



**BOARD MEETING/
BUDGET AND FINANCE COMMITTEE SPECIAL MEETING**

RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, May 24, 2016
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office	3707 Old Highway 395	Fallbrook, CA 92028
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Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors and Budget and Finance Committee will hold Open Session at 1:00 p.m. Tuesday, May 24, 2016, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. BOARD OF DIRECTORS ROLL CALL:

Sanford ___ Walker ___ Brazier ___ Bigley ___ Stewart ___

BUDGET AND FINANCE COMMITTEE ROLL CALL:

Harry Stitle ___ Randy Ross ___ Peter Hensley ___ Harry Clyde ___ Pam Moss ___

4. ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)

**5. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*

6. ANNIVERSARY ACKNOWLEDGEMENT

A. Justin Demary (10 Years)

Time Certain: 1:00 p.m. Public Hearings

7. PUBLIC HEARINGS

**A. PUBLIC HEARING ON IMPROVEMENT DISTRICT NO. 1 WATER STANDBY CHARGES
AND DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 16-08,
ESTABLISHING READINESS TO SERVE WATER SERVICE STANDBY ASSESSMENTS
OR AVAILABILITY CHARGES FOR ALL OF THE RAINBOW MUNICIPAL WATER
DISTRICT IMPROVEMENT DISTRICT NO. 1**

(This Ordinance establishes water availability charges for all of the Rainbow Municipal Water District Improvement District – Improvement District No. 1.)

(Staff Recommendation: The Board of Directors approve Ordinance 16-08.)

(*) - Asterisk indicates a report is attached.

B. PUBLIC HEARING FOR THE PURPOSE OF SOLICITING PUBLIC INPUT REGARDING THE PROPOSED 2015 URBAN WATER MANAGEMENT PLAN

*(The District's Draft 2015 Urban Water Management Plan (UWMP) has been prepared to satisfy Water Code Section 10620 which requires every urban water supplier to prepare and adopt an UWMP. Furthermore, the Codes require the UWMP to be updated at least once every 5 years. The UWMP submittal deadline is July 1, 2016. The District is required to hold a public hearing prior to adoption of the Urban Water Management Plan per California Water Code 10642. Proper notice regarding publication in the newspaper was made following Government Code 6066.)
(Staff Recommendation: No recommendation – public hearing only.)*

***8. APPROVAL OF MINUTES**

- A. December 15, 2015 – REVISED Approved Regular Board Meeting Minutes
- B. April 26, 2016 - Regular Board Meeting

9. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (Director Sanford)
- B. Representative Report (Appointed Representative)
 - 1. SDCWA
 - 2. CSDA
 - 3. LAFCO
 - 4. San Luis Rey Watershed Council
 - 5. Santa Margarita Watershed Council
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
- D. Directors Comments
- E. Budget and Finance Committee Member Comments

***10. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
 - 1. April 12, 2016 Minutes
- B. Communications Committee
 - 1. April 4, 2016
- C. Engineering Committee
 - 1. April 6, 2016

(*) - Asterisk indicates a report is attached.

***11 CONSENT CALENDAR**

(The consent calendar items are matters voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.)

A. DISCUSSION AND POSSIBLE ACTION REGARDING EXECUTION OF A JOINT AGREEMENT TO IMPROVE MAJOR SUBDIVISION COUNTY OF SAN DIEGO TRACT NO. TM 5498-1, GOLF GREEN ESTATES

(The Golf Green Estates development consists of 94 lots surrounding the Bonsall Elementary School. Onsite improvements related to the District consists of approximately 5,475 feet of water main and 4,618 feet of sewer main totaling \$1,543,800 in water and sewer facility improvements. The Joint Agreement is required by the County to ensure all facilities are bonded before they will allow submittal of the Final Map for approval and recording which binds Development Solutions Bon, LLC to complete necessary improvements for both the County and the District.)

(Staff Recommendation: Authorize the General Manager to execute Joint Agreement with the County of San Diego for TM 5498-1.)

B. APPROVAL OF RESOLUTION NO. 16-11 ESTABLISHING CHECK SIGNING AUTHORITY

(The purpose of this Resolution is to establish check signing responsibilities and designate authorized signers of checks due to changes in staff members. Resolution No. 16-11 will replace Resolution No. 16-04.)

