for informational purposes, direction, and consideration, including engagement in community outreach programs.

Director Brazier said it would be nice to know how much the Communications Committee would like to spend for budgetary purposes. Dr. Brady reiterated there was \$5,000 already in the budget for outreach purposes with \$3,000 being required for some of the upcoming community programs. Director Brazier inquired about the costs involved with staff time. It was noted up until recent Mrs. Denke's time spent on RMWD was minimal; however, there will be some costs involved with her assisting the engineering department and the upcoming events.

President McManigle said he has no objection to spending \$3,000 on some of the proposed events; however, true outreach should be made to the actual ratepayers. Discussion followed.

Director Sanford said regardless of the type of outreach programs utilized, the Board should review the results during the budgetary process and make appropriate adjustments.

Director Griffiths suggested the primary affect should be made to the ratepayers directly. Mrs. Bednarski pointed out by participating in any project available RMWD will reach ratepayers on many levels as well as create new ideas.

Dr. Brady added he will also be preparing a road show presentation as part of the outreach.

It was noted this item was for clarification purposes only and no action was necessary.

No action taken.

16. DISCUSSION AND POSSIBLE ACTION REGARDING RMWD AND FPUD JPA/CONSOLIDATION

Dr. Brady explained this was primarily a place holder to discuss any comments received in the suggestion box; however, there were none to present.

INFORMATION ITEMS

17. LEGAL INTERPRETATION AND EXPLANATION OF SECTIONS OF THE BROWN ACT (REQUESTED BY: DIRECTOR BRAZIER)

Legal Counsel explained what it is meant to have a serial meeting. He said when using any intermediaries such as employees, emails, or series of committee meetings that involves a majority of the Board engaged in the conversation about a topic of business for the organization it would be a serial meeting. He also pointed out having one person such as a member of the public approach each member of the Board of Directors with lobbying, it would not be a serial meeting unless during the course of that conversation the person tries to get that particular Board Member to agree to something that a majority the remaining Board Members has already agreed or disagreed with.

Director Sanford inquired as to whether or not these stipulations apply to staff members. Legal Counsel clarified if the employees are utilized as an intermediary. He added; however, the intermediary would not be violating the law, but the Board Member would be in violation of The Brown Act.

Director Brazier inquired as to whether or not it would make a difference if there are discussions with an intermediary and several Board Members on one topic. Legal Counsel reiterated Board Members using an intermediary to communicate with one another would in fact be a violation of The Brown Act only in the event they shared the other Board Members' opinions.

Director Brazier asked if members of a committee communicate with each other via email would they be in violation of The Brown Act. Legal Counsel said to the extent the RMWD committees are legislative bodies, they are governed by the same rules as the Board. He clarified the Committee Chair cannot collect information and distribute it to the other committee members.

Legal Counsel addressed the matter of submission of materials to the Board either by a member of the public, Board, and/or staff. He explained The Brown Act requires that if something is distributed to a majority of the Board in connection with a Board meeting that becomes a public record unless it is something specifically for Closed Session. He noted The Brown Act stipulates this type of material must be made available for public inspection and copying. He stated when members of the staff provided Board Members with materials a copy must also be available for public inspection. He pointed out once a public member distributes material to the majority of the Board it immediately becomes a public record. He added whether copies become a part of the record depends on how the District manages records of the meeting such as producing minutes which is set by Board policy. He stated any piece of paper submitted at a meeting can be made a part of the minutes at the Board's desire. He noted regardless of whether the materials are made a part of the minutes, it must be kept on file as a matter of public record.

Director Brazier pointed out this Board has allowed for submission of comments for the minutes in the past. She inquired as to whether or not this could be changed by the Board as a matter of Board policy. Legal Counsel confirmed this to be correct. Director Brazier asked for clarification that failing any action by this Board, it would still be acceptable to submit comments for the record if the Board accepts such. Legal Counsel reiterated this would be a matter of Board policy and is not covered by The Brown Act.

Director Griffiths suggested written comments be submitted to the Board in advance for their review in preparation for the meeting as opposed to making it a part of the minutes at the actual meeting.

***18 RECEIVE AND FILE INFORMATION ITEMS FOR JULY 2013**

A. General Manager Comments

1. Meetings, Conferences and Seminar Calendar
2. North County Joint Powers Authority Report (NCJPA)
3. Review and Update on the Billing Error

(*) - Asterisk indicates a report is attached.

