



RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, June 26, 2018
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office

3707 Old Highway 395

Fallbrook, CA 92028

Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of recordings. Recordings will be available until the minutes of such meeting are approved. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Open Session at 1:00 p.m. Tuesday, June 26, 2018, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: Brazier_____ Hamilton_____ Gasca_____ Mack_____ Stewart_____**
4. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
5. **ORAL/Written COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
6. **EMPLOYEE RECOGNITIONS**
 - A. Ruben Lopez (10 Years)
- *7. **APPROVAL OF MINUTES**
 - A. May 22, 2018 - Regular Board Meeting
- *8. **BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

 - A. President's Report (Director Brazier)
 - B. Representative Report (Appointed Representative)
 1. SDCWA
 - A. Summary of Board Meeting May 24, 2018
 2. CSDA
 3. LAFCO
 4. San Luis Rey Watershed Council
 5. Santa Margarita River Watershed Watermaster Steering Committee
 - C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
 1. Board Seminar/Conference/Workshop Training Attending Requests and Reports
 - D. Directors Comments
 - E. Legal Counsel Comments
 1. Attorney Report: Independent Contractors (150152-0005)

(*) - Asterisk indicates a report is attached.

***9. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
 - 1. May 8, 2018 Minutes
- B. Communications and Customer Service Committee
 - 1. May 3, 2018 Minutes
- C. Engineering and Operations Committee
 - 1. May 2, 2018 Minutes

Time Certain: 1:00 p.m. Public Hearings

***10. PUBLIC HEARINGS**

- A. **PUBLIC HEARING ON IMPROVEMENT DISTRICT NO. 1 WATER STANDBY CHARGES AND DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 18-14, ESTABLISHING READINESS TO SERVE WATER SERVICE STANDBY ASSESSMENTS OR AVAILABILITY CHARGES FOR ALL OF THE RAINBOW MUNICIPAL WATER DISTRICT IMPROVEMENT DISTRICT NO. 1**
(This Ordinance establishes water availability charges for all of the Rainbow Municipal Water District Improvement District – Improvement District No. 1.)

CONSENT CALENDAR ITEMS

- *11. **AUTHORIZATION TO ACCEPT ADP'S PROPOSAL FOR PROVIDING PAYROLL AND HUMAN RESOURCES INFORMATION SYSTEM**
(The District solicited for proposals in early May for the HR/Payroll Information system and payroll services. There were only two proposals received and each were presented to the Budget & Finance committee. The committee recommended ADP based on the firm's experience, availability of staff, cost, and overall presentation of the proposal.)
- *12. **AUTHORIZATION TO ACCEPT LAUTERBACH & AMEN, LLP'S PROPOSAL FOR ACTUARIAL SERVICES TO VALUE OTHER POST-EMPLOYMENT BENEFITS (OPEB) IN COMPLIANCE WITH GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NO. 75 (GASB 75)**
(GASB 75 goes into effect for fiscal years beginning after June 15, 2017. The District solicited proposals in mid-April for GASB 75 compliance and reporting. There were three proposals received and each were presented to the Budget & Finance committee. The committee recommended Lauterbach & Amen, LLP based on the firm's experience, availability of staff, cost, and overall presentation of the proposal.)
- *13. **DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 18-10 — A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT ESTABLISHING CLASSIFICATIONS AND MONTHLY PAY RANGES FOR DISTRICT EMPLOYEES AND THE GENERAL MANAGER EFFECTIVE JULY 14, 2018 THROUGH JUNE 30, 2019**
(The new Pay Grade Structure reflects a 3% increase, which is based on the change in annual average San Diego CPI between 2016 and 2017.)

INFORMATION ITEMS

- *14. **CODE OF ETHICS POLICY REVIEW**
(Per Director Brazier's request, staff reviewed Administrative Code Section 2.01.010 – Code of Ethics Policy and made some suggested revisions for Board consideration.)

(*) - Asterisk indicates a report is attached.

