

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
RAINBOW MUNICIPAL WATER DISTRICT
MARCH 26, 2013**

1. **CALL TO ORDER** - The Regular Meeting of the Board of Directors of the Rainbow Municipal Water District on March 26, 2013 was called to order by President McManigle at 1:01 p.m. p.m. in the Board Room of the District, 3707 Old Highway 395, Fallbrook, CA 92028. President McManigle presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

Present: Director Griffiths
Director Lucy
Director McManigle
Director Sanford
Director Brazier

Absent: None

Also Present: Assistant General Manager Finance Manager Buckley
General Manager Seymour
Executive Assistant/Board Secretary Washburn
Legal Counsel Moser
Superintendent Maccarrone
Superintendent Miller
District Engineer Plonka
Superintendent Walker
FPUD General Manager Brady
Supervisor Zuniga
Human Resources/Safety Manager Bush

Thirteen members of the public were present for Open Session.

4. **ADDITIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

There were none.

5. **ORAL/Written COMMUNICATIONS FROM THE PUBLIC
OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING
ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

Patrice Bryant Akers, the General Manager for Tiehen Farms, announced she would be recording this session.

(*) - Asterisk indicates a report is attached.

Tom Tiehen stated it was his and his wife's, understanding there was a possibility of having a water treatment facility in the area of 2369 Vern Drive and if that is the case, they respectfully requested information as to what this would entail as well as a layman's definition of a water treatment facility.

David Demergian thanked the Board for the opportunity to speak and mentioned he was representing a group of homeowners against RMWD who are concerned with the establishment of this water treatment plant and the effect it will have on the neighborhood. He claimed there would be roughly fourteen homeowners directly and approximately seventy additional families indirectly affected by what will be the result of that decision. He noted his thirty years of experience as a lawyer and confirmed he has been retained by this group to do everything in his power to make sure that such a treatment plant is not built and especially without due notice and an opportunity to be heard by the homeowners. He provided the purpose of The Brown Act as well as recognized the negotiation of real property was one of the Open Session exceptions but the actual property acquisition was not. He questioned why the property acquisition and its purpose were not published in the public records. He reiterated he cannot tell the Board what to do, but he can advise the District on what the property owners he represents are prepared to do not by the way of threat, but by way of understanding they are serious about doing everything they possibly can legally to try to prevent this project from being established which could take years to resolve in the courts.

David George asked the Board to state right now that RMWD will not build the treatment plant. He noted he has been retained by a group of homeowners to get the word out via the media and social media in what they perceive to be a "cover up". He said they have not done anything as of yet, but were prepared. He noted this matter has escalated to where the neighbors now have an attorney and it was his hopes that Mr. Brady will bring the same understanding of the community values to this situation as he had done when he worked for the Orange County jurisdiction. He concluded by telling the Board to stop what they were doing and be good neighbors.

Maggie Tiehen directed her comments to Director Lucy due to the fact he was responsible for representing this group and so far he has not by working with the group of people who purchased that land for the intent of building a treatment center. She mentioned a neighborhood signed petition and asked Director Lucy specifically not to do this because they do not want a treatment plant across from their house and through their lawyer they will make sure this project never happens in their neighborhood. She stated if this does not happen the way they want it to, they intend to keep Mr. Demergian and Mr. George very busy.

Mr. Tiehen asked exactly what a water treatment facility means and what it entails. Director Griffiths stated it would be non-invasive; however, Mr. Brady will be available next month to explain his plan. He stressed RMWD has not decided anything yet, but were being forced by law to do something to prevent customers from receiving contaminated water. He noted the reservoir holds 200,000,000 gallons of water that cannot be thrown away. He noted his opposition to spending money on lawyers and how he would much rather find a way to serve the community with the best water possible.

Mrs. Tiehen pointed out RMWD has the additional option to cover the reservoir which the homeowners are going to pursue because they are not going to have a treatment plant across from their house.

