

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, January 27, 2015, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
 2. **ROLL CALL: Sanford _____ Griffiths _____ Lucy _____ Walker _____ Brazier _____**
 3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.
 5. **CLOSED SESSION**
 - A. **Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(2))**
 - 1 Potential Case
 - B. **Conference with Legal Counsel-Anticipated Litigation (Government Code §54956.9(d)(4))**
 - 2 Potential Cases
 6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
7. **PLEDGE OF ALLEGIANCE**
 8. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
 9. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 10. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

(*) - Asterisk indicates a report is attached.

***11. APPROVAL OF MINUTES**

- A. November 18, 2014 - Regular Board Meeting
- B. January 6, 2015 – Special Board Meeting

12. BOARD OF DIRECTORS' COMMENTS/REPORTS

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (Director Sanford)
- B. Representative Report (Appointed Representative)
 - 1. SDCWA
 - 2. CSDA
 - 3. LAFCO
 - 4. San Luis Rey Watershed Council
 - 5. Santa Margarita Watershed Council
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
- D. Directors Comments

***13. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
 - 1. November 6, 2014 Minutes
- B. Communications Committee
 - 1. November 3, 2014 Minutes
- C. Engineering Committee

BOARD ACTION ITEMS

***14. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 15-01, A RESOLUTION OF THE BOARD OF DIRECTORS OF RAINBOW MUNICIPAL WATER DISTRICT COMMENDING GEORGE MCMANIGLE FOR HIS OUTSTANDING SERVICE AS A DIRECTOR AND BOARD PRESIDENT**

*(George McManigle served as the Division 3 director on Rainbow Municipal Water District's Board from January 2007 to December 2014. In addition, he served as the President of the Board for most of his tenure. Resolution No. 15-01 commends George McManigle for his dedicated service)
(Staff Recommendation: The Board approve Resolution No. 15-01.)*

***15. DISCUSSION AND POSSIBLE ACTION REGARDING APPOINTMENT OF AN RMWD REPRESENTATIVE AND AN ALTERNATE TO ACWA JPIA BOARD OF DIRECTORS**

*(On August 28, 2012, the Board selected George McManigle to serve as the RMWD representative and Dennis Sanford as the alternate at ACWA/JPIA. Due to the November 2014 election results, the Board may want to consider appointment new representatives for these positions.)
(Staff supports Board direction.)*

- 16. DISCUSSION AND POSSIBLE ACTION ON A REQUEST TO QUITCLAIM AN EASEMENT**
(The Horse Ridge Creek Development granted easements to the District for locations outside the San Diego County road and utility right of way for water and sewer facilities. Easements are a requirement during the improvement plan check and approval process for proposed facilities. After the District had already approved the improvement plans and the associated easements were recorded, the U.S. Army Corps notified D.R. Horton and the County that a portion of the project that was planned for development must now be avoided in order to preserve a culturally sensitive area and place it in a conservation easement.) D.R. Horton requested the District vacate the portion of the easement and is revising the improvement plans to work around the newly voided area which will include re-routing District facilities from this area to other locations.)
(Staff Recommendation: Authorize the General Manager to execute the Quitclaim Deed.)
- *17. DISCUSSION AND POSSIBLE ACTION REGARDING EXECUTION OF JOINT AGREEMENTS TO IMPROVE MAJOR SUBDIVISION COUNTY OF SAN DIEGO TRACT NO. 5338-2 MULTIFAMILY LOT 148 AND 149**
(The Horse Creek Ridge Development is installing improvements in conjunction with the County of San Diego and the District. The Joint Agreements are required by the County to ensure all facilities are bonded before they will allow submittal of the Final Map for approve and recording which binds D.R. Horton to complete necessary improvements for both the County and the District.)
(Staff Recommendation: Authorize the General Manager to execute Joint Agreements with the County of San Diego.)
- 18. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES CONTRACT TO UPDATE THE WATER AND WASTEWATER MASTER PLANS**
(The District's most recent water and wastewater master plans were prepared by Dudek & Associates in 2006. Master plans are typically updated every 5 years. There is the potential for a considerable amount of new development both within and outside the current District boundaries in the near future. The District needs to update both its water and wastewater master plans to serve as the basis for critical infrastructure decisions and capital fees. The District conducted a search and issued a Request for Proposal to highly qualifying firms. Two firms responded with proposals. Staff and Mr. MacFarlane reviewed the proposals and finds Atkins is the most qualified firm to assist the District with this project.)
(Staff Recommendation: Authorize staff to negotiate a contract with Atkins and execute a professional services contract not to exceed \$268,879.)
- *19. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 15-01, UPDATING AND AMENDING ADMINISTRATIVE CODE SECTION 5.02.210 – PURCHASING AND CHANGE ORDER APPROVE REQUIREMENTS – APPENDIX**
(This Board Action is to provide clarity to District policy regarding the process for approval of Change Orders for work or professional services. This revision to the Administrative Code adds subparagraph B to Section 5.02.210.)
(Staff Recommendation: Approval of Ordinance No. 15-01 with or without amendments.)
- *20. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 15-02 INCORPORATING SECTION 5.04.030 – DISPOSITION OF SURPLUS ASSETS - INTO THE RMWD ADMINISTRATIVE CODE**
(In reviewing the current RMWD Administrative Code, it was determined a policy providing guidance for staff on how to dispose of fixed assets has not been included. To provide staff with such guidance, a draft policy is being presented to the Board for consideration.)
(Staff Recommendation: The Board approve Ordinance No. 15-02 incorporating Section 5.04.030 into the Administrative Code.)

