



DUE TO THE COVID-19 STATE OF EMERGENCY AND PURSUANT TO WAIVERS TO CERTAIN BROWN ACT PROVISIONS UNDER THE GOVERNOR'S EXECUTIVE ORDERS, THIS MEETING IS BEING CONDUCTED VIA TELECONFERENCE AND THERE WILL BE NO PHYSICAL LOCATION FROM WHICH MEMBERS OF THE PUBLIC MAY PARTICIPATE

MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THE BOARD MEETING OPEN SESSION BY GOING TO <https://us02web.zoom.us/j/86207519361> OR BY CALLING 1-669-900-6833 or 1-346-248-7799 or 1-253-215-8782 or 1-301-715-8592 or 1-312-626- 6799 or 1-929-205-6099 (WEBINAR/MEETING ID: 862 0751 9361) (CLOSED SESSION WILL NOT BE ACCESSIBLE TO MEMBERS OF THE PUBLIC; HOWEVER, INSTRUCTIONS FOR SUBMITTING PUBLIC COMMENT ON CLOSED SESSION ITEMS ARE PROVIDED IN ITEM #4.)

MEMBERS OF THE PUBLIC WISHING TO ADDRESS THE BOARD UNDER PUBLIC COMMENT OR ON A SPECIFIC AGENDA ITEM MAY SUBMIT WRITTEN COMMENTS TO OUR BOARD SECRETARY BY EMAIL AT DWASHBURN@RAINBOWMWD.COM OR BY MAIL TO 3707 OLD HIGHWAY 395, FALLBROOK, CA 92028. ALL PUBLIC COMMENTS RECEIVED AT LEAST ONE HOUR IN ADVANCE OF THE MEETING WILL BE READ TO THE BOARD DURING THE APPROPRIATE PORTION OF THE MEETING. THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT'S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.

RAINBOW MUNICIPAL WATER DISTRICT BOARD MEETING

Tuesday, August 25, 2020

Closed Session 11:30 a.m.

Open Session 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office

3707 Old Highway 395

Fallbrook, CA 92028

Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten-minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of recordings. Recordings will be available until the minutes of such meeting are approved. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 11:30 a.m. and Open Session at 1:00 p.m. Tuesday, August 25, 2020, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL: Brazier ___ Hamilton ___ Gasca ___ Mack ___ Rindfleisch ___**
3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
4. **INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

CHAIR TO READ ALOUD - "If at any point, anyone would like to ask a question or make a comment and have joined this meeting with their computer, they can click on the "Raise Hand" button located at the bottom of the screen. We will be alerted that they would like to speak. When called upon, please unmute the microphone and ask the question or make comments in no more than three minutes.

*Those who have joined by dialing a number on their telephone, will need to press *6 to unmute themselves and then *9 to alert us that they would like to speak.*

A slight pause will also be offered at the conclusion of each agenda item discussion to allow public members an opportunity to make comments or ask questions."

5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should email or mailing their comments to the Board Secretary one hour before the Closed Session scheduled start time. All written public comments will be read to the Board prior to their adjournment to Closed Session. Any person wishing to speak to the Board regarding Closed Session agenda items may do so by calling (760) 728-1178, listening for "Thank you for calling Rainbow Municipal Water District", dialing Extension 429, and entering pin 8607 at the Closed Session scheduled start time. Once all public comment is heard, this call will be disconnected, and the Board will adjourn to Closed Session. To participate in the Open Session portion of the meeting, please follow the instructions provided at the top of Page 1 of this agenda. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

6. **CLOSED SESSION**

- A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))

* One Item

- B. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1)

* Robert and Linda Burton v. Rainbow Municipal Water District

(*) - Asterisk indicates a report is attached.

- C. Appointment, Employment; Evaluation of Performance – General Manager (Government Code §54957(B)(1))

7. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Time Certain: 1:00 p.m.

- 8. REPEAT CALL TO ORDER
- 9. PLEDGE OF ALLEGIANCE
- 10. REPEAT ROLL CALL
- 11. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION
- 12. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)
- 13. REPEAT INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE

CHAIR TO READ ALOUD - *“If at any point, anyone would like to ask a question or make a comment and have joined this meeting with their computer, they can click on the “Raise Hand” button located at the bottom of the screen. We will be alerted that they would like to speak. When called upon, please unmute the microphone and ask the question or make comments in no more than three minutes.*

*Those who have joined by dialing a number on their telephone, will need to press *6 to unmute themselves and then *9 to alert us that they would like to speak.*

A slight pause will also be offered at the conclusion of each agenda item discussion to allow public members an opportunity to make comments or ask questions.”

- 14. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak or may email or mail their comments to the Board Secretary one hour before the Open Session scheduled start time. All written public comments received will be read to the Board during the appropriate portion of the meeting. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

***15. APPROVAL OF MINUTES**

- A. July 28, 2020 - Regular Board Meeting

(*) - Asterisk indicates a report is attached.

***16. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (Director Brazier)
- B. Representative Report (Appointed Representative)
 - 1. SDCWA
 - A. Summary of Board Meeting July 23, 2020
 - 2. CSDA
 - 3. LAFCO
 - 4. San Luis Rey Watershed Council
 - 5. Santa Margarita River Watershed Watermaster Steering Committee
 - 6. ACWA
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
 - 1. Board Seminar/Conference/Workshop Training Attendance Reports
- D. Directors Comments
- E. Legal Counsel Comments
 - 1. Attorney Report: Water Rates Update - 501668-0002

17. COMMITTEE REPORTS

- A. Budget and Finance Committee
- B. Communications and Customer Service Committee
- C. Engineering and Operations Committee

BOARD ACTION ITEMS

18. CONSIDER A CONSTRUCTION AGREEMENT WITH XXXXX FOR THE NORTH RIVER ROAD SEWER PIPE LINING PROJECT IN THE AMOUNT OF \$XXXXX AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

(The proposed construction contract is the second of three phases for the overall sewer enhancement in North River Road and provides for the lining of approximately 9,000 linear feet of sewer pipeline. NOTE: This Action Letter was prepared prior to the bid opening date and will be updated once bid results are known. Copies of the revised Action Letter will be distributed at the Board meeting.)

***19. CONSIDER A CHANGE ORDER TO THE PROFESSIONAL SERVICES AGREEMENT WITH UTILITY SERVICE CO. (SUEZ), FOR THE INSTALLATION OF ADDITIONAL TANK FALL PROTECTION IMPROVEMENTS, STAIRWAY SECURITY GATES AND NEW ELECTRICAL CONDUITS AND PANELS FOR POWER, DATA AND COMMUNICATIONS**

(This project is a multi-year construction project that includes the construction of security caging/fencing at the base of the stairways, railing systems around the tops of the tanks and new conduits/electrical panels for SCADA. This work will be added to an existing contract with Suez for the maintenance of the District's tanks.)

20. NOTICE OF COMPLETION AND ACCEPTANCE OF FACILITIES CONSTRUCTED UNDER THE MCDOWELL RESIDENCE WATER AND SEWER IMPROVEMENT PLANS

(The facilities included in the McDowell Residence Water and Sewer Improvement Plans have been constructed and tested per the approved plans and District standards. Upon acceptance by the Board, the improvements become part of the District water system and Staff takes over operation and maintenance.)

(*) - Asterisk indicates a report is attached.

21. **CONSIDER A CONSTRUCTION AGREEMENT WITH XXXX FOR THE SAGEWOOD ROAD WATER PIPELINE IMPROVEMENTS PROJECT IN THE AMOUNT OF \$XXXX AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT**
(The proposed construction contract provides for the relocation of a transmission main from an easement with difficult access to Sagewood Road. The pipeline requires replacement because it is currently out of service due to a break. NOTE: This Action Letter was prepared prior to the bid opening date and will be updated once bid results are known. Copies of the revised Action Letter will be distributed at the Board meeting.)
22. **CONSIDER A CONSTRUCTION AGREEMENT WITH XXXX FOR THE NELLA LANE WATER MAIN REPLACEMENT PROJECT IN THE AMOUNT OF \$XXXX AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT**
(The proposed construction contract provides for the replacement of the pipeline in Nella Lane which was identified as a high priority for replacement in the Water Pipeline Condition Assessment. The replacement line will have lower pressure and will be polyvinyl chloride to eliminate the risk from corrosion. NOTE: This Action Letter was prepared prior to the bid opening date and will be updated once bid results are known. Copies of the revised Action Letter will be distributed at the Board meeting.)
23. **DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT; EMPLOYMENT; EVALUATION OF PERFORMANCE; OR COMPENSATION OF THE GENERAL MANAGER**
(The Board may take action regarding the appointment, employment, performance or compensation of the General Manager.)
- *24. **APPROVAL OF RESOLUTION NO. 20-12 ESTABLISHING CHECK SIGNING AUTHORITY**
(The purpose of this Resolution is to update the current established check signing responsibility to the current authorized signers of checks due to a change in staff.)
- *25. **DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 20-08 AMENDING AND UPDATING ADMINISTRATIVE CODE TITLE 2 – BOARD OF DIRECTORS**
(As part of the ongoing process, staff conducted a review of RMWD’s Administrative Code Title 2 and found no significant changes needed to be made, but rather minor typographical, grammatical, and formatting updates.)
26. **BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**

BOARD INFORMATION ITEMS

27. **COVID-19 UPDATE**
28. **WATER SERVICE UPGRADE PROGRAM UPDATE**
29. **RECENT CYBER HACK ATTEMPT ON RMWD’S OFFICE 365 ACCOUNT - INFORMATION AND UPDATE**
- *30. **RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**
- A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
 - B. Operations Comments**
 - 1. Operations Report
 - C. Engineering Comments**
 - 1. Engineering Report
 - 2. As-Needed Services Expenditures Summary
 - 3. RMWD Sewer Equivalent Dwelling Units (EDU’s) Status
 - D. Human Resource & Safety Comments**
 - 1. Human Resources Report

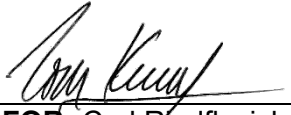
(*) - Asterisk indicates a report is attached.

- 2. Organizational Chart
- E. Finance Comments**
 - 1. Information Report
 - 2. Fund Balance Projections
 - 3. Treasury Report
 - 4. Five Year Demand
 - 5. Water Sales Summary
 - 6. Check Register
 - 7. Directors' Expense
 - 8. Credit Card Breakdown
 - 9. Developer Projections
 - 10. RMWD Properties

31. **LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

32. **ADJOURNMENT - To Tuesday, September 22, 2020 at 1:00 p.m.**

ATTEST TO POSTING:



FOR: Carl Rindflesich
Secretary of the Board

8-17-20 @ 9:45 a.m.

Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.

DRAFT

DRAFT

DRAFT

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
JULY 28, 2020**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on July 28, 2020 was called to order by Vice President Hamilton at 11:33 a.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Vice President presiding.

2. **ROLL CALL**

Present: Director Brazier (via teleconference), Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

Also Present: General Manager Kennedy, Executive Assistant Washburn, Information and Technology Specialist Espino.

Present via video teleconference:

Legal Counsel Smith.

No members of the public were present for Closed Session.

3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

Vice President Hamilton announced Item #21 will be removed from the agenda.

4. **INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE**

Vice President Hamilton read aloud the instructions to make comments for those attending this meeting via teleconference or video conference.

5. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**

There were no comments.

The meeting adjourned to Closed Session at 11:37 a.m.

6. **CLOSED SESSION**

A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))

* Two Items

(*) - Asterisk indicates a report is attached.

DRAFT

DRAFT

DRAFT

- B.** Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1)

* Robert and Linda Burton v. Rainbow Municipal Water District

- C.** Appointment, Employment; Evaluation of Performance – General Manager (Government Code §54957(B)(1))

The meeting reconvened at 1:10 p.m.

7. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Time Certain: 1:00 p.m.

8. REPEAT CALL TO ORDER

The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on July 28, 2020 was called to order by Vice President Hamilton at 1:13 p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. Vice President presiding.

9. PLEDGE OF ALLEGIANCE

10. REPEAT ROLL CALL

Present: Director Brazier (via teleconference), Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

Also Present: General Manager Kennedy, Executive Assistant Washburn, Information and Technology Specialist Espino.

Present via video teleconference:

Legal Counsel Smith, Finance Manager Largent, Project Manager Williams, District Engineer Strapac, Operations Manager Gutierrez, Construction and Maintenance Supervisor Lagunas, Human Resource Manager Harp, Associate Engineer Powers, Customer Service and Communications Supervisor Gray, Engineering Technician Rubio.

Thirteen members of the public were present for Open Session.

11. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

Legal Counsel reported the Board met in Closed Session to discuss four items and there was no reportable action.

12. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)

Vice President Hamilton noted Item #21 will be pulled from the agenda.

(*) - Asterisk indicates a report is attached.

DRAFT

DRAFT

DRAFT

13. REPEAT INSTRUCTIONS TO ALLOW PUBLIC COMMENT ON AGENDA ITEMS FROM THOSE ATTENDING THIS MEETING VIA TELECONFERENCE OR VIDEO CONFERENCE

Vice President read aloud the instructions for making public comment for those attending this meeting via teleconference or video teleconference.

14. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

Vice President Hamilton read aloud the instructions for providing the District with public comment on items not on this agenda. It was confirmed there were no oral or written comments received.

15. CSDA PRESENTS DISTRICT OF DISTINCTION AWARD TO RAINBOW MUNICIPAL WATER DISTRICT

Chris Palmer, Senior Public Affairs Field Coordinator for the California Special Districts Association, said as the Special District Leadership Foundation representative, he wanted to honor RMWD on earning its District of Distinction Accreditation.

Mr. Palmer explained the Special District Leadership Foundation is a non-profit foundation arm of CSDA dedicated to promoting excellence in special districts through recognition program such as the one RMWD was receiving today.

Mr. Palmer mentioned to receive this accreditation, a district must demonstrate to their community, the media, legislators, and its constituents that it is commitment to operate in a sound and responsible manner while truly standing out a district that has gone above and beyond as well as fulfill three main requirements. He concluded with sharing he has had the pleasure of working with many members of RMWD staff on several occasions and how each time everyone goes above and beyond in everything they do and are very transparent in all they do; therefore, on behalf of the Special District Leadership Foundation Board and staff, it was his pleasure to present RMWD with the District of Distinction Accreditation recognizing its commitment to good governance and to ethical and sound operating practices.

Mr. Kennedy thanked the Board for their dedication in making this happen.

Vice President Hamilton acknowledged Mr. Kennedy's comment as well as recognized the employees of the District who have spent an equal amount of time and effort for helping the District achieve this award.

***16. APPROVAL OF MINUTES**

A. June 23, 2020 - Regular Board Meeting

Motion:

To approve the June 23, 2020 Board meeting minutes.

Action: Approve, Moved by Director Mack, Seconded by Director Rindfleisch.

(*) - Asterisk indicates a report is attached.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

***17. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

A. President's Report (Director Brazier)

President Brazier stated she has recently been asked by members of her division if she would run again in the Fall election to which she replied she was not. She stated she was appointed in Spring 2012 after the sudden death of her predecessor. She said she was slightly uncomfortable with the appointment, not that she was not pleased it was unanimous, but that she was appointed to represent Division 1 by four men who represented the other divisions. She said she firmly believe that representatives of a division should be elected by the ratepayers of that division. She stated she was happy with an election coming up in the Fall of 2012 to allow for that to happen. She explained she filed to run in the election; however, she was unopposed which made her uncomfortable again but since she had only been in the office a few months it was not much more than one full term after which she would see what happened when the term ended. She noted in 2016 again nobody else filed for the office which made her even more uncomfortable because of her belief in representative government, so she announced that she would not run again which is why she is not running for reelection in 2020.

President Brazier commented on the mail system has been slowed considerably by COVID-19. She explained she had mailed something a week ago that should have arrived at its destination in its customary two days but did not arrive until over a week later. She implored anyone who receives a mail in ballot to be sure those ballots are mailed in plenty of time allowing for more than the usual necessary timeframe for the ballots to be received.

B. Representative Report (Appointed Representative)

1. SDCWA

A. Summary of Board Meeting June 25, 2020

Mr. Kennedy reported SDCWA passed a rate increase to be effective January 1, 2021 which will add approximately \$7.00 per month to each of the RMWD customer bills. He noted SDCWA left open the potential for revisiting the rate increase should Metropolitan Water District revisit their rates in August.

Mr. Kennedy mentioned during the July Board meeting, SDCWA was supposed to decide on the next steps for the Regional Conveyance System Project; however, it was pulled from their agenda. He stated he sent each of the Board Members a report developed by the Member Agency Manager Group which he shared as a handout and in a presentation as he reviewed the information Executive Summary.

Director Gasca inquired as to RMWD's share of the project costs. Mr. Kennedy answered approximately \$1,400 per acre foot. Director Gasca asked how costs associated with preparing the report were paid. Mr. Kennedy replied the costs were split among eighteen member agencies.

(*) - Asterisk indicates a report is attached.

2. CSDA

Mr. Kennedy reported the quarterly dinner meeting in August will be conducted as a Zoom meeting with Diane Jacobs possibly being the guest speaker.

3. LAFCO

Mr. Kennedy reported there will be a LAFCO meeting on Monday at which he will be speaking in support of the Agriculture and Open Space. He stated following the meeting there will be discussion regarding the RMWD and FPUD detachment matter.

4. San Luis Rey Watershed Council

Director Gasca stated there was no new current news.

5. Santa Margarita River Watershed Watermaster Steering Committee

Vice President Hamilton referenced the written report he provided after attending the July 21, 2020 committee meeting.

6. ACWA

Mr. Kennedy reported he will be attending the virtual conference from July 29-30, 2020.

C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)

1. Board Seminar/Conference/Workshop Training Attendance Reports

There were no reports.

D. Directors Comments

President Brazier stated she has a problem with Item #21 being not in compliance with the Administrative Code. She stressed this request was to approve a change order after the fact. She suggested if the Board would like to allow for after the fact change orders, they may want to consider revising the Administrative Code.

Mr. Kennedy clarified the request was for a deduction to the amount being paid to the contractor and thus did not require Board approval; however, the information provided in the action letter was not clear which was why he requested it be pulled from the agenda.

Director Gasca stated he has started communications with Ms. Platt in anticipation of starting to interface with the public in an effort for RMWD to be transparent as well as provide a greater understanding of why RMWD was considering changing water wholesalers. He recommended the District put together some opportunities to brief the community on this matter as well as direct them to where additional information can be found. He said he would draft something to present to the Communications and Customer Service Committee for their input prior to it be finalized.

(*) - Asterisk indicates a report is attached.

- E. Legal Counsel Comments
 - 1. Attorney Report: State Water Board Update 501668-0002

Legal Counsel summarized in the information provided in his report noting of most interest is the now the State Board’s authority in certain circumstances expands beyond its historical jurisdiction. Discussion followed.

18. COMMITTEE REPORTS

A. Budget and Finance Committee

Mr. Nelson reported the committee meeting was brief but included a recommendation the Board approve the two member appointments to the Budget and Finance Committee being presented to the Board at today’s meeting.

B. Communications and Customer Service Committee

Vice President Hamilton noted the committee received an update on the headquarters study, focused on enhancing the pressure management communications, as well as reviewed the report provided by the CSUSM program as well as discussed possibly utilizing intern programs as a resource to get people more engaged in the activity and knowledgeable which in turn could become a potential feeding ground for new employees.

C. Engineering and Operations Committee

Mr. Nelson reported the items the committee discussed at their last meeting and how the committee members received an update on the Vallecitos Tank damage as well as voted to recommend the Board approve Item #24 on today’s agenda.

CONSENT CALENDAR ITEMS

- 19. NOTICE OF COMPLETION AND ACCEPTANCE OF FACILITIES CONSTRUCTED UNDER THE HELLING HILL RUN IMPROVEMENT PLANS, TPM 20957
- 20. NOTICE OF COMPLETION AND ACCEPTANCE OF FACILITIES CONSTRUCTED UNDER THE MALEK WATERLINE EXTENSION – ENTRADA AL SOL IMPROVEMENT PLANS
- 21. ACCEPTANCE OF THE 2019 SEWER PIPE LINING PROJECT

This item was pulled from the agenda per Item #3.

Motion:

To approve Consent Calendar Items #19 and #20.

Action: Approve, Moved by Director Gasca, Seconded by Director Mack.

Vote: Motion passed (summary: Ayes = 4, Noes = 0, Abstain = 1).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

Abstain: Director Brazier.

(*) - Asterisk indicates a report is attached.

BOARD ACTION ITEMS

22. DISCUSSION AND POSSIBLE ACTION TO CONSIDER REQUEST BY JACK HAGERTY FOR RELIEF FROM WATER BILL DUE TO HIGH WATER CONSUMPTION BILL

Mr. Kennedy reported Mr. Hagerty lives off Gird Road and how he had a large leak on his property in September of 2019 for which RMWD granted him a credit per District policy. He explained that later in the year, while the property was unoccupied and Mr. Hagerty was trying to sell it, another very large bill was generated which was due to an undetermined cause. He said when RMWD staff checked the meter, they found the meter was not turning but testing it showed it was under actually under registering.

Mr. Kennedy explained Mr. Hagerty has asked RMWD to issue another credit; however, according the current policy a customer is only allowed to receive a leak credit once every five years, so he did not qualify. Mr. Hagerty in turn asked if RMWD would be able to split the difference with him but Mr. Kennedy explained this was not authorized to make this type of arrangement. He said after exhausting these options and not reaching an agreement, Mr. Hagerty has requested for this matter to be brought to the Board for consideration.

Director Gasca reiterated the District acted according the policy and how when the meter was pulled and checked it was under registering. He said the fact is RMWD has a policy and the customer already received a leak credit; therefore, it was his recommendation to Mr. Hagerty that should he want consideration of the Board, he should prepare something to present to the Board at today’s meeting. He concluded by noting his disappointment Mr. Hagerty did not follow this recommendation.

Motion:

To approve Option 1 – Confirm staff’s application of our leak relief policy and let the bill stand as is. A payment plan can be arranged with Mr. Haggarty to allow it to be paid over 12 months.

Action: Approve, Moved by Director Mack, Seconded by Director Hamilton.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

***23. DISCUSSION AND POSSIBLE ACTION ON THIRD AMENDMENT TO THE UNRECORDED JOINT AGREEMENT TO IMPROVE MAJOR SUBDIVISION AND JOINT AGREEMENT TO IMPROVE MAJOR SUBDIVISION COUNTY OF SAN DIEGO TRACT NO. 4736-1 FOR BONSALE OAKS DEVELOPMENT**

Mr. Kennedy reported this was a housekeeping item with the change in owner from the old Polo Club project to Bonsale Oaks which provides another time extension to an existing facilities agreement. He confirmed the Board had approved something similar for this project a few months ago; however, the developer is requesting an extension to allow time for some of the processes with the County to complete.

(*) - Asterisk indicates a report is attached.

DRAFT

DRAFT

DRAFT

David Pallinger noted this agreement will allow the developer to take out of the contract a portion of the project they will now get bonded and start construction on the first phase. He noted once the Board authorizes this agreement being signed, it will be taken to the County who will place in the Board packet for consideration by the County Board of Supervisors.

President Brazier asked why RMWD has unrecorded Joint Agreements. Mr. Pallinger explained for some reason going back twenty years there was one agreement that was not recorded and how First American Trust who manages the actual lien and legal counsel for all parties agree the one unrecorded agreement would remain as unrecorded.

Motion:

To approve Option 1 - Authorize the General Manager to Execute the following agreements: a) Third Amendment to the Unrecorded Joint Agreement to Improve Major Subdivision, Extension of Time to Complete Improvements, Partial Release of Joint Lien Contract, and Partial Termination of Original Holding Agreement for San Diego Tract No. 4736-1 (Final Map 13856) and b) Joint Agreement to Improve Major Subdivision County of San Diego Tract No. 4736-1 (Final Map 13856, Lots 1-18) (Phase 1A-1, PDS1998-2140-4736-1) (Single District).

Action: Approve, Moved by Director Gasca, Seconded by Director Mack.

Vote: Motion passed (summary: Ayes = 4, Noes = 0, Abstain = 1).

Ayes: Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

Abstain: Director Brazier.

24. CONSIDER A CONSTRUCTION AGREEMENT WITH SCW CONTRACTING FOR THE NORTH RIVER ROAD SEWER POINT REPAIRS PROJECT IN THE AMOUNT OF \$474,000.00 AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

Mr. Williams explained this project was placed out to bid to fourteen pre-qualified contractors with SCW being the only contractor who submitted a bid. He stated SCW was the same contractor who completed the emergency work with which staff was pleased. He noted the emergency work was closed out approximately two months ago and how Phase 1 of 3 was being presented to the Board for consideration today. He added Phase 2 was currently out for bid and expected to be brought to the Board at their August meeting.

Motion:

To approve Option 1 - Approve the Construction Agreement with SCW Contracting in the amount of \$474,000.00 and authorize the General Manager to sign on behalf of the District.

Action: Approve, Moved by Director Rindfleisch, Seconded by Director Gasca.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

(*) - Asterisk indicates a report is attached.

DRAFT

DRAFT

DRAFT

25. DISCUSSION AND POSSIBLE APPOINTMENT OF JULIE JOHNSON TO SERVE AS A MEMBER AND STEVE STRAPAC AS AN ALTERNATE MEMBER OF THE BUDGET AND FINANCE COMMITTEE

Motion:

Appoint Julie Johnson to serve as a member and Steve Strapac as an alternate member on the Budget and Finance Committee.

Action: Approve, Moved by Director Gasca, Seconded by Director Mack.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

26. CONSIDER RESCHEDULING THE PREVIOUSLY CHANGED REGULAR MEETING DATE OF AUGUST 18, 2020 TO ITS REGULARLY SCHEDULED DATE OF AUGUST 25, 2020

Director Rindfleisch inquired as to why the meeting was originally rescheduled. Vice President Hamilton stated it was due to a conference scheduled for the last week in August that some Board Members wanted to attend; however, the conference has since been cancelled due to the COVID-19 outbreak.

Motion:

To approve Option 1 - Approve rescheduling the August 18, 2020 Regular Board meeting to August 25, 2020.

Action: Approve, Moved by Director Rindfleisch, Seconded by Director Brazier.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

27. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

There were no requests made.

Ms. Washburn reported RMWD has received reimbursement for all costs associated with the cancelled conferences.

BOARD INFORMATION ITEMS

***28. STATEMENT OF AUDITING STANDARDS (SAS) 114 PLANNING LETTER**

Ms. Largent pointed out staff was required to present this annual letter to the Board letting them know planning for the audit has been confirmed. She stated the start date will be September 8, 2020 and will be conducted virtually.

(*) - Asterisk indicates a report is attached.

***29. INITIAL REVIEW OF PROPOSED AMENDMENTS AND UPDATES TO ADMINISTRATIVE CODE TITLE 2 – BOARD OF DIRECTORS**

Mr. Kennedy explained this was part of the ongoing effort of reviewing and updating the Administrative Code with the redline being provided for the Board for their review and feedback before finalizing the proposed updates for Board approval at the August Board meeting.

30. COVID-19 EMERGENCY UPDATE

Mr. Kennedy reported the District will remain operating as status quo and continue to do so throughout the end of the calendar year and possibly into the next calendar year. He thanked the staff for working very hard while dealing with very unusual situations.

President Brazier said she has received an email from a constituent who wanted to know if those employees working from home were keeping the same hours as if they were working on location. Mr. Kennedy stated they were and how Customer Service staff were coordinating their breaks to ensure continual phone coverage as well as tracking call volume and durations which have shown to be the same as if staff were in the office. Ms. Largent confirmed this was accurate and added even those who were not answering the phones were working their same schedules.

31. WATER SERVICES UPGRADE PROGRAM (WSUP) UPDATE

Mr. Williams reported staff was pleased to announce the project has moved to the 11% complete marker which equates to 875 completed meter installations with 7,258 installations remaining. He noted the District team continues to meet and the website is regularly updated.

Mr. Kennedy added there will be a more detailed update provided to the Engineering and Operations Committee as well as the Board in September.

Vice President called for a break at 2:42 p.m.

The meeting reconvened at 2:46 p.m.

***32. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**

- A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
- B. Communications**
 - 1. SB 1386 (Moorlach): Protecting Fire Hydrant System Funding- Support
- C. Operations Comments**
 - 1. Operations Report
- D. Engineering Comments**
 - 1. Engineering Report
 - 2. As-Needed Services Expenditures Summary
 - 3. RMWD Sewer Equivalent Dwelling Units (EDU’s) Status
- E. Human Resource & Safety Comments**
 - 1. Human Resources Report
 - 2. Organizational Chart
- F. Finance Comments**
 - 1. Information Report

(*) - Asterisk indicates a report is attached.

DRAFT

DRAFT

DRAFT

2. Budget vs. Actual Fund 1, 2, and 3
3. Fund Balance Projections
4. Treasury Report
5. Five Year Demand
6. Water Sales Summary
7. Check Register
8. Directors' Expense
9. Credit Card Breakdown
10. Developer Projections
11. RMWD Properties

Mr. Kennedy gave an update on the Vallecitos Tank damage and how RMWD and Suez has reached an accord with Suez agreeing pay approximately \$80,000 of the costs and RMWD will pay \$25,000 to make the necessary repairs. He reported Suez inspected each of RMWD's remaining tanks and found there were 2-3 with the same overflow issue which they have already corrected. Mr. Gutierrez mentioned he has arranged to proceed with working on the tanks in the winter months.

Ms. Harp introduced Esaud Lagunas as RMWD's new Construction and Maintenance Supervisor.

Motion:

To receive and file information and financial items.

Action: Approve, Moved by Director Brazier, Seconded by Director Mack.

Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).

Ayes: Director Brazier, Director Gasca, Director Hamilton, Director Mack, Director Rindfleisch.

33. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

It was noted award of the Gopher Canyon portion of the Pipeline Upgrade Project (PUP #1), award of the Sagewood Project portion of the Pipeline Upgrade Project (PUP) #1, the award for Phase II of the CIPP sewer project, an informational update on the HQ site development, Administrative Code Title 2 updates, first review of Administrative Code Title 3, as well as an agreement with the City of Oceanside for the Weese water deliveries should be on the next committee agenda.

34. ADJOURNMENT

The meeting was adjourned by Vice President Hamilton to a regular meeting on August 25, 2020 at 1:00 p.m.

The meeting was adjourned at 2:56 p.m.

Helene Brazier, Board President

Dawn M. Washburn, Board Secretary

(*) - Asterisk indicates a report is attached.



SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING July 23, 2020

1. Retirement of Directors.
The Board adopted Resolution Nos. 2020-12 (Ron Morrison), 2020-13 (Ron Watkins), and 2020-14 (Barry Leonard) honoring Board Members upon their retirements from the Board of Directors.
2. Ordinance making amendments to Chapters 1.00, 2.00, 4.00, and 7.00 of the Administrative Code.
The Board adopted Ordinance No. 2020-03, an ordinance of the Board of Directors of the San Diego County Water Authority making amendments to chapters 1.00, 2.00, 4.00, and 7.00 of the Administrative Code.
3. Change Orders to J.F. Shea Construction Inc., for the San Diego 28 Flow Control Facility Project.
The Board accepted staff executed change orders 1 through 3 for a cost of up to \$21,942 and authorized the General Manager to execute a pending change order for up to \$261,000 for the differing site condition associated with a connection to an existing pipeline.
4. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
5. A Resolution setting the time and date for a Public Hearing to consider amendments to the San Diego County Water Authority Local Conflict of Interest Code.
The Board adopted Resolution No. 2020-15 setting the August regular meeting of the Board of Directors as the time and date of a public hearing to consider amendments to the San Diego County Water Authority Local Conflict of Interest Code.
6. Professional services contract with AECOM Technical Services, Inc. for design and engineering support services for the San Luis Rey Habitat Management Area Restoration and Dulin Hill Erosion Repair projects.
The Board authorized the General Manager to award a professional services contract to AECOM Technical Services, Inc. for a not-to-exceed amount of \$465,069 to provide design and engineering support services for the San Luis Rey Habitat Management Area Restoration and Dulin Hill Erosion Repair projects.
7. Amend agreement for Consulting Services with ChezKK Consulting LLC.
The Board approved to Amend the agreement with ChezKK Consulting for continued consulting services to the Water Authority through August 31, 2022 by \$156,000, for a period of twenty-four additional months with total contract funding not to exceed \$304,400.
8. Approval of Minutes.
The Board approved the minutes the Special Engineering and Operations Committee meeting of June 11, 2020 and the Formal Board of Directors' meeting of June 25, 2020.



TO: Rainbow Municipal Water District
FROM: Alfred Smith
DATE: August 25, 2020
RE: Attorney Report: Water Rates Update
501668-0002

I. INTRODUCTION.

This attorney report provides an update on a recent water rates decision from the California Supreme Court. In *Wilde v. Dunsmuir*, the Supreme Court held that water rates cannot be challenged by referendum. (Case number 2020-3545; August 3, 2020). In reaching its conclusion, the Supreme Court found that setting water rates falls within the exemption found in California Constitution, Article X, section 9, regarding “tax levies or appropriations for usual current expenses” of the government. The Court found that setting water rates falls within the purpose of this exemption, which is to prevent the referendum process “from disrupting essential governmental operations.”

The decision is an important victory for municipal water districts and other local agencies. A decision to the contrary would have allowed any group of voters that gathers enough signatures to suspend rate increases until the matter can be placed on the ballot for a local election.

II. BACKGROUND.

A. The Referendum Power

The California Constitution grants voters the power of referendum, which allows voters to approve or reject laws enacted by their elected representatives before the laws take effect. However, to prevent the referendum process from disrupting essential governmental operations, the Constitution exempts certain categories of legislation, including “statutes providing for tax levies or appropriations for usual current expenses” of the government. (California Constitution Article II, Section 9, subd. (a).)

Under the California Constitution, “[t]he legislative power of this State is vested in the California Legislature . . . but the people reserve to themselves the powers of initiative and referendum.” (California Constitution, Article IV, Section 1.) The powers of initiative and referendum were enacted as part of the Constitution in 1911 as companion reforms. The initiative power allows voters to propose new measures and place them on the ballot for a popular vote. If the measure is approved by popular vote, it becomes

law. The referendum power, by contrast, allows voters to weigh in on laws that have already been passed by their elected representatives. Any voter or group of voters that gathers enough signatures can place a legislative enactment on the ballot for an up or down vote. A referendum suspends operation of the law until it is approved by a majority of voters.

Like the initiative power, the referendum power applies to both state statutes and local enactments. The referendum power is, however, subject to certain exceptions. These exceptions are spelled out in Article II, Section 9, which provides, in relevant part: “The referendum is the power of the electors to approve or reject statutes or parts of statutes except urgency statutes, statutes calling elections, and statutes providing for tax levies or appropriations for usual current expenses of the State.” Although this section is, by its terms, addressed to state statutes, the same exceptions apply to local legislation. (*Rossi v. Brown* (1995) 9 Cal.4th 688, 698; *Geiger v. Board of Supervisors* (1957) 48 Cal.2d 832, 836–837).

B. The Dunsmuir Case

In *Wilde v. City of Dunsmuir*, the Dunsmuir City Council approved a resolution establishing a five-year plan for a \$15 million upgrade to the City’s water storage and delivery infrastructure. In this resolution, the City also adopted the new water rates necessary to pay for this project. The resolution was adopted in accordance with Proposition 218 after holding a noticed public hearing.

The plaintiff was a Dunsmuir water ratepayer who opposed the water rates, and attempted to block the rate increase by many different means. First, the ratepayer organized an unsuccessful protest effort, which yielded far fewer protests than necessary to block adoption of the rates under Proposition 218.

After the new rates were adopted, the ratepayer next tried to undo the resolution in two ways. First, the ratepayer submitted a petition for a referendum seeking to overturn the resolution. Second, the ratepayer gathered a sufficient number of signatures to place on the ballot an initiative to implement a different water rate schedule. The initiative was placed on the November 2016 ballot and rejected by the voters.

The City refused to place the ratepayer’s referendum on the ballot, on the grounds that setting water rates is an administrative act not subject to referendum, and that Article XIII C, Section 3 of the California Constitution allows for initiatives, but not referenda, for water rate increases. The ratepayer then went to court, filing a writ petition to compel the City to place the referendum on the ballot.

III. COURT'S ANALYSIS.

The trial court denied the ratepayer's petition on the grounds that Proposition 218 allows voters to challenge property-related fees by initiative but not referendum. The Court of Appeal reversed, finding that, while Article II, Section 9 exempts tax measures from referendum, the "tax exemption" did not apply because the water charges are a "property-related fee" and not a "tax" under Proposition 218.

The Supreme Court reversed, holding that the resolution imposing new water rates is exempt from referendum as a tax measure under California Constitution Article II, Section 9. In doing so, the Court also resolved conflicting lower court decisions and expressly affirmed the Court of Appeal's decision in *Howard Jarvis Taxpayers' Association v. Amador Water Agency* that water service fee rates are not subject to a referendum.

Under California Constitution Article II, Section 9(a), the referendum allows voters to approve or reject statutes in whole or part, with certain exceptions including "urgency statutes, statutes calling elections, and statutes providing for tax levies or appropriations for usual current expenses of the State." The distinction between taxes and fees is often blurred and varies depending on the context, and the Supreme Court applied a broad interpretation of "tax" to determine that water rates could be both a property-related "fee" under Articles XIII C and XIII D and a "tax" within the referendum provisions in Article II.

The California Supreme Court ruled that the purpose of a "tax exemption" from referendum is to avoid disruptions of essential government operations and fiscal management. While enactments subject to referendum must wait a period before they take effect, measures exempt from referendum may take effect immediately. Unlike referenda, initiatives do not delay or suspend the operation of legislative enactments and do not affect a local government's current budget. The Court accordingly concluded:

"Article II, Section 9's exemptions from referendum reflect a recognition that in certain areas, government agencies must be permitted to act expediently, without the delays and uncertainty that accompany the referendum process."

IV. CONCLUSION.

The California Supreme Court's decision in *Wilde* makes clear that water rates and other utility rates are not subject to challenge by referendum. While rates can be challenged by other means, such as Proposition 218 and the initiative power, a challenge by referendum is not permitted. The decision helps to stabilize local agency

operations by preventing a suspension of financial matters necessary to implement board-approved budgets. The decision also significantly benefits local agencies under public finance law by allowing revenue bonds to issue without incident and, once they have, allowing the Contracts Clauses of the State and federal Constitutions to protect rates from initiative repeal to the extent necessary to honor the debt.

Other key takeaways from the Supreme Court's decision include:

- The rationale of the exception from the referendum power for taxes is to avoid “interference with the administration over government’s fiscal powers and policies.” This explains the Court’s conclusion to include all government revenue which fund essential services within the “taxes” protected from referendum and not just those within the more traditional definition of “taxes” as provided by Propositions 218 and 26.
- The court commented on how local agencies might respond to an adverse initiative result: “Perhaps the City could simply default to its prior rates while it restates the process of studying, planning and implementing a new water rate master plan.” This may be helpful if an agency loses its rates to an initiative repeal and needs to do something to get money in the door while it makes new rates.
- The Supreme Court clearly states that water service is an “essential” government function. The Court further noted that the rule protecting revenues that fund essential services from referendum “is related to, but distinct from, the rule articulated and applied in *Simpson v. Hite* (1950) 36 Cal.2d 125.” The *Simpson* case holds that the initiative power cannot be used to challenge government actions which constitute essential government functions (there, siting a courthouse). The *Simpson* decision has not often been cited in recent years because it reflects less judicial deference to the initiative power than is the current standard. However, the Supreme Court’s decision in *Wilde* recasts *Simpson* as holding that the initiative power cannot affect legislative acts that State legislation specifically delegates to local government officials – not their voters.
- The canon of statutory construction liberally favoring direct power of the voters does not defeat Article II, Section 9’s express limits on the referendum power, which has been specifically delegated to local government officials.

AES

BOARD OF DIRECTORS

August 25, 2020

SUBJECT

CONSIDER A CONSTRUCTION AGREEMENT WITH XXXXX FOR THE NORTH RIVER ROAD SEWER PIPE LINING PROJECT IN THE AMOUNT OF \$XXXXX AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

NOTE: *This Action Letter was prepared prior to the bid opening date and will be updated once bid results are known. Copies of the revised Action Letter will be distributed the day of the Board meeting.*

BACKGROUND

The 15-inch vitrified clay pipe (VCP) land outfall section of gravity sanitary sewer in North River Road beginning just west of Highway 76 and ending at the intersection of Stallion Drive is one of the most critical pieces of infrastructure for Rainbow Municipal Water District. It consists of nearly three miles of pipeline and 58 manholes. This pipeline carries wastewater to the City of Oceanside San Luis Rey Water Reclamation Facility for treatment on behalf of Rainbow Municipal Water District.

During the 2018-2019 rainstorms, wastewater flows measured at the Stallion and North River Road flow metering station showed increases of flows that were attributed to significant infiltration & intrusion (I&I) of rainwater into the wastewater collection system. In response to I&I, field crews quickly deployed four hundred rain pans and over four hundred plugs. Additionally, there were assumptions by staff the I&I on the 15-inch VCP may be a contributing issue to the excess flow(s).

On June 25, 2019 Rainbow Municipal Water District Wastewater Staff began a self-assessment of the 15-inch VCP by cleaning the line first and then conducting a video/photographic inspection of nearly one mile of pipeline and fifteen manholes utilizing Houston Harris. The video inspection revealed several issues Staff identified as needing to be repaired. In October of 2019 staff continued with video/photographic inspection stopping at the intersection of Stallion and North River Road.

Staff began working on logistics to begin repair efforts and was in the process of finalizing plans and specifications to address broken sections of VCP, badly cracked sections of VCP, I&I, raising manholes to finish grade, lining existing manholes and cast in place pipe (CIPP) of the worst sections.

In April 2020, the region was hit by a severe rainstorm which caused an overflow condition on the pipeline. As a result of this staff continued with video/photographic inspection. Staff observed two sections that were considered an imminent threat to collapse. The General Manager declared a State of Emergency on Sunday April 19, 2020 and authorized the immediate repair of two (2) of the most damaged sections of VCP. SCW was hired by the District and repairs of the two (2) sections began the following week.

While previous Capital Improvement Plans had this project commencing later, Staff has determined certain elements of this project must move forward sooner based on information obtained over the last year. This action item is to approve a contract for Phase II of the project plan (described below). Phase I, Sewer Point Repairs was awarded to SCW Contracting at the Board of Directors regularly scheduled meeting on July 28, 2020.

DESCRIPTION

The Pipe Lining project is the second of three phases for the overall sewer enhancement in North River Road.

- Phase I: Excavate and make spot repairs to the VCP and replace with C-900 PVC
- Phase II: CIPP the high priority sections of VCP (approximately 9,000 linear feet)**
- Phase III: Manhole rehabilitation

The project was publicly advertised and placed on the District's website. Phase II was out for bid for four-weeks. Two (2) addendums were issued during the bidding phase and as a result the bid opening was rescheduled from August 11th to August 18th. All questions from prospective bidders were answered. The District received XXXXX bids and XXXXX is the lowest responsible and responsive bidder. The engineer's estimate for this project was \$1,200,000. Phase III is the third and final phase, and Staff is in the process of working with Hoch Consulting to prepare the bid documents. Staff's goal is to complete all three phases before the rain season in 2021. This is an aggressive schedule; however, Staff is confident the work can be completed in the timeline proposed.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management

BOARD OPTIONS/FISCAL IMPACTS

Funds are available in the CIP Budget-Wastewater Capital Fund and have been included in the FY 2021 Capital Budget under Project # 530017.

Board Options:

- Option 1: Approve the Construction Agreement with XXXXX in the amount of \$XXXXX and authorize the General Manager to sign on behalf of the District. Make a finding that the project is Categorically Exempt from CEQA.
- Option 2: Reject all bids and request Staff to re-bid the project. This option will delay the remaining two phases of the project.

ENVIRONMENTAL

The project is Categorically Exempt as a Class 1 Categorical Exemption from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the 2020 CEQA Guidelines, in that the project involves a minor alteration of existing facilities.

STAFF RECOMMENDATION

Staff recommends Option 1.



Robert Gutierrez
Operations Manager

8/25/2020

BOARD OF DIRECTORS

August 25, 2020

SUBJECT

CONSIDER A CHANGE ORDER TO THE PROFESSIONAL SERVICES AGREEMENT WITH UTILITY SERVICE CO. (SUEZ), FOR THE INSTALLATION OF ADDITIONAL TANK FALL PROTECTION IMPROVEMENTS, STAIRWAY SECURITY GATES AND NEW ELECTRICAL CONDUITS AND PANELS FOR POWER, DATA AND COMMUNICATIONS.

BACKGROUND

In October of 2018, Staff brought before the Board of Directors an amendment to the existing professional services agreement (PSA) with Suez (see attached Board memo for reference). The amendment was necessary to improve safety mechanisms for the inspection of District water tanks. The biggest safety issue was the ladders and lack of railing at the top of each tank. When climbing ladders of these heights, staff must wear safety harnesses while climbing to the top of the water tanks. Once on top, they must securely attach a cable to an anchor point in the center of the round roof. This allows them to inspect the roof without falling.

Since the approval of the amendment to the Suez PSA in October of 2018, Staff has identified additional safety and electrical needs at ten of the eleven tank locations. After the amendment was approved in 2018, Staff identified security measures at three of the tank locations, which will increase the level of security and discourage/prevent the public from climbing to the top of these tanks. These security measures are in the form of metal cages that encompass the stairway and have a locked gate. Lastly, the existing conduits, which provide power, data and communications also known as "Supervisory Control and Data Acquisition" (SCADA) must be relocated and replaced with rigid steel conduit as the existing conduits are attached to the existing ladders. New electric panels are also required as the existing ones are in direct conflict with the proposed tank improvements.

The request for rigid steel conduit to be mounted on the sides of the tanks began with the tank rehabilitation and installation of stairs to Gomez Tank. Staff noticed that the existing conduits and cables for the tank radio communications were mounted to the existing ladder mounts. These conduits and cables ran to a radio antenna mounted on top of the tank. Solar panels, which provide power for the SCADA system are also mounted on top of the tank with the conduits and cables going to them too. The conduits for SCADA being attached to the ladder mounts is typical for most tanks, as is the radio equipment being mounted to the existing guard rails. As these are removed for the addition of the new stairways and railings, the addition of new rigid conduit mounted to the side of the tank becomes necessary.

As the stairs were installed at the Gomez Tank, Staff and Suez realized that the staircase constructed did not have the proper landings, which are required in the event a person falls, they do not fall all the way down. The stairs were also constructed at too steep of an angle, which is not permitted by CAL OSHA. The drawings for these stairs were reviewed by Staff prior to construction beginning and the landings and steepness as required by CAL OSHA were not addressed in the design phase.

The District and Suez have agreed on a division of the cost to redesign, demolish and construct new stairs at the Gomez tank. The agreed upon cost will be split with Suez paying for 2/3 and the District paying for 1/3 of the overall cost. This cost sharing only pertains to the Gomez site as the drawings for all other tanks under contract as well as construction has not yet begun. Suez has provided detailed pricing for each

location (see attached amendments and excel spreadsheet).

DESCRIPTION

This project is a multi-year construction project that includes the construction of security caging/fencing at the base of the stairways, railing systems around the tops of the tanks and new conduits/electric panels for SCADA.

Suez, who is currently under a performance contract to provide tank maintenance, submitted their cost proposal for the project. Since Suez is already under contract to maintain the tanks, the work described above would be maintained, and guaranteed, by Suez. Complications arise if another company does this work as additional funds would have to be expended to guarantee and warrant the work that Suez did not construct. An amendment to the existing PSA with Suez allows for seamless scheduling between Suez's crews and District Staff and the work can be completed in a shorter amount of time. This allows the District to not have and expend additional resources related to scheduling and administering conflicting contracts.

Cost proposals were not requested from other companies, as Suez already has a current agreement. Suez has a significant advantage on mobilization, amortization of exterior coatings, painting and touch-up.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. By improving the quality of District Facilities, Staff will be able to focus solely on the tank inspections and not have to be focused on the safety equipment at all times thereby improving the quality and of inspections.

BOARD OPTIONS/FISCAL IMPACTS

1. The Board can accept the Suez proposal for the construction of security upgrades and new electric conduits and panels on District water tanks. This option will cost \$248,849.22 and will be spread out over five (5) years. Funds for this project are available in the Capital Replacement Fund.
2. The Board can choose to not award the contract to Suez, and direct Staff to explore other options. The fiscal impact would be new safety equipment, additional staff required to perform inspections, lower-quality inspections and potential safety issues.

ENVIRONMENTAL

The project is Categorically Exempt as a Class 1 Categorical Exemption from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the 2020 CEQA Guidelines, in that the project involves a minor alteration of existing facilities.

STAFF RECOMMENDATION

Staff recommends Option 1, approving an amendment to the contract with Suez for the work described and authorizing the General Manager to sign on behalf of the District.

