

BOARD MEETING

RAINBOW MUNICIPAL WATER DISTRICT Tuesday, October 22, 2019 Closed Session – Time: 11:30 a.m. Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDADistrict Office3707 Old Highway 395Fallbrook, CA 92028

Board Agenda Policies

<u>Board of Directors Meeting Schedule</u> Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

<u>Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings</u> Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

<u>Public Items</u> for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

<u>Agenda Posting and Materials</u> Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

<u>Time Certain</u> Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

<u>Board meetings</u> will be recorded as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of recordings. Recordings will be available until the minutes of such meeting are approved. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

<u>If you have special needs</u> because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 11:30 a.m. and Open Session at 1:00 p.m. Tuesday, October 22, 2019, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

- 1. CALL TO ORDER
- 2. ROLL CALL: Brazier____ Hamilton____ Gasca____ Mack____ Rindfleisch_____
- 3. ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)
- 4. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2). Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

5. CLOSED SESSION

- A. Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))
 * One Item
- **B.** Appointment, Employment; Evaluation of Performance General Manager (Government Code §54957(B)(1))

6. REPORT ON POTENTIAL ACTION FROM CLOSED SESSION

<u>Time Certain: 1:00 p.m.</u>

- 7. PLEDGE OF ALLEGIANCE
- 8. REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION
- 9. REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)
- 10. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

11. EMPLOYEE RECOGNITIONS

- A. Steve Coffey (15 Years)
- **B.** Chris Heincy (20 Years)
- (*) Asterisk indicates a report is attached.

*12. APPROVAL OF MINUTES

A. September 24, 2019 - Regular Board Meeting

13. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (Director Brazier)
- **B.** Representative Report (Appointed Representative)
 - 1. SDCWA
 - A. Board Meeting Summary September 26, 2019
 - 2. CSDA
 - 3. LAFCO
 - **4.** San Luis Rey Watershed Council
 - 5. Santa Margarita River Watershed Watermaster Steering Committee
 - 6. ACWA
- **C.** Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
 - 1. Board Seminar/Conference/Workshop Training Attendance Reports
- **D.** Directors Comments
- E. Legal Counsel Comments
 - 1. Attorney Report: CEQA Update (501668-0002)

14. COMMITTEE REPORTS

- **A.** Budget and Finance Committee
- B. Communications and Customer Service Committee
- **C.** Engineering and Operations Committee

BOARD ACTION ITEMS

*15. DISCUSSION AND POSSIBLE ACTION TO AWARD THREE PROFESSIONAL SERVICES AGREEMENTS TO PROVIDE AS-NEEDED GEOTECHNICAL SERVICES

(The activities and operations of the Rainbow Municipal Water District (District) regularly require services that must be performed by a Geotechnical firm with on-staff inspectors. Staff issued a Request for Proposals and found that three firms, Leighton, Ninyo & Moore, and SCST were the most qualified to perform the work. This action would approve professional services agreements with the three pre-qualified firms for up to \$100,000 each.)

*16. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 19-13 AMENDING AND UPDATING ADMINISTRATIVE CODE CHAPTER 2.09 – COMMITTEES

(At their September 5, 2019 meeting, the Communications and Customer Service Committee took action to recommend the Board consider their proposed revisions to Administrative Code Chapter 2.09, Section 2.03.030.)

17. CONSIDER COMMITTEE MEMBER REAPPOINTMENTS

(After review of Administrative Code Chapter 2.09 – Committees, it was realized all committee members must be reappointed by the Board after four years of service. Those affected were directed to notify the District in writing of their desire to be reappointed from which a list was prepared for Board consideration.)

- 18. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT; EMPLOYMENT; EVALUATION OF PERFORMANCE; OR COMPENSATION OF THE GENERAL MANAGER (The Board may take action regarding the appointment, employment, performance or compensation of the General Manager.)
- 19. BOARD MEMBER REQUESTS FOR AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

BOARD INFORMATION ITEMS

- 20. MEMORANDUM OF UNDERSTANDING AMONG RMWD, FPUD, AND EASTERN MUNICIPAL WATER DISTRICT UPDATE
- 21. AUDIT UPDATE
- 22. WATER SERVICE UPGRADE PROGRAM UPDATE
- 23. CLOUDSUITE AND UTILITY BILLING SOFTWARE UPDATE
- *24. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS
 - A. General Manager Comments
 - 1. Meetings, Conferences and Seminar Calendar
 - **B.** Operations Comments
 - **1.** Operations Report
 - C. Engineering Comments
 - **1.** Engineering Report
 - 2. As-Needed Services Expenditures Summary
 - D. Human Resource & Safety Comments
 - 1. Human Resources Report
 - E. Finance Comments
 - **1.** Monthly Financial Statements
 - 2. Credit Card Breakdown
 - 3. Directors' Expense
 - 4. Check Register
 - **5.** Water Sales Summary
 - 6. RMWD Sewer Equivalent Dwelling Units (EDU's) Status
- 25. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING
- 26. ADJOURNMENT To Tuesday, December 3, 2019 at 1:00 p.m.

ATTEST TO POSTING:

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Carl Rindfleisch Secretary of the Board

10-15-19 @ 1:30 p.m. Date and Time of Posting Outside Display Cases