

RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, February 23, 2016
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office

3707 Old Highway 395

Fallbrook, CA 92028

Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a "Speaker's Slip", encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as "time certain" indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded on CD's as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of CD's. Recordings will be kept for two years. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Open Session at 1:00 p.m. Tuesday, February 23, 2016, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL: Sanford_____ Walker_____ Brazier_____**
- 4. ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
- 5. ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
- *6. APPROVAL OF MINUTES**
 - A. January 26, 2016 - Regular Board Meeting**
- 7. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

 - A. President's Report (Director Sanford)**
 - B. Representative Report (Appointed Representative)**
 - 1. SDCWA**
 - A. Summary of Formal Board of Directors' Meeting January 28, 2016**
 - 2. CSDA**
 - 3. LAFCO**
 - 4. San Luis Rey Watershed Council**
 - 5. Santa Margarita Watershed Council**
 - C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)**
 - D. Directors Comments**
- *8. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**
 - A. Budget and Finance Committee**
 - 1. January 12, 2016 Minutes**
 - B. Communications Committee**
 - C. Engineering Committee**

(*) - Asterisk indicates a report is attached.

***9 CONSENT CALENDAR**

(The consent calendar items are matters voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.)

A. ADOPT RESOLUTION NO. 16-05 FIXING THE TIME AND PLACE OF HEARING AND MEETING ON PROPOSED WATER AVAILABILITY CHARGES FOR IMPROVEMENT DISTRICT NO. 1

(As part of the annual process for setting the water availability charges for Improvement District No. 1, it is necessary to hold a public hearing on proposed charges. Proposed date is May 24, 2016 at the RMWD regular Board meeting.)

(Staff Recommendation: Board approves Resolution No. 16-05, Fixing the Time and Place of Hearing and Meeting on Proposed Water Availability Charges for Improvement District 1.)

BOARD ACTION ITEMS

***10. DISCUSSION AND POSSIBLE SELECTION OF DIVISION FOUR DIRECTOR AND APPROVAL OF RESOLUTION NO. 16-06, A RESOLUTION APPOINTING _____ AS DIRECTOR OF DIVISION FOUR OF THE RAINBOW MUNICIPAL WATER DISTRICT**

(On January 26, 2016 Director Robert Lucy resigned from the Board of Directors thereby leaving the Board seat for Division Four vacant. Staff advised the Registrar of Voters office of the vacancy and posted the notice of vacancy in the Division Four area as well as on the District website on January 27, 2016. In addition, the vacancy was announced in the Village News. The deadline for filing an application was February 19, 2016 at 12:00 p.m. Copies of the applications have been provided.)

(Staff supports Board direction.)

***11. DISCUSSION AND POSSIBLE SELECTION OF DIVISION TWO DIRECTOR AND APPROVAL OF RESOLUTION NO. 16-07, A RESOLUTION APPOINTING _____ AS DIRECTOR OF DIVISION TWO OF THE RAINBOW MUNICIPAL WATER DISTRICT**

(On January 26, 2016, Director Jack Griffiths notified the District he would be resigning from the Board of Directors effective January 29, 2016 thereby leaving the Board seat for Division Two vacant. Staff advised the Registrar of Voters office of the vacancy and posted the notice of vacancy in the Division Two area as well as on the District website on January 27, 2016. In addition, the vacancy was announced in the Village News.)

(Staff supports Board direction.)

***12. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 16-02, A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT COMMENDING BOB LUCY FOR HIS OUTSTANDING SERVICE AS A DIRECTOR AND BOARD VICE PRESIDENT**

(Bob Lucy served as the Division 4 director on Rainbow Municipal Water District's Board from January 2007 to January 2016. In addition, he served as the Vice President of the Board during his tenure. Resolution No. 16-02 commends Bob Lucy for his dedicated service.)

(Staff Recommendation: The Board approve Resolution No. 16-02.)

***13. APPROVAL OF RESOLUTION NO. 16-04 ESTABLISHING CHECK SIGNING AUTHORITY**

(The purpose of the Resolution is to establish check signing responsibilities and designate authorized signers of checks due to changes in Board members. Resolution No. 16-04 will replace Resolution No. 16-01.)

(Staff Recommendation: Approve attached Resolution 16-04.)

***14. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 16-03 AMENDING AND UPDATING RMWD ADMINISTRATIVE CODE SECTIONS 8.04, 8.12, AND 8.14**

(After reviewing the Administrative Code, staff found areas that needed to be amended.)

(Staff Recommendation: The Board adopt Ordinance No. 16-03 amending and updating the Administrative Code Sections 8.04, 8.12, and 8.14.)

(*) - Asterisk indicates a report is attached.

***15. DISCUSSION REGARDING STRATEGIC PLAN OBJECTIVES OVERVIEW**

*(On February 17, 2016 RMWD's managers and superintendents will meet to discuss the Strategic Plan Objectives. This meeting will involve discussing the six Strategic Plan Focus Areas and their defined objectives in detail including assignments, estimated completion dates, and measurement of success. Strategic Plan Goal Tracking Spreadsheets will be provided to the Board of Directors under separate cover prior to the February 23, 2016 Regular Board meeting.)
(Staff supports Board direction.)*

***16. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR JANUARY 2016**

- A. General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar
- B. Communications**
 - 1. Ratepayer Letters
- C. Construction & Maintenance Comments**
 - 1. Construction and Maintenance Report
 - 2. Valve Maintenance Report
 - 3. Garage/Shop Repair
- D. Water Operations Comments**
 - 1. Water Operations Report
 - 2. Electrical/Telemetry Report
- E. Wastewater Comments**
 - 1. Wastewater Report
- F. Operations Comments**
 - 1. Water Quality Report
 - 2. Cross Connection Control Program Report
- G. Engineering Comments**
 - 1. Engineering Report
- H. Customer Service Comments**
 - 1. Field Customer Service Report
 - 2. Meters Report
- I. Safety Comments**
 - 1. Safety Report
- J. Finance Manager Comments**
 - 1. Visa Breakdown
 - 2. Check Register
 - 3. Office Petty Cash
 - 4. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

17. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

18. ADJOURNMENT - To Tuesday, March 22, 2016 at 1:00 p.m.

ATTEST TO POSTING:



Helene Brazier
Secretary of the Board

3-16-16 @ 1:45 p.m.

Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.