

**MINUTES OF THE BUDGET AND FINANCE COMMITTEE MEETING
OF THE RAINBOW MUNICIPAL WATER DISTRICT
OCTOBER 11, 2016**

1. **CALL TO ORDER:** The Budget & Finance Committee meeting of the Rainbow Municipal Water District was called to order by Chairperson Stitle on October 11, 2016 in the Board Room of the District Office at 3707 Old Highway 395, Fallbrook, CA 92028 at 1:04 p.m. Chairperson Stitle presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Member Stitle, Member Hensley, Member Ross, Member Clyde

Absent: Member Moss

Also Present: Alternate Martinez, Analyst Gray

No members of the public were present.

4. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were no changes.

5. **PUBLIC COMMENT RELATING TO ITEMS NOT ON THE AGENDA (Limit 3 Minutes)**

There were no comments.

COMMITTEE ACTION ITEMS

6. **COMMITTEE MEMBER COMMENTS**

There were no comments.

*7. **APPROVAL OF MINUTES**

A. September 13, 2016

Motion:

Approve the minutes with no revisions.

Action: Approve, Moved by Member Ross, Seconded by Member Clyde

Vote: Motion passed (summary: Ayes = 4, Noes = 0, Absent = 1).

Ayes: Member Stitle, Member Hensley, Member Ross, Member Clyde

Absent: Member Moss.

8. DISCUSSION REGARDING ADMINISTRATIVE CODE SECTION 2.09 - COMMITTEES

Committee members' roles and responsibilities was briefly reviewed and discussed.

9. DISCUSSION AND POSSIBLE ACTION REGARDING ASSET VALUATION

Motion:

Approve the asset valuation.

Action: Approve, Moved by Member Hensley, Seconded by Member Clyde.

Vote: Motion passed (summary: Ayes = 4, Noes = 0, Absent = 1).

Ayes: Member Stitle, Member Hensley, Member Ross, Member Clyde

Absent: Member Moss.

10. REVIEW OF ADMINISTRATIVE CODE FINANCIAL POLICIES INCLUDING WHAT HAS BEEN COMPLETED

- A. During the review of Chapter 5.03 of the Administrative Code spelling and punctuation corrections were noted by Member Stitle. Vanessa Martinez pointed out that the auditors would also be making investment recommendations which can be discussed further at the next committee meeting.

11. REVIEW DRAFT CAPACITY FEE STUDY

Vanessa stated the study is not ready for review at this time however it should be done in time for next month's meeting and brought back for discussion.

12. UPDATE ON AUDIT PROCESS

Vanessa stated the auditors were on-site and currently conducting their assessments.

13. DISCUSSION REGARDING 2017 WATER RATE CHANGES

Vanessa mentioned that the possible rate changes for 2017 will be presented at the Board of Directors meeting scheduled for late November therefore this topic should be brought back for discussion at next month's meeting.

14. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT SCHEDULED BUDGET AND FINANCE COMMITTEE MEETING

Next month's topics: balance sheets, investment study, water rate changes, and developer updates.

15. ADJOURNMENT

The meeting was adjourned with a motion made by Member Hensley and seconded by Member Clyde.

The meeting adjourned at 1:49 p.m.

Harry Stitle, Committee Chairperson

Dawn M. Washburn, Board Secretary