BOARD ACTION ITEMS

- *15. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 18-09 APPROVING FISCAL YEAR 2018-2019 BUDGET**
(The Operating & Capital Improvement Budget for 2018-2019 has been reviewed by the Board of Directors, Budget and Finance Committee and staff. This proposed FY 2019 Budget is now presented to the Board for final adoption.)
- *16. CONSIDER APPROVAL OF ORDINANCE NO. 18-15 REVISING ADOPTED RATES FOR RAINBOW MUNICIPAL WATER DISTRICT WASTEWATER SERVICE FEE FOR COMMERCIAL WITH IRRIGATION CUSTOMER CLASS ONLY, RECLASSIFY RATES UNIFORMLY TO THE SINGLE-FAMILY RATE STRUCTURE**
(This agenda item is to consider revising the adopted rates pertaining to wastewater service fee affecting commercial with irrigation customers only that became effective March 1, 2018.)
- *17. DISCUSSION AND POSSIBLE ACTION TO APPROVE CONTRACT CHANGE ORDER FOR LIFT STATION NO. 1 REPLACEMENT PROJECT IN THE AMOUNT OF \$293,111**
(An alternative design for the Lift Station 1 replacement project is necessary for the District to immediately complete the projects required to meet existing capacity requirements within the current budget restraints. This change order accounts for the necessary changes to the design contract.)
- *18. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE GENERAL MANAGER TO EXECUTE GROUND LEASE AGREEMENT (CONTRACT 18-09) BETWEEN RAINBOW MUNICIPAL WATER DISTRICT AND PERRAULT CORPORATION**
(Perrault Corporation has requested a two-year lease extension for the property adjacent to the District offices to processes sand and material. The terms of the contract set the monthly rate at \$6,384 per month with a lease start date of July 1, 2018.)
- *19. DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 18-11 TO ACCEPT THE GRANT DEED FOR THE PROPOSED SCHOOLHOUSE LIFT STATION PROPERTY**
(Resolution No. 18-11 states that the board accepts the Grant Deed for Lot 25 of the Golf Green Estates development. This property is the proposed site for the Schoolhouse Lift Station, a replacement for Lift Station 1.)
- 20. DISCUSSION AND POSSIBLE ACTION TO ADOPT THE RECOMMENDATIONS IN THE STAFFING ANALYSIS FOR FISCAL YEAR 2018-2019**
(The Human Resources Manager has updated five-year staffing analysis that forecasts the organizational and personnel changes required to develop and maintain a successful workforce plan for the next five fiscal years. The Five-Year Staffing Analysis makes several staff recommendations related to new job classifications for fiscal year 2018-2019 that would aid in succession planning and employee retention.)
- 21. CONSIDER ADOPTION OF STRATEGIC PLAN OBJECTIVES FOR FISCAL YEAR 2018-2019**
(In January 2016, the RMWD Board adopted the first ever Strategic Plan for the District. At the time of adoption, the Board approved specific measurable objectives for the district of which the vast majority have been completed. It is now time to approve the objectives for Fiscal Year 2018-2019.)
- 22. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS**
- *23. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS**
- A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
 - B. Communications**
 - 1. Staff Training Reports

(*) - Asterisk indicates a report is attached.

- C. Operations Comments**
 - 1. Operations Report
- D. Engineering Comments**
 - 1. Engineering Report
- E. Customer Service and Meters Comments**
 - 1. Customer Service and Meters Report
- F. Human Resource & Safety Comments**
 - 1. Human Resources Report
- G. Finance Comments**
 - 1. Interim Financial Statement
 - 2. Treasurers Report
 - 3. Quarterly Investment Report
 - 4. Credit Card Breakdown
 - 5. Directors' Expense
 - 6. Check Register
 - 7. Water Sales Summary
 - 8. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

24. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

25. ADJOURNMENT - To Tuesday, July 24, 2018 at 1:00 p.m.

ATTEST TO POSTING:


 Hayden Hamilton
 Secretary of the Board

6-19-18 @ 9:00 a.m.
 Date and Time of Posting
 Outside Display Cases

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