Robert Gutierrez

Robert Gutierrez
Operations Manager

08/25/2020

EXHIBITS: Amendment for the ten affected tank locations
Excel Spreadsheet with cost breakdown for each tank
Drawing of Metal Gate with Caging/Fencing

BOARD OF DIRECTORS

October 23, 2018

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH UTILITY SERVICE CO. (SUEZ) FOR THE INSTALLATION OF TANK FALL PROTECTION IMPROVEMENTS

BACKGROUND

Staff has evaluated the need for improved safety mechanisms for the inspection of District water tanks. The biggest safety issue is the ladders and lack of railing at the top. Currently, staff must wear safety harnesses and climb ladders to the top of the steel water tanks. Once on top, they must securely attach a cable to an anchor point in the center of the round roof. This allows them to inspect the roof without falling. With the current setup, two people must be present to inspect the tanks.

There are several problems with this current system of inspection. It requires staff to correctly perform several safety tasks, in the proper order, to prevent accidents. Anchor points corrode and may not be constructed properly. The anchor points may not allow adequate inspection of the edges of tanks. Staff must have proper safety gear with them, which doesn't allow "impromptu" inspections. The ladder system is also difficult to maneuver, particularly while wearing heavy, bulky safety gear. Also, staff requires special training to use these restraints. It would be infeasible to train all staff members in the proper use and implementation of fall protection devices and procedure. Therefore, only a limited number of people can currently access the top of the tanks. Ideally, a new system should be made to be inherently safe, and not require multiple, proactive tasks to be performed.

DESCRIPTION

This project is a multi-year construction project that includes the construction of metal stairways up the sides of the steel water tanks and railing systems around the tops of the tanks. Utility Service Co. (Suez), who is currently under contract to provide tank maintenance, submitted their cost proposal for the project. Since Suez is already under contract to maintain the tanks, the stairs and rails would be maintained, and guaranteed, by Suez. Complications arise if another company does this work, additional funds would have to be expended to guarantee and warrant the work that Suez did not construct. If Suez is awarded the contract, the work schedule will be simplified, since Suez can schedule tank re-painting around the stairway and railing installation. The District would not have to expend resources scheduling and administering conflicting contracts.

Cost proposals were requested from two competing companies known to perform these services, Suez and Superior Tank Solutions. The prices for the services were within 5%, with Superior Tank Solutions being slightly less expensive. Despite being less expensive, Superior Tank recommended going with Suez since Suez has a significant advantage on mobilization, amortization of exterior coatings, painting and touch-up.

This system will negate the need for two staff members; one person will be able to safely complete the monthly inspections. Staff will no longer have to wear safety gear, thereby saving additional time. Inspections can be impromptu, since there will not be a need for safety gear, and there will not be time wasted putting it on and connecting it, then disconnecting it, storing it, and maintaining it.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. By improving the quality of District Facilities, staff will be able to focus solely on the tank inspections and not have to be focused on the safety equipment at all times thereby improving the quality of inspections.

BOARD OPTIONS/FISCAL IMPACTS

1. The Board can accept the Suez proposal for the construction of stairways on District water tanks. This option will cost \$1,528,626 spread out over seven (7) years. Funds for this project are available in the Capital Replacement Fund.
2. The Board can choose to not award the contract to Suez, and direct staff to explore other options. The fiscal impact would be safety equipment, additional staff to perform inspections, lower-quality inspection, and safety issues.

ENVIRONMENTAL

The project is Categorical Exempt as a Class 15 Categorical Exemption from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the 2018 CEQA Guidelines, in that the project involves a minor alteration of existing facilities.

STAFF RECOMMENDATION

Staff recommends Option 1, approving a contract with Suez for the work described.



Steven E. Strapac
District Engineer

10/4/2018

EXHIBIT: Schedule work from Suez's proposal



June 18, 2020

Tom Kennedy
Rainbow Municipal Water District, CA
3707 Old Highway 395
Fallbrook, CA 92028

Dear Mr. Kennedy:

RE: Addendum to Water Tank Maintenance Contract with Utility Service Co., Inc.

This letter agreement shall serve as an addendum to the Water Tank Maintenance Contract (“Original Contract”) described as follows:

Contract Date	Tank Name	Gallons	Type	Tank#	Customer #
12/10/2003	CANTONITA	6,000,000	Ground Storage		16366

The following products/services and additional fees shall be added to the Original Contract:

PRODUCTS AND SERVICES

Installation of SECURITY UPGRADES and ELECTRICAL UPGRADES FOR THE Cantonita Tank.

TERMS:

The total additional cost for these additional products and services will be \$34,087.69 (“Additional Fee”) for the Cantonita 6,000,000 Ground Storage Tank, and the costs will be spread over five (5) years at a cost of \$6,817.54 per year. The Annual Fee of \$6,817.54 for the first year shall be due upon completion of the additional products and services as defined herein, with the anticipated completion date of 2021. Each subsequent fee shall be due on June 1, of each year thereafter, beginning June 1, 2022 that will have payment terms, for additional work, of \$1,704.38 per quarter for 16 quarters These fees will be in addition to the current tank maintenance contract fees for the Cantonita 6,000,000 Ground Storage Tank.

Should Rainbow Municipal Water District, CA elect to cancel this addendum and/or the Original Contract, then the then-current balance of the Additional Fee shall be due and payable within thirty (30) days of the notice to cancel. The payment of the then-current balance of the annual fees shall be governed by the terms of the Original Contract. Any, and all other aspects of the Original Contract not addressed in this addendum shall remain unmodified and in full force and effect.

I appreciate this opportunity and look forward to working with you in the future.

Sincerely,



Brian Kelleher
Vice President, West Region

Rainbow Municipal Water District, CA

Authorizing Signature: _____ Title: _____

The above signatories certify that they are duly authorized to sign this Addendum on behalf of the entities represented.

Printed Name: _____ Date: _____



March 30, 2019

Tom Kennedy
Rainbow Municipal Water District, CA
3707 Old Highway 395
Fallbrook, CA 92028

Dear Mr. Kennedy:

RE: Addendum to Water Tank Maintenance Contract with Utility Service Co., Inc.

This letter agreement shall serve as an addendum to the Water Tank Maintenance Contract (“Original Contract”) described as follows:

Contract Date	Tank Name	Gallons	Type	Tank#	Customer #
12/10/2003	GOMEZ TANK	3,000,000	Ground Storage	110433	16366

The following products/services and additional fees shall be added to the Original Contract for parameter safety handrail, and electrical upgrade:

PRODUCTS AND SERVICES

Installation of SECURITY UPGRADES, ELECTRICAL UPGRADES AND ADDITIONAL LANDING FOR THE STAIRCASE of the Gomez Tank.

Additional Cost: REMOVE AND REINSTALL STAIRS PER NEW DESIGN.

TERMS:

The total additional cost for this will be \$75,749.23 (“Additional Fee”) for the Gomez 3,000,000 Ground Storage Tank, and the costs will be spread over five (5) years at a cost of \$15,149.85 per year. The Annual Fee of \$15,149.85 for Contract Year 1 shall be due upon completion of the PERIMETER SAFETY HANDRAILS, STAIRCASE SAFETY UPGRADE, and ELECTRICAL UPGRADE in 2020. Contract Year 2 will begin May 1, 2021, and will have payment terms, for this additional work, of \$3,787.46 per quarter for 16 quarters. These fees will be in addition to the current tank maintenance contract fees for the Gomez 3,000,000 Ground Storage Tank.

Should Rainbow Municipal Water District, CA elect to cancel this addendum and/or the Original Contract, then the then-current balance of the Additional Fee shall be due and payable within thirty (30) days of the notice to cancel. The payment of the then-current balance of the annual fees shall be governed by the terms of the Original Contract. Any, and all other aspects of the Original Contract not addressed in this addendum shall remain unmodified and in full force and effect.

I appreciate this opportunity and look forward to working with you in the future.

Sincerely,



Brian Kelleher
Vice President, West Region

Rainbow Municipal Water District, CA

Authorizing Signature: _____ Title: _____

The above signatories certify that they are duly authorized to sign this Addendum on behalf of the entities represented.

Printed Name: _____ Date: _____



June 18, 2020

Tom Kennedy
Rainbow Municipal Water District, CA
3707 Old Highway 395
Fallbrook, CA 92028

Dear Mr. Kennedy:

RE: Addendum to Water Tank Maintenance Contract with Utility Service Co., Inc.

This letter agreement shall serve as an addendum to the Water Tank Maintenance Contract (“Original Contract”) described as follows:

Contract Date	Tank Name	Gallons	Type	Tank#	Customer #
12/10/2003	GOPHER	4,000,000	Ground Storage		16366

The following products/services and additional fees shall be added to the Original Contract:

PRODUCTS AND SERVICES

Installation of ELECTRICAL UPGRADES of the Gopher Tank.

TERMS:

The total additional cost for these additional products and services will be \$14,989.23 (“Additional Fee”) for the Gopher 4,000,000 Ground Storage Tank, and the costs will be spread over five (5) years at a cost of \$2,989.85 per year. The Annual Fee of \$2,989.85 for the first year shall be due upon completion of the additional products and services as defined herein, with the anticipated completion date of 2021. Each subsequent fee shall be due each year thereafter, beginning June 1, 2022, that will have payment terms, for additional work, of \$749.46 per quarter for 16 quarters. These fees will be in addition to the current tank maintenance contract fees for the Gopher 4,000,000 Ground Storage Tank.

Should Rainbow Municipal Water District, CA elect to cancel this addendum and/or the Original Contract, then the then-current balance of the Additional Fee shall be due and payable within thirty (30) days of the notice to cancel. The payment of the then-current balance of the annual fees shall be governed by the terms of the Original Contract. Any, and all other aspects of the Original Contract not addressed in this addendum shall remain unmodified and in full force and effect.

I appreciate this opportunity and look forward to working with you in the future.

Sincerely,



Brian Kelleher
Vice President, West Region

Rainbow Municipal Water District, CA

Authorizing Signature: _____ Title: _____

The above signatories certify that they are duly authorized to sign this Addendum on behalf of the entities represented.

Printed Name: _____ Date: _____



June 18, 2020

Tom Kennedy
Rainbow Municipal Water District, CA
3707 Old Highway 395
Fallbrook, CA 92028

Dear Mr. Kennedy:

RE: Addendum to Water Tank Maintenance Contract with Utility Service Co., Inc.

This letter agreement shall serve as an addendum to the Water Tank Maintenance Contract (“Original Contract”) described as follows:

Contract Date	Tank Name	Gallons	Type	Tank#	Customer #
12/10/2003	HUTTON	4,000,000	Ground Storage		16366

The following products/services and additional fees shall be added to the Original Contract:

PRODUCTS AND SERVICES

Installation of ELECTRICAL UPGRADES
of the Hutton Tank.

TERMS:

The total additional cost for these additional products and services will be \$14,989.23 (“Additional Fee”) for the Hutton 4,000,000 Ground Storage Tank, and the costs will be spread over five (5) years at a cost of \$2,997.85 per year. The Annual Fee of \$2,997.85 for the first year shall be due upon completion of the additional products and services as defined herein, anticipated in 2021. Each subsequent fee shall be due each year thereafter, beginning June 1, 2022 that will have payment terms, for additional work, of \$749.46 per quarter for 16 quarters. These fees will be in addition to the current tank maintenance contract fees for the Hutton 4,000,000 Ground Storage Tank.

Should Rainbow Municipal Water District, CA elect to cancel this addendum and/or the Original Contract, then the then-current balance of the Additional Fee shall be due and payable within thirty (30) days of the notice to cancel. The payment of the then-current balance of the annual fees shall be governed by the terms of the Original Contract. Any, and all other aspects of the Original Contract not addressed in this addendum shall remain unmodified and in full force and effect.

I appreciate this opportunity and look forward to working with you in the future.

Sincerely,



Brian Kelleher
Vice President, West Region

Rainbow Municipal Water District, CA

Authorizing Signature: _____ Title: _____

The above signatories certify that they are duly authorized to sign this Addendum on behalf of the entities represented.

Printed Name: _____ Date: _____



March 30, 2020

Tom Kennedy
Rainbow Municipal Water District, CA
3707 Old Highway 395
Fallbrook, CA 92028

Dear Mr. Kennedy:

RE: Addendum to Water Tank Maintenance Contract with Utility Service Co., Inc.

This letter agreement shall serve as an addendum to the Water Tank Maintenance Contract (“Original Contract”) described as follows:

Contract Date	Tank Name	Gallons	Type	Tank#	Customer #
12/10/2003	LOOKOUT MOUNTIAN LOWER TANK	2,000,000	Ground Storage	110441	16366

The following products/services and additional fees shall be added to the Original Contract for parameter safety handrail, and electrical upgrade:

PRODUCTS AND SERVICES

Installation of ELECTRICAL UPGRADES of the Lookout Mountain Lower Tank.

TERMS:

The total additional cost for this will be \$14,989.23 (“Additional Fee”) for the Lookout Mountain Lower Tank 2,000,000 Ground Storage Tank, and the costs will be spread over five (5) years at a cost of \$2,997.85 per year. The Annual Fee of \$2,997.85 for Contract Year 1 shall be due upon completion of ELECTRICAL UPGRADES in 2020. Contract Year 2 will begin May 1, 2021, and will have payment terms, for this additional work, of \$749.46 per quarter for 16 quarters. These fees will be in addition to the current tank maintenance contract fees for the Lookout Mountain Lower Tank 2,000,000 Ground Storage Tank.

Should Rainbow Municipal Water District, CA elect to cancel this addendum and/or the Original Contract, then the then-current balance of the Additional Fee shall be due and payable within thirty (30) days of the notice to cancel. The payment of the then-current balance of the annual fees shall be governed by the terms of the Original Contract. Any, and all other aspects of the Original Contract not addressed in this addendum shall remain unmodified and in full force and effect.

I appreciate this opportunity and look forward to working with you in the future.

Sincerely,



Brian Kelleher
Vice President, West Region

Rainbow Municipal Water District, CA

Authorizing Signature: _____ Title: _____

The above signatories certify that they are duly authorized to sign this Addendum on behalf of the entities represented.

Printed Name: _____ Date: _____



March 30, 2020

Tom Kennedy
Rainbow Municipal Water District, CA
3707 Old Highway 395
Fallbrook, CA 92028

Dear Mr. Kennedy:

RE: Addendum to Water Tank Maintenance Contract with Utility Service Co., Inc.

This letter agreement shall serve as an addendum to the Water Tank Maintenance Contract (“Original Contract”) described as follows:

Contract Date	Tank Name	Gallons	Type	Tank#	Customer #
12/10/2003	MAGEE TANK	3,000,000	Ground Storage	110434	16366

The following products/services and additional fees shall be added to the Original Contract for parameter safety handrail, and electrical upgrade:

PRODUCTS AND SERVICES

Installation of ELECTRICAL UPGRADES of the Magee Tank.

TERMS:

The total additional cost for this will be \$14,989.23 (“Additional Fee”) for the Magee 3,000,000 Ground Storage Tank, and the costs will be spread over five (5) years at a cost of \$2,997.23 per year. The Annual Fee of \$2,997.23 for Contract Year 1 shall be due upon completion of ELECTRICAL UPGRADES in 2020. Contract Year 2 will begin May 1, 2021, and will have payment terms, for this additional work, of \$749.46 per quarter for 16 quarters. These fees will be in addition to the current tank maintenance contract fees for the Magee 3,000,000 Ground Storage Tank.

Should Rainbow Municipal Water District, CA elect to cancel this addendum and/or the Original Contract, then the then-current balance of the Additional Fee shall be due and payable within thirty (30) days of the notice to cancel. The payment of the then-current balance of the annual fees shall be governed by the terms of the Original Contract. Any, and all other aspects of the Original Contract not addressed in this addendum shall remain unmodified and in full force and effect.

I appreciate this opportunity and look forward to working with you in the future.

Sincerely,



Brian Kelleher
Vice President, West Region

Rainbow Municipal Water District, CA

Authorizing Signature: _____ Title: _____

The above signatories certify that they are duly authorized to sign this Addendum on behalf of the entities represented.

Printed Name: _____ Date: _____



June 18, 2020

Tom Kennedy
Rainbow Municipal Water District, CA
3707 Old Highway 395
Fallbrook, CA 92028

Dear Mr. Kennedy:

RE: Addendum to Water Tank Maintenance Contract with Utility Service Co., Inc.

This letter agreement shall serve as an addendum to the Water Tank Maintenance Contract (“Original Contract”) described as follows:

Contract Date	Tank Name	Gallons	Type	Tank#	Customer #
12/10/2003	RAINBOW HEIGHTS	4,000,000	Ground Storage		16366

The following products/services and additional fees shall be added to the Original Contract:

PRODUCTS AND SERVICES

Installation of ELECTRICAL UPGRADES of the Rainbow Heights Tank.

TERMS:

The total additional cost for these additional products and services will be \$14,989.23 (“Additional Fee”) for the Rainbow Heights 4,000,000 Ground Storage Tank, and the costs will be spread over five (5) years at a cost of \$2,997.85 per year. The Annual Fee of \$2,997.85 for the first year shall be due upon completion of the additional products and services as defined herein, anticipated in 2021. Each subsequent fee shall be due each year thereafter, beginning June 1, 2022 that will have payment terms, for additional work, of \$749.46 per quarter for 16 quarters. These fees will be in addition to the current tank maintenance contract fees for the Rainbow Heights 4,000,000 Ground Storage Tank.

Should Rainbow Municipal Water District, CA elect to cancel this addendum and/or the Original Contract, then the then-current balance of the Additional Fee shall be due and payable within thirty (30) days of the notice to cancel. The payment of the then-current balance of the annual fees shall be governed by the terms of the Original Contract. Any, and all other aspects of the Original Contract not addressed in this addendum shall remain unmodified and in full force and effect.

I appreciate this opportunity and look forward to working with you in the future.

Sincerely,



Brian Kelleher
Vice President, West Region

Rainbow Municipal Water District, CA

Authorizing Signature: _____ Title: _____

The above signatories certify that they are duly authorized to sign this Addendum on behalf of the entities represented.

Printed Name: _____ Date: _____



March 30, 2020

Tom Kennedy
Rainbow Municipal Water District, CA
3707 Old Highway 395
Fallbrook, CA 92028

Dear Mr. Kennedy:

RE: Addendum to Water Tank Maintenance Contract with Utility Service Co., Inc.

This letter agreement shall serve as an addendum to the Water Tank Maintenance Contract (“Original Contract”) described as follows:

Contract Date	Tank Name	Gallons	Type	Tank#	Customer #
12/10/2003	RICE TANK	4,000,000	Ground Storage	110440	16366

The following products/services and additional fees shall be added to the Original Contract for parameter safety handrail, and electrical upgrade:

PRODUCTS AND SERVICES

Installation of SECURITY UPGRADES and ELECTRICAL UPGRADES of the Rice Tank.

TERMS:

The total additional cost for this ELECTRICAL UPGRADES AND SECURITY UPGRADES will be \$34,087.69 (“Additional Fee”) for the Rice 4,000,000 Ground Storage Tank, and the costs will be spread over five (5) years at a cost of \$6,817.54 per year. The Annual Fee of \$6,817.54 for Contract Year 1 shall be due upon completion of SECURITY UPGRADES and ELECTRICAL UPGRADES in 2020. Contract Year 2 will begin May 1, 2021, and will have payment terms, for this additional work, of \$1,704.38 per quarter for 16 quarters. These fees will be in addition to the current tank maintenance contract fees for the Rice 4,000,000 Ground Storage Tank.

Should Rainbow Municipal Water District, CA elect to cancel this addendum and/or the Original Contract, then the then-current balance of the Additional Fee shall be due and payable within thirty (30) days of the notice to cancel. The payment of the then-current balance of the annual fees shall be governed by the terms of the Original Contract. Any, and all other aspects of the Original Contract not addressed in this addendum shall remain unmodified and in full force and effect.

I appreciate this opportunity and look forward to working with you in the future.

Sincerely,



Brian Kelleher
Vice President, West Region

Rainbow Municipal Water District, CA

Authorizing Signature: _____ Title: _____

The above signatories certify that they are duly authorized to sign this Addendum on behalf of the entities represented.

Printed Name: _____ Date: _____



June 18, 2020

Tom Kennedy
Rainbow Municipal Water District, CA
3707 Old Highway 395
Fallbrook, CA 92028

Dear Mr. Kennedy:

RE: Addendum to Water Tank Maintenance Contract with Utility Service Co., Inc.

This letter agreement shall serve as an addendum to the Water Tank Maintenance Contract (“Original Contract”) described as follows:

Contract Date	Tank Name	Gallons	Type	Tank#	Customer #
12/10/2003	TURNER	4,000,000	Ground Storage		16366

The following products/services and additional fees shall be added to the Original Contract:

PRODUCTS AND SERVICES

Installation of ELECTRICAL UPGRADES of the Turner Tank.

TERMS:

The total additional cost for these additional products and services will be \$14,989.23 (“Additional Fee”) for the Turner 4,000,000 Ground Storage Tank, and the costs will be spread over five (5) years at a cost of \$2,997.85 per year. The Annual Fee of \$2,997.85 for the first year shall be due upon completion of the additional products and services as defined herein, anticipated in 2021. Each subsequent fee shall be due each year thereafter, beginning June 1, 2022 that will have payment terms, for additional work, of \$749.46 per quarter for 16 quarters. These fees will be in addition to the current tank maintenance contract fees for the Turner 4,000,000 Ground Storage Tank.

Should Rainbow Municipal Water District, CA elect to cancel this addendum and/or the Original Contract, then the then-current balance of the Additional Fee shall be due and payable within thirty (30) days of the notice to cancel. The payment of the then-current balance of the annual fees shall be governed by the terms of the Original Contract. Any, and all other aspects of the Original Contract not addressed in this addendum shall remain unmodified and in full force and effect.

I appreciate this opportunity and look forward to working with you in the future.

Sincerely,



Brian Kelleher
Vice President, West Region

Rainbow Municipal Water District, CA

Authorizing Signature: _____ Title: _____

The above signatories certify that they are duly authorized to sign this Addendum on behalf of the entities represented.

Printed Name: _____ Date: _____



June 18, 2020

Tom Kennedy
Rainbow Municipal Water District, CA
3707 Old Highway 395
Fallbrook, CA 92028

Dear Mr. Kennedy:

RE: Addendum to Water Tank Maintenance Contract with Utility Service Co., Inc.

This letter agreement shall serve as an addendum to the Water Tank Maintenance Contract (“Original Contract”) described as follows:

Contract Date	Tank Name	Gallons	Type	Tank#	Customer #
12/10/2003	VALLECITOS	400,000	Ground Storage		16366

The following products/services and additional fees shall be added to the Original Contract:

PRODUCTS AND SERVICES

Electrical upgrades.

TERMS:

The total additional cost for these additional products and services will be \$14,989.23 (“Additional Fee”) for the Vallecitos 400,000 Ground Storage Tank, and the costs will be spread over five (5) years at a cost of \$2,997.85 per year. The Annual Fee of \$2,997.85 for the first year shall be due upon completion of the additional products and services as defined herein, anticipated in 2021. Each subsequent fee shall be due each year thereafter, beginning June 1, 2022 that will have payment terms, for additional work, of \$749.46 per quarter for 16 quarters. These fees will be in addition to the current tank maintenance contract fees for the Vallecitos 400,000 Ground Storage Tank.

Should Rainbow Municipal Water District, CA elect to cancel this addendum and/or the Original Contract, then the then-current balance of the Additional Fee shall be due and payable within thirty (30) days of the notice to cancel. The payment of the then-current balance of the annual fees shall be governed by the terms of the Original Contract. Any, and all other aspects of the Original Contract not addressed in this addendum shall remain unmodified and in full force and effect.

I appreciate this opportunity and look forward to working with you in the future.

Sincerely,



Brian Kelleher
Vice President, West Region

Rainbow Municipal Water District, CA

Authorizing Signature: _____ Title: _____

The above signatories certify that they are duly authorized to sign this Addendum on behalf of the entities represented.

Printed Name: _____ Date: _____

Rainbow MWD - Additional work and changes					
Original Contract Price	Additional Conduit	Security upgrade: Gate and Cage	Additional landings per insurance Co.	Remove and reinstall stairs: 1/3 of actual cost	
Assets Gomez	\$ 113,210	\$ 14,989.23	\$ 19,098.46	\$ 20,979.54	\$ 20,682.00
Annual Cost	\$ 22,642				
Quarterly	\$ 5,660.50				

Rainbow MWD - Additional work and changes					
Original Contract Price	Additional Conduit	Security upgrade: Gate and Cage	Additional landings per insurance Co.		
Assets Lookout Low	\$ 124,357	\$ 14,989.23	\$ -	\$ -	\$ -
Annual Cost	\$ 24,871				
Quarterly	\$ 6,217.75				

Rainbow MWD - Additional work and changes					
Original Contract Price	Additional Conduit	Security upgrade: Gate and Cage	Additional landings per insurance Co.		
Assets Lookout Up	\$ 95,190	\$ -	\$ -	\$ -	\$ -
Annual Cost	\$ 19,038				
Quarterly	\$ 4,759.50				

Work f

Rainbow MWD - Additional work and changes					
Original Contract Price	Additional Conduit	Security upgrade: Gate and Cage	Additional landings per insurance Co.		
Assets Magee	\$ 117,298	\$ 14,989.23	\$ -	\$ -	\$ -
Annual Cost	\$ 23,460				
Quarterly	\$ 5,865.00				

Rainbow MWD - Additional work and changes

	Original Contract Price	Additional Conduit	Security upgrade Gate and Cage	Additional landings per insurance Co.	
Assets					
Rice	\$ 119,867	\$ 14,989.23	\$ 19,098.46	\$ -	\$ -
Annual Cost	\$ 23,973				
Quarterly	\$ 5,993.25				

Rainbow MWD - Additional work and changes

	Original Contract Price	Additional Conduit	Security upgrade Gate and Cage	Additional landings per insurance Co.	
Assets					
Cantonita	\$ 123,801	\$ 14,989.23	\$ 19,098.46	\$ -	\$ -
Annual Cost	\$ 23,973				
Quarterly	\$ 5,993.25				

Rainbow MWD - Additional work and changes

	Original Contract Price	Additional Conduit	Security upgrade Gate and Cage	Additional landings per insurance Co.	
Assets					
Gopher	\$ 113,797	\$ 14,989.23	\$ -	\$ -	\$ -
Annual Cost	\$ 23,973				
Quarterly	\$ 5,993.25				

Rainbow MWD - Additional work and changes

	Original Contract Price	Additional Conduit	Security upgrade Gate and Cage	Additional landings per insurance Co.	
Assets					
Hutton	\$ 122,919	\$ 14,989.23	\$ -	\$ -	\$ -
Annual Cost	\$ 23,973				
Quarterly	\$ 5,993.25				

Rainbow MWD - Additional work and changes

	Original Contract Price	Additional Conduit	Security upgrade Gate and Cage	Additional landings per insurance Co.	
Assets					
Rainbow Hts	\$ 113,690	\$ 14,989.23	\$ -	\$ -	\$ -
Annual Cost	\$ 23,973				

Quarterly

\$ 5,993.25

Rainbow MWD - Additional work and changes				
Original Contract Price	Additional Conduit	Security upgrade- Gate and Cage	Additional landings- per insurance Co.	
Assets Turner	\$ 122,919	\$ 14,989.23	\$ -	\$ -
Annual Cost	\$ 23,973			
Quarterly	\$ 5,993.25			

Rainbow MWD - Additional work and changes				
Original Contract Price	Additional Conduit	Security upgrade- Gate and Cage	Additional landings- per insurance Co.	
Assets Vallecitos	\$ 162,106	\$ 14,989.23	\$ -	\$ -
Annual Cost	\$ 23,973			
Quarterly	\$ 5,993.25			

Addendum / Change Or

Original Contract Awa

New Grand Total w/ar

Annual Payments at completion of all work

Quarterly Payments at completion of all wo

Updated Price	Percent Increase
\$ 188,959.23	67%
\$ 37,792	
\$ 9,447.96	

Addendums		
Addendum Total	Annual Cost: Five year Spread of cost	Quarterly Payment
\$ 75,749.23	\$ 15,149.85	\$ 3,787.46

Updated Price	Percent Increase
\$ 139,346.23	12%
\$ 27,869	
\$ 6,967.31	

Addendums		
Addendum Total	Annual Cost: Five year Spread of cost	Quarterly Payment
\$ 14,989.23	\$ 2,997.85	\$ 749.46

Updated Price	Percent Increase
\$ 95,190	0%
\$ 19,038	
\$ 4,759.50	

Addendum		
Addendum Total	Annual Cost: Five year Spread of cost	Quarterly Payment
\$ -	\$ -	\$ -

or 2021-2022

Updated Price	Percent Increase
\$ 132,287.23	13%
\$ 26,457	
\$ 6,614.46	

Addendum		
Addendum Total	Annual Cost: Five year Spread of cost	Quarterly Payment
\$ 14,989.23	\$ 2,997.85	\$ 749.46

--

Addendum

Updated Price	Percent Increase
\$ 153,955	28%
\$ 30,791	
\$ 7,697.63	

Addendum Total	Annual Cost: Five year Spread of cost	Quarterly Payment
\$ 34,087.69	\$ 6,817.54	\$ 1,704.38

Updated Price	Percent Increase
\$ 157,888.69	28%
\$ 31,578	
\$ 7,697.63	

Addendum		
Addendum Total	Annual Cost: Five year Spread of cost	Quarterly Payment
\$ 34,087.69	\$ 6,817.54	\$ 1,704.38

Updated Price	Percent Increase
\$ 128,786	13%
\$ 25,757	
\$ 6,742.71	

Addendum		
Addendum Total	Annual Cost: Five year Spread of cost	Quarterly Payment
\$ 14,989.23	\$ 2,997.85	\$ 749.46

Updated Price	Percent Increase
\$ 137,908.23	12%
\$ 27,582	
\$ 6,742.71	

Addendum		
Addendum Total	Annual Cost: Five year Spread of cost	Quarterly Payment
\$ 14,989.23	\$ 2,997.85	\$ 749.46

Updated Price	Percent Increase
\$ 128,679.23	13%
\$ 25,736	

Addendum		
Addendum Total	Annual Cost: Five year Spread of cost	Quarterly Payment
\$ 14,989.23	\$ 2,997.85	\$ 749.46

\$	6,742.71
----	----------

Updated Price	Percent Increase
\$ 137,908.23	12%
\$ 27,582	
\$ 6,742.71	

Addendum		
Addendum Total	Annual Cost: Five year Spread of cost	Quarterly Payment
\$ 14,989.23	\$ 2,997.85	\$ 749.46

Updated Price	Percent Increase
\$ 177,095.23	9%
\$ 35,419	
\$ 6,742.71	

Addendum		
Addendum Total	Annual Cost: Five year Spread of cost	Quarterly Payment
\$ 14,989.23	\$ 2,997.85	\$ 749.46

Order Grand Total	\$ 248,849.22
-------------------	---------------

Order Total Oct. 2018	\$ 1,329,155.00
-----------------------	-----------------

Order Addendums	\$ 1,578,004.22
-----------------	-----------------

Order	\$ 315,600.84
-------	---------------

Order	\$ 78,900.21
-------	--------------



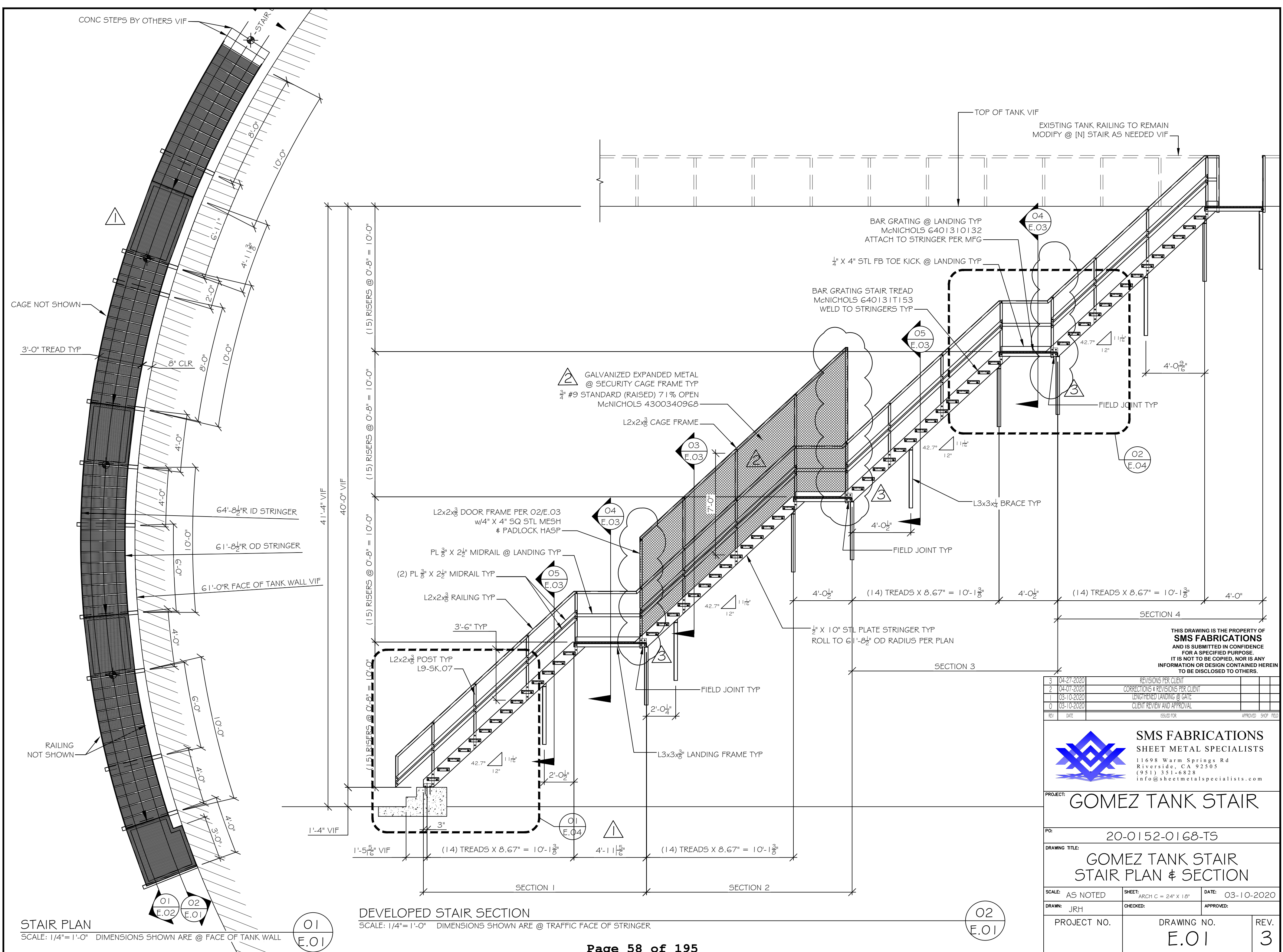
Rainbow MWD - Additional work and changes							Addendum			
Original Contract Price	Additional Conduit	Security upgrade Gate and Cage	Additional landings per insurance Co.		Updated Price	Percent Increase	Addendum Total	Annual Cost: Five year Spread of cost	Quarterly Payment	
Assets										
Vallecitos	\$162,106	\$ 13,918	\$ -	\$ -	\$ -	\$176,024	9%	\$ 13,918	\$ 2,783.60	\$ 695.90
Annual Cost	\$ 23,973					\$ 35,205				
Quarterly	\$ 5,993.25					\$ 6,689.15				

Additional Conduit: Cost to add exterior conduit to tank to run electrical and communication wires up to the top of tank for SCADA

~~Security upgrade Gate and Cage: Cost to add additional security gate and cage to keep vandals from access and climbing tank~~

Additional landing per insurance Co.: Cost to add safety landings at ten foot elevation changes per Rainbows insurance

See include drawings for details

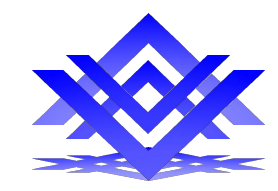


STAIR PLAN
SCALE: 1/4" = 1'-0" DIMENSIONS SHOWN ARE @ FACE OF TANK WALL

DEVELOPED STAIR SECTION
SCALE: 1/4" = 1'-0" DIMENSIONS SHOWN ARE @ TRAFFIC FACE OF STRINGER

THIS DRAWING IS THE PROPERTY OF
SMS FABRICATIONS
AND IS SUBMITTED IN CONFIDENCE
FOR A SPECIFIED PURPOSE.
IT IS NOT TO BE COPIED, NOR IS ANY
INFORMATION OR DESIGN CONTAINED HEREIN
TO BE DISCLOSED TO OTHERS.

REV	DATE	DESCRIPTION	APPROVED	SHOP
3	04-27-2020	REVISIONS PER CLIENT		
2	04-07-2020	CORRECTIONS & REVISIONS PER CLIENT		
1	03-10-2020	LENGTHENED LANDING @ GATE		
0	03-10-2020	CLIENT REVIEW AND APPROVAL		



SMS FABRICATIONS
SHEET METAL SPECIALISTS
11698 Warm Springs Rd
Riverside, CA 92505
(951) 351-6828
info@sheetmetalspecialists.com

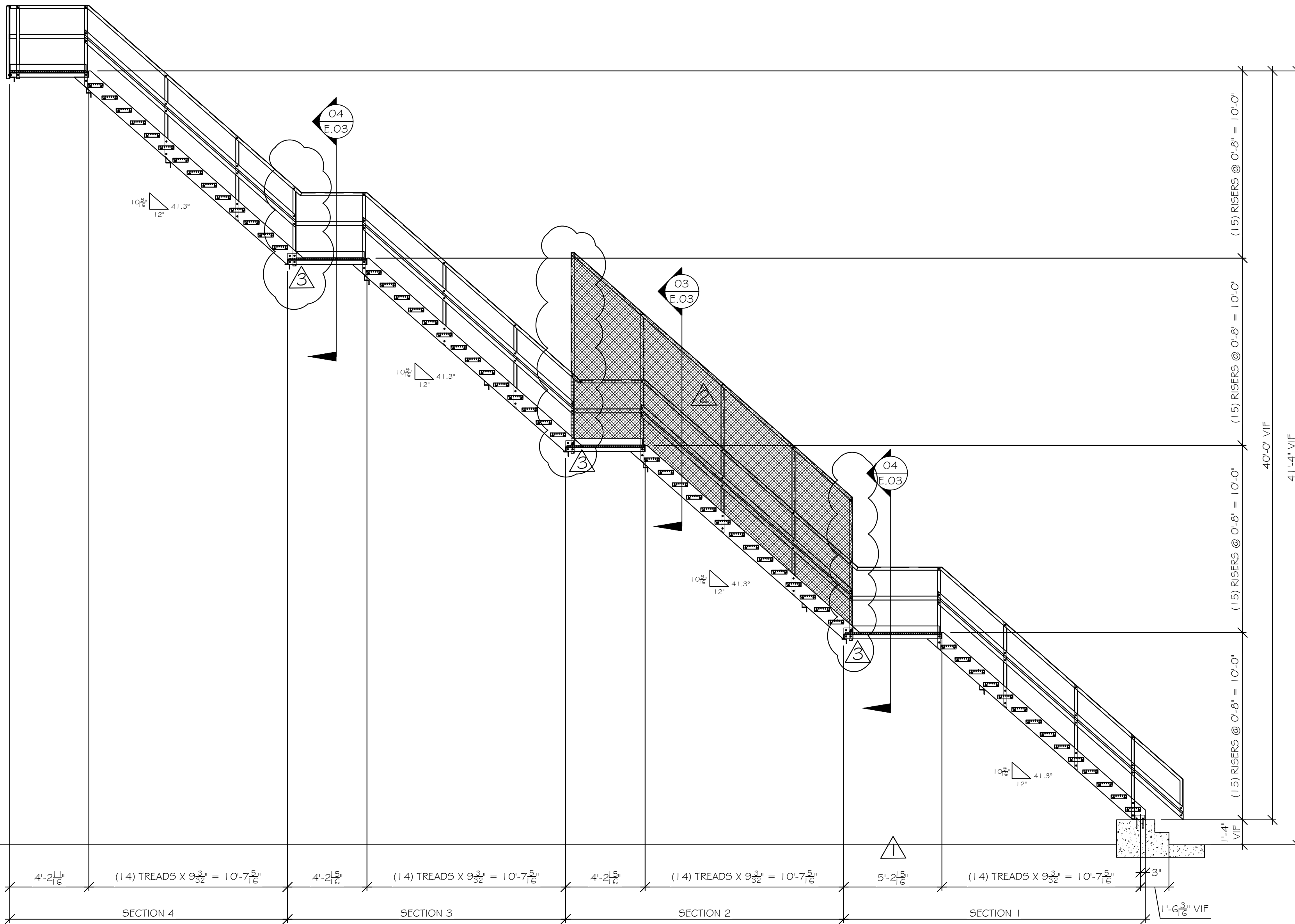
PROJECT: **GOMEZ TANK STAIR**

PO: **20-0152-0168-T5**

DRAWING TITLE:
**GOMEZ TANK STAIR
STAIR PLAN & SECTION**

SCALE: AS NOTED SHEET: ARCH C = 24" X 18" DATE: 03-10-2020
DRAWN: JRH CHECKED: APPROVED:

PROJECT NO. DRAWING NO. REV.
E.01 3



DEVELOPED STAIR SECTION
 SCALE: 1/4" = 1'-0" DIMENSIONS SHOWN ARE @ TRAFFIC FACE OF STRINGER

01
E.02

THIS DRAWING IS THE PROPERTY OF
SMS FABRICATIONS
 AND IS SUBMITTED IN CONFIDENCE
 FOR A SPECIFIED PURPOSE.
 IT IS NOT TO BE COPIED, NOR IS ANY
 INFORMATION OR DESIGN CONTAINED HEREIN
 TO BE DISCLOSED TO OTHERS.

REV	DATE	REVISIONS	DESIGNED FOR	APPROVED	SHOP FILED
3	04-27-2020				
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.			
1	03-10-2020	LENGTHENED LANDING @ GATE			
0	03-10-2020	CLIENT REVIEW AND APPROVAL			