***6. APPROVAL OF MINUTES**

A. February 12, 2013 – FPUD and RMWD Joint Special Board Meeting/Public Forum

Action:

Moved by Director Sanford to approve the minutes as written. Seconded by Director Griffiths.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director Lucy, Director McManigle, Director Sanford and Director Brazier.

NOES: None.

ABSTAINED: None.

ABSENT: None.

B. February 26, 2013 - Regular Board Meeting

Action:

Moved by Director Brazier to approve the minutes. Seconded by Director Sanford.

President McManigle pointed out “he” should be added after “mentioned” on Page #6B-3, the words “a jewel” not “jewel” on Page #6B-4, the Board Members second was not noted on Page #6B-10, and “be” should be “been” on Page #6B-12.

Director Brazier withdrew her original motion.

Action:

Moved by Director Brazier to approve the minutes as corrected. Seconded by Director Sanford.

After consideration, the motion CARRIED by the following vote:

AYES: Director Lucy, Director McManigle, Director Sanford and Director Brazier.

NOES: None.

ABSTAINED: Director Griffiths.

ABSENT: None.

7. BOARD OF DIRECTORS’ COMMENTS/REPORTS

Directors’ comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda.

A. President’s Report (Director McManigle)

There were no reports given.

(*) - Asterisk indicates a report is attached.

B. Representative Report (Appointed Representative)

1. SDCWA

Director Sanford provided copies of the SDCWA Annual Report to anyone interested.

2. CSDA

President McManigle noted there was no meeting at March.

3. LAFCO

Director Sanford reported on the LAFCO meeting where discussion took place regarding disadvantaged communities and it appeared to him FPUD and RMWD are not impacted by the legislation.

4. San Luis Rey Watershed Council

Director Brazier reported on the March 25, 2013 meeting where a drafted copy of a letter to the Army Corps. of Engineers regarding the Gregory Canyon Contract was approved by the group to be sent. She noted she still has the address if anybody was interested in sending an individual comment to the Corps of Engineers on this project. She noted any additional letters were due April 15, 2013. She also noted there was a Green Fair in Oceanside where the Council has decided to raffle off a rain barrel decorated by an elementary school with proceeds going to support San Luis Rey.

5. Santa Margarita Watershed Council

There was no meeting in March.

C. Meeting, Workshop, Committee, Seminar, Etc. Reports by Directors (AB1234)

There were no reports given.

D. Directors Comments

Director Brazier noted how she had communications with people who thought she had subjected herself to being beaten about the head a bit which caused her to listen to the meeting audio recordings again to determine whether or not the comments were truthful. She said she found on each one of the previous recordings she listened to she heard herself asking questions about the proposed consolidation/JPA. She mentioned in several instances early on she was told studies were not done yet, there was no information yet, and eventually there was not going to be any study. She wanted it on the record saying that she heard herself asking these questions.

Director Brazier said she tries to make her comments in this venue to be civil and moderate and hopes she receives the same type of treatment in return.

Director Brazier said although she was uncomfortable talking about the Engineering Department being ordered to get rid of the fish aquarium that has been a fixture at RMWD for five years without difficulty, it has become a blow to morale to various members of the

(*) - Asterisk indicates a report is attached.

workforce and raised concerned about what other changes may be ordered. She expressed her concern that whatever was accomplished by doing such was undone by the damage done to the morale of the RMWD workforce. She said if there nothing prohibiting her legally from doing so, she was considering offering to replace the fish aquarium provided she is not legally breaking any ethical codes.

Director Griffiths talked about a contractor threatening to sue RMWD who appears to have reached an impasse with staff. He said in light of the email sent to the directors, he has requested information from staff to which he has received no single original document to date.

Director Sanford cautioned against Board Members intervening between employees and the management employed to manage those employees. He also stated if staff says a request made by a Board Member does not agree with what the contractor is upset about, then he would have to agree with staff that it serves no purpose to dig up all the files requested.

Director Lucy agreed with Director Sanford. He said he does not want to see morale decrease; however, he has concern the term morale was being thrown around too easy. He stressed for all employees to notify him or any of the other directors with any morale concerns. He added he was also tired of hearing about “back room” deals taking place when he is not aware of any such thing and all Board Members have received all the same information.