- B. Construction & Maintenance Comments**
 - 1. Construction and Maintenance Report
 - 2. Valve Maintenance Report
 - 3. Garage/Shop Repair
- C. Engineering & Wastewater Comments**
 - 1. Engineering Report
 - 2. Wastewater Report
- D. Customer Service & Water Operations Comments**
 - 1. Water Operations Report
 - 2. Electrical/Telemetry Report
 - 3. Water Quality Report
 - 4. Field Customer Service Report
 - 5. Meters Report
 - 6. Cross Connection Control Program Report
- E. Human Resource & Safety Comments**
 - 1. Human Resources Department
 - 2. Changes in Personnel
 - 3. Organizational Chart
 - 4. Safety Report

Action:

Moved by Director Sanford to receive and file information items. Seconded by Director Brazier.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director McManigle, Director Sanford and Director Brazier.
NOES: None.
ABSTAINED: None.
ABSENT: Director Lucy.

Dr. Brady mentioned he would be attending ACWA's federal affairs meeting in Sacramento and would report back to the Board.

Dr. Brady talked about the joint RMWD and FPUD senior staff meeting where discussions took place regarding more detailed information related to the agencies integrating and transition planning. He noted it was being considered to co-locate the customer service department for a transitional period to allow time to evaluate the systems and provide for employee cross training. He also mentioned the system operators from FPUD will be moving to the RMWD offices. He stated updates will be provided at the September NCJPA meeting.

Dr. Brady pointed out best management practices were being looked at internally and how co-branding was being implemented via providing business cards to all RMWD and FPUD employees. He stated he was really relying on the senior staff members at both agencies in assisting with making this entire process cooperative.

It was noted the next NCJPA Board meeting will be held on September 4th at the FPUD offices.

(*) - Asterisk indicates a report is attached.

Dr. Brady addressed the matter of the billing error by mentioning there were 1,200 bills affected and although it was caught immediately, there was no ability to pull back on the bills being produced. He explained corrected bills were generated and a new process has been put in place to prevent a recurrence. He confirmed the current billing company was located in Texas; however, this arrangement was being reassessed. He apologized for any misinformation or excuses made in regards to this error.

Discussion ensued regarding the recent water line breaks.

Mrs. Plonka noted the sewer model calibration has been prioritized due to the need for development capacity projections. She stated staff was working with multiple developments in the I-15 corridor and Bonsall as well as trying to work through sewer capacity issues surrounding Lift Station 1. She provided an update on the MOU with Valley Center MWD in regards to Meadowwood and Horse Creek Ridge developments. She mentioned engineering was working on a plan to move the entire department to the back room at FPUD.

Director Griffiths made an inquiry on Item #18C2.

Mr. Atilano gave an update on customer service and water operations. He extended an invitation to all Directors to visit Morro Reservoir.

***19. RECEIVE AND FILE FINANCIAL STATEMENTS AND INFORMATION FOR JULY 2013**

A. Finance Manager Comments

1. Interim Financial Statement
2. JPA Expenses
3. Monthly Investment Report
4. Visa Breakdown
5. Directors' Expense
6. Check Register
7. Office Petty Cash
8. Water Purchases & Sales Summary
9. Statistical Summary
10. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

Action:

***Moved by Director Brazier to receive and file financial statements and information.
Seconded by Director Sanford.***

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director McManigle, Director Sanford and Director Brazier.
NOES: None.
ABSTAINED: None.
ABSENT: Director Lucy.

Mr. Buckley reported the field audit has been completed as well as RMWD received its first payment on the State Revolving Fund Loan in the amount of \$1.9 million.

Director Brazier referenced Item #19A2 when she asked for an overview of categories for which monies are exchanged for work on matters related to the NCJPA that take up significant staff

(*) - Asterisk indicates a report is attached.

time from either of the two agencies. Mr. Buckley also explained when FPUD and RMWD bill each other, invoices are produced from which checks are generated for payment.

President McManigle made an inquiry on Item #19A3.

Director Griffiths made inquiries on Item #19A6.

20. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

There were no suggested items.

21. ADJOURNMENT - To Tuesday, September 24, 2013 at 1:00 p.m.

Action:

Moved by Director Brazier to adjourn. Seconded by Director Griffiths.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director McManigle, Director Sanford and Director Brazier.
NOES: None.
ABSTAINED: None.
ABSENT: Director Lucy.

The meeting was adjourned at 4:10 p.m.

George McManigle, Board President

Dawn M. Washburn, Board Secretary