(Staff Recommendation: Approve attached Resolution 16-11.)

BOARD INFORMATION ITEMS

12. INITIAL REVIEW OF OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2016-2017

(The Draft Operating and Capital Improvement Budget will be presented for the Board and the Committee to review together. This process is designed to be an open discussion for any recommended changes that the Directors and Committee members feel is necessary to incorporate into the Budget.)

(Staff Recommendation: The Draft Operating and Capital Improvement Budget for Fiscal Year 2016-2017 has been presented to the Budget and Finance Committee on May 10, 2016 for review. The joint meeting is held for presentation to both the Committee and the Board to collectively have open discussions on the fiscal impact the Budget has on the District.)

13. DROUGHT ORDINANCE UPDATE

(Due to the State Water Resources Control Board deciding to change the emergency regulations and step back from some of the requirements of the earlier versions of the regulation, staff wanted to take this opportunity to update the Board on the revisions expected to be adopted on May 18, 2016.)

***14. DISCUSSION ABOUT PARLIAMENTARY PROCEDURES FOR RMWD MEETINGS**

(At the April 26, 2016 Board of Directors meeting, the Board directed staff to develop some draft alternative parliamentary procedures to serve as a supplement or replacement to Robert's Rules of Order. Staff would like to receive Board direction on the contents of these proposed parliamentary procedures.)

BOARD ACTION ITEMS

***15. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 16-09 UPDATING ADMINISTRATIVE CODE SECTION 8.04 TO INCLUDE ALLOWING ESTABLISHMENT OF SERVICE ON A TEMPORARY BASIS WITHOUT PROPERTY OWNER ACKNOWLEDGEMENT**

(This item is to consider updating the Administrative Code to include language allowing temporary service not to exceed 45 days. This type of allowance is related to pending real estate transaction without requiring the Owner Acknowledgement Statement, and would require a written agreement and a deposit on the account.)

(Staff Recommendation: Approve Ordinance No. 16-09 updating Administrative Code Section 8.04 – Establishment of Water Service.)

(*) - Asterisk indicates a report is attached.

- *16. DISCUSSION AND POSSIBLE ACTION TO VOTE ON PROPOSED CSDA BYLAWS UPDATES**
(The CSDA Board of Directors has approved the recommended updates to the CSDA Bylaws and is requesting RMWD to complete and remit a ballot to cast a vote in favor or not in favor of the changes.)
(Staff supports Board direction.)
- *17. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 16-12 RELATED TO NORTH COUNTY IRRIGATED LANDS GROUP**
(At the April 26, 2016 Board of Directors meeting, the Board voted to dissolve the North County Irrigated Lands Group (NCILG). Since that time, staff and legal counsel have developed the necessary documents required to wind up the Limited Liability Corporation that was formed for the NCILG.)
(Staff Recommendation: Approval of Resolution No. 16-12.)
- *18. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR APRIL 2016**
- A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
 - B. Communications**
 - 1. Ratepayer Letters
 - 2. Staff Training Reports
 - C. Construction & Maintenance Comments**
 - 1. Construction and Maintenance Report
 - 2. Valve Maintenance Report
 - 3. Garage/Shop Repair
 - D. Water Operations Comments**
 - 1. Water Operations Report
 - 2. Electrical/Telemetry Report
 - E. Wastewater Comments**
 - 1. Wastewater Report
 - F. Operations Comments**
 - 1. Water Quality Report
 - 2. Cross Connection Control Program Report
 - G. Engineering Comments**
 - 1. Engineering Report
 - H. Customer Service Comments**
 - 1. Field Customer Service Report
 - 2. Meters Report
 - I. Safety Comments**
 - 1. Safety Report
 - J. Human Resources Comments**
 - 1. Personnel Changes
 - 2. Organizational Chart
 - K. Finance Manager Comments**
 - 1. Visa Breakdown
 - 2. Directors' Expense
 - 3. Check Register
 - 4. Office Petty Cash
 - 5. Water Usage Report
 - 6. RMWD Sewer Equivalent Dwelling Units (EDU's) Status
- 19. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

(*) - Asterisk indicates a report is attached.

20. ADJOURNMENT - To Tuesday, June 28, 2016 at 1:00 p.m.

ATTEST TO POSTING:



Helene Brazier
Secretary of the Board

5-16-16 @ 4:30 P.M.
Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.