Director Brazier clarified she based her comments on that management was hired by the Board to carry out Board policies which she could not find nowhere dictating the décor or contents of an office are within the purview or outside the purview. President McManigle and Director Brazier agreed on this matter. President McManigle also concurred with Directors Sanford’s and Lucy’s comments.

Mr. Seymour pointed out the there were other circumstances associated with the fish aquarium that made it more plausible to have it removed.

***8. COMMITTEE REPORTS (Approved Minutes have been attached for reference only.)**

A. Budget and Finance Committee

1. February 7, 2013 Minutes

Mr. Carlstrom reported the Budget and Finance Committee’s March 7th meeting where Harry Stittle was elected to serve as Chairperson and Randy Ross as Vice Chairperson. He noted Mr. Buckley also presented the current year financial report through January 2013 with water revenue 3.5% below budget and wastewater 5% above budget. He congratulated the RMWD staff in operating the district in such an efficient manner.

He briefed the Board on the remaining discussions that took place at the meeting. He noted the committee members will continue to focus on RMWD’s future financial success.

Director Lucy suggested the Board thank Mr. Carlstrom for his phenomenal job as the committee chairperson. He added he was also marveled by what engineering and staff do to operate RMWD and address its challenges and thanked everyone for doing a great job.

Director Brazier seconded Director Lucy’s comments adding since the inception of the Budget and Finance Committee RMWD’s finances have taken a great upward turn.

(*) - Asterisk indicates a report is attached.

B. Communications Committee
1. February 4, 2013 Minutes

Mr. O'Leary suggested that by providing the Beck Reservoir neighbors with RMWD's meeting agendas they would be informed of everything happening at RMWD. He stated how difficult it was to communicate with just a very small pocket of a very large district. He then reported on the last committee meeting when Noelle Denke, FPUD's Public Information Officer, was present and discussion took place regarding Noelle possibly putting together education programs for RMWD as she has with FPUD.

President McManigle commended the committee on the recent "Communicator".

Director Brazier questioned whether or not the comment made at the last committee meeting about selling part of RMWD's property for a water park was serious or in jest. Mr. Seymour stated it was both serious and in jest; however, RMWD was not planning on building 10-story hotel and/or water park.

C. Engineering Committee

Mrs. Plonka reported the committee did not meet in March.

***9 CONSENT CALENDAR**

(The consent calendar items are matters voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.)

A. APPROVAL OF RESOLUTION NO. 13-03 ESTABLISHING CHECK SIGNING RESPONSIBILITIES

Action:

Moved by Director Griffiths to approve Resolution 13-03. Seconded by Director Brazier.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director Lucy, Director McManigle, Director Sanford and Director Brazier.

NOES: None.

ABSTAINED: None.

ABSENT: None.

BOARD ACTION ITEMS

***10. DISCUSSION AND POSSIBLE ACTION ON A REQUEST TO QUITCLAIM AN EASEMENT FOR CALTRANS MITIGATION LAND**

Action:

Moved by Director Sanford to approve the quitclaim. Seconded by Director Brazier.

(*) - Asterisk indicates a report is attached.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director Lucy, Director McManigle, Director Sanford and Director Brazier.
NOES: None.
ABSTAINED: None.
ABSENT: None.

Mrs. Plonka explained Caltrans wants an easement belonging to RMWD as part of their mitigation land as part of the Highway 76 project. She noted RMWD was no longer using the easement and the pipeline was abandoned years ago.

Director Griffiths suggested RMWD ask Caltrans to give the District something in exchange for the easement. Legal Counsel pointed out it would cost RMWD more for an appraiser than the property being appraised. Ms. Rebueno added RMWD was receiving upsized pipeline for the east segment (including environmental documents) in exchange for this quitclaim.

***11. DISCUSSION AND POSSIBLE ACTION TO APPROVE CONTRACT WITH CALTRANS FOR NEW WATER FACILITY WORK ASSOCIATED WITH HIGHWAY 76/INTERSTATE 15 INTERCHANGE**

Action:

Moved by Director Brazier to approve the contract with Caltrans. Seconded by Director Lucy.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director Lucy, Director McManigle, Director Sanford and Director Brazier.
NOES: None.
ABSTAINED: None.
ABSENT: None.