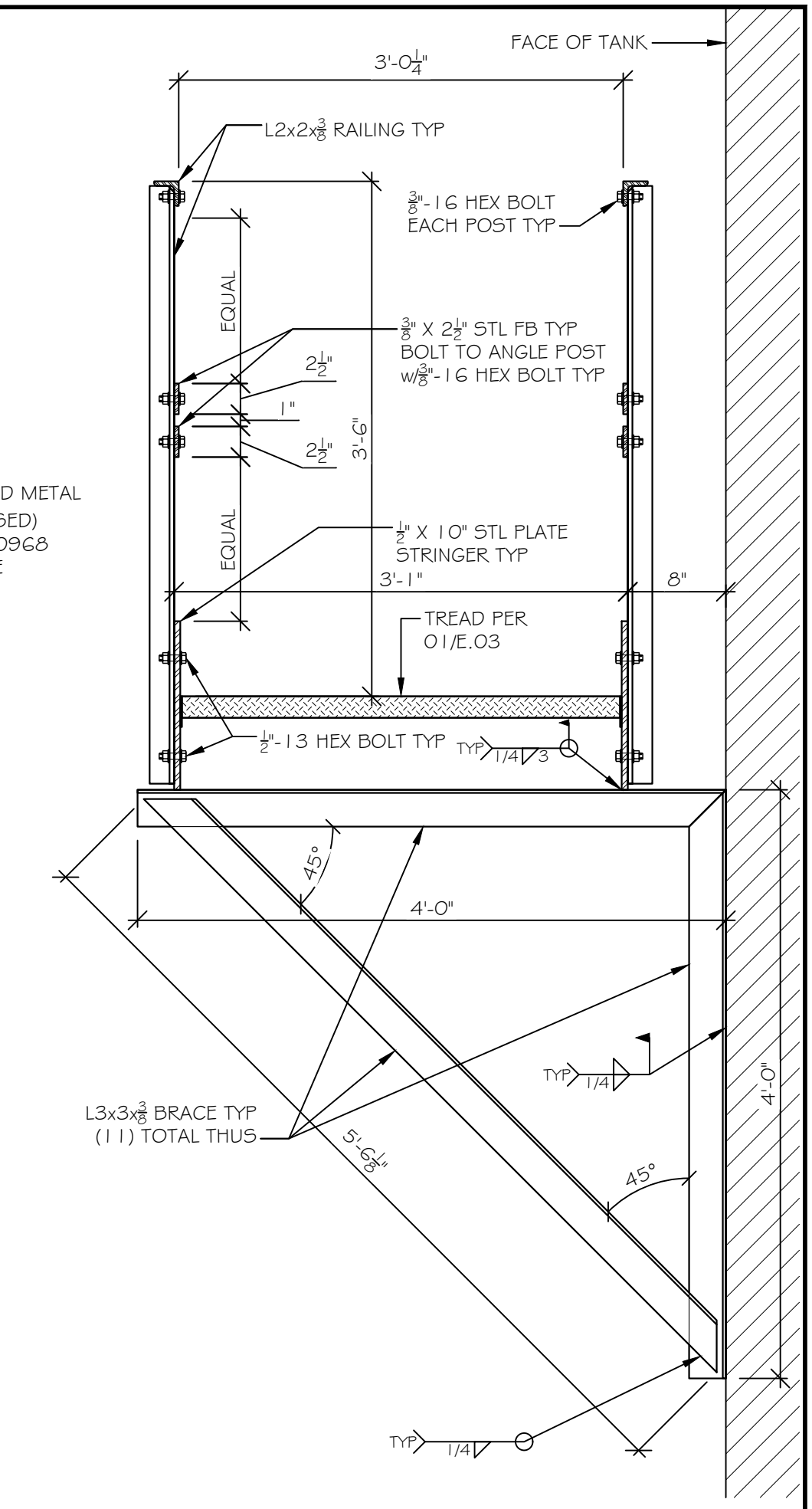
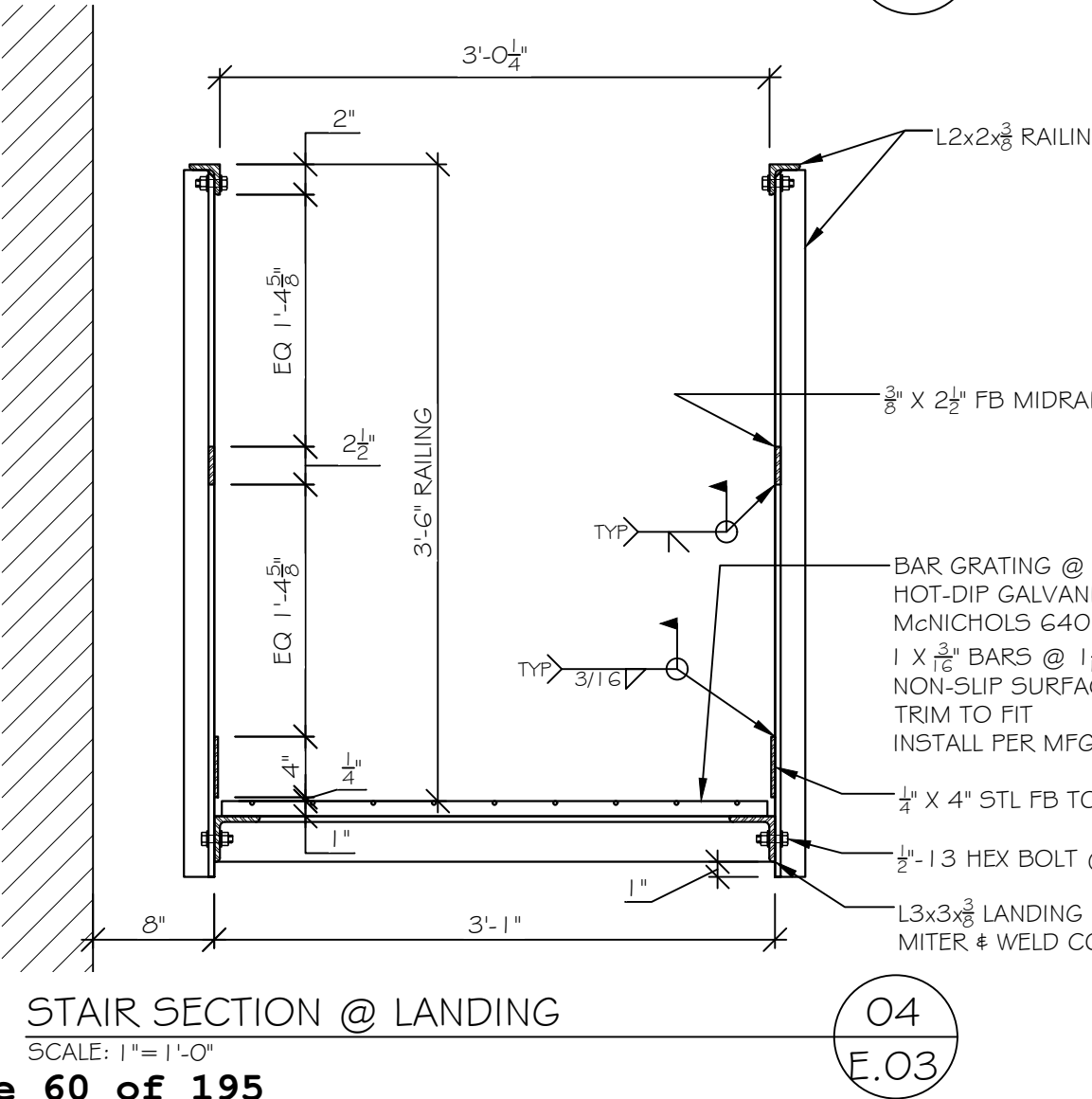
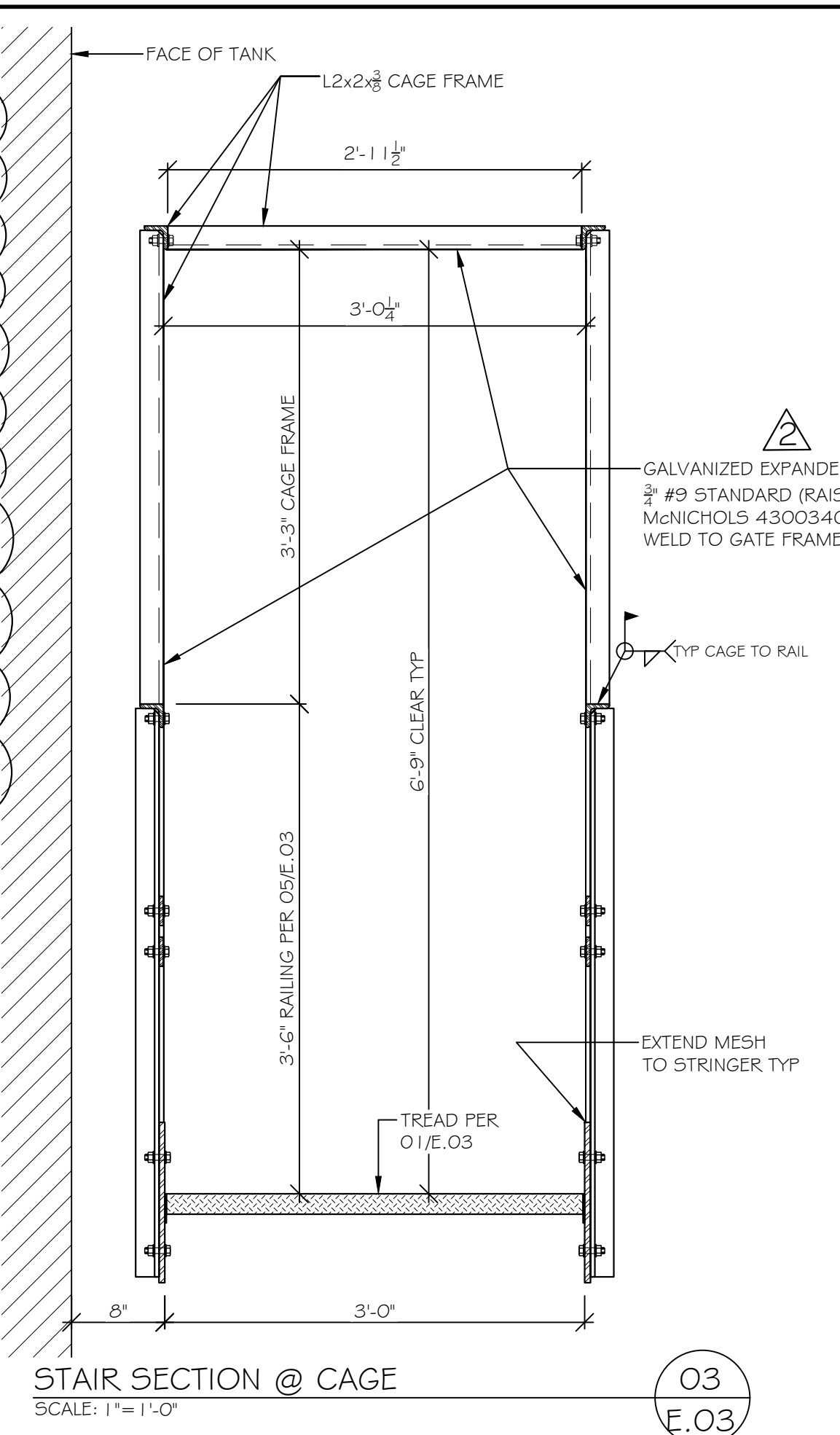
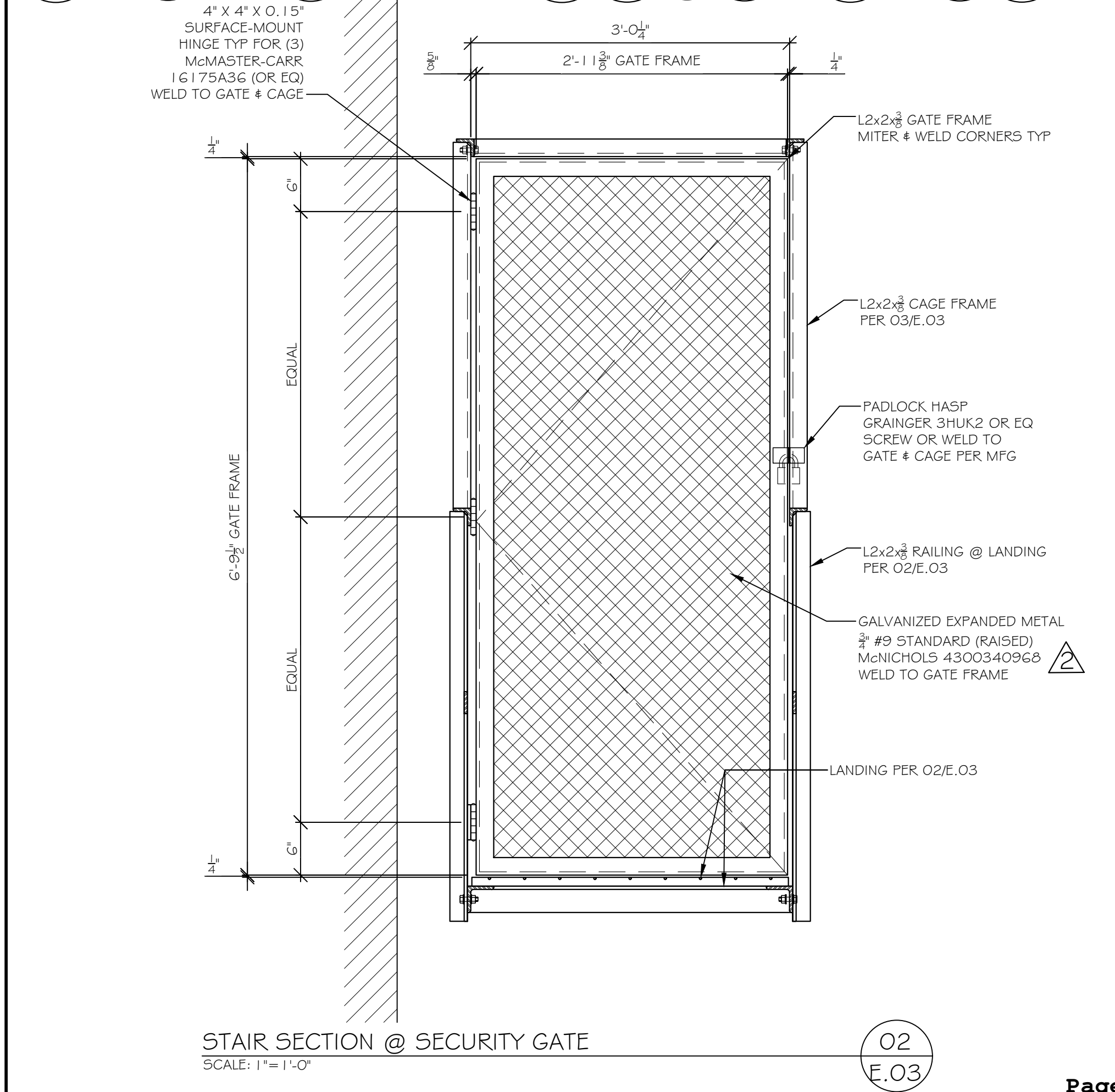
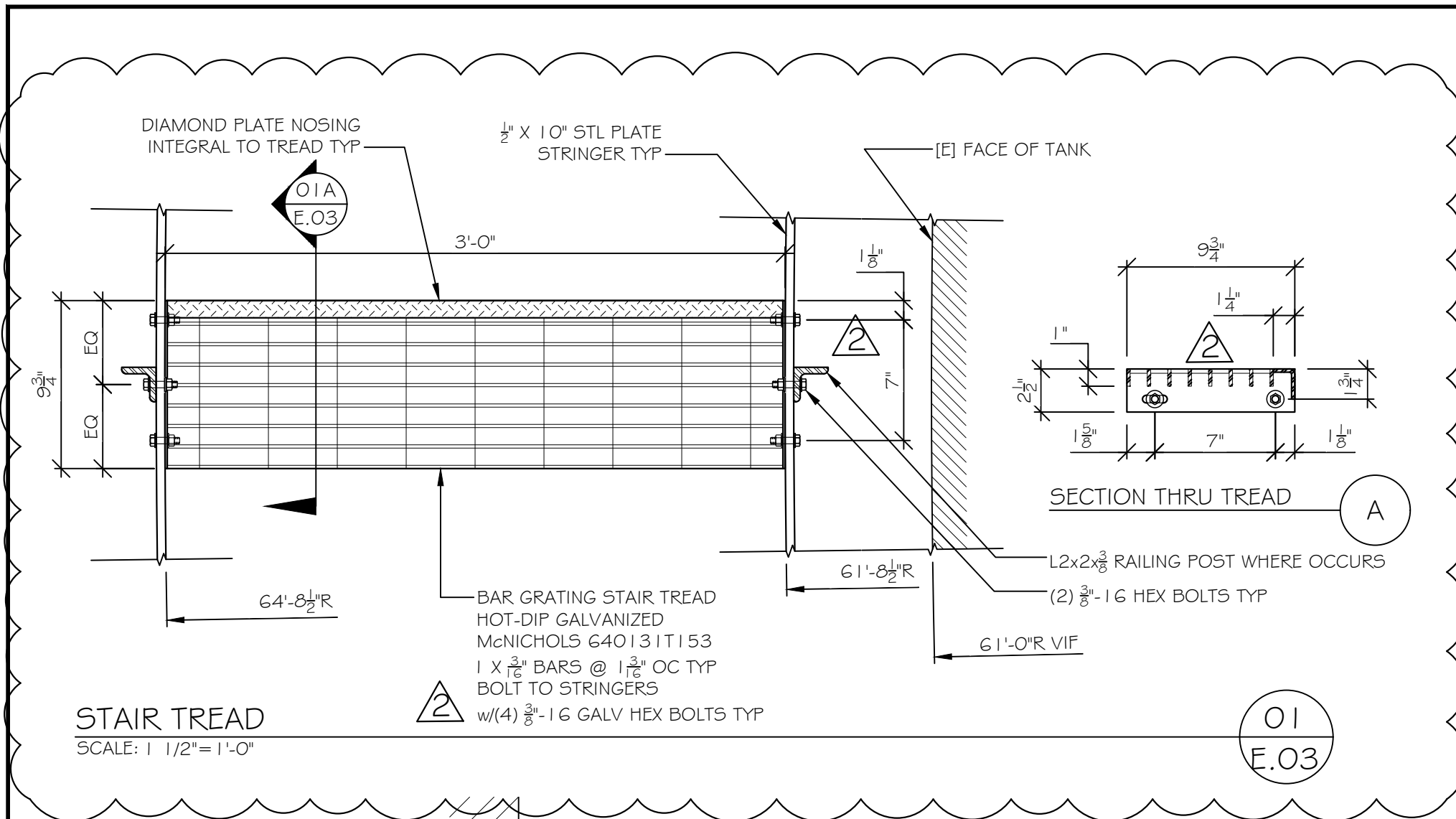
SMS FABRICATIONS
 SHEET METAL SPECIALISTS
 11698 Warm Springs Rd
 Riverside, CA 92505
 (951) 351-6828
 info@sheetmetalspecialists.com

PROJECT: **GOMEZ TANK STAIR**

PO: 20-0152-0168-T5

DRAWING TITLE: **GOMEZ TANK STAIR STAIR SECTION**

SCALE: AS NOTED	SHEET: ARCH C = 24" X 18"	DATE: 03-10-2020
DRAWN: JRH	CHECKED:	APPROVED:
PROJECT NO.	DRAWING NO. E.02	REV. 3



THIS DRAWING IS THE PROPERTY OF SMS FABRICATIONS AND IS SUBMITTED IN CONFIDENCE FOR A SPECIFIED PURPOSE. IT IS NOT TO BE COPIED, REPRODUCED, OR DISCLOSED TO OTHERS.

3	04-27-2020	REVISION	INFORMATION OR DESIGN CONTAINED HEREIN
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.	
1	03-10-2020	LENGTHENED LANDING @ GATE	
0	03-10-2020	CLIENT REVIEW AND APPROVAL	

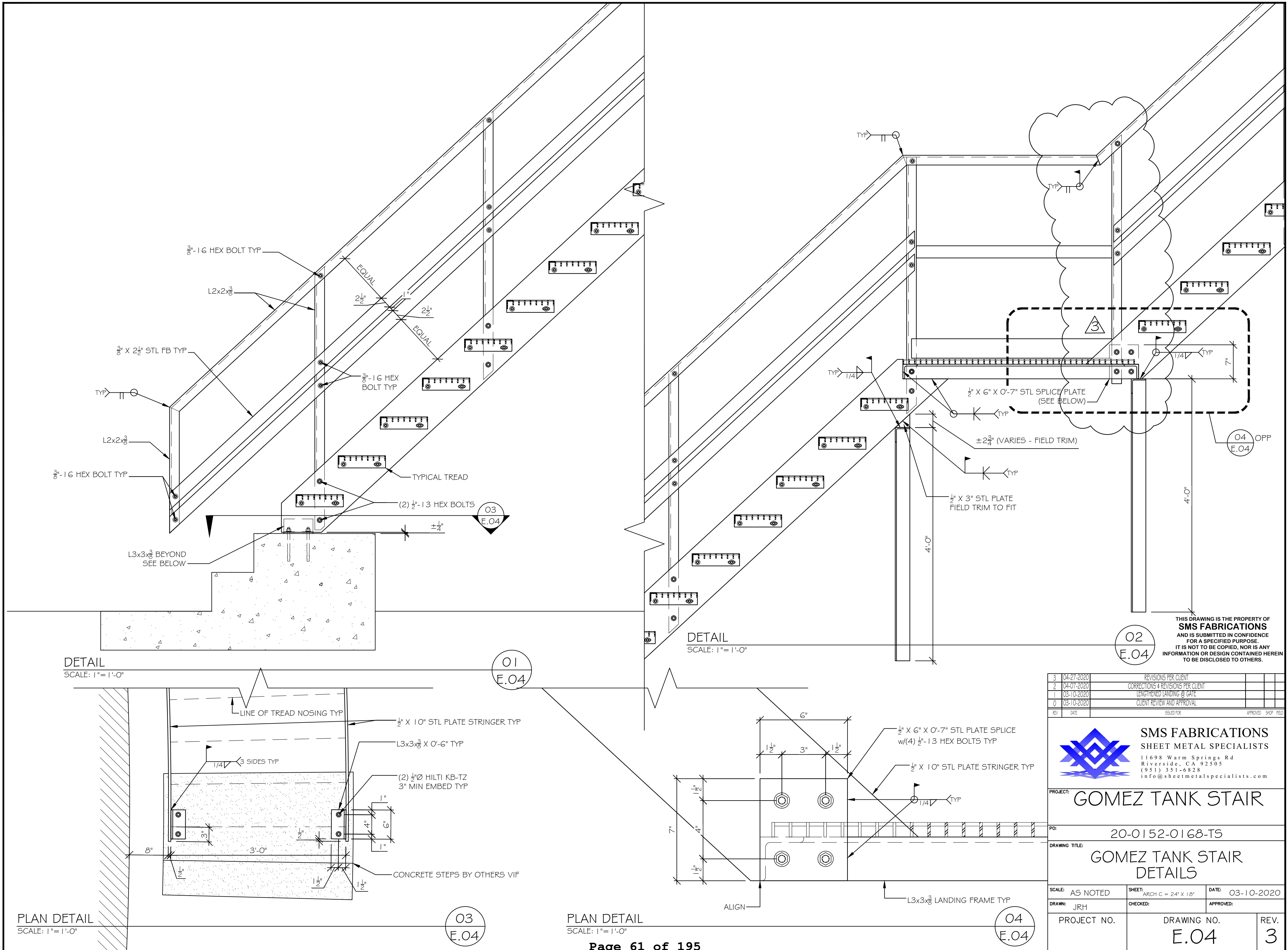
SMS FABRICATIONS
SHEET METAL SPECIALISTS
11698 Warm Springs Rd
Riverside, CA 92505
(951) 351-6828
info@sheetmetalspecialists.com

PROJECT: **GOMEZ TANK STAIR**

PG: **20-0152-0168-T5**

DRAWING TITLE: **GOMEZ TANK STAIR DETAILS**

SCALE: AS NOTED	SHEET: ARCH C = 24" X 18"	DATE: 03-10-2020
DRAWN: JRH	CHECKED:	APPROVED:
PROJECT NO.	DRAWING NO. E.03	REV. 3



THIS DRAWING IS THE PROPERTY OF
SMS FABRICATIONS
 AND IS SUBMITTED IN CONFIDENCE
 FOR A SPECIFIED PURPOSE.
 IT IS NOT TO BE COPIED, NOR IS ANY
 INFORMATION OR DESIGN CONTAINED HEREIN
 TO BE DISCLOSED TO OTHERS.

REV	DATE	DESCRIPTION	DESIGNED FOR	APPROVED	SHOP FIELD
3	04-27-2020	REVISIONS PER CLIENT			
2	04-07-2020	CORRECTIONS & REVISIONS PER CLIENT			
1	03-10-2020	LENGTHENED LANDING @ GATE			
0	03-10-2020	CLIENT REVIEW AND APPROVAL			

SMS FABRICATIONS
 SHEET METAL SPECIALISTS
 11698 Warm Springs Rd
 Riverside, CA 92505
 (951) 351-6828
 info@sheetmetalspecialists.com

PROJECT: **GOMEZ TANK STAIR**
 PO: 20-0152-0168-TS
 DRAWING TITLE: **GOMEZ TANK STAIR DETAILS**

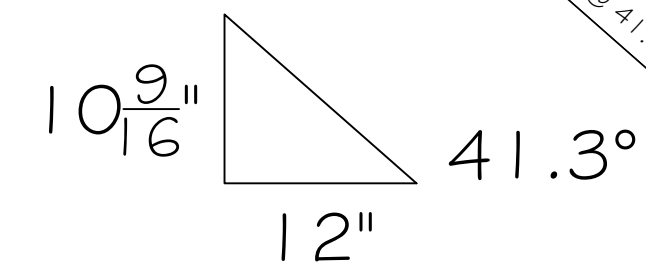
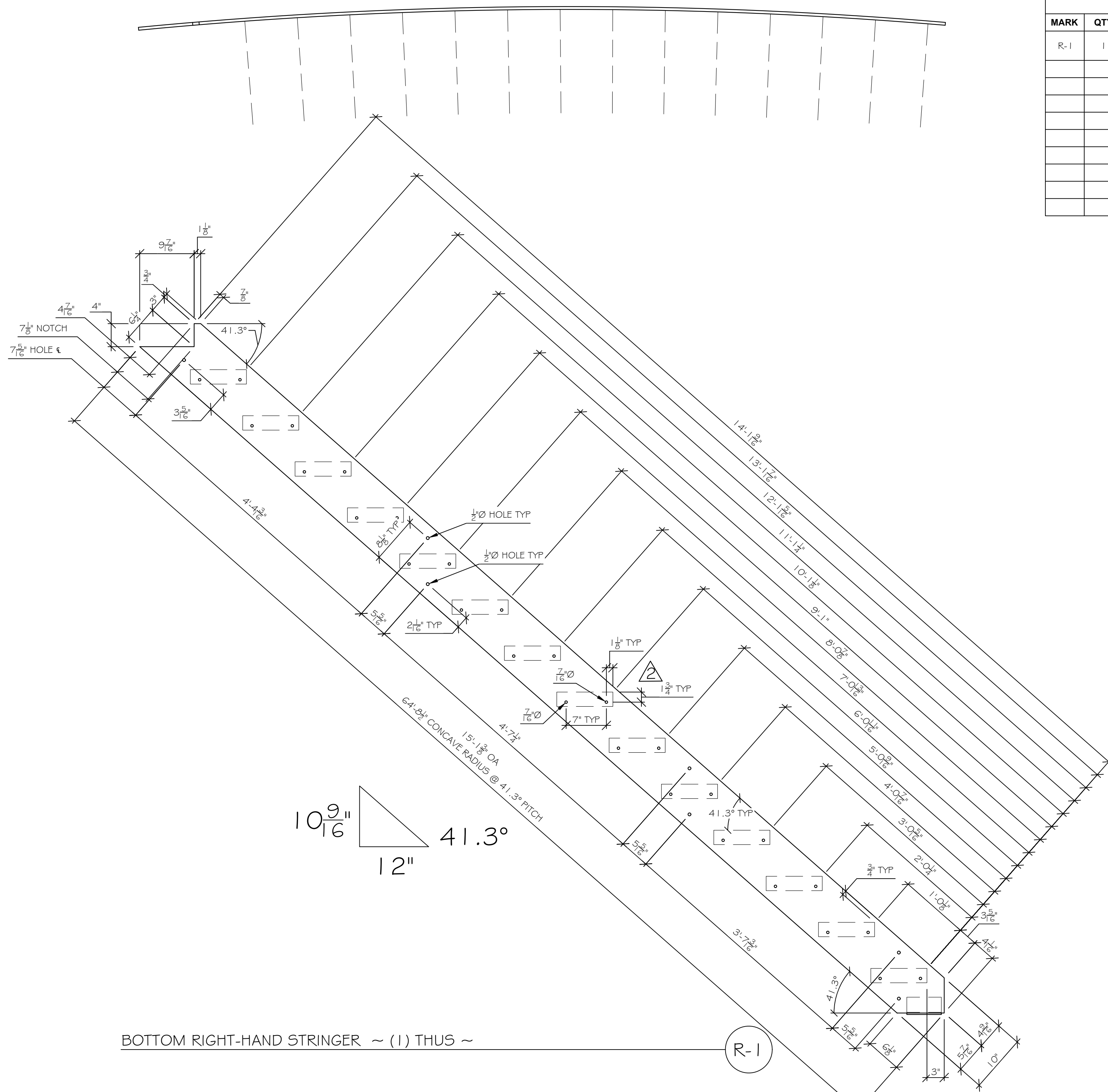
SCALE: AS NOTED	SHEET: ARCH C = 24" X 18"	DATE: 03-10-2020
DRAWN: JRH	CHECKED:	APPROVED:
PROJECT NO.	DRAWING NO. E.04	REV. 3

BILL OF MATERIAL

MARK	QTY	DESCRIPTION	LENGTH	REMARKS
R-1	1	3/8" X 10" ASTM A36 FB STRINGER	15'-1 3/8"	64'-8 1/2" CONCAVE RADIUS @ 41.3° PITCH

GENERAL NOTES

1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
2. STL PLATE ASTM A36
3. HOT DIP GALVANIZED TYP



BOTTOM RIGHT-HAND STRINGER ~ (1) THUS ~

R-1

THIS DRAWING IS THE PROPERTY OF SMS FABRICATIONS AND IS SUBMITTED IN CONFIDENCE FOR A SPECIFIED PURPOSE. IT IS NOT TO BE COPIED, NOR IS ANY INFORMATION OR DESIGN CONTAINED HEREIN TO BE DISCLOSED TO OTHERS.

REV	DATE	DESCRIPTION	BY	CHKD
3	04-27-2020	REVISIONS		
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.		
1	03-10-2020	LENGTHENED LANDING @ GATE		
0	03-10-2020	CLIENT REVIEW AND APPROVAL		

SMS FABRICATIONS
SHEET METAL SPECIALISTS
11698 Warm Springs Rd
Riverside, CA 92505
(951) 351-6828
info@sheetmetalspecialists.com

PROJECT: **GOMEZ TANK STAIR**

PO: **20-0152-0168-TS**

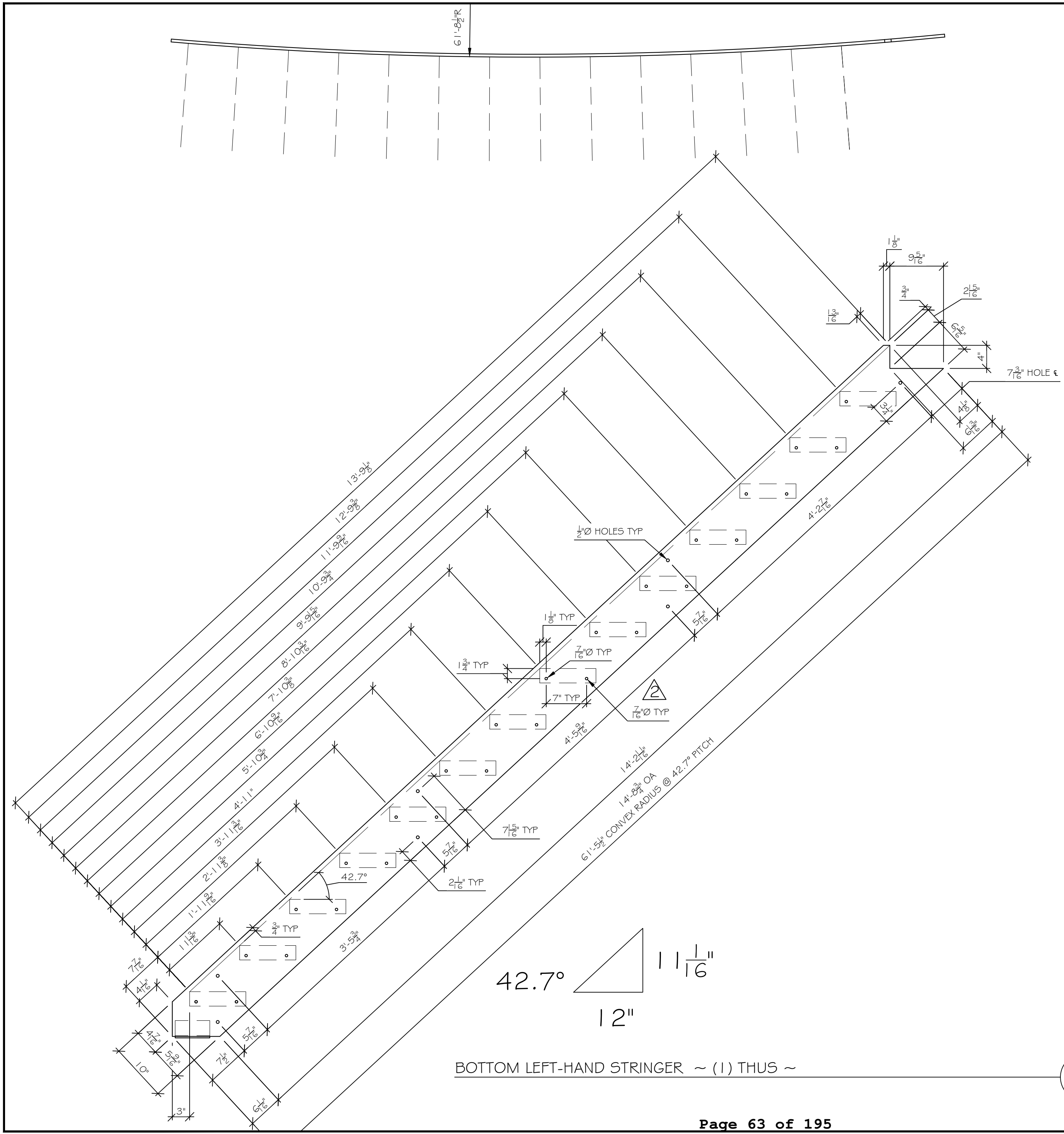
DRAWING TITLE: **GOMEZ TANK STAIR R-1 STRINGER**

SCALE: AS NOTED	SHEET: ARCH C = 24" X 18"	DATE: 03-10-2020
DRAWN: JRH	CHECKED:	APPROVED:
PROJECT NO.	DRAWING NO. SK.01	REV. 3

BILL OF MATERIAL

MARK	QTY	DESCRIPTION	LENGTH	REMARKS
L-1	1	3/8" X 10" ASTM A36 FB STRINGER	14'-0 3/4"	6 1/2" CONVEX RADIUS @ 42.7° PITCH

- GENERAL NOTES**
1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
 2. STL PLATE ASTM A36
 3. HOT DIP GALVANIZED TYP



THIS DRAWING IS THE PROPERTY OF
SMS FABRICATIONS
 AND IS SUBMITTED IN CONFIDENCE
 FOR A SPECIFIED PURPOSE.
 IT IS NOT TO BE COPIED, NOR IS ANY
 INFORMATION OR DESIGN CONTAINED HEREIN
 TO BE DISCLOSED TO OTHERS.

REV	DATE	REVISION	BY	APP'D
3	04-27-2020			
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.		
1	03-10-2020	LENGTHENED LANDING @ GATE		
0	03-10-2020	CLIENT REVIEW AND APPROVAL		

SMS FABRICATIONS
 SHEET METAL SPECIALISTS
 11698 Warm Springs Rd
 Riverside, CA 92505
 (951) 351-6828
 info@sheetmetalspecialists.com

PROJECT: **GOMEZ TANK STAIR**

PO: 20-0152-0168-TS

DRAWING TITLE: **GOMEZ TANK STAIR L-1 STRINGER**

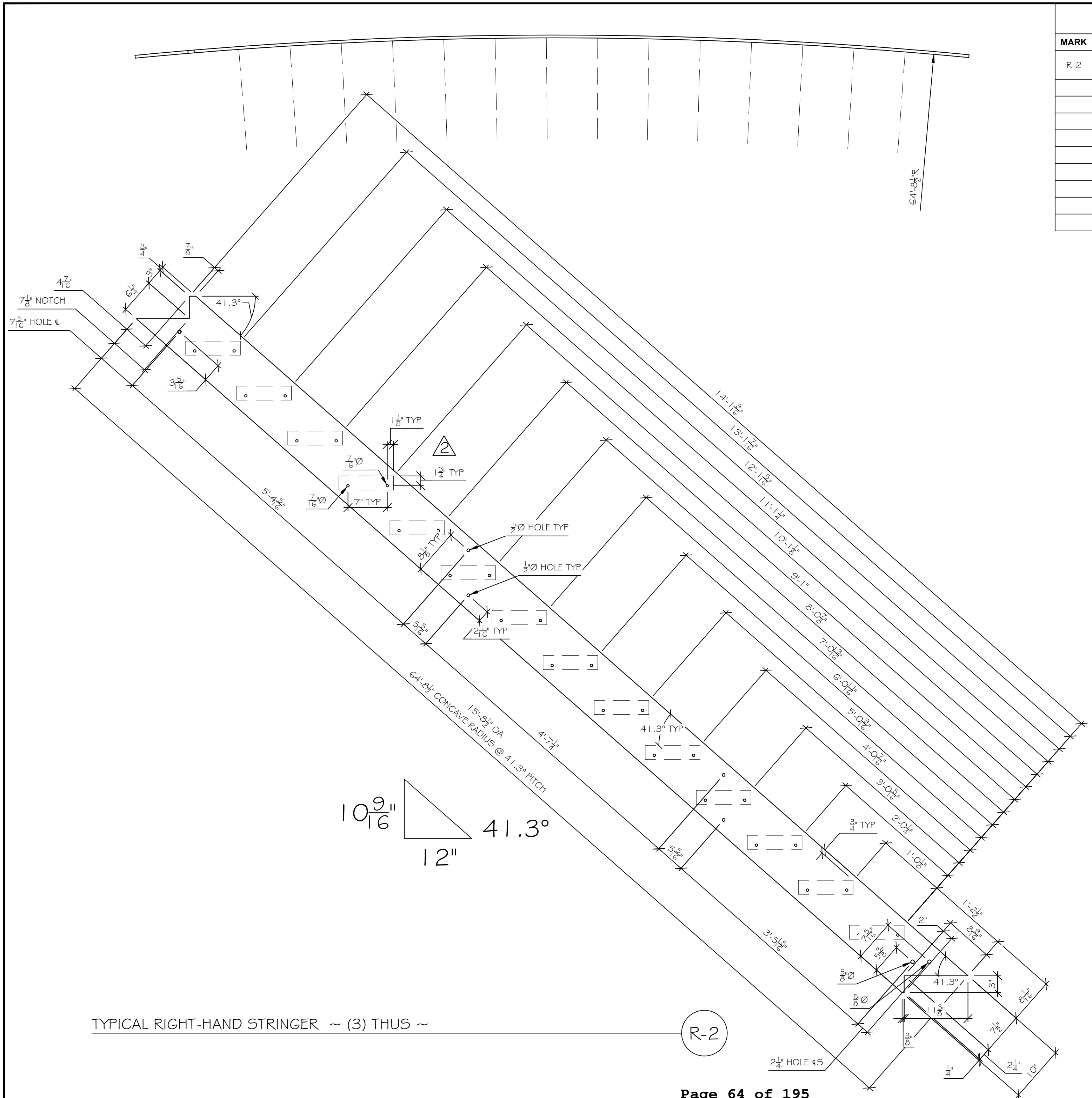
SCALE: AS NOTED	SHEET: ARCH C = 24" X 18"	DATE: 03-10-2020
DRAWN: JRH	CHECKED:	APPROVED:
PROJECT NO.	DRAWING NO. SK.02	REV. 3

BILL OF MATERIAL

MARK	QTY	DESCRIPTION	LENGTH	REMARKS
R-2	3	3/8" X 10" ASTM A36 FB STRINGER	15'-0 1/2"	64'-0 1/2" CONCAVE RADIUS @ 41.3° PITCH

GENERAL NOTES

1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
2. STL PLATE ASTM A36
3. HOT DIP GALVANIZED TYP



THIS DRAWING IS THE PROPERTY OF
SMS FABRICATIONS
 AND IS SUBMITTED IN CONFIDENCE
 FOR A SPECIFIED PURPOSE.
 IT IS NOT TO BE COPIED, NOR IS ANY
 INFORMATION OR DESIGN CONTAINED HEREIN
 TO BE DISCLOSED TO OTHERS.

REV	DATE	DESCRIPTION	DESIGNED FOR	APPROVED	SHOP FIELD
3	04-27-2020	REVISIONS			
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.			
1	03-10-2020	LENGTHENED LANDING @ GATE			
0	03-10-2020	CLIENT REVIEW AND APPROVAL			

SMS FABRICATIONS
 SHEET METAL SPECIALISTS
 11698 Warm Springs Rd
 Riverside, CA 92505
 (951) 351-6828
 info@sheetmetalspecialists.com

PROJECT: **GOMEZ TANK STAIR**
 PG: **20-0152-0168-T5**
 DRAWING TITLE: **GOMEZ TANK STAIR
 R-234 STRINGERS**

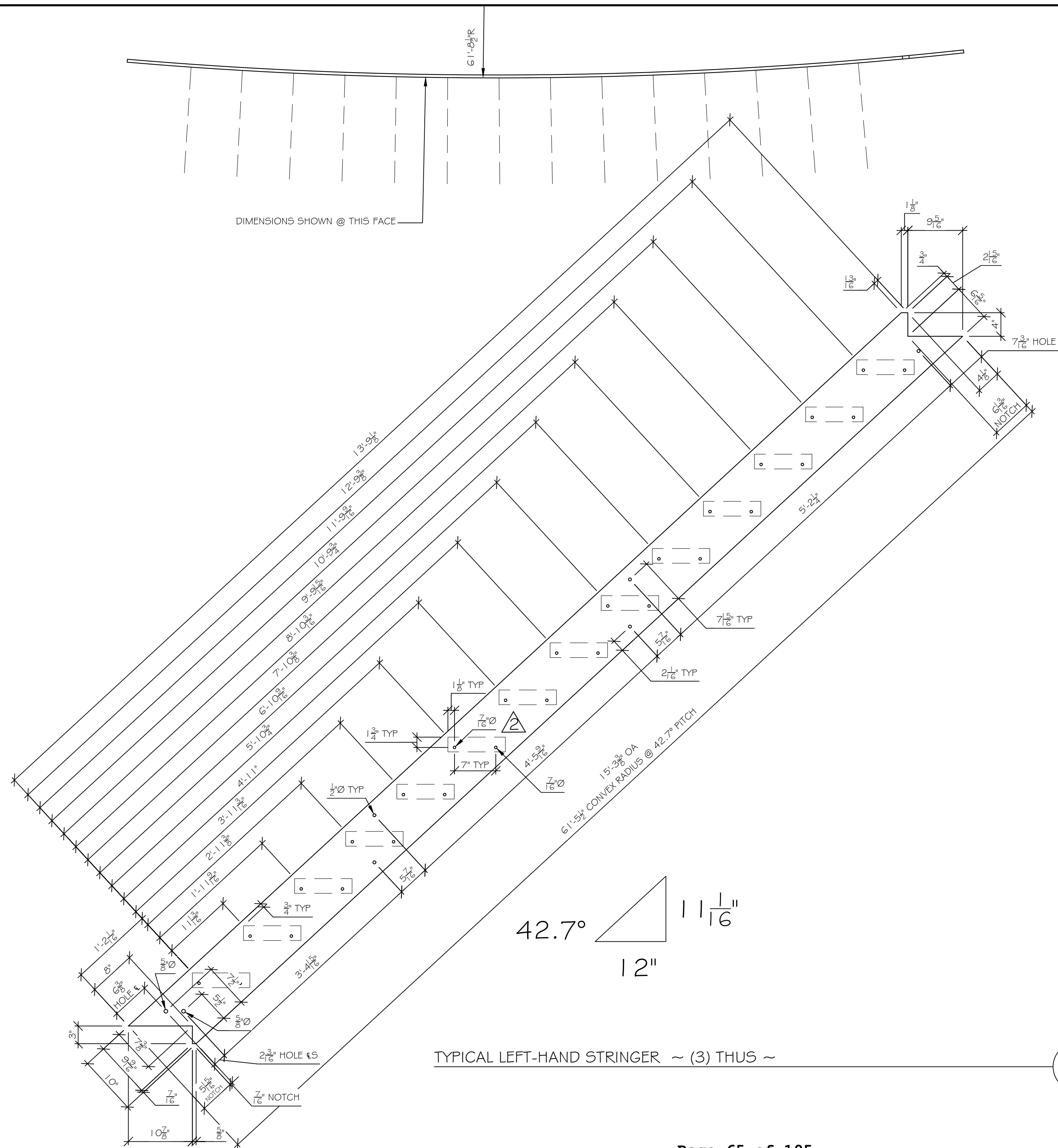
SCALE: AS NOTED	SHEET: ARCH C = 24" X 18"	DATE: 03-10-2020
DRAWN: JRH	CHECKED:	APPROVED:
PROJECT NO.	DRAWING NO. SK.03	REV. 3

BILL OF MATERIAL

MARK	QTY	DESCRIPTION	LENGTH	REMARKS
L-2	3	3/8" X 10" ASTM A36 FB STRINGER	15'-3 3/8"	6 1/2" CONVEX RADIUS @ 42.7° PITCH

GENERAL NOTES

1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
2. STL PLATE ASTM A36
3. HOT DIP GALVANIZED TYP



TYPICAL LEFT-HAND STRINGER ~ (3) THUS ~

L-2

THIS DRAWING IS THE PROPERTY OF SMS FABRICATIONS AND IS SUBMITTED IN CONFIDENCE FOR A SPECIFIED PURPOSE. IT IS NOT TO BE COPIED, NOR IS ANY INFORMATION OR DESIGN CONTAINED HEREIN TO BE DISCLOSED TO OTHERS.

REV	DATE	DESCRIPTION	APPROVED	SHOP FIELD
3	04-27-2020	REVISIONS		
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.		
1	03-10-2020	LENGTHENED LANDING @ GATE		
0	03-10-2020	CLIENT REVIEW AND APPROVAL		



SMS FABRICATIONS
SHEET METAL SPECIALISTS
11698 Warm Springs Rd
Riverside, CA 92505
(951) 351-6828
info@sheetmetalspecialists.com

PROJECT: GOMEZ TANK STAIR

PG: 20-0152-0168-T5

DRAWING TITLE: GOMEZ TANK STAIR
L-234 STRINGERS

SCALE: AS NOTED SHEET: ARCH C = 24" X 18" DATE: 03-10-2020

DRAWN: JRH CHECKED: APPROVED:

PROJECT NO. DRAWING NO. REV.
SK.04 3

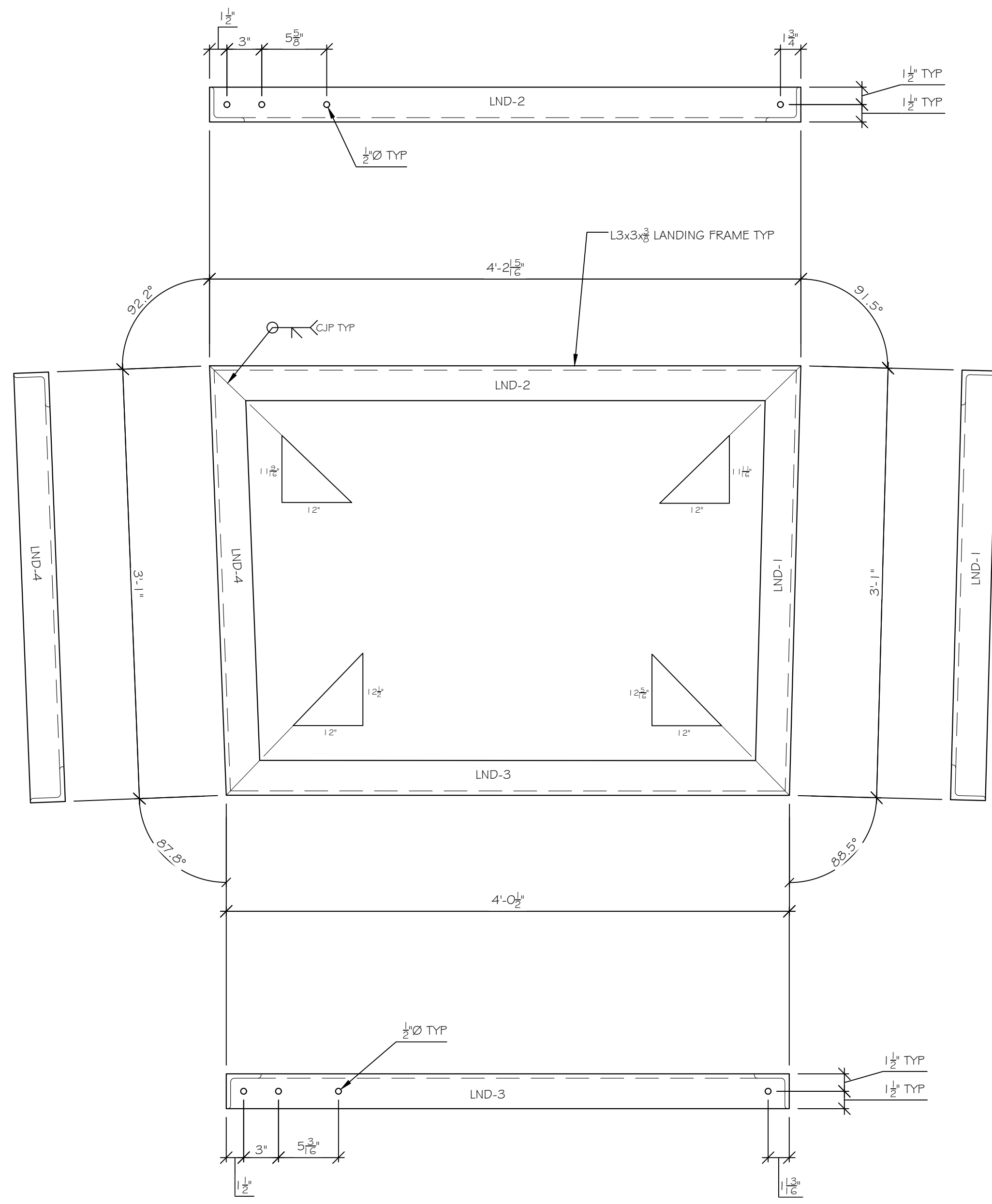
BILL OF MATERIAL



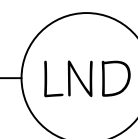
MARK	QTY	DESCRIPTION	LENGTH	REMARKS
LND-1	2	L3x3x $\frac{3}{8}$ ASTM A36	3'-1"	STRAIGHT
LND-2	2	L3x3x $\frac{3}{8}$ ASTM A36	4'-2 $\frac{5}{8}$ "	STRAIGHT
LND-3	2	L3x3x $\frac{3}{8}$ ASTM A36	4'-0 $\frac{1}{2}$ "	STRAIGHT
LND-4	2	L3x3x $\frac{3}{8}$ ASTM A36	3'-1"	STRAIGHT

GENERAL NOTES

1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
2. ANGLE ASTM A36
3. HOT DIP GALVANIZED TYP



TYPICAL INTERMEDIATE LANDING FRAME ~ (2) THIS ~



THIS DRAWING IS THE PROPERTY OF
SMS FABRICATIONS
AND IS SUBMITTED IN CONFIDENCE
FOR A SPECIFIED PURPOSE.
IT IS NOT TO BE COPIED, NOR IS ANY
INFORMATION OR DESIGN CONTAINED HEREIN
TO BE DISCLOSED TO OTHERS.

REV	DATE	DESCRIPTION	APPROVED	SHOP FIELD
3	04-27-2020	REVISIONS		
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.		
1	03-10-2020	LENGTHENED LANDING @ GATE		
0	03-10-2020	CLIENT REVIEW AND APPROVAL		

SMS FABRICATIONS
SHEET METAL SPECIALISTS
11698 Warm Springs Rd
Riverside, CA 92505
(951) 351-6828
info@sheetmetalspecialists.com

PROJECT: GOMEZ TANK STAIR		
PG: 20-0152-0168-T5		
DRAWING TITLE: GOMEZ TANK STAIR INTERMEDIATE LANDINGS		
SCALE: AS NOTED	SHEET: ARCH C = 24" X 18"	DATE: 03-10-2020
DRAWN: JRH	CHECKED:	APPROVED:
PROJECT NO.	DRAWING NO. SK.05	REV. 3

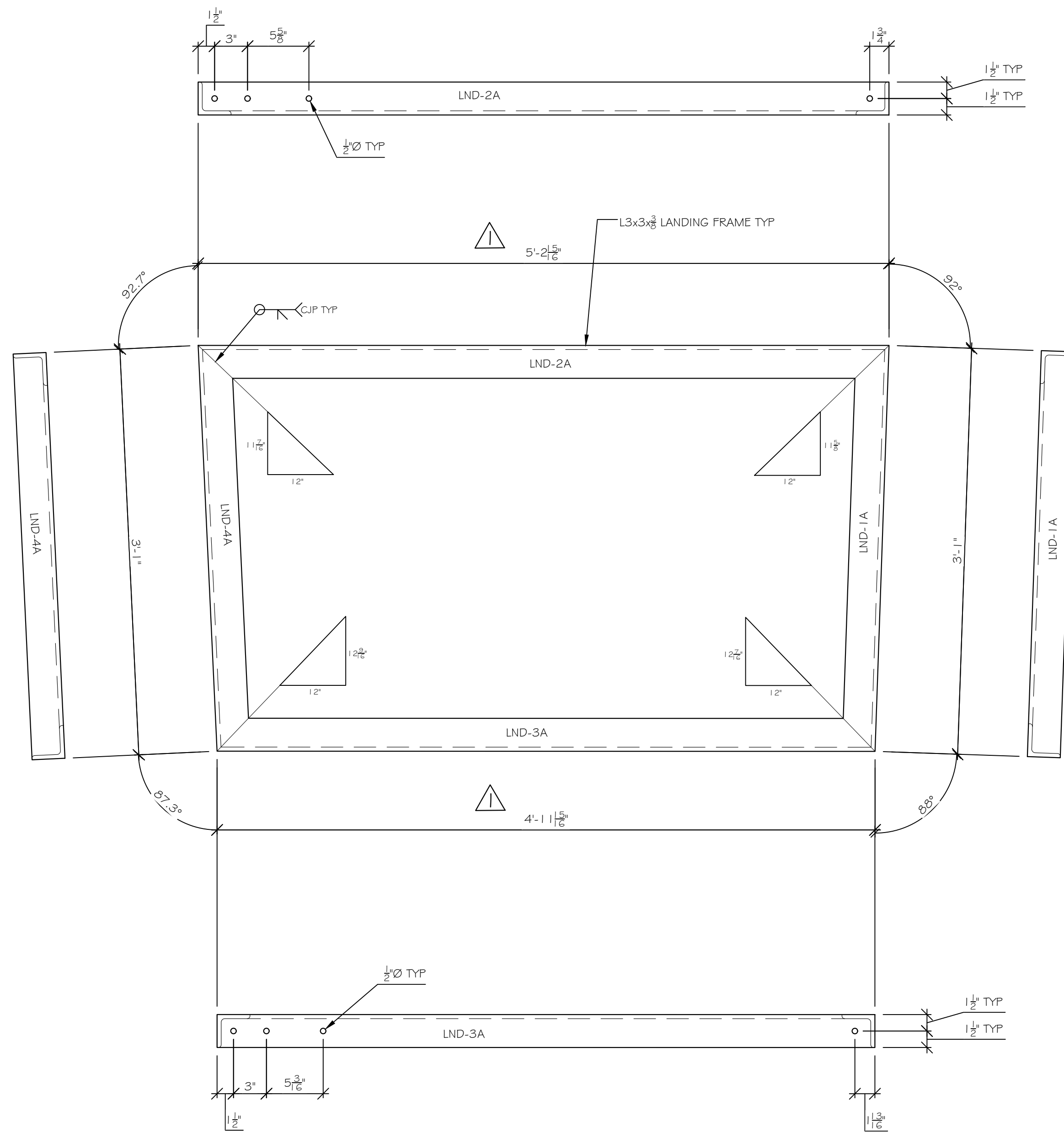
BILL OF MATERIAL



MARK	QTY	DESCRIPTION	LENGTH	REMARKS
LND-1A	1	L3x3x $\frac{3}{8}$ ASTM A36	3'-1"	STRAIGHT
LND-2A	1	L3x3x $\frac{3}{8}$ ASTM A36	5'-2 $\frac{5}{16}$ "	STRAIGHT
LND-3A	1	L3x3x $\frac{3}{8}$ ASTM A36	4'-11 $\frac{15}{16}$ "	STRAIGHT
LND-4A	1	L3x3x $\frac{3}{8}$ ASTM A36	3'-1"	STRAIGHT

GENERAL NOTES

1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
2. ANGLE ASTM A36
3. HOT DIP GALVANIZED TYP



INTERMEDIATE LANDING FRAME @ GATE ~ (1) THUS ~

LNDa

THIS DRAWING IS THE PROPERTY OF
SMS FABRICATIONS
AND IS SUBMITTED IN CONFIDENCE
FOR A SPECIFIED PURPOSE.
IT IS NOT TO BE COPIED, NOR IS ANY
INFORMATION OR DESIGN CONTAINED HEREIN
TO BE DISCLOSED TO OTHERS.

