



RAINBOW MUNICIPAL WATER DISTRICT
Tuesday, September 26, 2017
Closed Session – Time: 12:00 p.m.
Open Session - Time: 1:00 p.m.

THE PURPOSE OF THE REGULAR BOARD MEETING IS TO DISCUSS THE ATTACHED AGENDA

District Office	3707 Old Highway 395	Fallbrook, CA 92028
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Board Agenda Policies

Board of Directors Meeting Schedule Regular Board meetings are normally scheduled for the 4th Tuesday of the month with Open Session discussions starting time certain at 1:00 p.m.

Breaks It is the intent of the Board to take a ten minute break every hour and one-half during the meeting.

Public Input on Specific Agenda Items and those items not on the Agenda, Except Public Hearings Any person of the public desiring to speak shall fill out a “Speaker’s Slip”, encouraging them to state their name, though not mandatory. Such person shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.

Public Items for the Board of Directors' agenda must be submitted in writing and received by the District office no later than 10 business days prior to a regular Board of Directors' Meeting.

Agenda Posting and Materials Agendas for all regular Board of Directors' meetings are posted at least seventy-two hours prior to the meeting on bulletin boards outside the entrance gate and the main entrance door of the District, 3707 Old Highway 395, Fallbrook, California 92028. The agendas and all background material may also be inspected at the District Office.

You may also visit us at www.rainbowmwd.com.

Time Certain Agenda items identified as “time certain” indicate the item will not be heard prior to the time indicated.

Board meetings will be recorded as a secretarial aid. If you wish to listen to the recordings, they will be available after the draft minutes of the meeting have been prepared. There is no charge associated with copies of recordings. Recordings will be available until the minutes of such meeting are approved. Copies of public records are available as a service to the public; a charge of \$.10 per page up to 99 pages will be collected and \$.14 per page for 100 pages or more.

If you have special needs because of a disability which makes it difficult for you to participate in the meeting or you require assistance or auxiliary aids to participate in the meeting, please contact the District Secretary, (760) 728-1178, by at least noon on the Friday preceding the meeting. The District will attempt to make arrangements to accommodate your disability.

(*) - Asterisk indicates a report is attached.

Notice is hereby given that the Rainbow Municipal Water District Board of Directors will hold Closed Session at 12:00 p.m. and Open Session at 1:00 p.m. Tuesday, September 26, 2017, at the District Office located at 3707 Old Highway 395, Fallbrook, CA 92028. At any time during the session, the Board of Directors Meeting may adjourn to Closed Session to consider litigation or to discuss with legal counsel matters within the attorney client privilege.

AGENDA

1. **CALL TO ORDER**
 2. **ROLL CALL: Brazier____ Hamilton____ Gasca____ Mack____ Stewart____**
 3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
CLOSED SESSION AGENDA ITEMS (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters regarding the Closed Session agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
 5. **CLOSED SESSION**
 - A. Appointment, Employment; Evaluation of Performance – General Manager (Government Code §54957)
 6. **REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
- Time Certain: 1:00 p.m.
7. **PLEDGE OF ALLEGIANCE**
 8. **REPEAT REPORT ON POTENTIAL ACTION FROM CLOSED SESSION**
 9. **REPEAT ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**
 10. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**
Under Oral Communications, any person wishing to address the Board on matters not on this agenda should indicate their desire to speak by filling out and submitting a "Speaker's Slip" to the Board Secretary before the meeting begins. *No action will be taken on any oral communications item since such item does not appear on this Agenda, unless the Board of Directors makes a determination that an emergency exists or that the need to take action on the item arose subsequent to posting of the Agenda (Government Code §54954.2). Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Board President.*
 - *11. **APPROVAL OF MINUTES**
 - A. August 22, 2017 - Regular Board Meeting

(*) - Asterisk indicates a report is attached.

***12. BOARD OF DIRECTORS' COMMENTS/REPORTS**

Directors' comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

- A. President's Report (President Brazier)
- B. Representative Report (Appointed Representative)
 - 1. SDCWA
 - A. Summary of Board Meeting August 24, 2017
 - 2. CSDA
 - 3. LAFCO
 - 4. San Luis Rey Watershed Council
 - 5. Santa Margarita Watershed Council
- C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)
- D. Directors Comments
- E. Legal Counsel Comments
 - 1. Public Records Act (501668-0002)

***13. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

- A. Budget and Finance Committee
 - 1. August 8, 2017 Minutes
- B. Communications Committee
 - 1. August 7, 2017 Minutes
- C. Engineering Services Committee
 - 1. August 2, 2017 Minutes

BOARD ACTION ITEMS

***14. DISCUSSION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 17-12 AMENDING AND UPDATING ADMINISTRATIVE CODE CHAPTER 8.11 – CONNECTION AND METER CHARGES**

(At the July 25, 2017 Board Meeting the Board adopted revisions to the policy in relation to the capacity fees and subsequent meeting on August 22, 2017 the Board adopted revisions to the sewer policy. Based on the review of staff and the Engineering Services Committee, additional revisions are proposed to update the water policy.)