Director Griffiths asked if RMWD could get a “do not exceed” clause in the contract. President McManigle provided clarification.

Director Griffiths asked if the agreements were in writing for Horse Ranch Creek. Mrs. Plonka confirmed they were in writing for this project. Director Griffiths asked if RMWD would receive any interest on the money the district puts up front. Mrs. Plonka clarified interest accrued was not in the agreement with Horse Ranch Creek.

Mrs. Plonka explained the scenario of how this contract came into fruition stating there was a pipeline that needs to be built from RMWD’s point of connection at Highway 395 to the new developments going into, namely Horse Creek Ridge and Campus Park West. She noted the developers agree they are responsible for constructing this pipeline, but given the sensitivity that Caltrans was already doing their project a liability issue was created with two contractors trying to work on two different pieces of infrastructure at the same time.

Director Lucy expressed his delight with this opportunity in working in conjunction with Caltrans and saving everyone money. Mrs. Plonka pointed out by Flatiron working under Caltrans RMWD was saving money on mobilization already.

12. DISCUSSION AND POSSIBLE ACTION RELATING TO THE PROCEDURES FOR COMMENTS FROM THE PUBLIC SECTION OF THE BOARD AGENDA (REQUESTED BY: DIRECTOR BRAZIER)

(Text provided by Director Brazier: Since board meetings are the most direct way for the board and public

Director Brazier shared her thought that with having so many individuals currently attending RMWD's meeting, it may be prudent for the Board to discuss the public comment section of the agenda. She referenced RMWD Administrative Code Section 3.02.010.3 regarding public comments being the public's opportunity to bring testimony to the Board.

Legal Counsel pointed out The Brown Act states when a Board has public comment on something not on the agenda, the Board can make a referral to staff or have a brief comment, but not go into discussion.

Director Lucy said he knew Director Brazier was correct and he understood the need for the process; however, he felt something may get lost by not holding some dialog.

Director Brazier suggested adding something to the speaker slips to tell those coming to address the Board what they can expect. Legal Counsel recommended adding a quotation from The Brown Act on the speaker's slips describing the limitations of what the Board can and cannot do.

Director Brazier asked if the Chair had a preference for the order in which public comments are read. President McManigle stated he has not been to a meeting where they are taken in a particular order. Legal Counsel explained there were various means of addressing public comments which could be put into place at the Board's desire. It was agreed the Chair would honor the order in which the public wants their comments presented.

Director Lucy inquired as to whether or not the Board was allowed to respond to incorrect information being presented in the public comment. Legal Counsel stated The Brown Act does not prohibit the Board from making brief comments but it does prohibit engaging in discussion on an item not on the agenda as a matter of fairness to all public members.

Action:

Moved by Director Brazier that this Board put on the Speaker Slips an abbreviated portion of The Brown Act which explains the Board's inability to discuss issues unless they are on the agenda. Seconded by Director Lucy.

After consideration, the motion CARRIED by the following vote:

AYES:	Director Griffiths, Director Lucy, Director McManigle, Director Sanford and Director Brazier.
NOES:	None.
ABSTAINED:	None.
ABSENT:	None.

(*) - Asterisk indicates a report is attached.

13. **DISCUSSION AND POSSIBLE ACTION REGARDING CLARIFICATION OF RMWD ADMINISTRATIVE CODE SECTION 2.03.010 – REMUNERATION AND REIMBURSEMENT POLICY (REQUESTED BY: DIRECTOR SANFORD)**

Action:

Moved by Director Brazier to discuss clarification of the RMWD Administrative Code Section 2.03.010. Seconded by Director Griffiths.

Director Sanford noted this item applies to the North County Joint Powers Authority for the purpose of generating conversation regarding any possible compensation being generated from the individual districts or the NCJPA.

Director Brazier pointed out how at the last NCJPA Board meeting it was recognized there may be an issue with the seventh board member.