REV	DATE	REVISIONS	DESIGNED FOR	APPROVED	SHOP FIELD
3	04-27-2020	REVISIONS			
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.			
1	03-10-2020	LENGTHENED LANDING @ GATE			
0	03-10-2020	CLIENT REVIEW AND APPROVAL			

SMS FABRICATIONS
SHEET METAL SPECIALISTS
11698 Warm Springs Rd
Riverside, CA 92505
(951) 351-6828
info@sheetmetalspecialists.com

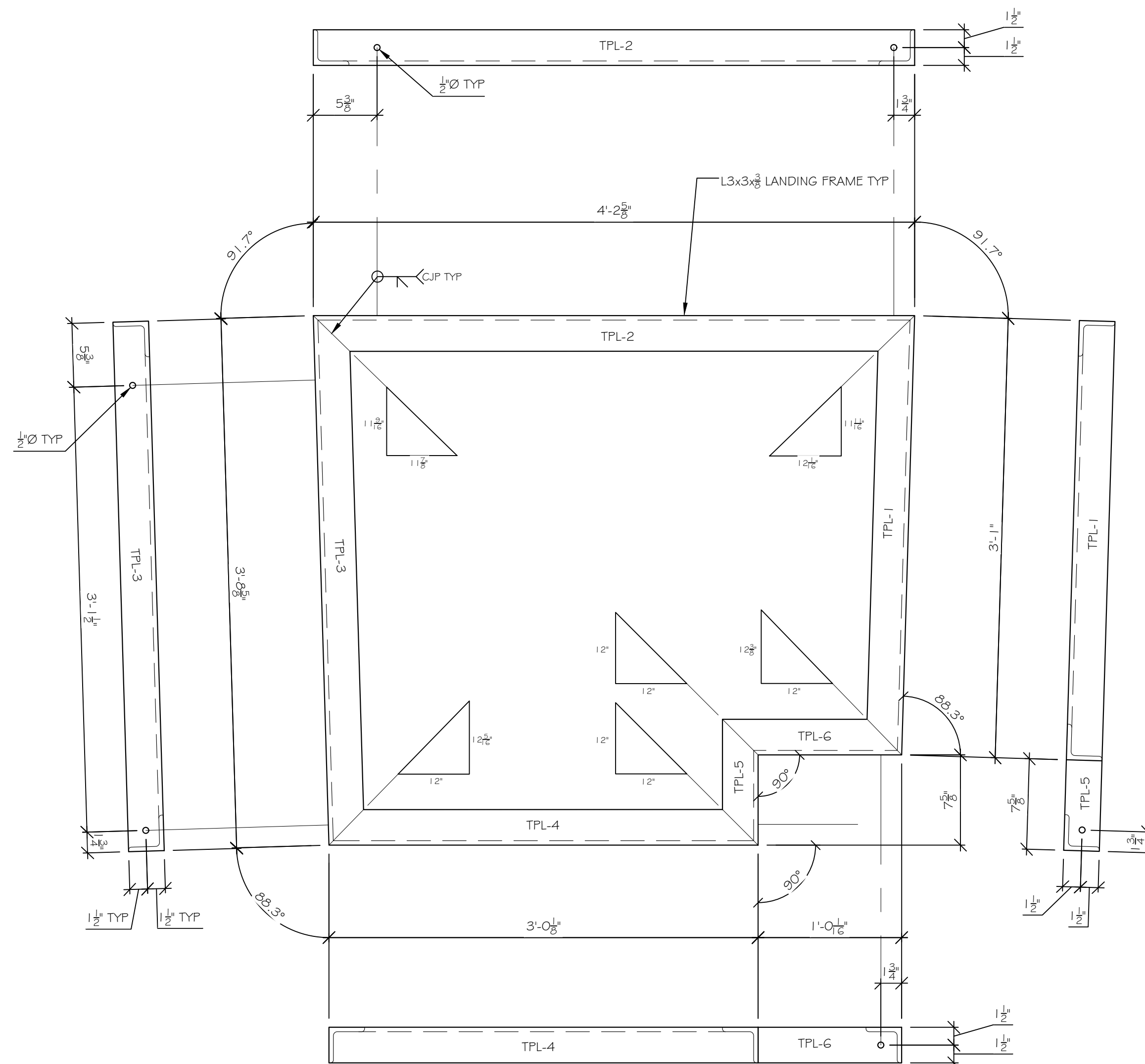
PROJECT: GOMEZ TANK STAIR		
PG: 20-0152-0168-T5		
DRAWING TITLE: GOMEZ TANK STAIR INTERMEDIATE LANDING @ GATE		
SCALE: AS NOTED	SHEET: ARCH C = 24" X 18"	DATE: 03-10-2020
DRAWN: JRH	CHECKED:	APPROVED:
PROJECT NO.	DRAWING NO. SK.05a	REV. 3

BILL OF MATERIAL

MARK	QTY	DESCRIPTION	LENGTH	REMARKS
TPL-1	1	L3x3x $\frac{3}{8}$ ASTM A36	3'-1"	STRAIGHT
TPL-2	1	L3x3x $\frac{3}{8}$ ASTM A36	4'-2 $\frac{3}{8}$ "	STRAIGHT
TPL-3	1	L3x3x $\frac{3}{8}$ ASTM A36	3'-0 $\frac{5}{8}$ "	STRAIGHT
TPL-4	1	L3x3x $\frac{3}{8}$ ASTM A36	3'-0 $\frac{1}{8}$ "	STRAIGHT
TPL-5	1	L3x3x $\frac{3}{8}$ ASTM A36	0'-7 $\frac{5}{8}$ "	STRAIGHT
TPL-6	1	L3x3x $\frac{3}{8}$ ASTM A36	0'-10 $\frac{1}{8}$ "	STRAIGHT

GENERAL NOTES

1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
2. ANGLE ASTM A36
3. HOT DIP GALVANIZED TYP



TOP LANDING FRAME ~ (1) THIS ~

TPL

THIS DRAWING IS THE PROPERTY OF
SMS FABRICATIONS
AND IS SUBMITTED IN CONFIDENCE
FOR A SPECIFIED PURPOSE.
IT IS NOT TO BE COPIED, NOR IS ANY
INFORMATION OR DESIGN CONTAINED HEREIN
TO BE DISCLOSED TO OTHERS.

REV	DATE	DESCRIPTION	DESIGNED BY	APPROVED BY	SHOP FILED
3	04-27-2020	REVISIONS			
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.			
1	03-10-2020	LENGTHENED LANDING @ GATE			
0	03-10-2020	CLIENT REVIEW AND APPROVAL			



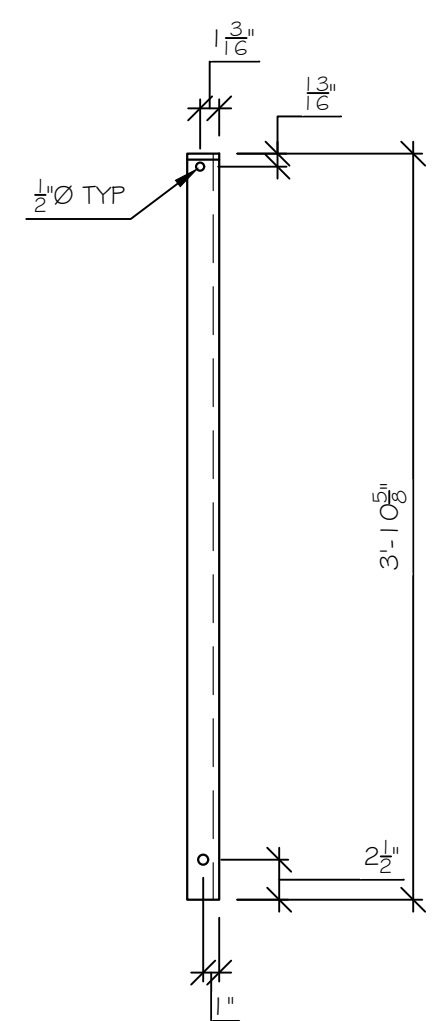
PROJECT: GOMEZ TANK STAIR		
PG: 20-0152-0168-T5		
DRAWING TITLE: GOMEZ TANK STAIR TOP LANDING		
SCALE: AS NOTED	SHEET: ARCH C = 24" X 18"	DATE: 03-10-2020
DRAWN: JRH	CHECKED:	APPROVED:
PROJECT NO.	DRAWING NO. SK.06	REV. 3

BILL OF MATERIAL

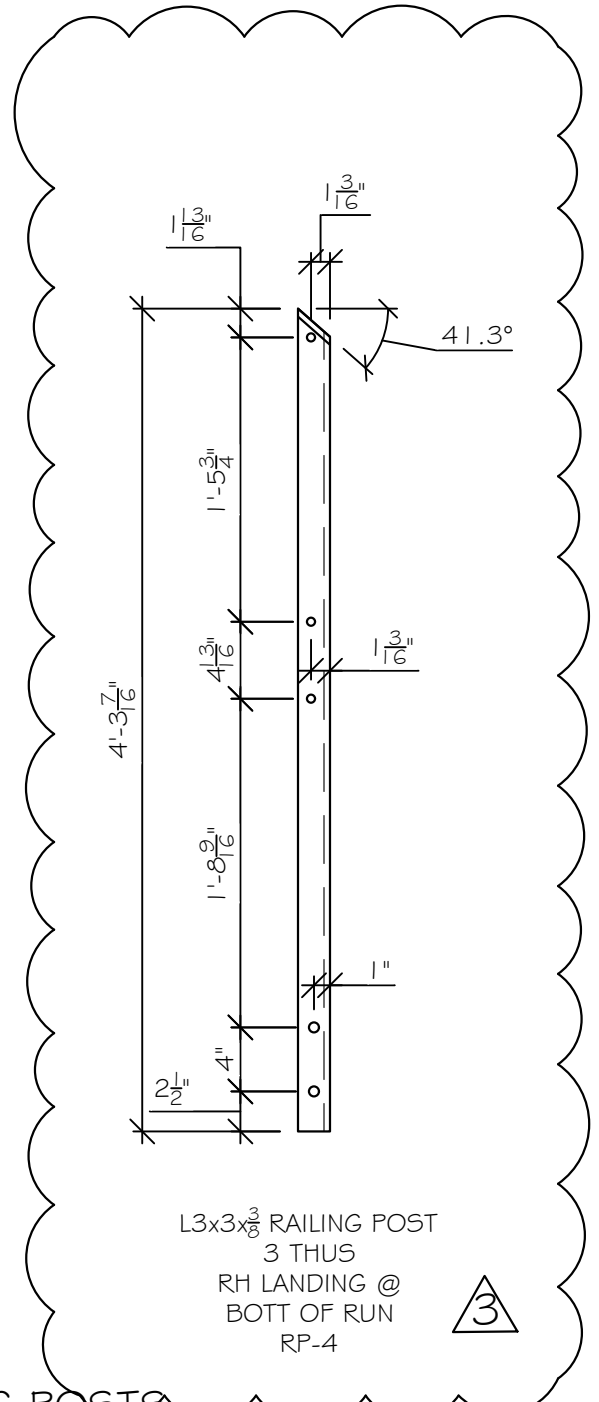
MARK	QTY	DESCRIPTION	LENGTH	REMARKS
LP-1	1	L2x2x $\frac{3}{8}$ ASTM A36	4'-6 $\frac{3}{8}$ "	CHAMFER TOP LEADING EDGE
LP-2	8	L2x2x $\frac{3}{8}$ ASTM A36	4'-5 $\frac{3}{8}$ "	CHAMFER TOP LEADING EDGE
LP-3	4	L2x2x $\frac{3}{8}$ ASTM A36	4'-4 $\frac{3}{8}$ "	CHAMFER TOP LEADING EDGE
LP-4	3	L2x2x $\frac{3}{8}$ ASTM A36	4'-3 $\frac{1}{4}$ "	CHAMFER TOP LEADING EDGE
LP-5	2	L2x2x $\frac{3}{8}$ ASTM A36	3'-10 $\frac{5}{8}$ "	CHAMFER TOP LEADING EDGE
RP-1	1	L2x2x $\frac{3}{8}$ ASTM A36	4'-5 $\frac{1}{8}$ "	CHAMFER TOP LEADING EDGE
RP-2	8	L2x2x $\frac{3}{8}$ ASTM A36	4'-5 $\frac{1}{8}$ "	CHAMFER TOP LEADING EDGE
RP-3	4	L2x2x $\frac{3}{8}$ ASTM A36	4'-4 $\frac{7}{8}$ "	CHAMFER TOP LEADING EDGE
RP-4	3	L2x2x $\frac{3}{8}$ ASTM A36	4'-3 $\frac{7}{8}$ "	CHAMFER TOP LEADING EDGE
RP-5	3	L2x2x $\frac{3}{8}$ ASTM A36	3'-10 $\frac{5}{8}$ "	CHAMFER TOP LEADING EDGE

GENERAL NOTES

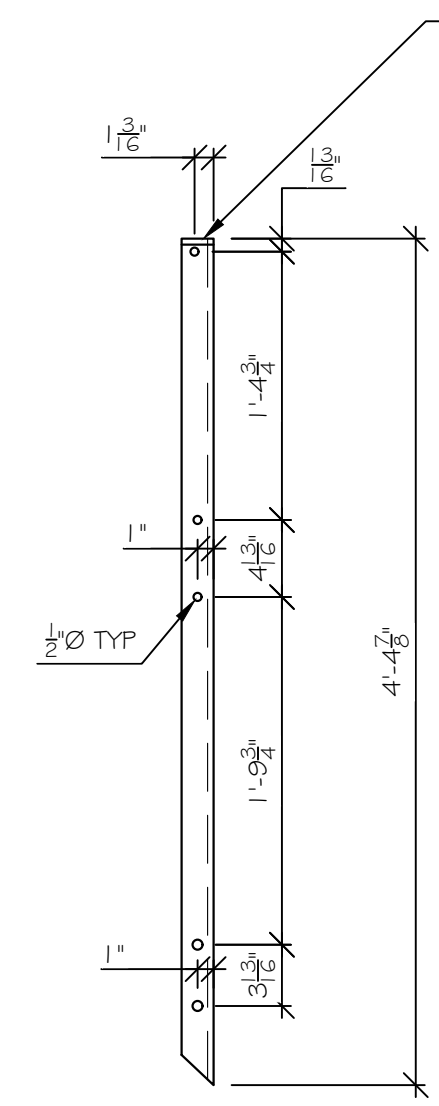
1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
2. ANGLE ASTM A36
3. HOT DIP GALVANIZED TYP



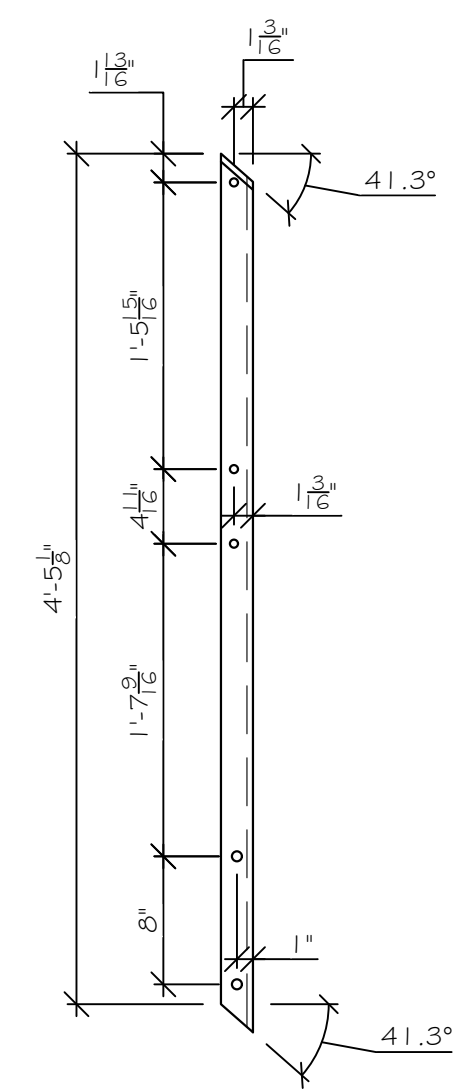
L3x3x $\frac{3}{8}$ RAILING POST
3 THUS
RH TOP LANDING
RP-5



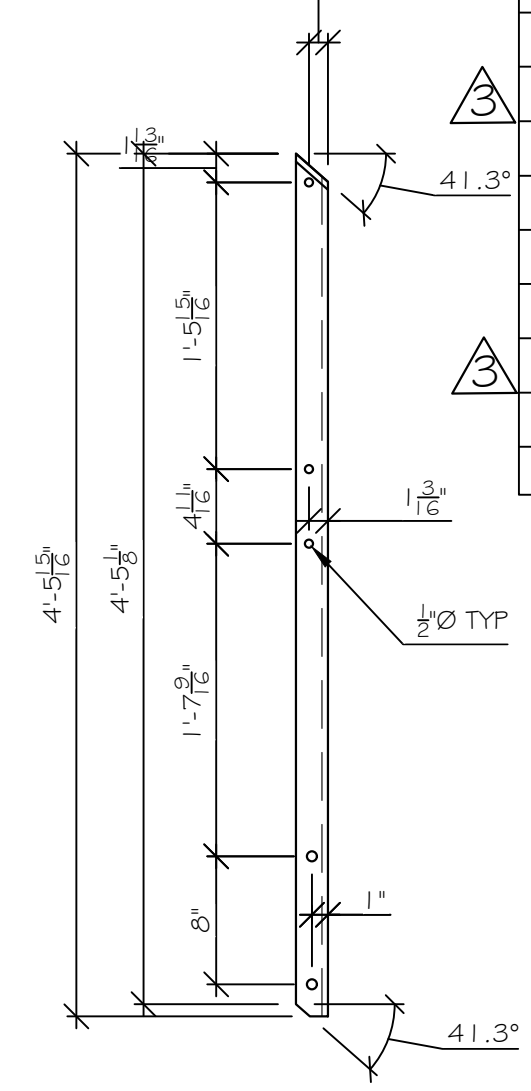
L3x3x $\frac{3}{8}$ RAILING POST
4 THUS
RH LANDING @
BOTT OF RUN
RP-4



L3x3x $\frac{3}{8}$ RAILING POST
4 THUS
RH LANDING @
TOP OF RUN
RP-3



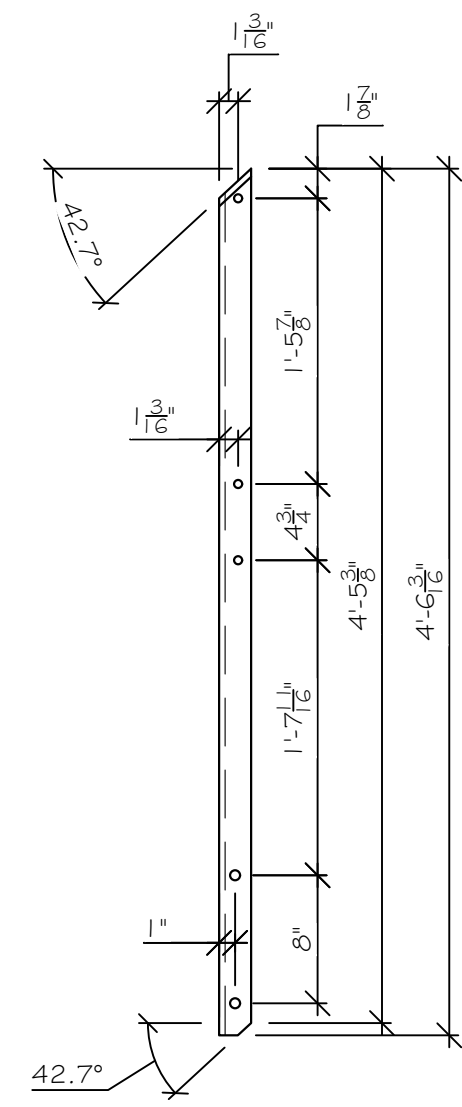
L3x3x $\frac{3}{8}$ RAILING POST
8 THUS
RH PITCHED
RP-2



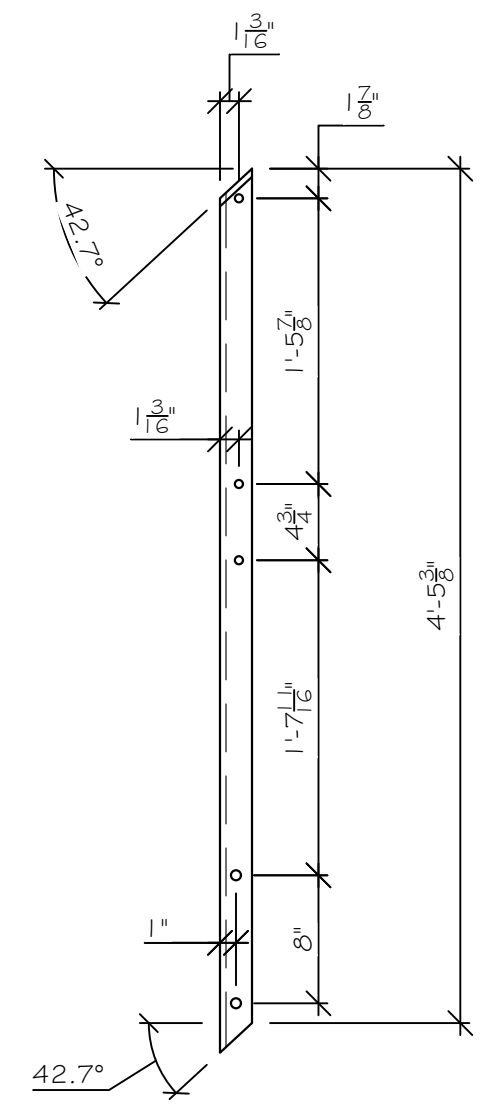
L3x3x $\frac{3}{8}$ RAILING POST
1 THUS
RH BOTT
RP-1

RIGHT-HAND RAILING POSTS

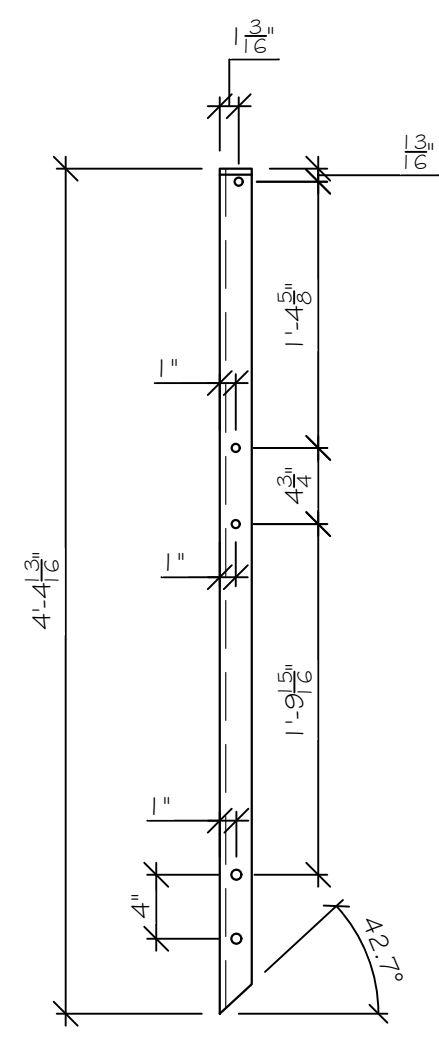
RP



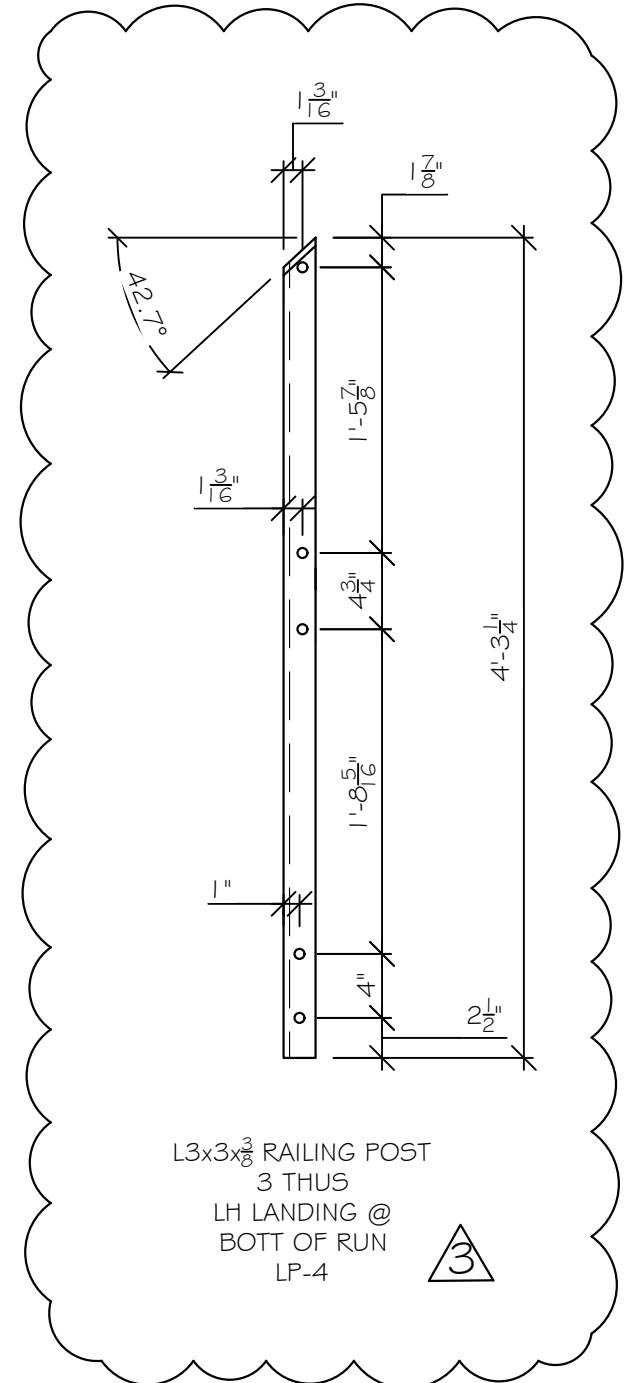
L3x3x $\frac{3}{8}$ RAILING POST
1 THUS
LH BOTT
LP-1



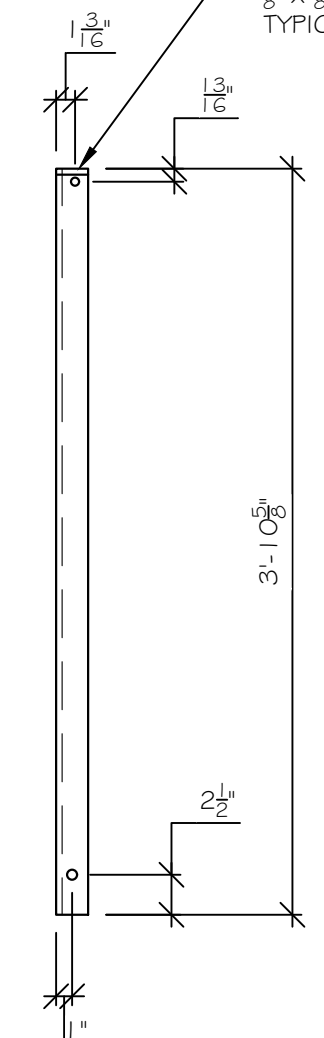
L3x3x $\frac{3}{8}$ RAILING POST
8 THUS
LH PITCHED
LP-2



L3x3x $\frac{3}{8}$ RAILING POST
4 THUS
LH LANDING @
TOP OF RUN
LP-3



L3x3x $\frac{3}{8}$ RAILING POST
3 THUS
LH LANDING @
BOTT OF RUN
LP-4



L3x3x $\frac{3}{8}$ RAILING POST
2 THUS
LH TOP LANDING
LP-5

LEFT-HAND RAILING POSTS

LP

3		04-27-2020	REVISION	INFORMATION OR DESIGN CONTAINED HEREIN
2		04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.	IT IS NOT TO BE COPIED, NOR IS ANY
1		03-10-2020	LENGTHENED LANDING @ GATE	
0		03-10-2020	CLIENT REVIEW AND APPROVAL	
REV	DATE	DESIGNED FOR	APPROVED	SHOP FEED

THIS DRAWING IS THE PROPERTY OF
SMS FABRICATIONS
AND IS SUBMITTED IN CONFIDENCE
FOR A SPECIFIED PURPOSE.
IT IS NOT TO BE COPIED, NOR IS ANY
INFORMATION OR DESIGN CONTAINED HEREIN
TO BE DISCLOSED TO OTHERS.

SMS FABRICATIONS
SHEET METAL SPECIALISTS
11698 Warm Springs Rd
Riverside, CA 92505
(951) 351-6828
info@sheetmetalspecialists.com

PROJECT: **GOMEZ TANK STAIR**

PO: **20-0152-0168-T5**

DRAWING TITLE: **GOMEZ TANK STAIR
ANGLE RAILING POSTS**

SCALE: AS NOTED SHEET: ARCH C = 24" X 18" DATE: 03-10-2020

DRAWN: JRH CHECKED: APPROVED: PROJECT NO. DRAWING NO. REV.

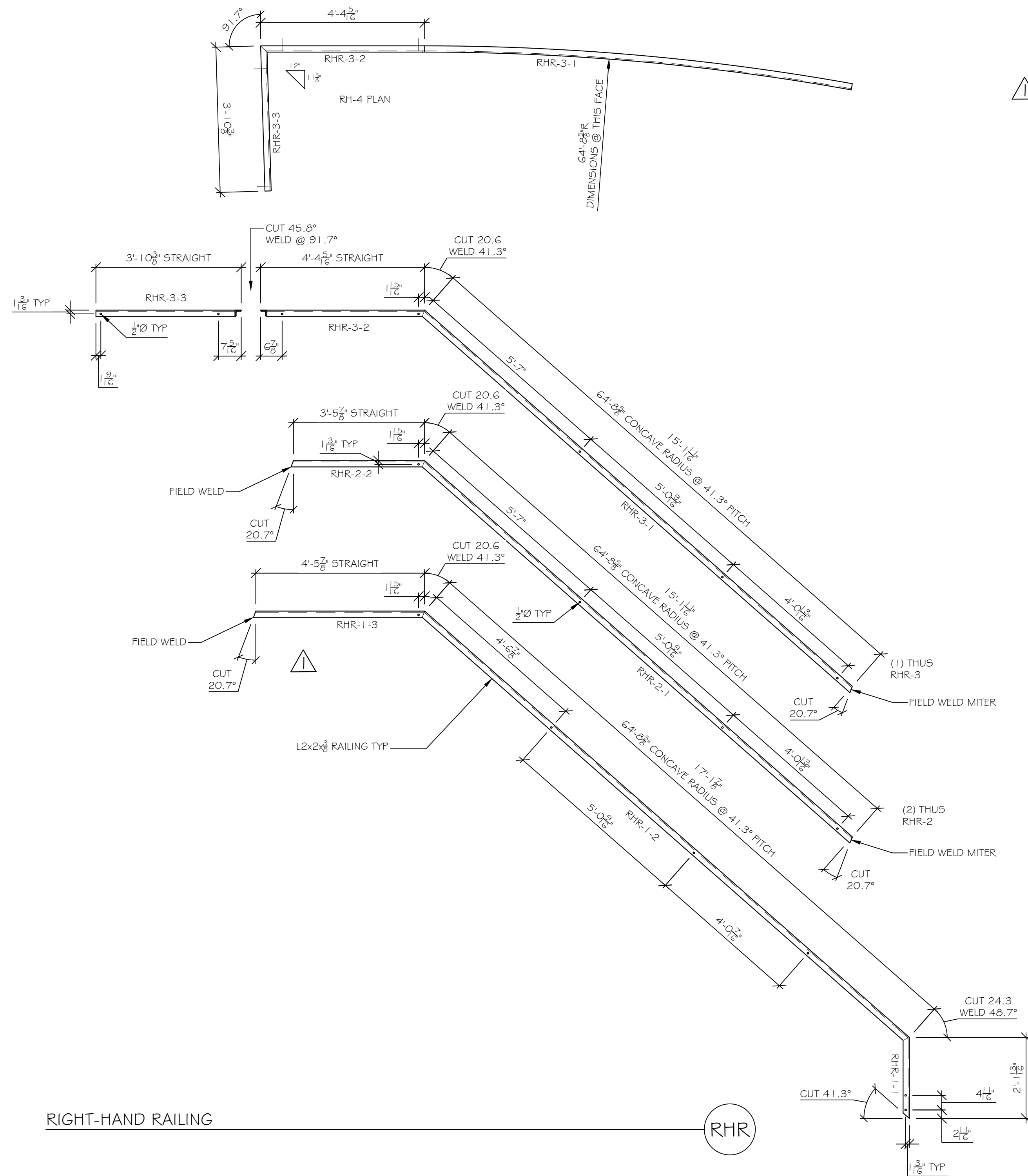
SK.07 **3**

BILL OF MATERIAL

MARK	QTY	DESCRIPTION	LENGTH	REMARKS
RHR-1-1	1	L2x2x $\frac{3}{8}$ ASTM A36	2'-11 $\frac{3}{8}$ "	STRAIGHT
RHR-1-2	1	L2x2x $\frac{3}{8}$ ASTM A36	17'-1 $\frac{7}{8}$ "	64'-8 $\frac{5}{8}$ " CONCAVE RADIUS @ 41.3° PITCH
RHR-1-3	1	L2x2x $\frac{3}{8}$ ASTM A36	4'-5 $\frac{7}{8}$ "	STRAIGHT
RHR-2-1	2	L2x2x $\frac{3}{8}$ ASTM A36	15'-1 $\frac{1}{16}$ "	64'-8 $\frac{5}{8}$ " CONCAVE RADIUS @ 41.3° PITCH
RHR-2-2	2	L2x2x $\frac{3}{8}$ ASTM A36	3'-5 $\frac{7}{8}$ "	STRAIGHT
RHR-3-1	1	L2x2x $\frac{3}{8}$ ASTM A36	15'-1 $\frac{1}{16}$ "	64'-8 $\frac{5}{8}$ " CONCAVE RADIUS @ 41.3° PITCH
RHR-3-2	1	L2x2x $\frac{3}{8}$ ASTM A36	4'-4 $\frac{5}{16}$ "	STRAIGHT
RHR-3-3	1	L2x2x $\frac{3}{8}$ ASTM A36	3'-10 $\frac{3}{8}$ "	STRAIGHT

GENERAL NOTES

1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
2. ANGLE ASTM A36
3. HOT DIP GALVANIZED TYP



RIGHT-HAND RAILING

RHR

THIS DRAWING IS THE PROPERTY OF
SMS FABRICATIONS
AND IS SUBMITTED IN CONFIDENCE
FOR A SPECIFIED PURPOSE.
IT IS NOT TO BE COPIED, NOR IS ANY
INFORMATION OR DESIGN CONTAINED HEREIN
TO BE DISCLOSED TO OTHERS.

REV	DATE	REVISION	DESIGNED FOR	APPROVED	SHOP FIELD
3	04-27-2020	REVISIONS			
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.			
1	03-10-2020	LENGTHENED LANDING @ GATE			
0	03-10-2020	CLIENT REVIEW AND APPROVAL			



SMS FABRICATIONS
SHEET METAL SPECIALISTS
11698 Warm Springs Rd
Riverside, CA 92505
(951) 351-6828
info@sheetmetalspecialists.com

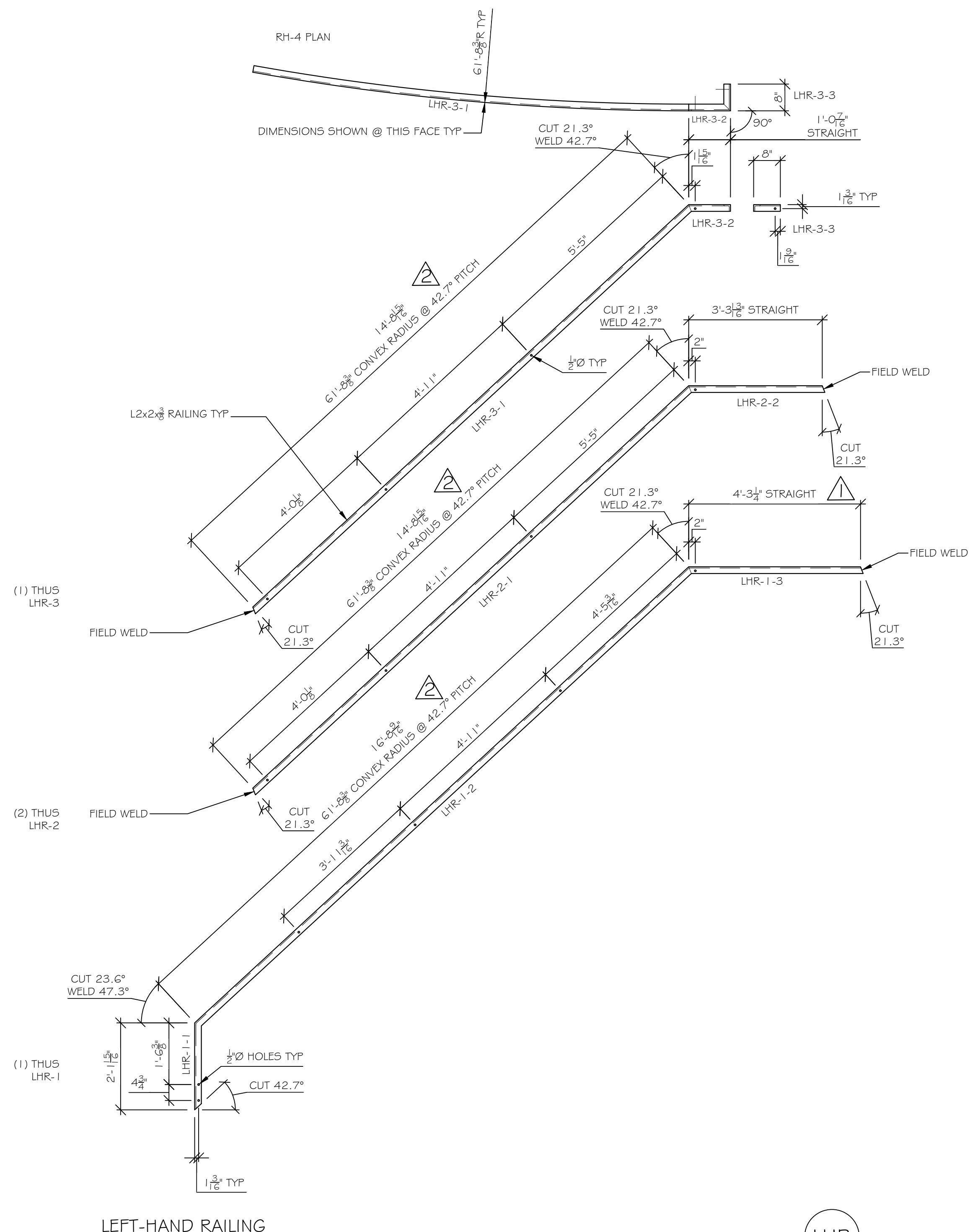
PROJECT: GOMEZ TANK STAIR		
PO: 20-0152-0168-TS		
DRAWING TITLE: GOMEZ TANK STAIR RIGHT-HAND ANGLE RAILING		
SCALE: AS NOTED	SHEET: ARCH C = 24" X 18"	DATE: 03-10-2020
DRAWN: JRH	CHECKED:	APPROVED:
PROJECT NO.	DRAWING NO.	REV.
	SK.08	3

BILL OF MATERIAL

MARK	QTY	DESCRIPTION	LENGTH	REMARKS
LHR-1-1	1	L2x2x $\frac{3}{8}$ ASTM A36	2'-11 $\frac{5}{8}$ "	STRAIGHT
LHR-1-2	1	L2x2x $\frac{3}{8}$ ASTM A36	1'-8 $\frac{3}{8}$ "	6'-0 $\frac{3}{8}$ " CONVEX RADIUS @ 42.7° PITCH
LHR-1-3	1	L2x2x $\frac{3}{8}$ ASTM A36	4'-3 $\frac{1}{4}$ "	STRAIGHT
LHR-2-1	2	L2x2x $\frac{3}{8}$ ASTM A36	14'-8 $\frac{1}{2}$ "	6'-0 $\frac{3}{8}$ " CONVEX RADIUS @ 42.7° PITCH
LHR-2-2	2	L2x2x $\frac{3}{8}$ ASTM A36	3'-3 $\frac{3}{8}$ "	STRAIGHT
LHR-3-1	1	L2x2x $\frac{3}{8}$ ASTM A36	14'-8 $\frac{1}{2}$ "	6'-0 $\frac{3}{8}$ " CONVEX RADIUS @ 42.7° PITCH
LHR-3-2	1	L2x2x $\frac{3}{8}$ ASTM A36	1'-0 $\frac{7}{8}$ "	STRAIGHT
LHR-3-3	1	L2x2x $\frac{3}{8}$ ASTM A36	0'-8"	STRAIGHT

GENERAL NOTES

1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
2. ANGLE ASTM A36
3. HOT DIP GALVANIZED TYP



THIS DRAWING IS THE PROPERTY OF
SMS FABRICATIONS
AND IS SUBMITTED IN CONFIDENCE
FOR A SPECIFIED PURPOSE.
IT IS NOT TO BE COPIED, NOR IS ANY
INFORMATION OR DESIGN CONTAINED HEREIN
TO BE DISCLOSED TO OTHERS.

REV	DATE	DESCRIPTION	DESIGNED FOR	APPROVED	SHOP FIELD
3	04-27-2020	REVISIONS			
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.			
1	03-10-2020	LENGTHENED LANDING @ GATE			
0	03-10-2020	CLIENT REVIEW AND APPROVAL			



SMS FABRICATIONS
SHEET METAL SPECIALISTS
11698 Warm Springs Rd
Riverside, CA 92505
(951) 351-6828
info@sheetmetalspecialists.com

PROJECT: GOMEZ TANK STAIR		
PG: 20-0152-0168-T5		
DRAWING TITLE: GOMEZ TANK STAIR LEFT-HAND ANGLE RAILING		
SCALE: AS NOTED	SHEET: ARCH C = 24" X 18"	DATE: 03-10-2020
DRAWN: JRH	CHECKED:	APPROVED:
PROJECT NO.	DRAWING NO. SK.09	REV. 3

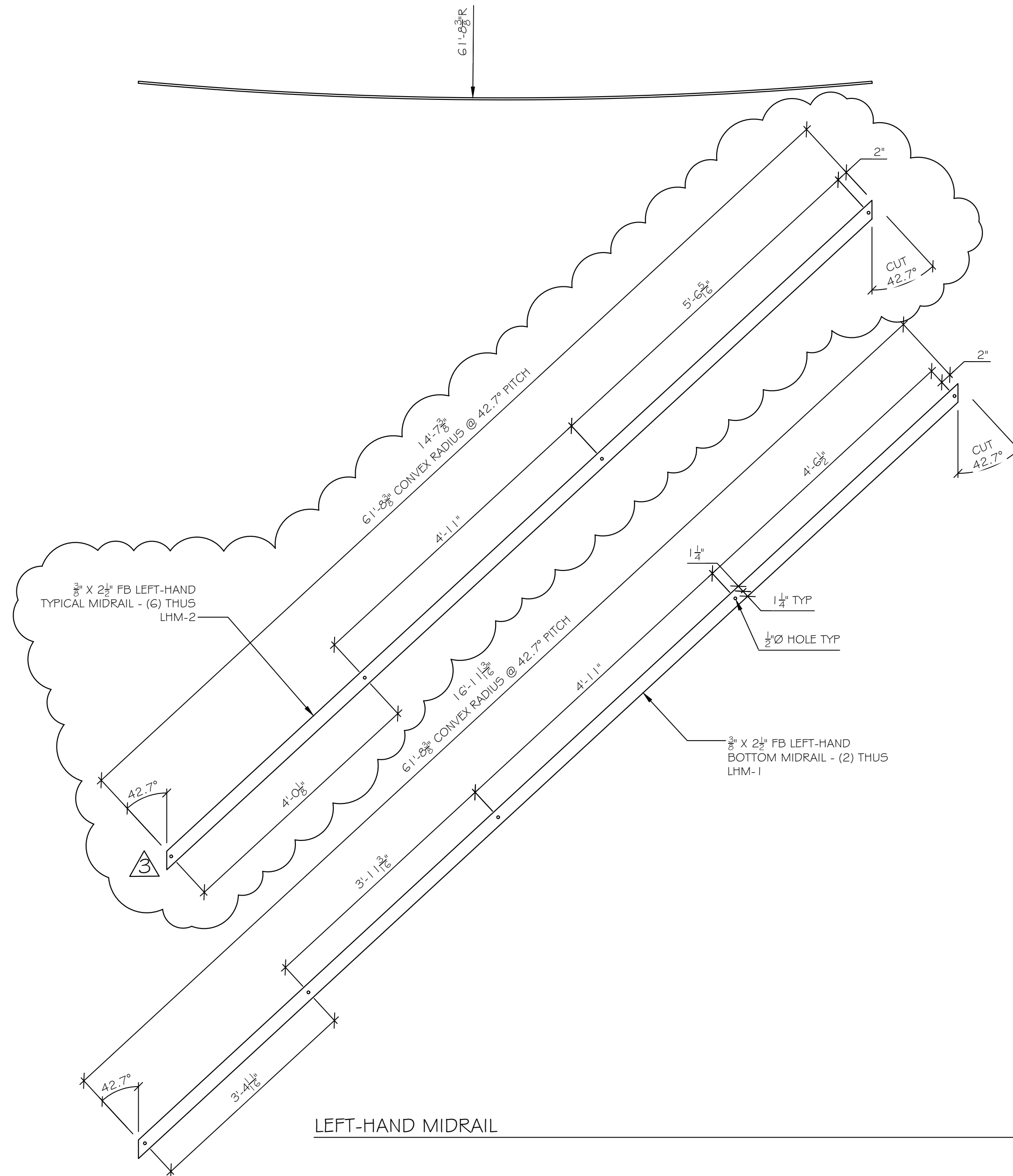
BILL OF MATERIAL

MARK	QTY	DESCRIPTION	LENGTH	REMARKS
LHM-1	2	$\frac{3}{8}$ " X $2\frac{1}{2}$ " FLAT BAR ASTM A36	16'-11 $\frac{13}{16}$ "	61'-0 $\frac{3}{8}$ " CONVEX RADIUS @ 42.7° PITCH
LHM-2	6	$\frac{3}{8}$ " X $2\frac{1}{2}$ " FLAT BAR ASTM A36	14'-7 $\frac{3}{8}$ "	61'-0 $\frac{3}{8}$ " CONVEX RADIUS @ 42.7° PITCH

③

GENERAL NOTES

1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
2. FLAT BAR ASTM A36
3. HOT DIP GALVANIZED TYP



THIS DRAWING IS THE PROPERTY OF
SMS FABRICATIONS
 AND IS SUBMITTED IN CONFIDENCE
 FOR A SPECIFIED PURPOSE.
 IT IS NOT TO BE COPIED, NOR IS ANY
 INFORMATION OR DESIGN CONTAINED HEREIN
 TO BE DISCLOSED TO OTHERS.

