



**RAINBOW MUNICIPAL WATER DISTRICT**

**Tuesday, July 26, 2016**

**Closed Session – Time: 12:30 p.m.**

**Open Session - Time: 1:00 p.m.**

**THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA**

**District Office**

**3707 Old Highway 395**

**Fallbrook, CA 92028**

**Board Agenda Policies**

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4<sup>th</sup> Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a “Speaker’s Slip”, encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at [www.rainbowmwd.com](http://www.rainbowmwd.com).

Time Certain Agenda items identified as “time certain” indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded on CD’s as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD’s. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(\*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:30 p.m. and Open Session at 1:00 p.m. Tuesday, September 22, 2016, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

## **AGENDA**

1. **CALL TO ORDER**
  2. **ROLL CALL: Sanford\_\_\_\_\_ Walker\_\_\_\_\_ Brazier\_\_\_\_\_ Bigley\_\_\_ Stewart\_\_\_\_\_**
  3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
  4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**  
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
  5. **CLOSED SESSION**
    - A. Conference with Legal Counsel—Anticipated Litigation (Government Code section 54956.9(d)(2))  
  
\* Significant exposure to litigation - 1 matter
  6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
7. **PLEDGE OF ALLEGIANCE**
  8. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
  9. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
  10. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC  
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING  
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**  
Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*

(\*) - Asterisk indicates a report is attached.

**\*11. APPROVAL OF MINUTES**

- A. June 28, 2016 - Regular Board Meeting

**12. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (Director Sanford)
- B. Representative Report (Appointed Representative)
  - 1. SDCWA
  - 2. CSDA
  - 3. LAFCO
  - 4. San Luis Rey Watershed Council
  - 5. Santa Margarita Watershed Council
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
- D. Directors Comments

**\*13. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
  - 1. June 14, 2016 Minutes
- B. Communications Committee
  - 1. June 6, 2016 Minutes
- C. Engineering Committee
  - 1. June 1, 2016 Minutes

**BOARD ACTION ITEMS**

**\*14. DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF 2016 RMWD DOMESTIC WATER, RECYCLED WATER AND SANITARY SEWER FACILITIES CONSTRUCTION STANDARDS MANUAL**

*(The District utilizes a Standards Manual containing general guidelines, design standards, standard specifications, standard drawings and a list of approved materials. The last Standards Manual update took place in 2011. Over a five-year period, the Standards Manual has been revised by Operations and Engineering. Staff has conducted several meetings to go over the Standards Manual and recommend changes. The draft manual was presented to and reviewed by the Engineering Committee. The Engineering Committee voted unanimously to recommend adoption by the District Board.)*

**\*15. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES AGREEMENT WITH NOBEL SYSTEMS, INC. FOR GEOVIEWER ONLINE, GEOVIEWER MOBILE, INFOR ENTERPRISE ASSET MANAGEMENT INTEGRATION, AND SPRINGBROOK CUSTOMER SERVICE SOFTWARE INTEGRATION**

*(The professional service agreement encompasses GIS data update services, hosting GeoViewer Online, GeoViewer Mobile, as well as integrations with the District's asset management software (Infor EAM) and financial software (Springbrook). As part of the Strategic Planning process undertaken in 2015, a key outcome was a desire to increase our ability to both manage assets and improve customer service. This contract is one of the outcomes of this process as it will meet a number of key long term objectives.)*

(\*) - Asterisk indicates a report is attached.

**BOARD INFORMATION ITEMS**

**\*16. QUARTERLY STRATEGIC PLAN OBJECTIVES AND GOALS UPDATE**

*(The Board of Directors will review the progress that the District is making on these Objectives on a regular basis to ensure that the District remains on track to achieve these Objectives.)*

**\*17. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR JUNE 2016**

**A. General Manager Comments**

1. Meetings, Conferences and Seminar Calendar

**B. Communications**

1. Ratepayer Letters
2. Staff Training Reports

**C. Operations Comments**

1. Operations Report

**D. Engineering Comments**

1. Engineering Report

**E. Customer Service Comments**

1. Customer Service Report

**F. Human Resource & Safety Comments**

1. Human Resources Report
2. Organizational Chart

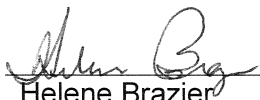
**G. Finance Manager Comments**

1. Interim Financial Statement
2. Credit Card Breakdown
3. Directors' Expense
4. Check Register
5. Water Purchases & Sales Summary
6. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

**18. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

**19. ADJOURNMENT - To Tuesday, August 23, 2016 at 1:00 p.m.**

**ATTEST TO POSTING:**



Helene Brazier  
Secretary of the Board

7-18-16 @ 1:30 P.M.

Date and Time of Posting  
Outside Display Cases

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