***15. DISCUSSION AND POSSIBLE ACTION TO AWARD A PROFESSIONAL SERVICES CONTRACT TO PROVIDE ENGINEERING SERVICES FOR STUDIES TO ADVANCE BONSALL BASIN DESALTER IMPLEMENTATION AND APPROPRIATE \$152,903 TO THE PROJECT BUDGET**

(This agenda item considers awarding a professional services contract to further the investigation into the feasibility of securing a potable supply of water from the Bonsall Basin. This includes validating the model, confirming imported return flow rights and regulatory structure, property acquisition, refining project alternatives, and verifying production well yields through the model, groundwater sampling, and exploratory boring. In addition, the proposed budget of the project is \$152,903 more than approved in the District CIP budget. Thus, the agenda item also considers appropriating an additional \$152,903 to the project budget.)

***16. CONSIDER A PROFESSIONAL SERVICES AGREEMENT WITH RT LAWRENCE CORPORATION, FOR LOCKBOX SERVICES OF UTILITY BILLS FOR AN INITIAL TERM OF ONE YEAR**

(Staff has researched lockbox services as an alternative to manual check processing in order to improve operational efficiency and better utilize staff time and resources. A lockbox service is a third-party service that will receive and process payments on behalf of the District. The use of lockbox services is widely used in the payment industry to streamline check processing and to accelerate the deposit and availability of funds.)

(*) - Asterisk indicates a report is attached.

***17. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 17-13 AMENDING AND UPDATING ADMINISTRATIVE CODE CHAPTER 2.03 – REMUNERATION AND REIMBURSEMENT**

(After a series of discussion on the matter, the Board President appointed a subcommittee consisting of Board President Brazier and Director Gasca to review the matter in more depth and bring a proposed change back to the Board for consideration. The resulting revisions reflect the proposed changes.)

18. DISCUSSION AND POSSIBLE ACTION TO APPOINT FLINT NELSON AS AN ALTERNATE MEMBER TO THE ENGINEERING SERVICES COMMITTEE

(Flint Nelson has attended a few Engineering Service Committee meetings and has shown an interest in membership. Currently, the Engineering Services Committee has full membership and therefore would like to appoint Flint Nelson as an alternate member.)

19. DISCUSSION AND POSSIBLE ACTION TO APPOINT DAVE SHINN AS A MEMBER TO THE COMMUNICATIONS COMMITTEE

(Dave Shinn has attended the last two Communications Committee meetings and has shown an interest in membership. Currently, the Communications Committee is not fully seated and therefore would like to appoint Dave Shinn as a member.)

20. DISCUSSION AND POSSIBLE ACTION TO APPOINT MIGUEL GASCA AS A MEMBER TO THE BUDGET AND FINANCE COMMITTEE

(Miguel Gasca has attended a few Budget and Finance Committee meetings and has shown an interest in membership. Currently, the Budget and Finance Committee does not have full membership and therefore would like to appoint Miguel Gasca as a member.)

21. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

22. REQUEST FOR RETROACTIVE COMPENSATION FOR CONFERENCE ATTENDANCE IN MAY 2017 BY DIRECTOR MACK

(At the September 5, 2017, Special Board meeting, the Board had made some proposed changes to the current Administrative Code for Board consideration at their September 26, 2017 Regular Board meeting. Director Mack is requesting retroactive compensation for attendance at both the ACWA 2017 Spring Conference held May 9-12, 2017 and Special Districts Legislative Days held May 15-17, 2017.)

***23. RECEIVE AND FILE INFORMATION AND FINANCIAL ITEMS FOR JULY/AUGUST/SEPTEMBER 2017**

A. General Manager Comments

1. Meetings, Conferences and Seminar Calendar

B. Operations Comments

1. Operations Report

C. Engineering Comments

1. Engineering Report

D. Customer Service Comments

1. Customer Service Report

E. Human Resource & Safety Comments

1. Human Resources Report
2. Organizational Chart

F. Finance Manager Comments

1. Interim Financial Statement
2. Credit Card Breakdown
3. Directors' Expense
4. Check Register
5. Water Sales Summary

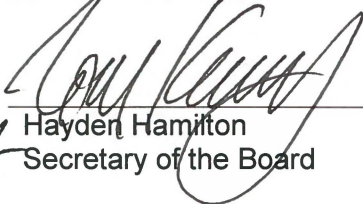
(*) - Asterisk indicates a report is attached.

6. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

24. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

25. ADJOURNMENT - To Tuesday, October 24, 2017 at 1:00 p.m.

ATTEST TO POSTING:



FOR Hayden Hamilton
Secretary of the Board

9-21-17 @ 8:30 A.M.

Date and Time of Posting
Outside Display Cases

(*) - Asterisk indicates a report is attached.