REV	DATE	DESCRIPTION	DESIGNED FOR	APPROVED	SHOP FIELD
3	04-27-2020	REVISIONS			
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.			
1	03-10-2020	LENGTHENED LANDING @ GATE			
0	03-10-2020	CLIENT REVIEW AND APPROVAL			

SMS FABRICATIONS
 SHEET METAL SPECIALISTS
 11698 Warm Springs Rd
 Riverside, CA 92505
 (951) 351-6828
 info@sheetmetalspecialists.com

PROJECT: **GOMEZ TANK STAIR**

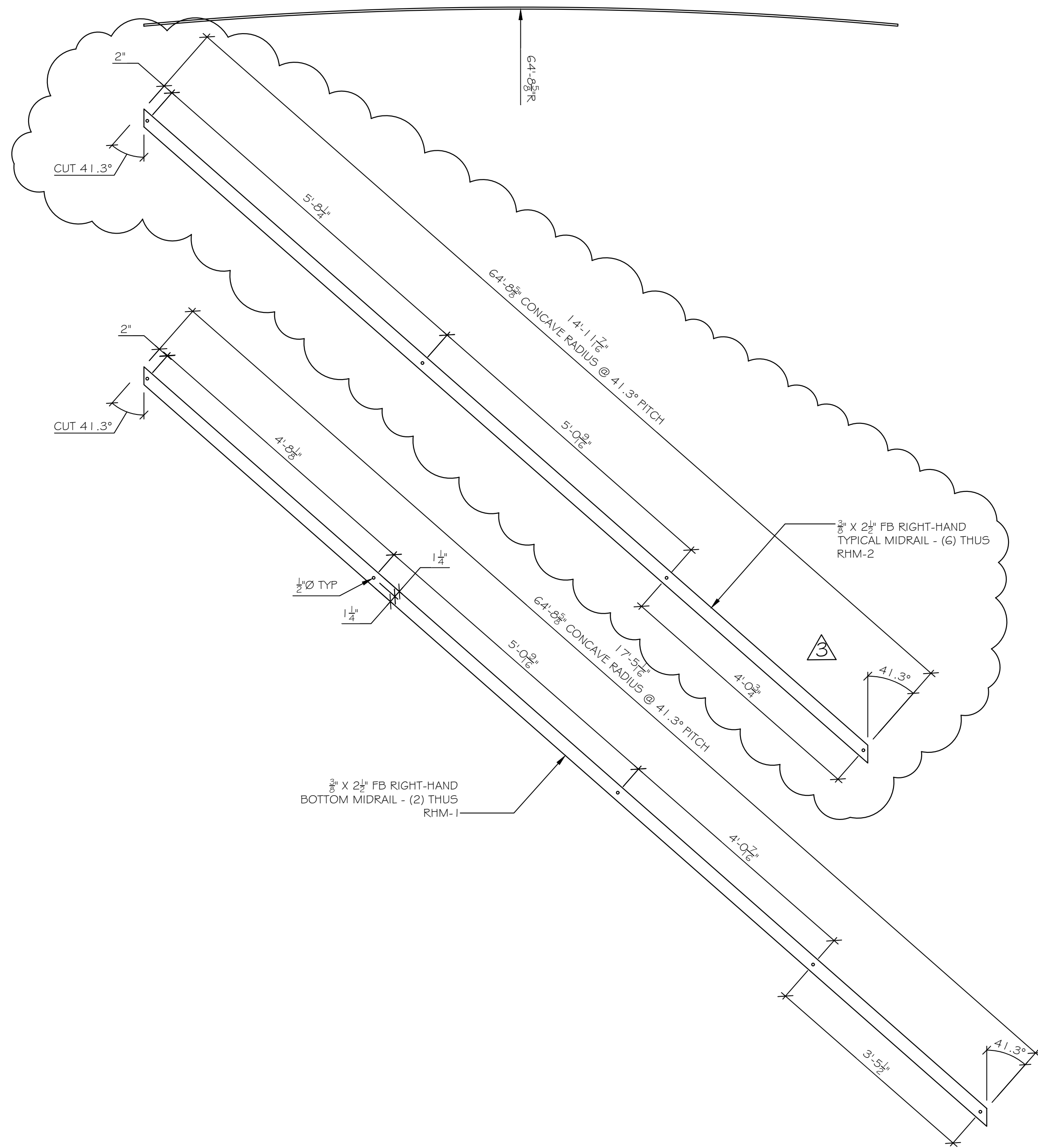
PO: **20-0152-0168-TS**

DRAWING TITLE: **GOMEZ TANK STAIR
 LEFT-HAND FLAT BAR MIDRAIL**

SCALE: AS NOTED SHEET: ARCH C = 24" X 18" DATE: 03-10-2020

DRAWN: JRH CHECKED: APPROVED:

PROJECT NO.	DRAWING NO.	REV.
	SK.10	3



BILL OF MATERIAL

MARK	QTY	DESCRIPTION	LENGTH	REMARKS
RHM-1	2	3/8" X 2 1/2" FLAT BAR ASTM A36	17'-5 1/16"	64'-8 5/8" CONCAVE RADIUS @ 41.3° PITCH
RHM-2	6	3/8" X 2 1/2" FLAT BAR ASTM A36	14'-11 7/16"	64'-8 5/8" CONCAVE RADIUS @ 41.3° PITCH

GENERAL NOTES

1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
2. FLAT BAR ASTM A36
3. HOT DIP GALVANIZED TYP

THIS DRAWING IS THE PROPERTY OF **SMS FABRICATIONS** AND IS SUBMITTED IN CONFIDENCE FOR A SPECIFIED PURPOSE. IT IS NOT TO BE COPIED, NOR IS ANY INFORMATION OR DESIGN CONTAINED HEREIN TO BE DISCLOSED TO OTHERS.

REV	DATE	DESCRIPTION	BY	CHKD	APP'D
3	04-27-2020	REVISIONS			
2	04-07-2020	CORRECTIONS & REVISIONS			
1	03-10-2020	LENGTHENED LANDING @ GATE			
0	03-10-2020	CLIENT REVIEW AND APPROVAL			

SMS FABRICATIONS
SHEET METAL SPECIALISTS
11698 Warm Springs Rd
Riverside, CA 92505
(951) 351-6828
info@sheetmetalspecialists.com

PROJECT: **GOMEZ TANK STAIR**

PO: **20-0152-0168-TS**

DRAWING TITLE: **GOMEZ TANK STAIR
RIGHT-HAND FLAT BAR MIDRAIL**

SCALE: AS NOTED | SHEET: ARCH C = 24" X 18" | DATE: 03-10-2020

DRAWN: JRH | CHECKED: | APPROVED: |

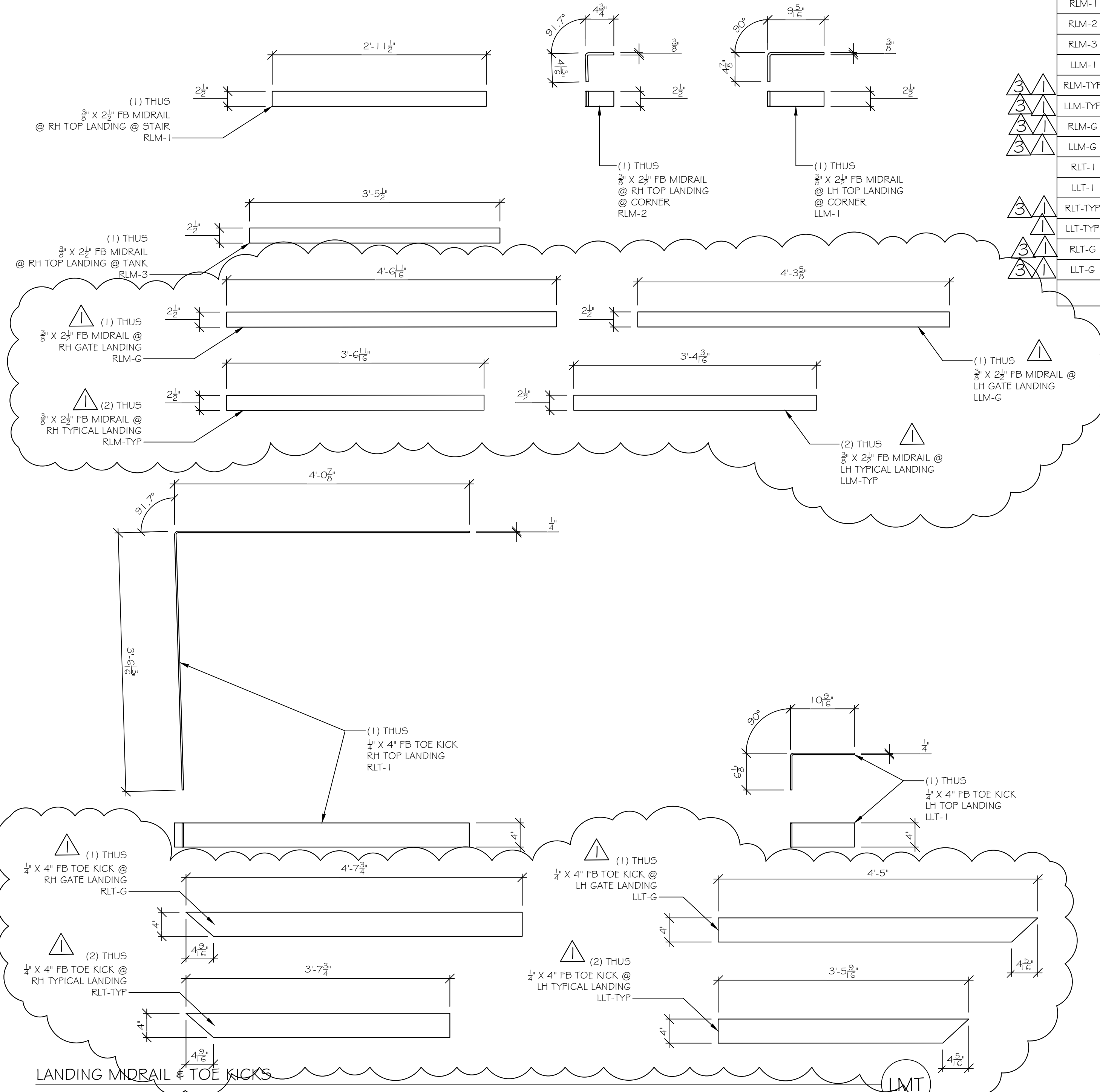
PROJECT NO.	DRAWING NO.	REV.
	SK.11	3

BILL OF MATERIAL

MARK	QTY	DESCRIPTION	LENGTH	REMARKS
RLM-1	1	$\frac{3}{8}$ " X 2 $\frac{1}{2}$ " FLAT BAR ASTM A36	2'-11 $\frac{1}{2}$ "	
RLM-2	1	$\frac{3}{8}$ " X 2 $\frac{1}{2}$ " FLAT BAR ASTM A36	4'- $\frac{3}{16}$ " X 4'- $\frac{3}{16}$ "	BEND @ 1.7°
RLM-3	1	$\frac{3}{8}$ " X 2 $\frac{1}{2}$ " FLAT BAR ASTM A36	3'-5 $\frac{1}{2}$ "	
LLM-1	1	$\frac{3}{8}$ " X 2 $\frac{1}{2}$ " FLAT BAR ASTM A36	9'- $\frac{5}{16}$ " X 4'- $\frac{7}{8}$ "	BEND @ 90°
RLM-TYP	2	$\frac{3}{8}$ " X 2 $\frac{1}{2}$ " FLAT BAR ASTM A36	3'-1 $\frac{1}{16}$ "	
LLM-TYP	2	$\frac{3}{8}$ " X 2 $\frac{1}{2}$ " FLAT BAR ASTM A36	3'-4 $\frac{3}{16}$ "	
RLM-G	1	$\frac{3}{8}$ " X 2 $\frac{1}{2}$ " FLAT BAR ASTM A36	4'-6 $\frac{1}{16}$ "	
LLM-G	1	$\frac{3}{8}$ " X 2 $\frac{1}{2}$ " FLAT BAR ASTM A36	4'-3 $\frac{5}{8}$ "	
RLT-1	1	$\frac{1}{4}$ " X 4" FLAT BAR ASTM A36	3'-6 $\frac{15}{16}$ " X 4'-0 $\frac{7}{8}$ "	BEND @ 1.7°
LLT-1	1	$\frac{1}{4}$ " X 4" FLAT BAR ASTM A36	6 $\frac{1}{8}$ " X 10 $\frac{3}{16}$ "	BEND @ 90°
RLT-TYP	2	$\frac{1}{4}$ " X 4" FLAT BAR ASTM A36	3'-7 $\frac{3}{4}$ "	
LLT-TYP	2	$\frac{1}{4}$ " X 4" FLAT BAR ASTM A36	3'-5 $\frac{3}{8}$ "	
RLT-G	1	$\frac{1}{4}$ " X 4" FLAT BAR ASTM A36	4'-7 $\frac{3}{4}$ "	
LLT-G	1	$\frac{1}{4}$ " X 4" FLAT BAR ASTM A36	4'-5"	

GENERAL NOTES

1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
2. FLAT BAR ASTM A36
3. HOT DIP GALVANIZED TYP

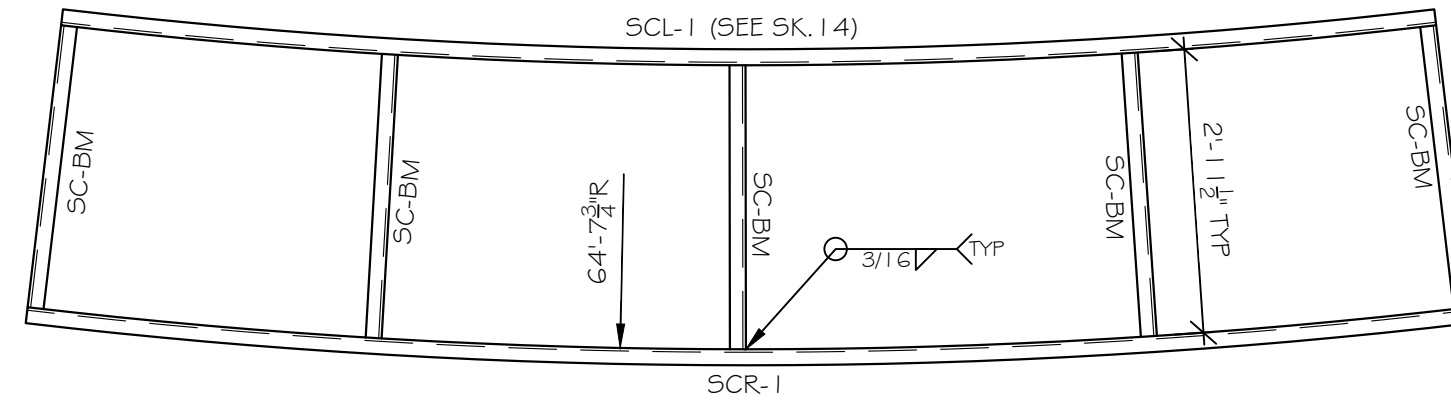


THIS DRAWING IS THE PROPERTY OF
SMS FABRICATIONS
 AND IS SUBMITTED IN CONFIDENCE
 FOR A SPECIFIED PURPOSE.
 IT IS NOT TO BE COPIED, NOR IS ANY
 INFORMATION OR DESIGN CONTAINED HEREIN
 TO BE DISCLOSED TO OTHERS.

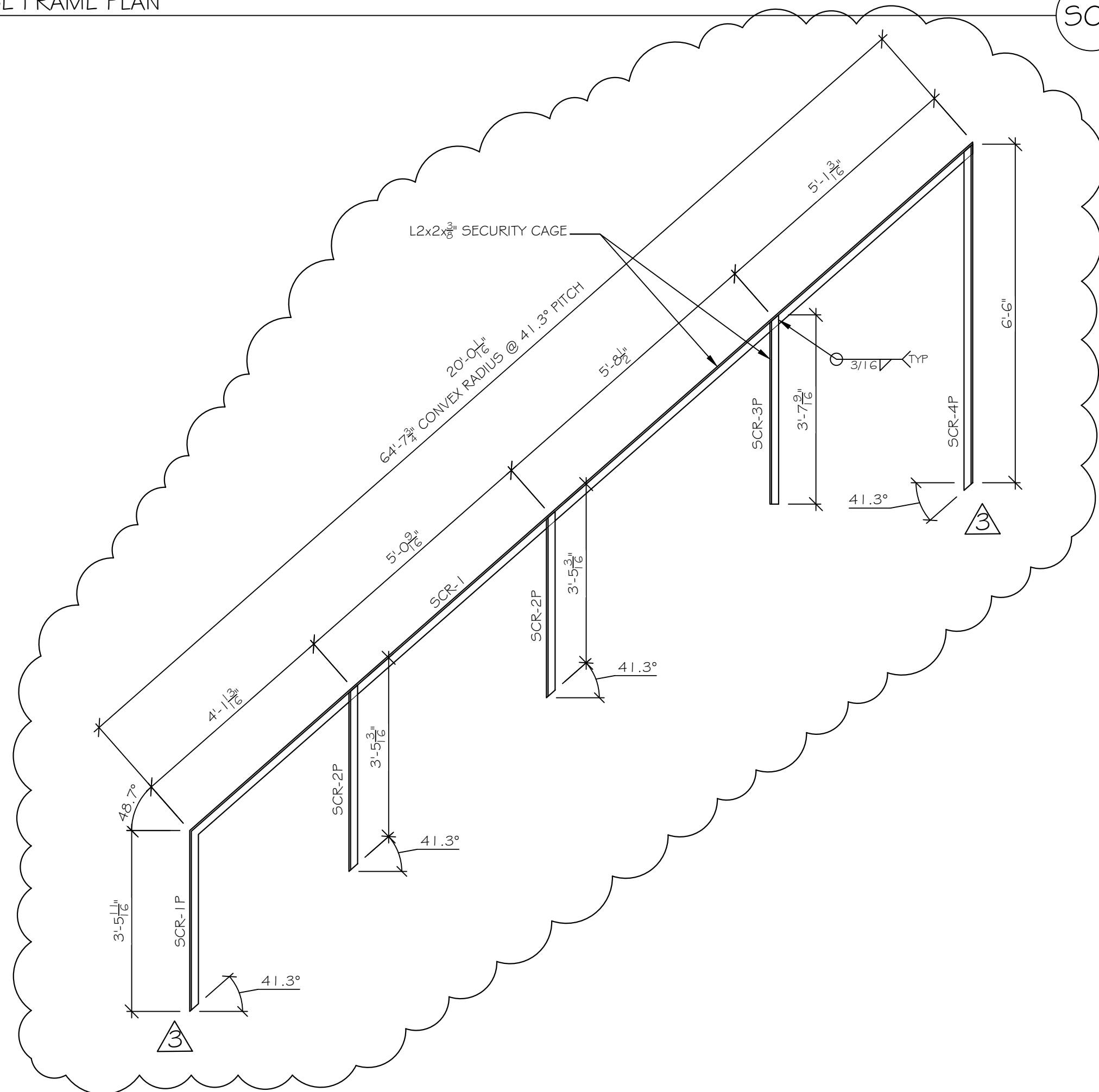
REV	DATE	DESCRIPTION	BY	CHKD	APPD
3	04-27-2020	REVISIONS			
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.			
1	03-10-2020	LENGTHENED LANDING @ GATE			
0	03-10-2020	CLIENT REVIEW AND APPROVAL			


SMS FABRICATIONS
 SHEET METAL SPECIALISTS
 11698 Warm Springs Rd
 Riverside, CA 92505
 (951) 351-6828
 info@sheetmetalspecialists.com

PROJECT: GOMEZ TANK STAIR		
PO: 20-0152-0168-T5		
DRAWING TITLE: GOMEZ TANK STAIR MIDRAIL & TOE KICK @ LANDINGS		
SCALE: AS NOTED	SHEET: ARCH C = 24" X 18"	DATE: 03-10-2020
DRAWN: JRH	CHECKED:	APPROVED:
PROJECT NO.	DRAWING NO. SK.12	REV. 3



SECURITY CAGE FRAME PLAN



SECURITY CAGE FRAME - RIGHT-HAND

BILL OF MATERIAL

MARK	QTY	DESCRIPTION	LENGTH	REMARKS
SCR-1	1	L2x2x ³ / ₈ ASTM A36	20'-0 ¹ / ₄ "	64'-7 ³ / ₄ " CONVEX RADIUS @ 41.3° PITCH
3 SCR-1P	1	L2x2x ³ / ₈ ASTM A36	3'-5 ¹ / ₈ "	3/8" CHAMFER TOP LEADING EDGE
SCR-2P	2	L2x2x ³ / ₈ ASTM A36	3'-5 ³ / ₈ "	3/8" CHAMFER TOP LEADING EDGE
SCR-3P	1	L2x2x ³ / ₈ ASTM A36	3'-7 ³ / ₈ "	3/8" CHAMFER TOP LEADING EDGE
3 SCR-4P	1	L2x2x ³ / ₈ ASTM A36	6'-6"	3/8" CHAMFER TOP LEADING EDGE
SC-BM	5	L2x2x ³ / ₈ ASTM A36	2'-11 ¹ / ₂ "	

GENERAL NOTES

1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
2. FLAT BAR ASTM A36
3. HOT DIP GALVANIZED TYP

THIS DRAWING IS THE PROPERTY OF SMS FABRICATIONS AND IS SUBMITTED IN CONFIDENCE FOR A SPECIFIED PURPOSE. IT IS NOT TO BE COPIED, NOR IS ANY INFORMATION OR DESIGN CONTAINED HEREIN TO BE DISCLOSED TO OTHERS.

REV	DATE	REVISION	APPROVED	SHOP	FIELD
3	04-27-2020				
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.			
1	03-10-2020	LENGTHENED LANDING @ GATE			
0	03-10-2020	CLIENT REVIEW AND APPROVAL			

SMS FABRICATIONS
SHEET METAL SPECIALISTS
11698 Warm Springs Rd
Riverside, CA 92505
(951) 351-6828
info@sheetmetalspecialists.com

PROJECT: GOMEZ TANK STAIR

PO: 20-0152-0168-TS

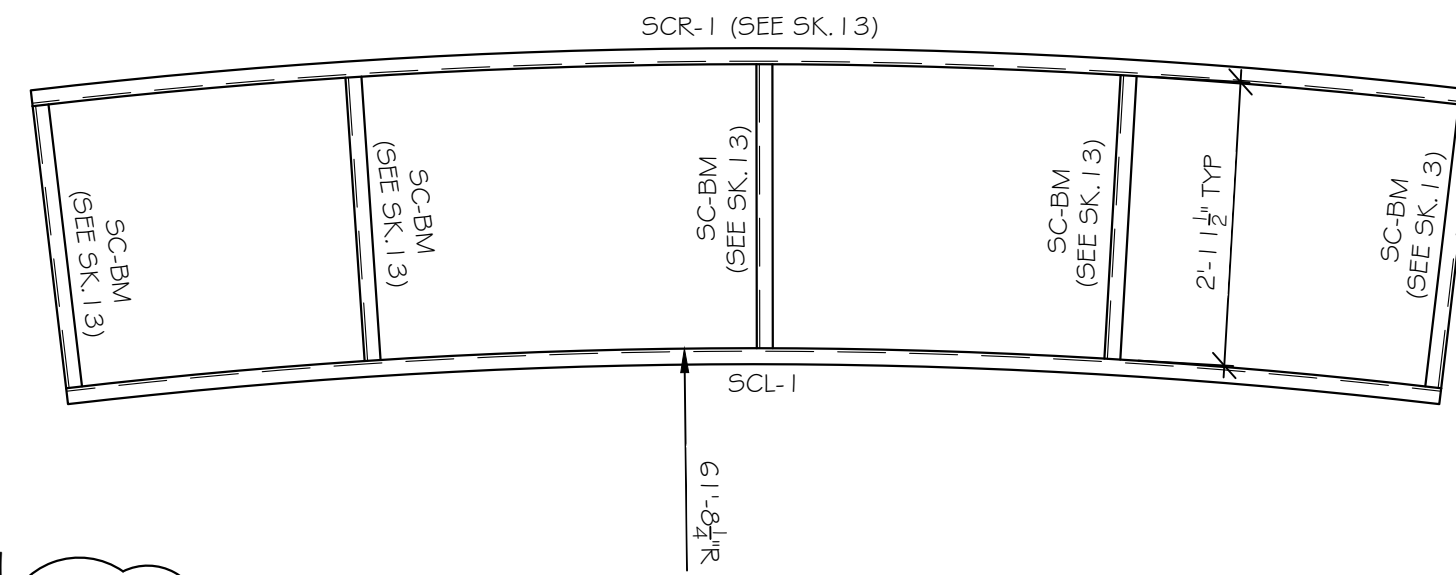
DRAWING TITLE: GOMEZ TANK STAIR SECURITY CAGE FRAME

SCALE: AS NOTED SHEET: ARCH C = 24" X 18" DATE: 03-10-2020
DRAWN: JRH CHECKED: APPROVED:

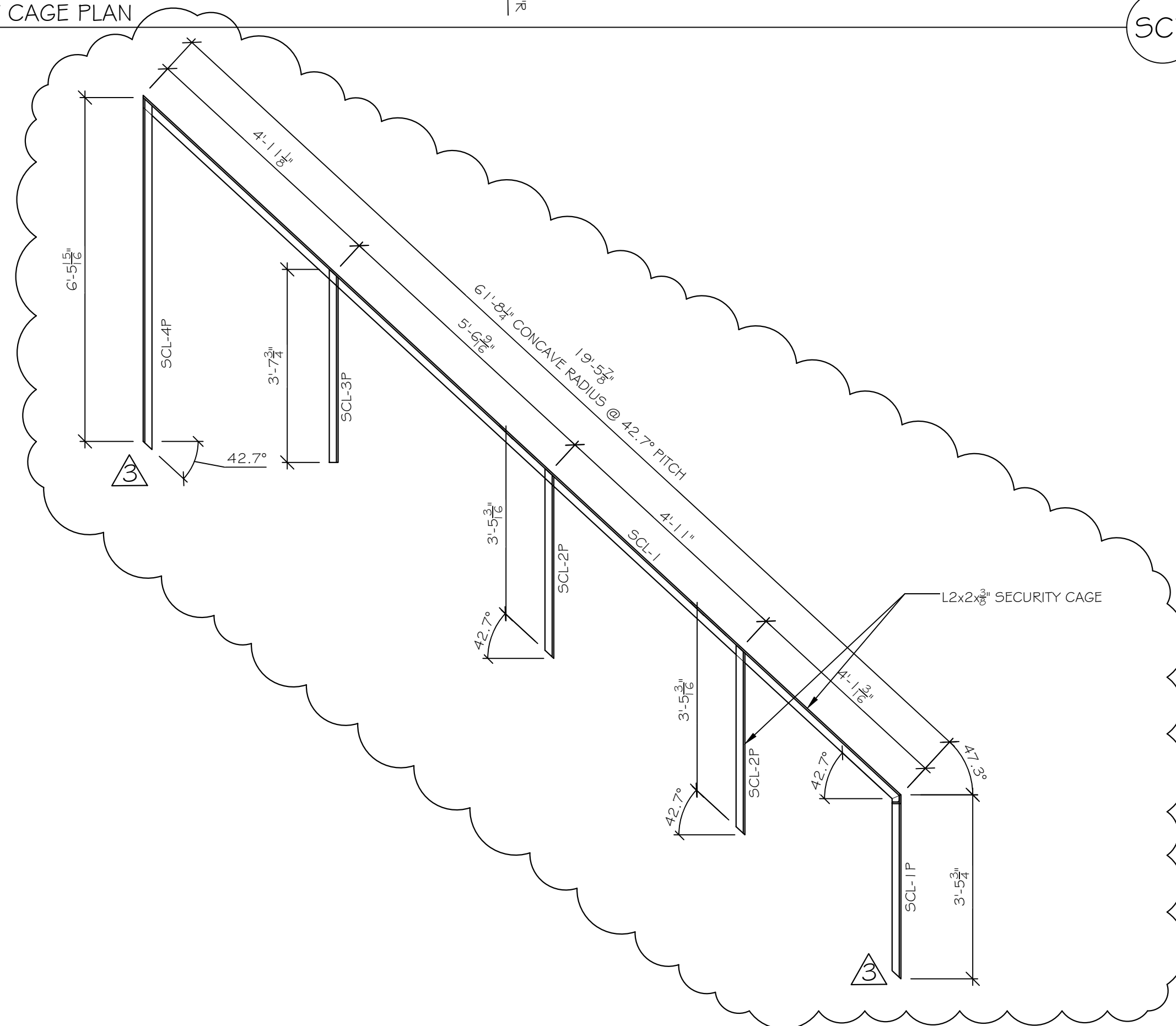
PROJECT NO. DRAWING NO. REV.
SK.13 3

BILL OF MATERIAL

MARK	QTY	DESCRIPTION	LENGTH	REMARKS
SCL-1	1	L2x2x $\frac{3}{8}$ " ASTM A36	19'-5 $\frac{7}{8}$ "	6'1"-0 $\frac{1}{4}$ " CONCAVE RADIUS @ 42.7° PITCH
SCL-1P	1	L2x2x $\frac{3}{8}$ " ASTM A36	3'-5 $\frac{3}{4}$ "	CHAMFER TOP LEADING EDGE
SCL-2P	2	L2x2x $\frac{3}{8}$ " ASTM A36	3'-5 $\frac{3}{8}$ "	CHAMFER TOP LEADING EDGE
SCL-3P	1	L2x2x $\frac{3}{8}$ " ASTM A36	3'-7 $\frac{3}{4}$ "	CHAMFER TOP LEADING EDGE
SCL-4P	1	L2x2x $\frac{3}{8}$ " ASTM A36	6'-5 $\frac{5}{8}$ "	CHAMFER TOP LEADING EDGE



SECURITY CAGE PLAN



SECURITY CAGE - LEFT-HAND

GENERAL NOTES

1. VERIFY ALL DIMENSIONS & CONDITIONS IN FIELD PRIOR TO FABRICATION TYP
2. FLAT BAR ASTM A36
3. HOT DIP GALVANIZED TYP

THIS DRAWING IS THE PROPERTY OF
SMS FABRICATIONS
AND IS SUBMITTED IN CONFIDENCE
FOR A SPECIFIED PURPOSE.
IT IS NOT TO BE COPIED, NOR IS ANY
INFORMATION OR DESIGN CONTAINED HEREIN
TO BE DISCLOSED TO OTHERS.

REV	DATE	REVISION	DESIGNED FOR	APPROVED	SHOP FIELD
3	04-27-2020				
2	04-07-2020	CORRECTIONS & REVISIONS TO BE DISCLOSED TO OTHERS.			
1	03-10-2020	LENGTHENED LANDING @ GATE			
0	03-10-2020	CLIENT REVIEW AND APPROVAL			



SMS FABRICATIONS
SHEET METAL SPECIALISTS
11698 Warm Springs Rd
Riverside, CA 92505
(951) 351-6828
info@sheetmetalspecialists.com

PROJECT: GOMEZ TANK STAIR		
PG: 20-0152-0168-T5		
DRAWING TITLE: GOMEZ TANK STAIR SECURITY CAGE FRAME		
SCALE: AS NOTED	SHEET: ARCH C = 24" X 18"	DATE: 03-10-2020
DRAWN: JRH	CHECKED:	APPROVED:
PROJECT NO.	DRAWING NO. SK.14	REV. 3

BOARD OF DIRECTORS

August 25, 2020

SUBJECT

NOTICE OF COMPLETION AND ACCEPTANCE OF FACILITIES CONSTRUCTED UNDER THE MCDOWELL RESIDENCE WATER AND SEWER IMPROVEMENT PLANS

BACKGROUND

Developers are often required to construct improvements as part of their requirements for developing a parcel of land. These requirements can include facilities that will become part of the Rainbow Municipal Water District (District) such as a watermain extension to serve a parcel, or a fire hydrant for fire protection. When constructing a waterline extension and a fire hydrant connected to an existing water main, a developer must submit plans for District approval, pay an inspection fee, hire a contractor with a class "A" license to install the waterline extension and fire hydrant according to the approved plans and District's Standard Specifications, and arrange with the District inspector to have the construction inspected. The developer then warrants the work free of defects for a period of 12-months. The District becomes responsible for the daily operation and maintenance of the watermain and fire hydrant once it is accepted.

DESCRIPTION

The facilities included in the McDowell Residence Water and Sewer Improvement Plans have been constructed per the approved plans and District's Domestic Water, Recycled Water and Sanitary Sewer Facilities Construction Standards Manual. The facilities were inspected, tested per specifications, and are ready for acceptance. These facilities include 125-feet of 8-inch PVC waterline, a fire hydrant, blow off assemblies, and air release and vacuum relief assemblies.

Upon acceptance by the Board, the improvements become part of the District's water system and Staff takes over operation and maintenance. In addition, the payment bond of \$53,704.00 and the performance bond of, \$53,704.00 will be released. A warranty bond of 10% of the construction costs, \$5,370.40, will be held for a one-year warranty period for all improvements which commences after board acceptance. Installation costs will be added to the District's total valuation.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. In addition to maintaining the physical condition of the District's existing infrastructure, it is important to ensure that all new infrastructure is properly accepted administratively and incorporated into the District's records.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board, filing a Notice of Completion and accepting the facilities, does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

The construction costs of the improvements, totaling \$53,704.00, will be added to the District’s asset valuation.


Option 1:

- Accept the McDowell Residence Water and Sewer Improvements as complete and as shown on the approved plans.
- Approve filing the Notice of Completion.
- Add installation costs of \$53,704.00 to the District’s total valuation.
- Make a finding that the action herein does not constitute a “project” as defined by CEQA.

Option 2: Provide other direction to staff.

STAFF RECOMMENDATION

Staff recommends Option 1.



Chad Williams
Acting District Engineer

08/25/2020

BOARD OF DIRECTORS

August 25, 2020

SUBJECT

CONSIDER A CONSTRUCTION AGREEMENT WITH XXXX FOR THE SAGEWOOD ROAD WATER PIPELINE IMPROVEMENTS PROJECT IN THE AMOUNT OF \$XXXX AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

NOTE: *This Action Letter was prepared prior to the bid opening date and will be updated once bid results are known. Copies of the revised Action Letter will be distributed at the Board meeting.*

BACKGROUND

The 530-foot stretch of 12-inch tar wrapped steel water pipeline near Sagewood Road and Dentro De Lomas Road in Bonsall, CA was constructed in 1958 and is no longer active because of needed repairs. The physical location of this water pipeline is on an easement, which is not aligned with the roads. This stretch of pipeline is essential for looping in the Morro pressure zone and connecting the pipeline in Dentro De Lomas Road to the pipeline in Little Gopher Canyon Road.

District Staff identified a new location for the pipeline that is aligned with Sagewood Road and obtained the necessary easements along the route. If installed along the proposed alignment, the new pipeline would serve the same hydraulic purpose for the distribution system as the original pipeline; however, it will be located along a roadway making it easier to access and maintain. In addition, the proposed pipeline could be made of polyvinyl chloride (PVC) pipe which is not vulnerable to corrosion and less expensive to construct.

The proposed project includes the construction of approximately 633-feet of 12-inch diameter PVC pipe along Sagewood Road and the associated appurtenances including a new fire hydrant and an air release and vacuum relief assembly. The project also includes the abandonment of the existing pipeline.

DESCRIPTION

Omnis Consulting Inc. completed design of the Sagewood Road Water Pipeline Improvements as part of the Pipeline Upgrade Project 1. The Pipeline Upgrade Project 1 pipeline segments will be bid individually according to the recommendation provided by the Engineering and Operations Committee. The project was advertised with the District's fourteen (14) pre-qualified contractors starting on July 23, 2020. The engineer's estimate for this project is \$425,000. The District received XXXXX bids and XXXXX is the Lowest responsible and responsive bidder.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. This project will replace a failed waterline, which is currently out of service and relocate it from an easement that is difficult to access to a roadway. The new waterline will restore looping between waterlines in Dentre De Lomas Road and Little Gopher Canyon Road.

ENVIRONMENTAL

In accordance with the California Environmental Quality Act (CEQA) Statute, Public Resources Code Section 21080.21(a), the action before the Board qualifies for a statutory exemption from CEQA. This pipeline is less than one mile in length and would be located within a public street. It would replace a damaged pipe of equal diameter.

BOARD OPTIONS/FISCAL IMPACTS

The Pipeline Upgrade Project 1 has been identified in the Five-Year Water CIP Plan with \$3,250,000 budgeted for Fiscal Year 20/21.

- Option 1: Approve the Construction Agreement with **XXXXX** in the amount of **\$XXXXXX** and authorize the General Manager to sign on behalf of the District. Make a finding that the project is Statutorily Exempt from CEQA.

- Option 2: Reject all bids and request Staff to re-bid the project.

STAFF RECOMMENDATION

Staff Recommends Option 1.



Chad Williams
Acting District Engineer

8/25/2020

BOARD OF DIRECTORS

August 25, 2020

SUBJECT

CONSIDER A CONSTRUCTION AGREEMENT WITH XXXX FOR THE NELLA LANE WATER MAIN REPLACEMENT PROJECT IN THE AMOUNT OF \$XXXX AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF THE DISTRICT

NOTE: *This Action Letter was prepared prior to the bid opening date and will be updated once bid results are known. Copies of the revised Action Letter will be distributed at the Board meeting.*

BACKGROUND

The 660-foot stretch of 8-inch cement mortar lined and coated (CML&C) steel water pipeline on Nella Lane in Vista, CA was constructed in 1979 and was identified as a high priority pipeline for replacement in the Water Pipeline Condition Assessment completed for the District's pipelines. The pipeline is located within the roadway on Nella Lane and received a high project risk score because it has a recent break history, it is located in highly corrosive soils, and has high pressure.

District staff are currently constructing a pressure reducing station near the intersection of Nella Lane and Gopher Canyon Road in order to reduce the pressure of the pipeline on Nella Lane. The addition of a pressure reducing station makes it feasible to construct the majority of the replacement pipeline using polyvinyl chloride (PVC) pipe which is not vulnerable to corrosion and is less expensive to construct.

The proposed project includes the construction of approximately 90-feet of 8-inch diameter CML&C steel pipe, 560-feet of 8-inch diameter PVC pipe along Nella Lane and the associated appurtenances including water services, fire hydrant assemblies, automatic air release and vacuum relief valves. The project also includes the abandonment of the existing pipeline.

The Nella Lane Water Main Replacement is one of the pipeline replacement designs in Pipeline Upgrade Project 2. The design, and bidding period for this pipe replacement was accelerated to allow for the completion of construction ahead of a County of San Diego paving project scheduled for November this year.

DESCRIPTION

Harris & Associates, Inc. completed design of the Nella Lane Water Main Replacement Project as part of the Pipeline Upgrade Project 2. The project was advertised with the District's fourteen (14) pre-qualified contractors starting on August 7, 2020. The engineer's estimate for this project is \$350,000. The District received XXXXX bids and XXXXX is the lowest responsible and responsive bidder.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Strategic Focus Area Two: Asset Management. This project will replace a pipeline identified as a high priority pipeline in the 2018 Water Pipeline Condition Assessment. The pressure will be reduced and the risk to corrosion will be eliminated by using PVC pipe.

ENVIRONMENTAL

In accordance with CEQA statute, Public Resources Code Section 15301 (b) and Section 15302 (c), the action before the Board qualifies for a categorical exemption. The Nella Lane water main replacement project is consistent with the repair of existing public water facilities involving negligible or no expansion of use beyond that existing or planned for use. Further, the project is consistent with the replacement of existing structures with the same purpose and capacity as the existing facility.

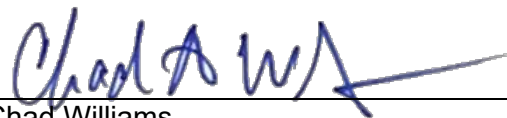
BOARD OPTIONS/FISCAL IMPACTS

The Pipeline Upgrade Project 2 has been identified in the Five-Year Water CIP Plan and sufficient funds currently exist in the Water Capital Fund Budget.

- Option 1: Allocate funding and approve the Construction Agreement with **XXXXX** in the amount of **\$XXXXX** and authorize the General Manager to sign on behalf of the District. Make a finding that the project is Categorically Exempt from CEQA.
- Option 2: Reject all bids and request Staff to re-bid the project.

STAFF RECOMMENDATION

Staff Recommends Option 1.



Chad Williams
Acting District Engineer
8/25/2020

BOARD OF DIRECTORS

August 25, 2020

SUBJECT

DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT; EMPLOYMENT; EVALUATION OF PERFORMANCE; OR COMPENSATION OF THE **GENERAL MANAGER**

BACKGROUND

The General Manager’s contract includes a provision for annual cost of living adjustments based on the average of 12 month increases in CPI reported in the most recent twelve months, which is 1.8%

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2018											2.8		3.4	3.0	3.7
2019	2.6		2.2		3.8		1.4		1.7		2.6		2.4	2.8	1.9
2020	2.3		1.8		.3		2.1							1.3	

Source: https://data.bls.gov/timeseries/CUURS49ESA0&output_view=pct_12mths (database results above)

The General Manager’s current rate of pay is \$9,366.66 biweekly (\$243,533.16 annually)

A 1.8% cost of living adjustment would increase the General Manager’s pay rate to \$9,535.26 biweekly (\$247,916.76 annually).

The Board has discretion to make additional compensation changes based on the performance evaluation of the General Manager.

DESCRIPTION

The Board may take action regarding the appointment, employment, performance or compensation of the General Manager.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

California Government Code §54953(c)(3) requires that prior to taking final action, the Board shall orally report a summary of the recommendation for a final action on the salaries or compensation paid in the form of fringe benefits of a local agency executive during the open meeting in which the final action is to be taken.

BOARD OPTIONS/FISCAL IMPACTS

A member of the Board is required to orally report the summary of the recommendations before taking action.

Option 1: For the contracted Cost of Living Adjustment (COLA) only, read aloud:

“I move to approve an increase to the General Manager’s salary by a 1.8% cost of living adjustment in accordance with the existing contract between Rainbow Municipal Water District and Tom Kennedy. The General Manager’s annual salary will increase from \$243,533.16 to \$247,916.76 beginning August 28, 2020.”

Option 2: For discretionary merit salary increase and/or bonus in addition to the COLA, read aloud the applicable sections below with the recommended amounts inserted:

“I move to approve an increase to the General Manager’s compensation by:

- a 1.8% cost of living adjustment to the annual salary in accordance with the existing contract between Rainbow Municipal Water District and Tom Kennedy; and*

[read only the applicable line(s) below]

- a base pay merit increase, to bring the General Manager’s annual salary to \$_____ beginning August 28, 2020; and/or*
- a one-time lump sum discretionary bonus in the amount of \$_____ to be paid on September 10, 2020.”*

STAFF RECOMMENDATION

Staff defers to the Board for discussion and possible action.



Karleen Harp, COSM
Human Resources Manager

August 25, 2020

BOARD OF DIRECTORS

August 25, 2020

SUBJECT

APPROVAL OF RESOLUTION NO. 20-12 ESTABLISHING CHECK SIGNING AUTHORITY

BACKGROUND

As part of the payroll and accounts payables process, RMWD has specific individuals designated as authorized signers of checks.

DESCRIPTION

The purpose of this Resolution is to update the current established check signing responsibility to the current authorized signers of checks due to a change in staff.

Resolution No. 20-12 will replace Resolution No. 19-01.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

Administrative Code Chapter 5.01 – Banking

Strategic Focus Area Four: Fiscal Responsibility

ENVIRONMENTAL

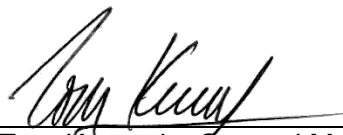
In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a “project” as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

- Option 1: Approve attached Resolution No. 20-12.
Option 2: Approve attached Resolution No. 20-12 with Board recommended revisions.

STAFF RECOMMENDATION

Staff recommends Option 1.



Tom Kennedy, General Manager

8/25/20

RESOLUTION NO. 20-12

**RESOLUTION OF THE BOARD OF DIRECTORS
OF RAINBOW MUNICIPAL WATER DISTRICT
ESTABLISHING CHECK SIGNING RESPONSIBILITIES
AND DESIGNATING AUTHORIZED SIGNERS OF CHECKS**

WHEREAS, the Rainbow Municipal Water District maintains an accounts payable checking account for the purposes of paying vendors, and a payroll checking account for the purpose of paying employees, and

WHEREAS, the bank requires that responsible parties be designated as authorized signers of these accounts, and

WHEREAS, it is appropriate to establish check signing responsibilities and designate authorized signers;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED by the Board of Directors of Rainbow Municipal Water District that:

1. The following persons be designated as authorized signers on the checking accounts of the District:

Accounts Payable Authorized Signers:

Harriette "Helene" Brazier, Director
Claude "Hayden" Hamilton, Director
Michael Mack, Director
Miguel Gasca, Director
Carl Rindfleisch, Director
Tom Kennedy, General Manager
Tracy Largent, Finance Manager

Payroll Authorized Signers:

Tom Kennedy, General Manager
Tracy Largent, Finance Manager

2. Accounts payable checks under \$50,000 shall be signed by members of the management staff and checks over \$50,000 shall be signed by one member of the management staff and one Board member.
3. Payroll checks will be signed by one member of the management staff.
4. Resolution 20-12 rescinds Resolution 19-01.

PASSED AND ADOPTED at a Regular meeting of the Board of Directors of Rainbow Municipal Water District held on the 25th day of August 2020 by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Helene Brazier, Board President

ATTEST:

Dawn Washburn, Board Secretary

BOARD OF DIRECTORS

August 25, 2020

SUBJECT

DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 20-08 AMENDING AND UPDATING ADMINISTRATIVE CODE TITLE 2 – BOARD OF DIRECTORS

BACKGROUND

As part of the ongoing process, staff conducted a review of RMWD's Administrative Code Title 2 and found no significant changes needed to be made, but rather minor typographical, grammatical, and formatting updates.

The Board was provided with an initial review of all sections of Administrative Code Title 2 and asked to remit any additional changes to the Board Secretary with a two weeks following the July 28, 2020 meeting so they could be finalized and provided at the August 25, 2020 meeting for consideration. Staff did not receive any additional input or feedback from the Board.

DESCRIPTION

Some of the proposed updates to Administrative Code Title 2 include:

- Eliminating single page chapters thereby reducing the number of chapters found in Title 2.
- Creating appropriate chapter title pages to include all updated subsection titles.
- Updating section titles and combining subsections and procedures for easier reference.

Other proposed minor changes are typographical, grammatical, or formatting updates.

All proposed changes have been reviewed by the General Manager and provided to the Board for review at their July 28, 2020 meeting.

Both a redline version and non-redline version have been attached.

POLICY/STRATEGIC PLAN KEY FOCUS AREA

As the foundation for all of our operations, the Administrative Code supports all of our Key Focus Areas. It is a living document that will continue to be reviewed and adapted to meet the policy and strategic needs of the District.

ENVIRONMENTAL

In accordance with CEQA guidelines Section 15378, the action before the Board does not constitute a "project" as defined by CEQA and further environmental review is not required at this time.

BOARD OPTIONS/FISCAL IMPACTS

1. Adopt Ordinance No. 20-08 amending and updating Administrative Code Title 2 – Board of Directors as proposed.
2. Adopt Ordinance No. 20-08 amending and updating Administrative Code Title 2 – Board of Directors as proposed with revisions.
3. Do not approve Ordinance No. 20-08 and provide staff with direction.

STAFF RECOMMENDATION

Staff recommends Option 1.



Tom Kennedy, General Manager

August 25, 2020

Ordinance No. 20-08

**Ordinance of the Board of Directors of the Rainbow Municipal Water District
Amending and Updating Administrative Code
Title 2 – Board of Directors and All Chapters and Sections and Subsections
Included in Administrative Code Title 2**

WHEREAS, the Rainbow Municipal Water District has, from time to time, adopted various rules and regulations for the operation of the District; and

WHEREAS, certain of those rules and regulations require updating to reflect best practices, as well as changes in applicable laws; and

WHEREAS, the Board of Directors has determined that changes in the rules or regulations of the District shall occur solely by amendment to the Administrative Code;

NOW, THEREFORE,

BE IT ORDAINED by the Board of Directors of Rainbow Municipal Water District as follows:

1. The following rules and regulations of the District, collected are hereby adopted and shall be incorporated into the Administrative Code, consisting of:

Title 2:	Board of Directors
Chapters:	2.01-2.07
Sections:	2.01.010 – 2.07.010
Subsections Under:	Sections 2.01.010 – 2.07.010

2. The General Manager is hereby directed to update the Administrative Code to reflect the approval of these rules and regulations, and to assign or reassign the numbering of the Administrative Code as necessary to codify these rules and regulations as amended.