Director Griffiths suggested the individual agencies pay their individually appointed NCJPA Board Members what they are paid by their respective agencies and the NCJPA pay the seventh member at a higher rate of pay in order to make it attractive to younger ratepayers.

Director Sanford said he would like any per diem dollar amount to be decided upon by the NCJPA. Director Lucy agreed the NCJPA Board Members should be paid by the NCJPA and at an equal rate of pay.

Legal Counsel explained the limitations in the number of meetings as well as dollar amounts.

Director Sanford suggested the motion be this Board's position is that any compensation should be paid by the NCJPA Board, not RMWD.

Mr. Seymour said because there was no policy under the NCJPA to be paid, this would allow RMWD to reimburse Board Members until such time the NCJPA develops a policy to start paying it. Director Sanford said this would be fine; however, it will be on the NCJPA agenda for discussion. He said he would like this Board to take some type of position at this time.

Director Brazier agreed to amend her original motion.

Action:

Moved by Director Brazier that RMWD go on record asking the NCJPA to determine and pay their compensation for the Board Members and charge back. Seconded by Director Lucy.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director Lucy, Director McManigle, Director Sanford and Director Brazier.

NOES: None.

ABSTAINED: None.

ABSENT: None.

President McManigle recommended removing the parentheses around “and alternate” from future action letters.

***14. DISCUSSION AND POSSIBLE ACTION TO DESIGNATE NOMINEE FOR LOCAL AGENCY FORMATION COMMISSION ADVISORY COMMITTEE**

Action:

Moved by Director Sanford that RMWD nominate someone to the Formation Commission Advisory Committee. Seconded by Director Lucy.

Mr. Seymour stated it may be good to have a player involved with LAFCO in light of the possible consolidation. Director Lucy agreed there should be someone.

Director Sanford amended his original motion.

Action:

Moved by Director Sanford to nominate Brian Brady. Seconded by Director Lucy.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director Lucy, Director McManigle, Director Sanford and Director Brazier.

NOES: None.

ABSTAINED: None.

ABSENT: None.

***15. DISCUSSION AND POSSIBLE ACTION TO DESIGNATE NOMINEE FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS SEAT “B”**

Action:

Moved by Director Sanford to nominate the RMWD Board President, George McManigle, for the CSDA Board of Directors Seat “B”. Seconded by Director Lucy.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director Lucy, Director McManigle, Director Sanford and Director Brazier.

NOES: None.

ABSTAINED: None.

ABSENT: None.

INFORMATION ITEMS

16. DISCUSSION REGARDING THE OLD BONSALL RESERVOIR (REQUESTED BY: DIRECTOR BRAZIER)

Director Brazier referred to the Alternative Water Source Supply Study and clarified she was speaking about raw water. She requested a copy of the Bonsall Reservoir contract so it can be reviewed and decided whether or not the site was worth considering.

***17. RECEIVE AND FILE INFORMATION ITEMS FOR FEBRUARY 2013**

A. General Manager Comments

1. Meetings, Conferences and Seminar Calendar
2. North County Joint Powers Authority Report (NCJPA)

B. Construction & Maintenance Comments

1. Construction and Maintenance Report
2. Valve Maintenance Report
3. Garage/Shop Repair

C. Engineering & Wastewater Comments

1. Engineering Report
2. Wastewater Report

D. Customer Service & Water Operations Comments

1. Water Operations Report
2. Electrical/Telemetry Report
3. Water Quality Report
4. Field Customer Service Report
5. Meters Report
6. Cross Connection Control Program Report

E. Human Resource & Safety Comments

1. Changes in Personnel
2. Organizational Chart
3. Safety Report

Action:

Moved by Director Brazier to receive and file information items. Seconded by Director Lucy.

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director Lucy, Director McManigle, Director Sanford and Director Brazier.

NOES: None.

ABSTAINED: None.

ABSENT: None.

President McManigle pointed out the CSDA meetings have been relocated to the Aerospace Squadron. Ms. Washburn agreed to change the meetings, conferences, seminar schedule.