(*) - Asterisk indicates a report is attached.

- *21. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 15-03, UPDATING AND AMENDING ADMINISTRATIVE CODE SECTION 8.14 – DISCONTINUANCE AND RESTRICTION OF SERVICES, SUBSECTION 8.14.100 – TERMINATION FOR NONPAYMENT**
(This Board action is to correct a discrepancy between two sections of the Administrative Code related to delinquent accounts. This change to the Administrative Code will alter 8.14.100 from 35 days to 65 days in order to be consistent with Section 8.12.020.2 and current District practices.)
(Staff Recommendation: Approval of Ordinance No. 15-03 with or without amendments.)
- 22. DISCUSSION ON RAINBOW MUNICIPAL WATER DISTRICT COMMITTEE STRUCTURE**
(This agenda item is intended to foster discussion on the composition and structure of the various committees that have been formed in accordance with Section 2.09 of the District's Administrative Code.)
(Staff requests Board direction and will bring back any recommended changes for approval at a later date.)
- *23. DISCUSSION REGARDING BOARD MEMBER ATTENDANCE AT THE MONTHLY NORTH COUNTY WATER GROUP MEETINGS**
(Since 2008, RMWD has had a rotating schedule for the RMWD San Diego County Water Authority representative and Board Members attendance at the North County Water Group (NCWG) meetings. At the January 6, 2015 Special Board meeting, the Board selected a new SDCWA representative. Due to this recent change in District representation, this matter is being brought to the Board so that the best attendance schedule at the NCWG meetings can be determined.)
(Staff Recommendation: The Board determine the best attendance schedule that meets the District needs at the North County Water Group meetings.)
- 24. DISCUSSION AND POSSIBLE ACTION REGARDING MATTERS RELATED TO THE FPUD REORGANIZATION AND DISSOLUTION APPLICATION TO**
- A. Ad Hoc Committee
 - B. Public Relations Consultant Update
 - C. LAFCO Consultant Update
- *25. RECEIVE AND FILE INFORMATION ITEMS FOR NOVEMBER/DECEMBER 2014 AND JANUARY/FEBRUARY 2015**
- A. **General Manager Comments**
 - 1. Meetings, Conferences and Seminar Calendar (February 2015)
 - B. **Construction & Maintenance Comments**
 - 1. Construction and Maintenance Report
 - 2. Valve Maintenance Report
 - 3. Garage/Shop Repair
 - C. **Water Operations Comments**
 - 1. Water Operations Report
 - 2. Electrical/Telemetry Report
 - D. **Wastewater Comments**
 - 1. Wastewater Report
 - E. **Operations Comments**
 - 1. Water Quality Report
 - 2. Cross Connection Control Program Report
 - F. **Engineering Comments**
 - 1. Engineering Report
 - G. **Customer Service**
 - 1. Field Customer Service Report
 - 2. Meters Report

(*) - Asterisk indicates a report is attached.

H. Human Resource & Safety Comments

1. Safety Report

***26. RECEIVE AND FILE FINANCIAL STATEMENTS AND INFORMATION FOR NOVEMBER AND DECEMBER 2014**

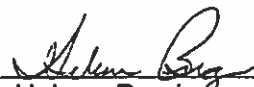
A. Finance Manager Comments

1. Interim Financial Statement
2. Monthly Investment Report
3. Visa Breakdown
4. Directors' Expense
5. Check Register
6. Statistical Summary
7. Projected CIP Cash Flow Report
8. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

27. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

28. ADJOURNMENT - To Tuesday, February 24, 2015 at 1:00 p.m.

ATTEST TO POSTING:



Helene Brazier
Secretary of the Board

1-20-15 @ 7:40 A.M.
Date and Time of Posting
Outside Display Cases