3. This ordinance shall take effect immediately upon its adoption on this 25th day of August 2020.

AYES:
NOES:
ABSTAIN:
ABSENT:

Helene Brazier, Board President

ATTEST:

Dawn Washburn, Board Secretary

Title 2
BOARD OF DIRECTORS

Chapters:

- 2.01 Code of Ethics
- 2.02 Attendance at Meetings
- 2.03 Remuneration and Reimbursement
- 2.04 ~~Members of the Board of Directors~~Board President
- 2.05 ~~Membership in Associations and Organizations~~Members of the Board of Directors
- 2.06 ~~Committees~~Basis of Authority
- 2.07 ~~Climate Change~~Membership in Associations
- ~~2.08 Training, Education and Conferences~~
- ~~2.09 Committees~~
- ~~2.10 Climate Change Policy~~

**Chapter 2.01
CODE OF ETHICS**

Sections:

- 2.01.010 Code of Ethics Policy**
- 2.01.010.01 Non-Partisan Board**
- 2.01.010.02 Board Appointed Members of Standing Committees**
- 2.01.010.03 Failure to Follow Code of Ethics Policy**
- 2.01.010.04 Matters of Personal Interest**
- 2.01.010.05 Gratuities and Gifts**

Section 2.01.010 Code of Ethics Policy

The Board of Directors of the Rainbow Municipal Water District is committed to providing excellence in leadership ~~resulting that results~~ in the ~~provision of the~~ highest quality of services to its constituents. ~~In order to~~ assist in the governing of the behavior between and among members of the Board of Directors, ~~S~~staff and ~~P~~public, the following rules shall be observed:

- The dignity, style, values and opinions of each Director shall be respected.
- Responsiveness and attentive listening in communication is encouraged.
- The Board shall focus on the provision of service to its constituents and the proper management of the District.
- The primary responsibility of the Board of Directors is the formulation and evaluation of policy. Routine matters concerning the operational aspects of the District are to be delegated to the General Manager.
- Directors shall commit themselves to avoiding double talk, hidden agendas, gossip, backbiting, partisan political discussions, and other negative forms of interaction.
- Directors shall commit themselves to focusing on issues, not personalities. The presentation of the opinions of others shall be encouraged. Cliques and voting blocks based on personalities rather than issues shall be avoided.
- Differing viewpoints are healthy in the decision-making process. Individuals have the right to disagree with ideas and opinions, but without being disagreeable. Once the Board of Directors takes action, Directors shall commit to supporting said action and not create barriers to the implementation of said action.

Directors shall practice the following procedures:

- In seeking clarification on items, Directors will work directly with the General Manager to obtain information to supplement, upgrade or enhance their knowledge and understanding to improve legislative decision-making.
- In handling complaints from residents, property owners, and employees of the District, said complaints shall be referred directly to the General Manager.
- In handling items related to safety, concerns for safety, or hazards shall be reported to the General Manager or to the District Office. Emergency situations shall be dealt with by seeking appropriate assistance immediately.
- In seeking clarification for policy related concerns, especially those involving personnel, legal action, land acquisition and development, finances, and

programming, said concerns shall be referred directly to the General Manager.

- When approached by District personnel concerning specific District policy, Directors shall direct inquiries to the General Manager. If the General Manager is the subject of the concern of the employee, the Director shall contact the Human Resources Manager. The chain of command shall be followed.

The work of the District is a team effort. All individuals shall work together in the collaborative process, assisting each other in conducting the affairs of the District.

When responding to constituent requests and concerns, Directors shall be courteous, responding to individuals in a positive manner and routing their questions to the General Manager.

Any member of the public who attends a Board or Standing Committee meeting shall be treated with respect as they provide input to the Board or Standing Committee. All parties who wish to speak shall be given the opportunity to do so in accordance with regular procedures outlined in the agenda for each meeting. Directors and Standing Committee members shall not interact with any member of the public in a dismissive or disrespectful manner at any meeting.

Directors should develop a working relationship with the General Manager wherein current issues, concerns and District projects can be discussed comfortably and openly.

Directors should function as a part of the whole. Staff lobbying of Board Members on a particular position on an issue is prohibited.

Directors are responsible for monitoring the District's progress.

Section-2.01.010.01 **Non-Partisan Board Policy**

The Board of Directors of the Rainbow Municipal Water District is a non-partisan elected body. Decisions made by the Board shall not be made on the basis of party affiliation of any Director or whether a particular political party has a stated position on the matter under deliberation by the Board. When in Board chambers, all Directors and Standing Committee members will leave their party affiliations outside of the room and refrain from partisan political discussions. All decisions shall be made in terms of what is best for the constituents of the District, not on the basis of what is good for any political party.

Section-2.01.010.02 **-Code of Ethics for Board Appointed Members of Standing Committees**

All Board appointed members of the District's Standing Committees shall conform to the same guidelines described above. All appointed members of the District's Standing Committees represent the Board of Directors on these committees and as such are held to the same expectations.

Section 2.01.010.03
Failure to Follow Code of Ethics Policy

Any Director who fails to follow this Code of Ethics policy is subject to censure by a vote of the Board of Directors. Any member of any Standing Committee who fails to follow this Code of Ethics Policy may have their appointment to the Standing Committee revoked by a vote of the Board of Directors. The District reserves the right to establish an ad hoc committee of District directors to (1) review allegations of ethical misconduct; and (2) make recommendations to the full District board of directors for censure or discipline as appropriate.

Section 2.01.010.04
Matters of Personal Interest

In addition to the legal requirement imposed by state law and regulations as recognized by sections beginning at 1.02.020 of this code, section 4.01.120 and section 5.03.090 of this code, members of the Board and committees are to avoid putting themselves in the position of choosing between what is best for the District or advancing their own financial or political interests.

Participation in a decision affecting the District must be avoided if that decision will have a reasonably foreseeable and material financial effect (positive or negative) on the individual, the individual's immediate family, or any of the individual's economic interests (real property, sources of income, businesses in which the individual has an investment or holds a management position, or gifts from a donor).

Board and committee members are disqualified from voting, participating in the vote, or otherwise influencing a District decision where it is reasonably foreseeable ~~that~~ the vote may involve or affect one of the following sources of income by the individual, the individual's spouse, domestic partner, dependent children or immediate family:

1. An interest in real property (ownership, lease, loan, mortgage or otherwise) with a value of \$2,000 or more;
2. An investment worth \$2,000 or more;
3. A source of income totaling \$500 or more within 12 months prior to the decision;
4. A donor of gifts totaling \$460 or more (or as otherwise adjusted by the FPPC pursuant to Government Code section 87103) within twelve months prior to the decision;
5. A business entity where the individual is a director, officer, partner, trustee, or employee, or an entity where the individual otherwise holds any position of management;
6. The individual's personal residence is within 500 feet of the subject property.
7. The decision will otherwise cause a measurable financial benefit or loss on the individual's personal finances;

The foregoing disqualification requirements shall not apply where the director or committee member's financial interest is indistinguishable from the effect on the public generally.

In all situations giving rise to a question of decision-making, the director or committee member should consider whether the individual would experience discomfort if the circumstances of the decision were to be reported on the front page of the local newspaper and how the individual would explain the reasons for the vote to the residents of the District.

2.01.010.05 Gratuities and Gifts

All Board members will be required to keep an objective and un-obligated viewpoint. This includes the refusal to accept any and all gifts over a nominal value and gratuities from vendors and prospective vendors. All gifts are subject to Form 700 reporting according to the FPPC guidelines provided within the Form 700.

**Chapter 2.02
ATTENDANCE AT MEETINGS**

Sections:

- 2.02.010 Attendance Policy**
- 2.02.010.01 Attendance**
- 2.02.010.02 Vacancies**
- 2.02.010.03 Staff Meetings**

**Chapter 2.02
ATTENDANCE
AT MEETINGS**

**Section 2.02.010
Attendance Policy At Meetings**

**2.02.010.01 Attendance
Attendance Policy**

Members of the Board of Directors shall attend all regular and special meetings of the Board unless there is a good cause for absence.

**2.02.0120.02
Vacancies**

A vacancy shall occur if any member ceases to discharge the duty of his/her office for the period of three consecutive months except as authorized by the Board of Directors.

**2.02.0130.03
Staff Meetings**

Members of the Board of Directors shall not attend Staff meetings unless invited by the General Manager of District sStaff.

Chapter 2.03
REMUNERATION AND REIMBURSEMENT

Sections:

2.03.010 Remuneration and Reimbursement Policy

2.03.010.01 Compensable Meetings

2.03.010.02 Compensation

2.03.010.03 Training, Seminars and Conferences

2.03.010.04 Legitimate Expenses

Chapter 2.03
REMUNERATION AND REIMBURSEMENT

Section 2.03.010
Remuneration and Reimbursement Policy

2.03.010.1 Compensable Meetings

-State Law limits Board member compensation to ten (10) compensable meetings per month (Water Code Section 20202). The RMWD Board shall not be eligible for compensation for more than six (6) compensable days per month.

2.03.010.2 Compensation

-Members of the Board of Directors shall receive compensation of \$150 for each day's attendance up to two Board meetings per month. In addition, Board Members shall receive compensation of \$150 for each day in attendance at the following regularly scheduled local meetings:

- Council of Water Utilities Monthly Meeting
- San Diego Chapter of CSDA Quarterly Meeting

Certain Board Members will be appointed as the District's representative for local agencies and organizations. Board Members appointed to the following organizations will receive compensation of \$150 per day of attendance at meetings of the following organizations:

- San Luis Rey Watershed Council
- Santa Margarita Watershed Council

Should two compensable meetings occur in a single day, the Board member(s) in attendance shall be eligible for compensation of only \$150 for the entire day.

2.03.010.3 Training, Seminars and Conferences

~~Training, Seminars, and Conferences~~—If a Board member wishes to attend any training, seminar, or conference and receive compensation for the event and travel/registration expenses, the Board member must present his or her request for attendance in writing during a regularly scheduled open session Board meeting. A standing agenda item for this practice will be included in each Board meeting agenda. The Board member requesting compensation and travel/registration costs shall indicate the nature of the conference and the benefits that his or her attendance will bring to the District and its ratepayers. The full Board shall consider this information and take action to approve or disapprove the compensation by a majority vote. Upon

approval, the Board member will be eligible for compensation of \$150 for each full day at a conference or seminar.

2.03.010.4 Legitimate Expenses

–Members of the Board of Directors shall be reimbursed for all legitimate expenses incurred in attending any meetings or in making any trips on official business of the Board, when so authorized in accordance with this Administrative Code. Reimbursement for the cost of the use of a Director's vehicle shall be on the basis of total miles driven and at the rate specified in the Internal Revenue Service Rates as established in Publication 463 or any successor publication.

Chapter 2.04
MEMBERS OF THE BOARD OF DIRECTORS

Sections:

2.04.010 Board of Directors Policy

2.04.010.01 Board President

2.04.010.02 Members of the Board of Directors

2.04.010.03 Basis of Authority

2.04.010.04 Training, Education and Conferences

Chapter 2.04
BOARD PRESIDENT

Section 2.04.010

Board of Directors Policy~~President Policy~~

2.04.010.01 Board President

The President of the Board of Directors shall serve as chairperson at all Board meetings. He/she shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion questions that follow said actions.

In the absence of the President, the Vice President of the Board of Directors shall serve as chairperson over all meetings of the Board. If the President and Vice President of the Board are both absent, the remaining members present shall select one of themselves to act as chairperson of the meeting.

2.04.010.02 Members of the Board of Directors

Directors shall thoroughly prepare themselves to discuss agenda items at meetings of the Board of Directors. If clarification is required it would be requested from the General Manager.

Information exchanged before meetings shall be distributed through the General Manager and all Directors will receive all information being distributed.

Directors shall at all times conduct themselves with courtesy to each other, staff and members of the audience present at Board meetings.

Directors shall defer to the chairperson for conduct of meetings of the Board but shall be free to question and discuss items on the agenda. All comments should be brief and confined to the matter being discussed by the Board.

2.04.010.03 Basis of Authority

The Board of Directors is the unit of authority within the District. Apart from his/her normal function as a part of this unit, Directors have no individual authority. As individuals, Directors shall not commit the District to any policy, act or expenditure. Violation of the foregoing may be subject to censure as determined by the Board of Directors.

2.04.010.04 Training, Education and Conferences

It is the policy of the Rainbow Municipal Water District to encourage Board development and excellence of performance by reimbursing expenses incurred for tuition, travel, lodging and meals as a result of training, educational courses, participation with professional organizations, and attendance at local, state and national conferences associated with the interests of the District.

Attendance at such conferences shall be considered as a day of service for the purpose of Board member compensation.

District administrative staff shall be responsible for making arrangements for travel, lodging and registration for Directors attending state and national seminars, workshops and conferences. All expenses shall be reported to the District by Directors, together with validated receipts.

Attendance by Directors at seminars, workshops and conferences shall be approved by the Board of Directors prior to incurring any reimbursable costs.

Upon returning from seminars, workshops, or conferences where expenses are reimbursed by the District, Directors will provide a written summary at the next Board meeting during Directors' Comments. Said summary shall detail what was learned at the session(s) that will be of benefit to the District. Materials from the session(s) will be delivered to the Board Secretary and may be included in the District library for the future use by other Directors.

Chapter 2.04
BOARD PRESIDENT

Section 2.04.010
Board President Policy

~~The President of the Board of Directors shall serve as chairperson at all Board meetings. He/she shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion questions that follow said actions.~~

~~In the absence of the President, the Vice President of the Board of Directors shall serve as chairperson over all meetings of the Board. If the President and Vice President of the Board are both absent, the remaining members present shall select one of themselves to act as chairperson of the meeting.~~

Moved to Board of Directors Policy as Section 2.04.010.01

Chapter 2.05
MEMBERS OF THE BOARD OF DIRECTORS

Section 2.05.010
Board of Directors Policy

~~Directors shall thoroughly prepare themselves to discuss agenda items at meetings of the Board of Directors. If clarification is required it would be requested from the General Manager.~~

~~Information that is exchanged before meetings shall be distributed through the General Manager, and all Directors will receive all information being distributed.~~

~~Directors shall at all times conduct themselves with courtesy to each other, to staff and to members of the audience present at Board meetings.~~

~~Directors shall defer to the chairperson for conduct of meetings of the Board, but shall be free to question and discuss items on the agenda. All comments should be brief and confined to the matter being discussed by the Board.~~

**Chapter 2.06
BASIS OF
AUTHORITY**

**Section 2.06.010
Basis of Authority**

The Board of Directors is the unit of authority within the District. Apart from his/her normal function as a part of this unit, Directors have no individual authority. As individuals, Directors shall not commit the District to any policy, act or expenditure. Violation of the foregoing may be subject to censure as determined by the Board of Directors.

Moved to Board of Directors Policy as Section 2.04.010.03

Section 2.08.010
Training and Associations Policy

~~It is the policy of the Rainbow Municipal Water District to encourage Board development and excellence of performance by reimbursing expenses incurred for tuition, travel, lodging and meals as a result of training, educational courses, participation with professional organizations, and attendance at local, state and national conferences associated with the interests of the District.~~

~~Attendance at such conferences shall be considered as a day of service for the purpose of Board member compensation.~~

~~District administrative staff shall be responsible for making arrangements for travel, lodging and registration for Directors attending state and national seminars, workshops and conferences. All expenses shall be reported to the District by Directors, together with validated receipts.~~

~~Attendance by Directors at seminars, workshops and conferences shall be approved by the Board of Directors prior to incurring any reimbursable costs.~~

~~Upon returning from seminars, workshops, or conferences where expenses are reimbursed by the District, Directors will provide a written summary at the next Board meeting during Directors' Comments. Said summary shall detail what was learned at the session(s) that will be of benefit to the District. Materials from the session(s) will be delivered to the Board Secretary and may be included in the District library for the future use of other Directors~~

Chapter 2.05
MEMBERSHIP IN ASSOCIATIONS AND ORGANIZATIONS

Sections:

2.05.010 Membership Policy

2.05.010.01 Approved Association and Organization Memberships

2.05.010.02 Individual Board Member Participation in Associations and Organizations

Section 2.05.010
Membership Policy

Section 2.08.010.01
Approved Association and Organization Memberships

In accordance with California Water Code, Section 71597, the district may by resolution of a four-fifths majority of its directors obtain membership in associations, having for their purpose, the furtherance of subjects relating to the powers and duties of the district and for the interchange of information relating to such powers and duties.

The Board shall, by ordinance, resolution, or motion, approve membership in associations or organizations and a copy of the ordinance, resolution or motion shall be maintained as part of District records in the office of the GM/Board Secretary. The General Manager will ensure ~~that~~ annual dues are paid when due:

In the event ~~that~~ a previously authorized membership is ~~deemed thought~~ to be no longer necessary by the General Manager or any member of the Board, the General Manager or any Board member will notify the Board of Directors that the need to maintain membership no longer exists and the General Manager may, with concurrence from a simple majority of the Board, cancel membership in the aAssociation or oOrganization.

The General Manager may, at his discretion, approve individual staff memberships in organizations and/or associations ~~that are~~ applicable to the employee's performance of their duties and/or support technical development in their fields.

2.05.010.02 Individual Board Member Participation in Associations and Organizations

Individual Board members may hold membership in and attend meetings of such national, state, and local associations and/or organizations as may exist which have applicability to the District and shall look upon such memberships as an opportunity for in-service training. The District will pay individual board member dues and expenses for the following organizations and associations:

Water Environment Federation
American Water Works Association
California Water Environment Association

District payment for participation by individual board member in organizations or associations not listed above may be approved on a case-by-case basis by the Board of Directors.

This policy is not intended to preclude a board member from participating in any organization or association; it only applies to those memberships paid for by the District.

Section 2.08.010.04

Approved Association and Organization Memberships

In accordance with California Water Code, Section 71597, the district may by resolution of a four-fifths majority of its directors obtain membership in associations having for their purpose the furtherance of subjects relating to the powers and duties of the district and for the interchange of information relating to such powers and duties.

The Board shall, by ordinance, resolution, or motion, approve membership in associations or organizations and a copy of the ordinance, resolution or motion shall be maintained in the office of the GM/Board Secretary. The General Manager will ensure that annual dues are paid when due:

In the event that a previously authorized membership is deemed to be no longer necessary, the General Manager will notify the Board of Directors that the need to maintain membership no longer exists and the General Manager may, with concurrence from a simple majority of the Board, cancel membership in the Association or Organization.

The General Manager may, at his discretion, approve individual staff memberships in organizations and/or associations that are applicable to the employee's performance of their duties and/or support technical development in their fields.

M:\Administration\Confidential\Administrative Code Working Docs\Drafts Not Approved\Title 2\Redline\Approved Association and Organization Memberships 2.08.010.01.docX\BOARD\Board Secretary\Administrative Code Working File\Board Admin Code 2005-2006\Approved Association and Organization Memberships 2.08.010.01.doc\Approved Ordinance 05-07 as Approved Association Memberships\8-3-05\Amended and Updated 11-07-07 by Ordinance 07-15\DRAFT

Formatted: Font: 9 pt, Italic

Formatted: Justified

Formatted: Font: 9 pt, Italic

Chapter 2.07
MEMBERSHIP IN ASSOCIATIONS

Section 2.07.010

Individual Board Member Participation in Associations and Organizations Policy

Individual Board members may hold membership in and attend meetings of such national, state, and local associations and/or organizations as may exist which have applicability to the District, and shall look upon such memberships as an opportunity for in-service training. The District will pay individual board member dues and expenses for the following organizations and associations:

Water Environment Federation
American Water Works Association
California Water Environment Association

District payment for participation by individual board member in organizations or associations not listed above may be approved on a case by case basis by the Board of Directors.

This policy is not intended to preclude a board member from participating in any organization or association; it only applies to those memberships paid for by the District.

Chapter 2.08
TRAINING, EDUCATION AND CONFERENCES

Sections:

~~2.08.010 Training, Education and Conference Policy~~

~~2.08.010.01 Approved Associations and Organization Membership~~

Deleted - Section Moved to Board of Directors Policy as Sections 2.04.010.04 and 2.05.010.01 Respectively

Chapter 2.06
COMMITTEES

Sections:

2.06.010 Committees Policy

2.06.010.01 Budget and Finance Committee

2.06.010.02 Engineering and Operations Committee

2.06.010.03 Communications and Customer Service Committee

Chapter 2.09 COMMITTEES

Section 2.06.0109 Committees Policy

The Board shall organize committees that are advisory to the Board with regards to matters within their respective areas of responsibility. Committees may study, advise and make recommendations to the Board on matters within the committee's area of responsibility. Committee recommendations shall be communicated to the Board. The authority of committees is limited to advisory recommendations only. Committees may provide recommendations for the Board to consider, which recommendations may be considered, adopted, amended or rejected by the Board in the Board's sole discretion. The Board may refer a recommendation back to the committee for reevaluation whenever the Board deems additional evaluation is required. Committees shall have no authority to take action or otherwise render decisions that are binding upon the Board or District staff.

Each committee shall have at least four and no more than seven regular members appointed by a simple majority vote of the Board. Each committee may also have up to two alternate committee members appointed by a simple majority of the Board. Committees may be comprised of Directors, staff, and legal ratepayers of the District. Committee members must reside within District boundaries. Committee members must be registered voters within District boundaries and must maintain a primary domicile within District boundaries for the duration of their tenure. The Board in its sole discretion may determine at any time whether a committee member properly resides within the District. Each committee shall designate their own chairperson, but that Chairperson may not also serve as an elected member of the Board of Directors. In order to promote attendance by Directors at Committee meetings without inadvertently creating a violation of the Ralph M. Brown Act, no more than one member of the Board of Directors may sit as a member on a Committee. Directors that are not members of a committee may attend as observers but are allowed to participate at the Committee's request.

Members of the committees serve at the pleasure of the Board. The Board has authority to remove committee members at any time in the Board's sole discretion. Each committee may elect a vice-chairperson, but that vice-chairperson may not also serve as an elected member of the Board of Directors. Members of committees, including the chairperson and vice-chairperson shall serve until their successors are appointed. The chairperson of a committee is its presiding officer. In the absence of the chairperson, the vice-chairperson shall perform the duties of the chairperson. The chairperson and vice-chairperson are not deprived of any of the rights and privileges of a committee member by reason of being the presiding officer.

The chairperson and vice-chairperson will hold their positions for one calendar year. Committee members will serve a term of four years and may be reappointed at the will of the Board.

Committee meetings shall be open to the public and held in accordance with the provisions of the Ralph M. Brown Act. At least 72 hours before a committee meeting, the Secretary shall post an agenda containing a brief, general description of each item of business to be discussed at the

M:\Administration\Confidential\Administrative Code Working Docs\Drafts_Not Approved\Title 2\Redline\Committees 2.06.010.docx~~M:\Administration\Confidential\Administrative Code Current Policies\Title 2\Committees 2.09.docx~~*\Approved and Incorporated 3-27-07 by Ordinance No. 07-04\Amended and UpdatedApproved 8-28-07 by Ordinance No. 07-11\Amended and UpdatedApproved 11-7-07 by Ordinance No. 07-17\Amended and UpdatedApproved 1-27-09 by Ordinance No. 09-02\Amended and UpdatedApproved 6-24-14 by Ordinance No. 14-04\Amended and UpdatedApproved 9-27-16 by Ordinance No. 16-13\Amended and UpdatedApproved 4-24-18 by Ordinance No. 18-10\Amended and UpdatedApproved 5-22-18 by Ordinance No. 18-13\Amended and UpdatedApproved 12-4-18 by Ordinance No. 18-25\Amended and UpdatedApproved 9-24-19 by Ordinance No. 19-10\Amended and UpdatedApproved 10-22-19 by Ordinance No. 19-13\Amended and UpdatedApproved 2-25-20 by Ordinance No. 20-03*DRAFT

committee meeting. The posting shall be freely accessible to the public. No action shall be taken by secret ballot at a committee meeting.

M:\Administration\Confidential\Administrative Code Working Docs\Drafts Not Approved\Title 2\Redline\Committees 2.06.010.docx~~*M:\Administration\Confidential\Administrative Code Current Policies\Title 2\Committees 2.09.docx*~~\Approved and Incorporated 3-27-07 by Ordinance No. 07-04\Amended and UpdatedApproved 8-28-07 by Ordinance No. 07-11\Amended and UpdatedApproved 11-7-07 by Ordinance No. 07-17\Amended and UpdatedApproved 1-27-09 by Ordinance No. 09-02\Amended and UpdatedApproved 6-24-14 by Ordinance No. 14-04\Amended and UpdatedApproved 9-27-16 by Ordinance No. 16-13\Amended and UpdatedApproved 4-24-18 by Ordinance No. 18-10\Amended and UpdatedApproved 5-22-18 by Ordinance No. 18-13\Amended and UpdatedApproved 12-4-18 by Ordinance No. 18-25\Amended and UpdatedApproved 9-24-19 by Ordinance No. 19-10\Amended and UpdatedApproved 10-22-19 by Ordinance No. 19-13\Amended and UpdatedApproved 2-25-20 by Ordinance No. 20-03\ DRAFT

Each lawfully noticed committee meeting will be recorded with summary minutes prepared from these meeting audio recordings. The minutes of each committee meeting and any recommendation of a committee shall include a summary of the information presented. District staff will prepare minutes of each meeting. Draft minutes will be provided to the committee at the next available committee meeting for committee member review, consideration and approval. Once approved, minutes will be made a part of the District's permanent records and audio recordings will be disposed of according to the District's Records Retention policy provided in the District's Administrative Code.

A majority of the members of each committee shall constitute a quorum for the transaction of business.

Only regular members of the committee are entitled to make, second or vote on any motion or other action of the committee. Alternate members present at a meeting, but not seated as a regular member by the committee Chairperson, may participate in discussions but may not participate in motions or voting. Each committee member shall be entitled to one vote on all matters considered by the committee. A simple majority vote of the members of the Committee shall designate approval of a motion.

All committee member absences will be considered by the majority of the committee members to determine whether or not the absence is without cause. Sickness, jury duty, vacation and/or bereavement will be considered excused absences. When three meetings in a row or a total of six meetings in one calendar year are missed the remaining committee members will consider removal of the individual from the committee. The removal must be voted upon and approved by the majority of the committee members with the exception of the committee member in question.

If the roll call of regular members reveals that a quorum of regular members cannot be established, the Chairperson may appoint one or more alternate members who are present to be a temporary regular member in order to establish a quorum. Once a quorum is established, any remaining alternate member who has not been appointed as a temporary regular member shall remain as an alternate member. Once alternates have been seated as a regular committee member, they may immediately participate in any action taken and voted upon by the committee. All alternates must conform to the same rules as regular committee members. The Chairperson shall state for the record which alternate members have been seated as temporary regular members.

Committee Members and alternates shall comply with the obligations and responsibilities of office including the obligation to comply with the disclosure requirements of the Political Reform Act (Form 700). The reporting categories made applicable to the Directors by Rainbow Municipal Water District's local conflict of code shall apply to the members of the committee members.

All committee communications must go through the designated committee chairperson.

2.069.010.01 Budget and Finance Committee

The Committee shall work in concert with the General Manager, Treasurer, and Finance Manager of the District.

M:\Administration\Confidential\Administrative Code Working Docs\Drafts_Not Approved\Title 2\Redline\Committees 2.06.010.docx~~M:\Administration\Confidential\Administrative Code Current Policies\Title 2\Committees 2.09.docx~~*\Approved and Incorporated 3-27-07 by Ordinance No. 07-04\Amended and UpdatedApproved 8-28-07 by Ordinance No. 07-11\Amended and UpdatedApproved 11-7-07 by Ordinance No. 07-17\Amended and UpdatedApproved 1-27-09 by Ordinance No. 09-02\Amended and UpdatedApproved 6-24-14 by Ordinance No. 14-04\Amended and UpdatedApproved 9-27-16 by Ordinance No. 16-13\Amended and UpdatedApproved 4-24-18 by Ordinance No. 18-10\Amended and UpdatedApproved 5-22-18 by Ordinance No. 18-13\Amended and UpdatedApproved 12-4-18 by Ordinance No. 18-25\Amended and UpdatedApproved 9-24-19 by Ordinance No. 19-10\Amended and UpdatedApproved 10-22-19 by Ordinance No. 19-13\Amended and UpdatedApproved 2-25-20 by Ordinance No. 20-03*DRAFT

The Committee shall be responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget; audit; investments; insurance; and other financial matters.

2.069.0120.02 -Engineering and Operations Committee

The Committee shall work in concert with the General Manager, District Engineer, and Operations Manager.

The Committee shall be responsible to review matters of design, construction, replacement, and repair of the District facilities and property, including: the Capital Improvement Program; contractor selection process; contractor management programs; and other engineering-related matters.

The committee shall also be responsible to review matters of operations, preventative maintenance practices, standard operating procedures, technical services, equipment, and other operations-related matters.

2.069.101.03030 -Communications and Customer Service Committee

The Committee shall work in concert with the General Manager and Customer Service and Communications Supervisor.

The Committee shall be responsible for providing input or guidance on matters of internal and external communications including: positive public image; community outreach; media relations; water conservation programs; intergovernmental relations; customer service policies; and other public relations programs.

M:\Administration\Confidential\Administrative Code Working Docs\Drafts Not Approved\Title 2\Redline\Committees 2.06.010.docx~~M:\Administration\Confidential\Administrative Code Current Policies\Title 2\Committees 2.09.docx~~\Approved and Incorporated 3-27-07 by Ordinance No. 07-04\Amended and UpdatedApproved 8-28-07 by Ordinance No. 07-11\Amended and UpdatedApproved 11-7-07 by Ordinance No. 07-17\Amended and UpdatedApproved 1-27-09 by Ordinance No. 09-02\Amended and UpdatedApproved 6-24-14 by Ordinance No. 14-04\Amended and UpdatedApproved 9-27-16 by Ordinance No. 16-13\Amended and UpdatedApproved 4-24-18 by Ordinance No. 18-10\Amended and UpdatedApproved 5-22-18 by Ordinance No. 18-13\Amended and UpdatedApproved 12-4-18 by Ordinance No. 18-25\Amended and UpdatedApproved 9-24-19 by Ordinance No. 19-10\Amended and UpdatedApproved 10-22-19 by Ordinance No. 19-13\Amended and UpdatedApproved 2-25-20 by Ordinance No. 20-03\ DRAFT

Chapter 2.07
CLIMATE CHANGE

Sections:

2.07.010 **Climate Change Policy**

Chapter 2.10
CLIMATE CHANGE POLICY

Section 2.07.01010
Climate Change Policy

Regardless of the root cause of the climate changes ~~that are~~ currently being observed globally, the Board of Directors of the District shall follow the science that forecasts the climate changes. Since the mission of the District is to ensure a reliable supply of water for our constituents, failure to monitor and use the best available scientific forecasts for future water supply could put our constituents at risk. The root cause of the climate changes is immaterial – the Board must focus on how science can inform the Board as to the impacts a climate change will have on future water supply conditions and take appropriate actions to prevent harm to our constituents.

Title 2
BOARD OF DIRECTORS

Chapters:

- 2.01 Code of Ethics**
- 2.02 Attendance at Meetings**
- 2.03 Remuneration and Reimbursement**
- 2.04 Members of the Board of Directors**
- 2.05 Membership in Associations and Organizations**
- 2.06 Committees**
- 2.07 Climate Change**

**Chapter 2.01
CODE OF ETHICS**

Sections:

- 2.01.010 Code of Ethics Policy**
- 2.01.010.01 Non-Partisan Board**
- 2.01.010.02 Board Appointed Members of Standing Committees**
- 2.01.010.03 Failure to Follow Code of Ethics Policy**
- 2.01.010.04 Matters of Personal Interest**
- 2.01.010.05 Gratuities and Gifts**

Section 2.01.010
Code of Ethics Policy

The Board of Directors of the Rainbow Municipal Water District is committed to providing excellence in leadership resulting in the highest quality of services to its constituents. To assist in the governing of the behavior between and among members of the Board of Directors, staff and public, the following rules shall be observed:

- The dignity, style, values and opinions of each Director shall be respected.
- Responsiveness and attentive listening in communication is encouraged.
- The Board shall focus on the provision of service to its constituents and the proper management of the District.
- The primary responsibility of the Board of Directors is the formulation and evaluation of policy. Routine matters concerning the operational aspects of the District are to be delegated to the General Manager.
- Directors shall commit themselves to avoiding double talk, hidden agendas, gossip, backbiting, partisan political discussions, and other negative forms of interaction.
- Directors shall commit themselves to focusing on issues, not personalities. The presentation of the opinions of others shall be encouraged. Cliques and voting blocks based on personalities rather than issues shall be avoided.
- Differing viewpoints are healthy in the decision-making process. Individuals have the right to disagree with ideas and opinions, but without being disagreeable. Once the Board of Directors take action, Directors shall commit to supporting said action and not create barriers to the implementation of said action.

Directors shall practice the following procedures:

- In seeking clarification on items, Directors will work directly with the General Manager to obtain information to supplement, upgrade or enhance their knowledge and understanding to improve legislative decision-making.
- In handling complaints from residents, property owners, and employees of the District, said complaints shall be referred directly to the General Manager.
- In handling items related to safety, concerns for safety, or hazards shall be reported to the General Manager or to the District Office. Emergency situations shall be dealt with by seeking appropriate assistance immediately.
- In seeking clarification for policy related concerns, especially those involving personnel, legal action, land acquisition and development, finances, and programming, said concerns shall be referred directly to the General Manager.

- When approached by District personnel concerning specific District policy, Directors shall direct inquiries to the General Manager. If the General Manager is the subject of the concern of the employee, the Director shall contact the Human Resources Manager. The chain of command shall be followed.

The work of the District is a team effort. All individuals shall work together in the collaborative process, assisting each other in conducting the affairs of the District.

When responding to constituent requests and concerns, Directors shall be courteous, responding to individuals in a positive manner and routing their questions to the General Manager.

Any member of the public who attends a Board or Standing Committee meeting shall be treated with respect as they provide input to the Board or Standing Committee. All parties who wish to speak shall be given the opportunity to do so in accordance with regular procedures outlined in the agenda for each meeting. Directors and Standing Committee members shall not interact with any member of the public in a dismissive or disrespectful manner at any meeting.

Directors should develop a working relationship with the General Manager wherein current issues, concerns and District projects can be discussed comfortably and openly.

Directors should function as a part of the whole. Staff lobbying of Board Members on a particular position on an issue is prohibited.

Directors are responsible for monitoring the District's progress.

2.01.010.01 Non-Partisan Board

The Board of Directors of the Rainbow Municipal Water District is a non-partisan elected body. Decisions made by the Board shall not be made on the basis of party affiliation of any Director or whether a particular political party has a stated position on the matter under deliberation by the Board. When in Board chambers, all Directors and Standing Committee members will leave their party affiliations outside of the room and refrain from partisan political discussions. All decisions shall be made in terms of what is best for the constituents of the District, not on the basis of what is good for any political party.

2.01.010.02 Board Appointed Members of Standing Committees

All Board appointed members of the District's Standing Committees shall conform to the same guidelines described above. All appointed members of the District's Standing Committees represent the Board of Directors on these committees and as such are held to the same expectations.

2.01.010.03 Failure to Follow Code of Ethics Policy

Any Director who fails to follow this Code of Ethics policy is subject to censure by a vote of the Board of Directors. Any member of any Standing Committee who fails to follow this Code of Ethics Policy may have their appointment to the Standing Committee revoked by a vote of the Board of Directors. The District reserves the right to establish an ad hoc committee of District directors to (1) review allegations of ethical misconduct; and (2) make recommendations to the full District board of directors for censure or discipline as appropriate.

2.01.010.04 Matters of Personal Interest

In addition to the legal requirement imposed by state law and regulations as recognized by sections beginning at 1.02.020 of this code, section 4.01.120 and section 5.03.090 of this code, members of the Board and committees are to avoid putting themselves in the position of choosing between what is best for the District or advancing their own financial or political interests.

Participation in a decision affecting the District must be avoided if that decision will have a reasonably foreseeable and material financial effect (positive or negative) on the individual, the individual's immediate family, or any of the individual's economic interests (real property, sources of income, businesses in which the individual has an investment or holds a management position, or gifts from a donor).

Board and committee members are disqualified from voting, participating in the vote, or otherwise influencing a District decision where it is reasonably foreseeable the vote may involve or affect one of the following sources of income by the individual, the individual's spouse, domestic partner, dependent children or immediate family:

1. An interest in real property (ownership, lease, loan, mortgage or otherwise) with a value of \$2,000 or more;
2. An investment worth \$2,000 or more;
3. A source of income totaling \$500 or more within 12 months prior to the decision;
4. A donor of gifts totaling \$460 or more (or as otherwise adjusted by the FPPC pursuant to Government Code section 87103) within twelve months prior to the decision;
5. A business entity where the individual is a director, officer, partner, trustee, or employee, or an entity where the individual otherwise holds any position of management;
6. The individual's personal residence is within 500 feet of the subject property.
7. The decision will otherwise cause a measurable financial benefit or loss on the individual's personal finances;

The foregoing disqualification requirements shall not apply where the director or committee member's financial interest is indistinguishable from the effect on the public generally.

In all situations giving rise to a question of decision-making, the director or committee member should consider whether the individual would experience discomfort if the circumstances of the decision were to be reported on the front page of the local newspaper and how the individual would explain the reasons for the vote to the residents of the District.

2.01.010.05 Gratuities and Gifts

All Board members will be required to keep an objective and un-obligated viewpoint. This includes the refusal to accept any and all gifts over a nominal value and gratuities from vendors and prospective vendors. All gifts are subject to Form 700 reporting according the FPPC guidelines provided within the Form 700.

Chapter 2.02
ATTENDANCE AT MEETINGS

Sections:

- 2.02.010 Attendance Policy**
- 2.02.010.01 Attendance**
- 2.02.010.02 Vacancies**
- 2.02.010.03 Staff Meetings**

Section 2.02.010
Attendance Policy

2.02.010.01 Attendance

Members of the Board of Directors shall attend all regular and special meetings of the Board unless there is a good cause for absence.

2.02.010.02 Vacancies

A vacancy shall occur if any member ceases to discharge the duty of his/her office for the period of three consecutive months except as authorized by the Board of Directors.

2.02.010.03 Staff Meetings

Members of the Board of Directors shall not attend Staff meetings unless invited by the General Manager of District staff.

**Chapter 2.03
REMUNERATION AND REIMBURSEMENT**

Sections:

- 2.03.010 Remuneration and Reimbursement Policy**
- 2.03.010.01 Compensable Meetings**
- 2.03.010.02 Compensation**
- 2.03.010.03 Training, Seminars and Conferences**
- 2.03.010.04 Legitimate Expenses**

Section 2.03.010
Remuneration and Reimbursement Policy

2.03.010.1 Compensable Meetings

State Law limits Board member compensation to ten (10) compensable meetings per month (Water Code Section 20202). The RMWD Board shall not be eligible for compensation for more than six (6) compensable days per month.

2.03.010.2 Compensation

Members of the Board of Directors shall receive compensation of \$150 for each day's attendance up to two Board meetings per month. In addition, Board Members shall receive compensation of \$150 for each day in attendance at the following regularly scheduled local meetings:

- Council of Water Utilities Monthly Meeting
- San Diego Chapter of CSDA Quarterly Meeting

Certain Board Members will be appointed as the District's representative for local agencies and organizations. Board Members appointed to the following organizations will receive compensation of \$150 per day of attendance at meetings of the following organizations:

- San Luis Rey Watershed Council
- Santa Margarita Watershed Council

Should two compensable meetings occur in a single day, the Board member(s) in attendance shall be eligible for compensation of only \$150 for the entire day.

2.03.010.3 Training, Seminars and Conferences

If a Board member wishes to attend any training, seminar, or conference and receive compensation for the event and travel/registration expenses, the Board member must present his or her request for attendance in writing during a regularly scheduled open session Board meeting. A standing agenda item for this practice will be included in each Board meeting agenda. The Board member requesting compensation and travel/registration costs shall indicate the nature of the conference and the benefits that his or her attendance will bring to the District and its ratepayers. The full Board shall consider this information and take action to approve or disapprove the compensation by a majority vote. Upon approval, the Board member will be eligible for compensation of \$150 for each full day at a conference or seminar.

2.03.010.4 Legitimate Expenses

Members of the Board of Directors shall be reimbursed for all legitimate expenses incurred in attending any meetings or in making any trips on official business of the Board, when so authorized in accordance with this Administrative Code. Reimbursement for the cost of the use of a Director's vehicle shall be on the basis of total miles driven and at the rate specified in the Internal Revenue Service Rates as established in Publication 463 or any successor publication.

Chapter 2.04
MEMBERS OF THE BOARD OF DIRECTORS

Sections:

- 2.04.010 Board of Directors Policy**
- 2.04.010.01 Board President**
- 2.04.010.02 Members of the Board of Directors**
- 2.04.010.03 Basis of Authority**
- 2.04.010.04 Training, Education and Conferences**

Section 2.04.010
Board of Directors Policy

2.04.010.01 Board President

The President of the Board of Directors shall serve as chairperson at all Board meetings. He/she shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion questions that follow said actions.

In the absence of the President, the Vice President of the Board of Directors shall serve as chairperson over all meetings of the Board. If the President and Vice President of the Board are both absent, the remaining members present shall select one of themselves to act as chairperson of the meeting.

2.04.010.02 Members of the Board of Directors

Directors shall thoroughly prepare themselves to discuss agenda items at meetings of the Board of Directors. If clarification is required it would be requested from the General Manager.

Information exchanged before meetings shall be distributed through the General Manager and all Directors will receive all information being distributed.

Directors shall at all times conduct themselves with courtesy to each other, staff and members of the audience present at Board meetings.

Directors shall defer to the chairperson for conduct of meetings of the Board but shall be free to question and discuss items on the agenda. All comments should be brief and confined to the matter being discussed by the Board.

2.04.010.03 Basis of Authority

The Board of Directors is the unit of authority within the District. Apart from his/her normal function as a part of this unit, Directors have no individual authority. As individuals, Directors shall not commit the District to any policy, act or expenditure. Violation of the foregoing may be subject to censure as determined by the Board of Directors.

2.04.010.04 Training, Education and Conferences

It is the policy of the Rainbow Municipal Water District to encourage Board development and excellence of performance by reimbursing expenses incurred for tuition, travel, lodging and meals as a result of training, educational courses, participation with professional organizations, and attendance at local, state and national conferences associated with the interests of the District.

Attendance at such conferences shall be considered as a day of service for the purpose of Board member compensation.

District administrative staff shall be responsible for making arrangements for travel, lodging and registration for Directors attending state and national seminars, workshops

and conferences. All expenses shall be reported to the District by Directors, together with validated receipts.

Attendance by Directors at seminars, workshops and conferences shall be approved by the Board of Directors prior to incurring any reimbursable costs.

Upon returning from seminars, workshops, or conferences where expenses are reimbursed by the District, Directors will provide a written summary at the next Board meeting during Directors' Comments. Said summary shall detail what was learned at the session(s) that will be of benefit to the District. Materials from the session(s) will be delivered to the Board Secretary and may be included in the District library for the future use by other Directors.

Chapter 2.05
MEMBERSHIP IN ASSOCIATIONS AND ORGANIZATIONS

Sections:

2.05.010 Membership Policy

2.05.010.01 Approved Association and Organization Memberships

2.05.010.02 Individual Board Member Participation in Associations and Organizations

Section 2.05.010
Membership Policy

2.08.010.01 Approved Association and Organization Memberships

In accordance with California Water Code, Section 71597, the district may by resolution of a four-fifths majority of its directors obtain membership in associations, having for their purpose, the furtherance of subjects relating to the powers and duties of the district and for the interchange of information relating to such powers and duties.

The Board shall, by ordinance, resolution, or motion approve membership in associations or organizations and a copy of the ordinance, resolution or motion shall be maintained as part of District records. The General Manager will ensure annual dues are paid when due:

In the event a previously authorized membership is thought to be no longer necessary by the General Manager or any member of the Board, the General Manager or any Board member will notify the Board of Directors that the need to maintain membership no longer exists and the General Manager may, with concurrence from a simple majority of the Board, cancel membership in the association or organization.

The General Manager may, at his discretion, approve individual staff memberships in organizations and/or associations applicable to the employee's performance of their duties and/or support technical development in their fields.

2.05.010.02 Individual Board Member Participation in Associations and Organizations

Individual Board members may hold membership in and attend meetings of such national, state, and local associations and/or organizations as may exist which have applicability to the District and shall look upon such memberships as an opportunity for in-service training. The District will pay individual board member dues and expenses for the following organizations and associations:

Water Environment Federation
American Water Works Association
California Water Environment Association

District payment for participation by individual board member in organizations or associations not listed above may be approved on a case-by-case basis by the Board of Directors.

This policy is not intended to preclude a board member from participating in any organization or association; it only applies to those memberships paid for by the District.

**Chapter 2.06
COMMITTEES**

Sections:

- 2.06.010 Committees Policy**
- 2.06.010.01 Budget and Finance Committee**
- 2.06.010.02 Engineering and Operations Committee**
- 2.06.010.03 Communications and Customer Service Committee**

Section 2.06.010 Committees Policy

The Board shall organize committees that are advisory to the Board with regards to matters within their respective areas of responsibility. Committees may study, advise and make recommendations to the Board on matters within the committee's area of responsibility. Committee recommendations shall be communicated to the Board. The authority of committees is limited to advisory recommendations only. Committees may provide recommendations for the Board to consider, which recommendations may be considered, adopted, amended or rejected by the Board in the Board's sole discretion. The Board may refer a recommendation back to the committee for reevaluation whenever the Board deems additional evaluation is required. Committees shall have no authority to take action or otherwise render decisions that are binding upon the Board or District staff.

Each committee shall have at least four and no more than seven regular members appointed by a simple majority vote of the Board. Each committee may also have up to two alternate committee members appointed by a simple majority of the Board. Committees may be comprised of Directors, staff, and legal ratepayers of the District. Committee members must reside within District boundaries. Committee members must be registered voters within District boundaries and must maintain a primary domicile within District boundaries for the duration of their tenure. The Board in its sole discretion may determine at any time whether a committee member properly resides within the District. Each committee shall designate their own chairperson, but that Chairperson may not also serve as an elected member of the Board of Directors. In order to promote attendance by Directors at Committee meetings without inadvertently creating a violation of the Ralph M. Brown Act, no more than one member of the Board of Directors may sit as a member on a Committee. Directors that are not members of a committee may attend as observers but are allowed to participate at the Committee's request.

Members of the committees serve at the pleasure of the Board. The Board has authority to remove committee members at any time in the Board's sole discretion. Each committee may elect a vice-chairperson, but that vice-chairperson may not also serve as an elected member of the Board of Directors. Members of committees, including the chairperson and vice-chairperson shall serve until their successors are appointed. The chairperson of a committee is its presiding officer. In the absence of the chairperson, the vice-chairperson shall perform the duties of the chairperson. The chairperson and vice-chairperson are not deprived of any of the rights and privileges of a committee member by reason of being the presiding officer.

The chairperson and vice-chairperson will hold their positions for one calendar year. Committee members will serve a term of four years and may be reappointed at the will of the Board.

Committee meetings shall be open to the public and held in accordance with the provisions of the Ralph M. Brown Act. At least 72 hours before a committee meeting, the Secretary shall post an agenda containing a brief, general description of each item of business to be discussed at the committee meeting. The posting shall be freely accessible to the public. No action shall be taken by secret ballot at a committee meeting.

Each lawfully noticed committee meeting will be recorded with summary minutes prepared from these meeting audio recordings. The minutes of each committee meeting and any recommendation of a committee shall include a summary of the information presented. District staff will prepare minutes of each meeting. Draft minutes will be provided to the committee at the next available committee meeting for committee member review, consideration and approval. Once approved, minutes will be made a part of the District's permanent records and audio recordings will be disposed of according to the District's Records Retention policy provided in the District's Administrative Code.

A majority of the members of each committee shall constitute a quorum for the transaction of business.

Only regular members of the committee are entitled to make, second or vote on any motion or other action of the committee. Alternate members present at a meeting, but not seated as a regular member by the committee Chairperson, may participate in discussions but may not participate in motions or voting. Each committee member shall be entitled to one vote on all matters considered by the committee. A simple majority vote of the members of the Committee shall designate approval of a motion.

All committee member absences will be considered by the majority of the committee members to determine whether or not the absence is without cause. Sickness, jury duty, vacation and/or bereavement will be considered excused absences. When three meetings in a row or a total of six meetings in one calendar year are missed the remaining committee members will consider removal of the individual from the committee. The removal must be voted upon and approved by the majority of the committee members with the exception of the committee member in question.

If the roll call of regular members reveals that a quorum of regular members cannot be established, the Chairperson may appoint one or more alternate members who are present to be a temporary regular member in order to establish a quorum. Once a quorum is established, any remaining alternate member who has not been appointed as a temporary regular member shall remain as an alternate member. Once alternates have been seated as a regular committee member, they may immediately participate in any action taken and voted upon by the committee. All alternates must conform to the same rules as regular committee members. The Chairperson shall state for the record which alternate members have been seated as temporary regular members.

Committee Members and alternates shall comply with the obligations and responsibilities of office including the obligation to comply with the disclosure requirements of the Political Reform Act (Form 700). The reporting categories made applicable to the Directors by Rainbow Municipal Water District's local conflict of code shall apply to the members of the committee members.

All committee communications must go through the designated committee chairperson.

2.06.010.01 Budget and Finance Committee

The Committee shall work in concert with the General Manager, Treasurer, and Finance Manager of the District.

The Committee shall be responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget; audit; investments; insurance; and other financial matters.

2.06.010.02 Engineering and Operations Committee

The Committee shall work in concert with the General Manager, District Engineer, and Operations Manager.

The Committee shall be responsible to review matters of design, construction, replacement, and repair of the District facilities and property, including: the Capital Improvement Program; contractor selection process; contractor management programs; and other engineering-related matters.

The committee shall also be responsible to review matters of operations, preventative maintenance practices, standard operating procedures, technical services, equipment, and other operations-related matters.