(*) - Asterisk indicates a report is attached.

Director Sanford reported on the Special Organizational and Special NCJPA meetings that took place in March. He stated the April 3rd meeting will be where the Board Members will start taken a closer look at whether or not consolidating makes sense.

Discussion ensued regarding Item #17B1 and #17B2.

Mrs. Plonka happily announced the San Diego Section of American Society of Civil Engineers awarded the Pala Mesa Tank design with a merit award which she will be accepting on behalf of RMWD at the award ceremony.

Director Griffiths made inquires about the size of pipelines for fire protection. Mrs. Plonka provided clarification on RMWD's standards.

Mrs. Plonka explained by taking B Plant and a line in Horse Ranch Creek off line, the district can take \$4M off RMWD's Capital Improvement Program. Director Sanford stressed this information needs to get out to the public.

Mr. Miller answered Director Griffiths' inquiry on Item #17C2.

Mr. Walker briefed the Board on the upcoming repair work on the Huntley pump station that will cost approximately \$22,000.

Mr. Seymour mentioned someone was caught trying to sell one of RMWD's backflow devices.

***18. RECEIVE AND FILE FINANCIAL STATEMENTS AND INFORMATION FOR FEBRUARY 2013**

A. Finance Manager Comments

1. Interim Financial Statement
2. Monthly Investment Report
3. Visa Breakdown
4. Directors' Expense
5. Check Register
6. Water Purchases & Sales Summary
7. Statistical Summary
8. Projected CIP Cash Flow Report
9. RMWD Sewer Equivalent Dwelling Units (EDU's) Status

Action:

***Moved by Director Brazier to receive and file financial statements and information.
Seconded by Director Sanford.***

After consideration, the motion CARRIED by the following vote:

AYES: Director Griffiths, Director Lucy, Director McManigle, Director Sanford and Director Brazier.

NOES: None.

ABSTAINED: None.

ABSENT: None.

(*) - Asterisk indicates a report is attached.

Mr. Buckley stated RMWD was still below budget and selling more water than anticipated. He noted a great deal of costs associated with the SDCWA shutdown will hit in March.

Mr. Seymour explained the tuition noted on Item #183 was for Ms. Washburn to attend a series of college courses as part of a certification program.

Director Griffiths requested a breakdown on the check provided to Mr. Lee. Mr. Seymour clarified this was part of Mr. Lee's separation package with the largest portion being health benefits.

Discussion ensued regarding the City of Oceanside's and SDG&E's costs respectively.

Director Griffiths made several check inquiries under Item #18A5.

19. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING

Director Sanford confirmed this was Mr. Seymour's last Board meeting as he thanked Mr. Seymour as a ratepayer and Board Member for all of his hard work.

Director Brazier requested an informational item on hiring a prior RMWD employee to work on emergency and safety as well as a report on the project scope and status. She also asked for a Cliff Notes version of the Joint Powers Agreement from Legal Counsel as far as the level of timing is and obligations to assist all Board Members to clearly understand the roadmap being followed. President McManigle asked for clarification as to whether or not the seventh member of the NCJPA Board Member needed to reside within the boundaries or only be a ratepayer.

Ms. Washburn reminded the Board the Rainbow Public Facilities Corporation annual meeting will be held in April.

Director Lucy suggested there be an item on the next agenda regarding the options available to RMWD regarding Beck Reservoir. Discussion ensued.

A member of the public talked about the RMWD monitoring group. Mr. Seymour pointed out there has been a change in staff at the Regional Board and how RMWD's group was lost in the transition. He said he has resubmitted all the applications and it was in the works to get the change over damage undone. It was noted Mr. Brady would bring this back to the Board when he has more information.

20. ADJOURNMENT - To Tuesday, April 23, 2013 at 1:00 p.m.

The meeting was adjourned with a motion made by Director Lucy and seconded by Director Sanford to a regular meeting on April 23, 2013 at 1:00 p.m.

The meeting was adjourned at 3:20 p.m.

George McManigle, Board President

Dawn M. Washburn, Board Secretary