2.06.101.03 Communications and Customer Service Committee

The Committee shall work in concert with the General Manager and Customer Service and Communications Supervisor.

The Committee shall be responsible for providing input or guidance on matters of internal and external communications including: positive public image; community outreach; media relations; water conservation programs; intergovernmental relations; customer service policies; and other public relations programs.

**Chapter 2.07
CLIMATE CHANGE**

Sections:

2.07.010 Climate Change Policy

Section 2.07.010
Climate Change Policy

Regardless of the root cause of the climate changes currently being observed globally, the Board of Directors of the District shall follow the science that forecasts the climate changes. Since the mission of the District is to ensure a reliable supply of water for our constituents, failure to monitor and use the best available scientific forecasts for future water supply could put our constituents at risk. The root cause of the climate changes is immaterial – the Board must focus on how science can inform the Board as to the impacts a climate change will have on future water supply conditions and take appropriate actions to prevent harm to our constituents.

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

VARIABLE					
DATE	2020	MEETING	LOCATION	ATTENDEES	POST
September	10	SDCWA Special Board Meeting	SDCWA	GM	N/A
September	*	CSDA – San Diego Chapter	The Butcher Shop – 6:00 p.m. 5255 Kearny Villa Road San Diego, CA 92123	Mack	N/A
September	*	LAFCO Special Meeting	County Admin Center, Room 302 – 9:30am	(As Advised by GM)	N/A
September	*	Santa Margarita River Watershed Watermaster Steering Committee	Rancho California Water District	Hamilton	N/A

* To Be Announced

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

RECURRING					
DATE	2020	MEETING	LOCATION	ATTENDEES	POST
September	2	Engineering & Operations Committee Meeting	RMWD Board Room 3:00 p.m.	Appointed Director, General Manager	8/27
September	3	Communications & Customer Service Committee Mtg.	RMWD Board Room 3:30 p.m.	Appointed Director, General Manager	8/27
September	8	Budget & Finance Committee Mtg.	RMWD Board Room 1:00 p.m.	Appointed Director, General Manager	8/27
September	14	LAFCO	County Admin. Center Room 302 9:00 am	As Advised by GM	N/A
September	15	SDCWA GM's Meeting	SDCWA, San Diego 9:00 a.m.	General Manager	N/A
September	15	Council of Water Utilities	The Butcher Shop – 8:00 a.m. 5255 Kearny Villa Road San Diego, CA 92123	All Directors, General Manager	N/A
September	18	NC Managers	Golden Egg 7:45 a.m.	General Manager	N/A
September	22	RMWD General Board	RMWD Board Room (Start Time to Be Determined)	All Directors	9/15
September	23	North County Work Group (NCWG)	Rincon Del Diablo, Escondido 7:30 a.m.	General Manager	N/A
September	23	San Luis Rey Watershed Council	Pala Administration Building 1:00 p.m.	Appointed Director	N/A
September	24	SDCWA Full Board Meeting	SDCWA Board Room, 3-5 p.m.	General Manager	N/A

MEETINGS/SEMINARS/CONFERENCES/WORKSHOPS

- **CHANGES – ADDITIONS - DELETIONS:**

~NOTE~ Some or all the meetings listed may be held via teleconference or cancelled due to the current COVID-19 situation. Please contact the District with any inquiries.

BOARD OF DIRECTORS

August 4th, 2020

SUBJECT

Operations Report for July 2020

DESCRIPTION

Activities for Operations & Maintenance Division

CONSTRUCTION & MAINTENANCE DEPARTMENT:

	Repairs	Installations	Leaks
Mainline	9		8
Service	3		3
Hydrants			
Valves			
Meters			
Blow-Offs	2		1
Air Vacs	2		

WATER OPERATIONS AND VALVE MAINTENANCE DEPARTMENT:

Water Operations:

- Replaced broken 10” butterfly valve at Rainbow Hills Pump Station.
- 95% Completed Rainbow Hills Pump Station rehabilitation work to include painting inside and out of building, installation of ¾ inch rock to cover dirt, removal of interior fence, installation of six new Vent-O-Matic air/vacs.
- Installed new seal and pump end at Vallecitos pump station.
- Gomez pump station pump #2 electric motor removed for repair.
- Installed five new District warning/no trespassing signs at remote facilities

- Completed North Reservoir cover inflation and liner cleaning.
- Performed two fire flow tests.

Valve Maintenance:

Monthly Totals	Valves (Distribution)	Appurtenance Valves	Appurtenances
Exercised	43	60	N/A
Inoperable	8	11	
Repaired			
Replaced			
Installed			

Valve Maintenance completed and/or oversaw the following:

- 187 utility locates completed
- Assisted with (8) shutdowns
- Raised (0) fire hydrants (installed breakaway spools)
- Replaced (2) air/vacs (0) wharf heads (1) Fire hydrants
- Painted 73 appurtenances

METERS DEPARTMENT:

Current Projects:

- Water Service Upgrade Project
- Concord in route 32 and headed to route 19, 27, 40
- 925 meters have been replaced by Concord on track to reach 2000 by the new year.

Backflows:

- 435 devices tested last month and 2554 backflow inspections completed this year

Customer Service Requests:

- 908 total resolved requests for the month of June

WASTEWATER:

Monthly, Semi Annual and Annual Reports:

California Integrated Water Quality System (CIWQS): Confirmation # Reported “No Spill Report” for
Month: July 2020

Lift Stations:

Fallbrook Oaks:
EAM # 175106 – Replace 5 horsepower motor wear and tear
Purchase order # 10402 \$ 3,750.00

Projects:

Location: Via Altamira housing track
(15 Sewer manholes replaced of frame and covers *road hazard*)

- J-6 # 1 - EAM W/O # 178964
- J-6 # 2 - EAM W/O # 178965
- J-6 # 3 - EAM W/O # 178966
- J-6 # 4 - EAM W/O # 178967
- J-6 # 5 - EAM W/O # 179194
- J-6 # 8 - EAM W/O # 179203
- J-6 # 9 - EAM W/O # 179202
- J-6 # 10 - EAM W/O # 179201
- J-6 # 11 - EAM W/O # 179200
- J-6 # 12 - EAM W/O # 179199
- J-6 # 15 - EAM W/O # 179196
- J-6 # 16 - EAM W/O # 179197
- J-6 # 17 - EAM W/O # 179198
- J-6 # 70 - EAM W/O # 178958
- J-6 # 72 - EAM W/O # 179195

July 12,2020
EAM W/O # 179012 Old River Road P3 _ 33 repaired manhole road hazard

Customer service:

July 16,2020
Edward James / District wanted to dump pool water into sewer system / Advised not allowed District policy.

Mutual Aid: Traffic Control

7-15-2020 Interview panel City of Vista Public Works

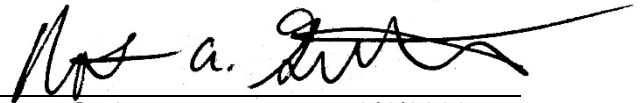
FLEET/GARAGE:

Projects:

- Detail and prepare Unit # 24 and # 33 for Gov Deals
- Prepare work bench and shop toolbox upgrade clean and spec.
- Purchase and store chemicals in flammable cabinets
- Construct new tire rack in tire cage

Future Projects:

- Prepare new dump truck # 72 and welder truck # 21 for service
- Opacity test, smoke checks and DPF (Diesel Particulate Filter) cleaning September 4, 2020
- Spec and Order DEF (Diesel Exhaust Fluid) portable tank with pump & meter
- Shop compressor preventive maintenance and inspection
- Shop truck lift safety inspection and maintenance
- Upfit # 3 with maximum tool storage and install center console with additional emergency radio's and safety lighting
- Shop work bench and shop toolbox upgrade
- Fleet emissions testing and reporting by December 31, 2020



Robert Gutierrez
Operations Manager

8/4/2020

BOARD OF DIRECTORS

August 25, 2020

SUBJECT

Engineering Report for July 2020

DESCRIPTION

CAPITAL PROJECTS:

Corrosion Protection Program (HDR Eng., Inc.): The Corrosion Protection Program Report has been completed and includes updates to the District's Standard Specifications. The project was completed within the allocated budget. Operations staff is actively installing CP in the field as a "regular operation".

Land Surveying Services - Record of Survey (KDM Meridian): The record of survey was submitted to the county but placed on hold. After the District Counsel completes Quiet Title action and resolves boundary issues, the record of survey will be finalized. Due to the COVID-19 restrictions, the Quiet Title action is delayed.

Olive Hill Estates Transmission Line Reconnection Project (T.E. Roberts, Inc.): Project includes the construction of 2,550 lineal feet of 14-inch ductile iron pipe and 30 lineal feet of 12-inch ductile iron pipe in the Olive Hill Estates community. The project is in construction, the 14-inch DIP has been installed for Phase 1 of the project (Olive Hill Rd to the bridge in Olive Hill Estates). The contractor is scheduled to fill the new water line for Phase 1 on August 4, 2020. The pressure test is scheduled for August 5, 2020. Work has also commenced on pipe installation for Phase 2. A change order will be issued as a result of additional undercrossings due to utility conflicts and an air vac as well as removal of several blowoff assemblies. The change order with additional work and removal of blow off assemblies will result in a credit to the District of over \$19,000.

Phase I PRS Project: The contract was cancelled. District is waiting on contractor to submit a reimbursement request.

Pipeline Upgrade Project (PUP) No. 1 (Omnis Consulting): Bid package was reviewed by the Engineering and Operations Committee. The project has been divided into multiple bid packages. The Sagewood Road Water Pipeline Improvements and the Gopher Canyon Water Pipeline Improvements are scheduled for consideration at the August 25, 2020 Board Meeting for award of construction contracts. Bid packages for the remaining three projects are complete and ready to bid in late August 2020.

Pipeline Upgrade Project (PUP) No. 2 (Harris & Assoc.): The award of a construction contract for the Nella Lane Water Main Replacement Project was expedited due to a County of San Diego project starting in the same area. This project is scheduled for consideration at the August 25, 2020 Board Meeting. Consultant is working on design of the remaining pipe segments.

Pressure Reduction Optimization Plan: Engineering staff worked on identifying existing right of way and locations for future pressure reducing stations based on the discussion from the Engineering and Operations staff meeting. A table presenting a list of pressure reducing station projects and their priority has been distributed to Operations to review and input. District staff completed a standard design for above ground PRS's to be used in future bid documents. Additionally, the project plans for installation of

above ground pressure reducing stations have been completed for North River Road and Fire Road.

Quiet Title: District staff is working with Legal Counsel on this project. The attorneys have served all known decedents of the original property owners. Next step is to have an order for service by publication. After that, assuming no responses, we can provide a default judgment to the court.

Rainbow Height's Pump Station Replacement (Orion Construction Corp): The Construction Contract was executed on June 25, 2020. A preconstruction meeting was scheduled on July 7, 2020 and the Notice to Proceed will be issued after the meeting. The contractor is sending in submittals and setting up meetings.

Rice Canyon Tank Transmission Line (Dexter Wilson Eng.): The Consultant continues to work on the design. District staff is working with consultant to resolve easement issues.

Sewer Pipe Lining (Nu-Line Tech.): Contractor did not respond to the District's request for replacement or a credit for the defective lining. Acceptance of the improvements with a change order to the contract amount reflecting the credit for defective lining will be brought to the Board for consideration at a later date.

Thoroughbred and Schoolhouse Lift Stations (Kennedy Jenks Assoc.): Consultant is moving forward with Design of the facilities required for serving the Meadowood Development.

Solar Power at Bonsall Reservoir: District staff is working with SDG&E on options.

Vista Valley Country Club Villas HOA PRS Project (SCW Contracting): Project includes rock excavation into existing slope, construction of a retaining wall, installation of one EFI PRS, removing an existing pipe cross and connecting the two piping runs, and installation of two plug valves in the Vista Valley Country Club Villas HOA. Project is expected to start construction the first week of August 2020.

Weese Filtration Plant Interconnect: District is investigating costs of expanding the capacity of the proposed pump station.

MAJOR DEVELOPER PROJECTS:

Bonsall Oaks (formally Polo Club): 165 SFR / 59.9 EDUs – A second amendment to and assignment and assumption of joint agreement to improve major subdivision Tract No. 4736-1 was made and entered on December 3, 2019 between the Developer, County of San Diego and RMWD.

Fairview-Lilac Del Cielo (Bonsall LLC): 73 Units / 77.8 EDUs - The developer paid 50% of the sewer connection fees and the agreement is effective for five years from the date of execution (12/31/24).

Golf Green Estates (Development Solutions): 94 SFR / 102.46 EDUs – Across from Bonsall Elementary School on Old River Road. Staff working with the developer on easement issues. Onsite punch list was prepared by staff. Contractor to complete items on the punch list. Water meters purchased to date - 77.

Horse Creek Ridge (D.R. Horton): 627 SFR/MF, 430 WMs (Reduced by 124 WMs) / 754 EDUs – On Highway 76 and Horse Ranch Creek Road. Currently inspecting meter installs, meter releases and sewer connections. All water meters have been purchased - 430.

Horse Creek Ridge Unit 6R5 Promontory (Richmond American Homes): 116 Units, 124 WMs (includes irrigation plus 3 SF meters purchased by DRH) / 124 EDUs - On Highway 76 and Horse Ranch Creek Road. D.R. Horton, master developer of HCR sold Unit 6-R5, 124 lots, Promontory Subdivision to Richmond American Homes. Currently the sewer EDUs are covered under an agreement with D.R. Horton. Staff inspecting meter installs, meter releases and sewer connections. All water meters have been purchased - 116.

Malabar Ranch (Davidson Communities): 31 SFR / 29 EDUs - On Via Monserate/La Canada. There are 17 out of 31 homes built. Developer needs to complete the waterline relocation and punch list items.

Meadowood (Pardee Homes): Approximately 850 Units - On Pala Road/Horse Ranch Creek Road. The developer is grading the project now. The Board has entered an Out of Agency Service Agreement with the Developer.

Ocean Breeze Ranch: The District completed the review of the water and sewer system analysis reports.

Pala Mesa Highlands (Beazer Homes): 124 SFR / 159.88 EDUs – On Old Highway 395. The PRS needs to be installed. Currently inspecting meter installs, meter releases and sewer connections. Water meters purchased to date - 115.

MINOR DEVELOPER PROJECTS:

Cal-A-Vie (Spa Havens) Water Main Extension on Spa Havens Way: District staff has completed two plan checks. Staff conducting plan check 3.

Carefield Senior Living: District staff has completed one plan check. Waiting on developer response.

Helling Hill Run Water Main Extension: Construction is complete. Acceptance of the facilities was approved at the July 28, 2020 Board Meeting. Staff prepared the Notice of Completion and is working on closing out the project.

Malek 350' Water Main Extension on Entrada Al Sol: Construction is complete. Acceptance of the facilities was approved at the July 28, 2020 Board Meeting. Staff prepared the Notice of Completion and is working on closing out the project.

McDowell Water Main Extension on Ranger Road: Acceptance of the facilities is scheduled to be considered at the August 2020 Board Meeting.

VNUIT Sewer Main Extension on Highway 76: District staff has completed four plan checks. Staff conducting plan check 5.

Wiestling 198' Water Main Extension on West Lilac Road: A 20' easement has been dedicated to the District along the westerly boundary of the property. All documentation has been approved. The contractor is on site installing the new water main.

OTHER:

ITEMS	NO#	ITEMS	NO#
Water Availability Letters	1	Water Meters Purchased	21
Sewer Availability Letters	1	Sewer EDUs Purchased	0
Water Commitment Letters	0	Developer Shutdowns	0
Sewer Commitment Letters	0	Jobs Closed: Beck Dam	1

Chad A Williams

Chad Williams
Acting District Engineer

8/25/2020

**AS-NEEDED CONTRACT EXPENDITURES REPORT
AUGUST 2020**

CONT #	EXP DATE	TITLE	CONSULTANT	FUND SOURCE	ASSIGNMENT LETTERS	DESCRIPTION	AUTHORIZED AMOUNT	NOT TO EXCEED AMOUNT	INVOICED TO DATE	CURRENT BALANCE
18-16	8/29/2021	As-Needed Land Surveying Services	Johnson-Frank & Associates, Inc.	NON-CIP	2019-00A	Topography - Dentro De Lomas Road repair.		\$ 5,115.40	\$ 5,115.40	
				NON-CIP	2019-00B	Easement review - McDowell / Mead		\$ 4,100.00	\$ 1,404.25	
							\$ 50,000.00	\$ 9,215.40	\$ 6,519.65	\$ 43,480.35
18-14	8/29/2021	As-Needed Land Surveying Services Change Order 01 for \$50K	KDM Meridian, Inc.	NON-CIP	2018-01	Stake easement on Morro Hills due to 20" watermain failure.		\$ 7,280.00	\$ 7,278.75	
				CIP	2019-02	RMWD "Base Map" to perform in-house design of proposed water facilities on Via Ararat.		\$ 5,800.00	\$ 5,800.00	
				---	2019-03	Cancelled		\$ -	\$ -	
				CIP	2019-04	Stake easement on Gird Road for construction project.		\$ 5,400.00	\$ 5,400.00	
				CIP	2019-05	Legal and Plat for Campbell - Via Ararat		\$ 1,195.00	\$ 1,195.00	
				NON-CIP	2019-06	Stake easement on Via Oeste Drive and Laketree Drive		\$ 10,900.00	\$ 7,725.00	
				CIP	2019-07	Easements for new PS on W. Lilac/Via Ararat		\$ 4,100.00	\$ 1,100.00	
				NON-CIP	2020-08	Linda Vista Drive - Mainline Break		\$ 5,563.00	\$ 5,562.50	
				CIP	2020-09	Gird Road - Winery easement anlysis an exhibit		\$ 7,680.00	\$ 6,900.00	
									\$ 100,000.00	\$ 47,918.00
18-15	8/29/2021	As-Needed Land Surveying Services Change Order 01 for \$50K	Right-of-Way Engineering, Inc.	NON-CIP	2019-00A	Title Reports, Legals & Plats - Los Sicomoros		\$ 7,705.00	\$ 7,705.00	
				NON-CIP	2019-00B	Adams Property Easement - Ranger Road		\$ 1,885.00	\$ 1,885.00	
				CIP	2019-00C	Pardee Easement - North River		\$ 2,875.00	\$ 2,875.00	
				NON-CIP	2019-01	Easement Survey - Grove View Road		\$ 4,220.00	\$ 3,285.00	
				CIP	2019-02	Easement Survey - Pala Mesa/Tecalote/Fire Rd/Pala Lake		\$ 15,640.00	\$ 15,451.30	
				CIP	2019-03	Easement Survey - Moosa Creek Pump Station. Restake and reconfigure easement authorized additional \$525.		\$ 5,410.00	\$ 5,675.20	
				CIP	2020-04	Lemonwood Easement Location		\$ 5,370.00	\$ 4,390.00	
				CIP	2020-05	Easement Survey - Hutton Pump Station		\$ 5,687.50	\$ 3,790.00	
				CIP	2020-06	Easement Survey - Rainbow Heights Rd - Calfire Camp Site -		\$ 5,756.00		
					\$ 100,000.00	\$ 54,548.50	\$ 45,056.50	\$ 54,943.50		
19-16	6/25/2022	As-Needed Civil Engineering Services	Dudek	Both	2019-01	PRS and other Schematic Design/Drafting Services		\$ 10,000.00	\$ 3,402.50	
				CIP	2020-02	Design of Hutton Pump Station Site		\$ 97,382.00		
							\$ 150,000.00	\$ 107,382.00	\$ 3,402.50	\$ 146,597.50
19-17	7/01/2022	As-Needed Civil Engineering Services Change Order 01 for \$150K	Omnis Consulting, Inc.	NON-CIP	2019-01	PS&E Pavement Repair - Dentro De Lomas		\$ 8,890.00	\$ 8,890.00	
				CIP	2019-02	Olive Hill Estates Transmission Water Main		\$ 73,700.00	\$ 73,700.00	
				CIP	2019-03	Vista Valley Retaining Wall Design		\$ 23,495.00	\$ 23,040.67	
				CIP	2019-04	Sarah Ann to Gird Road Force Main Replacement		\$ 22,790.00	\$ 10,730.00	
				CIP	2020-05	Gird Road Water Main Upsize		\$ 21,120.00	\$ 13,228.00	
				CIP	2020-06	Caltrans Encroachment Permit Renewal		\$ 6,410.00		
								\$ 300,000.00	\$ 156,405.00	\$ 129,588.67
19-18	6/25/2022	As-Needed Civil Engineering Services	HydroScience Engineers, Inc.	CIP	2019-01	Live Oak Park Road Bridge Crossing		\$ 42,020.00	\$ 27,145.00	
						\$ 150,000.00	\$ 42,020.00	\$ 27,145.00	\$ 122,855.00	

**AS-NEEDED CONTRACT EXPENDITURES REPORT
AUGUST 2020**

CONT #	EXP DATE	TITLE	CONSULTANT	FUND SOURCE	ASSIGNMENT LETTERS	DESCRIPTION	AUTHORIZED AMOUNT	NOT TO EXCEED AMOUNT	INVOICED TO DATE	CURRENT BALANCE
19-19	6/25/2022	As-Needed Real Estate Appraisal Services	Anderson & Brabant, Inc.	CIP	2019-01	North River Rd Easement Appraisal		\$ 3,500.00	\$ 3,500.00	
				CIP	2020-02	PRS Fire Road Appraisal		\$ 7,500.00	\$ 7,500.00	
							\$ 20,000.00	\$ 11,000.00	\$ 3,500.00	\$ 16,500.00
19-20	6/11/2022	As-Needed Real Estate Appraisal Services	ARENS Group, Inc.	NON-CIP	2019-01	Bonsall Reservoir Appraisal (to include rent value)		\$ 3,050.00	\$ 3,050.00	
				CIP	2020-02	Moosa Creek Pump Station Easement Appraisal		\$ 5,350.00	\$ 5,350.00	
				CIP	2020-03	Hutton Pump Station Easement Appraisal		\$ 3,400.00		
						\$ 20,000.00	\$ 11,800.00	\$ 8,400.00	\$ 11,600.00	
19-39	11/13/2022	As-Needed Geotechnical Services	Leighton Consulting, Inc.	CIP	2020-01	Rainbow Heights Pump Station geotechnical exploration		\$ 8,630.00	\$ -	\$ -
								\$ -	\$ -	\$ -
							\$ 100,000.00	\$ 8,630.00	\$ -	\$ 100,000.00
19-40	11/1/2022	As-Needed Geotechnical Services	Ninyo & Moore G.E.S. Consultants	NON-CIP	2020-01	Dentro De Lomas geotech observation and material testing		\$ 6,518.00	\$ 1,369.00	\$ -
								\$ -	\$ -	\$ -
							\$ 100,000.00	\$ 6,518.00	\$ 1,369.00	\$ 98,631.00
19-41	11/20/2022	As-Needed Geotechnical Services	ATLAS (SCST, LLC)	CIP	2020-01	Olive Hills Estates Trans. Main geotech observation/field test.		\$ 36,619.00	\$ -	\$ -
								\$ -	\$ -	\$ -
							\$ 100,000.00	\$ 36,619.00	\$ -	\$ 100,000.00
20-01	1/28/2023	As-Needed Construction Management & Insp. Services	Harris & Associates	CIP	2020-01	CM support services for the WSUP project.		\$ 100,000.00	\$ 36,695.00	\$ -
				CIP	2020-02	Constructability design review of PUP-1		\$ 6,270.00	\$ -	\$ -
				NON-CIP	2020-03	Sewer North River Road - Emergency Repair		\$ 11,000.00	\$ -	\$ -
						\$ 150,000.00	\$ 117,270.00	\$ 36,695.00	\$ 113,305.00	
20-02	1/28/2023	Management & Insp. Services	Reilly Construction Mmnt.					\$ -	\$ -	\$ -
								\$ -	\$ -	\$ -
							\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
20-03	2/25/2023	As-Needed Environmental Services	Helix Environmental	CIP	2020-01	Pipeline Upgrade Project #1 - Disney Lane - Cultural/ Biological Evals		\$ 9,148.00	\$ 5,804.56	\$ -
				CIP	2020-02	Pipeline Upgrade Project #1 - Via Vera - Cultural/Biological Evals		\$ 9,155.00	\$ 4,446.37	\$ -
				CIP	2020-03	Pipeline Upgrade Project #1 - Hutton Pump Station - Cultural/Biological Evals		\$ 13,209.00	\$ 6,793.54	
				CIP	2020-04	Pipeline Upgrade Project #1 - Turner Pump Station - Cultural/Biological Evals		\$ 13,209.00	\$ 7,683.26	
						\$ 100,000.00	\$ 44,721.00	\$ 24,727.73	\$ 75,272.27	
20-04	2/25/2023	As-Needed Environmental Services	Rincon Consultants					\$ -	\$ -	\$ -
								\$ -	\$ -	\$ -
							\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
20-05	3/24/2023	As-Needed Environmental Services	Michael Baker International					\$ -	\$ -	\$ -
								\$ -	\$ -	\$ -
							\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
							Total Authorized	Total Encumbrance	Total Expended	
							\$ 1,790,000	\$ 654,047	\$ 327,365	



**SEWER EQUIVALENT DWELLING UNITS (EDUs) STATUS REPORT
JULY 2020**

STATUS SUMMARY	EDUs
Total Treatment Capacity Purchased from Oceanside	8,333.33
Less 5% Contractual Allowance	416.67
EDUs Set Aside by Board for Emergencies	60.00
EDUs Connected	5,008.92 *
EDUs Unconnected/Committed	234.98
Total EDUs Available for Purchase:	2,612.77

DEVELOPMENTS WITH UNCONNECTED/COMMITTED EDUs	EDUs	CAPACITY FEES PAID
Bonsall Oaks (Polo Club) - 165 Lots	59.85	\$ 1,038,336
Golf Green Estates (Dev. Solutions) - 102.46	7.96	\$ 442,804
Horse Creek Ridge (DR Horton/RAH) - 754**	0.0	\$ -
Lilac Del Cielo (Bonsall Group) - 77.8***	38.90	\$ 549,499
Passarelle (HRC Commercial) - 96.57	96.57	\$ -
Pala Mesa Highlands (Beazer Homes) - 159.88	18.30	\$ 262,742
Others (5 or less)	13.40	\$ 225,449
TOTAL UNCONNECTED:	234.98	\$ 2,518,830

*There is a delay between connections and new account activations.

**Paid flat rate for 754 EDUs. Total connected EDUs were 893.4 at \$12,620,100.

***Paid initial 50% of Sewer Capacity Fee.



BOARD INFORMATION

BOARD OF DIRECTORS

August 25, 2020

SUBJECT

HUMAN RESOURCES REPORT FOR AUGUST/SEPTEMBER 2020

DESCRIPTION

Personnel changes, human resources activities, and safety report for August/September 2020

PERSONNEL UPDATES:

- Steve Strapac, District Engineer, is no longer with the District.
- Chad Williams has been appointed Acting Engineering Department Manager. Chad offers ten years of experience leading Engineering Services at another water agency, and we appreciate his willingness to assist us during this transition. In the coming weeks, the management team will be considering the best long-term path forward to lead the Engineering Department to meet our ambitious capital improvement goals.
- Justin Chandler, Meters Supervisor, has relocated out of state. Until the Supervisor position is filled, Carlos Ramos will be working out of class as Acting Senior Meter Services Technician.

LEAVES OF ABSENCE:

- One employee in the Construction/Maintenance Department is on a Medical Leave of Absence.

RECRUITMENT:

- RMWD is pleased to welcome back, Michael Gonzalez: Temporary Utility Worker I: Construction. Michael was rehired effective August 10, 2020.
- The Meter Services Supervisor position was posted.

EMPLOYEE EVENTS:

- The Event Committee is planning a social-at-a-distance “Drive-into-Fall” event, here at the District in October. Families will be invited to enjoy a movie in the parking lot from the comfort of their vehicles. The event will be observing all safety and social distancing guidelines, while still providing an opportunity to gather for a new type of event in lieu of the traditional Chili Cookoff.

EMPLOYEE RECOGNITIONS:

Excellence Coin Awards

We award 1 Coin Award Recipient in the month of July, as follows:

Teamwork

Amanda Holtz (Finance) –

Amanda stepped into her new role as District Services Technician with an amazing attitude. She has done a phenomenal job learning and improving the tasks required of the position. She also has stepped in on Customer Service escalated issues with knowledge to resolve complex software issues in addition to covering intermittently while customer staff was down one staff member, all this while learning her new position! She volunteered for additional work to help prepare for the audit and has continued to step in when customer service is shorthanded. Amanda is a star employee!

Employee Anniversaries:

HIRE DATE	EMPLOYEE NAME	YEARS WITH RMWD
8/14/2019	MALIK TAMIMI	1 year
8/26/2019	AMANDA HOLTZ	1 year
8/28/2014	TOM KENNEDY	6 years

BENEFITS RENEWAL:

The 2021 Employee Benefits Renewal have been provided by ACWA JPIA. Some expected changes are summarized below:

- Summary of 2021 rate changes:
 - Anthem PPOs **0%** aggregate increase
 - Anthem HMOs **7.6%** increase
 - Kaiser **8.84%** aggregate increase
 - Vision Service Plan (VSP) **no change**
 - NEW: Anthem Employee Assistance Program **7%** decrease

A cost analysis report of the will be provided in the September Board Report.

SAFETY:

Incidents

There were no lost time or modified duty due to a work-related incident.

Safety Training

Target Solutions online training: 36 completions for July 2020

Future planning to increase safety awareness throughout the district to include:

- Respirator Program
- Hazardous Communication
- Hearing Conservation review and update
- Spill Prevention Control, Countermeasures Plan rewrite

Risk Management Office complete Cal/OSHA General Industry and Construction Industry Training with UCSD

Claims in Progress

- Cenicerros 764 Rainbow Hills Drive (Forwarded to contractor Specialty Mowing Services)
- Suzukawa – 3617 Genista Pl.
- Monday- 4441 La Canada Rd



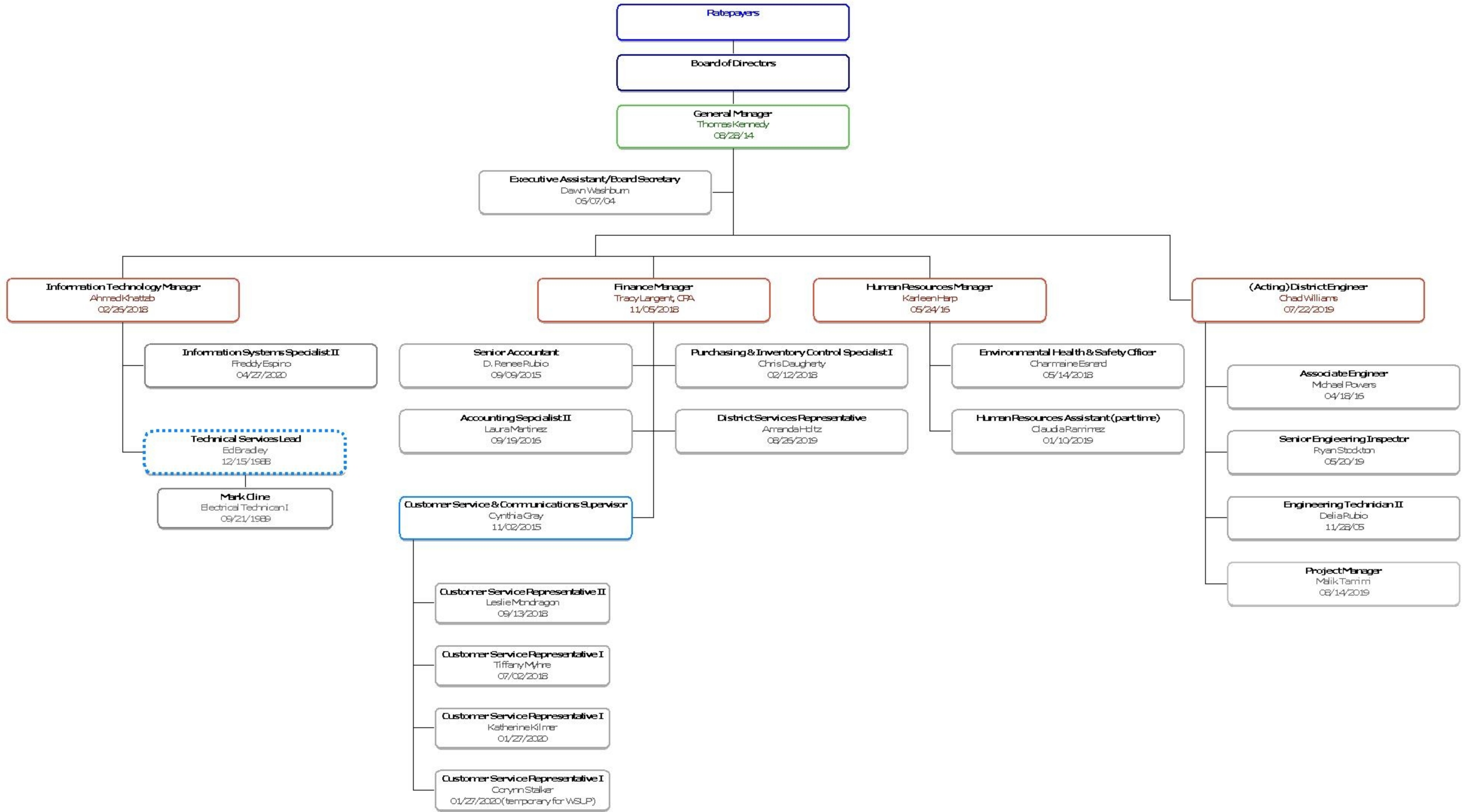
Karleen Harp, COSM
Human Resources Manager

08/25/2020

**RAINBOW MUNICIPAL WATER DISTRICT
ORGANIZATIONAL CHART
PAGE 1 of 2**

Creation Date 8/21/2014

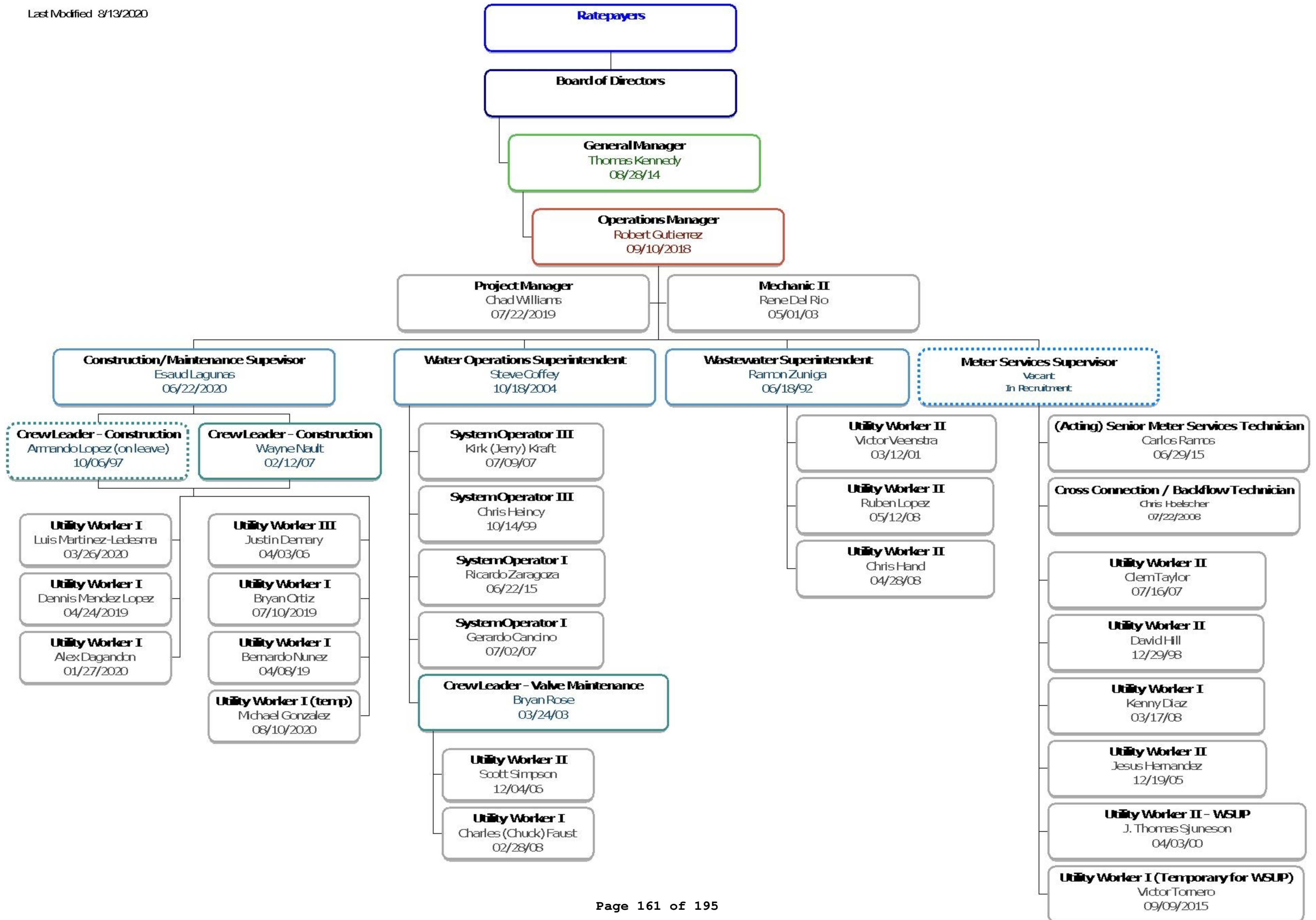
Last Modified 8/13/2020



RAINBOW MUNICIPAL WATER DISTRICT
 ORGANIZATIONAL CHART
 PAGE 2 of 2

Creation Date 8/21/2014

Last Modified 8/13/2020



BOARD OF DIRECTORS

August 25, 2020

SUBJECT

FINANCE REPORT FOR AUGUST 2020

DESCRIPTION

Summary:

FY 2019/2020 Water Sales Results:

Budgeted 17,000 AF

Actual 13,247 AF

June FYTD 2019/2020 Budget vs Actual Report is not yet available due to year end work not being completed. Some preliminary highlights are listed here:

Due to the projected sales being significantly lower than budgeted, revenues were 17% lower than budgeted for June FYTD 2019/20. Fortunately, operating expenses were held at 7% lower than budgeted. For FY 20/21, the board followed the recommendation of staff and committee to budget future sales lower and more in line with the most recent years' trends at 13,500 AF for FY 20/21, with operating expenses being budgeted within this lower operating revenue level as well.

Water purchases through 6/30/2020 were at 97% of the prior year actual purchases.

Capital Budget:

Operating Funds have a balance of \$8.4M. Water Capital Fund balances are: Water \$4.1M, Water Replacement Project \$7.3M, and Wastewater \$10M. FYTD Capital Spending was \$2.2M of the budgeted \$9.1M Capital Budget. This does not include the WSUP project which had \$4M spent of the \$3.8M budget for the FY.

Treasury Report:


Interest Revenue for June 2020 was \$20,439 compared to \$50,526 for the prior month. Gains from assets sales were \$28,042 for June 2020. Investment valuation was up \$6,762 over the prior month and \$409,749 over the prior year.

Water Purchases & Water Sales:

The Five-Year Water Purchases Demand Chart (Attachment D) reports purchases; this data is available in real time. The Water Sales Summary Report (Attachment E) represents water that was billed to customers, so the data is time delayed in comparison to the Five-Year Water Purchases Demand Chart. Water Loss from meter inaccuracy and breaks is also not included in the Five-Year Demand Chart since this data is from purchases. These two reports will not correlate unless they are both presented for the same date; we provide the purchases report in real time to provide the board with the most current demand information available.

Attachments:

- A. Fund Balance Projections
- B. Treasury Report (JUNE FY 19/20)
- C. Five-Year Water Purchases Demand Chart (through 8/3/2020)
- D. Water Sales Summary (JUNE FY 19/20)
- E. Check Register (JUNE FY 19/20)
- F. Directors' Expense Report (JUNE FY 19/20)
- G. Credit Card Breakdown (JUNE FY 19/20)
- H. Developer Projections
- I. RMWD Properties



Tracy Largent, CPA
Finance Manager

August 25,
2020

Operating & Debt Service Fund Balance

Current Year Current Cash
\$9,481,880

	Water Operating	Wastewater Operating	General Operating	Rate Stabilization	Debt Service	TOTAL
Fund Balances:	FY 19/20	FY 19/20	FY 19/20	FY 19/20	FY 19/20	FY 19/20
Beginning Unrestricted Fund Balance	\$4,370,565	\$1,039,895	\$1,316,773	\$3,290,345	\$591,279	\$10,608,857
Transfer to Capital	(1,600,000)					(1,600,000)
Transfer to Rate Stabilization	(822,586)			822,586		0
Forecast Operating Surplus (Loss)	(127,548)	244,913	6,826,828		(2,447,793)	4,496,400
Transfers In/(Out)			(6,826,828)		2,447,793	(4,379,035)
Projected Ending Fund Balance	\$1,820,431	\$1,284,808	\$1,316,773	\$4,112,931	\$591,279	\$9,126,222

Water Capital Fund Balance

Fund 26 & 60 Current Cash
\$6,329,464

	Year 1	Year 2	Year 3	Year 4	Year 5
	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Fund Balances:					
Beginning Unrestricted Fund Balance	\$4,364,696	\$5,441,198	(\$2,578,221)	(\$4,431,268)	(\$2,547,022)
Financing			5,000,000		
Transfer from Operating Reserves	1,600,000		3,349,172	4,809,246	4,018,854
Capacity Fees Current Year	1,474,869				
Less: Capital Labor	(343,507)	(300,000)	(300,000)	(300,000)	(300,000)
Less: Capital Project Budgets	60% (1,654,860)	(7,719,419)	(9,902,219)	(2,625,000)	(7,512,000)
Projected Worst Case Ending Fund Balance	\$5,441,198	(\$2,578,221)	(\$4,431,268)	(\$2,547,022)	(\$6,340,167)
Forecasted Capacity Fees		\$8,709,853	\$2,317,350	\$1,196,115	\$2,267,418
Potential Ending Fund Balance	\$5,441,198	\$6,131,632	\$6,595,935	\$9,676,296	\$8,150,569

Capital Project Budgets (Water):

GL Project # Project Description		Proposed Budgets				
		Year 1 Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
	Department Level Capital Expenses	457,400	502,000			
600038	Blue Breton Water System Looping Project	37,000	370,000	400,000		
100038	Water Supplier Assessment	35,000				
600031	Olive Hill Estates Transmission Line Reconnection	73,700	1,500,000			
600035	Tank and Reservoir Mixing Upgrades	30,000	250,000	1,500,000		
600002	Gird to Monserate Hill Water Line					1,400,000
600003	San Luis Rey Imported Return Flow Recovery					600,000
600009	Isolation Valve Installation Program	150,000	150,000			
600017	Pressure Reducing Station Replacement Program (Rehabilitation)		300,000			
	Vallecitos PS Relocation		530,000	500,000		
	Sampling Ports for testing		25,000			
	Generator at Sumac				250,000	
	Northside Zone Supply Redundancy					500,000
600001	Rainbow Heights PS (#1) Upgrades/Recon.	30,000	1,303,698	1,303,699		
600007	Pressure Reducing Stations	500,000	250,000	800,000	250,000	800,000
600013	Hutton Pump Station	20,000	580,000	800,000		
600013	Turner Pump Station	20,000	580,000	800,000		
600019	Water System Monitoring Program	275,000			1,000,000	
600037	Live Oak Park Road Bridge Replacement			600,000		
600008	Weese WTP Permanent Emergency Interconnect and Pressure Station	30,000	500,000	1,250,000		
	Gomez PS Building		250,000	750,000		
	Lookout Mountain Electrical Upgrade. The Complete electrical upgrade w/emerg. generator				250,000	750,000
	Mission Road / FPUD Interconnect					70,000
600036	Pipeline Upgrade Project 2 (PUP 2)	400,000				3,000,000
600026	Camino Del Rey Waterline Reloaction	150,000		2,100,000		
600030	Corrosion Prevention Program Development and Implementation	100,000	250,000	250,000	250,000	250,000
600014	Morro Tank Zone Permanent FPUD Interconnection				150,000	
	North Feeder and Rainbow Hills Water Line Replacements			150,000	1,850,000	
	76 & Gird Permanent Emergency Pump Station				75,000	725,000
600034	Rice Canyon Tank Transmission PL to I-15/SR76 Corridor		1,000,000	3,000,000		
600029	Via Ararat Drive Waterline Project	350,000				
600021	Pipeline Upgrade Project 1 (PUP 1)		3,250,000	1,000,000		
300008	New District Headquarters	50,000	200,000	300,000	300,000	2,000,000
	Northside Permanent FPUD Emergency Interconnection					150,000
300007	Programatic EIR for Existing Easements	50,000	450,000			

Capital Project Budgets Water (Continued):

GL Project	Project Description
	Pala Mesa Fairways 383 A and C
	Sarah Ann Drive Line 400 A
	Wilt Road (1331)
	Katie Lendre Drive Line
	Katie Lendre Drive Line
	Del Rio Estates Line Ext 503
	East Heights Line 147L
	Los Alisos South 243
	East Heights Line 147A
	Via Zara
	Roy Line Ext
	Spanish Oaks

Proposed Budgets				
Year 1 Budget FY 19/20	Year 2 Budget FY 20/21	Year 3 Budget FY 21/22	Year 4 Budget FY 22/23	Year 5 Budget FY 23/24
	250,000			
	375,000			
		500,000		
		250,000		
		250,000		
				250,000
				500,000
				500,000
				250,000
				125,000
				250,000
				400,000
Total	\$2,758,100	\$12,865,698	\$16,503,699	\$4,375,000
			\$12,520,000	

Water Service Upgrade Project Fund Balance

Current Cash

\$ 7,400,000

Fund Balances:	Year 1	Year 2	Year 3	Year 4	Year 5
	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Beginning Unrestricted Fund Balance	\$11,332,580	\$7,332,580	\$3,232,580	\$ 32,580	\$ 32,580
Less: Meter Replacement/Upgrade Project 100%	(4,000,000)	(4,100,000)	(3,200,000)	0	0
Projected Fund Balance	\$7,332,580	\$3,232,580	\$ 32,580	\$ 32,580	\$ 32,580

Capital Project Budgets:

Project #	Master Plan #	GL Project #	Project Description	Proposed Budgets				
				Year 1	Year 2	Year 3	Year 4	Year 5
				Budget	Budget	Budget	Budget	Budget
				FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
18	WR24A	600027	Service Meter Replacement		3,200,000	1,300,000	1,400,000	
19		600028	Water Service Upgrade		800,000	2,800,000	1,800,000	
Total					\$4,000,000	\$4,100,000	\$3,200,000	\$ -

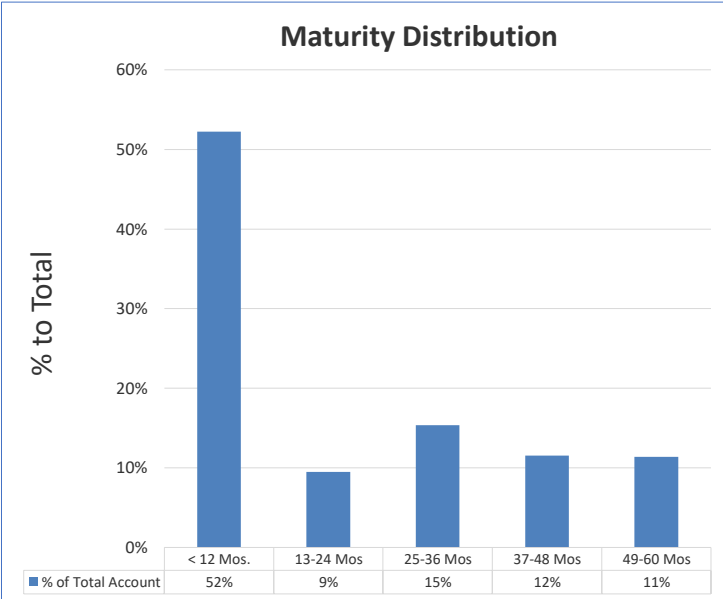
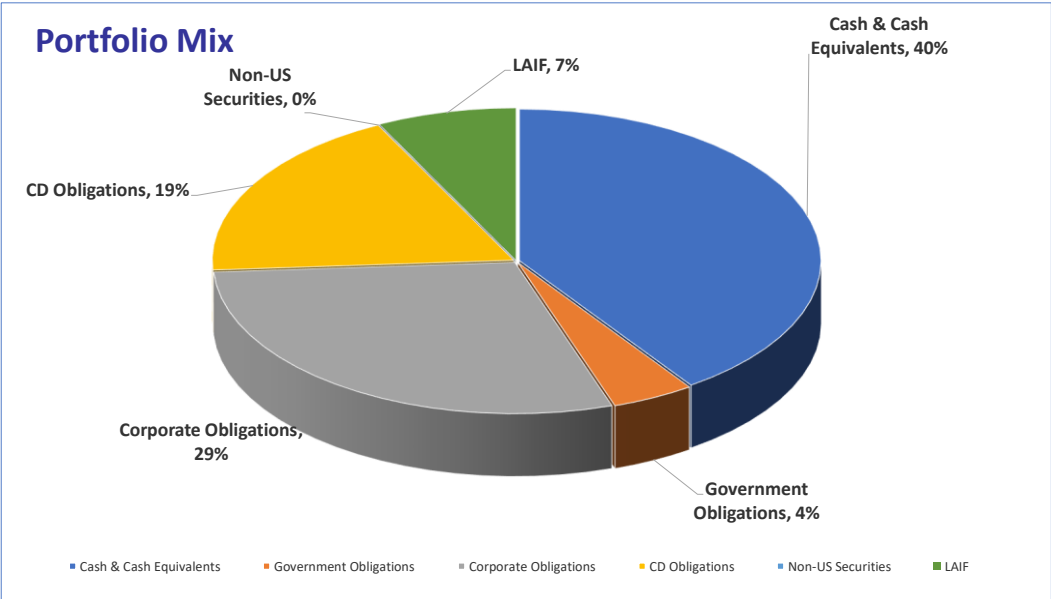
Wastewater Capital Fund Balance
 Fund 52 & 53 Current Cash
\$14,836,394

	Year 1 FY 19/20	Year 2 FY 20/21	Year 3 FY 21/22	Year 4 FY 22/23	Year 5 FY 23/24
Fund Balances:					
Beginning Unrestricted Fund Balance	\$9,350,451	\$10,086,547	\$4,586,547	(\$4,713,453)	(\$5,138,453)
Sewer Connections					
Restricted CFD Funds*		2,750,000			
Financing					
Capacity Fees Current Year	\$1,356,096				
Less: Capital Project Budgets	100% (620,000)	(8,250,000)	(9,300,000)	(425,000)	(850,000)
Projected Worst Case Ending Fund Balance	10,086,547	4,586,547	(4,713,453)	(5,138,453)	(5,988,453)
Forecasted Sewer Connections		\$11,049,501	\$0	\$3,435,443	\$4,237,800
Potential Ending Fund Balance	\$10,086,547	\$15,636,048	\$6,336,048	\$9,346,491	\$12,734,291

*Restricted Cash amounts are available for drawdown throughout the specified Capital Project process.

Capital Project Budgets (Wastewater):

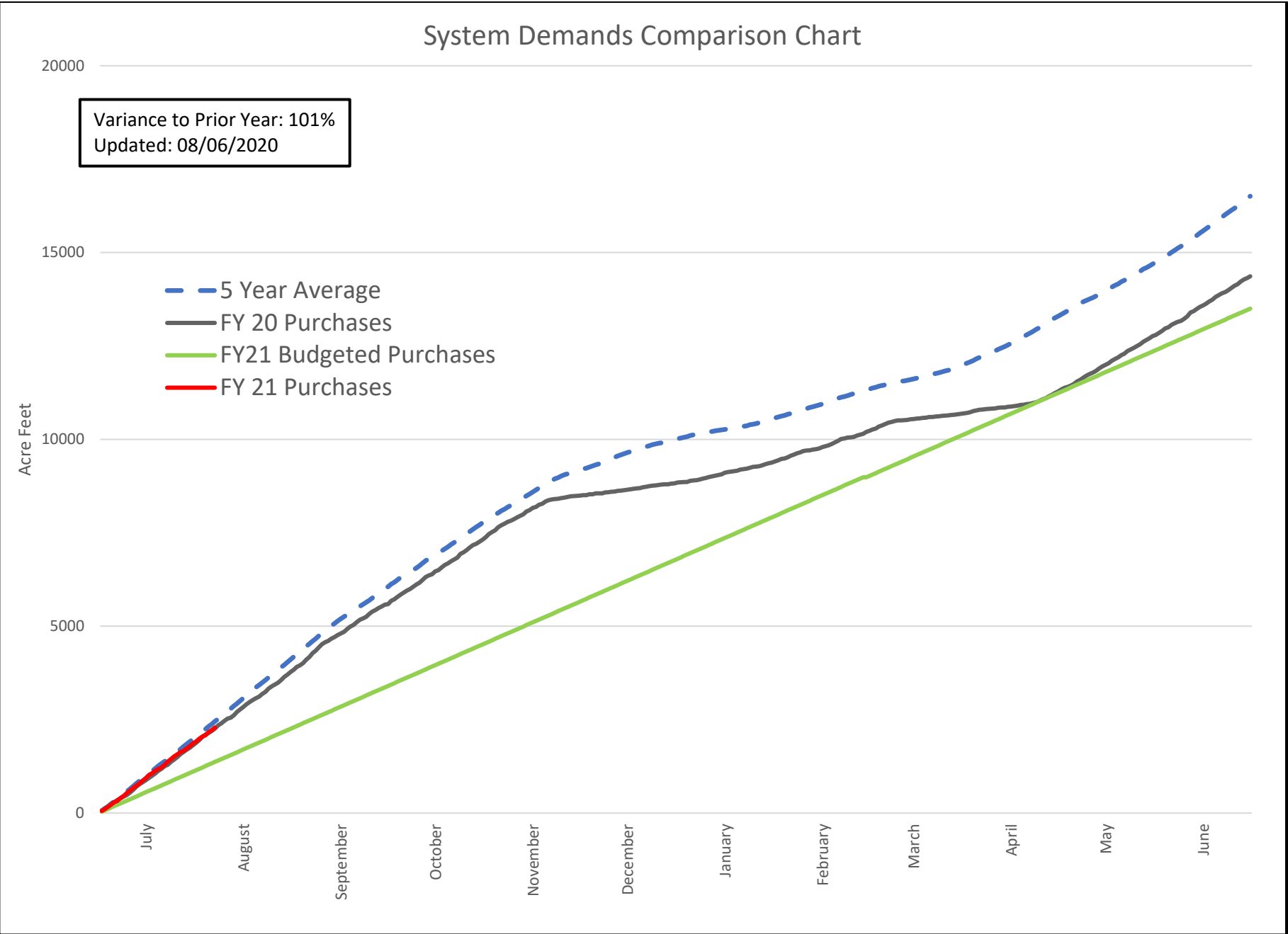
GL Project #	Project Description	Proposed Budgets				
		Year 1 Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
530001	School House Lift Station (#1) Replacement, San Luis Rey Interceptor from Mission to Thoroughbred LSEQ, and San Luis Rey Interceptor/Main From School House LS to Old River LS & Throughbred LS/EQ		\$ 3,000,000	\$ 6,000,000		
530017	Department Level Capital Expenses	195,000	310,000			
NA	N River Road Land Outfall Rehabilitation (Operations Project)		2,500,000			
	City of Oceanside WW Plant	200,000	200,000	200,000	200,000	200,000
	Fallbrook Oaks Forcemain and Manhole Replacement	25,000	300,000			
530006	CIPP 500' of line 8" VCP line near Pala Mesa/Palomar					
	Sewer System Rehabilitation Program	100,000	100,000	100,000	100,000	100,000
	Rancho Viejo LS Wet Well Expansion					150,000
	Almendra Court, I-15 Crossing Sewer Rehabilitation		40,000			
	Fallbrook Oaks LS Rehabilitation					400,000
	Replace Rancho Monserate LS Emergency Generator				125,000	
530015	Sewer System Condition Assessment Program	100,000	300,000			
	Old River Road LS Equalization Basin			2,500,000		
	Old River Road LS to Stallion Outfall Repair		500,000	500,000		
Total		\$ 620,000	\$ 8,250,000	\$ 9,300,000	\$ 425,000	\$ 850,000

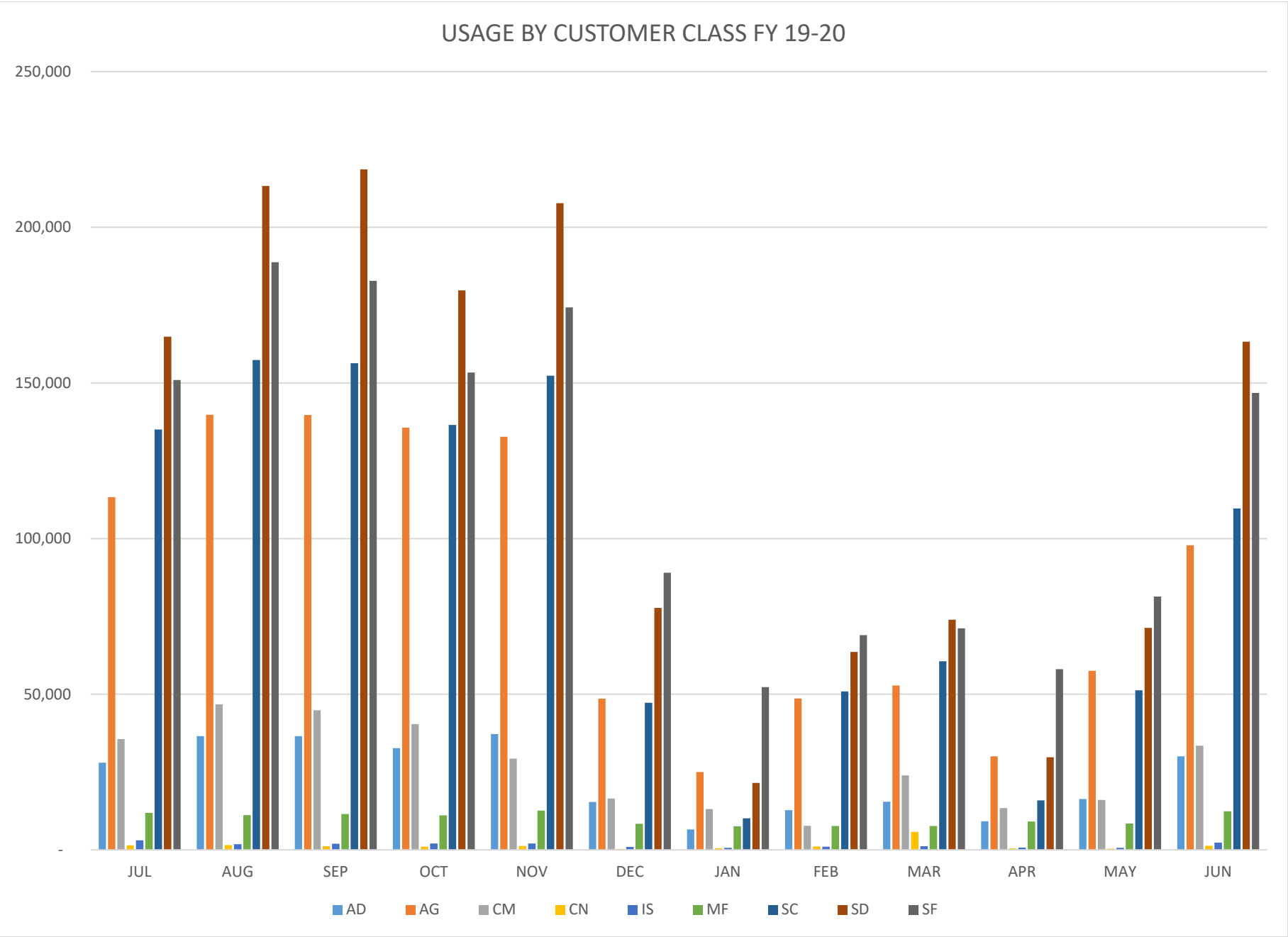


This monthly report accurately reflects all District pooled investments. It is in conformity with the Investment Administrative code section 5.03.080. The District has sufficient cash flow to meet six months of obligations. This in effect is in compliance with the current Investment Policy.

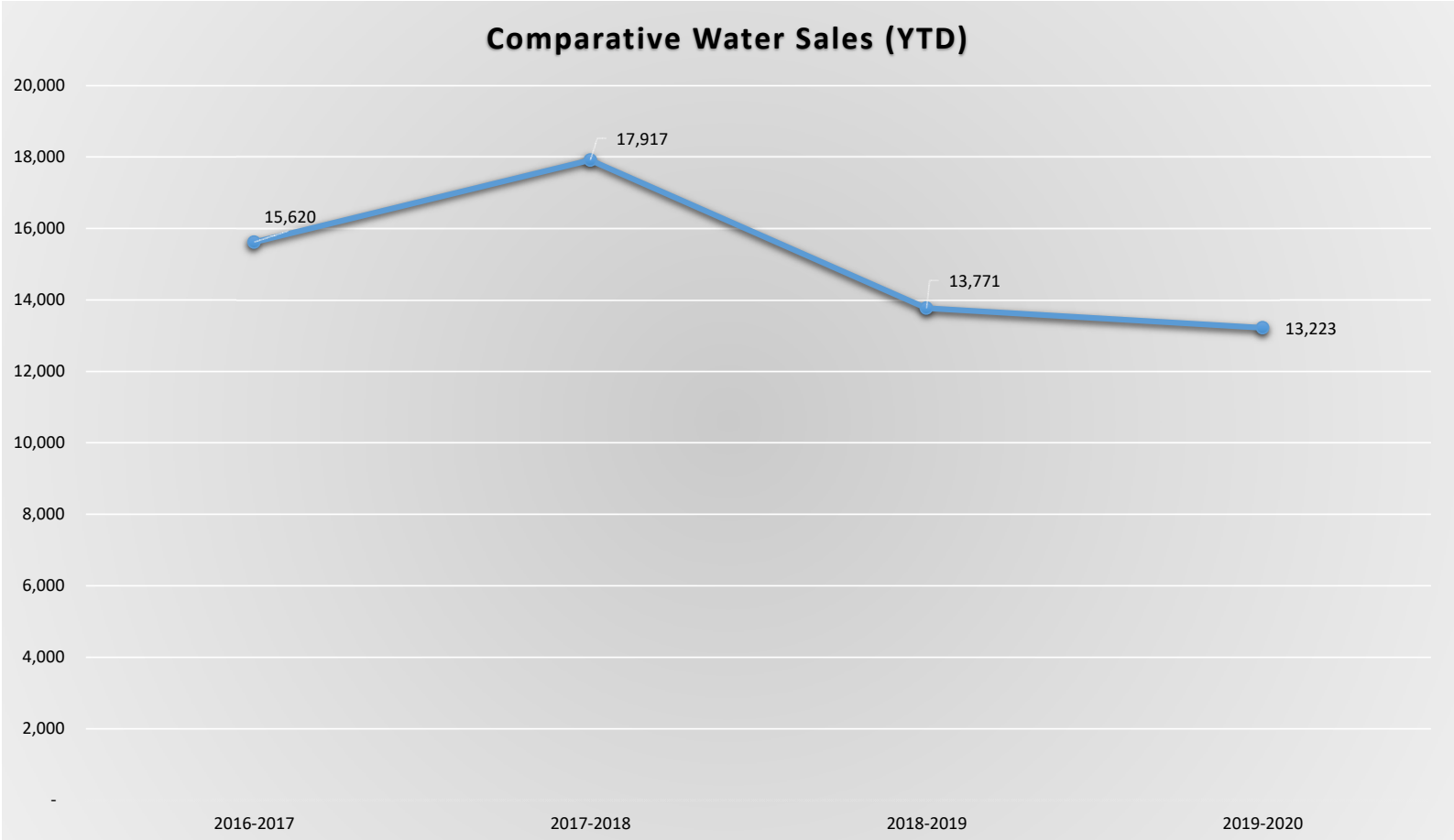
Tracy Largent
 Tracy Largent, Treasurer 8/5/2020

*Source of Market Value - MUFG monthly statements
 **Source of LAIF FMV - CA State Treasurer Pooled Money Investment Account @ <https://www.treasurer.ca.gov/pmia-laif/reports/valuation.asp>





Comparative Water Sales YTD from Prior Years





Check Register

June 2020

Description	Bank Transaction Code	Issue Date	Amount
CAL ROSKELAND	CHECK	06/02/2020	1,631.33
HOME DEPOT CC - ALL (MAY STATEMENT)	EFT	06/04/2020	2,705.17
HSA MONTHLY ADMIN FEES - JUNE 2020	EFT	06/04/2020	88.50
JOYCE SACHSE	CHECK	06/04/2020	1,598.26
SAN DIEGO COUNTY ASSESSOR/RECORDER/CLERK	CHECK	06/04/2020	3.20
AMERICAN EXPRESS - TK (MAY STATEMENT)	WIRE	06/10/2020	124,024.27
BOOT WORLD, INC	ACH	06/10/2020	181.30
BP BATTERY INC.	ACH	06/10/2020	453.43
CHRIS BROWN	ACH	06/10/2020	15,000.00
CONCORD ENVIRONMENTAL ENERGY, INC.	ACH	06/10/2020	17,255.56
CUSTOM TRUCK BODY & EQUIPMENT, INC.	ACH	06/10/2020	7,897.38
INFOR (US), INC.	ACH	06/10/2020	630.00
NBS BENEFITS-ADMINISTRATION FEES	EFT	06/10/2020	125.00
RICHARD C. MICHAUD	ACH	06/10/2020	340.20
SAN DIEGO LAFCO	CHECK	06/10/2020	20,944.75
SDCWA WATER PURCHASE- APRIL 2020	WIRE	06/10/2020	1,313,943.58
UNION BANK CC - DAUGHERTY (MAY STATEMENT)	EFT	06/11/2020	60.30
UNION BANK CC - DEL RIO (MAY STATEMENT)	EFT	06/11/2020	250.97
UNION BANK CC - HARP (MAY STATEMENT)	EFT	06/11/2020	139.18
UNION BANK CC - KENNEDY (MAY STATEMENT)	EFT	06/11/2020	50.77
UNION BANK CC - WILLIAMS (MAY STATEMENT)	EFT	06/11/2020	105.00
UNION BANK CC - ZUNIGA (MAY STATEMENT)	EFT	06/11/2020	182.80
ACWA-JPIA	ACH	06/12/2020	86,352.86
ADP - ADVICE OF DEBIT #558791883	EFT	06/12/2020	1,214.72
AIRGAS USA, LLC	ACH	06/12/2020	628.94

Description	Bank Transaction Code	Issue Date	Amount
APPLEONE EMPLOYMENT SERVICES	CHECK	06/12/2020	51.78
ARAMARK UNIFORM SERVICES	CHECK	06/12/2020	363.79
BABCOCK LABORATORIES, INC	ACH	06/12/2020	111.00
BP BATTERY INC.	ACH	06/12/2020	285.87
BRIGHTVIEW TREE CARE SERVICES, INC.	CHECK	06/12/2020	19,487.00
CHANDLER AGGREGATES, INC.	CHECK	06/12/2020	3,651.66
CHRIS WAITE	CHECK	06/12/2020	172.09
CIVILITY PARTNERS	CHECK	06/12/2020	937.50
COLONIAL LIFE & ACCIDENT INS.	CHECK	06/12/2020	60.71
CONCORD ENVIRONMENTAL ENERGY, INC.	ACH	06/12/2020	11,461.57
COPY 2 COPY	CHECK	06/12/2020	69.44
COUNTY OF SAN DIEGO DEPT OF PUBLIC WORKS	CHECK	06/12/2020	1,176.50
DELL MARKETING L.P.	CHECK	06/12/2020	1,203.81
DIAMOND ENVIRONMENTAL SERVICES	CHECK	06/12/2020	479.14
ESCONDIDO METAL SUPPLY, INC.	CHECK	06/12/2020	88.74
FALLBROOK EQUIPMENT RENTAL	ACH	06/12/2020	415.00
FALLBROOK IRRIGATION SUPPLIES	CHECK	06/12/2020	86.09
FALLBROOK WASTE AND RECYCLING	CHECK	06/12/2020	446.85
FENCEWORKS, INC.	CHECK	06/12/2020	680.40
FLUME TECH	CHECK	06/12/2020	2,916.81
FLYERS ENERGY LLC	ACH	06/12/2020	2,923.77
FOWLER ROOTER AND PLUMBING	CHECK	06/12/2020	500.00
GLOBAL POWER GROUP INC.	CHECK	06/12/2020	1,434.78
GUNNER HICKEY	CHECK	06/12/2020	147.44
HAWTHORNE EQUIPMENT	CHECK	06/12/2020	4,704.24
HAWTHORNE MACHINERY COMPANY	CHECK	06/12/2020	136.86
ICONIX WATERWORKS (US) INC	ACH	06/12/2020	796.40
IMPACT DESIGN	CHECK	06/12/2020	38.97
INFOR PUBLIC SECTOR, INC.	CHECK	06/12/2020	18,480.89
J&R ENGINEERING & CONSULTING	ACH	06/12/2020	2,500.00
JOBS AVAILABLE INC.	CHECK	06/12/2020	702.00
KYOCERA DOCUMENT SOLUTIONS AMERICA, INC.	CHECK	06/12/2020	42.00
LIQUID ENVIRONMENTAL SOLUTIONS OF CA, LLC	ACH	06/12/2020	2,370.00

Description	Bank Transaction Code	Issue Date	Amount
MICHAEL TODD APPLING	CHECK	06/12/2020	1,615.72
MOBILE MINI, INC	CHECK	06/12/2020	1,168.26
MODULAR BUILDING CONCEPTS, INC	CHECK	06/12/2020	1,315.63
NUTRIEN AG SOLUTIONS, INC	CHECK	06/12/2020	436.47
OGDEN CARPET CARE	CHECK	06/12/2020	12,173.52
ON CALL MECHANICAL SERVICES INC	ACH	06/12/2020	279.82
PACIFIC PIPELINE SUPPLY	CHECK	06/12/2020	1,324.23
PERRAULT CORPORATION	CHECK	06/12/2020	2,896.96
PITNEY BOWES INC.	CHECK	06/12/2020	686.82
RAMON FRANCISCO COTE	CHECK	06/12/2020	581.00
RDO EQUIPMENT CO.	CHECK	06/12/2020	3,091.15
RHO MONSERATE C.C.H.A.	CHECK	06/12/2020	222.60
RICHARD GUY	CHECK	06/12/2020	316.00
RICK CAREY	CHECK	06/12/2020	1,725.00
RT LAWRENCE CORPORATION	ACH	06/12/2020	633.45
SAFETY-KLEEN	ACH	06/12/2020	572.44
SAN DIEGO GAS & ELECTRIC	CHECK	06/12/2020	30,709.29
SHRED-IT USA LLC	CHECK	06/12/2020	81.72
SPECIALTY MOWING SERVICES, INC - W9	ACH	06/12/2020	13,253.50
TCN, INC	CHECK	06/12/2020	47.99
THE WELD SHOP, INC	ACH	06/12/2020	1,237.98
TRAFFIC SAFETY SOLUTIONS, LLC	ACH	06/12/2020	2,425.00
ULINE	CHECK	06/12/2020	2,821.73
UNDERGROUND SERVICE ALERT	ACH	6/12/2020	246.07
VISTA FENCE INCORPORATED	ACH	6/12/2020	4,296.00
WATER QUALITY SPECIALISTS	ACH	6/12/2020	1,950.00
WATERLINE TECHNOLOGIES INC.	CHECK	6/12/2020	3,189.50
WINZER CORP	CHECK	6/12/2020	235.19
TO RECORD PROPERTY TAX APPORTIONMENT #11	TFR IN	6/23/2020	88,389.07
ABABA BOLT	CHECK	6/25/2020	38.23
AIRGAS USA, LLC	ACH	06/25/2020	171.10
AMERICAN WATER WORKS ASSOC.	CHECK	6/25/2020	286.00
ANDERSON & BRABANT, INC.	CHECK	06/25/2020	7,500.00

Description	Bank Transaction Code	Issue Date	Amount
ARAMARK UNIFORM SERVICES	CHECK	06/25/2020	721.27
ASTRA INDUSTRIAL SERV.INC	ACH	06/25/2020	12,466.65
AT&T	CHECK	06/25/2020	166.28
AT&T	CHECK	06/25/2020	651.31
AT&T LONG DISTANCE	CHECK	06/25/2020	42.58
AZUGA, INC.	CHECK	06/25/2020	1,136.95
BONSALL PEST CONTROL	CHECK	06/25/2020	200.00
BRIGHTVIEW TREE CARE SERVICES, INC.	CHECK	06/25/2020	1,200.00
CHICAGO TITLE COMPANY	CHECK	06/25/2020	500.00
CHRIS HAND	CHECK	06/25/2020	192.00
CHRIS HEINCY	CHECK	06/25/2020	60.00
CITY OF SAN DIEGO FIRE/EMS	CHECK	06/25/2020	125.00
CLAUDIA RAMIREZ	CHECK	06/25/2020	715.23
COLONIAL LIFE & ACCIDENT INS.	CHECK	06/25/2020	60.71
CONCORD ENVIRONMENTAL ENERGY, INC.	ACH	06/25/2020	18,471.06
COPY 2 COPY	CHECK	06/25/2020	138.88
CORE & MAIN LP	CHECK	06/25/2020	3,278.34
CRACKS & CORNERS CLEANING SERVICE	ACH	06/25/2020	1,532.00
CRAIG SHOBE	CHECK	06/25/2020	130.00
CRITERIA CORP	CHECK	06/25/2020	2,400.00
DAVID HILL	CHECK	06/25/2020	120.00
DAWN WASHBURN	CHECK	06/25/2020	68.84
DELL MARKETING L.P.	CHECK	06/25/2020	477.68
DESIGN SPACE MODULAR BUILDINGS	ACH	06/25/2020	4,134.47
DIAMOND ENVIRONMENTAL SERVICES	CHECK	06/25/2020	407.73
DITCH WITCH WEST	CHECK	06/25/2020	640.50
FALLBROOK AUTO PARTS	CHECK	06/25/2020	1,527.09
FEDEX	CHECK	06/25/2020	1,136.59
FERGUSON WATERWORKS #1083	CHECK	06/25/2020	631.66
FLYERS ENERGY LLC	ACH	06/25/2020	3,942.66
FREEWAY TRAILER SALES	CHECK	06/25/2020	26.67
GOLDEN STATE INDUSTRIAL COATINGS, INC.	CHECK	06/25/2020	4,660.00
HAAKER EQUIPMENT CO.	ACH	06/25/2020	6,213.31

Description	Bank Transaction Code	Issue Date	Amount
HARRIS & ASSOCIATES, INC.	ACH	06/25/2020	16,994.33
HARRISON'S EQUIPMENT	CHECK	06/25/2020	243.62
HDR ENGINEERING, INC.	CHECK	06/25/2020	6,529.50
HELIX ENVIRONMENTAL PLANNING INC	CHECK	06/25/2020	13,893.10
IB CONSULTING, LLC	CHECK	06/25/2020	1,560.00
ICONIX WATERWORKS (US) INC	ACH	06/25/2020	33,635.49
INFOR (US), INC.	ACH	06/25/2020	400.00
INFOSEND, INC.	CHECK	06/25/2020	6,244.07
INFRASTRUCTURE ENGINEERING CORPORATION	ACH	06/25/2020	1,695.00
JOE'S HARDWARE	CHECK	06/25/2020	54.62
KEVIN MILLER	ACH	06/25/2020	363.00
KNOCKOUT PEST CONTROL& TERMITE, INC.	CHECK	6/25/2020	150.00
LINCOLN NATIONAL LIFE INSURANCE COMPANY	CHECK	06/25/2020	4,115.65
MOBILE MINI, INC	CHECK	06/25/2020	168.01
NORTH COUNTY WELDING SUPPLY	CHECK	06/25/2020	53.70
OMNIS CONSULTING INC.	CHECK	06/25/2020	39,033.00
PARKHOUSE TIRE, INC.	ACH	06/25/2020	384.60
PERRAULT CORPORATION	CHECK	06/25/2020	3,453.18
PETERS PAVING & GRADING, INC	ACH	06/25/2020	24,250.00
PROFESSIONAL IMAGE ADVERTISING, INC.	CHECK	06/25/2020	960.00
PUBLIC POLICY STRATEGIES, INC.	CHECK	06/25/2020	7,500.00
RAMON FRANCISCO COTE	CHECK	06/25/2020	717.00
RANCHO FORD LINCOLN MERCURY	CHECK	06/25/2020	116.74
RENE BUSH	ACH	06/25/2020	726.00
SAN DIEGO FRICTION PRODUCTS, INC.	CHECK	06/25/2020	90.20
SECRETARY OF STATE	CHECK	06/25/2020	20.00
SMITH AND LOVELESS	CHECK	06/25/2020	974.35
SOLARWINDS, INC.	CHECK	06/25/2020	8,802.40
SOUTHWEST ANSWERING SERVICE, INC.	CHECK	06/25/2020	837.48
SPECIALTY MOWING SERVICES, INC - W9	ACH	06/25/2020	19,317.23
STREAMLINE	ACH	06/25/2020	300.00
T S INDUSTRIAL SUPPLY	CHECK	06/25/2020	2,230.92
TEMECULA VALLEY PAINT, INC.	CHECK	06/25/2020	241.51

Description	Bank Transaction Code	Issue Date	Amount
TIAA COMMERCIAL FINANCE, INC.	CHECK	06/25/2020	240.33
TIME WARNER CABLE	CHECK	06/25/2020	2,500.00
TRAFFIC SAFETY SOLUTIONS, LLC	ACH	06/25/2020	2,100.00
TRAFFIC SUPPLY, INC.	CHECK	06/25/2020	171.67
VISTA FENCE INCORPORATED	ACH	06/25/2020	5,830.00
WATERLINE TECHNOLOGIES INC.	CHECK	06/25/2020	2,094.12
ARAMARK UNIFORM SERVICES	CHECK	06/29/2020	375.00
CORE & MAIN LP	CHECK	06/29/2020	1,378.78
JOE'S HARDWARE	CHECK	06/29/2020	90.53
KNOCKOUT PEST CONTROL& TERMITE, INC.	CHECK	06/29/2020	75.00
MOBILE MINI, INC	CHECK	06/29/2020	669.81
T S INDUSTRIAL SUPPLY	CHECK	06/29/2020	4,564.97
VERIZON WIRELESS	CHECK	06/29/2020	3,646.84
WATER QUALITY SPECIALISTS	ACH	06/29/2020	1,950.00
WESTERN LANDSCAPE MAINTENANCE PLUS, INC.	ACH	06/29/2020	126.79
ZION BANCORPORATION, NATIONAL ASSOCIATION	CHECK	06/29/2020	1,186,518.96
SWRCB - BECK SRF LOAN	EFT	06/30/2020	237,587.47
SWRCB - MORRO SRF LOAN	EFT	06/30/2020	314,861.46
		Total:	3,889,659.90

**Director's Expenses
FY 2019-2020**

Disbursement Date	Description	Helene Brazier	Miguel Gasca	Claude Hamilton	Michael Mack	Carl Rindfleisch
07/31/19	CAL PERS - HEALTH INS. WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
	TRAVEL EXPENSES MILEAGE EXPENSE			\$ 25.52	\$ 69.60	\$ 109.62
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 300.00</u>	<u>\$ 300.00</u>	<u>\$ 325.52</u>	<u>\$ 369.60</u>	<u>\$ 409.62</u>
08/31/19	CAL PERS - HEALTH INS. WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00		\$ 150.00	\$ 300.00	\$ 300.00
	TRAVEL EXPENSES MILEAGE EXPENSE				\$ 48.72	\$ 85.26
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ -</u>	<u>\$ 150.00</u>	<u>\$ 348.72</u>	<u>\$ 385.26</u>

**Director's Expenses
FY 2019-2020**

Disbursement Date	Description	Helene Brazier	Miguel Gasca	Claude Hamilton	Michael Mack	Carl Rindfleisch
09/30/19	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 625.00	\$ 625.00	\$ 625.00	\$ 625.00
	TRAVEL EXPENSES		\$ 444.53	\$ 59.72	\$ 443.36	\$ 831.88
	MILEAGE AND EXPENSES		\$ 87.00	\$ 164.72	\$ 85.84	\$ 198.94
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 1,306.53</u>	<u>\$ 1,299.44</u>	<u>\$ 1,454.20</u>	<u>\$ 2,555.82</u>
10/31/19	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 450.00	\$ 150.00	\$ 150.00	\$ 300.00
	TRAVEL EXPENSES				\$ 1,235.89	
	MILEAGE AND EXPENSES			\$ 82.36	\$ 66.12	\$ 30.74
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 450.00</u>	<u>\$ 232.36</u>	<u>\$ 1,452.01</u>	<u>\$ 330.74</u>

**Director's Expenses
FY 2019-2020**

Disbursement Date	Description	Helene Brazier	Miguel Gasca	Claude Hamilton	Michael Mack	Carl Rindfleisch
11/30/19	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE					\$ 28.18
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	\$ -	\$ -	\$ -	\$ -	\$ 28.18
12/31/19	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS TRAVEL EXPENSES MILEAGE EXPENSE					
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	\$ 875.00	\$ 1,827.34	\$ 1,371.00	\$ -	\$ 475.30

**Director's Expenses
FY 2019-2020**

Disbursement Date	Description	Helene Brazier	Miguel Gasca	Claude Hamilton	Michael Mack	Carl Rindfleisch
01/31/20	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING					
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS		\$ 40.00			\$ 40.00
	TRAVEL EXPENSES		\$ 150.00	\$ 150.00	\$ 150.00	\$ 300.00
	MILEAGE EXPENSE			\$ 25.30		\$ 55.78
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	\$ -	\$ 190.00	\$ 175.30	\$ 150.00	\$ 395.78
02/29/20	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING					
	COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS		\$ 40.00			
	TRAVEL EXPENSES	\$ 150.00	\$ 15.00	\$ 150.00	\$ 150.00	\$ 450.00
	MILEAGE EXPENSE		\$ 47.15			\$ 109.83
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	\$ 150.00	\$ 102.15	\$ 150.00	\$ 150.00	\$ 606.41

**Director's Expenses
FY 2019-2020**

Disbursement Date	Description	Helene Brazier	Miguel Gasca	Claude Hamilton	Michael Mack	Carl Rindfleisch
03/31/20	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
	TRAVEL EXPENSES MILEAGE EXPENSE					
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>
04/30/20	WATER AGENCIES ASSOC OF S.D. CSDA,SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS		\$ 150.00	\$ 150.00		\$ 150.00
	TRAVEL EXPENSES MILEAGE EXPENSE					
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	<u>\$ -</u>	<u>\$ 150.00</u>	<u>\$ 150.00</u>	<u>\$ -</u>	<u>\$ 150.00</u>

**Director's Expenses
FY 2019-2020**

Disbursement Date	Description	Helene Brazier	Miguel Gasca	Claude Hamilton	Michael Mack	Carl Rindfleisch
05/31/20	WATER AGENCIES ASSOC OF S.D. CSDA-SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS		\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
	TRAVEL EXPENSES MILEAGE EXPENSE					
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	\$ -	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
<hr/>						
06/30/20	WATER AGENCIES ASSOC OF S.D. CSDA-SAN DIEGO CHAPTER CONFERENCES (CSDA, ACWA, etc.) TRAINING COUNCIL OF WATER UTILITIES DIRECTORS' PER DIEMS		\$ 15.00	\$ 150.00	\$ 150.00	\$ 150.00
	TRAVEL EXPENSES MILEAGE EXPENSE					
	REIMBURSEMENT FROM DIRECTORS					
	Monthly Totals	\$ 15.00	\$ 15.00	\$ 150.00	\$ 150.00	\$ 150.00
<hr/>						

**Director's Expenses
FY 2019-2020**

	Helene Brazier	Miguel Gasca	Claude Hamilton	Michael Mack	Carl Rindfleisch
REPORT TOTAL:	\$ 1,940.00	\$ 4,641.02	\$ 4,303.62	\$ 4,374.53	\$ 5,787.10



AMERICAN EXPRESS

June 2020

GL Finance Code	GL Transaction Amount	Description
GL 01 35 63404	5,000.00	1ST CHOICE BACKFLOW #5642
GL 01 31 72000	51.15	AMAZON #112-1733675-6062610
GL 01 32 63401	51.15	AMAZON #112-1733675-6062610
GL 03 41 72000	49.49	AMAZON #112-3883686-8888263
GL 03 41 72000	28.00	AMAZON #111-0283038-9042656
GL 03 41 60100	107.64	AMAZON #114-0321150-6209002
GL 03 41 60100	384.00	AMAZON #114-8730496-2654618
GL 03 41 60100	559.21	AMAZON #114-3850575-4005851
GL 03 41 60100	394.66	AMAZON #114-6402773-4454663
GL 03 41 60100	29.70	AMAZON #114-5983225-4439407
GL 03 41 60100	43.29	AMAZON #114-0663452-9324252
GL 03 41 60100	37.70	AMAZON #114-4084760-7969036
GL 03 41 60100	26.32	AMAZON #114-5566054-3679438
GL 03 41 60100	35.51	AMAZON #114-1471375-5720242
GL 03 41 60100	(2.16)	AMAZON #114-3389654-9256236
GL 03 41 60100	(2.16)	AMAZON #114-3389654-9256236
GL 03 41 60100	(2.14)	AMAZON #114-3389654-9256236
GL 03 41 72000	89.95	AMAZON #112-7782927-7877806
GL 03 41 60100	72.13	AMAZON #112-4592967-1006643
GL 03 41 60100	31.45	AMAZON #114-3389654-9256236
GL 03 43 72500 800013	22.62	AMAZON #112-6219009-3574602
GL 02 61 72000	14.64	AMAZON #112-9585412-5869815
GL 03 41 63401	13.89	AMAZON #112-4736841-8303461
GL 03 41 60100	0.20	AMAZON WEB #471188637
GL 03 41 72900	78.87	AMAZON #112-1771427-4137850
GL 03 41 60100	(60.29)	AMAZON #114-3257752-9301057
GL 03 41 60100	60.29	AMAZON #114-3257752-9301057

GL Finance Code	GL Transaction Amount	Description
GL 01 35 72000	31.86	AMAZON #112-5961887-4393834
GL 03 43 72500	229.32	AMAZON #112-9229203-6186658
GL 03 41 60100	32.31	AMAZON #114-2105189-5854657
GL 03 43 72400	130.08	AMERICAN INDUSTRIAL
GL 03 43 72000	2.99	APPLE.COM #MK9WTY454K
GL 03 41 60100	10.00	ATLASSIAN #AT-103697799
GL 03 41 60100	250.20	AUTHORIZE.NET, 6-1-20
GL 03 20 75300	(150.00)	CSDA
GL 03 20 75300	(625.00)	CSDA
GL 03 41 63400	308.75	COFFEE AMBASSADOR
GL 03 41 60100	192.50	CORELOGIC #81996001
GL 03 41 60100	60.00	CRADLEPOINT
GL 03 41 63401	82.04	CULLIGAN #043020
GL 03 41 60100	39.99	DIRECTTV #10DA5674
GL 03 41 63400	38.25	FRUIT GUYS
GL 03 41 63400	76.50	FRUIT GUYS
GL 03 41 63400	38.25	FRUIT GUYS
GL 03 41 63400	76.50	FRUIT GUYS
GL 03 51 72400	(420.00)	GOVERNMENT FINANCE
GL 03 51 72400	(25.00)	GOVERNMENT FINANCE
GL 01 32 73000	52.84	GRAINGER #9559410874/PO# 10702
GL 01 32 72000	371.39	GRAINGER #9557747400/PO# 10702
GL 60 99 15566 600028	64.00	GRAINGER #9557747400/PO# 10702
GL 02 61 72000	2,632.07	GRAINGER #9561591737/PO# 10693
GL 02 61 72000	96.21	GRAINGER #9531505411/PO# 10639
GL 03 43 72500 800013	122.15	GRAINGER #9550470414/PO# 10684
GL 03 43 72500 800013	141.41	GRAINGER #9550407242/PO# 10684
GL 01 32 72000	168.75	GRAINGER #9535668678/PO# 10653
GL 03 43 72500	176.39	GRAINGER #9524457497/PO# 10526
GL 03 43 72500	246.50	GRAINGER #9490673465/PO# 10542
GL 01 35 73000	453.79	GRAINGER #9525029683/PO# 10624
GL 02 61 72000	752.35	GRAINGER #9531683184/PO# 10639
GL 03 36 63421	772.04	GRAINGER #9521036211/PO# 10616
GL 03 43 72500	1,051.35	GRAINGER #9490673457/PO# 10542

GL Finance Code	GL Transaction Amount	Description
GL 01 99 15260	133.35	GRAINGER #9543746011/PO# 10663
GL 03 36 63421	918.00	GRAINGER #9543746011/PO# 10663
GL 03 41 60100	32.38	HOME DEPOT
GL 03 41 74100	938.82	JIVE #NT_HFYRARQ6
GL 03 20 75300	(148.06)	DESERT SPRINGS MARRIOT
GL 03 43 72400	95.00	NAEP
GL 03 41 63400	750.00	NATUREBOX #10386
GL 03 91 70300	45.00	NOSSAMAN #509528
GL 03 91 70300 700027	30,662.25	NOSSAMAN #509527
GL 60 99 70300 600017	5,134.50	NOSSAMAN #509545
GL 03 41 70300	149.40	NOSSAMAN #509526
GL 03 41 70300	658.92	NOSSAMAN #509525
GL 03 41 70300	564.00	NOSSAMAN #509524
GL 03 41 70300	22,519.30	NOSSAMAN #509523
GL 03 91 70300 700009	2,160.00	NOSSAMAN #509522
GL 03 41 70300	3,075.33	NOSSAMAN #509529
GL 60 99 70300 600017	195.00	NOSSAMAN #509529
GL 03 41 70300	9,514.00	NOSSAMAN #509521
GL 03 91 70300 100040	1,065.00	NOSSAMAN #509521
GL 03 91 70300 100037	142.00	NOSSAMAN #509521
GL 03 91 70300 700037	213.00	NOSSAMAN #509521
GL 60 99 70300 600031	1,278.00	NOSSAMAN #509521
GL 03 91 70300 610036	213.00	NOSSAMAN #509521
GL 60 99 70300 600013	16,671.00	NOSSAMAN #509546
GL 03 41 70300	11,360.00	NOSSAMAN #510102
GL 60 99 70300 600001	603.50	NOSSAMAN #510102
GL 60 99 70300 600034	461.50	NOSSAMAN #510102
GL 03 41 70300	232.00	NOSSAMAN #510119
GL 03 91 70300 700009	1,350.00	NOSSAMAN #510103
GL 03 41 70300	14,292.06	NOSSAMAN #510105
GL 03 41 70300	207.50	NOSSAMAN #510107
GL 03 41 70300 300008	98.95	NOSSAMAN #510108
GL 03 41 70300	86.40	NOSSAMAN #510114
GL 03 41 70300	11,291.41	NOSSAMAN #510115

GL Finance Code	GL Transaction Amount	Description
GL 03 41 70300 300007	1,170.00	NOSSAMAN #510115
GL 03 41 70300	3,195.00	NOSSAMAN #510116
GL 03 41 70300	3,828.88	NOSSAMAN #510117
GL 60 99 70300 600013	2,070.00	NOSSAMAN #510117
GL 03 41 72900	55.05	OFFICE DEPOT #501770072001
GL 03 41 72900	122.61	OFFICE DEPOT #502268377001
GL 03 41 72900	133.25	OFFICE DEPOT #501769482001
GL 03 41 72900	142.88	OFFICE DEPOT #497462289001
GL 03 41 72900	149.43	OFFICE DEPOT #496845102001
GL 03 41 72900	150.81	OFFICE DEPOT #496750885001
GL 01 35 63404	5,000.00	PALOMAR BACKFLOW
GL 01 35 63404	5,000.00	PALOMAR BACKFLOW
GL 03 41 75300	17.65	PREPASS #
GL 03 43 72500 800013	65.25	PRPSEATS.COM
GL 03 41 60100	10.00	RING #D8A6BA64-0004
GL 03 41 60100	(20.00)	RING #D8A6BA64-0004
GL 03 43 72500	118.28	SAFETY SIGN
GL 03 43 56512	1,530.00	UCSD EXTENDED LEARNING
GL 03 43 56512	1,560.00	UCSD EXTENDED LEARNING
GL 03 41 60100	2.16	VISUAL EDGE
GL 03 41 60100	7.01	WASABI #
GL 03 41 63401	206.23	WAXIE #
GL 03 41 63401	103.52	WAXIE #
GL 01 35 72000	35.00	ZOHO #
GL 03 41 60100	99.96	ZOOM #
GL 03 41 60100	6.77	ZOOM #
	176,318.14	American Express (June Statement)

Rainbow MWD Developer Projections - Water

Installations

Development Name (Active) (Inactive)	Purchased	Anticipated Sales						Water LF	PRS	Timing
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23+	Total			
Horse Ridge Creek	362	14	161	170			345	34407	1	In Progress
Horse Ridge Creek (RAH)	77	40					40			In Progress
Campus Park West							0			
Lilac Del Cielo			76				76	2247	1	Recent Activity
Golf Green Estates	57	13	37				50	5475		In Progress
Pala Mesa Highlands	78	46					46	10089	1	In Progress
Bonsall Oaks							0	21531	3	
Ocean Breeze (Vessels)					50	200	250			
							0			
Rancho Viejo Phase 3					47		47			
Campus Park							0			
Meadowood*			501				501		1	In Progress
Single Service Laterals		18	18	18	18	18	90			See Notes**
TOTAL WATER METERS		131	793	188	115	218	1,445			

Revenue Projections

Meter Size (in)	Revenue Per Meter (Existing)	Purchased	Anticipated Sales						
			FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23+	Total	
5/8	6,241			101					101
3/4	10,401	530	113	649	170	115	218		1,265
1	16,642	13	18	25	18				61
1 1/2	27,043	26		13					13
2	62,406	5		1	(4)				(3)
3	124,812			4	4				8
4	208,020								-
Total			131	793	188	115	218		1,445
Total Revenue			\$1,474,869	\$8,709,853	\$2,317,350	\$1,196,115	\$2,267,418		\$15,965,605

Notes:

*Actual amount will vary depending on final agreements.

**Average from last 10 years.

Rainbow MWD Developer Projections - Sewer

Installations										
Development Name (Active) (Inactive)	Purchased (EDUs)	Anticipated Sales (EDUs)						Sewer LF	S	Timing
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23+	Total			
Horse Ridge Creek	782						782	29916	1	In Progress
Horse Ridge Creek (RAH)	69						69			
Campus Park West							0			
Lilac Del Cielo		38.9	38.9				78	1382		Recent
Golf Green Estates	51.3						51	4318		In Progress
Pala Mesa Highlands	59.98	43.7					104	11501		In Progress
Bonsall Oaks	59.85				96.2		156	21027		Recent
Ocean Breeze (Vessels)					100	300	400			Recent
Rancho Viejo Phase 3					47		47			Recent
							0	2251		
Campus Park							0			
Meadowood*			844				844			
Misc. SFR										
TOTAL EDUs		83	883	-	243	300	2,531			

Revenue Projections									
		Purchased (EDUs)	Anticipated Sales						
			FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23+	Total	
Existing Fee	\$ 14,126	171.13	96	39	-	243	300	678	
Meadowwood		883							
Total			96	39	-	243	300	678	
Total Revenue			\$1,356,096	\$11,049,501	\$0	\$3,435,443	\$4,237,800	\$20,078,841	**

Notes:
 *Actual amount will vary depending on final agreements.
 ** Actual amounts will vary depending on final exchange agreements.

Rainbow Municipal Water District
Property spreadsheet

APN	Description of Use	Acreage
1023000800	North Reservoir	4.8
1023001100	U-1 Pump Station	0.14
1023005000	Rainbow Creek Crossing near North Reservoir	0.89
1023005300	Connection 9	0.01
1024300900	Pump Station across PS1 (not in use)	0.12
1025702000	U-1 Tanks	1.08
1026305400	Pump Station #1	0.33
1026602000	Booster Pump Station #4	0.03
1027001600	Pump Station #3	0.67
1071702800	Connection 7	1.60
1071702900	Pala Mesa Tank	10.35
1080206900	Northside Reservoir	9.23
1082210600	Beck Reservoir	27.25
1082210900	Near Beck Reservoir	4.82
1082211000	Near Beck Reservoir	6.23
1082211800	Near Beck Reservoir - Excess Property (not in use)	4.68
1084210600	Rice Canyon Tank	1.00
1084410300	Canonita Tank	2.41
1091410700	Gomez Creek Tank	1.00
1092310900	Rainbow Heights Tank	0.35
1092330300	Rainbow Heights Tank	0.99
1092341000	Rainbow Heights Concrete Tank - used for SCADA	1.74
1093101800	Vallecitos Tank	0.55
1093822800	Magee Tank	1.03
1093912400	Magee Pump Station	0.3
1100721000	Huntley Road Pump Station	0.52
1102203700	Huntley Chlorination Station (not in use)	0.2
1212011000	Morro Tank	0.31
1212011100	Morro Tank	4.85
1212011200	Morro Reservoir	13.01
1213300900	Morro Reservoir	6.79
1250703200	Sumac Reservoir (Not in Use)	1.72
1250902600	Headquarters	7.38
1250903400	Headquarters	4.43
1250903500	Headquarters	3.40
1250903800	Headquarters	17.03
1251002100	Rancho Viejo Lift Station #5	0.05
1252311800	Hutton Tank	1.39
1252312600	Hutton Tank	0.89
1260803100	Via de los Cepillos Easement	0.47
1261708700	Lift Station #2	0.08
1261708900	Lift Station #2	0.12
1263004200	Lift Station #1	0.01
1270710500	Bonsall Reservoir (Not in Use)	6.19
1270710600	Connection 6	0.28
1271512300	Turner Tank	15.12
1721404300	Gopher Canyon Tank	1.84
	<i>Total</i>	167.68

